



City Clerk  
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**CITY OF BURLINGTON  
Common Council Minutes  
Jeannie Hefty, Mayor  
Diahnn Halbach, City Clerk  
Tuesday, March 6, 2018**

1. **Call to Order / Roll Call**

Mayor Hefty called the meeting of the Common Council to Order on Tuesday, March 6, 2018 at 7:45 p.m. starting with Roll Call. Present: Kott, Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker, Bauman. Excused: None.

Student Representatives Present: Gabriel King, Jack Schoepke. Excused: None.

Also present: City Administrator Carina Walters, City Attorney John Bjelajac, Director of Administrative Services Megan Watkins, Director of Finance Steve DeQuaker, Police Chief Mark Anderson, Fire Chief Alan Babe, Building Inspector Gregory Guidry, DPW Director Peter Riggs, and Library Director Joe Davies. Also in attendance: Gregory Governatori, Kapur and Associates.

2. **Pledge of Allegiance**

3. **Citizen Comments** - There were no comments.

4. **Chamber of Commerce Representative and Rescue Squad Representative** - There were none.

5. **Approval of Minutes**

A motion was made by Alderman Vos with a second by Alderman Preusker to approve the February 21, 2018 Common Council meeting minutes. With all in favor, the motion carried.

6. **Letters and Communications** - There were none.

7. **Reports by Aldermanic Representatives and Department Heads**

Alderman Johnson inquired about the status of the Lewis Street Wall project. Mayor Hefty replied that bids were to be opened for the project on Thursday, March 8th.

Alderman Bauman made comments in regards to the recent Love Inc. Dinner in which Police Chief Mark Anderson was recognized for outstanding service in the City of Burlington.

8. **Reports 1-3**

A motion was made by Alderman Schultz with a second by Alderman Kott to approve Reports 1-3 as presented. With all in favor, the motion carried.

9. **Payment of Prepaids and Vouchers**

A motion was made by Alderman Preusker with a second by Alderman Vos to approve Prepaids and Vouchers in the total amount of \$3,066,937.38. Roll Call: Aye - Preusker, Bauman, Kott, Johnson, Grandi, Dawidziak, Vos, Schultz. Nay - None. The motion carried 8-0.

10. **Licenses and Permits**

A motion was made by Alderman Bauman with a second by Alderman Johnson to approve Licenses and Permits as presented. With all in favor, the motion carried.

11. **Appointments and Nominations**

A motion was made by Alderman Kott with a second by Alderman Grandi to appoint Robin Neal as an Election Inspector for a two year term to expire December 31, 2019. With all in favor, the motion carried.

12. **PUBLIC HEARINGS:** There were none.

13. **RESOLUTIONS:**

- A. **Resolution 4882(40)** - to approve Task Order Number 106 with Kapur & Associates, Inc. to provide civil engineering services for the complete analysis of the Burlington Manufacturing & Office Park (BMOP) expansion project for the not-to-exceed amount of \$12,000.

A motion was made by Alderman Johnson with a second by Alderman Bauman to approve Resolution 4882(40). Roll Call: Aye - Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker, Bauman, Kott. Nay - None. The motion carried 8-0.

- B. **Resolution 4883(41)** to consider approving a Certified Survey Map for property located at 1088 Hidden Creek Lane.

A motion was made by Alderman Grandi with a second by Alderman Dawidziak to approve Resolution 4883(41). With all in favor, the motion carried.

- C. **Resolution 4886(44)** to approve a Letter of Engagement with Ehlers, Inc. to provide Tax Incremental District financing services.

A motion was made by Alderman Dawidziak with a second by Alderman Kott to approve Resolution 4886(44). Roll Call: Aye - Dawidziak, Vos, Schultz, Preusker, Bauman, Kott, Johnson, Grandi. Nay - None. The motion carried 8-0.

- D. **Resolution 4888(46)** to approve the purchase of pump removal and installation, pipe repair, and variable frequency drive (VFD) and installation at Well 7 from CTW for the not-to-exceed price of \$23,550.

A motion was made by Alderman Vos with a second by Alderman Dawidziak to approve Resolution 4888(46). Roll Call: Aye - Vos, Schultz, Preusker, Bauman, Kott, Johnson, Grandi, Dawidziak. Nay - None. The motion carried 8-0.

14. **ORDINANCES:**

- A. **Ordinance 2032(9)** to approve amending the Racine County Multi-Jurisdictional Comprehensive Plan 2035 for property located at 100 and 124 S. Dodge Street.

A motion was made by Alderman Schultz with a second by Alderman Johnson to approve Ordinance 2032(9). With all in favor, the motion carried.

- B. **Ordinance 2033(10)** to approve amending the Racine County Multi-Jurisdictional Comprehensive Plan 2035 to incorporate the Burlington Area Manufacturing & Office Park (BMOP) expansion in the City of Burlington, Wisconsin.

A motion was made by Alderman Preusker with a second by Alderman Kott to approve Ordinance 2033(10). With all in favor, the motion carried.

- C. **Ordinance 2034(11)** to amend Chapter 274-9B "Snow and Ice Removal" of the Code of the City of Burlington to eliminate notification by the Police Department.

A motion was made by Alderman Bauman with a second by Alderman Grandi to approve Ordinance 2034(11). With all in favor, the motion carried.

15. **MOTIONS:** There were none.

16. **ADJOURN INTO CLOSED SESSION**

Prior to adjourning into Closed Session, Mayor Hefty announced that the City Clerk would be excused from the meeting after the discussion regarding the Veolia contract and appointed Finance Director, Steve DeQuaker, to record the remaining meeting minutes.

A motion was made by Alderman Kott with a second by Alderman Dawidziak to Adjourn into Closed Session under Wis Stats 19.85(1)(g) and Wis Stats 19.85(1)(c).

Roll Call: Aye - Kott, Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker, Bauman. Nay - None. With all in favor, the motion carried 8-0. The meeting adjourned into Closed Session at 7:58 p.m.

17. **RECONVENE INTO OPEN SESSION**

A motion was made by Alderman Kott with a second by Alderman Dawidziak to Reconvene into Open Session. With all in favor, the meeting reconvened into Open Session at 9:31 p.m.

18. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**

- Consideration and possible action on recommendations for matters discussed in Closed Session by the Common Council.

A motion was made by Alderman Dawidziak with a second by Alderman Johnson to adopt the reorganization plan for the City of Burlington Police Department submitted by city staff pertaining to the elimination of the Administrative Services Supervisor. Roll Call: Aye - Dawidziak, Vos, Schultz, Preusker, Bauman, Kott, Johnson, Grandi. Nay - None. The motion carried 8-0.

19. **ADJOURNMENT**

A motion was made by Alderman Johnson with a second by Alderman Preusker to adjourn. With all in favor, the meeting adjourned at 9:33 p.m.

Minutes respectfully submitted by:

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Diahnn C. Halbach  
City Clerk  
City of Burlington