



CITY OF BURLINGTON

300 N. Pine St.

Burlington, Wisconsin 53105-1460

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www.burlington-wi.gov

AGENDA

HOUSING AUTHORITY OF THE CITY OF BURLINGTON, WISCONSIN

REGULAR MEETING March 14, 2018 AT 6:00 P.M.

RIVERVIEW MANOR, 580 MADISON STREET, BURLINGTON, WISCONSIN

Pat Lapp, Chairman

Ralph Heck, Vice-Chairman

John Smith, Secretary

Kathy Merten, Commissioner

Michelle Petersen, Commissioner

- **Call to Order-Roll Call**
- **Approval of minutes from previous meeting**
- **Financial Reports**
 - Project Reserve Account – signature card updates needed in April. Remove Chuck/Add?
 - Escrow Account
 - Review monthly payments and bank statements.
- **Occupancy Report by Manager**
 - Current waiting list - 2 bedroom ____, 1 bedroom ____
 - Vacancies/move-ins/move-outs
 - **230** Shirley and Anita Poe, **125** Connie Keckhaver moving in April 1
 - Unit **129** still needs flooring and drywall repairs but not currently leased
- **Building and Maintenance**
 - Tyco – Change cameras – bid received
 - Community Room A/C – Unable to obtain any further bids thus far
 - Digitizing the office files – request to purchase scanning machine
 - AED for the building
- **Communications**
- **New Business**
- **8. Other Business**
 - Resident Comments and Concerns
- **Other matters as authorized by Law (as of meeting time)**
- **Adjournment**

NOTE: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-763-7996 at least 24 hours prior to the meeting.