



City Clerk  
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**CITY OF BURLINGTON  
Common Council Minutes  
Jeannie Hefty, Mayor  
Diahnn Halbach, City Clerk  
Wednesday, February 21, 2018**

1. **Call to Order / Roll Call**

Mayor Hefty called the meeting of the Common Council to Order on Wednesday, February 21, 2018 at 7:06 p.m. starting with Roll Call. Present: Kott, Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker, Bauman. Excused: None.

Student Representatives Present: Gabriel King, Jack Schoepke. Excused: None.

Also present: City Administrator Carina Walters, City Attorney John Bjelajac, Director of Administrative Services Megan Watkins, Director of Finance Steve DeQuaker, Police Chief Mark Anderson, Fire Chief Alan Babe, Building Inspector Gregory Guidry, and DPW Director Peter Riggs. Also in attendance: Gregory Governatori, Kapur and Associates.

2. **Pledge of Allegiance**

3. **Citizen Comments** - There were none.

4. **Chamber of Commerce Representative and Rescue Squad Representative**

Chamber of Commerce Representative Jan Ludtke gave an update on Chamber activities and upcoming events, which includes Business After Hours at Thrivent Financial on Thursday, February 22nd, Taste of Burlington at the Veterans Terrace on Friday, February 23rd, and the Chocolate Extravaganza and Home and Garden Show on March 3rd.

5. **Approval of Minutes**

A motion was made by Alderman Vos with a second by Alderman Kott to approve the February 6, 2018 Common Council meeting minutes. With all in favor, the motion carried.

6. **Letters and Communications** - There were none.

7. **Reports by Aldermanic Representatives and Department Heads** - There were none.

8. **Reports**

A motion was made by Alderman Vos with a second by Alderman Schultz to approve Reports 1-3. With all in favor, the motion carried.

9. **Payment of Prepaids and Vouchers**

A motion was made by Alderman Preusker with a second by Alderman Vos to approve Prepaids and Vouchers as presented.

Roll Call: Aye - Vos, Schultz, Preusker, Bauman, Kott, Johnson, Grandi, Dawidziak. Nay - none. The motion carried 8-0.

10. **Licenses and Permits**

A motion was made by Alderman Bauman with a second by Alderman Kott to approve Licenses and Permits. With all in favor, the motion carried.

11. **Appointments and Nominations**

A motion was made by Alderman Kott with a second by Alderman Dawidziak to approve the appointment of Priscilla Crowley as an election inspector for the 2018-2019 election term. With all in favor, the motion carried.

12. **PUBLIC HEARINGS:**

- A. At 7:10 p.m. Mayor Hefty declared a public hearing open to hear comments and concerns from the public regarding an amendment to the Multi-Jurisdictional Comprehensive Plan for the Burlington Office & Manufacturing Park (BMOP) expansion.

There were no comments. A motion was made by Alderman Johnson with a second by Alderman Vos to close the hearing. With all in favor, Mayor Hefty closed the public hearing 7:11 p.m.

- B. At 7:11 p.m. Mayor Hefty declared a public hearing open to hear comments and concerns from the public regarding an amendment to the Multi-Jurisdictional Comprehensive Plan for property located at 100 and 124 S. Dodge Street.

There were no comments. A motion was made by Alderman Johnson with a second by Alderman Dawidziak to close the hearing. With all in favor, Mayor Hefty closed the public hearing 7:12 p.m.

13. **RESOLUTIONS:**

- A. **Resolution 4878(36)** - to consider Task Order Number One Hundred Five, with Kapur and Associates, Inc. for the 2018 Street and Sidewalk Improvement Program and associated utility improvements.

A motion was made by Alderman Grandi with a second by Alderman Bauman to approve Resolution 4878(36). Roll Call: Aye - Grandi, Dawidziak, Vos, Schultz, Preusker, Bauman, Kott, Johnson. Nay - None. The motion carried 8-0.

- B. **Resolution 4881(39)** to consider authorizing fee assessments for Weights and Measures license holders for July 1, 2016 through June 30, 2017.

A motion was made by Alderman Dawidziak with a second by Alderman Grandi to approve Resolution 4881(39). With all in favor, the motion carried 8-0.

14. **ORDINANCES:** There were none.

15. **MOTIONS:** There were none.

16. **ADJOURN INTO CLOSED SESSION**

**Wis. Stats 19.85(1)(c)** Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

A motion was made by Alderman Vos with a second by Alderman Preusker to Adjourn into Closed Session for review and consideration of the City Administrator's contract with the City of Burlington. Roll Call: Aye - Vos, Schultz, Preusker, Bauman, Kott, Johnson, Grandi, Dawidziak. Nay - None. The motion carried 8-0. The meeting adjourned into Closed Session at 7:14 p.m.

17. **RECONVENE INTO OPEN SESSION**

A motion was made by Alderman Schultz with a second by Alderman Dawidziak to Reconvene into Open Session. With all in favor, the motion carried 8-0. The meeting reconvened into Open Session at 7:40 p.m.

18. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**

- Consideration and possible action on recommendation for matters discussed in Closed Session by the Common Council.

A motion was made by Alderman Preusker with a second by Alderman Kott to approve an Employee Agreement for the City Administrator with the City of Burlington as presented. Roll Call: Aye - Preusker, Bauman, Kott, Johnson, Grandi, Dawidziak, Vos, Schultz. Nay - None. The motion carried 8-0.

19. **ADJOURNMENT**

A motion was made by Alderman Bauman with a second by Alderman Dawidziak to adjourn the meeting. With all in favor, the meeting adjourned at 7:42 p.m.

Minutes respectfully submitted by:

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Diahnn C. Halbach  
City Clerk  
City of Burlington