



**HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
Thursday, December 28, 2017**

The meeting was called to order by Chairman Tom Stelling at 6:30 p.m. Aldermanic Representative Susan Kott; Commissioner Darrel Eisenhardt; Commissioner Kevin O'Brien; and Commissioner Daniel Colwell were present. Commissioner Maria Veronico was excused. Student Representative Tyler Van Patten was present.

CITIZEN COMMENTS

None

APPROVAL OF MINUTES

Commissioner Eisenhardt moved, and Alderman Kott seconded to approve the minutes of November 30, 2017.

LETTERS AND COMMUNICATIONS

None

Commissioner Jeff Erickson arrived at 6:33 p.m.

OLD BUSINESS

A. Review of Mercantile, 425 N. Pine Street, north wall.

- Chairman Stelling introduced and opened this item for discussion, then recused himself.
- Commissioner Eisenhardt took the chair on this topic for Chairman Stelling.
- Aldermanic Representative Kott stated the Response Team Visit agrees to release the Grant for the front façade that faces the street.
- Aldermanic Representative Kott stated the north wall definitely needs to be fixed and the mortar put in place. Shad Branen explained half of the bricks have been replaced, but could not continue due to the cold weather. Mr. Branen stated at previous meetings there were two options: 1) strip the paint or 2) paint the wall. Mr. Branen stated, instead of stripping the paint, he would like to power wash, replace the brick where necessary and tuck-point, use a thin primer and color stain to closely match Narraganett Green. The stain is much thinner than paint, allowing the brick to breathe easier. Aldermanic Representative Kott questioned if the dark green from "Schuette Daniels" will be removed. Mr. Branen explained the stain will cover over the old dark green color. Commissioner Erickson asked Mr. Branen if the deadline of June 30, 2018 is a fair timeline. Mr. Branen replied, yes, by then the weather will warm up and would be able to be completed.

- There were no further comments.
- Aldermanic Representative Kott moved, and Commissioner Erickson seconded to allow the brick replacement, tuck-pointing and stain the wall a green color, with a completion date of June 30, 2018.
- All were in favor and the motion carried.

NEW BUSINESS

A. 348 N. Pine Street-The Jewelry Center

1. Certificate of Appropriateness to install signage

- Chairman Stelling introduced and opened this item for discussion.
- Commissioner Eisenhardt commented there is an error on the memorandum from Graef that should be corrected, Scott Herman should be removed and replaced with Thomas Rouse on the first page.
- Gregory Guidry explained there are four different areas of signage that do not meet the sign ordinance. John Ehrmann, manager, stated the signs can be reduced, but when the weather is cold, the signage cannot be removed.
- Chairman Stelling stated an option would be to table the item until new measurements for the reduction are given. Commissioner Colwell asked when the percentage of the window is calculated, is it taken into account of the transparency area or the outside dimensions. Mr. Guidry responded City staff will clarify with Graef, since it was not specified on the memorandum. Aldermanic Representative Kott questioned since only three signs are allowed, which three would be kept. Chairman Stelling answered it would be decided between Mr. Guidry and Mr. Ehrmann.
- There were no further comments.
- Commissioner Erickson moved, and Aldermanic Representative Kott seconded to table the Certificate of Appropriateness with reduced measurements, until the next meeting.
- All were in favor and the motion carried.

2. Sign Permit application to install signage

- Chairman Stelling introduced and opened this item for discussion.
- There were no comments.

- Commissioner Erickson moved, and Commissioner Colwell seconded to table the Sign Permit until the next meeting.
- All were in favor and the motion carried.

B. 401 N. Pine Street – above Flippy’s Fast Food

1. Certificate of Appropriateness to install windows for the south side façade

- Chairman Stelling introduced and opened this item for discussion.
- Aldermanic Representative Kott questioned if all the windows will be replaced with the same type. Mr. Guidry replied the windows are made of vinyl, which are not the same as existing, but is accepted.
- There were no further comments.
- Commissioner O’Brien moved, and Aldermanic Representative Kott seconded to approve the Certificate of Appropriateness to install the windows.
- All were in favor and the motion carried.

2. Façade Grant application for the south side façade

- Chairman Stelling introduced and opened this item for discussion.
- Chairman Stelling stated there is \$2,077.46 remaining in the grant fund.
- There were no further comments.
- Commissioner Eisenhardt moved, and Commissioner Erickson seconded to approve a Façade Grant application in the amount of \$2,077.46.
- Chairman Stelling asked if more funds would be available for 2018. Aldermanic Representative Kott responded she was not at liberty to discuss until the budget was finalized.
- Commissioner Erickson withdrew his motion.
- Commissioner Erickson moved to amend, and Commissioner O’Brien seconded to approve up to \$2,396.50, subject to availability of funds from 2018 and legally allowed, otherwise approved for the amount of \$2,077.46.

- Roll call: Chairman Tom Stelling; Aldermanic Representative Susan Kott; Commissioner Jeff Erickson; and Commissioner Darrel Eisenhardt; Commissioner Kevin O'Brien; and Commissioner Daniel Colwell.
- All were in favor and the motion carried.

DISCUSSION ITEMS

A. Review of Façade Grant Funding Status.

- Chairman Stelling introduced and opened this item for discussion.
- Commissioner Stelling stated the balance for the 2017 Grant Funds is \$0.00.

ADJOURNMENT

Commissioner Erickson moved, and Commissioner Eisenhardt seconded to adjourn the meeting at 7:00 p.m. *All were in favor and the motion carried.*

Recording Secretary,

Kristine Anderson
Administrative Assistant