



**CITY OF BURLINGTON**

**300 N. Pine St.**

**Burlington, Wisconsin 53105-1460**  
**Phone: (262)342-1161 Fax: (262) 763-3474**

[www.burlington-wi.gov](http://www.burlington-wi.gov)

**AGENDA**

**HOUSING AUTHORITY OF THE CITY OF BURLINGTON, WISCONSIN**

**REGULAR MEETING February 22, 2017 AT 6:00 P.M.**

**RIVERVIEW MANOR, 580 MADISON STREET, BURLINGTON, WISCONSIN**

Pat Lapp, Chairman

Ralph Heck, Vice-Chairman

John Smith, Secretary

Kathy Merten, Commissioner

Michelle Petersen, Commissioner

- **Call to Order-Roll Call**
- **Approval of minutes from previous meeting**
- **Financial Reports**
  - Project Reserve Account – signature card updates needed. Remove Chuck/Add?
  - Escrow Account
  - Review monthly payments and bank statements.
- **Occupancy Report by Manager**
  - Current waiting list
    - 1 bedroom - 39
    - 2 bedroom - 8
    - Vacancies/move-ins/move-outs
- **Building and Maintenance**
  - Tyco – Change cameras – bid received
  - Community Room A/C – bid received-alternative solution update
  - Digitizing the office files – request to purchase scanning machine
  - Water heater
  - Flooring in unit 129
- **Communications**
- **New Business**
- 8. **Other Business**
  - Resident Comments and Concerns
    - Annual bug inspections done
- **Other matters as authorized by Law (as of meeting time)**
- 10. **Adjournment**

NOTE: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-763-7996 at least 24 hours prior to the meeting.