



Minutes
City of Burlington Plan Commission
Police Dept. Courtroom
December 14, 2010, 6:30 p.m.

Mayor Robert Miller called the Plan Commission meeting to order this Tuesday evening at 6:30 p.m. Roll call: Alderman Robert Prailes; Commissioners Chris Reesman and John Lynch were present. Alderman Tom Vos, Commissioners Darrel Eisenhardt and Michael Deans were excused. Student Representatives Andrew Krismer and Sarah Strong and Town of Burlington Representative Phil Peterson were absent. Also present were City Administrator Kevin Lahner and Zoning Administrator Patrick Scherrer.

APPROVAL OF MINUTES

Commissioner Lynch moved and Commissioner Reesman seconded to approve the minutes of November 9, 2010. All were in favor and the motion carried.

CITIZEN COMMENTS

None

LETTERS & COMMUNICATIONS

None.

PUBLIC HEARINGS

None.

OLD BUSINESS

None.

NEW BUSINESS

A. Consideration to recommend to the Common Council Multi-Jurisdictional Comprehensive Plan Amendment and an Annexation request with permanent zoning from the Marles A. Kempken Estate for property located at 34701 Chestnut Street.

- Mayor Miller opened this issue for discussion.
- There were no comments.

Commissioner Lynch moved and Alderman Prailes seconded to approve Resolution 8 and recommend approval of an annexation request with permanent zoning for 34701 Chestnut Street.

All in favor and the motion carried.

B. Consideration to recommend approval to the Common Council of a Certified Survey Map for property located at 824 Milwaukee Avenue.

- Mayor Miller opened this issue for discussion.
- There were no comments.

Commissioner Lynch moved and Commissioner Reesman seconded to recommend approval of the Certified Survey Map at 824 Milwaukee Avenue subject to Patrick Meehan's November 30, 2010 memorandums to the Plan Commission as follows:

- In conjunction with a Comprehensive Plan Amendment that Lot 3 in its entirety shall be rezoned into the M-1 District.
- That a public hearing for the proposed rezoning is to be held pursuant to the provisions of Section 315-121 of the City Zoning Ordinance in conjunction with the rezone of Lot 3.
- There is an existing building/shed on Lot 1 located on the southeast lot line which is common to both proposed Lots 1 and 3; and is, therefore located on two lots—both Lots 1 and 3. This building shall be either moved to an area which is entirely on either Lot 1 or Lot 3 or removed within one year of Common Council approval of the CSM.
- With respect to the requirements of Section 278-48(A)(1) of Chapter 278, it is recommended that the 100-year recurrence interval floodplain with its attendant flood stage elevation be indicated on the face of Sheet 2 of the Proposed Certified Survey Map with a note indicating the source and date of the floodplain data so noted on Sheet 2 of the Certified Survey Map.
- As a requirement of Section 278-48(A)(5) the following data to be indicated on the Certified Survey Map: "Existing and proposed contours at vertical intervals of not more than two feet where the slope of the ground surface is less than 10% and of not more than five feet where the slope of the ground surface is 10% or more. Elevations shall be marked on such contours based upon National Geodetic Vertical Datum of 1929 (mean sea level). This requirement may be waived if the parcel(s) created is (are) fully developed." Since the proposed new lots are developed, it is recommended that the Plan Commission and Common Council waive the requirement of Section 278-48(A)(5).
- That the note on Sheet 1 of the proposed Certified Survey Map which states: "*NOTE PROPOSED ZONING FOR LOTS 1-3 = M1 OUTLOT 1 TO REMAIN P1 ZONING. 40' ALL SETBACKS" be changed to the following: "*NOTE: THE PROPOSED ZONING FOR LOTS 1, 2, AND 3 IS THE M-1 DISTRICT. OUTLOT 1 TO REMAIN IN THE P-1 AND FW ZONING DISTRICTS. ALL REQUIRED SETBACKS IN THE P-1 DISTRICT ARE 40 FEET."

All in favor and the motion carried.

ADJOURNMENT

Alderman Prailes moved and Commissioner Lynch seconded to adjourn the meeting at 6:35 p.m. *All were in favor and the motion carried.*

Recording Secretary
Megan E. Johnson
Assistant to the City Administrator