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CITY OF BURLINGTON
Committee of the Whole Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, December 5, 2017

1. **Call to Order / Roll Call**

Council President Jon Schultz called the meeting of the Common Council to Order on Tuesday, December 5, 2017 at 6:30 p.m. starting with Roll Call. Present: Kott, Johnson, Grandi, Dawidziak, Schultz, Preusker, Bauman. Excused: Mayor Hefty, Vos.

Student Representatives Present: Gabriel King, Jack Schoepke. Excused: None.

Also present: City Administrator Carina Walters, City Attorney John Bjelajac, Director of Administrative Services Megan Watkins, Director of Finance Steve DeQuaker, Police Chief Mark Anderson, Fire Chief Alan Babe, DPW Director Peter Riggs, Building Inspector Gregory Guidry, and Library Director Joe Davies. Also in attendance: Tom Foht, Kapur and Associates.

2. **Citizen Comments** - There were none.

3. **Approval of Minutes**

A motion was made by Alderman Schultz with a second by Alderman Dawidziak to approve the November 21, 2017 Committee of the Whole meeting minutes. With all in favor, the motion carried.

4. **DISCUSSION:**

A. Racine County Executive Jonathan Delagrave to give update regarding Foxconn and to discuss the County's 2018 budget.

County Executive Jonathan Delagrave assured Council and staff that Racine County Dispatch would not let the City of Burlington down and is looking forward to providing County Dispatch services to the City. In addition, Delagrave gave a brief update on FoxConn, stating that the local development plan has been signed and that the County would be able to provide up to \$750,000 to existing businesses who could potentially experience growth and increased wages. Delagrave also stated there are plans for State, County, and local road improvements and that surrounding municipalities will have the ability to control their own destiny by working with their local government officials for future development and growth spurred by FoxConn.

B. Discussion regarding an update on the Burlington Community Pool.

Carina Walters began the pool update by explaining that Council will need to decide on some policy issues regarding the name of the pool, and future City purchases that include furnishings and concession stand equipment. Walters also stated that the City has a contingency fund and any dollars spent out of this fund, would require Council approval. Walters further explained that construction costs were higher than expected, which amounted to an additional \$150,000 for the removal of poor soils under the building, swale, and parking lot undercuts; additional overages included the addition of a high dive, air conditioning, fire alarms, and a sound/security system.

Alderman Grandi asked if the savings from the Kendall Street project was reflected in the current budget. Walters responded that savings from the project has been accounted for and that due to those savings, the overages have not exceeded that amount.

Walters asked Council to decide on the name of the pool, giving them a choice between "Burlington Community Pool" or "Burlington Community Aquatic Center". Council chose to go with "Burlington Community Aquatic Center".

Jeanne Otter explained the concession costs and the RFP process used, of which Badger and A to Z were chosen to provide the necessary equipment, as they were the lowest bidders and would also provide set up and training. Otter stated that the total costs for furnishings and concession equipment amounted to \$77,037.

Alderman Bauman asked if there was a timeframe in which a decision needed to be made and suggested waiting until the construction has been completed just in case there are more unexpected costs. Walters responded that Council could choose to wait, however, the quotes are for 2017 and could possibly go up in 2018. Walters also stated that there is \$461,000 left in the contingency and that Scherrer Construction has assured staff that the primary risk of additional construction costs are out of the way.

Alderman Preusker questioned using the contingency fund for concession equipment and stated that the agreement was for the City to fund and construct the pool not furnish it and that fundraising via the community fund should be used instead.

Alderman Johnson suggested Council approve the expenditures and order equipment before prices go up. Alderman Grandi stated that the Pool Board has worked very hard and the City should continue to help them if able to do so.

5. **RESOLUTIONS:**

- A. **Resolution 4872(30)** - to consider adoption of the 2018 Annual Budget for the City of Burlington.

President Schultz introduced Resolution 4872(30). DeQuaker reviewed the 2018 budget and explained all the items the 2018 budget encompasses, including the projected fund balance, an increase in water rates, cost of living adjustment, equipment replacement fund, future closing of TIF 3, Library funding, self-insurance fund, and a large increase in health insurance premiums due to a high claims year. DeQuaker stated that the projected MIL rate for the City is \$9.87 per 1,000 with approximately 40 cents per 1,000 related to the pool debt service, which equates to the City MIL rate being 93 cents higher in 2017 than in 2016, (\$163 for an average household).

- B. **Resolution 4873(31)** - to approve an agreement between the City of Burlington and the Southeastern Wisconsin Regional Planning Commission (SEWRPC) for a stormwater management study.

President Schultz introduced Resolution 4873(31). Walters explained that due to the flooding experienced on the southern side of the City, which affected the industrial area along McHenry Street, City staff requested that SEWRPC prepare a stormwater management analysis for a portion of the City's storm sewer system. Walters stated that the main objective of the analysis is to create a reasonable representation of the existing system, and then evaluate alternatives to reduce surface flooding.

- C. **Resolution 4874(32)** - to consider approving a letter of agreement between the City of Burlington and the Racine County Economic Development Corporation (RCEDC) for 2018 economic development services in the amount of \$48,426.28.

President Schultz introduced Resolution 4874(32). Walters reviewed the 2018 RCEDC Agreement and stated that the annual cost remains the same as it was in 2017.

6. **ORDINANCES:** There were none.

7. **MOTIONS:** There were none.

8. **ADJOURNMENT**

A motion was made by Alderman Preusker with a second by Alderman Dawidziak to adjourn. With all in favor, the meeting adjourned at 8:01 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington