



CITY OF BURLINGTON

POLICE – FIRE COMMISSION

300 North Pine Street, Burlington, Wisconsin 53105
(262) 763-3717



MINUTES

City of Burlington Police and Fire Commission
City Hall
300 N. Pine Street, Burlington, Wisconsin
December 5, 2017

1. Call to Order:

Commissioner Schmitz called the meeting to order at 5:36 p.m.

2. Roll Call:

Commissioners in attendance: Bill Smitz, Jeff Erickson, Kevin Morrow, Peter Hintz, Fire Chief Alan Babe, and Police Chief Mark Anderson, Commissioner Joe Busch was excused.

3. Public Comments:

None.

4. Approval of Minutes

The minutes from the November 7th PFC meeting was approved on a motion to approve by Commissioner Morrow, seconded by Commissioner Erickson all ayes motion carried.

5. Police Chief Business

Chief Anderson reported that Scott Wasilevich has completed his probationary period. He also reported that Matt Barrows is the only applicant for the sergeant position and that he will be tested for the position.

6. Fire Chief Business

A. The commission convened into closed session pursuant to section 19.85 (1) (c) Wisconsin Statutes for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility on a motion by Commissioner Hintz and seconded by Commissioner Morrow all ayes carried the motion at 5:47pm.

B. The commission reconvened into open session on a motion by Commissioner Erickson, seconded by Commissioner Morrow all ayes carried the motion at 6:37pm.

C. A motion was made to add Courtney Jinar and Evan Vanommeren to the Fire Department Eligibility List by Commissioner Hintz seconded by Commissioner Morrow all ayes carried the motion.

7. Police and Fire Commission Business

Discussion of updating the PFC Rules and Regulations was discussed but the matter was tabled as we must get some clarification from the City Attorney on a few of the changes. There were also typo's that were addressed and will be corrected, and this matter will be readdressed at an upcoming meeting. This was tables until next month, so we can get some input from the City attorney.

8. Adjourn

Motion by Commissioner Erickson to adjourn seconded by Commissioner Hintz; motion carried all ayes at 6:38p.m.

Respectfully submitted,
Commissioner Erickson, Secretary