



CITY OF BURLINGTON

## POLICE – FIRE COMMISSION

300 North Pine Street, Burlington, Wisconsin 53105  
(262) 763-3717



### MINUTES

City of Burlington Police and Fire Commission

City Hall

300 N. Pine Street, Burlington, Wisconsin

November 7, 2017

**1. Call to Order:**

Commissioner Busch called the meeting to order at 5:30 p.m.

**2. Roll Call:**

Commissioners in attendance: Joe Busch, Jeff Erickson, Kevin Morrow, Peter Hintz, Fire Chief Alan Babe, and Police Chief Mark Anderson, Commissioner Bill Smitz was excused.

**3. Public Comments:**

None.

**4. Approval of Minutes**

The minutes from the October 3<sup>rd</sup> PFC meeting was approved on a motion to approve by Commissioner Morrow, seconded by Commissioner Hintz all ayes motion carried.

**5. Police Chief Business**

None.

**6. Fire Chief Business**

A. The commission convened into closed session pursuant to section 19.85 (1) (c) Wisconsin Statutes for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility on a motion by Commissioner Erickson and seconded by Commissioner Hintz all ayes carried the motion at 6:01pm.

B. The commission reconvened into open session on a motion by Commissioner Hintz, seconded by Commissioner Morrow all ayes carried the motion at 6:24pm.

C. A motion was made to add Heather Sympson to the Fire Department Eligibility List by Commissioner Erickson seconded by Commissioner Hintz all ayes carried the motion.

**7. Police and Fire Commission Business**

Discussion of updating the PFC Rules and Regulations was discussed but the matter was tabled as we must get some clarification from the City Attorney on a few of the changes. There were also typo's that were addressed and will be corrected, and this matter will be readdressed at an upcoming meeting.

**8. Adjourn**

Motion by Commissioner Erickson to adjourn seconded by Commissioner Hintz; motion carried all ayes at 6:34p.m.

Respectfully submitted,  
Commissioner Erickson, Secretary