



## CITY OF BURLINGTON

City Clerk  
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[www.burlington-wi.gov](http://www.burlington-wi.gov)

### CITY OF BURLINGTON Common Council Minutes Jeannie Hefty, Mayor Diahn Halbach, City Clerk Tuesday, November 7, 2017

1. **Call to Order / Roll Call**

Mayor Jeannie Hefty called the Common Council meeting to order on Tuesday, November 7, 2017 at 7:01 p.m. starting with Roll Call. Present: Kott, Grandi, Dawidziak, Vos, Schultz, Preusker, Bauman. Excused: Johnson.

Also present: City Administrator Carina Walters, City Attorney John Bjelajac, Director of Administrative Services Megan Watkins, Director of Finance Steve DeQuaker, Police Chief Mark Anderson, Fire Chief Alan Babe, Building Inspector Gregory Guidry, DPW Director Peter Riggs, and Gregory Governatori of Kapur & Associates.

2. **Pledge of Allegiance**

3. **Citizen Comments** - There were none.

4. **Chamber of Commerce Representative and Rescue Squad Representative** - There were none.

5. **Approval of Minutes**

A motion was made by Alderman Vos with a second by Alderman Bauman to approve the October 17, 2017 Minutes of the Common Council. With all in favor, the motion carried.

6. **Letters and Communications**

A motion was made by Alderman Schultz with a second by Alderman Preusker to approve Letters and Communications as presented. With all in favor the motion carried.

7. **Reports by Aldermanic Representatives and Department Heads** - There were none.

8. **Reports**

A motion was made by Alderman Preusker with a second by Alderman Dawidziak to approve Reports 1-5. With all in favor, the motion carried.

9. **Payment of Prepays and Vouchers**

A motion was made by Alderman Bauman with a second by Alderman Dawidziak to approve Prepays and Vouchers as presented. Roll Call: Aye - Bauman, Kott, Grandi, Dawidziak, Vos, Schultz, Preusker, Bauman. Nay - None. Motion carried 7-0.

10. **Licenses and Permits**

A motion was made by Alderman Kott with a second by Alderman Preusker to approve Licenses and Permits as presented. With all in favor, the motion carried.

11. **Appointments and Nominations**

A motion was made by Alderman Grandi with a second by Alderman Vos to approve Appointments and Nominations as presented. With all in favor, the motion carried.

12. **PUBLIC HEARINGS:** There were none.

13. **RESOLUTIONS:**

- A. **Resolution 4864(22)** - to consider approving a Four Year Contract for Assessor Services with Accurate Appraisal in the Amount of \$151,200.

A motion was made by Alderman Dawidziak with a second by Alderman Grandi to approve Resolution 4864(22). Roll Call: Aye - Dawidziak, Vos, Schultz, Preusker, Bauman, Kott, Grandi. Nay - None. Motion carried 7-0.

- B. **Resolution 4866(24)** - to consider approving the award of bid for two new patrol vehicles for the City of Burlington Police Department to Miller Motors for the amount of \$29,957 each, plus set-up fees.

A motion was made by Alderman Vos with a second by Alderman Kott to approve Resolution 4866(24). Roll Call: Aye - Vos, Schultz, Preusker, Bauman, Kott, Grandi, Dawidziak. Nay - None. Motion carried 7-0.

14. **ORDINANCES:** There were none.

15. **MOTIONS:**

- A. **Motion 17-885** - to consider approving a Certificate of Appropriateness for 557 N. Pine Street in the City of Burlington.

A motion was made by Alderman Schultz with a second by Alderman Bauman to approve Motion 17-885. With all in favor, the motion carried.

- B. **Motion 18-886** - to consider approving a Certificate of Appropriateness for 316-344 N. Pine Street in the City of Burlington.

A motion was made by Alderman Preusker with a second by Alderman Schultz to approve Motion 17-886. With all in favor, the motion carried.

16. **ADJOURN INTO CLOSED SESSION**

A motion was made by Alderman Bauman with a second by Alderman Schultz to Adjourn in to Closed Session. Roll Call - Aye: Bauman, Kott, Grandi, Dawidziak, Vos, Schultz, Preusker. Nay: None. The motion carried 7-0 and the meeting Adjourned into Closed Session at 7:12 p.m.

**Wis. Stats 19.85(1)(c)** - Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- To consider employment and compensation of specific Police Department dispatch employees and the strategy to be adopted by the City upon approval of the joint dispatch agreement.

17. **RECONVENE INTO OPEN SESSION**

A motion was made by Alderman Kott with a second by Alderman Vos to Reconvene into Open Session. With all in favor, the meeting Reconvened into Open Session at 8:12 p.m.

18. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**

Consideration and possible action on recommendations for matters discussed in Closed Session by the Common Council.

There was no action.

19. **ADJOURNMENT**

A motion was made by Alderman Dawidziak with a second by Alderman Grandi to Adjourn the Meeting. With all in favor, the meeting adjourned at 8:13 p.m.

Minutes respectfully submitted by:

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Diahnn C. Halbach  
City Clerk  
City of Burlington