



## CITY OF BURLINGTON

**Administration Department**  
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**CITY OF BURLINGTON**  
**Minutes of the Common Council**  
**Jeannie Hefty, Mayor**  
**Diahnn C. Halbach, City Clerk**  
**Tuesday, July 18, 2017**

Mayor Jeannie Hefty  
Susan Kott, Alderman, 1st District  
Edward Johnson, Alderman, 1st District  
Bob Grandi, Alderman, 2nd District  
Ruth Dawidziak, Alderman, 2nd District  
Tom Vos, Alderman, 3rd District  
Jon Schultz, Council President, Alderman, 3rd District  
Thomas Preusker, Alderman, 4th District  
Todd Bauman, Alderman, 4th District

1. **Call To Order - Roll Call**

Mayor Jeannie Hefty called the meeting to order at 6:58 p.m. starting with roll call.

Present: Alderman Susan Kott; Alderman Ed Johnson; Alderman Bob Grandi; Alderman Ruth Dawidziak; Alderman Tom Vos; Alderman Tom Preusker; Alderman Todd Bauman

Absent: Alderman Jon Schultz

Also Present: Carina Walters, City Administrator; John Bjelajac, City Attorney; Steve DeQuaker, Finance Director; Megan Watkins, Director of Administrative Services; Mark Anderson, Police Chief; Alan Babe, Fire Chief; Gregory Guidry, Building Inspector; Joe Davies, Library Director

2. **Pledge of Allegiance**

3. **Citizen Comments**

There were none.

4. **Chamber of Commerce Representative and Rescue Squad Representative**

Mayor Hefty reported on behalf of Chief Zwiebel for the Burlington Rescue Squad (BRS) and offered a congratulations to him and his family for their new grand baby. Mayor Hefty stated BRS received 36 calls beginning Wednesday July 12 until Saturday July 15. BRS was able to respond to 25, while other agencies responded to the remaining 11 during the flood disaster.

5. **Approval of the Common Council Minutes for July 18, 2017**

A motion was made by Alderman Vos with a second Alderman Dawidziak to approve the Common Council Minutes for July 18, 2017. With all in favor, the motion carried.

6. **Letters and Communications**

A motion to approve Letters and Communications was made by Alderman Preusker and seconded by Alderman Johnson. With all in favor, the motion carried.

- A. Correspondence from Alderman Jon Schultz stating his absence from the July 18, 2017 Committee of the Whole and Common Council meeting.

7. **Reports by Aldermanic Representatives and Department Heads**

Alderman Dawidziak commended City staff and all personnel that participated during the flood disaster. Dawidziak had experienced her own damage due to the flooding, and was truly humbled to be a part of this team and feels that Burlington has set the bar for other communities in the way we responded. Everyone unanimously agreed. Alderman Bauman added that the coming together of the community was incredible and suggested the City have a celebration after everything calms down. Mayor Hefty acknowledged City Administrator Walters for taking on the role of overseeing the DPW during this time, in addition to everything else she had on her plate.

8. **Reports 1-7**

A motion to approve Reports 1-7 was made by Alderman Bauman and seconded by Alderman Grandi. With all in favor, the motion carried.

9. **Approval of Prepays and Vouchers for July 18, 2017**

A motion to approve Payments and Vouchers was made by Alderman Kott and seconded by Alderman Dawidziak. Roll Call: Aye - Kott, Johnson, Grandi, Dawidziak, Vos, Preusker, Bauman. Nay - None. The motion carried 7-0.

10. **Licenses and Permits**

- A. Consideration of approving the issuance of a "Class B" Combination Reserve Liquor License to MK Allen, Inc. (dba The Burly Duck) for property located at 488 Milwaukee Avenue, in the amount of \$12,500.

Mr. Allen gave a brief overview of his business plan and financial information for the Burly Duck. Walters addressed the Council and stressed the importance of the issuance of this last liquor license. Walters then reviewed the findings from the Racine County Economic Development Committee (RCEDC) regarding Mr. Allen's business plan, which stated that certain information was missing, therefore the RCEDC was unable to offer their opinion on the feasibility of this project and recommended he submit the necessary information for further review. Mr. Allen stated that the RCEDC was only given the Executive Summary and not the entire business plan, however he would be happy to submit the information for a more thorough review.

A motion was made by Alderman Dawidziak with a second by Alderman Preusker to table this item in order to allow Mr. Allen to submit additional information to the RCEDC for further review and recommendation. With all in favor, the motion carried.

- B. Consideration of approving the issuance of Operator's Licenses, a "Class A" Retail Liquor License, and a Special Event Permit Application.

A motion was made by Alderman Johnson with a second by Alderman Kott to approve the licenses and permits as presented. With all in favor, the motion carried.

11. **Appointments and Nominations:**

There were none

12. **PUBLIC HEARINGS:**

There were none.

13. **RESOLUTIONS:**

- A. **Resolution 4857(15)** - to consider the award of the contract for the S. Pine Street Sanitary Sewer project to The Wanasek Corporation for the not-to-exceed amount of \$113,367.60.

A motion was made by Alderman Grandi, with a second by Alderman Dawidziak to approve Resolution 4857(15).

Roll Call: Aye - Grandi, Dawidziak, Vos, Preusker, Bauman, Kott, Johnson. Nay - None. The motion carried 7-0.

- B. **Resolution 4858(16)** - to approve an Addendum to the to the Agreement for Construction Management Services with Scherrer Construction for the Guaranteed Maximum Price of \$4,628,879 for the Burlington Community Pool Project.

Attorney Bjelajac commented that the dollar amount was missing from within the body of the written resolution, therefore required a motion to amend the resolution to include this information.

A motion was made by Alderman Dawidziak with a second by Alderman Kott to amend Resolution 4857(15) to include the Guaranteed Maximum Price of \$4,628,879 within the body of the resolution.

Roll Call: Aye - Dawidziak, Vos, Preusker, Bauman, Kott, Johnson, Grandi. Nay - None. The motion carried 7-0.

A motion was made by Alderman Preusker with a second by Alderman Vos to approve the amended Resolution 4857(15). Roll Call: Aye - Preusker, Bauman, Kott, Johnson, Grandi, Dawidziak, Vos. Nay - None. The motion carried 7-0.

- C. **Resolution 4859(17)** – to adopt a Memorandum of Understanding between the City of Burlington and Racine County to accept a conditional grant in the amount of two hundred thousand dollars (\$200,000) from Racine County for the purchase of property at 587 E. State Street for use by the Burlington Senior Center.

A motion was made by Alderman Preusker with a second by Alderman Johnson to approve Resolution 4859(17). Roll Call: Aye - Preusker, Bauman, Kott, Johnson, Grandi, Dawidziak, Vos. Nay - None. The motion carried 7-0.

- D. **Resolution 4860(18)** - to consider approving an Extraterritorial Zoning (ETZ) Certified Survey Map (CSM) for property located on Schaal Road in the Town of Burlington.

A motion was made by Alderman Bauman with a second by Alderman Grandi to approve Resolution 4860(18). With all in favor, the motion carried.

14. **ORDINANCES:**

There were none.

15. **MOTIONS:**

- A. **Motion 17-878** - to consider approving a contract with John's Disposal for Disaster Relief Aid for garbage, recycling and electronics.

A motion was made by Alderman Kott with a second by Alderman Dawidziak to approve Motion 17-878. Roll Call: Aye - Kott, Johnson, Grandi, Dawidziak, Vos, Preusker, Bauman. Nay - None.

The motion carried, 7-0.

16. **ADJOURN INTO CLOSED SESSION**

*Wis. Stats 19.85(e)*, Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- Regarding the Senior Center Agreement

*Wis. Stats 19.85(g)*, Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

- Regarding mediation with Advanced Disposal

A motion was made by Alderman Johnson with a second by Alderman Dawidziak to adjourn into Closed Session. Roll Call: Aye - Johnson, Grandi, Dawidziak, Vos, Preusker, Bauman, Kott. Nay - None. The motion carried, 7-0. The meeting adjourned into Closed Session at 8:08 p.m.

17. **RECONVENE INTO OPEN SESSION**

A motion was made by Alderman Grandi with a second by Alderman Dawidziak to reconvene into Open Session. With all in favor, the meeting reconvened into Open Session at 9:15 p.m.

18. **ADJOURNMENT**

A motion was made by Alderman Dawidziak with a second by Alderman Kott to adjourn the meeting. With all in favor, the meeting adjourned at 9:15 p.m.

Meeting Minutes Respectfully Submitted by:  
Diahnn C. Halbach  
City Clerk  
City of Burlington

*Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.*