



CITY OF BURLINGTON

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CITY OF BURLINGTON
Committee of the Whole Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, July 18, 2017

1. **Call to Order - Roll Call**

Mayor Jeannie Hefty called the Committee of the Whole meeting to Order at 6:30 p.m

Present: Mayor Jeannie Hefty; Alderman Susan Kott; Alderman Ed Johnson; Alderman Bob Grandi; Alderman Ruth Dawidziak; Alderman Tom Vos; Alderman Tom Preusker; Alderman Todd Bauman

Absent: Alderman Jon Schultz

Also City Administrator Carina Walters; City Attorney John Bjelajac; Finance Director Steve

Present: DeQuaker; Director of Administrative Services Megan Watkins; Police Chief Mark Anderson; Fire Chief Alan Babe; Building Inspector Gregory Guidry;

2. **Citizen Comments**

Kandace (Fettes) Moran, a Burlington resident, thanked all of staff and everyone involved in the Burlington Flood Emergency Response Team and presented the idea of having a community celebration and fundraiser. Mayor Hefty stated that there has already been talk about a celebration and gave her a name to contact.

3. **Approval of the Committee of the Whole Minutes for June 20, 2017**

A motion was made by Alderman Grandi, with a second by Alderman Johnson to approve the June 20, 2017 Committee of the Whole Minutes. With all in favor, the motion carried.

4. **RESOLUTIONS:**

- A. **Resolution 4857(15)** - to consider the award of the contract for the S. Pine Street Sanitary Sewer project to The Wanasek Corporation for the not-to-exceed amount of \$113,367.60.

Mayor Hefty introduced Resolution 4857(15). Administrator Walters gave a brief overview of the project explaining that the cost of this work was planned for with the General Obligation Bonds which were approved by Council and that a major portion of this cost would be recouped through the Special Assessment process. Walters further stated that the Board of Public Works opened three bids for the Project and based upon recommendation by the City Engineer, staff recommends that the bid be awarded to the lowest responsive bidder, Wanasek Corporation, for the not-to-exceed amount of \$113,367.50, which was \$11,548 under the estimated cost.

Attorney Bjelajac added that when the project is completed, if costs come in further under budget, costs will adjusted accordingly.

- B. **Resolution 4858(16)** - to approve an Addendum to the Agreement for Construction Management Services with Scherrer Construction for the Guaranteed Maximum Price of \$4,628,879 for the Burlington Community Pool Project.

Mayor Hefty introduced Resolution 4858(16). Walters provided an overview and background history stating that on May 16, 2017, the Common Council approved a Construction Management Agreement with Scherrer Construction for the not-to-exceed amount of 3% of the total cost of construction for the Burlington Community Pool Project. Walters added that as part of this Agreement, Council would be approving at a future meeting, a Guaranteed Maximum Price (GMP) of the cost of construction, contingency, and a 3% construction management fee for the pool project. Walters added that Scherrer Construction released a request for bids for seventeen (17) Work Categories, and on June 20, 2017, a total of forty bids were received for fifteen (15) of the categories. Walters stated that Work Category 7 - Painting, and Work Category 8 - Furnishings, were removed from the bidding and will be completed through a future change order. Walters further stated that based on the detailed bid review completed by Scherrer Construction and staff, staff recommends approval of the Addendum to the Construction Management Agreement with Scherrer Construction and allow the City Administrator discretion to complete change orders with the understanding that change orders may come before the Common Council for approval.

- C. **Resolution 4859(17)** – to adopt a Memorandum of Understanding between the City of Burlington and Racine County to accept a conditional grant in the amount of two hundred thousand dollars (\$200,000) from Racine County for the purchase of property at 587 E. State Street for use by the Burlington Senior Center.

Mayor Hefty introduced Resolution 4859(17). Walters stated that the City and County are equally committed to the Senior Center and have worked together to locate a facility that would be practical and fit the needs of the Seniors, in which the Knights of Columbus building has been found to meet the necessary needs. Walters further stated the Racine County Executive Committee unanimously approved a conditional grant of \$200,000 to the City of Burlington to use for the purchase of the Knights of Columbus building and that an offer to purchase in the amount of \$180,000 has been agreed upon, with the additional \$20,000 going towards ensuring the building is brought up to code with respect to life safety. Walters added that a closing date for the property is tentatively scheduled for July 28, 2017.

- D. **Resolution 4860(18)** - to consider approving an Extraterritorial Zoning (ETZ) Certified Survey Map (CSM) for property located on Schaal Road in the Town of Burlington.

Mayor Hefty introduced Resolution 4860(18). Gregory Guidry explained that this property is part of the City's Extraterritorial Plat Approval Jurisdiction Area with the Town of Burlington, which includes any area within 1.5 miles of the City of Burlington. Guidry stated that the applicant would like to re-divide the 2007 plat of the Schaal Woods Conservation Community in order to vacate the public right of way on Aspen Drive and abandon the utility easements, stormwater easements, and the road reservations.

- E. **Resolution 4861(19)** - to consider approval of a Certified Survey Map (CSM) for property located at 2100 Milwaukee Avenue.

Mayor Hefty introduced Resolution 4861(19). Guidry stated that the attached CSM was incorrect, but due to the flood was unable to receive the correct CSM before tonight's meeting. Megan Watkins suggested this item be tabled until the proper CSM is received.

A motion was made Alderman Vos, with a second by Alderman Preusker, to table Resolution 4861(19) until the proper CSM is received. With all in favor, the motion carried.

5. **ORDINANCES:**

There were none.

6. **MOTIONS:**

A. Motion 17-878 - to consider approving a contract with John's Disposal for Disaster Relief Aid for garbage, recycling and electronics.

Mayor Hefty introduced Motion 17-878. Walters explained that due to the flood disaster, staff worked diligently to create a Debris Management Agreement and that John's Disposal has agreed to pick up all flood damage debris including electronics. Walters stated that John's would first focus on the hardest hit areas, then move to other areas of the City and would continue this service until all debris is picked up and that final charges would be based on total tonnage.

Alderman Dawidziak thanked staff for this agreement.

7. **ADJOURN**

A motion was made by Alderman Dawidziak, with a second by Alderman Johnson, to adjourn. With all in favor, the meeting adjourned at 6:58 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington