



**HISTORIC PRESERVATION COMMISSION  
MEETING MINUTES  
Thursday, April 27, 2017**

The meeting was called to order by Chairman Tom Stelling at 6:30 p.m. Alderman Susan Kott; Commissioner Darrel Eisenhardt; Commissioner Maria Veronico; Commissioner Kevin O'Brien; and Daniel Colwell were present. Commissioner Jeff Erickson was excused.

**CITIZEN COMMENTS**

Judith Schulz, 533 Milwaukee Avenue, explained she would like to change the wording on the March 23, 2017 minutes and also add documents to item 8B discussion.

Commissioner Jeff Erickson was present at 6:31 pm.

**APPROVAL OF MINUTES**

Commissioner Eisenhardt moved, and Commissioner Veronico seconded to approve the minutes of March 23, 2017.

Ms. Schulz stated she would like to correct the March 23, 2017 Minutes to read “display a photo history in the display window at 533 Milwaukee Avenue showing the changes of the two 541 & 533 Milwaukee Avenue downtown buildings over the years” instead of “placing signs in her window at 533 Milwaukee Avenue showing the changes of the historic downtown buildings over the years”.

Ms. Schulz also stated she was hoping to add her discussion comments:

- “Windows would be more historic if the full length and size of window openings were used as in the original building photos, and not divided up into sections; because dividing for the sake of integrity doesn’t retain and doesn’t preserve the historic look that we all want to preserve.”
- “The detail of the vertical divisions on the bulkhead that should be repeated rather than making one section out of it to retain the original look on a building reviewed tonight”.
- “That modern logos and (should say on) signs should be allowed as long as they are not plastic, as she indicated was discussed and approved at the Planning Commission when the HPC ordinance was first written”.

Commissioner Eisenhardt moved, and Commissioner Veronico seconded to amend the minutes to reflect the changes and additions to the minutes of March 23, 2017. All were in favor and the motion carried.

## **LETTERS AND COMMUNICATIONS**

None

## **OLD BUSINESS**

None

## **NEW BUSINESS**

### **A. 597 N. Pine Street – Rugans**

#### **1. Certificate of Appropriateness to install a sign**

- Chairman Stelling introduced and opened this item for discussion.
- Jim Hayes, owner, stated instead of placing a plywood sign on the building like the previous business, he would like to install vinyl signage on the window facing Milwaukee Avenue indicating “Craft Beers • Wine • Martinis • Gastropub”.
- Commissioner Eisenhardt asked if the font is consistent with the main sign. Gregory Guidry, Building Inspector, replied it is.
- There were no further comments.
- Alderman Kott moved, and Commissioner O’Brien seconded to approve of the Certificate of Appropriateness to install a vinyl sign, subject to Graef’s April 14, 2017 memorandum.
- All were in favor and the motion carried.

#### **2. Sign Permit application to install a sign**

- Chairman Stelling introduced and opened this item for discussion.
- There were no comments.
- Commissioner Veronico moved, and Commissioner O’Brien seconded to approve a Sign Permit application to install a vinyl sign, subject to Graef’s April 14, 2017 memorandum.
- All were in favor and the motion carried.

## **DISCUSSION ITEMS**

### **A. Review of Façade Grant Funding Status.**

- Chairman Stelling introduced and opened this item for discussion.

- Mr. Guidry stated that Uncle Steve’s Garage (564 N. Pine Street) has repainted the columns to match the original Certificate of Appropriateness approval and the electrical opening will have a plate placed on it by next week. Mr. Guidry stated the funds should be released. Commissioner O’Brien commented on how he likes the contrast of the colors. Commissioner Eisenhardt questioned if anything is being done to the rear of the building. Mr. Guidry answered a façade grant has been applied for, which will go to the next meeting. Commissioner Erickson stated the door from the front has been moved to the back and was not installed properly. Mr. Guidry stated the work in the rear is not completed yet.
- Chairman Stelling asked when the siding will be completed on the Flitcroft building (580-588 N. Pine Street). Mr. Guidry stated he talked with David Flitcroft, owner, and said the back wall would be done in a week or two. Chairman Stelling commented that it would be nice if it was completed at the end of May for ChocolateFest.
- There were no further comments.

**B. Discussion regarding recommendation to City Staff for review of any ordinance changes.**

- Chairman Stelling introduced and opened this item for discussion.
- Chairman Stelling introduced Alderman Susan Kott as a new member, who had been on the Historic Preservation Commission previously for 8 years. Chairman Stelling also introduced Daniel Colwell as a new member to the Commission. All the members introduced themselves to each other. Chairman Stelling briefly explained the guidelines and the downtown district areas.
- Judith Schulz presented a list of suggestions for changes to the district guidelines. This list will be kept on file at City Hall for the record. A long discussion was had by the Commissioners regarding the handout from Ms. Schulz.
- Chairman Stelling stated this item will be for discussion again at the May 25, 2017 meeting to review the notes that were presented by Ms. Schulz.

**ADJOURNMENT**

Alderman Kott moved, and Commissioner Veronico seconded to adjourn the meeting at 7:32 p.m. *All were in favor and the motion carried.*

Recording Secretary,

Kristine Anderson  
Administrative Assistant