



**AGENDA - AMENDED
COMMON COUNCIL MEETING
Tuesday, June 6, 2017**

**To immediately follow the 6:30 p.m. Committee of the Whole meeting
Council Chambers, 224 East Jefferson Street**

- Mayor Jeannie Hefty
- Susan Kott, Alderman, 1st District
- Edward Johnson, Alderman, 1st District
- Bob Grandi, Alderman, 2nd District
- Ruth Dawidziak, Alderman, 2nd District
- Tom Vos, Council President, Alderman, 3rd District
- Jon Schultz, Alderman, 3rd District
- Thomas Preusker, Alderman, 4th District
- Todd Bauman, Alderman, 4th District

1. Roll Call
2. Pledge of Allegiance to the Flag
3. Citizen Comments
4. Chamber of Commerce Representative and Rescue Squad Representative
5. Approval of the Common Council minutes from May 16, 2017 (*T. Vos*)pg. 4
6. Letters and Communications – There is none.
7. Reports by Aldermanic Representatives and Department Heads
8. Reports 1-7 (*J. Schultz*)pg. 9
9. Payment of Vouchers (*T. Preusker*)pg. 21
10. Licenses and Permits (*T. Bauman*)..... pg. 44
11. Appointments and Nominations: (*E. Johnson*).....pg. 52
 - A. Art Gardner to be appointed to the Plan Commission to replace Chris Reesman - term expires 05/01/2018.
 - B. John Ekes to be appointed to the Plan Commission to replace Darrel Eisenhardt – term expires 05/01/2018.
 - C. Suzanne Boutcher to be appointed to the Zoning Board of Appeals as an alternate member to replace Amy Zott – term expires 01/01/2018.

12. PUBLIC HEARINGS: There is none.

13. RESOLUTIONS:

- A. **Resolution 4828(47)** – to consider approving a Final Resolution and Installment Assessment Notice under §66.0703 Exercising its Assessment Power for Sanitary Sewer from 928 S. Pine to 1009 S. Pine. This item was discussed at the May 16, 2017 Committee of the Whole meeting. (*B. Grandi*) pg. 55
- B. **Resolution 4851(9)** – to consider approving an Agreement between Burlington Rescue Squad, Inc. and the City of Burlington to convey ambulance #931. This item was discussed at the May 16, 2017 Committee of the Whole meeting. (*R. Dawidziak*)..... pg. 71
- C. **Resolution 4852(10)** - to consider approving a Certified Survey Map for Paul and Patricia Naber for property located at the intersection of Stoney Hill Road and Rocky Road in the Town of Burlington within the City’s Extraterritorial Plat Jurisdiction. This item was discussed at the May 16, 2017 Committee of the Whole meeting. (*T. Vos*)..... pg. 76
- D. **Resolution 4854(12)** – to consider approving Change Order Number One from the 2017 Street and Sidewalk Improvement Program to benefit the Burlington Community Pool Project to Reesman’s Excavating & Grading, Inc. in the not-to-exceed amount of \$137,386.39. This item was discussed at tonight’s Committee of the Whole meeting. (*J. Schultz*)

14. ORDINANCES:

- A. **Ordinance 2025(2)** – to consider approving an At-Large Charter Ordinance for the City of Burlington in order to provide a mixed Council of both Elected and At-Large Officials. This item was discussed at the May 16, 2017 Committee of the Whole meeting. (*T. Preusker*) pg. 81
- B. **Ordinance 2026(3)** – to consider amending Section 6-8, “Plan Commission” of the Municipal Code of the City of Burlington. This item was discussed at the May 16, 2017 Committee of the Whole meeting. (*T. Bauman*) pg. 84
- C. **Ordinance 2027(4)** – to consider amending Chapter 297-1(e)(1) “Taxicabs” in the Municipal Code of the City of Burlington. This item was discussed at the May 16, 2017 Committee of the Whole meeting. (*E. Johnson*)..... pg. 90
- D. **Ordinance 2028(5)** – to consider amending Chapter 234, “Park Regulations” of the City of Burlington Municipal Code, to create Section 234-2 (E) to prohibit abandonment of any boat or watercraft from City of Burlington Park property. This item was discussed at the May 16, 2017 Committee of the Whole meeting. (*B. Grandi*) pg. 93

15. MOTIONS:

- A. **Motion 17-873** - to discuss and consider approving an Eagle Scout Project and City Project Regarding City Owned Property Located at 256 State Street. This item was discussed at the May 2, 2017 Committee of the Whole meeting (*R. Dawidziak*)..... pg. 96
- B. **Motion 17-874** – to consider the annual insurance renewal with Zarek Insurance. This item was discussed at the May 2, 2017 Committee of the Whole meeting (*T. Vos*)..... pg. 104

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk’s Office at 262-342-1161 at least 24 hours prior to the meeting.

C. **Motion 17-875** – to consider approving a Certificate of Appropriateness for 564 N. Pine Street. This item was discussed at tonight’s Committee of the Whole meeting (*J. Schultz*)

16. ADJOURN INTO CLOSED SESSION (*T. Preusker*)

Wis. Stats 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- Knight of Columbus building
- Discussion of possible site acquisition for Government Center
- Discussion of possible Joint Facility

Wis. Stats 19.85(c), Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- Regarding DPW performance evaluation data submitted by James Bergles

17. RECONVENE INTO OPEN SESSION (*T. Bauman*)

1. Discussion of the process and procedures to be used to hire a new Director for the Department of Public Works.

18. ADJOURNMENT (*E. Johnson*)

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COMMON COUNCIL

ITEM NUMBER: 5

DATE: June 6, 2017

SUBJECT: May 16, 2017 Common Council Minutes

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

The attached minutes are from the May 16, 2017 Common Council meeting.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of the attached minutes from the May 16, 2017 Common Council meeting.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the June 6, 2017 Common Council meeting.

ATTACHMENTS:

Common Council Minutes



CITY OF BURLINGTON
Minutes of the Common Council
Jeannie Hefty, Mayor
Diahnn C. Halbach, City Clerk
Tuesday, May 16, 2017

1. Call To Order – Roll Call

Mayor Jeannie Hefty called the meeting to order at 8:50 p.m. starting with roll call. Aldermen present: Susan Kott, Ed Johnson, Bob Grandi, Ruth Dawidziak, Tom Vos, Jon Schultz, Tom Preusker and Todd Bauman. Absent: None

Also present: City Administrator Carina Walters, City Attorney John Bjelajac, Finance Director Steve DeQuaker, Director of Administrative Services Megan Watkins, Police Chief Mark Anderson, Fire Chief Alan Babe, DPW Director Jim Bergles, Library Director Joe Davies and Building Inspector Gregory Guidry.

Student Representatives - Present: Ryan Werner. Excused: Gabriel King

2. Pledge of Allegiance

3. Citizen Comments

There were none.

4. Chamber of Commerce Representative and Rescue Squad Representative

There were none.

5. Approval of the May 2, 2017 Common Council Minutes

A motion was made by Alderman Preusker with a second by Alderman Johnson to approve the amended Council Minutes from May 2, 2017. With all in favor, the motion to approve the minutes was carried.

6. Letters and Communications

A motion was made by Alderman Bauman with a second by Alderman Schultz to approve Letters and Communications as presented. With all in favor, the motion to approve the minutes was carried.

7. Reports by Aldermanic Representatives and Department Heads

Mayor Hefty stated that the FEMA training in Maryland went well.

Alderman Bauman asked the City to consider installing additional tornado sirens and says they are difficult to hear in bad weather.

Alderman Johnson inquired about the abandoned bus located by the compost site and thinks it's an eye sore and isn't helping the City's beautification efforts. Alderman Schultz responded that the bus is used for Spooky City and it's just being stored there.

Alderman Schultz commented on the Peace Officers Memorial Program and said it was a great ceremony.

8. Reports 1-3

A motion was made by Alderman Johnson with a second by Alderman Grandi approve Reports 1-3. With all in favor, the motion carried.

9. Payment of Vouchers

A motion was made by Alderman Grandi with a second by Alderman Johnson to approve vouchers, pre-pays and reimbursements in the amount of \$293,444.14.

Roll Call Aye: Kott, Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker and Bauman. Nay: None. Motion carried 8-0.

10. Licenses and Permits

A motion was made by Alderman Dawidziak with a second by Alderman Bauman to approve licenses and permits as presented. With all in favor the motion carried.

11. Appointments and Nominations

There were none.

12. Public Hearings

There was none.

13. Resolutions

A. Resolution 4843(1) to consider approving an Agreement between the City of Burlington and the Burlington Pool Corporation for the Daily Operations, Maintenance, and future Capital Improvement costs of the New Pool to be located in Devor Park.

A request for a second reading and a motion was made by Alderman Vos with a second by Alderman Dawidziak to adopt Resolution 4843(1). With all in favor the motion passed.

B. Resolution 4844(2) – to consider approving Task Order Number 102, with Kapur & Associates, regarding Engineering Services for the Restroom Facility Replacement at the Congress Street Ball Diamond for the not-to-exceed amount of \$15,118.

A request for a second reading and a motion was made by Alderman Schultz with a second by Alderman Dawidziak to adopt Resolution 4844(2).

Roll Call Aye: Kott, Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker and Bauman. Nay: None. Motion carried 8-0.

- C. **Resolution 4845(3)** – to consider approving the purchase of a “Class B” Liquor License from the Town of Burlington in the amount of \$12,500.

A request for a second reading and a motion was made by Alderman Preusker with a second by Alderman Johnson to adopt Resolution 4845(3).

Roll Call Aye: Kott, Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker and Bauman. Nay: None. Motion carried 8-0.

- D. **Resolution 4846(4)** – to consider approving the purchase of two (2) new ImageCast Evolution (ICE) voting machines in the total amount of \$19,200.

A request for a second reading and a motion was made by Alderman Bauman with a second by Alderman Dawidziak to adopt Resolution 4846(4).

Roll Call Aye: Kott, Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker and Bauman. Nay: None. Motion carried 8-0

- E. **Resolution 4847(5)** – to consider approving an Extraterritorial Zoning (ETZ) Certified Survey Map (CSM) for property located at 30561 Bushnell Road, in the Town of Burlington.

A request for a second reading and a motion was made by Alderman Johnson with a second by Alderman Preusker to adopt Resolution 4847(5). With all in favor the motion carried.

- F. **Resolution 4848(6)** – to consider approving a two-year contract for part-time building inspection services with Municipal Services, Inc.

A request for a second reading and a motion was made by Alderman Grandi with a second by Alderman Kott to adopt Resolution 4848(6).

Roll Call Aye: Kott, Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker and Bauman. Nay: None. Motion carried 8-0

- G. **Resolution 4853(11)** – to consider approving Scherrer Construction as the Construction Manager for the Construction of the Burlington Community Pool at Devor Park for the not-to-exceed amount of 3% of the total cost of construction.

A request for a second reading and a motion was made by Alderman Dawidziak with a second by Alderman Grandi to adopt Resolution 4853(11).

Roll Call Aye: Kott, Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker and Bauman. Nay: None. Motion carried 8-0

14. Ordinances

- A. **Ordinance 2024(1)** – to consider a rezone for property located at 317 McHenry Street from B-3, Neighborhood Professional Office to Rs-3, Single-Family Residential.

A request for a second reading and a motion was made by Alderman Vos with a second by Alderman Dawidziak to approve Ordinance 2024(1). With all in favor the motion carried.

15. Motions

A. **Motion 17-872** – to consider approving an Airport Hangar Lease with Milo Meak Properties, LLC for 1532 Taxiway at the City of Burlington’s Municipal Airport.

A motion was made by Alderman Schultz with a second by Alderman Vos to adopt Motion 17-872. With all favor the motion carried.

16. ADJOURN INTO CLOSED SESSION

Wis. Stats 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- Knight of Columbus
- Discussion of possible site acquisition for Government Center

A motion was made by Alderman Preusker with a second by Alderman Johnson to adjourn into closed session.

Roll Call Aye: Kott, Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker and Bauman. Nay: None. Motion carried 8-0. Meeting adjourned into Closed Session at 9:15 p.m.

17. RECONVENE INTO OPEN SESSION

A motion was made by Alderman Bauman with a second by Alderman Preusker to reconvene into open session. With all in favor, the meeting reconvened into open session at 11:04 p.m.

18. ADJOURN

A motion was made by Alderman Kott with a second by Alderman Johnson to adjourn the meeting. With all in favor, the meeting adjourned at 11:04 p.m.

Meeting Minutes Respectfully Submitted by:



Diahnn C. Halbach
City Clerk
City of Burlington



DATE: June 6, 2017

SUBJECT: Reports 1-7

SUBMITTED BY: City Staff

BACKGROUND/HISTORY:

Attached please find the following reports:

Housing Authority Meeting Minutes – March 16, 2017, April 27, 2017, May 19, 2017

Special Meeting of the Housing Authority Minutes – March 30, 2017

Burlington Public Library Meeting Minutes – April 25, 2017

Historic Preservation Committee Meeting Minutes – April 27, 2017

Committee of the Whole Meeting Minutes – May 16, 2017

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION

Staff recommends that the Council approve submitted reports.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the June 6, 2017 Common Council meeting.

ATTACHMENTS:

Meeting Minutes

**Housing Authority of City of Burlington Wisconsin
Riverview Manor
March 16, 2017**

The regular monthly meeting of the Housing Authority of City of Burlington Wisconsin was held on Thursday, March 16, 2017 at Riverview Manor. The meeting was called to order by Chairman Lapp at 6:15 pm.

COMMISSIONERS PRESENT: Chairman Lapp, Interim Vice Chairman Heck, Secretary Iselin, Commissioner Smith and Manager Eileen Olson. Commissioner Merten was excused.

Minutes from the regular monthly meeting held February 9, 2017, were reviewed and approved as written with a motion by Smith, seconded by Heck, and carried unanimously.

FINANCIAL REPORT: Reserve Account balances as of February 28, 2017. (See statement balance sheet).

Vendor's invoices for soft costs at the end of the 2015 MPR project were paid out of Operating and Maintenance for the final two draws because we were over budget. Manager Olson will ask the State Office to close the MPR without regard to these expenses because our General Fund was sufficient to cover these expenses.

OCCUPANCY REPORT: Manager Olson reported 54 on the waiting list for 1 bedroom units and 9 for 2 bedroom units.

BUILDING AND MAINTENANCE: A motion was made by Heck and Seconded by Iselin to accept the bid of Wholesale Insulation of \$17,600 for the attic insulation. Motion carried unanimously.

Manager Olson signed a contract with DM Ketterhagen to replace the North entry door for \$4,245.63. The door will be installed after it arrives and is painted.

DM Ketterhagen has provided proposals to repair the shed. Vic will look into whether or not he can repair the door.

Commissioner Heck and Vic were able to get most of the outlets in the parking lot working.

Furniture and window treatments for the lounge arrived and are installed.

Manager Olson received bids for reconfiguring and resurfacing the parking lot. She will continue to look into options, but wants to get the work scheduled for early spring.

COMMUNICATION: Copies of the monthly operating statements, bills and bank statements were dispersed and reviewed by board members.

Manager Olson will be on vacation from April 4-18. A revised list of emergency contacts will be posted during her absence.

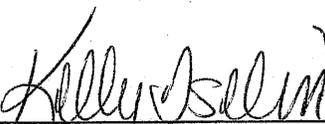
Manager Olson suggested and the board approved ordering Myron calendars again for 2018 at a cost of \$1.99 each.

NEW BUSINESS: None

UNFINISHED BUSINESS: None

OTHER BUSINESS: There were no resident comments.

ADJOURNMENT: There being no further business, motion to adjourn was made by Heck, seconded by Smith, and carried unanimously. Meeting adjourned at 7:40 P.M. The next monthly is tentatively scheduled for April 27, 2017 at 6:00 p.m.



Kelly Iselin, Secretary

**Housing Authority of City of Burlington Wisconsin
Riverview Manor
April 27, 2017**

The regular monthly meeting of the Housing Authority of City of Burlington Wisconsin was held on Thursday, April 27, 2017 at 6:05 P.M. at Riverview Manor. The meeting was called to order by Chairman Lapp.

COMMISSIONERS PRESENT: Chairman Lapp, Interim Vice Chairman Heck, Secretary Iselin, Commissioner Smith, Commissioner Merten and Manager Eileen Olson.

Minutes from the regular monthly meeting held March 16, 2017, were reviewed and approved as written with a motion by Smith, seconded by Heck, and carried unanimously.

FINANCIAL REPORT: Reserve Account balances as of March 31, 2017. (See statement balance sheet).

OCCUPANCY REPORT: Manager Olson reported 56 on the waiting list for 1 bedroom units and 10 for 2 bedroom units.

BUILDING AND MAINTENANCE:

The attic insulation, window washing and carpet cleaning have all been completed.

Mather's Specialty will replace the shingles on the shed roof the week of May 1.

Manager Olson provided the board with a picture of a cedar pavilion for the patio by the river. The cost is \$1,299. A motion was made by Heck and seconded by Iselin to purchase the patio shelter from Sam's Club. Motion carried unanimously.

Payne and Dolan will begin concrete work on the parking lot the week of May 8. Paving work will begin on May 15th. Manager Olson has discussed the parking situation with the Police Department, and access to the lot with Fire and Rescue departments, the SPARC bus, and waste management for garbage pickup. Residents have been notified of the project.

Complete Tree Service will remove 2 dead pine trees on the east side of the property at Riverview Manor for the amount of \$400.

Zarek Insurance currently holds our liability insurance and Mays Insurance currently holds our property insurance. We will renew our policy with both companies. The annual premium for the property insurance is \$15,257. To date, Manager Olson has not received the premium amount for the liability insurance from Zarek.

COMMUNICATION: Copies of the monthly operating statements, bills and bank statements were dispersed and reviewed by board members.

NEW BUSINESS:

Commissioner Iselin's 5 year term expires on May 1, 2017 and she informed board members she will be resigning at that time due to other commitments. Mayor Hefty has appointed Michelle Peterson to replace her as Commissioner effective May 1st. Her appointment has been approved by the City Council.

Suzanne Dewey is resigning from her assistant manager position effective May 31, 2017.

UNFINISHED BUSINESS:

None

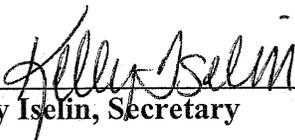
OTHER BUSINESS:

Manager Olson attended the WI-CARH spring training on April 20 in Madison and found it very useful information. A couple of the workshops covered Tenant Selection Plans and Marketing Plans.

There were no resident comments.

ADJOURNMENT

There being no further business, motion to adjourn was made by Iselin, seconded by Merten, and carried unanimously. Meeting adjourned at 7:00 P.M. The next monthly is tentatively scheduled for May 18, 2017 at 6:00 p.m.



Kelly Iselin, Secretary

**HOUSING AUTHORITY OF THE CITY OF BURLINGTON WISCONSIN
RIVERVIEW MANOR PROJECT
ANNUAL MEETING AND REPORT
May 19, 2016**

The annual meeting of the Housing Authority of the City of Burlington Wisconsin was held on Thursday May 19, 2016 at 7:50 P.M. at Riverview Manor. The meeting was called to order by Chairman Lapp.

COMMISSIONERS PRESENT: Chairman Lapp, Vice Chairman Stublely, Secretary Iselin, Commissioner Heck, Commissioner Merten and Manager Eileen Olson.

Minutes from the annual meeting held May 14, 2015, were reviewed and approved as written with a motion by Stublely, seconded by Heck, and carried unanimously.

COMMISSIONER APPOINTMENTS:

(Mayor appointments ratified by City Council)

Appointment of Ralph Heck-Commissioner-Term 2021

ANNUAL ELECTION BY COMMISSIONERS OF OFFICERS FOR 2016-2017:

Commissioner Stublely nominated Chairman Lapp to remain as Chairman. There were no other nominations and Chairman Lapp was approved unanimously.

Commissioner Heck nominated Vice Chairman Stublely to remain Vice-Chairman. There were no other nominations and Vice Chairman Stublely was approved unanimously.

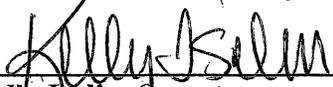
Commissioner Heck nominated Secretary Iselin to remain Secretary. There were no other nominations and Secretary Iselin was approved unanimously.

COMMISSIONER TERMS:

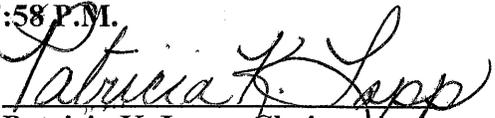
Kelly Iselin	2017		
Charles Stublely	2018	Patricia Lapp	2020
Kathy Merten	2019	Ralph Heck	2021

The Report of the 2015 annual meeting was dispersed to board members to review and approve. Chairman Lapp has delivered a copy of the Annual Audit for 9/1/14 to 8/31/15 by Patrick W. Romenesko, S.C. CPA, a copy of the approved actual Budget to 8/31/15 along with the list of HACBW Officers terms with a copy of the insurance coverage to Mayor Jeannie Hefty. Copies of these reports and information were also forwarded to Rural Development.

There being no further business, motion to adjourn was made by Stublely, seconded by Heck and carried unanimously. Meeting adjourned at 7:58 P.M.



Kelly Iselin, Secretary



Patricia K. Lapp, Chairman

**Special Meeting
Housing Authority of the City of Burlington, Wisconsin
Riverview Manor**

March 30, 2017

A special meeting of the Housing Authority of the City of Burlington, Wisconsin was held on Thursday, March 30th, 2017 at 1:00 p.m. at Riverview Manor. The meeting was called to order by Chairman Lapp.

COMMISSIONERS PRESENT: Chairman Lapp, Acting Vice-Chairman Heck, Acting Secretary Merten, Commissioner Smith and Manager Olson also present.

The purpose of the meeting was to discuss and make a decision on the Riverview Manor parking lot repair proposals from Payne & Dolan, Inc. and Poblocki Paving Corp.

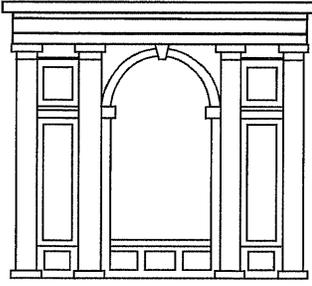
After board discussion, a motion was made by Heck, seconded by Smith to accept the proposal as revised from Payne & Dolan, Inc. in the amount of \$81,720.00 plus install 1 more inch of asphalt in all drive lanes @ \$6,314.00, for a total amount of \$88,034.00. Motion carried unanimously

Also board members discussed hourly wage increase for part-time employee, Suzanne Dewey. Motion was made by Heck to increase her hourly wage \$.50, effective 4/1/2017. Seconded by Merten and unanimously approved.

Meeting adjourned at 1:25 P. M. with a motion by Smith, seconded by Heck to adjourn.



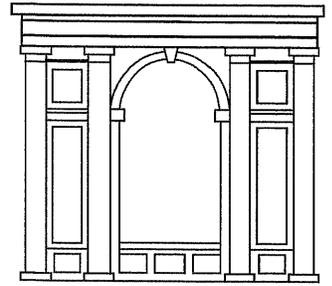
Kathy Merten, Acting Secretary



Burlington Public Library

166 East Jefferson Street • Burlington, Wisconsin 53105
(262) 342-1130 • Fax (262) 763-1938

www.burlingtonlibrary.org



Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, April 25, 2017 in the Burlington Public Library Meeting Room. Present were Pat Hoffman, Bridget Savaglia, Peter Smet, Ed Johnson, and Megan Barker. Excused were Lori Haas, Mike Kelly, and Ellen Blair. Also present were Director, Joe Davies, Administrative Assistant Linda Berndt and Automation System Administrator Tammy McCarthy.

Hoffman called the meeting to order at 4:34.

Minutes of the March 22, 2017 meeting were approved. Johnson moved approval, and Barker seconded. Motion passed.

Smet moved and Savaglia seconded the motion to approve the April 2017 General Fund Bills, Prepaids, Reimbursements, and March General Fund Deposits. Motion passed.

Smet moved and Savaglia seconded the motion to approve the April 2017 Trust Fund Bills, and the March 2017 Trust Fund Deposits. Motion passed.

Committee Reports: There were no reports at this time.

Federated Library Report: Savaglia said that the Lakeshores Library System board are working on rewriting the employee handbook.

Old Business: There was no Old Business at this time.

New Business:

Preview of new website: Davies showed the Board members the new library webpage, walking them through several of the features. He is still working on it and it will be operational soon.

2016 Annual Report: Davies briefly explained the Annual Report to the Board. The Board commented that it was easy for people to read and understand. The Board thought it would be a very good handout for our capital campaign. They suggested that the annual report should be circulated to community stakeholders, including City Council, City Staff, Library Friends, BASD employees, Parochial Schools, School Librarians, Cathe Center, Music Matters, County Office - M.T. Boyle and Delegrave, Imagination Library, United Way, Kara Foundation, and other Non-Profits.

Library Director Goals: Hoffman explained to the Board that the Director position is normally evaluated in May. Seeing as he has only been here a short time, he will be evaluated within 6 months. Davies presented a list of 4 goals for 2017-2018. The first of which is making the best use of our current facility until we have a new or different facility. The second goal is to promote technology to patrons, teaching them updated skills. The third goal is aiding the library staff to provide services in a changing library environment. The fourth and

final goal is to promote the growth of the Friends of the Library group to be our outreach for community support for a capital campaign. It was discussed that these four goals would be the main goals and that there may be other future goals that will fall within these current goals. Savaglia moved and Barker seconded the motion to adopt the Library Director Goals for 2017 - 2018 as provided. Motion passed.

Recognition of Service for outgoing board members: Davies announced that Pat Hoffman, Ed Johnson, and Mike Kelly have completed their terms on the Library Board and Jake Hanson, Jordan Debbink, and Tom Preusker will be taking their place, effective May 1st. The Racine County Executive is currently in the process of appointing an additional member to the board, pending confirmation by the Board of Supervisors. Several Board members expressed their gratitude to the outgoing members for their years of service and indicated that they will be missed. Davies noted that there are still many ways to serve and be involved in the Library, including membership in the Friends of the Library group.

Directors Report: The Monthly Report shows that Circulation is down a little bit, Overdrive & Zinio numbers are up. Davies thinks that maybe the weather has something to do with those numbers.

Davies stated that there will be a Bus trip to Chicago for the ALA Exhibits on Saturday, June 24th. The cost of the bus is \$20.00 a person, and that he has received free Exhibit tickets. Let him know as soon as possible if anyone is interested in going. The bus leaves Ives Grove at 7:30 a.m. and returns at 5:30 p.m.

Baker & Taylor has a new feature called First Look Carts, which Davies and Puccini are looking forward to using to make ordering books easier.

Davies wanted the Board to know that the 3-D Printer will be coming shortly, and then the VHS to DVD Converter will be coming right after that. Lakeshores owns them and we keep borrowing them because our patrons like using them. We get them for one month at a time.

Davies is busy weeding the nonfiction area using the 5 year no circ list.

Newspaper reports: Davies was quoted in a Journal Times article with Steve Ohs regarding LSTA grants.

Staffing - retirement of Elena Spiegelhoff and recruitment for a replacement: Davies reported that Elena has retired after many years at the Library. She will be missed. Davies has posted for a library intern to take Elena's hours. He has received one strong applicant so far, who will be interviewed later in the week.

Public Communications to the Board: There were none at this time.

Meeting was adjourned at 5:27 p.m. Smet moved, and Barker seconded. Motion passed.

Our next meeting will be on Tuesday, May 23rd at 4:30 p.m. in the basement meeting room at the Burlington Public Library.

Respectfully submitted,


Edward Johnson
Aldermanic Representative



**HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
Thursday, April 27, 2017**

The meeting was called to order by Chairman Tom Stelling at 6:30 p.m. Alderman Susan Kott; Commissioner Darrel Eisenhardt; Commissioner Maria Veronico; Commissioner Kevin O'Brien; and Daniel Colwell were present. Commissioner Jeff Erickson was excused.

CITIZEN COMMENTS

Judith Schulz, 533 Milwaukee Avenue, explained she would like to change the wording on the March 23, 2017 minutes and also add documents to item 8B discussion.

Commissioner Jeff Erickson was present at 6:31 pm.

APPROVAL OF MINUTES

Commissioner Eisenhardt moved, and Commissioner Veronico seconded to approve the minutes of March 23, 2017.

Ms. Schulz stated she would like to correct the March 23, 2017 Minutes to read “display a photo history in the display window at 533 Milwaukee Avenue showing the changes of the two 541 & 533 Milwaukee Avenue downtown buildings over the years” instead of “placing signs in her window at 533 Milwaukee Avenue showing the changes of the historic downtown buildings over the years”.

Ms. Schulz also stated she was hoping to add her discussion comments:

- “Windows would be more historic if the full length and size of window openings were used as in the original building photos, and not divided up into sections; because dividing for the sake of integrity doesn’t retain and doesn’t preserve the historic look that we all want to preserve.”
- “The detail of the vertical divisions on the bulkhead that should be repeated rather than making one section out of it to retain the original look on a building reviewed tonight”.
- “That modern logos and (should say on) signs should be allowed as long as they are not plastic, as she indicated was discussed and approved at the Planning Commission when the HPC ordinance was first written”.

Commissioner Eisenhardt moved, and Commissioner Veronico seconded to amend the minutes to reflect the changes and additions to the minutes of March 23, 2017. All were in favor and the motion carried.

LETTERS AND COMMUNICATIONS

None

OLD BUSINESS

None

NEW BUSINESS

A. 597 N. Pine Street – Rugans

1. Certificate of Appropriateness to install a sign

- Chairman Stelling introduced and opened this item for discussion.
- Jim Hayes, owner, stated instead of placing a plywood sign on the building like the previous business, he would like to install vinyl signage on the window facing Milwaukee Avenue indicating “Craft Beers • Wine • Martinis • Gastropub”.
- Commissioner Eisenhardt asked if the font is consistent with the main sign. Gregory Guidry, Building Inspector, replied it is.
- There were no further comments.
- Alderman Kott moved, and Commissioner O’Brien seconded to approve of the Certificate of Appropriateness to install a vinyl sign, subject to Graef’s April 14, 2017 memorandum.
- All were in favor and the motion carried.

2. Sign Permit application to install a sign

- Chairman Stelling introduced and opened this item for discussion.
- There were no comments.
- Commissioner Veronico moved, and Commissioner O’Brien seconded to approve a Sign Permit application to install a vinyl sign, subject to Graef’s April 14, 2017 memorandum.
- All were in favor and the motion carried.

DISCUSSION ITEMS

A. Review of Façade Grant Funding Status.

- Chairman Stelling introduced and opened this item for discussion.

- Mr. Guidry stated that Uncle Steve's Garage (564 N. Pine Street) has repainted the columns to match the original Certificate of Appropriateness approval and the electrical opening will have a plate placed on it by next week. Mr. Guidry stated the funds should be released. Commissioner O'Brien commented on how he likes the contrast of the colors. Commissioner Eisenhardt questioned if anything is being done to the rear of the building. Mr. Guidry answered a façade grant has been applied for, which will go to the next meeting. Commissioner Erickson stated the door from the front has been moved to the back and was not installed properly. Mr. Guidry stated the work in the rear is not completed yet.
- Chairman Stelling asked when the siding will be completed on the Flitcroft building (580-588 N. Pine Street). Mr. Guidry stated he talked with David Flitcroft, owner, and said the back wall would be done in a week or two. Chairman Stelling commented that it would be nice if it was completed at the end of May for ChocolateFest.
- There were no further comments.

B. Discussion regarding recommendation to City Staff for review of any ordinance changes.

- Chairman Stelling introduced and opened this item for discussion.
- Chairman Stelling introduced Alderman Susan Kott as a new member, who had been on the Historic Preservation Commission previously for 8 years. Chairman Stelling also introduced Daniel Colwell as a new member to the Commission. All the members introduced themselves to each other. Chairman Stelling briefly explained the guidelines and the downtown district areas.
- Judith Schulz presented a list of suggestions for changes to the district guidelines. This list will be kept on file at City Hall for the record. A long discussion was had by the Commissioners regarding the handout from Ms. Schulz.
- Chairman Stelling stated this item will be for discussion again at the May 25, 2017 meeting to review the notes that were presented by Ms. Schulz.

ADJOURNMENT

Alderman Kott moved, and Commissioner Veronico seconded to adjourn the meeting at 7:32 p.m. *All were in favor and the motion carried.*

Recording Secretary,

Kristine Anderson
Administrative Assistant



COMMON COUNCIL

ITEM NUMBER: 9

DATE: June 6, 2017

SUBJECT: Prepaid and Vouchers

SUBMITTED BY: Steve DeQuaker, City Treasurer

BACKGROUND/HISTORY:

Attached please find the Prepaid and Voucher list for bills accrued through June 6, 2017:

Total Prepaid:	\$70,433.98
Total Vouchers:	\$168,928.02
Grand Total:	\$239,362.00

BUDGET/FISCAL IMPACT:

5 Largest Disbursements on the Prepaid and Voucher List:

1. \$36,301.45 Veolia – Clean Sweep
2. \$26,210.09 Ascent Aviation Group, Inc. – 100LL Aviation Gasoline
3. \$15,538.75 Cummins NPower – Repairs for Toro
4. \$13,800.00 Miller-Bradford & Risberg, Inc. – 12 Month Rental of Case 721G
5. \$12,912.45 We Energies – Wastewater Plant 04/25/17 to 05/20/17

RECOMMENDATION:

Staff recommends that the Common Council accept and approve these Prepaid and Vouchers in the amount of \$239,362.00

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the June 6, 2017 Common Council meeting.

ATTACHMENTS:

Detail listing of Prepaid and Vouchers.

For Council Approval June 6, 2017

Prepaid:	05/12/17	\$	11,831.35
	05/19/17	\$	41,659.47
	05/26/17	\$	<u>16,943.16</u>
Total Prepaid		\$	70,433.98

Vouchers:	06/06/17	\$	168,928.02
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GRAND TOTAL \$ 239,362.00

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100239007						
100-239007 LIFE INSURANCE	SECURIAN FINANCIAL GROUP,	Policy No. 002832L June Billing	2017JUNE	05/12/2017	2,093.14	05/12/2017
Total 100239007:					2,093.14	
100515121310						
100-515121-310 MUNI COURT - OFFICE SUP	DINERS CLUB COMMERCIAL	Walmart (split)	5815 04/17	04/28/2017	18.07	05/12/2017
Total 100515121310:					18.07	
100515132310						
100-515132-310 ADMIN - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	CTC* Constant Contract (ongoing)	5799 04/17	04/28/2017	5.00	05/12/2017
Total 100515132310:					5.00	
100515132399						
100-515132-399 ADMIN - SUNDRY EXPENSE	DINERS CLUB COMMERCIAL	Walmart (split)	5815 04/17	04/28/2017	57.61	05/12/2017
Total 100515132399:					57.61	
100515141310						
100-515141-310 FINANCE - OFFICE SUPP/P	DINERS CLUB COMMERCIAL	Walmart (split)	5815 04/17	04/28/2017	37.47	05/12/2017
Total 100515141310:					37.47	
100515142310						
100-515142-310 ELECTIONS - OPERATION S	DINERS CLUB COMMERCIAL	Subway - Election Workers Lunches	5914 04/17	04/28/2017	117.71	05/12/2017
Total 100515142310:					117.71	
100525211310						
100-525211-310 POLICE - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	Dairy Queen	5781 04/17	04/28/2017	20.00	05/12/2017
Total 100525211310:					20.00	
100525211330						
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Napoli Restaurant	5781 04/17	04/28/2017	50.34	05/12/2017
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Jimmy Johns	5781 04/17	04/28/2017	46.30	05/12/2017
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Wi Dept of Justice	5898 04/17	04/28/2017	50.00	05/12/2017
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	FBI-LEEDA	5898 04/17	04/28/2017	650.00	05/12/2017
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Jimmy Johns	5898 04/17	04/28/2017	65.00	05/12/2017
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Holiday Inn	5898 04/17	04/28/2017	82.00	05/12/2017
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Wi Dept of Justice	5898 04/17	04/28/2017	50.00	05/12/2017
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Holiday Inn	5898 04/17	04/28/2017	82.00	05/12/2017
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Holiday Inn	5898 04/17	04/28/2017	328.00	05/12/2017
Total 100525211330:					1,403.64	
100525220211						
100-525220-211 FIRE - PHYSICALS	TRANS UNION LLC	TRANS UNION LLC FIRE	03711867	03/30/2017	13.89	05/12/2017
Total 100525220211:					13.89	
100525220220						
100-525220-220 FIRE - UTILITY SERVICES	WE ENERGIES	8419-416-558	8419416558APR17	04/27/2017	11.67	05/12/2017
Total 100525220220:					11.67	

Prepaid
05-12-2017

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100525220244						
100-525220-244 FIRE - REPAIR MAINT EQUI	DINERS CLUB COMMERCIAL	Flight For Life Landing Zone Kit	8038 04/17	04/28/2017	270.00	05/12/2017
Total 100525220244:					270.00	
100525220246						
100-525220-246 FIRE - REPAIR MAINT OFFI	DINERS CLUB COMMERCIAL	Amazon - Ink Cartridge	5799 04/17	04/28/2017	58.74	05/12/2017
100-525220-246 FIRE - REPAIR MAINT OFFI	DINERS CLUB COMMERCIAL	Amazon - Photo Printer	5799 04/17	04/28/2017	105.01	05/12/2017
100-525220-246 FIRE - REPAIR MAINT OFFI	DINERS CLUB COMMERCIAL	Walmart (split)	8038 04/17	04/28/2017	68.44	05/12/2017
Total 100525220246:					232.19	
100525220293						
100-525220-293 FIRE - FIRE PREVENTION	DINERS CLUB COMMERCIAL	Positive Promotions - Emergency Preparedness Guid	8038 04/17	04/28/2017	349.11	05/12/2017
Total 100525220293:					349.11	
100525220310						
100-525220-310 FIRE - OFFICE SUPPLIES	DINERS CLUB COMMERCIAL	Amazon - Smead File Jacket	5799 04/17	04/28/2017	20.14	05/12/2017
100-525220-310 FIRE - OFFICE SUPPLIES	DINERS CLUB COMMERCIAL	Jimmy Johns	8038 04/17	04/28/2017	20.79	05/12/2017
100-525220-310 FIRE - OFFICE SUPPLIES	DINERS CLUB COMMERCIAL	Amazon - Smead File Jacket	8038 04/17	04/28/2017	43.88	05/12/2017
100-525220-310 FIRE - OFFICE SUPPLIES	DINERS CLUB COMMERCIAL	Amazon - File Cabinet	8038 04/17	04/28/2017	125.99	05/12/2017
Total 100525220310:					210.80	
100535321310						
100-535321-310 STREETS - OFF SUPP/POS	DINERS CLUB COMMERCIAL	USPS	8795	04/28/2017	6.59	05/12/2017
100-535321-310 STREETS - OFF SUPP/POS	DINERS CLUB COMMERCIAL	Kwik Trip	8795 04/17	04/28/2017	18.28	05/12/2017
Total 100535321310:					24.87	
100535321330						
100-535321-330 STREETS - TRAVEL	DINERS CLUB COMMERCIAL	National Emergency Training	8795	04/28/2017	121.00	05/12/2017
Total 100535321330:					121.00	
100565641298						
100-565641-298 PLAN COMM - CONTRACT S	FIDELITY TITLE INC	FIDELITY TITLE OWNERS POLICY	75952	04/25/2017	590.00	05/12/2017
Total 100565641298:					590.00	
251555511225						
251-555511-225 TELEPHONE	DINERS CLUB COMMERCIAL	Google (ongoing)	5922 04/17	04/28/2017	52.95	05/12/2017
Total 251555511225:					52.95	
251555511247						
251-555511-247 REPAIR,MAINTENANCE BUI	DINERS CLUB COMMERCIAL	Sears	5815 04/17	04/28/2017	16.81	05/12/2017
Total 251555511247:					16.81	
251555511324						
251-555511-324 MEMBERSHIP DUES	DINERS CLUB COMMERCIAL	WLA - Membership	5922 04/17	04/28/2017	112.00	05/12/2017
Total 251555511324:					112.00	
251555511327						
251-555511-327 MATERIALS	DINERS CLUB COMMERCIAL	Amazon - Alarm Lock AL	5922 04/17	04/28/2017	334.34	05/12/2017
251-555511-327 MATERIALS	DINERS CLUB COMMERCIAL	Amazon - Kindle	5922 04/17	04/28/2017	78.02	05/12/2017

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 251555511327:					412.36	
251555511345						
251-555511-345 PROGRAMS	DINERS CLUB COMMERCIAL	Oriental Trading - Supplies	5922 04/17	04/28/2017	205.15	05/12/2017
Total 251555511345:					205.15	
621575740220						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	6268-292-660	6268292660APR17	05/02/2017	42.88	05/12/2017
Total 621575740220:					42.88	
621575740310						
621-575740-310 OFFICE SUPPLIES, POSTA	DINERS CLUB COMMERCIAL	UPS	5849 04/17	04/28/2017	93.62	05/12/2017
Total 621575740310:					93.62	
621575740330						
621-575740-330 SEWER - INSRVC TRNG & T	DINERS CLUB COMMERCIAL	DSPS	5849 04/17	04/28/2017	102.00	05/12/2017
Total 621575740330:					102.00	
622506220000						
622-506220-000 POWER	WE ENERGIES	6271-254-861 (split)	6271254861APR17	04/26/2017	2,573.31	05/12/2017
Total 622506220000:					2,573.31	
622506230000						
622-506230-000 SUPPLIES	WE ENERGIES	1473-005-365	1473005365APR17	05/01/2017	51.00	05/12/2017
622-506230-000 SUPPLIES	WE ENERGIES	6271-254-861 (split)	6271254861APR17	04/26/2017	43.18	05/12/2017
Total 622506230000:					94.18	
622506410000						
622-506410-000 SUPPLIES	CHICO'S, LLC	Parts	42777	11/30/2016	322.90	05/12/2017
622-506410-000 SUPPLIES	CHICO'S, LLC	spindle assembly	42872	12/06/2016	210.55	05/12/2017
Total 622506410000:					533.45	
622509040000						
622-509040-000 UNCOLLECTIBLE ACCOUNT	GALLAS, VERNA	REFUND FOR OVERPAYMENT	19.0777.06	05/09/2017	81.93	05/12/2017
622-509040-000 UNCOLLECTIBLE ACCOUNT	IBARRA, IVAN	REFUND OVERPAYMENT	6.2450.09	05/09/2017	252.54	05/12/2017
Total 622509040000:					334.47	
622509300000						
622-509300-000 MISCELLANEOUS-SUPPLIE	SOUTHERN LAKES NEWSPAPE	Snow Removal - Hydrants Display	145569 02/17	02/01/2017	54.00	05/12/2017
Total 622509300000:					54.00	
802525211390						
802-525211-390 DARE DONATIONS	DINERS CLUB COMMERCIAL	Bell Sports	5898 04/17	04/28/2017	1,628.00	05/12/2017
Total 802525211390:					1,628.00	
Grand Totals:					11,831.35	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
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Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100239006						
100-239006 LAW-VISION	SUPERIOR VISION INSURANCE	Policy No. 141500 June Billing	IA628059	05/08/2017	655.80	05/19/2017
Total 100239006:					655.80	
100434312000						
100-434312-000 OPERATOR LICENSES	TAFF, CHANTEL	refund from overcharge on credit card	1.056078	05/05/2017	15.00	05/19/2017
Total 100434312000:					15.00	
100454521001						
100-454521-001 BOND FEES	RACINE COUNTY CLERK OF C	Swanson, Kirk; Case: 15-2879	15-2879	05/05/2017	185.00	05/19/2017
Total 100454521001:					185.00	
100484847000						
100-484847-000 Developer Reimbursement	ALBEE, CHARLES	Developer Reimbursement	1.055273	03/09/2017	38.25	05/19/2017
Total 100484847000:					38.25	
100515132153						
100-515132-153 ADMIN - EBC	EMPLOYEE BENEFITS CORPO	EBC ADMINISTRATION	1849941	05/15/2017	10.00	05/19/2017
Total 100515132153:					10.00	
100515132225						
100-515132-225 ADMIN - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE ADMIN	829440291-04/17	05/04/2017	.41	05/19/2017
100-515132-225 ADMIN - TELEPHONE	AT & T	262 763-3747 163 6 (split)	262763347405	05/04/2017	18.38	05/19/2017
Total 100515132225:					18.79	
100515132298						
100-515132-298 ADMIN - CONTRACT SERVI	E-vergent.com, LLC	BUS WIRELESS MONTHLY ACCT 1610	1610-83	05/07/2017	300.00	05/19/2017
Total 100515132298:					300.00	
100515141153						
100-515141-153 FINANCE - EMPLOYEE BEN	EMPLOYEE BENEFITS CORPO	EBC FINANCE	1849941	05/15/2017	.63	05/19/2017
Total 100515141153:					.63	
100515141225						
100-515141-225 FINANCE - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE FINANCE	829440291-04/17	05/04/2017	.09	05/19/2017
100-515141-225 FINANCE - TELEPHONE	AT & T	262 763-3747 163 6 (split)	262763347405	05/04/2017	18.38	05/19/2017
Total 100515141225:					18.47	
100525211153						
100-525211-153 POLICE - EMP BENEFITS C	EMPLOYEE BENEFITS CORPO	EBC POLICE	1849941	05/15/2017	8.11	05/19/2017
Total 100525211153:					8.11	
100525211225						
100-525211-225 POLICE - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE POLICE	829440291-04/17	05/04/2017	6.16	05/19/2017
100-525211-225 POLICE - TELEPHONE	AT & T	262 763-3747 163 6 (split)	262763347405	05/04/2017	91.86	05/19/2017
Total 100525211225:					98.02	

Prepaid
05-19-17

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100525220153						
100-525220-153 FIRE - EMPLOYEE BENEFIT	EMPLOYEE BENEFITS CORPO	EBC FIRE	1849941	05/15/2017	12.50	05/19/2017
Total 100525220153:					12.50	
100525220225						
100-525220-225 FIRE - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE FIRE	829440291-04/17	05/04/2017	2.65	05/19/2017
100-525220-225 FIRE - TELEPHONE	AT & T	262 763-3747 163 6 (split)	262763347405	05/04/2017	73.50	05/19/2017
Total 100525220225:					76.15	
100525220330						
100-525220-330 FIRE - TRAVEL	Babe, Alan	Reimbursement - tolls	051917	05/19/2017	33.99	05/19/2017
Total 100525220330:					33.99	
100525231219						
100-525231-219 BLDG INSP - SEALER,WGH	WI DEPT OF AGRICULTURE	W & M Contract Inspection	115-0000004916	04/28/2017	6,400.00	05/19/2017
Total 100525231219:					6,400.00	
100535321225						
100-535321-225 STREETS - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE DPW	829440291-04/17	05/04/2017	.08	05/19/2017
100-535321-225 STREETS - TELEPHONE	AT & T	262 763-3747 163 6 (split)	262763347405	05/04/2017	36.75	05/19/2017
Total 100535321225:					36.83	
100535321261						
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0088-492-988	0088492988APR17	05/10/2017	44.63	05/19/2017
100-535321-261 STREETS - LIGHTING	WE ENERGIES	3073-922-427	3073922427APR17	05/10/2017	16.25	05/19/2017
100-535321-261 STREETS - LIGHTING	WE ENERGIES	3277-994-067	3277994067APR17	05/10/2017	48.94	05/19/2017
100-535321-261 STREETS - LIGHTING	WE ENERGIES	4067-122-145	4067122145APR17	05/10/2017	23.13	05/19/2017
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5639-265-567	5639265567APR17	05/10/2017	311.47	05/19/2017
100-535321-261 STREETS - LIGHTING	WE ENERGIES	6838-102-431	6838102403APR17	05/11/2017	251.59	05/19/2017
Total 100535321261:					696.01	
100535321298						
100-535321-298 STREETS - CONTRACT SER	SOUTHERN LAKES NEWSPAPE	Renewal - DPW Avvount #13557	13557 2017	05/17/2017	36.00	05/19/2017
Total 100535321298:					36.00	
100555551220						
100-555551-220 PARKS - UTILITIES	WE ENERGIES	0235-568-359	0235568359APR17	05/10/2017	820.28	05/19/2017
100-555551-220 PARKS - UTILITIES	WE ENERGIES	0635-112-551	0635112551APR17	05/03/2017	26.34	05/19/2017
100-555551-220 PARKS - UTILITIES	WE ENERGIES	1486-453-053	1486453053APR17	05/11/2017	18.16	05/19/2017
100-555551-220 PARKS - UTILITIES	WE ENERGIES	2625-548-774	2625548774APR17	05/10/2017	81.89	05/19/2017
100-555551-220 PARKS - UTILITIES	WE ENERGIES	2672-334-997	2672334997APR17	05/10/2017	158.26	05/19/2017
100-555551-220 PARKS - UTILITIES	WE ENERGIES	3406-030-405	3406030405APR17	05/10/2017	41.81	05/19/2017
100-555551-220 PARKS - UTILITIES	WE ENERGIES	3832-053-838	3832053838APR17	05/07/2017	17.87	05/19/2017
100-555551-220 PARKS - UTILITIES	WE ENERGIES	4278-074-627	4278074627APR17	05/10/2017	46.78	05/19/2017
100-555551-220 PARKS - UTILITIES	WE ENERGIES	4447-370-241	4447370241APR17	05/10/2017	59.29	05/19/2017
100-555551-220 PARKS - UTILITIES	WE ENERGIES	4484-977-713	4484977713MAY17	05/10/2017	69.23	05/19/2017
100-555551-220 PARKS - UTILITIES	WE ENERGIES	5276-292-324	5276292324APR17	05/10/2017	20.56	05/19/2017
100-555551-220 PARKS - UTILITIES	WE ENERGIES	7060-825-262	7060825262APR17	05/10/2017	75.43	05/19/2017
100-555551-220 PARKS - UTILITIES	WE ENERGIES	8893-353-410	8893353410APR17	05/02/2017	47.34	05/19/2017
Total 100555551220:					1,483.24	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
251555511153						
251-555511-153 EMPLOYEE BENEFITS	EMPLOYEE BENEFITS CORPO	EBC LIBRARY	1849941	05/15/2017	2.50	05/19/2017
Total 251555511153:					2.50	
251555511330						
251-555511-330 INSERVICE TRAINING/TRAV	LEBAK, BARBARA	Reimbursement - Mileage	051517	05/15/2017	34.13	05/19/2017
Total 251555511330:					34.13	
470535321800						
470-535321-800 Other Streets Projects	WI DOT-DMV REVENUE ACCOU	Project: 39538340002	395-0000027945	05/09/2017	2,911.02	05/19/2017
Total 470535321800:					2,911.02	
621575740153						
621-575740-153 EMPLOYEE BENEFITS	EMPLOYEE BENEFITS CORPO	EBC WWTP	1849941	05/15/2017	12.50	05/19/2017
Total 621575740153:					12.50	
621575740220						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	7672-906-685	7672906685APR17	05/11/2017	334.02	05/19/2017
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	8098-971-449	8098971449MAY17	05/14/2017	41.67	05/19/2017
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	8635-875-051	8635875051APR17	05/07/2017	56.60	05/19/2017
Total 621575740220:					432.29	
621575740225						
621-575740-225 TELEPHONE	TDS	TDS WWTP 262-539-3646	262-539-3646 05/17	05/19/2017	199.66	05/19/2017
Total 621575740225:					199.66	
621575740310						
621-575740-310 OFFICE SUPPLIES, POSTA	TIME WARNER CABLE-MILW	Time Warner WWTP Acct # 702658601	702658601 05/17	05/17/2017	124.94	05/19/2017
Total 621575740310:					124.94	
622509040000						
622-509040-000 UNCOLLECTIBLE ACCOUNT	BETH, AUDREY	refund overpayment acct. 7.1838.01	7.1838.01	05/17/2017	306.55	05/19/2017
622-509040-000 UNCOLLECTIBLE ACCOUNT	VOS, THOMAS AND CARIE	Refund of overpayment Acct. 20.0967.00	20.0967.00	05/17/2017	103.64	05/19/2017
622-509040-000 UNCOLLECTIBLE ACCOUNT	ORNDORF, SHANE	Refund for overpayment Acct 3.0207.01	3.0207.01	05/17/2017	87.10	05/19/2017
Total 622509040000:					497.29	
622509210000						
622-509210-000 OFFICE SUPPLY	AT & T LONG DISTANCE	AT & T LONG DISTANCE WATER	829440291-04/17	05/04/2017	.08	05/19/2017
622-509210-000 OFFICE SUPPLY	AT & T	262 763-3747 163 6 (split)	262763347405	05/04/2017	36.76	05/19/2017
Total 622509210000:					36.84	
622509260153						
622-509260-153 EMPLOYEE BENEFITS	EMPLOYEE BENEFITS CORPO	EBC WATER	1849941	05/15/2017	3.76	05/19/2017
Total 622509260153:					3.76	
623575740200						
623-575740-200 FUEL FOR RESALE	ASCENT AVIATION GROUP, INC	100LL AVIATION GASOLINE	439817	05/12/2017	26,210.09	05/19/2017

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Total 623575740200:					26,210.09	
623575740220						
623-575740-220 ELECTRIC	WE ENERGIES	3243-871-135	3243871135APR17	04/10/2017	43.83	05/19/2017
623-575740-220 ELECTRIC	WE ENERGIES	4066-688-457	4066688457APR17	05/10/2017	59.50	05/19/2017
623-575740-220 ELECTRIC	WE ENERGIES	4619-277-006	4619277006APR17	05/10/2017	471.59	05/19/2017
623-575740-220 ELECTRIC	WE ENERGIES	6069-094-440	6069094440APR17	05/10/2017	277.95	05/19/2017
623-575740-220 ELECTRIC	WE ENERGIES	6280-861-972	6280861972APR17	05/11/2017	18.67	05/19/2017
623-575740-220 ELECTRIC	WE ENERGIES	6831-002-581	6831002581APR17	05/10/2017	62.24	05/19/2017
623-575740-220 ELECTRIC	WE ENERGIES	7460-654-921	7460654921APR17	05/10/2017	57.27	05/19/2017
623-575740-220 ELECTRIC	WE ENERGIES	8460-785-002	8460785002APR17	05/10/2017	25.40	05/19/2017
Total 623575740220:					1,016.45	
623575740225						
623-575740-225 TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE AIRPORT	829440291-04/17	05/04/2017	.08	05/19/2017
623-575740-225 TELEPHONE	AT & T	262 763-3747 163 6 (split)	262763347405	05/04/2017	55.13	05/19/2017
Total 623575740225:					55.21	
Grand Totals:					41,659.47	

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GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100515132225						
100-515132-225 ADMIN - TELEPHONE	AT & T	171-798-6300 001 (split)	7372856301	05/19/2017	348.76	05/26/2017
Total 100515132225:					348.76	
100515141225						
100-515141-225 FINANCE - TELEPHONE	AT & T	171-798-6300 001 (split)	7372856301	05/19/2017	209.25	05/26/2017
Total 100515141225:					209.25	
100525211225						
100-525211-225 POLICE - TELEPHONE	AT & T	171-798-6300 001 (split)	7372856301	05/19/2017	558.01	05/26/2017
Total 100525211225:					558.01	
100525211330						
100-525211-330 POLICE - TRAVEL	VONBRIESEN & ROPER, S.C.	Registration - Public Officials Conference	053117	05/22/2017	20.00	05/26/2017
Total 100525211330:					20.00	
100525220220						
100-525220-220 FIRE - UTILITY SERVICES	WE ENERGIES	8403-026-057	8403026057MAY17	05/22/2017	855.91	05/26/2017
Total 100525220220:					855.91	
100535321220						
100-535321-220 STREETS - UTILITIES	WE ENERGIES	0688-843-174	0688843174APR17	05/11/2017	386.16	05/26/2017
Total 100535321220:					386.16	
100535321225						
100-535321-225 STREETS - TELEPHONE	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 05/17	05/19/2017	81.45	05/26/2017
Total 100535321225:					81.45	
100535321261						
100-535321-261 STREETS - LIGHTING	WE ENERGIES	2019-198-266	2019198266MAY17	05/11/2017	38.99	05/26/2017
100-535321-261 STREETS - LIGHTING	WE ENERGIES	6438-309-692	6438309692APR17	05/14/2017	130.96	05/26/2017
Total 100535321261:					169.95	
100535321310						
100-535321-310 STREETS - OFF SUPP/POS	AMAZON.COM/GE MONEY	60457 8781 046912 8 (split)	253853987541	04/09/2017	25.84	05/26/2017
100-535321-310 STREETS - OFF SUPP/POS	AMAZON.COM/GE MONEY	60457 8781 046912 8 (split) Shipping	253853987541	04/09/2017	21.29	05/26/2017
Total 100535321310:					47.13	
10055551220						
100-555551-220 PARKS - UTILITIES	WE ENERGIES	5200-062-983	5200062983APR17	05/10/2017	16.25	05/26/2017
Total 10055551220:					16.25	
10055551225						
100-555551-225 PARKS - TELEPHONE	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 05/17	05/19/2017	40.73	05/26/2017
Total 10055551225:					40.73	
10055551310						
100-555551-310 PARKS - OFFICE SUPP, PO	AMAZON.COM/GE MONEY	60457 8781 046912 8 (split)	253853987541	04/09/2017	7.34	05/26/2017

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Total 100555551310:					7.34	
100555551350						
100-555551-350	PARKS - REPAIR/MTCE SUP	AMAZON.COM/GE MONEY	60457 8781 045088 8 - Deck Seal	120201468478	04/20/2017	30.33 05/26/2017
Total 100555551350:					30.33	
251555511225						
251-555511-225	TELEPHONE	AT & T	171-798-6300 001 (split)	7372856301	05/19/2017	279.01 05/26/2017
Total 251555511225:					279.01	
465555551804						
465-555551-804	PARKS CAPITAL OUTLAY P	TCF EQUIPMENT FINANCE, INC	Mower Financing- Contrat # 008-0658807-300	5052065	05/16/2017	343.28 05/26/2017
Total 465555551804:					343.28	
621575740220						
621-575740-220	WWTP-ELECTRIC	WE ENERGIES	0469-455-267	0469455267MAY17	05/18/2017	138.48 05/26/2017
621-575740-220	WWTP-ELECTRIC	WE ENERGIES	1887-026-576	1887026576MAY17	05/20/2017	12,912.45 05/26/2017
621-575740-220	WWTP-ELECTRIC	WE ENERGIES	3602-583-285	3602583285MAY17	05/21/2017	28.77 05/26/2017
Total 621575740220:					13,079.70	
621575740310						
621-575740-310	OFFICE SUPPLIES, POSTA	PETTY CASH WWTP	PETTY CASH WWTP RICHTER'S	2017MAY	05/26/2017	23.34 05/26/2017
621-575740-310	OFFICE SUPPLIES, POSTA	PETTY CASH WWTP	PETTY CASH WWTP WAL*MART	2017MAY	05/26/2017	17.47 05/26/2017
Total 621575740310:					40.81	
622509030000						
622-509030-000	OFFICE SUPPLIES	AMAZON.COM/GE MONEY	60457 8781 046912 8 - Winter Coat	241403102041	04/26/2017	108.70 05/26/2017
Total 622509030000:					108.70	
622509210000						
622-509210-000	OFFICE SUPPLY	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 05/17	05/19/2017	81.45 05/26/2017
622-509210-000	OFFICE SUPPLY	AMAZON.COM/GE MONEY	60457 8781 046912 8 - Battery Backup Power	221683738532	03/16/2017	169.99 05/26/2017
622-509210-000	OFFICE SUPPLY	AT & T	414 r24-8901 367 9	414R2489010517	05/10/2017	68.95 05/26/2017
Total 622509210000:					320.39	
Grand Totals:					16,943.16	

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GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100515111399						
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Legal - Minutes	280654	05/05/2017	121.05	
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Legal - Minutes	280655	05/11/2017	250.15	
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Legal - Minutes	280656	05/11/2017	91.60	
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Legal - Liquor License App	281404	05/11/2017	89.34	
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Legal - Liquor License App	282319	05/18/2017	96.13	
Total 100515111399:					648.27	
100515111800						
100-515111-800 CITY COUNCIL - CAPITAL O	PSG Solutions LLC	Auto Sales Site/MS Consulting	01-2222	04/30/2017	687.50	
Total 100515111800:					687.50	
100515121248						
100-515121-248 MUNI COURT - REP & MAIN	VORPAGEL SERVICE INC.	Vorpapel Services Muni	40554	04/30/2017	54.88	
Total 100515121248:					54.88	
100515121310						
100-515121-310 MUNI COURT - OFFICE SUP	PITNEY BOWES	MUNI SUPPLIES	1004066309	05/05/2017	7.04	
Total 100515121310:					7.04	
100515132248						
100-515132-248 REPAIRS & MAINT BUILDIN	VORPAGEL SERVICE INC.	Vorpapel Services Admin	40554	04/30/2017	647.58	
Total 100515132248:					647.58	
100515132298						
100-515132-298 ADMIN - CONTRACT SERVI	LF GREEN DEVELOPMENT, LLC	Phase I Environmental Site Assessment	20170258	05/15/2017	2,095.00	
Total 100515132298:					2,095.00	
100515132310						
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1201363	05/10/2017	2.97	
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1203775	05/17/2017	2.97	
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1206190	05/24/2017	2.97	
100-515132-310 ADMIN - OFF SUPP-POSTA	BURLINGTON AREA SCHOOL D	BASD CITY HALL ADMIN PAPER	051817	05/18/2017	109.70	
100-515132-310 ADMIN - OFF SUPP-POSTA	PITNEY BOWES	ADMIN SUPPLIES	1004066309	05/05/2017	7.82	
100-515132-310 ADMIN - OFF SUPP-POSTA	PITNEY BOWES	BLDG INSPECTION	1004066309	05/05/2017	7.00	
100-515132-310 ADMIN - OFF SUPP-POSTA	STAPLES BUSINESS ADVANTA	STAPLES ADMIN OFFICE SUPPLIES	8044313082	04/29/2017	27.90	
Total 100515132310:					161.33	
100515140248						
100-515140-248 CLERK-REPAIRS & MAINT B	VORPAGEL SERVICE INC.	Vorpapel Services Clerk	40554	04/30/2017	54.88	
Total 100515140248:					54.88	
100515140310						
100-515140-310 CLERK - OFFICE SUPPLIES	PITNEY BOWES	CLERK	1004066309	05/05/2017	7.04	
Total 100515140310:					7.04	
100515141248						
100-515141-248 FINANCE - REP AND MAINT	VORPAGEL SERVICE INC.	Vorpapel Services Finance	40554	04/30/2017	340.25	

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GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100515141248:					340.25	
100515141298						
100-515141-298 FINANCE - CONTRACT SER	VONBRIESEN & ROPER, S.C.	Von Briesen & Roper - Labor & Employment	10980	05/09/2017	1,641.50	
Total 100515141298:					1,641.50	
100515141310						
100-515141-310 FINANCE - OFFICE SUPP/P	BURLINGTON AREA SCHOOL D	BASD FINANCE DEPT PAPER	051817	05/18/2017	43.88	
100-515141-310 FINANCE - OFFICE SUPP/P	PITNEY BOWES	FIN SUPPLIES	1004066309	05/05/2017	7.04	
100-515141-310 FINANCE - OFFICE SUPP/P	COMPLETE OFFICE OF WISCO	Office Supplies	826247	05/26/2017	9.18	
Total 100515141310:					60.10	
100515142310						
100-515142-310 ELECTIONS - OPERATION S	PITNEY BOWES	ELECTIONS	1004066309	05/05/2017	7.04	
Total 100515142310:					7.04	
100515142321						
100-515142-321 ELECTIONS - BALLOTS & A	RACINE CO CLERK	February Primary Election	022117	05/11/2017	2,578.97	
100-515142-321 ELECTIONS - BALLOTS & A	RACINE CO CLERK	April Spring Election	040417	05/11/2017	3,394.58	
100-515142-321 ELECTIONS - BALLOTS & A	WALWORTH COUNTY TREASU	Election Reimbursement	050417	05/04/2017	141.15	
Total 100515142321:					6,114.70	
100525211310						
100-525211-310 POLICE - OFF SUPP-POSTA	BURLINGTON AREA SCHOOL D	BASD POLICE PAPER	051817	05/18/2017	153.58	
100-525211-310 POLICE - OFF SUPP-POSTA	PITNEY BOWES	POLICE SUPPLIES	1004066309	05/05/2017	7.04	
100-525211-310 POLICE - OFF SUPP-POSTA	STAPLES BUSINESS ADVANTA	STAPLES POLICE DEPT	8044313082	04/29/2017	62.40	
100-525211-310 POLICE - OFF SUPP-POSTA	COMPLETE OFFICE OF WISCO	Office Supplies	826246	05/26/2017	9.99	
Total 100525211310:					233.01	
100525220157						
100-525220-157 FIRE - INSERVICE TRAININ	GATEWAY - KENOSHA CAMPU	FFI Cert Exam	22336	05/04/2017	490.35	
100-525220-157 FIRE - INSERVICE TRAININ	GATEWAY - KENOSHA CAMPU	Nims 300	22337	05/04/2017	234.42	
Total 100525220157:					724.77	
100525220211						
100-525220-211 FIRE - PHYSICALS	AURORA HEALTH CARE	Acct #600003825 Hanson, John	151340942	04/05/2017	148.00	
100-525220-211 FIRE - PHYSICALS	AURORA HEALTH CARE	Acct #600003825 Schenk, Joseph	151544739	04/13/2017	148.00	
100-525220-211 FIRE - PHYSICALS	AURORA HEALTH CARE	Acct #600003825 Eckola, Bradley	151723200	04/20/2017	148.00	
100-525220-211 FIRE - PHYSICALS	AURORA HEALTH CARE	Acct #600003825 Lazenby, Jeremy	151941137	04/28/2017	148.00	
100-525220-211 FIRE - PHYSICALS	AURORA HEALTH CARE	Acct #600003825 Bauman, Michael	151942895	04/28/2017	148.00	
100-525220-211 FIRE - PHYSICALS	AURORA HEALTH CARE	Acct #600003825 Fallon, Daniel	151944262	04/28/2017	148.00	
100-525220-211 FIRE - PHYSICALS	AURORA HEALTH CARE	Acct #600003825 Lind, John D	151949979	04/28/2017	155.00	
100-525220-211 FIRE - PHYSICALS	AURORA HEALTH CARE	Acct #600003825 Kurth, Erich	151952032	04/28/2017	148.00	
100-525220-211 FIRE - PHYSICALS	AURORA HEALTH CARE	Acct #600003825 Milroy, Bernard J.	152028765	05/02/2017	148.00	
100-525220-211 FIRE - PHYSICALS	AURORA HEALTH CARE	Acct #600003825 Solofra, Frank	152035225	05/02/2017	148.00	
100-525220-211 FIRE - PHYSICALS	AURORA HEALTH CARE	Acct #600003825 Leduc, Matthew	152036968	05/02/2017	148.00	
Total 100525220211:					1,635.00	
100525220242						
100-525220-242 FIRE - REPAIR & MAINT VE	MAYER REPAIR	service call for 2009/9A009366 Pierce/Empel	9635S	05/11/2017	1,154.08	

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Total 100525220242:					1,154.08	
100525220244						
100-525220-244	FIRE - REPAIR MAINT EQUI	MENARDS	Acct # 32120264 - Fire House Supplies	34090	05/22/2017	47.98
100-525220-244	FIRE - REPAIR MAINT EQUI	REINEMANS, INC.	hardware	124120	05/22/2017	2.20
Total 100525220244:					50.18	
100525220248						
100-525220-248	FIRE - REPAIR MAINT BLDG	ALSCO	ALSCO - FIRE DEPT CUSTOMER #012470	IMIL1201354	05/10/2017	75.32
100-525220-248	FIRE - REPAIR MAINT BLDG	REINEMANS, INC.	Supplies	123666	05/15/2017	8.17
Total 100525220248:					83.49	
100525220298						
100-525220-298	FIRE- CONTRACT SERVICE	AUTUMN SUPPLY	3x5 Custom Logo Mat	11715	05/18/2017	410.89
Total 100525220298:					410.89	
100525220310						
100-525220-310	FIRE - OFFICE SUPPLIES	BURLINGTON AREA SCHOOL D	BASD FIRE DEPT PAPER	051817	05/18/2017	21.94
100-525220-310	FIRE - OFFICE SUPPLIES	JAMES IMAGING SYSTEMS, IN	Lexmark XS654de - Fire Dept overage	745201	04/26/2017	53.79
100-525220-310	FIRE - OFFICE SUPPLIES	PITNEY BOWES	FIRE	1004066309	05/05/2017	7.04
100-525220-310	FIRE - OFFICE SUPPLIES	STAPLES BUSINESS ADVANTA	STAPLES FIRE DEPT SUPPLIES	8044313082	04/29/2017	12.71
Total 100525220310:					95.48	
100525220389						
100-525220-389	FIRE - PROTECTIVE CLOTH	PAUL CONWAY SHIELDS	PAUL CONWAY FIRE	0403737-IN	05/05/2017	898.29
Total 100525220389:					898.29	
100525220520						
100-525220-520	FIRE - PROPERTY,LIABILIT	ZAREK INSURANCE, INC.	Fire Dept Event Liab	7654	05/17/2017	772.50
Total 100525220520:					772.50	
100525231310						
100-525231-310	BLDG INSP - OPERATING S	COMPLETE OFFICE OF WISCO	Office Supplies	826248	05/26/2017	6.65
100-525231-310	BLDG INSP - OPERATING S	COMPLETE OFFICE OF WISCO	Office Supplies	826654	05/26/2017	12.76
Total 100525231310:					19.41	
100535321159						
100-535321-159	STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1201363	05/10/2017	191.58
100-535321-159	STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1203775	05/17/2017	230.69
100-535321-159	STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1206190	05/24/2017	64.67
Total 100535321159:					486.94	
100535321242						
100-535321-242	STREETS - REP MAINT VE	FAIRCHILD EQUIPMENT	shop supplies	J76185	05/18/2017	223.80
Total 100535321242:					223.80	
100535321248						
100-535321-248	STREETS REP & MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1203776	05/17/2017	12.05

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100535321248:					12.05	
100535321298						
100-535321-298	STREETS - CONTRACT SER	JX ENTERPRISES INC	JX Peterbilt - Parts Unit 517	2-271040061	04/14/2017	4,755.27
100-535321-298	STREETS - CONTRACT SER	ORKIN COMMERCIAL SERVICE	ORKIN PEST CONTROL DPW (split)	157557956	04/25/2017	22.60
100-535321-298	STREETS - CONTRACT SER	VORPAGEL SERVICE INC.	Service Call DPW (split)	40922	05/15/2017	84.00
100-535321-298	STREETS - CONTRACT SER	WANASEK CORPORATION	ELGIN TRUCK SWEEPER	7231	05/11/2017	1,072.31
100-535321-298	STREETS - CONTRACT SER	DONERITE JANITORIAL SERVI	DoneRite Janitorial Cleaning for DPW (split)	3012	05/18/2017	368.00
100-535321-298	STREETS - CONTRACT SER	SRS ROOFING & SHEET METAL	roof repairs and materials (split)	503111	05/22/2017	118.00
Total 100535321298:					6,420.18	
100535321310						
100-535321-310	STREETS - OFF SUPP/POS	CANON SOLUTIONS AMERICA,	Copier - DPW Serial FRU34827 (split)	4022144246	05/01/2017	23.82
100-535321-310	STREETS - OFF SUPP/POS	COMPLETE OFFICE OF WISCO	InkCart	817192	05/12/2017	177.06
Total 100535321310:					200.88	
100535321350						
100-535321-350	STREETS - REP MAINT SUP	HUMPHREY SERVICE & PARTS,	Stock	1143254	04/27/2017	58.06
100-535321-350	STREETS - REP MAINT SUP	HUMPHREY SERVICE & PARTS,	Stock	1143827	05/03/2017	15.62
100-535321-350	STREETS - REP MAINT SUP	HUMPHREY SERVICE & PARTS,	air filters	1143876	05/03/2017	8.82
100-535321-350	STREETS - REP MAINT SUP	HUMPHREY SERVICE & PARTS,	Stock	1144664	05/12/2017	89.07
100-535321-350	STREETS - REP MAINT SUP	HUMPHREY SERVICE & PARTS,	Stock	1144948	05/17/2017	37.27
100-535321-350	STREETS - REP MAINT SUP	HUMPHREY SERVICE & PARTS,	Stock	1145366	05/22/2017	49.60
100-535321-350	STREETS - REP MAINT SUP	HUMPHREY SERVICE & PARTS,	Stock	1145548	05/24/2017	69.59
100-535321-350	STREETS - REP MAINT SUP	MILLER-BRADFORD & RISBER	Unit 601 parts	P03646	05/15/2017	228.05
100-535321-350	STREETS - REP MAINT SUP	REINEMANS, INC.	Supplies	123213	05/09/2017	22.49
100-535321-350	STREETS - REP MAINT SUP	IBD, LLC	IBD- Unit 507	110148729	05/03/2017	96.95
100-535321-350	STREETS - REP MAINT SUP	HD SUPPLY WATERWORKS, LT	HD Supply - DPW	H017482	05/15/2017	1,309.46
100-535321-350	STREETS - REP MAINT SUP	KRIETE GROUP	Kriete Group - Parts for Unit 520	148812R	05/26/2017	74.21
100-535321-350	STREETS - REP MAINT SUP	JD FINANCIAL	John Deere - purchase parts	V73670	05/08/2017	3.30
100-535321-350	STREETS - REP MAINT SUP	CUSTOM TRUCK & EQUIPMENT	Unit 515 - Fuel Element	10152588	05/24/2017	202.11
100-535321-350	STREETS - REP MAINT SUP	CUSTOM TRUCK & EQUIPMENT	Trailer Socket	10152606	05/26/2017	11.02
Total 100535321350:					2,275.62	
100535321351						
100-535321-351	STREETS - MAINT CURB,G	ASPHALT CONTRACTORS, INC	CRUSHED ASPHALT	217044	05/05/2017	79.12
100-535321-351	STREETS - MAINT CURB,G	HUMPHREY SERVICE & PARTS,	charger	1143211	04/27/2017	44.02
100-535321-351	STREETS - MAINT CURB,G	MENARDS	Menards Acct 32120266	33497	05/15/2017	48.80
100-535321-351	STREETS - MAINT CURB,G	REINEMANS, INC.	batteries	123703	05/16/2017	17.97
Total 100535321351:					189.91	
100535321354						
100-535321-354	STREETS-PARKNG STRUC	FNL CONSTRUCTION LLC	labor & material parking garage repair	795	05/12/2017	5,720.00
Total 100535321354:					5,720.00	
100555551159						
100-555551-159	PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1201363	05/10/2017	18.81
100-555551-159	PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1203775	05/17/2017	18.81
100-555551-159	PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1206190	05/24/2017	18.81
Total 100555551159:					56.43	

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10055551211						
100-555551-211 PARKS - PHYSICALS	AURORA HEALTH CARE	Acct #600016081 Tully, James	152326826	05/12/2017	103.00	
Total 10055551211:					103.00	
10055551242						
100-555551-242 PARKS - REPAIR MAINT VE	MENARDS	Menards Acct 32120266	32485	05/02/2017	1.99	
100-555551-242 PARKS - REPAIR MAINT VE	MENARDS	Menards Acct 32120266 Credit	32570	05/03/2017	1.99-	
Total 10055551242:					.00	
10055551244						
100-555551-244 PARKS - REPAIR MAINT EQ	RJL PAINTING	labor & materials to paint gazebo at Echo Park	051717	05/17/2017	1,675.00	
Total 10055551244:					1,675.00	
10055551248						
100-555551-248 PARKS - REPAIR MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1203776	05/17/2017	6.03	
Total 10055551248:					6.03	
10055551298						
100-555551-298 PARKS - OUTSIDE SERVICE	NELSON ELECTRIC SUPPLY	Wallpack 30W Cool Led	S3247105.001	04/17/2017	478.77	
100-555551-298 PARKS - OUTSIDE SERVICE	ORKIN COMMERCIAL SERVICE	ORKIN PEST CONTROL DPW (split)	157557956	04/25/2017	11.30	
100-555551-298 PARKS - OUTSIDE SERVICE	PATS SERVICES, INC	PATS SANITARY RENTAL RIVERSIDE PARK	A-141200	05/04/2017	180.00	
100-555551-298 PARKS - OUTSIDE SERVICE	PATS SERVICES, INC	PATS SANITARY RENTAL ECHO PARK	A-141356	05/09/2017	90.00	
100-555551-298 PARKS - OUTSIDE SERVICE	PATS SERVICES, INC	PATS SANITARY RENTAL BUSHNELL PARK	A-141735	05/16/2017	90.00	
100-555551-298 PARKS - OUTSIDE SERVICE	PATS SERVICES, INC	PATS SANITARY RENTAL ECHO PARK	A-141875	05/20/2017	23.23	
100-555551-298 PARKS - OUTSIDE SERVICE	PATS SERVICES, INC	PATS SANITARY COMPOST SITE	A-141898	05/20/2017	90.00	
100-555551-298 PARKS - OUTSIDE SERVICE	REWALD ELECTRIC CO., INC.	REWALD ELECTRIC PARKS	3948	05/12/2017	8,500.00	
100-555551-298 PARKS - OUTSIDE SERVICE	USABlueBook	USA BLUEBOOK PARKS SUPPLIES	243779	04/27/2017	132.84	
100-555551-298 PARKS - OUTSIDE SERVICE	VORPAGEL SERVICE INC.	Service Call DPW (split)	40922	05/15/2017	42.00	
100-555551-298 PARKS - OUTSIDE SERVICE	BREEZY HILL NURSERY INC.	Eastern redbud TF-2" Cercis Canadensis	I-204395	05/17/2017	195.00	
100-555551-298 PARKS - OUTSIDE SERVICE	ARBOR IMAGES, INC.	ARBOR IMAGES DPW NATURAL MULCH	60064BC	05/02/2017	96.00	
100-555551-298 PARKS - OUTSIDE SERVICE	DONERITE JANITORIAL SERVI	DoneRite Janitorial Cleaning for DPW (split)	3012	05/18/2017	184.00	
100-555551-298 PARKS - OUTSIDE SERVICE	CUMMINS NPOWER,LLC	Planned Maintenance Contract	805-46624	05/05/2017	742.34	
100-555551-298 PARKS - OUTSIDE SERVICE	3-D GREENHOUSES, INC	THREE D GREENHOUSES BASKETS DPW	604207	05/18/2017	1,583.36	
100-555551-298 PARKS - OUTSIDE SERVICE	SRS ROOFING & SHEET METAL	roof repairs and materials (split)	503111	05/22/2017	59.00	
100-555551-298 PARKS - OUTSIDE SERVICE	Kaestner Auto Electric Co	supplies	252876	05/02/2017	46.99	
100-555551-298 PARKS - OUTSIDE SERVICE	Kaestner Auto Electric Co	Parts - Park Dept	253603	05/23/2017	119.98	
100-555551-298 PARKS - OUTSIDE SERVICE	B & M Fence Company, Inc	Material & Installation of 36" High Backstop	1965	03/21/2017	655.00	
100-555551-298 PARKS - OUTSIDE SERVICE	AMERICAN LOCKSMITHS	Lockset and labor to install	36840	05/15/2017	512.00	
Total 10055551298:					13,831.81	
10055551310						
100-555551-310 PARKS - OFFICE SUPP, PO	QUILL CORPORATION	PARKS-DYMO LABELMAKER	6497408	05/03/2017	43.97	
100-555551-310 PARKS - OFFICE SUPP, PO	CANON SOLUTIONS AMERICA,	Copier - DPW Serial FRU34827 (split)	4022144246	05/01/2017	11.91	
Total 10055551310:					55.88	
10055551350						
100-555551-350 PARKS - REPAIR/MTCE SUP	MENARDS	Menards Acct 32120266	32995	05/09/2017	57.72	
100-555551-350 PARKS - REPAIR/MTCE SUP	MENARDS	Menards Acct 32120266	33849	05/19/2017	35.92	
100-555551-350 PARKS - REPAIR/MTCE SUP	MOTOR PARTS COMPANY, LLC	air filter	289099	05/01/2017	19.12	
100-555551-350 PARKS - REPAIR/MTCE SUP	REINDERS INC	REINDERS PARKS	1683887-00	05/08/2017	243.06	
100-555551-350 PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	GANG BLANK COVER	121796	04/17/2017	2.80	
100-555551-350 PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	hardware	121809	04/17/2017	.32	
100-555551-350 PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Supplies	121872	04/18/2017	18.89	

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100-555551-350	PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Supplies	121921	04/19/2017	5.02
100-555551-350	PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Supplies	123824	05/17/2017	8.99
100-555551-350	PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Cut key	124222	05/24/2017	29.90
100-555551-350	PARKS - REPAIR/MTCE SUP	ZEP SALES & SERVICE	ZEP DPW SUPPLIES	9002813756	05/09/2017	564.87
100-555551-350	PARKS - REPAIR/MTCE SUP	OTTO PAAP CO, INC	Otto Paap - Park Dept parts	119976	05/18/2017	179.85
100-555551-350	PARKS - REPAIR/MTCE SUP	Wholesale Direct, Inc.	Wholesale Direct - PARKS Supplies	000227605	05/12/2017	272.19
100-555551-350	PARKS - REPAIR/MTCE SUP	JD FINANCIAL	Mid-State Equip. Parts for Mower	V74060	05/12/2017	1,753.58
Total 100555551350:						3,192.23
100555561298						
100-555561-298	FORESTRY-CONTRACT SE	ARBOR FOREST PRODUCTS &	TOP SOIL	2701	05/17/2017	115.00
100-555561-298	FORESTRY-CONTRACT SE	ALLIED SAFETY PRODUCTS, LL	Chin Strap for Hard Hat	7522	05/02/2017	40.00
100-555561-298	FORESTRY-CONTRACT SE	ALLIED SAFETY PRODUCTS, LL	Hi-Vis Green Black Synthetic Palm	7524	05/02/2017	66.00
Total 100555561298:						221.00
10055641298						
100-565641-298	PLAN COMM - CONTRACT S	GRAEF	Project No: 2017-1005.00	0092649	04/25/2017	279.00
100-565641-298	PLAN COMM - CONTRACT S	GRAEF	Project No: 2017-1005.01 - Ongoing Planning Servic	0092650	04/25/2017	764.14
100-565641-298	PLAN COMM - CONTRACT S	GRAEF	Project No: 2017-1005.02 - Historic Preservation Co	0092651	04/25/2017	1,422.75
100-565641-298	PLAN COMM - CONTRACT S	GRAEF	Project No: 2016-1005.10 - 681 S Kane St	0092652	04/25/2017	698.75
100-565641-298	PLAN COMM - CONTRACT S	GRAEF	Project No: 2017-1005.11 - 317 McHenry St.	0092653	04/25/2017	431.75
100-565641-298	PLAN COMM - CONTRACT S	GRAEF	Project No: 2017-1005.12 - ETZ CSM	0092654	04/25/2017	526.75
100-565641-298	PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	17.0095.01 Burlington 2017 Plan Review	90567	04/24/2017	109.00
Total 100565641298:						4,232.14
100565641310						
100-565641-310	PLAN COMM - SUPPLIES, P	PITNEY BOWES	PLANNING	1004066309	05/05/2017	7.04
Total 100565641310:						7.04
100575710295						
100-575710-295	CLEAN SWEEP	VEOLIA ES INDUSTRIAL SERVI	VEOLIA - CLEAN SWEEP	711028141	05/08/2017	36,301.45
Total 100575710295:						36,301.45
251555511242						
251-555511-242	REPAIR, MAINTENANCE EQ	AMAZON.COM/GE MONEY	HUMIDIFIER FILTERS	0517AMAZ4	05/31/2017	19.95
Total 251555511242:						19.95
251555511247						
251-555511-247	REPAIR, MAINTENANCE BUI	ELKHORN CHEMICAL & PACKA	BUILDING SUPPLIES	586873	05/31/2017	428.41
251-555511-247	REPAIR, MAINTENANCE BUI	MENARDS	primer paint	32836	05/31/2017	15.97
251-555511-247	REPAIR, MAINTENANCE BUI	REINEMANS, INC.	bldg supplies & repairs	123070	05/31/2017	14.81
251-555511-247	REPAIR, MAINTENANCE BUI	SIMPLEX GRINNELL LP	Fire Alarm Inspection	79404169	05/31/2017	1,915.59
Total 251555511247:						2,374.78
251555511310						
251-555511-310	OFFICE SUPPLIES, POSTA	BURLINGTON AREA SCHOOL D	BASD LIBRARY PAPER	051817	05/18/2017	65.82
251-555511-310	OFFICE SUPPLIES, POSTA	DEMCO	Tech Services Supplies	6133524	05/31/2017	302.11
251-555511-310	OFFICE SUPPLIES, POSTA	DEMCO	MAGNETIC NAMETAG	6135589	05/31/2017	18.74
251-555511-310	OFFICE SUPPLIES, POSTA	HRdirect	JOB APPLICATION FORMS	5353355	05/31/2017	59.17
251-555511-310	OFFICE SUPPLIES, POSTA	PETTY CASH LIBRARY	supplies	051017PC1	05/31/2017	72.20
251-555511-310	OFFICE SUPPLIES, POSTA	PETTY CASH LIBRARY	postage & misc supplies	051017PC2	05/31/2017	23.08
251-555511-310	OFFICE SUPPLIES, POSTA	PITNEY BOWES	LIBRARY SUPPLIES	1004066309	05/05/2017	7.04

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251-555511-310 OFFICE SUPPLIES, POSTA	AMAZON.COM/GE MONEY	DYMO Labels	0517AMAZ2	05/31/2017	53.10	
251-555511-310 OFFICE SUPPLIES, POSTA	Paper Recovery Service Corp.	DESTROY OLD MICROFILM	56275PRS	05/31/2017	244.00	
Total 251555511310:					845.26	
251555511318						
251-555511-318 AUTOMATION	LAKESHORE LIBRARY SYSTEM	3 COMPUTERS & 2 MONITORS	1832LLS	05/31/2017	1,597.00	
251-555511-318 AUTOMATION	AMAZON.COM/GE MONEY	DYMO Label Printer	0517AMAZ1	05/31/2017	115.00	
Total 251555511318:					1,712.00	
251555511327						
251-555511-327 MATERIALS	BAKER & TAYLOR	Library Materials	2032841697	05/31/2017	1,689.20	
251-555511-327 MATERIALS	BAKER & TAYLOR	Children's Material	2032851542	05/31/2017	1,125.23	
251-555511-327 MATERIALS	BAKER & TAYLOR CONT. SERV	LIBRARY MATERIALS	5014537631	05/31/2017	83.94	
251-555511-327 MATERIALS	CENTER POINT LARGE PRINT	Large Print Material	1466107	05/31/2017	352.74	
251-555511-327 MATERIALS	MARSHALL CAVENDISH CORP	LIBRARY MATERIALS	3007161	05/31/2017	195.54	
251-555511-327 MATERIALS	WI TAXPAYERS ALLIANCE	LIBRARY REFERENCE MATERIALS	126223	05/31/2017	15.95	
251-555511-327 MATERIALS	AMAZON.COM/GE MONEY	Childrens Materials	0517AMAZ3	05/31/2017	11.19	
251-555511-327 MATERIALS	KENOSHA NEWS	Kenosha News Subscription Renewal	0517KN	05/31/2017	300.00	
251-555511-327 MATERIALS	MIDWEST TAPE, LLC	DVD's	95000825	05/31/2017	679.56	
251-555511-327 MATERIALS	MIDWEST TAPE, LLC	children's DVD's	95008647	05/31/2017	45.98	
251-555511-327 MATERIALS	MIDWEST TAPE, LLC	Music CD's	95063469	05/31/2017	98.93	
251-555511-327 MATERIALS	MIDWEST TAPE, LLC	audiobpoks	95063469B	05/31/2017	39.99	
251-555511-327 MATERIALS	FINDAWAY WORLD LLC	Five Playaways	217201	05/31/2017	370.45	
Total 251555511327:					5,008.70	
251555511345						
251-555511-345 PROGRAMS	AMAZON.COM/GE MONEY	100 SKATEBOARD BEARINGS	0517AMAZ5	05/31/2017	49.95	
251-555511-345 PROGRAMS	HAASE, SARAH	FEE FOR ZUMBA PROGRAM	0517SH	05/31/2017	50.00	
251-555511-345 PROGRAMS	ORGANIC ARTS LTD	DAVID DRAKE PROGRAM SINGE	05170AL	05/31/2017	300.00	
Total 251555511345:					399.95	
465535321805						
465-535321-805 DPW CAPITAL OUTLAY VEH	MILLER-BRADFORD & RISBER	LOADER RENTAL	R00248	04/28/2017	13,800.00	
465-535321-805 DPW CAPITAL OUTLAY VEH	MILLER-BRADFORD & RISBER	BACKHOE RENTAL	R00249	04/28/2017	12,000.00	
Total 465535321805:					25,800.00	
46555551805						
465-555551-805 PARKS CAPITAL OUTLAY V	CUMMINS NPOWER,LLC	Unit 107 Repairs	805-46487	05/04/2017	15,538.75	
Total 46555551805:					15,538.75	
621575740159						
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1201365	05/10/2017	76.95	
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1203778	05/17/2017	78.94	
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1206192	05/24/2017	76.95	
Total 621575740159:					232.84	
621575740240						
621-575740-240 FUEL, OIL AND LUBRICANT	BUMPER TO BUMPER BURLING	supplies (split)	1-324838	05/15/2017	56.25	
Total 621575740240:					56.25	

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621575740242						
621-575740-242	REPAIR,MAINTENANCE VE MIKE'S REPAIR SERVICE	Mike's Repair WWTP TRACTOR	47604	05/11/2017	135.00	
621-575740-242	REPAIR,MAINTENANCE VE BUMPER TO BUMPER BURLING	supplies (split)	1-324838	05/15/2017	27.32	
Total 621575740242:					162.32	
621575740244						
621-575740-244	REPAIRS,MAINT EQUIPMEN ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1201365	05/10/2017	14.91	
621-575740-244	REPAIRS,MAINT EQUIPMEN ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1201366	05/10/2017	132.56	
621-575740-244	REPAIRS,MAINT EQUIPMEN ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1203778	05/17/2017	14.91	
621-575740-244	REPAIRS,MAINT EQUIPMEN ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1206192	05/24/2017	14.91	
621-575740-244	REPAIRS,MAINT EQUIPMEN ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1206193	05/24/2017	123.72	
621-575740-244	REPAIRS,MAINT EQUIPMEN J & T SUPPLY COMPANY	J & T SUPPLY CO WWTP SUPPLIES	13120	05/20/2017	59.20	
621-575740-244	REPAIRS,MAINT EQUIPMEN DONERITE JANITORIAL SERVI	WWTP May Cleaning	3013	05/18/2017	1,080.00	
Total 621575740244:					1,440.21	
621575740245						
621-575740-245	GROUND IMPROVEMENTS LOIS TIRE SHOP,INC.	WEED SPRAYER TIRE REPAIR	403770	05/23/2017	18.00	
Total 621575740245:					18.00	
621575740248						
621-575740-248	PLANT OPERATION MENARDS	Menards Acct 32120265	32583	05/03/2017	31.92	
621-575740-248	PLANT OPERATION CUMMINS NPOWER,LLC	Planned Maintenance Contract	805-46736	05/08/2017	580.78	
621-575740-248	PLANT OPERATION CUMMINS NPOWER,LLC	Planned Maintenance Contract	805-46739	05/08/2017	415.43	
621-575740-248	PLANT OPERATION CUMMINS NPOWER,LLC	Planned Maintenance Contract	805-46844	05/09/2017	742.34	
621-575740-248	PLANT OPERATION CUMMINS NPOWER,LLC	Planned Maintenance Contract	805-46846	05/09/2017	356.70	
621-575740-248	PLANT OPERATION CUMMINS NPOWER,LLC	Planned Maintenance Contract	805-46848	05/09/2017	388.48	
Total 621575740248:					2,515.65	
621575740249						
621-575740-249	LABORATORY ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1201365	05/10/2017	108.00	
621-575740-249	LABORATORY ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1201366	05/10/2017	78.21	
621-575740-249	LABORATORY ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1203778	05/17/2017	108.00	
621-575740-249	LABORATORY ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1206192	05/24/2017	5.10	
621-575740-249	LABORATORY ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1206193	05/24/2017	87.05	
621-575740-249	LABORATORY IDEXX LABORATORIES	IDEXX SUPPLIES WWTP	3016033139	05/09/2017	648.33	
621-575740-249	LABORATORY IDEXX LABORATORIES	IDEXX WWTP	3016033140	05/09/2016	188.49	
Total 621575740249:					1,223.18	
621575740298						
621-575740-298	CONTRACT SERVICE BAXTER & WOODMAN, INC.	170146.30 Operational Evaluation & Study of Feasibl	0192647	05/18/2017	1,880.00	
Total 621575740298:					1,880.00	
621575740310						
621-575740-310	OFFICE SUPPLIES, POSTA CANON SOLUTIONS AMERICA,	Copier - WWTP Serial FRU35325	4022136382	05/01/2017	57.10	
Total 621575740310:					57.10	
621575740353						
621-575740-353	REPAIR & MAINT LIFT STAT PATS SERVICES, INC	Cleaning Main Lift Station	762108	05/10/2017	577.50	
621-575740-353	REPAIR & MAINT LIFT STAT EVOQUA WATER TECHNOLOGI	WWTP BIOXIDE	903095697	05/09/2017	606.47	
Total 621575740353:					1,183.97	

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621575740371						
621-575740-371 REG/PERMITS/OUTSIDE TE	NORTHERN LAKE SERVICE, IN	NORTHERN LAKE SERVICE WWTP TESTING	11898	05/16/2017	578.50	
Total 621575740371:					578.50	
621575740374						
621-575740-374 SAFETY	WI RURAL WATER ASSOCIATIO	WI RURAL WWTP TRAINING	3192	05/08/2017	267.12	
Total 621575740374:					267.12	
622501503000						
622-501503-000 MATERIALS & SUPPLIES M	HD SUPPLY WATERWORKS, LT	HD Supply - Water Dept Main Inventory	H145919	05/15/2017	547.40	
Total 622501503000:					547.40	
622506230000						
622-506230-000 SUPPLIES	MENARDS	Menards Acct 32120265 (split)	33589	05/16/2017	7.44	
622-506230-000 SUPPLIES	REINEMANS, INC.	Electrical Supplies	124267	05/24/2017	28.27	
Total 622506230000:					35.71	
622506250000						
622-506250-000 MAINTENANCE-SUPPLIES	MENARDS	Menards Acct 32120265	33670	05/17/2017	40.74	
Total 622506250000:					40.74	
622506410000						
622-506410-000 SUPPLIES	AMERICAN POWER EQUIPMEN	Spool - Autocut	64160	05/12/2017	26.28	
Total 622506410000:					26.28	
622506500000						
622-506500-000 RESERVOIRS & SUPPLES	REINEMANS, INC.	Supplies	123763	05/16/2017	10.78	
Total 622506500000:					10.78	
622506510000						
622-506510-000 MAINS, WATER BREAKS-SU	WANASEK CORPORATION	Main Break - Madison Street	7252	05/22/2017	1,814.41	
Total 622506510000:					1,814.41	
622506520000						
622-506520-000 SERVICE-SUPPLIES	WANASEK CORPORATION	Service Break - Ross Ann Drive	7249	05/22/2017	2,507.48	
622-506520-000 SERVICE-SUPPLIES	HD SUPPLY WATERWORKS, LT	HD Supply - Water Dept	H198633	05/16/2017	132.51	
Total 622506520000:					2,639.99	
622509030000						
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1201364	05/10/2017	31.46	
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1203777	05/17/2017	31.46	
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1206191	05/24/2017	31.46	
Total 622509030000:					94.38	
622509210000						
622-509210-000 OFFICE SUPPLY	BURLINGTON AREA SCHOOL D	BASD WATER DEPT PAPER	051817	05/18/2017	65.82	
622-509210-000 OFFICE SUPPLY	PITNEY BOWES	WATER SUPPLIES	1004066309	05/05/2017	7.04	
622-509210-000 OFFICE SUPPLY	CANON SOLUTIONS AMERICA,	Copier - DPW Serial FRU34827 (split)	4022144246	05/01/2017	23.82	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 622509210000:					96.68	
622509230000						
622-509230-000	OUTSIDE SERVICES	WATER TOWER CLEAN & COAT	INGROUND RESERVOIR-INSPECTION	WT78019	4,000.00	04/26/2017
Total 622509230000:					4,000.00	
622509280000						
622-509280-000	REG. COMM. EXPENSE	PUBLIC SERVICE COMMISSION	840-CW-105 Well #11 Radium Compliance	1704-I-00840	370.97	05/17/2017
Total 622509280000:					370.97	
622509350000						
622-509350-000	GENERAL PLANT-SUPPLIE	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1203776	12.05	05/17/2017
622-509350-000	GENERAL PLANT-SUPPLIE	MENARDS	Menards Acct 32120265 (split)	33589	17.97	05/16/2017
622-509350-000	GENERAL PLANT-SUPPLIE	ORKIN COMMERCIAL SERVICE	ORKIN PEST CONTROL DPW (split)	157557956	22.60	04/25/2017
622-509350-000	GENERAL PLANT-SUPPLIE	VORPAGEL SERVICE INC.	Service Call DPW (split)	40922	84.00	05/15/2017
622-509350-000	GENERAL PLANT-SUPPLIE	DONERITE JANITORIAL SERV I	DoneRite Janitorial Cleaning for DPW (split)	3012	368.00	05/18/2017
622-509350-000	GENERAL PLANT-SUPPLIE	SRS ROOFING & SHEET METAL	roof repairs and materials (split)	503111	118.00	05/22/2017
Total 622509350000:					622.62	
623575740242						
623-575740-242	REPAIR,MAINTENANCE EQ	ACM FIRE PROTECTION, INC	Airport - 10# ABC Extinguisher Inspection	21182	176.57	04/27/2017
623-575740-242	REPAIR,MAINTENANCE EQ	QT PETROLEUM ON DEMAND	Cover	63992	115.86	04/12/2017
Total 623575740242:					292.43	
623575740245						
623-575740-245	REPAIR,MAINTENANCE GR	WANASEK CORPORATION	ROLL RUNWAY - Airport	7244	815.01	05/18/2017
Total 623575740245:					815.01	
623575740247						
623-575740-247	REPAIR,MAINTENANCE BUI	LAFORCE	T & M SI Installation of Material	1032827	581.49	05/19/2017
Total 623575740247:					581.49	
623575740298						
623-575740-298	CONTRACT SERVICES	MEISNER, GARY	MEISNER AIRPORT MANAGER JUNE BILLING	2017JUNE	309.00	06/06/2017
Total 623575740298:					309.00	
820555551298						
820-555551-298	CONTRACT SERVICES	MIGRATORY BIRD MANAGEME	PROPERTY INSPECTION FOR GOOSE CONTROL	2327	1,500.00	05/01/2017
Total 820555551298:					1,500.00	
Grand Totals:					168,928.02	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
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Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____



DATE: June 6, 2017

SUBJECT: Licenses & Permits

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

1. Operator's License Applications

See attached list

Operator's licenses (aka Bartender's License) shall be issued to individuals 18 years of age or over who do not have an arrest or conviction record subject to secs. 111.321, 111.322, and 111.335 and will be responsible for supervising activities and pouring of Class "A" beer, Class "B" beer, "Class B" intoxicating liquor, and "Class A" intoxicating liquor and "Class C" wine on premises during required hours in absence of the licensee or approved agent of licensed businesses.

2. Liquor License Renewals for 2017-2018

See attached list

- Class "A" Beer and "Class A" Liquor/Wine licenses are unlimited and are sold to retail businesses for consumption off the licensed premise. The Class "A" Beer license costs \$100 and the "Class A" Liquor/Wine license costs \$500 annually.
- Class "B" Beer, "Class C" Wine licenses are unlimited and are sold to businesses for both on and off consumption of the licensed premise. This license costs \$100 per year.
- "Class B" Liquor Licenses are limited per State Statute. This license authorizes the retail sale of liquor both on and off the licensed premise. The City of Burlington has 22 regular "Class B" Liquor Licenses, of which all have been issued. This license costs \$500 per year.
- "Class B" Reserve Liquor Licenses are limited per State Statute but can be purchased from qualifying municipalities. This license also authorizes the retail sale of liquor both on and off the licensed premise, however costs a minimum of \$10,000 to purchase, with an annual renewing cost of \$500. The City of Burlington has one (1) Reserve License and recently acquired two (2) additional Reserve Licenses from the Town of Spring Prairie and the Town of Burlington for a total of three (3), of which two have been issued.

Per Wisconsin State Statute 125.12(3), once a liquor license has been issued, authorities may only refuse to renew a license if a sworn written complaint has been filed with the clerk of the municipality alleging one or more violations about a person holding a license issued under this chapter by the municipality.

In addition, prior to the time of renewal, the municipal governing body or a duly authorized committee of a city council shall notify the licensee in writing of the municipality's intention not to renew the license and provide the licensee with an opportunity for a hearing.

Simply stated, it is imperative to issue licenses methodically.

3. Special Events

Fireman's Dance at Echo Park – Tuesday, July 4, 2017

BUDGET/FISCAL IMPACT:

Applicants are charged an administrative fee of which a portion of the funds are applied towards background checks performed by the police department. Liquor license fees for businesses are calculated on a case by case basis depending on the type of license applied for (noted above).

RECOMMENDATION:

Staff recommends that the Common Council approve the presented licenses and permits.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the June 6, 2017 Common Council meeting.

ATTACHMENTS:

2017-2018 Operator License Renewals

2017-2018 Beer and Liquor License Renewals

Operator License Renewals – June 6, 2017 Common Council Meeting

1	Ahler	Casey	52	Mahoney	David
2	Alby	Julie	53	Manthei	Maxwell
3	Amparo	Joy	54	Manthei	Ronald
4	Andrews	Kelly	55	Martin	Donna
5	Appenzeller	Brian	56	McCarthy	Patricia
6	Appenzeller	Mary	57	McRae	Pamela
7	Bakke	Levi	58	Merten, Jr.	John
8	Bartolone	Stephano	59	Metzger	Bradley
9	Belanger	Alex	60	Milatz	Dave
10	Belau	Nancy	61	Milatz	William
11	Beres	Shelley	62	Miller	Abigail
12	Briggs	Bert	63	Morgan-Markham	Rebecca
13	Brown	Jennifer	64	Mueller	Jeannette
14	Burk	Deanie	65	O'Keefe-Speth	Roberta
15	Chambers	Leighann	66	Olalde	Kayla
16	Collins	Susan	67	Paro	Chloe
17	Collova	Rachael	68	Pedone	Vincenza
18	Corbett	Sandra	69	Remer	Nicole
19	Cowick	Jeremy	70	Richter	Scott
20	Curtiss	Terri	71	Richter-Huber	Susan
21	Dietz	Joseph	72	Riemer	Gerald
22	Edwards	Lori	73	Riemer	Theresa
23	Elmer	Casey	74	Rintz	Paul
24	Favell	Sarah	75	Rueter	Nolan
25	Fernandez	Scott	76	Ruhland	Nancy
26	Gast	Kim	77	Rutledge	Felicia
27	Geddes	Dawn	78	Schacht	Breanna
28	Geerds	Brett	79	Schiller	Sandra
29	Gennara	Gina	80	Schlitz	Lynda
30	Gosmire	Crystal	81	Sheahan	Andrew
31	Gustafson	Wendi	82	Silverman	Jordan
32	Hallett	Staci	83	Sinclair	Carly
33	Heiligenthal	Jeff	84	Singh	Avtar
34	Hilliard	Briana	85	Skrundz	Vincent
35	Holbeck	Cotie	86	Squire	Kenneth
36	Jalla	Vinay Babu	87	St. John	Melanie
37	Jung	Kimberly	88	Subrod	Erika
38	Kaur	Sukhvinder	89	Szarfinski	Jamie
39	Kessler	Jake	90	Taylor	John
40	Kling	Kevin	91	Thakkar	Nilesh
41	Koch	John	92	Uhen	Hannah
42	Kringer	Anthony	93	Uhlenhake	Dorothy
43	Kuhnke	Crystal	94	VanHook	Kari
44	Lamp	Brittany	95	Verna	Rattandeep
45	Limbach	Danielle	96	Villarreal	Alexandria
46	Lois	Bernard	97	Vogelsang	Janet
47	Lois	Corrine	98	Waite	Emily
48	Londberg	Jessica	99	Waite	Juli
49	Longo	Felicia	100	Wiemer	Michael
50	Longo	Nate	101	Willing	Kira
51	Lopez	Ava	102	Witterholt	Ethan

NOTICE IS HEREBY GIVEN, that the following applications have been filed with the city clerk to deal in intoxicating and fermented malt beverages:

COMBINATION "CLASS A"

Name: Aldi Inc.
Trade Name: **Aldi, #83**
Address: 2009 Lynch Way
Agent: Wendy Zirbel
Address: 1233 240th Avenue, Kansasville, WI 53139

Name: OM Burlington Oil, Inc.
Trade Name: **Express Gas Station**
Address: 364 Milwaukee Avenue
Agent: Stephano Nicholi Bartolone
Address: 209 E. Market Street, Burlington, WI 53105

Name: Jasleen Enterprises, LLC
Trade Name: **Jasleen Mobil Mart**
Address: 501 S. Pine Street
Agent: Ajinder Pal Singh
Address: 8033 S. 43rd Street, Franklin, WI 53132

Name: JMP Burlington Petroleum Inc.
Trade Name: **JMP Petroleum**
Address: 500 E. State Street
Agent: Valerie Tollers
Address: 1850 New Street, Union Grove, WI 53182

Name: Kwik Trip, Inc.
Trade Name: **Kwik Trip #401**
Address: 500 Falcon Ridge Drive
Agent: Ross Alan Krueger
Address: 209B N. Washington St., Burlington 53105

Name: Kwik Trip, Inc.
Trade Name: **Kwik Trip #462**
Address: 1164 South Pine Street
Agent: Tammy Jean Pulczynski
Address: 428 Lake St., Mukwonago 53149

Name: Ultra Mart Foods, LLC
Trade Name: **Pick N Save, #6414**
Address: 1008 Milwaukee Avenue
Agent: Allison Ransom
Address: W228S8790 Cherry Street, Big Bend, WI 53103

Name: Pritpawan Enterprise, LLC
Trade Name: **Quick Mart Mobil**
Address: 656 McHenry Street
Agent: Avtar Singh
Address: 708 13th Avenue, Union Grove, WI 53182

Name: Marly, LLC
Trade Name: **Rice's Liquor**
Address: 681 Milwaukee Avenue
Agent: Jim G. Jante
Address: 29746 Plank Road

Name: Richter Foods Burlington Inc.
Trade Name: **Richter's Marketplace**
Address: 156 S. Pine Street
Agent: Lawrence Richter
Address: 12017 333rd Avenue, Twin Lakes, WI 53181

Name: Anna's Enterprises, LLC
Trade Name: **Ryan's Railroad Station**
Address: 233 N. Pine Street
Agent: Jatinder Kaur
Address: 602 Mink Ranch Road, Burlington, WI 53105

Name: Sunny Liquor & Wine, LLC
Trade Name: **Sunny Liquor & Wine**
Address: 216 N. Main Street
Agent: Surinder Kaur
Address: 602 Mink Ranch Road, Burlington, WI 53105

Name: Walgreen Corporation
Trade Name: **Walgreens #10584**
Address: 680 Milwaukee Avenue
Agent: Bradley Metzger
Address: S94 W12552 Cottontail Ct., Muskego, WI 53150

Name: Wal-Mart Stores East, LP
Trade Name: **Walmart #3488**
Address: 1901 Milwaukee Avenue
Agent: Benjamin Stroh
Address: 420 East Woodlands Dr., Beloit, WI 53511

CLASS "A" FERMENTED MALT BEVERAGES

Name: Los Corrales Enterprises, LLC
Trade Name: **Supermacado Los Corrales**
Address: 116 W. Chestnut Street
Agent: Luis G. Rodriquez
Address: 7618 46th Avenue, Kenosha, WI 53142

CLASS "B" FERMENTED MALT BEVERAGES

Name: Haylofters, Inc.
Trade Name: **Haylofters**
Address: 109 N. Main Street
Agent: Julie Stone-Busch
Address: 416 Herman Street, Burlington 53105

CLASS "B" FERMENTED MALT BEVERAGES / "CLASS C" WINE

Name: Allen, Christopher John
Trade Name: **Allens Triangle Restaurant**
Address: 532 McHenry Street
Agent: Christopher Allen
Address: 441 West State Street, Burlington, WI 53105

Name: Kira Asian Bistro, Inc.
Trade Name: **New Kira Asian Bistro**
Address: 208 S. Pine Street
Agent: Jia Chuan Dong
Address: 213 E. Market Street, Apt. A, Burlington

Name: Plaza Media LLC
Trade Name: **Plaza Theater**
Address: 448 Milwaukee Avenue
Agent: Shad Branen
Address: 1464 Devon Road, Burlington, WI 53105

Name: Super Tacos Moy, LLC
Trade Name: **Super Tacos Moy**
Address: 140 W. Chestnut Street
Agent: Moises Medina
Address: 305 Joan Street, Burlington, WI 53105

COMBINATION "CLASS B" (22 used / 0 available)

Name: Friendza, LLC
Trade Name: **BJ Wentkers**
Address: 230 Milwaukee Avenue
Agent: Kevin Schuerman
Address: 535 Westridge Avenue, Burlington, WI 53105

Name: The Char-Grill, Inc.
Trade Name: **Charcoal Grill & Rotisserie**
Address: 580 N. Milwaukee Avenue
Agent: Jeffrey Marsh
Address: 14102 Marina Drive, Sturtevant, WI 58177

Name: Goldschmidt & Neu
Trade Name: **Chris' USA**
Address: 724 Milwaukee Avenue
Agent: Chris Neu
Address: 613 Ancey Park Circle, Waterford, WI 53185

Name: 492 Pine Coffeehouse, LLC
Trade Name: **Coffee House @ Chestnut & Pine**
Address: 492 N. Pine Street
Agent: Carly Hurley
Address: 3298 E. Gauer Circle, Milwaukee, WI 53207

Name: Cecilia DeJesus Carrera
Trade Name: **El Burrito Loco**
Address: 557 Milwaukee Avenue
Agent: Cecilia DeJesus Carrera
Address: 508 Emerson Street, Burlington WI 53105

Name: Fairway Cafe, Inc.
Trade Name: **Fairway Cafe, Inc.**
Address: 932 Brown's Lake Drive
Agent: Chad Wilks
Address: 26550 Eagle View Drive, Waterford, WI 53185

Name: Fred's Parkview Inc.
 Trade Name: **Fred's World Best Burgers**
 Address: 596 N. Pine Street
 Agent: Ben Mabson
 Address: 203 S. Front Street, Rochester, WI

Name: D & S Restaurant Ltd.
 Trade Name: **Gabby's Palace**
 Address: 356 North Pine Street
 Agent: David Corbett
 Address: 2405 Maple Road, Burlington 53105

Name: Puntillo Enterprises, Inc.
 Trade Name: **John's Main Event**
 Address: 556 North Pine Street
 Agent: John Puntillo
 Address: 3004 Knollcrest Drive, Burlington 53105

Name: Lois & Lois LLC
 Trade Name: **Log Cabin Tavern**
 Address: 233 West Jefferson Street
 Agent: Tara Nicole Kromm
 Address: 3013 Circle Drive, Burlington 53105

Name: Bertha Benitez
 Trade Name: **Los Compadres Restaurant**
 Address: 725 North Milwaukee Avenue
 Agent: Bertha Benitez
 Address: 125 East Market Street, Burlington 53105

Name: Sonlite Enterprises, LLC
 Trade Name: **Lucky Mojos**
 Address: 460 North Pine Street
 Agent: Benjamin Barels
 Address: 754 Willow Bend Drive, Waterford 53185

Name: Lucky Star Restaurant LLC
 Trade Name: **Lucky Star**
 Address: 864 Milwaukee Avenue
 Agent: Eleasar Estrada
 Address: 1004 45th Street, Kenosha, WI 53140

Name: Napoli, Inc.
 Trade Name: **Napoli Pizza**
 Address: 132 N. Pine Street
 Agent: Simone Pedone
 Address: 3903 Cunningham Rd., Kansasville, WI 53139

Name: GKA, LLC
 Trade Name: **Pine Street Cafe**
 Address: 141 N. Pine Street
 Agent: Maria D. Macias
 Address: 1301 Marion Street, Lake Geneva 53147

Name: Rugan's WI Inc.
Trade Name: **Rugan's**
Address: 597 N. Pine Street
Agent: James Hayes
Address: 2314 Anna Avenue, Twin Lakes, WI 53181

Name: HLL, LLC
Trade Name: **Therapy**
Address: 117 West Chestnut Street
Agent: Larry Hudson
Address: 6611 Wheatland Road, Burlington 53105

Name: The Rivalry, LLC
Trade Name: **The Rivalry**
Address: 232 N. Main Street
Agent: Brenda Anderson
Address: 3220 45th Street Lot 111, Burlington 53105

Name: Towne & Country Lanes Inc.
Trade Name: **Towne & Country Lanes Inc.**
Address: 264 S. Pine Street Street
Agent: Merrill M. Draper
Address: 33426 Bassett Rd., Bassett, WI 53101

Name: Memorial Terrace Management Group
Trade Name: **Veteran's Terrace**
Address: 589 Milwaukee Avenue
Agent: William Smitz
Address: 825 Briody Street, Burlington, WI 53105

Name: R. Zumpano, LLC
Trade Name: **Zumpano's Ristorante**
Address: 180 E. Chestnut Street
Agent: Ralph Zumpano Jr.
Address: 1611 216 Avenue, Union Grove, WI 53182

COMBINATION "CLASS B" RESERVE (2 used / 1 remaining)

Name: Burlington BBQ & Tavern LLC
Trade Name: **Bubba's BBQ**
Address: 217 N. Pine Street
Agent: Jeremy Bauman
Address: 809 Echo Drive, Burlington WI 53105

Name: Spiegelhoff Super Foods
Trade Name: **Gooseberries**
Address: 690 W. State Street
Agent: Kathleen Spiegelhoff
Address: 3201 S. Browns Lake Drive, Burlington, WI 53105



DATE: June 6, 2017

SUBJECT: Appointments and Nominations

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

- A. Art Gardner to be appointed to the Plan Commission to replace Chris Reesman – term expires 05/01/2018
- B. John Ekes to be appointed to the Plan Commission to replace Darrel Eisenhardt – term expires 05/01/2018
- C. Suzanne Boutcher to be appointed to the Zoning Board of Appeals as an alternate member to replace Amy Zott – term expires 01/01/2018

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of these appointments

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the June 6, 2017 Common Council meeting.

ATTACHMENTS:

Background info for Art Garnder and Suzanne Boutcher

Art Gardner Bio

I was born in the Midwest (Freeport, Illinois) in the 50's. As the second oldest of seven children I learned at a very early age the importance of sharing, conserving what we had and caring for each other. These values have served me in both my personal and professional life.

While I was in grade school my family moved to the Finger Lakes region of upstate New York (Auburn), where I graduated high school and went straight to work. Money was tight and I am not sure I had realized at that time the importance of higher education. I was however a fast learner and through hard work and dedication to task I quickly began to see my career path unfold in manufacturing management. In time, I realized the need to go back to school and started taking night classes at a community college. Not easy to do with a wife and two small children. Eventually I earned an MBA certificate from RIT (Rochester Institute of Technology).

In 1996 my wife and I moved with our two children to the Chicago suburbs (Palatine, IL) where I had taken a manufacturing management position with an office products company. Unfortunately, many manufacturing jobs were also moving offshore about that time and I quickly recognized the need to reinvent myself. I began to dedicate my energies to the task of making sure that the safety, performance and durability of goods produced overseas met the requirements of the US consumer. As the Director of Global Quality for Fellowes Inc. there were some years in which I worked at factories in China and Europe as much as 26 weeks per year. In 2013 I made a case for and eventually helped lead a team that returned some manufacturing jobs back to the US. It is one of my proudest professional accomplishments.

When I retired from full time work my wife and I moved to Burlington. Burlington reminds us of our hometown in upstate New York (Canandaigua), which was also about 10,000 people in size and was situated near a lake. Sound familiar? Today, we both love Burlington and appreciate the charm of its historic downtown. We settled in the 8th Ward and find the neighborhoods of the 4th district represent a nice mix of mature neighborhoods and new residential development for the city. We also find the people in Burlington welcoming.

After living in Burlington 3 years now, I had decided to run for Alderman in the April, 2017 election. Although I did not win the Alderman seat I feel like I still won something. I walk down the street and people wave to me and call me by name. I know people in our community and people know me. This never happened before the election.

During the campaign I indicated that since my retirement I now have time to contribute to our community. I am not a lifelong resident of Burlington which in my mind means I represent "new blood", and would be a "fresh set of eyes". I feel my international business experience and fresh perspective could be of benefit to the city.

I would like an opportunity to share my experiences and help the city of Burlington build a well thought out future for everyone.

Summary:

I have been married for thirty-nine years. My wife Kathy and I have two children and four grandchildren. I have extensive international business experience and a global perspective. I believe the future development of Burlington should embrace its history and preserve the city's unique character.

Diahnn Halbach

From: Suzanne Boutcher <suzanne.boutcher@gmail.com>
Sent: Thursday, June 1, 2017 8:04 AM
To: Diahnn Halbach
Subject: Resume for "on call" committee post
Attachments: SuzanneResume042017.docx

Hi,

Jeannie requested my bio and resume to be considered as an on call committee member.

My husband, Mike, and I came to Burlington in July of 1993 soon after we were married in South Bend, Indiana. We liked Burlington as an optimum commuting location for work and community feel for our future family. We believe we made the right choice after raising our five children in a safe place where community looks out for one another.

I have been active in various organizations since my children were young, such as:

Burlington Jaycees, Moms and Tots, Mom & Me (?), St. Vincent DePaul through St. Mary's Church, Burlington Senior Center, AARP chapter in Walworth County, Burlington Women's Club and as a member of the Burlington Chamber of Commerce while I was working with New York Life and Farmers Insurance.

I enjoy being active in the Burlington community and am willing to serve in whichever role I am needed and qualified.

Thank you,

Suzanne L Boutcher



COMMON COUNCIL

ITEM NUMBER: 13A

DATE: June 6, 2017

SUBJECT: RESOLUTION 4828(47) to consider approving a Final Resolution and Installment Assessment Notice under §66.0703 Exercising its Assessment Power for Sanitary Sewer from 928 S. Pine to 1008 S. Pine.

SUBMITTED BY: Carina Walters, City Administrator

BACKGROUND/HISTORY:

In the late 1980's and early 1990's when the water and sewer was extended along Pine Street south to the water treatment plant, the east side of the street was not included as it was in the Town of Burlington. The utility extension at that time was only to connect the old wastewater plant to the new plant. It was not until Packaging Corporation approached the City for annexation that utility connections were discussed. Following two attempts, Packaging Corp. was annexed in 1995 annexing a total of 16 properties including the current Department of Public Works. During the annexation process municipal services were to be included in the future; however, no documentation on dates have been identified. For the purposes of this evening's discussion, we are only discussing the petition of Mr. Lewandowski and the 5 adjacent properties from 928 S. Pine Street to 1008 S. Pine Street.

In early 2016, Mr. Michael Lewandowski of MD Services petitioned the Plan Commission to expand his Marina Services that would include a Pole barn allowing him to sell boats. Mr. Lewandowski and his contractor, Greg Dziedzic of Pinno Buildings identified a part of the construction would include connecting to the City's sewer connection; however, the connection was not under Pine Street to the east side of the street, thus all costs would have been born to Mr. Lewandowski. The project was not financially viable.

Mr. Lewandowski and Mr. Dziedzic respectfully proposed several options to the City which included: to assist with paying a portion of the utility connection, create a special assessment and allow the affected property owners to pay for the utility connection, allow the installation of a well and septic, or release the annexed properties back to the Town of Burlington. One June 21, 2016, the Common Council voted to move forward with Task Order One-Hundred with Kapur & Associates to provide engineering services, plans, specifications, conduct bid opening activities and oversight of construction for sanitary sewer improvements to extend municipal sewer to five properties. Water was not a part of this project, as water is currently available in the middle of Pine Street; whereas, each property owner would need to tap into the connection.

During the Budget Workshop, staff was directed to place dollars in the 2017 Budget towards this economic development initiative. To date, the Common Council has passed a Preliminary Resolution in February 2017, and at its March 21, 2017 during a Public Meeting, the Council tabled the discussion for staff to meet with the affected stake holders due to the cost of the project.

In preparation of this evening's Committee of the Whole, staff has met with the property owners on April 18 and May 9, outlining the total cost of the sewer project that are reflected below in attempts to gain consensus for the project.

Property Address	Approximate Feet/ Frontage	Sewer Main Length	Estimated Sewer Cost/ Assessment	Approximate 20 Year Pay Plan on Special Assessment for Sewer without 4% Interest
City Portion	100	161.00	\$30,304	
1008 S. Pine Street - FAUST III TRUST HARRY J	470.00	112.00	18,920.24	\$946.01
996 S. Pine Street - MICHAEL A LEWANDOWSKI	196.00	196.00	18,920.24	\$946.01
988 S. Pine Street - JB SCHNEIDER INVESTMENTS LLC	110.00	110.00	18,920.24	\$946.01
940 S. Pine Street - ANS PROPERTIES INC	224.00	224.00	18,920.24	\$946.01
928 S. Pine Street - BOBBY L PIAS	218.00	20.00	18,920.24	\$946.01
Totals	1218.00	823.00	94,601.20	
Total Project Costs			\$124,905.60	

Again, the above chart does not reflect the water and sewer lateral connection costs, nor the water connection (in Pine Street) for two reasons, 1) water is available within Pine Street; however, we do not know the exact frontage of lateral needed to building and/or home and 2) the City does not have a mandatory water connection ordinance as it does for sanitary sewer. City staff did speak with a local contractor (after the April 19 meeting) to provide quotes for these services; however, at the time of the May 9 meeting, three owners had not either made contact, one was waiting to schedule a meeting, and the other already had quotes. During the April 18th discussion the City was asked what cost could be considered to alleviate the total project costs. Staff articulated it would recommend to the Common Council, who would need to approve any policy presented.

Staff recommendations are as follows:

1. To allow the property owners to pay back the special assessment over 20 years versus the past practice of 10 years.
2. Eliminate/waive the sewer connection fee of \$1,650 per REU (or bathroom/rooms in multifamily).
3. Allow for a 2 year connection versus a 180 day connection once the connection is created (via City ordinance) unless their septic fails prior to the 2 years.

Based on the two meetings, the only property owner of 1008 S. Pine Street clearly articulated they do not have a need for city services as they have the largest septic system in Racine County and suitable well for their size business.

The other property owners were advised via email and US Mail of this evening's Committee of the Whole meeting and were provided a revised Special Assessment Report and Installment Assessment Notice to reflect the recommendations listed above.

BUDGET/FISCAL IMPACT:

There City is paying the upfront cost of the entire project consisting of approximately \$124,905.60 and the City would Special Assess the \$94,601.20.

RECOMMENDATION:

City staff and the City Attorney recommend approval of the final resolution as presented to begin the special assessment process per state statute regulations.

TIMING/IMPLEMENTATION:

This item was discussed at the May 16, 2017 Committee of the Whole meeting and scheduled for final consideration at the June 6, 2017 Common Council meeting.

ATTACHMENTS:

Resolution

Special Assessment Report

Installment Assessment Notice

**FINAL RESOLUTION AND INSTALLMENT ASSESSMENT NOTICE
EXERCISING ASSESSMENT POWER REGARDING THE SOUTH PINE STREET SANITARY
SEWER PROJECT FOR THE CITY OF BURLINGTON, RACINE COUNTY, WISCONSIN**

WHEREAS, the City of Burlington, Wisconsin has had plans and specifications prepared for the construction of a municipal Sanitary Sewer Main and related infrastructure, to be owned and operated by the City of Burlington, to serve the area described in the Report mentioned below and which is on file with the City Clerk, the Sanitary Sewer Main to be constructed along South Pine Street, commencing approximately 110 feet south of the North property line of 1008 South Pine Street and continuing northward to approximately 10 feet north of the South property line of 928 South Pine Street; and

WHEREAS, the City of Burlington has awarded and/or will be awarding a contract for such municipal Sanitary Sewer Project to the lowest responsible bidder for such project; and

WHEREAS, the City of Burlington intends to pay for a part of the costs of such construction project by levying special assessments on the real properties benefitted by the Project, in an exercise of its police power, pursuant to the terms and provisions of Section 66.0703 of the Wisconsin Statutes, and the City of Burlington expressly declared this intent in a Preliminary Resolution adopted on February 21, 2017, all as required by such Statute; and

WHEREAS, as further required by Section 66.0703 of the Wisconsin Statutes, a Report has been prepared and duly filed with the City Clerk regarding such Project and proposed special assessments, and a public hearing held on the matter, at which hearing persons appeared and voiced their questions and/or objections to the same;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Report on file with the City Clerk regarding the said South Pine Street Sanitary Sewer Project, including the plans and specifications therefore, is hereby amended to be in the conformity with any final amendment(s) made to the same by the City of Burlington Common Council (if any such amendment(s) was in fact made), and (as may have been modified), such Report is hereby adopted and finally approved; and

2. The said Sanitary Sewer Project shall be implemented and conducted in accordance with the said Report and related plans and specifications; and

3. The cost of such Sanitary Sewer Project shall be paid, at least in part, by the levying of special assessments, in an exercise of the police power of the City, pursuant to Section 66.0703 of the Wisconsin Statutes, and that such special assessments be levied in the amounts and in the manner specified in the said Report referred to above, such special assessments being determined on a reasonable basis and all of the assessed properties being benefitted by the said Project; and

4. The City Clerk is hereby directed to publish this Final Resolution as a Class 1 Notice in the Burlington Standard Press newspaper, being a newspaper of general circulation in the said City, and the City Clerk is further hereby directed to mail a copy of this Final Resolution to all interested persons whose post-office address is known, or can be ascertained with reasonable diligence. Additionally, to the extent provided for by law, the City Clerk shall mail and publish the Installment Assessment Notice regarding the said special assessments.

Introduced: March 21, 2017

Adopted:

Jeannie Hefty, Mayor

Attest:

Diahnn Halbach, City Clerk

INSTALLMENT ASSESSMENT NOTICE FOR THE
SOUTH PINE STREET SANITARY SEWER PROJECT

Pursuant to the provisions of Section 66.0715 of the Wisconsin Statutes, NOTICE IS HEREBY GIVEN that a contract has been, and/or will be, let for the construction of a municipal sanitary sewer main and related infrastructure along South Pine Street, commencing approximately 110 feet south of the North property line of 1008 South Pine Street and continuing northward to approximately 10 feet north of the South property line of 928 South Pine Street.

Pursuant to Section 66.0703 of the Wisconsin Statutes, special assessments have been levied on the benefitted properties for this sanitary sewer project, pursuant to a Final Resolution adopted by the City of Burlington Common Council at its meeting held on April 4, 2017. These special assessments, and the timing and manner of the payment for the same, are specifically described in the statutory Report adopted and approved by the City of Burlington Common Council at the said April 5, 2017 meeting. That adopted Report is on file with the City Clerk and may be inspected at the Burlington City Hall, located at 300 North Pine Street, Burlington, Wisconsin 53105, during the office hours that the City Hall is open to the public.

An excerpt from the above-described Report, being the Exhibit B – Terms of the Special Assessment of the adopted Report on file with the City Clerk, reads as follows regarding the special assessments levied for the sanitary sewer main:

1. The total estimated Project cost is \$124,905.60. The City of Burlington (the “City”) will pay for the cost of (i) directionally drilling and installing the sanitary sewer under South Pine Street, and (ii) installing a manhole for the connection of the sanitary sewer main on the west side of South Pine Street. The City’s estimated cost for this work is \$30,304.40. The remaining estimated balance of the Project cost is \$94,601.20, which will be assessed on the benefitted properties on an equal, per lot, basis.
2. There are five (5) benefitted properties (the “Benefitted Properties”) in this Project. The five Benefitted Properties are described in attached Exhibit E.
3. Each Benefitted Property is being specially assessed, under the police power provisions of Section 66.0703 of the Wisconsin Statutes, in the amount of \$18,920.24, based on an equal, per lot, basis.
4. A Benefitted Property owner may pay the \$18,920.24 to the City, without any interest thereon, on or before the date of November 1, 2017. If such special assessment is not paid in full to the City on or before November 1, 2017, then the said special assessment shall be placed on the tax roll of the Benefitted Property over twenty (20) years, in the manner described in below Paragraph 5.
5. The special assessment of \$18,920.24 shall be levied on each Benefitted Property, commencing with the 2017 tax roll for the Benefitted Property. Commencing on the date of January 1, 2018, interest shall accrue on the unpaid amount of the special assessment at the rate of Four Percent (4.0%) per annum until paid in full. The \$18,920.24, plus accrued

interest, shall be paid in Twenty (20) equal annual installment payments on the tax roll of the Benefitted Property, with such first annual installment payment to be placed on the 2017 tax roll, and with the final, twentieth annual installment payment placed on the 2036 tax roll.

6. The special assessment, plus accrued interest, may be paid in full at any time by the Benefitted Property owner.
7. Pursuant to Section 66.073(11), Wis. Stats., if the final Project cost is less than the estimated Project cost used for the purposes of this Report, then the special assessments levied based on the Report's estimated Project cost shall be proportionately reduced, in the manner provided for in that statute.

Dated this 10th day of May, 2017.

Diahnn Halbach
City Clerk
City of Burlington, Wisconsin

CITY OF BURLINGTON

5/18/2017



SPECIAL ASSESSMENT REPORT
PINE STREET SANITARY SEWER EXTENSION
RACINE COUNTY, WISCONSIN

PREPARED BY:
KAPUR & ASSOCIATES, INC
1124 S. PINE STREET
BURLINGTON WI, 53105

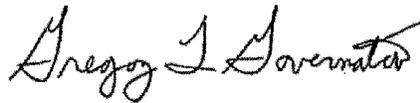
Special Assessment Report

Pine Street Sanitary Sewer Extension, City of Burlington

Racine County, Wisconsin

Project Number: 160296

May 18, 2017



Gregory L.
Governatori, P.E.
Project Manager



Preliminary Resolution adopted by the City of Burlington Common Council on the date of May 16, 2017, the undersigned hereby files with the City Clerk of the City of Burlington, located in Racine County, Wisconsin, this report regarding Pine Street Sanitary Sewer Extension Project and its related Special Assessments.

Each of the real properties described herein against which the Special Assessments will be levied is benefited by this project, and this construction project is being done as an exercise of the police power of the City of Burlington, Wisconsin, as allowed in Section 66.0703 of the Wisconsin Statutes.

GENERAL DESCRIPTION OF THE PROJECT

Sanitary sewer will be installed along Pine Street in the City of Burlington. The Sanitary sewer will be installed at the approximately 110' south of the North Property line of 1008 S. Pine Street and continuing northward to approximately 10' north of the South property line of 928 S. Pine Street. This project is being completed by the City of Burlington.

All five properties located along the route of the sanitary sewer being installed in this project are "benefitted properties" under the applicable Wisconsin Statutes, and are accordingly being specially assessed for a part of the project cost. The special assessments for each benefitted property are described in the Assessment Schedule A attached to this Report.

The sanitary sewer assessment cost has been calculated by the cities consulting engineers, based on the estimated prices received for this project. An 8" sanitary main is standard size for municipal sewer service to the benefitted properties in this project.

The City of Burlington will be paying for the costs associated with directionally drilling the sewer under S. Pine Street and providing the providing a new connection Manhole.

Water services connections are not part of this project and future watermain service connections will involve at the owners cost, the cost of connecting to the existing watermain and installing water service to the property owner's residence/building.

ATTACHMENTS

This report includes the following attachments:

- Exhibit A- Plans and Specifications
- Exhibit B- Terms of Special Assessment
- Exhibit C- Sanitary Sewer Assessment Rate Calculations
- Exhibit D- Mandatory Connection
- Exhibit E- Summary of Properties
- Schedule A- Sanitary Sewer Assessment Schedule

Exhibit A- Plans and Specifications

There is on file in the office of the Department of Public Works, a set of plans and specifications for the construction project, which are available for review during business hours. Said plans and specifications are hereby incorporated into this report by reference. The route of the Sanitary Sewer for the municipal project is shown on Exhibit A.

Exhibit B- Terms of the Special Assessment

1. The total estimated Project cost is \$124,905.60. The City of Burlington (the “City”) will pay for the cost of (i) directionally drilling and installing the sanitary sewer under South Pine Street, and (ii) installing a manhole for the connection of the sanitary sewer main on the west side of South Pine Street. The City’s estimated cost for this work is \$30,304.40. The remaining estimated balance of the Project cost is \$94,601.20, which will be assessed on the benefitted properties on an equal, per lot, basis.

2. There are five (5) benefitted properties (the “Benefitted Properties”) in this Project. The five Benefitted Properties are described in attached Exhibit E.

3. Each Benefitted Property is being specially assessed, under the police power provisions of Section 66.0703 of the Wisconsin Statutes, in the amount of \$18,920.24, based on an equal, per lot, basis.

4. A Benefitted Property owner may pay the \$18,920.24 to the City, without any interest thereon, on or before the date of November 1, 2017. If such special assessment is not paid in full to the City on or before November 1, 2017, then the said special assessment shall be placed on the tax roll of the Benefitted Property over twenty (20) years, in the manner described in below Paragraph 5.

5. The special assessment of \$18,920.24 shall be levied on each Benefitted Property, commencing with the 2017 tax roll for the Benefitted Property. Commencing on the date of January 1, 2018, interest shall accrue on the unpaid amount of the special assessment at the rate of Four Percent (4.0%) per annum until paid in full. The \$18,920.24, plus accrued interest, shall be paid in Twenty (20) equal annual installment payments on the tax roll of the Benefitted Property, with such first annual installment payment to be placed on the 2017 tax roll, and with the final, twentieth annual installment payment placed on the 2036 tax roll.

6. The special assessment, plus accrued interest, may be paid in full at any time by the Benefitted Property owner.

7. Pursuant to Section 66.073(11), Wis. Stats., if the final Project cost is less than the estimated Project cost used for the purposes of this Report, then the special assessments levied based on the Report’s estimated Project cost shall be proportionately reduced, in the manner provided for in that statute.

Exhibit C- Sanitary Sewer Assessment Rate Calculations

Pine Street Sanitary Sewer Complete Project					
ITEM NO.	ITEM DESCRIPTION	UNIT	QTY.	UNIT \$	\$ TOTAL
204.0110	Removing Asphaltic Surface	SY	33	\$ 22.50	\$ 742.50
465.0120	Asphaltic Surface Driveways and Field Entrances	TON	8	\$ 350.00	\$ 2,800.00
628.1504	Silt Fence	LF	851	\$ 1.50	\$ 1,276.50
628.2004	Erosion Mat Urban Class I, Type B (NON-NETTED)	SY	584	\$ 2.00	\$ 1,168.00
628.7015	Inlet Protection Type C	EACH	15	\$ 50.00	\$ 750.00
690.0150	Sawing Asphalt	LF	120	\$ 2.00	\$ 240.00
SPV.0060.01	Manhole Frame & Cover (1 only*)	EACH	4	\$ 500.00	\$ 2,000.00
SPV.0060.02	Sanitary Manhole 48-Inch(1 only*)	EACH	4	\$ 3,000.00	\$ 15,000.00
SPV.0090.01	Sanitary Sewer 8-Inch PVC (Spoil Backfill)	LF	664	\$ 80.00	\$ 53,120.00
SPV.0090.02	Sanitary Sewer 8-Inch PVC (Directionally Drilled)*	LF	160	\$ 135.00	\$ 21,600.00
SPV.0090.03	Sanitary Sewer 6-Inch PVC (Lateral)	LF	47	\$ 65.00	\$ 3,055.00
SPV.0105.01	Restore Disturbed Areas - Includes Topsoil (625.0100), Mulching (627.0200), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140).	SY	584	\$ 4.00	\$ 2,336.00
	20% Contingency Engineering/Legal Fees (25%*)				\$ 20,817.60
TOTAL PROJECT COST				\$	124,905.60

*Items to be paid for by City

Assessment Calculations

Sanitary Sewer:

Sanitary Project Cost:	<u>\$104,088.00</u>
Engineering/Legal Fees:	<u>\$20,817.60</u>
Total Project Cost:	\$124,905.60
Costs paid by City: *	\$30,304.40
Total Cost to be Assessed	\$94,601.20

Total Number of Parcels:	5
Assessment Rate/Parcel:	\$18,920.24



Exhibit D- Mandatory Connection

1. Attached to this Report, as a part of this Exhibit D, are copies of Sections 259-4 and 259-5 of the City of Burlington Municipal Code, pertaining to (i) mandatory connection requirements once sanitary sewer service is available to the Benefitted Properties, and (ii) the Sanitary Sewer Connection charge payable by the Benefitted Property owners for municipal sanitary sewer service.

2. Under Sections 259-4 and 259-5, connection to the sanitary sewer system and payment of the sewer connection charge is required within 180 days after written notice is given by the City to the Benefitted Property owner that municipal sanitary sewer service is available to serve the Benefitted Property. For the purposes of this unique project; however, the benefitted properties will be required to connect to the municipal sewer within ten (10) years after written notice is given by the City to the Property.

3. When making the connection of the Benefitted Property to the sanitary sewer system, the Benefitted Property owner shall be responsible for the cost of (i) installing a sewer lateral from the residence/building to the property line (the Project itself installing a sewer lateral from the sanitary sewer main to the property line), (ii) making the interior plumbing connections in the residence/building, and (iii) abandoning the presently-existing private sanitary system.

4. The property with address 988 S. Pine Street is not currently serviced by utilities and has neither water nor sanitary systems on the property. For this special assessment report the property located a 988 S. Pine Street shall connect to municipal sewer within ten (10) years after water is provided to the property, whether through a private water system (if so allowed by the City) and/or a connection to the City of Burlington municipal water system.

5. The sewer connection fee of \$1,650 per REU shall be waived for the five benefitted properties.

Exhibit E- Summary of Properties

Property Address	Owner	Mailing Address
1008 S. Pine Street	FAUST III TRUST HARRY J	29104 ROWNTREE RD, BURLINGTON, WI 53105
996 S. Pine Street	MICHAEL A LEWANDOWSKI	PO BOX 414, ROCHESTER, WI 53167
988 S. Pine Street	JB SCHNEIDER INVESTMENTS LLC	2900 BIENEMAN RD, BURLINGTON, WI 53105
940 S. Pine Street	ANS PROPERTIES INC	164 W STATE ST, BURLINGTON, WI 53105
928 S. Pine Street	BOBBY L PIAS	928 S. PINE STREET, BURLINGTON, WI 53105

Schedule A- Summary of Properties

Property Owner & Tax Number	Total Assessment
HARRY FAUST III TRUST Mail: 29104 Rowntree Rd Burlington, WI 53105 Physical: 1008 S. Pine Street 20-602-19-040-26-010	\$18,920.24
MICHAEL LEWANDOWSKI Mail: PO Box 414 Rochester, WI 53105 Physical: 996 S. Pine Street 20-602-19-040-22-040	\$18,920.24
JB SCHNEIDER INVESTMENTS LLC Mail: 2900 Bieneman Road Burlington, WI 53105 Physical: 988 S. Pine Street 20-602-19-040-22-050	\$18,920.24
ANS PROPERTIES INC Mail: 164 W. State Street Burlington, WI 53105 Physical: 940 S. Pine Street 20-602-19-040-22-010	\$18,920.24
BOBBY L PIAS Mail: 928 S. Pine Street Burlington, WI 53105 Physical: 928 S. Pine Street 20-602-19-040-19-000	\$18,920.24





COMMON COUNCIL

ITEM NUMBER: 13B

DATE: June 6, 2017

SUBJECT: RESOLUTION 4851(9) – to consider approving an Agreement between Burlington Rescue Squad, Inc. and the City of Burlington to convey Ambulance #931.

SUBMITTED BY: Chief Alan Babe, Fire Department

BACKGROUND/HISTORY:

In a collaborative effort between Burlington Rescue (BRS) and the City of Burlington (City) BRS has a used ambulance that they wish to convey to the City Fire Department for use as a first responder vehicle.

BUDGET/FISCAL IMPACT:

BRS wishes to gift the ambulance without any consideration. BRS shall execute and deliver ambulance number 931 to the City the title documents upon Common Council approval. BRS shall also convey to the City as a gift and without consideration the items of equipment that are described, attached as Exhibit A, and which are part of the equipment that is traditionally carried on the ambulance.

RECOMMENDATION:

Staff recommends approval of the conveyance of Ambulance #931.

TIMING/IMPLEMENTATION:

This item was discussed at the May 16, 2017 Committee of Whole meeting and is scheduled for final consideration at the June 6, 2017 Common Council meeting.

ATTACHMENTS:

Resolution
Ambulance Agreement
Exhibit A

RESOLUTION NO. 4851(9)
Introduced by Committee of the Whole

A RESOLUTION APPROVING AN AGREEMENT BETWEEN BURLINGTON RESCUE SQUAD, INC AND THE CITY OF BURLINGTON TO CONVEY AMBULANCE 931

WHEREAS, the Burlington Rescue Squad, Inc. (BRS) possesses a used ambulance, Ambulance 931, that it desires to dispose of; and,

WHEREAS, the City has expressed a need for a vehicle of this type to facilitate working cooperatively to provide Emergency Medical Services with BRS to the greater Burlington community.

WHEREAS, the Common Council approved an agreement on April 5, 2017 for the City of Burlington Fire Department to assist Burlington Rescue Squad, Inc. during a call(s) or patient transport with the approved operational hours of 8 a.m. to 5 p.m. Monday through Friday; and,

WHEREAS, BRS has agreed to convey to the City, as a gift and without any consideration required, the items of equipment that are described in Exhibit A of the attached Agreement, hereto attached as "Attachment A".

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington, Racine County and Walworth County, State of Wisconsin, that the City of Burlington shall approve an agreement between the City of Burlington and the Burlington Rescue Squad, Inc. to convey Ambulance 931 to the City as a gift and items listed in Exhibit A of the attached Agreement.

BE IT FURTHER RESOLVED that BRS shall execute and deliver to the City the title documents for the Ambulance so that this conveyance can be registered with the Wisconsin Motor Vehicle Department and prior to its use by the City, the City shall, at its own cost and expense, remove all of the markings and logos on the Ambulance that refer to BRS.

BE IT FURTHER RESOLVED that the City Administrator is hereby authorized and directed to execute this agreement on behalf of the City.

BE IT FURTHER RESOLVED that the City Clerk is directed to send a copy of this resolution to Burlington Rescue Squad, Inc., 432 Milwaukee Avenue, P.O. Box 700, Burlington, WI, 53105.

Introduced: May 16, 2017
Adopted:

Jeannie Hefty, Mayor

Attest:

Diahn C. Halbach Clerk

AGREEMENT

This agreement (“Agreement”) between the Burlington Rescue Squad, Inc. (“BRS”) and the City of Burlington (“City”) is made this _____ day of _____, 2017.

WHEREAS, the BRS has a used ambulance that it desires to dispose of; and

WHEREAS, the City has a need for a vehicle of this type; and

WHEREAS, the City Fire Department and BRS work cooperatively to provide Emergency Medical Services to the greater Burlington community.

NOW, THEREFORE, the undersigned agree as follows:

1. BRS shall, and hereby does, convey to the City its Ambulance No. 931 (the “Ambulance”), as a gift and without any consideration required. BRS shall execute and deliver to the City the title documents for the Ambulance so that this conveyance can be registered with the Wisconsin Motor Vehicle Department.

2. BRS shall also, and hereby does, convey to the City, as a gift and without any consideration required, the items of equipment (the “Equipment”) that (i) are described in attached Exhibit A, and (ii) which are a part of the equipment that has been traditionally carried on the Ambulance.

3. Prior to its use by the City, the City shall, at its own cost and expense, remove all of the markings and logos on the Ambulance that refer to BRS.

4. With great appreciation, the City hereby accepts the Ambulance and Equipment from BRS.

BRS:
Burlington Rescue Squad, Inc.

CITY:
City of Burlington, Wisconsin

By: _____
Lester O. Mastalir II
Treasurer

By: _____
Jeannie Hefty
Mayor

Attest: _____
Diahn Halbach
City Clerk

EXHIBIT A

<u>Location</u>	<u>Qty</u>	<u>Item</u>	<u>Notes</u>
Cab	1	Kenwood Radio	Dispatch
Cab	1	Kenwood Radio	VHF
Cab	2	Speakers Mounted	For Kenwood radios
Cab	1	Siren Control with Mic	SA-441
Cab	1	Mount for Toughbook	
Box Door 1	1	O2 Regulator and Hoses	
Box Door 4	1	Flashlight	Mounted
Box Door 4	1	Fire Extinguisher 5 lb.	Mounted
Inside Box	1	Stryker Power Cot	Power Pro XT
Inside Box	1	Fire Extinguisher 5 lb.	Mounted
Inside Box	1	Philips Monitor Mount	Mounted



DATE: June 6, 2017

SUBJECT: **RESOLUTION 4852(10)** to consider approving a Certified Survey Map for Paul and Patricia Naber for property located at the intersection of Stoney Hill Road and Rocky Road in the Town of Burlington within the City's Extraterritorial Plat Jurisdiction.

SUBMITTED BY: Gregory Guidry, Building Inspector

BACKGROUND/HISTORY:

As part of the City's Extraterritorial Plat Approval Jurisdiction Area with the Town of Burlington, which includes any area within 1.5 miles of the City of Burlington, all divisions and subdivisions of land shall be reviewed by the Plan Commission and Common Council. The purpose of this is to enable the City to extend regulations to adjacent land that could affect quality of life within the city. The Extraterritorial Zoning District (ETZ) represents a city's potential growth boundary, both with respect to its future tax base and municipal service area.

This Certified Survey Map has been submitted for review by Paul and Patricia Naber for property located on Stoney Hill Road in the Town of Burlington. The applicant would like to subdivide an 11 acre parcel into two parcels creating Proposed Lots 1 and 2 with the remnants of the existing parcels remaining as is. The land subdivision will create Proposed Lot 1 suitable for a future single-family residence with 5.71 acres; Proposed Lot 2 with its existing single-family residence and outbuilding with 5.30 acres.

The Town of Burlington Planning and Zoning Committee approved of this CSM at their April 13, 2017 meeting.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

The Plan Commission and City Staff recommend approval of this Certified Survey Map in the Town of Burlington within the Extraterritorial zoning boundary.

TIMING/IMPLEMENTATION:

This item was discussed at the May 16, 2017 Committee of the Whole meeting and scheduled for final consideration at the June 6, 2017 Common Council meeting.

ATTACHMENTS:

Resolution
ETZ CSM

RESOLUTION NO. 4852(10)
Introduced by: Committee of the Whole

A RESOLUTION APPROVING A CERTIFIED SURVEY MAP FOR PAUL AND PATRICIA NABER FOR PROPERTY LOCATED AT THE INTERSECTION OF STONEY HILL ROAD AND ROCKY ROAD IN THE TOWN OF BURLINGTON, WITHIN THE CITY'S EXTRATERRITORIAL PLAT JURISDICTION

WHEREAS, the Plan Commission of the City of Burlington has reviewed a certified survey map shown hereon, proposed and submitted by Paul and Patricia Naber for property located at the intersection of Stoney Hill Road and Rocky Road in the Town of Burlington; for property described as:

BEING A PART OF THE SOUTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 23, TOWNSHIP 3 NORTH, RANGE 19 EAST OF THE FOURTH PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF BURLINGTON, COUNTY OF RACINE, STATE OF WISCONSIN AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCE AT THE EAST ¼ CORNER OF SAID SECTION 23, THENCE SOUTH 02°06'36" EAST ALONG THE EAST LINE OF SAID SOUTHEAST ¼ SECTION 1315.95 FEET; THENCE SOUTH 88°21'46" WEST 456.45 FEET TO THE PLACE OF BEGINNING OF THIS DESCRIPTION; THENCE SOUTH 25°33'43" WEST 949.03 FEET; THENCE SOUTH 87°46'14" WEST 420.00 FEET TO A POINT ON THE EAST LINE OF STONEY HILL ROAD; THENCE NORTH 02°13'02" WEST ALONG SAID EAST LINE AND IT'S EXTENSION NORTH, 848.47 FEET TO A FOUND IRON ROD AT THE NORTHEAST CORNER OF STONEY HILLS SUBDIVISION; THENCE NORTH 88°21'46" EAST 862.35 FEET TO THE PLACE OF BEGINNING. CONTAINING 12.45 ACRES OF LAND MORE OR LESS.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington, Racine County and Walworth County, State of Wisconsin, that the attached certified survey map prepared on March 24, 2017 by Robert J. Wetzel, WLS, is hereby approved.

BE IT FURTHER RESOLVED that the City Clerk shall forward a copy of this resolution to the Town of Burlington Clerk, 32288 Bushnell Road, Burlington, WI 53105; Julie Anderson, Director, Racine County Planning and Development, 14200 Washington Ave., Sturtevant, WI 53177; and Walworth County Land Use and Resource Management, W3929 County Road NN, Elkhorn, WI 53121.

Introduced: May 16, 2017
Adopted:

Jeannie Hefty, Mayor

Attest:

Diahnn Halbach, City Clerk



Stock No. 26273

CERTIFIED SURVEY MAP NO. _____.

BEING PART OF THE SOUTHEAST 1/4 OF
THE SOUTHEAST 1/4 OF SECTION 23, TOWN-
SHIP 3 NORTH, RANGE 19 EAST OF THE
FOURTH PRINCIPAL MERIDIAN, IN THE
TOWNSHIP OF BURLINGTON, COUNTY OF
RACINE AND STATE OF WISCONSIN.

OWNERS: PAUL J. AND PATRICIA A. NABER
3405 S. BROWNS LAKE DRIVE #3
BURLINGTON, WI 53015

PREPARED BY: B.W. SURVEYING, INC.
412 N. PINE STREET
BURLINGTON, WI 53105
262-767-0225
JOB NO. 9263-CSM

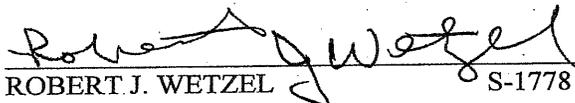
LEGAL DESCRIPTION:

BEING PART OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 3 NORTH, RANGE 19 EAST OF THE FOURTH PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF BURLINGTON, COUNTY OF RACINE, STATE OF WISCONSIN AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCE AT THE EAST 1/4 CORNER OF SAID SECTION 23; THENCE SOUTH 02°06'36" EAST ALONG THE EAST LINE OF SAID SOUTHEAST 1/4 SECTION 1315.95 FEET; THENCE SOUTH 88°21'46" WEST 456.45 FEET TO THE PLACE OF BEGINNING OF THIS DESCRIPTION; THENCE SOUTH 25°33'43" WEST 949.03 FEET; THENCE SOUTH 87°46'14" WEST 420.00 FEET TO A POINT ON THE EAST LINE OF STONEY HILL ROAD; THENCE NORTH 02°13'02" WEST ALONG SAID EAST LINE AND IT'S EXTENSION NORTH, 848.47 FEET TO A FOUND IRON ROD AT THE NORTHEAST CORNER OF STONEY HILLS SUBDIVISION; THENCE NORTH 88°21'46" EAST 862.35 FEET TO THE PLACE OF BEGINNING. CONTAINING 12.45 ACRES OF LAND MORE OR LESS.

SURVEYOR'S CERTIFICATE:

I, ROBERT J. WETZEL, REGISTERED LAND SURVEYOR, HEREBY CERTIFY THAT AT THE DIRECTION OF PAUL J. AND PATRICIA A. NABER, AS OWNERS, THAT I HAVE SURVEYED THE LAND DESCRIBED HEREON AND THAT THE MAP SHOWN IS A CORRECT REPRESENTATION OF ALL LOT LINES AND THAT I HAVE FULLY COMPLIED WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES AND WITH THE SUBDIVISION CONTROL ORDINANCE FOR THE TOWN OF BURLINGTON, RACINE COUNTY, WISCONSIN.

DATED THIS 30TH DAY OF JANUARY, 2017.
REVISED THIS 24TH DAY OF MARCH, 2017.


ROBERT J. WETZEL S-1778



SHEET 1 OF 3



Stock No. 26273

CERTIFIED SURVEY MAP NO. _____

BEING PART OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 3 NORTH, RANGE 19 EAST OF THE FOURTH PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF BURLINGTON, COUNTY OF RACINE AND STATE OF WISCONSIN.

PREPARED BY: B.W. SURVEYING, INC.
412 N. PINE STREET
BURLINGTON, WI 53105
(262)-767-0225
JOB NO. 9263-CSM

SURVEY FOR: PAUL J. AND PATRICIA A. NABER
3405 S. BROWN'S LAKE DRIVE #3
BURLINGTON, WI 53105

EAST 1/4 CORNER
SECTION 23-3-19
N. 262,222.71
E. 2,478,909.32

ZONED: A-2

SETBACKS:

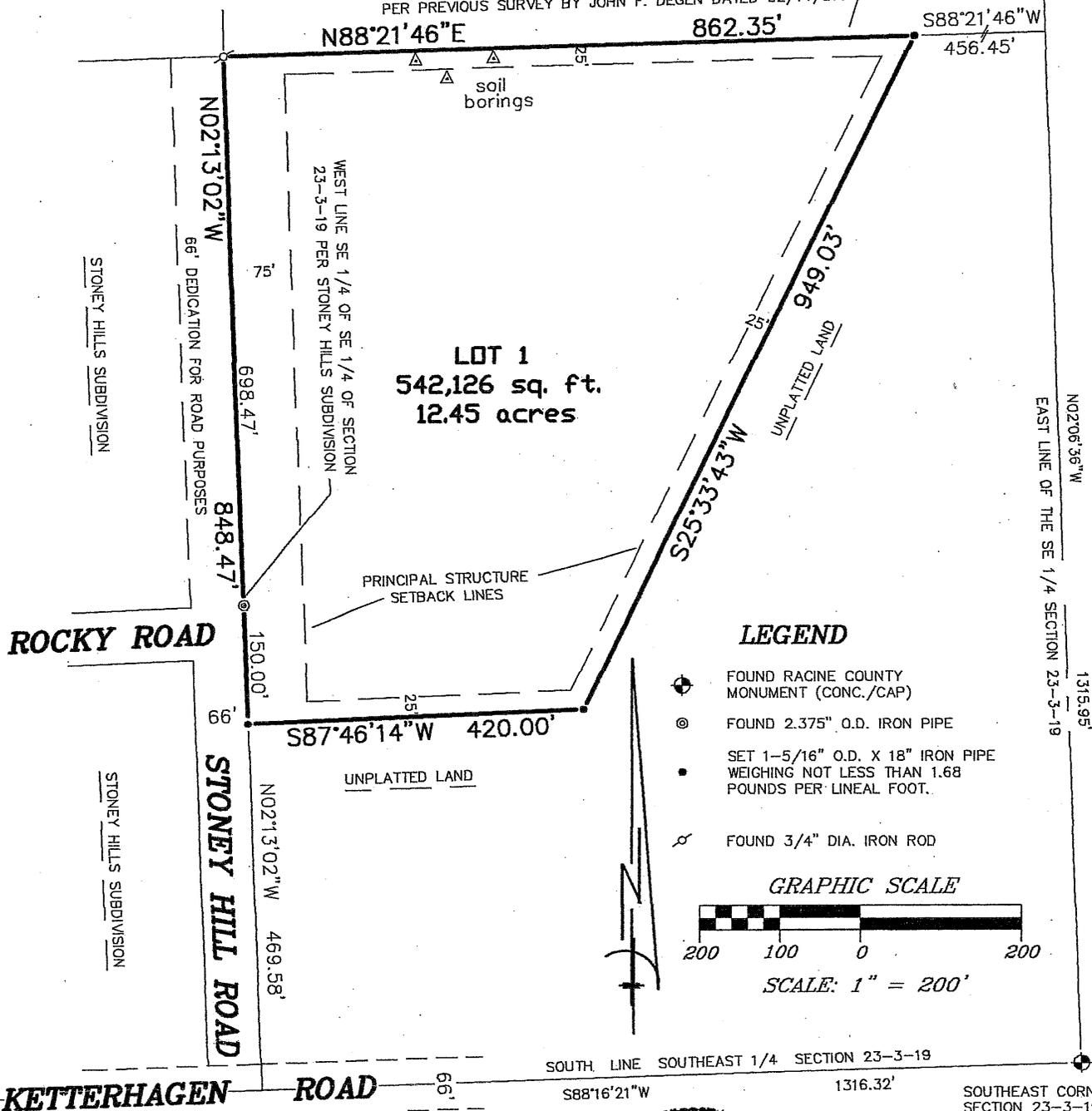
STREET YARD: NOT LESS THAN 75 FEET
SIDE YARD: NOT LESS THAN 25 FEET
REAR YARD: NOT LESS THAN 25 FEET

NOTE: BEARINGS HEREON RELATE TO THE EAST LINE OF THE SOUTHEAST 1/4 OF SECTION 23-3-19, ASSUMED BEARING SOUTH 02°06'36" EAST.

NOTE: THIS LOT SHALL BE RESTRICTED FROM ANY FURTHER DIVISION UNTIL SUCH TIME AS THE EXTENSION OF STONEY HILL ROAD IS COMPLETED TO THE NORTH BOUNDARY OF THE DEDICATED ROADWAY.

UNPLATTED LAND

NORTH LINE SE 1/4 OF SE 1/4 OF SECTION 23-3-19
PER PREVIOUS SURVEY BY JOHN F. DEGEN DATED 02/14/97.



Robert J. Wetzel
ROBERT J. WETZEL S-1778
JANUARY 30, 2017
REVISED: MARCH 24, 2017



SHEET 2 OF 3



Stock No. 26273

CERTIFIED SURVEY MAP NO. _____.

BEING PART OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 23, TOWNSHIP 3 NORTH, RANGE 19 EAST OF THE FOURTH PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF BURLINGTON, COUNTY OF RACINE AND STATE OF WISCONSIN.

OWNER'S CERTIFICATE:

WE, PAUL J. AND PATRICIA A. NABER AS OWNERS, HEREBY CERTIFY THAT WE CAUSED THE LAND DESCRIBED ON THIS MAP TO BE SURVEYED, DIVIDED, AND MAPPED AS REPRESENTED HEREON. I ALSO CERTIFY THAT THIS MAP IS REQUIRED BY s.236.34 TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL OR OBJECTION: TOWNSHIP OF BURLINGTON AND THE CITY OF BURLINGTON, RACINE COUNTY, WISCONSIN.

PAUL J. NABER

PATRICIA A. NABER

**STATE OF WISCONSIN)
COUNTY OF RACINE) ss**

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 20____, THE ABOVE NAMED PAUL J. AND PATRICIA A. NABER, TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGE THE SAME.

NOTARY PUBLIC
COUNTY OF RACINE, STATE OF WISCONSIN
MY COMMISSION EXPIRES:

TOWN OF BURLINGTON TOWN BOARD APPROVAL:

THIS CERTIFIED SURVEY MAP IS HEREBY APPROVED BY THE TOWN OF BURLINGTON TOWN BOARD ON THIS _____ DAY OF _____, 2017.

RALPH RICE TOWN CHAIRMAN

ADELHEID STREIF TOWN CLERK

CITY OF BURLINGTON COMMON COUNCIL APPROVAL (EXTRATERRITORIAL):

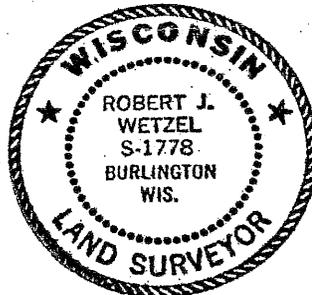
THIS CERTIFIED SURVEY MAP IS HEREBY APPROVED BY THE CITY OF BURLINGTON COMMON COUNCIL ON THIS _____ DAY OF _____, 2017.

JEANNIE HEFTY MAYOR

DIAHNN HALBACH CITY CLERK

DATED THIS 30TH DAY OF JANUARY, 2017.
REVISED THIS 24TH DAY OF MARCH, 2017.


ROBERT J. WETZEL S-1778





DATE: June 6, 2017

SUBJECT: ORDINANCE 2025(2) – to consider approving an At-Large Charter Ordinance for the City of Burlington in order to provide a mixed Council of both Elected and At-Large Officials.

SUBMITTED BY: Carina Walters, City Administrator

BACKGROUND/HISTORY:

On February 7, 2017, Council discussed the possibility of having At-Large election seats due to the difficulty in obtaining replacements for district-specific elected seats. At-large by definition is a designation for members of a governing body who are elected or appointed to represent the whole membership of the city versus district.

Staff was asked to identify what the process was to perhaps change the City's charter ordinance to allow this type election scenario. John has verified that the Common Council has 3 options to in order to possibly change the Charter Ordinance.

Option #1 - The Common Council can adopt a modified Charter Ordinance; however, it would take 60 days to go into effect. The 60 day waiting period is to allow any petitioner sufficient time to file paperwork indicating the process should go through a referendum.

Option #2 - The Common Council can adopt the Charter Ordinance and then hold a referendum.

Option #3 - The Common Council does not adopt the Charter Ordinance; however, move forward with a referendum.

As a result of this discussion, staff was directed to pursue Option #1. Attorney John Bjelajac has drafted a new Charter Ordinance and is before you for your review tonight.

If this new Charter Ordinance were to be adopted, it would go into effect in the Spring Election of 2019. As stated in the Ordinance, the four At-Large positions would be the elected seats in the 2019 election.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff is seeking direction from the elected officials to approve or deny the proposed ordinance.

TIMING/IMPLEMENTATION:

This item was discussed at the May 16, 2017 Committee of the Whole meeting and for final consideration at the June 6, 2017 Common Council meeting.

ATTACHMENTS:

Charter Ordinance

(Draft: 5/5/17)

ORDINANCE NO. 2025(2)

Introduced by the Committee of the Whole

**CHARTER ORDINANCE
of the
City of Burlington, Wisconsin**

Section 1. This Charter Ordinance hereby repeals the following ordinance presently existing in the City of Burlington Code of Ordinances:

§ 50-3 Election of Alderpersons; term of office.

There shall be two Alderpersons from each aldermanic district of the City. One Alderperson from each aldermanic district shall be elected at the regular spring election each year for a term of two years.

Section 2. Pursuant to Section 66.0101 of the Wisconsin Statutes, and for and as a Charter Ordinance of the City of Burlington, Wisconsin, the following new ordinance is hereby adopted:

§ 50-3 Election of Alderpersons; Term of Office.

A. There shall be (and as of the date of the adoption of this Charter Ordinance, presently are) Four (4) Aldermanic Districts in the City of Burlington, having boundaries and configurations as established, from time to time, under the law.

B. There shall be One (1) Alderperson elected from each Aldermanic District, for a total of Four (4) Alderpersons so elected in their respective Aldermanic Districts (the “District Alderpersons”). Each District Alderperson shall (i) be a resident of the specific Aldermanic District from which he/she is so elected, and (ii) be elected through a vote of the Electors of that particular Aldermanic District.

C. There shall also be Four (4) Alderpersons elected at-large from, and by, the entire City of Burlington (the “At-Large Alderpersons”). The Four (4) At-Large Alderpersons (i) shall be elected by a vote of the Electors of the City of Burlington, and (ii) shall be the four (4) persons having the highest number of votes cast for the position of an At-Large Alderperson. The Electors may vote for up to four (4) candidates for the position of At-Large Alderperson at the time of the election.

D. The Common Council of the City of Burlington shall accordingly be comprised of Eight (8) Alderpersons: Four (4) District Alderpersons and Four (4) At-Large Alderpersons.

E. In the Spring Election scheduled to be held in the year 2018, four (4) of the Alderperson positions on the City of Burlington Common Council will be subject to, and a part of, that Spring Election. In the Spring Election of ~~2018~~ 2019, the Four (4) At-Large Alderpersons will be elected, as described above. Thereafter, in the Spring Election of ~~2020~~2019, the Four (4) District Alderpersons will be elected, as described above. This annual rotation and sequencing shall then continue each subsequent Spring Election.

Section 3. Pursuant to the provisions of Section 66.0101(5) of the Wisconsin Statutes, this Charter Ordinance (i) does not take effect until after Sixty (60) Days from the date of its passage and publication, and (ii) is subject to a possible referendum of the Electors of the City of Burlington, in the manner prescribed by the provisions of such statute.

Section 4. This Charter Ordinance was adopted by the Common Council of the City of Burlington, Wisconsin, on the date of _____, 2017, by at least a two-thirds (2/3) vote of the members elect of the said Common Council (that being by a vote of at least six (6) or more Alderpersons of the eight (8) person Common Council).

Introduced: May 16, 2017
Adopted:

Jeannie Hefty, Mayor

Attest:

Diahnn Halbach, City Clerk



DATE: June 6, 2017

SUBJECT: ORDINANCE 2026(3) to consider amending Chapter 6-8, "Plan Commission" of the Municipal Code of the City of Burlington.

SUBMITTED BY: Ruth Dawidziak, District 2 Alderman and Megan Watkins, Director of Administrative Services

BACKGROUND/HISTORY:

The Plan Commission was enacted in 1941 via Ordinance 288. As part of this ordinance, the president of the Park Board was to be a voting member on the board. For historical information, the Park Board (formerly the Park Commission) was enacted in 1926. The Park Board president has served on the Plan Commission consecutively for 76 years. Upon research of minutes and other historical documentation, there is no immediate evidence why this requirement was originally put into place. One thought is that it was written in to the ordinance because of the need to maintain green space within the city as increased residential development ensued.

Recently, our Park Board has experienced a change over with several new members in the last couple of years. The former president Darrel Eisenhardt was replaced commencing May 1, 2017 and a new president must be chosen at the May 18, 2017 meeting. The commitment of being required to serve on two boards as the president has brought on a challenge for the board to secure Darrel's replacement. As discussed during the 2015 Strategic Plan sessions, volunteerism is down as of late due to increased commitments to work and family obligations. These discussions brought about the Strategic Plan initiative to create a Citizen Engagement Program (slotted to be released Summer/Fall 2017) to increase our pool of candidates able to serve.

This ordinance seeks to remove the requirement for the Park Board president to sit on the Plan Commission while replacing that membership with a City of Burlington resident, keeping the required seven voting member requirement per state statute. All other rules and requirements of the commission will remain intact.

In addition, in surveying members of the Wisconsin City/County Manager's Association (WCMA), only eleven municipalities responded that their ordinance requires a Park Board president or a member of the Park Board to serve on their Plan Commission. Incidentally, the City of Cedarburg just recently redacted the requirement, much like we are proposing here.

BUDGET/FISCAL IMPACT:

There are no financial impacts with this ordinance amendment.

RECOMMENDATION:

Alderman Dawidziak, the Park Board and City staff recommends the approval to amend Ch. 6-8.

TIMING/IMPLEMENTATION:

This item was discussed at the May 16, 2017 Committee of the Whole meeting and is scheduled for the June 6, 2017 Common Council meeting for final consideration.

ATTACHMENTS:

Ordinances

**AN ORDINANCE AMENDING SECTION 6-8 "PLAN COMMISSION" OF THE MUNICIPAL
CODE OF THE CITY OF BURLINGTON**

NOW THEREFORE BE IT RESOLVED that the Common Council of the City of Burlington does hereby ordain as follows:

I. Section 6-8. Plan Commission.

The Plan Commission shall consist of the Mayor, who shall be its presiding officer, the City Engineer, ~~the President of the Park Board~~, an Alderperson, ~~four~~ three citizens, and a member of the Town of Burlington Plan Commission. Citizen members shall be persons of recognized experience and qualifications and shall receive no compensation. One citizen member shall be appointed annually by the Mayor, subject to confirmation by the Council, for a term of three years. The aldermanic member shall be appointed annually by the Council at its organization meeting. In case the City has no Engineer, or if the Engineer's duties are performed by an engineering firm, an additional aldermanic member shall be appointed by the Council so the Commission has at all times seven voting members. The Town of Burlington Plan Commission member shall be designated by the Town of Burlington and appointed by the Mayor, shall act in an advisory capacity, and shall not have voting privileges and therefore shall not count toward a quorum.

- II. It is further ordained that the application of this ordinance shall be effective after its passage and publication as required by law.
- III. All other provisions as contained in Chapter 6 of the Municipal Code of the City Burlington shall continue and in full force and effect.

Introduced: May 16, 2017
Adopted:

Jeannie Hefty, Mayor

Attest:

Diahnn Halbach, City Clerk

ORDINANCE NO. 288

An ordinance creating a CITY PLAN COMMISSION for the City of Burlington, County of Racine, State of Wisconsin.

THE COMMON COUNCIL OF THE CITY OF BURLINGTON do ordain as follows:

Section I. That a City Plan Commission for the City of Burlington, Wisconsin is hereby created under the authority of Section 62.23 of the Statutes.

Section II. APPOINTMENT OF COMMISSION. The City Plan Commission shall consist of seven (7) members as follows: The mayor, who shall be its presiding officer, the city engineer, the president of the park board, an alderman and three (3) citizens. Citizen members shall be persons of recognized experience and qualifications, and shall receive no compensation. The alderman member of the Commission shall be elected by a two-thirds vote of the council, upon creation of the Commission, and during each April thereafter.

Note: If there be no city engineer or park board, additional citizens shall be appointed so that the board has at all times seven (7) members.

The three citizen members shall be appointed by the mayor, upon the creation of the Commission to hold office for a period ending one (1), two (2) and three (3) years respectively from the succeeding first day of May, and thereafter annually during April one such member shall be appointed for a term of three (3) years.

The additional citizen member, if any, shall be first appointed to hold office for a period ending one year from the succeeding first day of May, and thereafter annually during the month of April. Whenever a park board is created or a city engineer appointed, the president of such board or such

engineer shall succeed to a place on the said board when the term of an additional citizen member shall expire.

Section III. ORGANIZATION OF COMMISSION. As soon as possible after their appointment, the members of the Plan Commission shall organize by the election of a vice-chairman, secretary and such other officers as may in their judgment be necessary. All the members of the Plan Commission shall serve as such without compensation, except that if the Common Council deem advisable, the secretary may receive such compensation as may be fixed from time to time by the Common Council and provided for in the appropriation ordinance or annual budget.

Section IV. POWERS AND DUTIES. The Common Council shall refer to the City Plan Commission for its consideration and report before final action is taken by the Council, the following matters:

The location and architectural design of any public buildings;

The location of any statute or other memorial;

The location, extension, alteration, ornamentation or parking of any street, park, playground or other memorial or public grounds;

The location and character of lands and buildings for relieving congestion, for garden suburbs, or for vacation camps for children within or without the city;

All plats of lands in the city or within one and one-half miles thereof.

The Common Council may refer to the City Plan Commission the construction or carrying out of any public work not expressly within the province of other boards or commission of the city any may delegate to the City Plan Commission all powers which the said Council deems necessary to complete

such work in all details.

The City Plan Commission shall, upon request of the Council, ~~recommend a district plan and regulations governing the location~~ of industries and of buildings designed for specific uses, the size of buildings hereafter erected and the area of yards, courts and other open spaces and such regulations are declared to be for public health, safety and welfare. Tentative recommendations shall first be formulated and public hearings held thereon.

Section V. The City Plan Commission may, if it deems advisable, employ expert advice upon the authority of the Common Council, and an appropriation by the Common Council therefor, and may have made maps showing the proposed additions to or changes in the plan of the city.

Section VI. The City Plan Commission shall keep written records of its proceedings which shall be open to inspection at all times.

Section VII. This ordinance shall be in force from and after its passage and publication.

Introduced May 6, 1941.

Read: *June 3, 1941*

Adopted *July 4, 1941.*


Mayor

Attest:


City Clerk



DATE: June 6, 2017

SUBJECT: ORDINANCE 2027(4) – to consider amending Chapter 297-1(e)(1) “Taxicabs” in the Municipal Code of the City of Burlington.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

In our continued effort to review the City’s ordinances, staff discovered that the required policy limits for commercial taxicabs was found to be outdated and prohibitive for some business owners to conduct business in the City of Burlington.

The City’s current ordinance requires a taxicab’s commercial auto insurance policy to be in the amount of \$500,000 for the injury or death of one person in any one accident, and in the amount of \$1,000,000 for the injury or death of more than one person in any one accident, and in the amount of \$500,000 for damage to property of others for any one accident due to the negligent operation of such vehicle. According to quotes received from local insurance companies, the cost of this premium is estimated to be \$6,300 - \$12,000 per year, depending on the individual seeking coverage.

Per Wis. State Statutes, the minimum insurance required for taxicab operator coverage is \$25,000 for bodily injury to or death of one person in any one accident / \$50,000 for bodily injury to or death of 2 or more persons in any one accident / and \$10,000 because of injury to or destruction of property of others in any one accident.

Several other municipalities that allow taxicab operators were also contacted and reported the following insurance requirements per their Ordinance:

- **Appleton** – Limits \$250,000 each person / \$500,000 each accident for Bodily Injury and \$100,000 for Property Damage – OR – \$500,000 Combined Single Limit for Bodily Injury and Property Damage each accident.
- **Elkhorn** - \$500,000 injury per person / \$500,000 injury to more than one person / \$300,000 for property damage
- **Kenosha** – \$25,000 for injury or death to any one person, and subject to the same limit per person, a maximum liability of \$50,000 for the injury or death of any number of persons in any one accident and a maximum liability of \$10,000 for property damage in any one accident, containing the provision for \$50.00 deductible insurance on the property damage only.
- **LaCrosse** – minimum liability of \$250,000 for the injury or death of any one person and subject to the same limit per person, a min. liability of \$500,000 for the injury or death of any number of persons in any one accident, and a min. liability of \$100,000 for property damage in any one accident.
- **Lake Geneva** - \$300,000 injury or death of one or more persons in any one accident / \$100,000 for property damage
- **Marshfield** –liability limits of \$100,000 for the injury or death of any one person and subject to the same limit per person, a min. liability of \$300,000 for the injury or death of any number of persons in any one accident, and a min. liability of \$100,000 for property damage in any one accident.
- **Middleton** – minimum liability of \$100,000 for the injury or death of any one person and subject to the same limit per person, a min. liability of \$300,000 for the injury or death of any number of persons in any one accident, and a min. liability of \$100,000 for property damage in any one accident.

- **Racine** – minimum policy limits shall be \$100,000 per person / \$300,000 per occurrence bodily injury and \$50,000 per occurrence property damage.

As a result of these findings and per recommendation with Zarek Insurance, it was suggested that the absolute minimum commercial auto policy for a taxicab operator within the City of Burlington, should be no less than \$250,000 for the injury or death of one person in any one accident / \$500,000 for the injury or death of more than one person in any one accident / and \$100,000 for damage to property of others for any one accident due to the negligent operation of such vehicle.

Lowering these limits could reduce the cost of the insurance policy to about \$800 to \$1200 per year, depending on the individual seeking coverage. In essence, making it more affordable to operate a taxi cab business within the City of Burlington.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of this amendment and is in agreement with Zarek Insurance for policy coverage as follows:

- \$250,000 for the injury or death of one person in any one accident
- \$500,000 for the injury or death of more than one person in any one accident; and,
- \$100,000 for damage to property of others for any one accident due to the negligent operation of such vehicle

TIMING/IMPLEMENTATION:

This item was discussed at the May 16, 2017 Committee of the Whole meeting and for final consideration at the June 6, 2017 Common Council meeting.

ATTACHMENTS:

Ordinance

AN ORDINANCE AMENDING CHAPTER 297-1(e)(1) "TAXICABS" IN THE
MUNICIPAL CODE OF THE CITY OF BURLINGTON

NOW THEREFORE BE IT RESOLVED that the Common Council of the City of Burlington does hereby ordain as follows:

I. Section E. Insurance.

1. No taxicab license shall be issued until the applicant deposits with the City Clerk a policy of liability insurance covering all vehicles to be included under the license. Such policy shall describe each vehicle by make, model and vehicle identification number, number of passengers capable of being accommodated therein at one time, and the number of the state motor vehicle license. Such insurance policy shall be issued by a company licensed to do business in the state and shall insure the licensee against loss from liability to the amount of ~~\$500,000~~ \$250,000 for the injury or death of one person in any one accident, and in the amount of ~~\$1,000,000~~ \$500,000 for the injury or death of more than one person in any one accident, and in the amount of ~~\$500,000~~ \$100,000 for damage to property of others for any one accident due to the negligent operation of such vehicle.

II. It is further ordained that the application of this ordinance shall be effective after its passage and publication as required by law.

III. All other provisions as contained in Chapter 297-1 of the Municipal Code of the City of Burlington shall continue and in full force and effect.

Introduced: May 16, 2017
Adopted:

Jeannie Hefty, Mayor

Attest:

Diahnn Halbach, City Clerk



DATE: June 6, 2017

SUBJECT: ORDINANCE 2028(5) to consider amending Chapter 234 “Park Regulations” of the City of Burlington Municipal Code, to create Section 234-2 (E) to prohibit abandonment of any boat or watercraft from City of Burlington Park property.

SUBMITTED BY: James T. Bergles, Director of Public Works

BACKGROUND/HISTORY:

Abandonment of boats and other watercraft has been an increased problem in the City parks over the past years, particularly at McCanna Park. The Park Board discussed this issue at their February 19, 2015 Park Board meeting, and decided to move forward to prohibit abandonment of any boat or watercraft in any City Park in the City of Burlington. This Ordinance creates Section 234-2 (E) for this prohibition.

BUDGET/FISCAL IMPACT:

The cost of labor to remove the abandoned boats, or watercraft, will be taken out of Department of Public Works 2017 Budget.

RECOMMENDATION:

Staff and the Park Board recommend adoption of this Ordinance.

TIMING/IMPLEMENTATION:

This item was discussed at the May 16, 2017 Committee of the Whole meeting and scheduled for final consideration at the June 6, 2017 Common Council Meeting.

ATTACHMENTS:

Ordinance

**AN ORDINANCE AMENDING CHAPTER 234, "PARK REGULATIONS" OF THE CITY OF
BURLINGTON'S MUNICIPAL CODE, TO CREATE SECTION 234-2(E), TO PROHIBIT
ABANDONMENT OF ANY BOAT OR WATERCRAFT FROM THE
CITY OF BURLINGTON PARK PROPERTY**

NOW THEREFORE BE IT ORDAINED by the Common Council of the City of Burlington, as follows:

Section 1. Section 234-2 (E) of the City of Burlington Municipal Code, Racine and Walworth Counties, Wisconsin, entitled "Storage of boats and other watercraft on City of Burlington Park Property" is hereby created to read as follows:

Section 234-2 E. Storage of boats and other watercraft on City of Burlington Park Property.

(1) It shall be unlawful for anyone to leave unattended a boat or watercraft in any Park within the City of Burlington.

(2) Any boat or watercraft left on City of Burlington Park Property shall be deemed to have been abandoned within the meaning of this section:

(a) Whenever any boat or watercraft has been allowed to remain standing at any City of Burlington Park within the City limits for over 24 hours, it shall have been deemed to have been abandoned by the owner.

(3) Abandonment prohibited. No person shall abandon any boat or other watercraft or leave any such boat or watercraft within the confines of any City of Burlington Park for such time or under such circumstances as to cause such boat or watercraft to reasonably appear to have been abandoned.

(4) Removal. The Chief of Police or the Director of Public Works, or their designee, is hereby authorized to remove or have removed any boat or watercraft that has been left in any City of Burlington Park, its shores, or any City of Burlington Park property in violation of this ordinance. Except for procedure notification as set forth, the owner of such boat or other watercraft shall be entitled to all the rights otherwise set forth in this section.

(5) Impounding of boats or watercraft stored or abandoned in violation of this Ordinance. The Chief of Police or the Director of Public Works or their designee is hereby authorized to remove or have removed any boat or watercraft which has been stored or abandoned in violation of this ordinance. Such watercraft shall be impounded until lawfully claimed or disposed of in accordance with subsection 6(D) of this section.

(6) Notice and disposition of impounded boats or watercraft.

(a) In all cases whereby reasonable diligence of the Chief of Police or any member of the Police Department is able to determine the owner of a stored boat or watercraft, a written notice shall be provided to that owner either personally or by registered mail. The notice shall provide that the boat or watercraft has been stored under the terms of this section and that the party will have 72 hours within receipt of the notice to claim the boat. If the boat or watercraft is claimed within 72 hours, the owner may retrieve the boat by paying a reasonable fee for transportation of the boat to the storage facility and such fees for storage as are reasonable based upon the length of storage. In addition the owner shall remain

liable for penalties assessed under sub-section 234-5 of this Municipal Code if the person is found guilty of a violation of this section.

(b) If after employing reasonable diligence, the Chief of Police cannot determine the owner of the boat or other watercraft, the boat or watercraft shall be stored for a period of 30 days after which it may be sold to cover the cost of the storage and removal charges.

(c) At any time prior to sale of an impounded boat or watercraft, any person establishing his ownership or right of possession to such boat or watercraft may reclaim and obtain possession of the same by paying the Police Department for storage and removal thereof, along with such other expenses incidental to the care and maintenance of the same and any other expenses incurred in relation thereto.

(d) After any boat or watercraft shall have been stored for more than 30 days and required notices, if any, have been given and when applicable a hearing has been held in a court of law with respect to the alleged violation of this section, the Chief of Police shall sell the same by the receipt of sealed bids or at public auction, whichever the Chief of Police deems most adequate to complete the sale in the most practical and efficient manner. Notice of such sale shall be published in the official city newspaper as a class 2 notice. At such sale, the highest bid in cash for any boat or watercraft shall be accepted unless the same is, in the judgment of the Chief of Police, inadequate. In that event all bids or no bid at all is received, the Chief of Police may, in his discretion, either re advertise the sale or adjourn the same from time to time to a definite date each time or sell such boat or watercraft at a private sale or junk the same.

(e) After deducting the reasonable and necessary expenses incident to the care and sale of any boat or watercraft, the balance of the proceeds shall be paid to the City Clerk and credited to the general city fund. The sale of the boat or other watercraft under the provisions of this section shall forever bar all prior claims thereto and any interest therein except as hereafter provided.

Section 2. Section 234-2 in all other respects shall remain the same.

Section 3. THIS ORDINANCE shall take effect and be in full force after its passage and publication as provided by law.

Introduced: May 16, 2017

Adopted: _____

Jeannie Hefty, Mayor

Attest: _____

Diahnn Halbach, City Clerk



DATE: June 6, 2017

SUBJECT: MOTION 17-873 – To discuss and consider approving an Eagle Scout Project and City Project Regarding City Owned Property Located at 256 W. State Street.

SUBMITTED BY: Mayor Jeannie Hefty and Carina Walters, City Administrator

BACKGROUND/HISTORY:

In June 2015 staff recommended to the Common Council to acquire the property located at 256 W. State Street from Racine County. The City acquired the property as it was an eyesore for the downtown business district for several years and steps needed to be taken by the City to eliminate the blight.

The terms of the acquisition included the property would be sold “as-is” to the City, and the City would hold harmless the County for any liability. The property back taxes would be forgiven by the County which amounted to approximately \$95,000; however, the City would reimburse Racine County \$2,114.71 for special assessments (e.g. snow removal and weed destruction) that the County previously paid to the City. Should the property be developed the back taxes forgiven would need to be reimbursed to the County.

In March 2016 the County Quit Claim Deeded the parcel to the City. Part of the process included the City issuing Request for Proposals (RFP) from several developers, brokers and investors to identify what/if there was any interested buyers and/or developers for the parcel. The City received one RFP and the Common Council decided it was in the best interest of the City to have the City designate the areas as green space.

As early as October 2016, the City was contacted by Tommy Martin, a Burlington Boy Scout, in Troop 336 seeking to obtain his Eagle Scout by completing his project in the 256 W. State Street property. This evening, Mayor Hefty will provide an overview of the process including donations and Tommy Martin, will explain his Eagle Scout Project seeking approval from the Common Council.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

To discuss and approve an Eagle Scout Project and City Project Regarding City Owned Property Located at 256 State Street.

TIMING/IMPLEMENTATION:

This item was discussed at the May 16, 2017 Committee of the Whole meeting and Final Approval at the Common Council meeting of June 6, 2017.

ATTACHMENTS:

Before & After Site Pictures

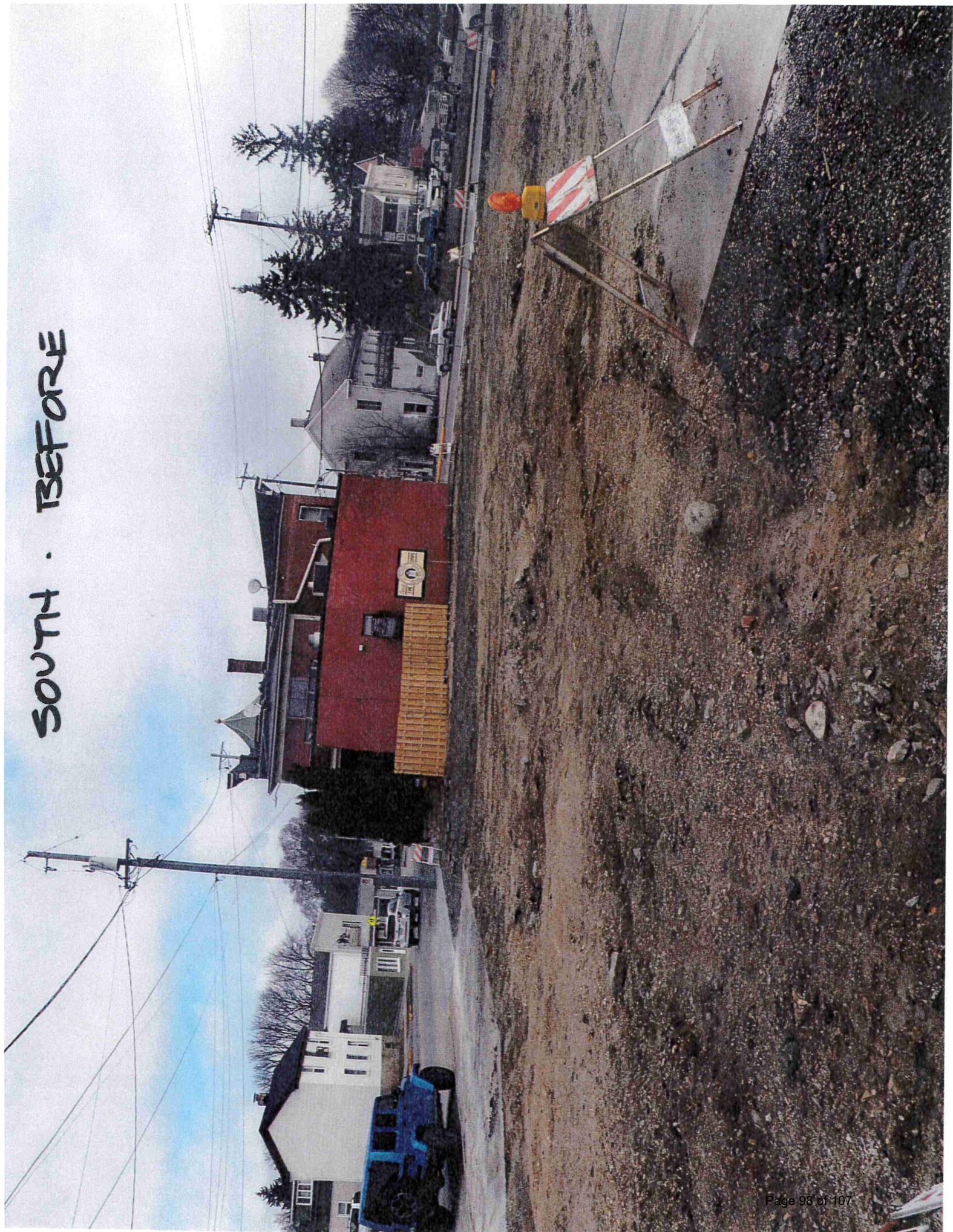
Eagle Scout Service Project Proposal

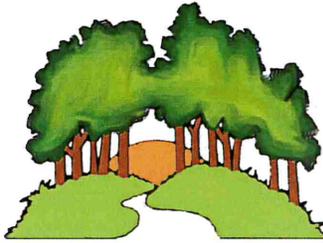
1. What is the project
 - a. Welcoming gateway into Burlington
 - b. Will include pathways, benches, and numerous plants
 - c. Located at 256 W. State Street behind B.J. Wentker's Restaurant and across from St. Mary's Catholic Church
 - d. Will include two signs welcoming people to Burlington, WI
2. Paths to completion
 - a. Reesman's Excavating and Grading will be laying down the brick and spreading the dirt
 - b. The City of Burlington, WI will pay for the installation of two signs welcoming people to Burlington, WI
 - c. Trees, scrubs, plants and grasses will be purchased from Rustic Road Landscaping
3. My role
 - a. Landscaping
 - i. Edging, putting in mulch, sod, and plants around each sign. I will also be putting plants around the plot and mulching them.
 - b. Fundraising for my project will cover the expenses for the landscaping I will be doing around the sign.
 - i. Total cost \$3560 as seen below
 - ii. Fundraising
 1. So far there is about \$2000 raised
 2. I will send letters to generous corporations
 - c. Volunteering
 - i. Very experienced adult scout leaders from past projects
 - ii. The boys from my Troop will come to help as well

Normal retail price

Ornamental grasses	\$900.00
Dwarf blue spruce	\$1000.00
Specimen conifer at background	\$3150.00
Edging	\$240.00
Pine Mulch	\$260.00
Annuals	\$300.00
Sod	\$320.00
Total cost:	\$6170.00 discount price: \$3560

SOUTH · BEFORE





RUSTIC ROAD LANDSCAPING

P.O. Box 436 • Burlington, WI 53105 • Ph (262) 534-5388-Fax 534-3285

PROPOSAL

March 23, 2017

We are pleased to submit the following estimate for your review.

WORK AS FOLLOWS

Tommy Martin Eagle Scout Project at "New Square Park"

A) 2 Sign areas at northwest and southwest park corners	
Each area as designed:	
➤ Signs delivered and installed by others	N/C
➤ Design, dirt, grading, supervision by others	N/C
➤ Ornamental grasses	450.00
➤ Dwarf blue spruce	500.00
➤ Specimen conifer at background	1575.00
➤ Edging	120.00
➤ Pine mulch	130.00
➤ Slam dunks (annuals)	150.00
➤ Sod	<u>160.00</u>
➤ Sub-total each:	\$3085.00
➤ Discount to wholesale cost:	\$1780.00

Corners at cost: 2 @ 1780.00 \$3560.00

(Approximate man hours required to complete above work = 32 – 36 hours).

B) Other areas for Scout participation:	<u>Approx. Hrs.</u>
➤ Planting and mulching screening trees	20
➤ Planting and mulching smaller ornamental and shade trees	45
➤ Installing, staking and watering sod	<u>35</u>
➤ Subtotal of hours:	100
Overall total man hours with sign areas:	132 - 136

Please call Scott with any questions at (262) 206-2090.

Visit us at: rusticroadlandscaping.com

All landscape work is subject to Wisconsin state and local sales tax.

ACCEPTANCE OF PROPOSAL

The above prices, specifications, terms and conditions are satisfactory and accepted. Rustic Road Landscaping is authorized by the signature below to begin the work described above.

Client _____ Date _____ RRL _____ Date 3/23/17

Thank you for considering Rustic Road Landscaping

WEST. AFTER 1



SOUTH. AFTER 2





Tommy Martin Eagle Scout Project: AFTER

General Notes
DIAGRAMS HOTLINE
 Dial 811 or (800) 242-8511
 www.dial811.com

Reesman's
 SERVICE CORPORATION
 Outdoor design build specialists

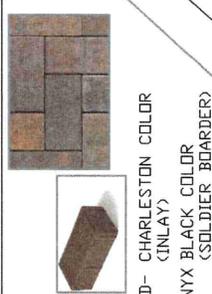
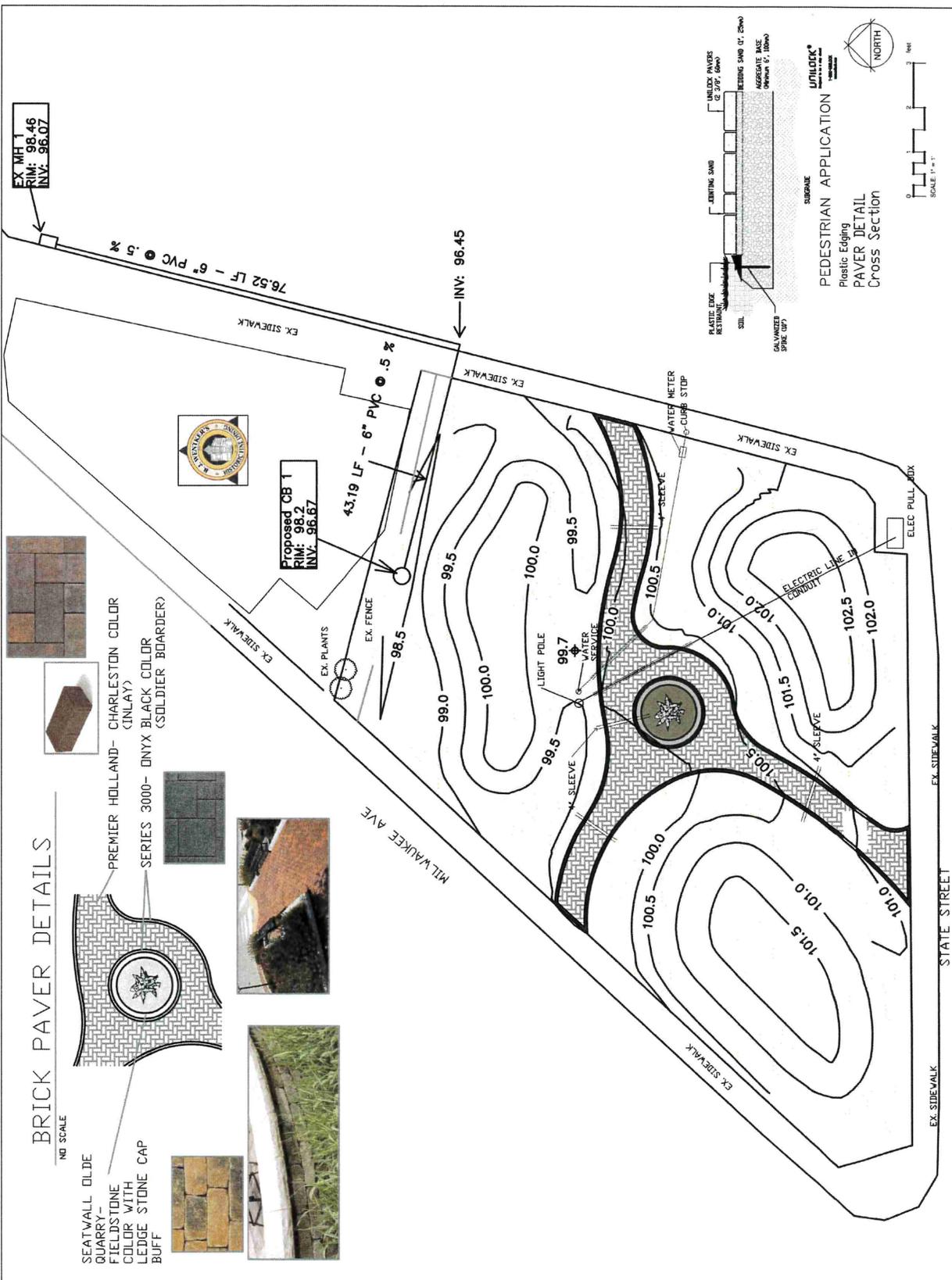
REESMAN

No.	Revision/Issue	Date
1		

28815 Bushnell Road
 Burlington, WI 53105
 Phone: 262.212.1225
 www.reesmans.com

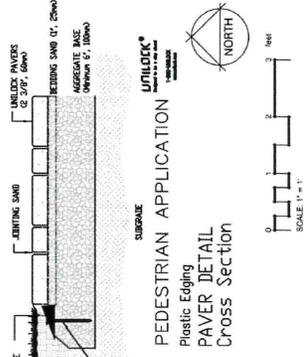
State Street Green Spaces Project
 Burlington, WI

Project	Sheet
Indic	1-100
Date	4/27/17
Scale	1"=1'



BRICK PAVER DETAILS
 NO SCALE

- SEATWALL OLDE QUARRY - FIELDSTONE COLOR WITH LEDGE STONE CAP BUFF
- PREMIER HOLLAND- CHARLESTON COLOR (INLAY)
- SERIES 3000- ONYX BLACK COLOR (SOLDIER BOARDER)





DATE: June 6, 2017

SUBJECT: MOTION 17-874 to consider the annual insurance renewal with Zarek Insurance.

SUBMITTED BY: Carina Walters, City Administrator

BACKGROUND/HISTORY:

Zarek Insurance, the City's broker for several years, has obtained rates for our liability and worker's compensation lines of coverage. The worker compensation and general liability insurance covers all incidents of employees injured on the job and any damage claims to city property. Additionally, it covers the city against losses incurred from injuries occurring on city property.

The City has been working with our insurance carrier EMC for the past several years to reduce workers compensation claims. Ongoing training occurs regularly with the member of our staff in an effort to improve safety and reduce insurance claims.

The total premium for this year is \$315,348. This is an overall decrease of 9 percent from the previous year. A detailed list of coverage and items relating to the decrease has been attached for your convenience.

Paul Zarek, of Zarek Insurance, will be in attendance at this evening's Committee of the Whole meeting.

BUDGET/FISCAL IMPACT:

The total insurance premium is \$315,348 split between all the applicable funds.

RECOMMENDATION

Staff recommends approval of the renewal.

TIMING/IMPLEMENTATION:

This item was discussed at the May 16, 2017 Committee of the Whole meeting and scheduled for final consideration at the June 6, 2017 Common Council meeting.

ATTACHMENTS:

Coverage breakdown

**City of Burlington
And
City of Burlington Housing Authority**

<u>Company</u>	<u>5/16 -5 /17</u>	<u>Coverage</u>	<u>5/17 – 5/18</u>
Employers	\$ 32,573	General Liability	\$ 30,106
Employers	\$ 9,810	Inland Marine	\$ 9,877
Employers	\$ 1,864	Crime	\$ 1,453
Employers	\$ 8,394	Linebacker	\$ 8,397
Employers	\$ 10,699	Umbrella	\$ 10,600
Employers	\$ 4,651	Law Enforcement	\$ 4,765
Employers	\$ 51,996	Automobile	\$ 52,428
Employers	\$ 97,947	Property	\$ 98,940
Employers	\$ 6,377	Burlington Housing Authority	\$ 6,305
Old Republic	\$ 3,215	Airport OL&T	\$ 2,155
Hartford Steam Boiler	\$ N/A	Boiler & Machinery (Housing Authority)	\$ N/A
Subtotal:	\$227,526		\$225,026
Employers	\$118,952	Workers Compensation (SEE ATTACHED)	\$ 90,322
Total Premium:	\$346,478		\$315,348



City of Burlington Housing Authority Premium Summary 2017-2018

	<u>16/17</u>	<u>17/18</u>
Workers Compensation	\$1,303	\$1,139
General Liability	\$3,601	\$3,637
Umbrella	\$611	\$661
Linebacker	\$689	\$692
Automobile	<u>\$173</u>	<u>\$176</u>
Total Annual Premium	\$6,377	\$6,305



Workers Compensation – 18% FLAT Dividend

<u>Classification</u>	<u>Payroll</u>	<u>16/17 Rate</u>	<u>17/18 Rate</u>
8810-Clerical	1,281,795	.25	.24
9412-Municipal Ops-Misc.	1,311,298	4.90	4.61
5507-Street Construction	If Any	7.79	7.93
7704-Firefighters/Drivers	346,254	4.84	4.91
6306-Sewer Construction	If Any	10.96	10.59
7520-Waterworks/Drivers	126,907	3.79	4.26
7720-Police/Drivers	1,418,156	3.85	3.48
7539 Electric Power	If Any	1.65	1.77
5403 Carpentry NOC	If Any	13.92	13.40
6217-Excavation	If Any	8.38	7.89
9033-Housing Authority	73,927	1.96	1.98