



CITY OF BURLINGTON
Committee of the Whole Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, March 21, 2017

1. Call to Order/Roll Call

Council President Tom Vos, called the meeting to order at 7:55 p.m. starting with roll call. Aldermen present: Ed Johnson, Bob Grandi, Ruth Dawidziak, Tom Vos, Tom Preusker, Jon Schultz and Todd Bauman. Excused: Mayor Hefty, John Ekes

Also present: City Administrator Carina Walters, City Attorney John Bjelajac, Finance Director Steve DeQuaker, Director of Administrative Services Megan Watkins, Police Chief Mark Anderson, Fire Chief Alan Babe, and Chris Keefer (DPW).

Student Representatives - Present: Gabriel King and Ryan Werner. Excused: None.

2. Citizens Comments and Questions

There were none.

3. Approval of Minutes from March 7, 2017

A motion was made by Alderman Preusker with a second by Alderman Dawidziak to approve the minutes from March 7, 2017. With all in favor, the motion carried to approve the minutes.

4. Topic: Discussion regarding a possible Fire Department Training Facility for Western Racine County to be located at the Department of Public Works.

City of Burlington Fire Chief, Alan Babe, and Assistant Fire Chief, Eric Jones, gave a presentation to seek support from Council to locate a privately funded training facility on the DPW property in order to accommodate the training needs of the City of Burlington and surrounding departments. The presentation included its purpose and use, location and access, and examples of different kinds of construction. Jones stated that although Gateway offers a training facility in Kansasville, it would require the fire department to take their equipment out of the City, which creates a concern if there were to be an emergency. Jones further stated that the facility could also be utilized by the City Police Department as well as the Racine County Sheriff's Department for tactical and scenario based trainings. Jones also stated that this project would not require any tax payer dollars and money would be acquired through donations, fundraisers, and grant programs. The estimated cost of the project ranges from \$180,000 to \$200,000.

Council responded in favor of this project and commended both Chief Babe and Assistant Chief Jones for the thorough and informative presentation.

5. Topic: Discussion regarding the 2017 proposed Financing Plan, including loan options for the Kendall Street Project.

Jim Mann, Ehlers Inc. Senior Municipal Advisor, discussed the City's 2017 financing options for City and Utility capital projects, which includes Pine Street, Kendall Street, the Community Pool,

and the Sewer Plant Upgrade. Mann explained two different options to consider, which then presented the question of whether the City should move forward with a combined borrowing for the street project and the pool, or whether the pool should be stripped out and done as a separate borrowing at a future point in time. Mann went on to explain that borrowing all the funds now would lock into the current interest rates, versus what they may be in the future, and based on Federal Reserve Action, it appears that interest rates will continue to increase for the foreseeable future. Mann stated that the downside for borrowing all the funds now is that the total cost of the pool project has not been finalized, which may result in borrowing too much or too little; however, if the amount is too much, the excess could be transferred to help offset the costs of other projects.

Alderman Grandi asked if there were any additional savings if issued in one lump sum. Mann responded that the City would save on additional fees that could amount to as much as \$50,000.

Without a formal vote, Vos asked Council if anybody objected to moving forward with the option to borrow for both the streets and the pool at the same time. There were no objections.

6. **Topic: Resolution 4825(44)** - to consider engaging Ehlers, Inc., to assist in performing new required Tax Increment District (TID) reporting for the not-to-exceed amount of \$6,500.

Vos introduced Resolution 4825(44) and opened it up for discussion. There was no discussion.

7. **Topic: Resolution 4826(45)** to consider approving Standard Operating Guidelines between the City of Burlington Fire Department and Burlington Rescue Squad Inc.

Vos introduced Resolution 4826(45) and opened it up for discussion.

Chief Babe and Burlington Rescue Squad Chief Brian Zwiebel explained the proposed guidelines which would provide direction to both BRS and City Fire employees, as well as protocols on assisting Burlington Rescue during scene operations and when transporting to the hospital, which would include BRS calls located both in and outside city limits. Zwiebel went on to explain that the primary focus is to provide the best and vital patient care to the citizens within the City and rescue squad calls service territory and with less volunteers and higher call volume, this solution makes sense for everyone.

Alderman Vos commended both Chiefs and said he was glad to see this happening.

8. **Topic: Resolution 4827(46)** – to consider declaring Special Assessment powers for reconstruction of sidewalks at various locations.

Vos introduced Resolution 4827(46) and opened it up for discussion. There was no discussion.

9. **Topic: Resolution 4828(47)** – to consider approving a Final Resolution and Installment Assessment Notice exercising assessment power regarding the South Pine Street Sanitary Sewer Project.

Vos introduced Resolution 4828(47) and opened it up for discussion.

Alderman Schultz announced there were people in the audience present to speak in regards to this resolution. Attorney Bjelajac informed them that they would have a chance to speak during the Public Hearing scheduled during tonight's Common Council meeting.

10. **Topic: Resolution 4829(48)** – to consider approving the purchase of two 2017 Toro Zero Turn Mowers from Grove Power and Equipment, LLC, for the purchase price of \$19,258.00.

Vos introduced Resolution 4829(48) and opened it up for discussion.

Alderman Dawidziak asked which budget this will be taken from. Steve DeQuaker responded that this would be coming out of the Equipment Replacement Fund.

Alderman Bauman asked if the mowers were being replaced just because they've reached their ten year life cycle. Chris Keefer, DPW, responded that the repairs on the machines were starting to cost too much and it made better sense to auction them off while they still held some value and apply that amount towards the final cost of two new mowers.

- 11. Topic: Resolution 4830(49)** – to consider approval of a Certified Survey Map for property located at 180 Industrial Drive.

Vos introduced Resolution 4830(49) and opened it up for discussion. There was no discussion.

- 12. Topic: Resolution 4824(43)** – to consider amending the City of Burlington Fee Schedule.

Vos introduced Resolution 4830(49) and opened it up for discussion. There was no discussion.

- 13. Topic: Ordinance 2022(18)** – to consider approving a Rezone Map Amendment for property located at 173 S. Perkins Blvd. from I-1, Institutional District to Rs-3, Single-Family Residential.

Vos introduced Ordinance 2022(18) and opened it up for discussion. There was no discussion.

- 14. Topic: Ordinance 2023(19)** – to consider repealing Chapter 100-4, “Music Devices” of the Municipal Code in its entirety.

Vos introduced Ordinance 2023(19) and opened it up for discussion. There was no discussion.

- 15. Topic: Motion 17-867** – to consider approving a Certificate of Appropriateness for 224 E. Chestnut Street.

Vos introduced Motion 17-867 and opened it up for discussion. There was no discussion.

- 16. Topic: Motion 17-868** – to consider approving a Certificate of Appropriateness for 425 N. Pine Street.

Vos introduced Motion 17-868 and opened it up for discussion. There was no discussion.

- 17. Topic: Motion 17-869** – to consider approving a Certificate of Appropriateness for 488 N. Pine Street.

Vos introduced Motion 17-869 and opened it up for discussion. There was no discussion.

18. Adjourn

A motion was made by Alderman Bauman with a second by Alderman Dawidziak to adjourn the meeting. With all in favor, the meeting adjourned at 7:51 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington