



**AGENDA
COMMON COUNCIL MEETING**

Tuesday, March 21, 2017

**To immediately follow the 6:30 p.m. Committee of the Whole meeting
Council Chambers, 224 East Jefferson Street**

Mayor Jeannie Hefty
John Ekes, Alderman, 1st District
Edward Johnson, Alderman, 1st District
Bob Grandi, Alderman, 2nd District
Ruth Dawidziak, Alderman, 2nd District
Tom Vos, Council President, Alderman, 3rd District
Jon Schultz, Alderman, 3rd District
Thomas Preusker, Alderman, 4th District
Todd Bauman, Alderman, 4th District

Student Representatives
Gabriel King, Burlington High School
Ryan Werner, Burlington High School

1. Roll Call
2. Pledge of Allegiance to the Flag
3. Citizen Comments
4. Chamber of Commerce Representative and Rescue Squad Representative
5. Approval of the Common Council minutes from March 7, 2017 (*E. Johnson*)pg. 3
6. Letters and Communications..... pg. 7
 - A. Correspondence from Alderman Ekes regarding his absence from the March 21 and April 5, 2017 Committee of the Whole and Common Council meetings, and the April 18, 2017 Organizational Meeting.
7. Reports by Aldermanic Representatives and Department Heads
8. Reports 1-3 (*B. Grandi*)pg. 9
9. Payment of Vouchers (*R. Dawidziak*)pg. 16
10. Licenses and Permits (*T. Vos*)..... pg. 36
11. Appointments and Nominations: (*J. Schultz*).....pg. 37
 - A. Jack Schoepke (BHS student) to be appointed to the Plan Commission – Term Expires 05/31/2017
 - B. Tom Steffy to be appointed to the Zoning Board of Appeals – Term Expires 01/01/2018

12. PUBLIC HEARINGS: *(T. Preusker)*

- A. **A Public Hearing** to hear comments and concerns from the public regarding a proposed Special Assessment for a sanitary sewer construction project along South Pine Street. pg. 38
- B. **A Public Hearing** to hear comments and concerns from the public regarding a Rezone Map Amendment request for property located at 173 S. Perkins Blvd. pg. 41

13. RESOLUTIONS:

- A. **Resolution 4823(42)** - to consider approving the purchase of a “Class B” Liquor License from the Town of Spring Prairie, Wisconsin. This item was discussed at the March 7, 2017 Committee of the Whole meeting. *(T. Bauman)*..... pg. 43

14. ORDINANCES:

- A. **Ordinance 2021(17)** – to consider repealing Chapter 100-2, “Public Dances and Dance Halls” of the Code of the City of Burlington in its entirety. This items was discussed at the March 7, 2017 Committee of the Whole meeting. *(E. Johnson)*..... pg. 45

15. MOTIONS:

- A. **Motion 17-865** - to consider approving the 2017 Fireworks for the Fourth of July. This item was discussed at the March 7, 2017 Committee of the Whole meeting. *(B. Grandi)*..... pg. 49
- B. **Motion 17-866** - to consider approving an Airport Hangar Lease with Dale Severs and Karen Riccio for 832 Hotel Taxiway, at the Burlington Municipal Airport. This item was discussed at the March 7, 2017 Committee of the Whole meeting. *(R. Dawidziak)*..... pg. 57
- C. **Motion 17-867** - to consider approving a Certificate of Appropriateness for 224 E. Chestnut Street. This item was discussed at tonight’s Committee of the Whole meeting. *(T. Vos)*
- D. **Motion 17-868** - to consider approving a Certificate of Appropriateness for 425 N. Pine Street. This item was discussed at tonight’s Committee of the Whole meeting. *(J. Schultz)*
- E. **Motion 17-869** - to consider approving a Certificate of Appropriateness for 488 N. Pine Street. This item was discussed at tonight’s Committee of the Whole meeting. *(T. Preusker)*

16. ADJOURNMENT *(T. Bauman)*

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk’s Office at 262-342-1161 at least 24 hours prior to the meeting.



COMMON COUNCIL

ITEM NUMBER: 5

DATE: March 21, 2017

SUBJECT: March 7, 2016 Common Council Minutes

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

The attached minutes are from the March 7, 2016 Common Council meeting.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of the attached minutes from the March 7, 2017 Common Council meeting.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the March 21, 2017 Common Council meeting.

ATTACHMENTS:

Common Council Minutes



CITY OF BURLINGTON
Minutes of the Common Council
Jeannie Hefty, Mayor
Diahnn C. Halbach, City Clerk
Tuesday, March 7, 2017

1. Call To Order – Roll Call

Mayor Jeannie Hefty called the meeting to order at 6:48 p.m. starting with roll call. Aldermen present: John Ekes, Ed Johnson, Bob Grandi, Ruth Dawidziak, Tom Vos, Tom Preusker, Jon Schultz and Todd Bauman. Excused: none

Also present: City Administrator Carina Walters, City Attorney John Bjelajac, Finance Director Steve DeQuaker, Director of Administrative Services Megan Watkins, Police Chief Mark Anderson, Fire Chief Alan Babe, DPW Director James Bergles, Building Inspector Gregory Guidry and Library Director Joe Davies.

Student Representatives - Present: Ryan Werner. Excused: Gabriel King

2. Pledge of Allegiance

3. Citizen Comments

There were none.

4. Chamber of Commerce Representative and Rescue Squad Representative

There were none.

5. Approval of the February 21, 2017 Common Council Minutes

A motion was made by Alderman Schultz with a second by Alderman Vos to approve the amended Council Minutes from February 21, 2017. With all in favor, the motion to approve the minutes was carried.

6. Letters and Communications

There were none.

7. Reports by Aldermanic Representatives and Department Heads

Alderman Johnson commented that student representative, Gabriel King, would not be in attendance at this evenings meeting due to the fact that he is performing in the high school play, Mary Poppins.

Jim Bergles provided an update regarding the wind storms. Alderman Grandi inquired about a tree branch falling on a resident's car and who would be liable for damages, as the branch was from a tree in the parkway. Grandi was told that the resident is liable.

Alderman Schultz informed everyone that the boy scouts would be “Scouting for Food” for Love, Inc. this weekend and encouraged all to participate.

Carina Walters reminded everyone that new cameras have been installed and to speak into the microphones so those listening online, can clearly hear the topics being discussed.

8. Reports 1-3

A motion was made by Alderman Preusker with a second by Alderman Johnson approve Reports 1-3. With all in favor, the motion carried.

9. Payment of Vouchers

A motion was made by Alderman Bauman with a second by Alderman Vos to approve vouchers, pre-pays and reimbursements in the amount of \$3,449,791.73.

Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Preusker, Schultz and Bauman. Nay: None. Motion carried 8-0.

10. Licenses and Permits

A motion was made by Alderman Ekes with a second by Alderman Schultz to approve licenses and permits as presented. With all in favor the motion carried.

11. Appointments and Nominations

A motion was made by Alderman Johnson with a second by Alderman Preusker to approve appointments and nominations as follows:

- Patricia Hoffman to be appointed as Election Inspector, term expires 12/31/2017
- Constance Herrick to be appointed as Election Inspector, term expires 12/1/2017
- Brian Graziano to be appointed to the Community Development Authority, term expires 11/1/2017

With all in favor the motion carried.

12. Public Hearings - There were none.

13. Resolutions

A. Resolution 4822(41) to consider approving an Engineering Service Agreement with Baxter & Woodman, Inc. to prepare a Phosphorus Operational Evaluation and Study of feasible alternatives for phosphorus removal engineer services for the not-to-exceed amount of \$16,000.

A motion was made by Alderman Grandi with a second by Alderman Ekes to approve Resolution 4822(41).

Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Preusker, Schultz and Bauman. Nay: None. Motion carried 8-0.

14. Ordinances – There were none

15. **Motions** – There were none

16. **Adjourn Into Closed Session**

Wis. Stats 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- Burlington Community Pool Board Agreement
- Discussion for possible site acquisition for the proposed Joint Government Center

A motion was made by Alderman Dawidziak with a second by Alderman Bauman to adjourn into closed session. Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Preusker, Schultz and Bauman. Nay: None. Motion carried 8-0. Meeting adjourned into Closed Session at 6:59 p.m.

17. **Reconvene Into Open Session**

A motion was made by Alderman Vos with a second by Alderman Preusker to reconvene into open session. With all in favor, the meeting reconvened into open session at 8:54 p.m.

There was no further discussion.

18. **Adjourn**

A motion was made by Alderman Schultz with a second by Alderman Ekes to adjourn the meeting. With all in favor, the meeting adjourned at 8:55 p.m.

Meeting Minutes Respectfully Submitted by:



Diahnn C. Halbach
City Clerk
City of Burlington



COMMON COUNCIL AGENDA

ITEM NUMBER: 6

DATE: March 21, 2017

SUBJECT: Letters and Communications

SUBMITTED BY: Alderman John Ekes

BACKGROUND/HISTORY:

Attached please find the following communication:

Communication A – Correspondence from Alderman Ekes regarding his absence from the March 21 and April 5, 2017 Committee of the Whole and Common Council meetings, and the April 18, 2017 Organizational Meeting.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION

Staff recommends that the Council accept this communication.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the March 21, 2017 Common Council meeting.

ATTACHMENTS:

Letter

Attention:

City of Burlington Mayor – Jeanne Hefty

City of Burlington City Administrator - Carina Walters

Reference: Committee of the Whole and Common Council Meetings,

March 21, 2017 and April 5, 2017

Re-Organization Meeting April 18, 2017

March 10, 2017

Dear Mayor Hefty and Administrator Walters,

I wish to advise you that I will not be able to attend the Committee of the Whole and Common Council Meetings on March 21, 2017 and April 5, 2017, since I will be out of town on vacation. Nor will I be attending the re-organization meeting on April 18, 2017.

It has been my pleasure to have worked with yourselves, all the other aldermen and everyone at city hall. I wish everyone continued success in the operation of the City of Burlington.

Kind Regards,

John B. Ekes

John B. Ekes

1st District Alderman City of Burlington



COMMON COUNCIL

ITEM NUMBER: 8

DATE: March 21, 2017

SUBJECT: Reports 1-3

SUBMITTED BY: City Staff

BACKGROUND/HISTORY:

Attached please find the following reports:

- Historic Preservation Meeting Minutes – 12/22/2016
- City of Burlington Plan Commission Meeting Minutes – 02/14/2017
- Committee of the Whole Meeting Minutes – 03/07/2017

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION

Staff recommends that the Council approve submitted reports.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the March 21, 2017 Common Council meeting.

ATTACHMENTS:

Meeting Minutes



**HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
Thursday, December 22, 2016**

The meeting was called to order by Chairman Tom Stelling at 6:30 p.m. Alderman Tom Preusker; Commissioner Darrel Eisenhardt; Commissioner Kevin O'Brien; and Commissioner Jeff Erickson were present. Commissioner Maria Veronico were excused.

CITIZEN COMMENTS

None

APPROVAL OF MINUTES

Commissioner Eisenhardt moved, and Commissioner Erickson seconded to approve the minutes of October 27, 2016. All were in favor and the motion carried.

LETTERS AND COMMUNICATIONS

None

OLD BUSINESS

None

NEW BUSINESS

- A. A Certificate of Appropriateness application from Michael Raboine for property located at 615 N. Pine Street to install three new vinyl signs on the storefront windows and door.**
- Commissioner Stelling introduced and opened this item for discussion.
 - Gregory Guidry, Building Inspector, stated the proposed sign meets the size requirements and is a franchise logo.
 - There were no further comments.
 - Commissioner Erickson moved, and Alderman Preusker seconded to recommend approval of the Certificate of Appropriateness to install three new vinyl signs, subject to Gregory Guidry's November 4, 2016 memorandum.
 - All were in favor and the motion carried.
- B. A Sign Permit application from Michael Raboine for property located at 615 N. Pine Street to install three new vinyl signs on the storefront windows and door.**

- Commissioner Stelling introduced and opened this item for discussion.
- There were no comments.
- Commissioner Erickson moved, and Commissioner O'Brien seconded to approve a Sign Permit application to install three new vinyl signs, subject to Gregory Guidry's November 4, 2016 memorandum.
- All were in favor and the motion carried.

C. A Certificate of Appropriateness application from Michelle Petersen for property located at 120 E. Chestnut Street to install three new vinyl signs on the storefront windows and door.

- Chairman Stelling introduced and opened this item for discussion.
- Mr. Guidry stated the owners purchased the building across the street and would like to duplicate the signage.
- There were no further comments.
- Commissioner O'Brien moved, and Commissioner Erickson seconded to recommend approval of the Certificate of Appropriateness to install three new vinyl signs, subject to Gregory Guidry's November 4, 2016 memorandum.
- All were in favor and the motion carried.

D. A Sign Permit application from Michelle Petersen for property located at 120 E. Chestnut Street to install three new vinyl signs on the storefront windows and door.

- Chairman Stelling introduced and opened this item for discussion.
- There were no comments.
- Commissioner Erickson moved, and Commissioner Eisenhardt seconded to approve a Sign Permit application to install three new vinyl signs, subject to Gregory Guidry's November 4, 2016 memorandum.
- All were in favor and the motion carried.

DISCUSSION ITEMS

A. Review of Façade Grant Funding Status.

- Chairman Stelling introduced and opened this item for discussion.

- Mr. Guidry stated \$50,000 was approved by Council for the 2017 Façade Grant. Mr. Guidry asked if the grant can be used for three sides of the building. Chairman Stelling replied that if a building had two street facing façades, then both would be granted. Mr. Guidry suggested there should be a breakdown for each façade. There was a discussion between the Commissioners regarding tax credits and also of past to current meetings of who approved the grant amount and how much of the grant was given per façade to help business owners.
- Chairman Stelling stated, after discussion with the Commissioners, the Commissioners would like Alderman Preusker to talk to Carina Walters, City Administrator, or Council regarding a few options for façade grants:
 - 1) Thank Council for the funds.
 - 2) Ask if City staff can contact past applicants to re-apply for a grant, since the grant was not available at the time, and how far back would be appropriate; whether its months or years.
 - 3) Ask if a wait list for applicants to receive the grants could be accepted.
 - 4) Ask if owners that had previously received the full grant would be eligible to receive grant money again.
- Commissioner Erickson stated he did not want to see a wait list for the Façade Grant in case the owners were allowed the grant and decided not to do any of the repair work. Commissioner Erickson stated the money would be tied up for new applicants that actually had intentions of doing the work. Chairman Stelling stated if there was a waiting list it would be difficult to plan for budgeting, since the 2017 Grant would actually be used for 2016 projects.
- Commissioner Eisenhardt moved, and Commissioner O'Brien seconded to recommend Alderman Pruesker to ask questions regarding the grant funds to Carina Walters, City Administrator, or Council.
- There were no further comments.

ADJOURNMENT

Commissioner Erickson moved, and Commissioner Eisenhardt seconded to adjourn the meeting at 7:30 p.m. *All were in favor and the motion carried.*

Recording Secretary,

Kristine Anderson
Administrative Assistant



Minutes
City of Burlington Plan Commission
February 14, 2017, 6:30 p.m.

Mayor Jeannie Hefty called the Plan Commission meeting to order at 6:30 p.m. Roll call: Alderman Tom Vos and Bob Grandi; Commissioners Darrel Eisenhardt; Chad Redman; Chris Reesman; and Andy Tully were present.

APPROVAL OF MINUTES

Alderman Vos moved, and Commissioner Reesman seconded to approve the minutes of December 13, 2016. All were in favor, and the motion carried.

LETTERS & COMMUNICATIONS

None

CITIZEN COMMENTS

None

PUBLIC HEARINGS

A. A Public Hearing to hear public comments regarding a Conditional Use application from Sunnyside Ventures, LLC for property located at 200 S. Pine Street to operate a child daycare for ages 0-3 years old.

- Mayor Hefty opened the Public Hearing at 6:31 p.m.
- Tom Stelling, Stelling & Associates, stated Michael & Heidi Wiley, owners, were there to answer any questions.
- There were no further comments.

Alderman Vos moved, and Commissioner Redman seconded to close the Public Hearing at 6:32 p.m. All were in favor and the motion carried.

OLD BUSINESS

None

NEW BUSINESS

A. Consideration to approve to the Common Council of a Conditional Use application from Michael & Heidi Wiley for property located at 200 S. Pine Street to operate a child daycare for ages 0-3 years old, subject to Graef's February 10, 2017 memorandum to the Plan Commission.

- Mayor Hefty opened this item for discussion.

- Commissioner Tully questioned if traffic all around the drive-thru is a passable area. Mr. Stelling stated the drive-thru will be used for pick-up and drop-off for children as well as a drop-off window for laundry. Mr. Stelling also stated the drive-thru will continue all the way around. Alderman Grandi asked if the current drive-thru structures will come down. Mr. Wiley replied they will be gone to allow a more open area. Commissioner Eisenhardt inquired what the term was for the Conditional Use. Gregory Guidry, Building Inspector, commented the term is for the life of the property.
- Mr. Guidry clarified if the drive-thru window was a similar concept to Jimmy John's because if it is, a Conditional Use would need to be applied for. Mr. Stelling stated there are also parking spaces to be able to get out and drop off laundry. Carina Walters, City Administrator, stated the laundry would need a Conditional Use, but currently we are discussing the daycare.
- There were no further comments.

Alderman Vos moved, and Commissioner Eisenhardt seconded to approve a Conditional Use to operate a child daycare.

All were in favor and the motion carried.

B. Consideration to approve a Site Plan application for property located at 200 S. Pine Street to use the building for two businesses; a coin laundry and a child daycare for ages 0-3 years old, subject to Graef's February 10, 2017 and Kapur's January 31, 2017 memorandums to the Plan Commission.

- Mayor Hefty opened this item for discussion.
- Tanya Fonseca, Graef, stated some of the parking areas were waived, but suggests permission from the surrounding property owners to allow the use of their parking lots. Mr. Stelling stated the owners wanted the Conditional Use approval for the daycare before getting too involved with the parking and lighting plans. Commissioner Eisenhardt asked if the entrance to the daycare is off of Pine Street. Mr. Stelling answered no, the children get dropped off in an enclosed area and then go up the lawn on a sidewalk path which is fenced in. Mr. Wiley stated the drive-thru is for convenience.
- Ms. Fonseca stated the owners should consider a parcel consolidation.
- Commissioner Eisenhardt asked if the exterior will change in looks. Mr. Stelling replied no and that this building is within three years of being a historical building.
- There were no further comments.

Commissioner Tully moved, and Alderman Grandi seconded to approve a Conditional Use to use the building for two businesses; a coin laundry and a child daycare.

All were in favor and the motion carried.

C. Consideration to approve an extension to a Conditional Use Permit application for one year Cretex Materials, Inc. for property located at 500 W. Market Street.

- Mayor Hefty recused herself from this item, because she had to attend another meeting. Commissioner Reesman recused himself from this item.
- Alderman Vos opened this item for discussion.
- Paul Thomsen, 5000 Thomsen Road, stated that no aerial photos have been taken in years and clear cutting of trees have been removed out of the buffer zone where it should not have. Mr. Guidry stated he sent Carl Beck, the owner of Cretex, a list of items that should be updated such as future plans, aerial photos, stormwater and elevations to name a few.
- Ms. Walters recommended to the Commissioners to wait until next month when Mr. Guidry would have time to go over the list with Mr. Beck and possibly give him 30 days to correct a few items. Commissioner Tully verified that Mr. Beck received the report for corrections that Mr. Guidry prepared. Alderman Grandi inquired why the trees in the buffer zone were removed. Mr. Guidry stated the access road can only go across the buffer zone and not through it. Mr. Thomsen stated restoration has been done in Phase I and Phase II.
- There were no further comments.

Commissioner Eisenhardt moved, and Alderman Grandi seconded to table the one year extension for the Conditional Use Permit until next month Plan Commission meeting.

All were in favor and the motion carried.

ADJOURNMENT

Alderman Grandi moved, and Commissioner Redman seconded to adjourn the meeting at 7:00 p.m. *All were in favor and the motion carried.*

Recording Secretary
Kristine Anderson
Administrative Assistant



COMMON COUNCIL

ITEM NUMBER: 9

DATE: March 21, 2017

SUBJECT: Prepaid and Vouchers

SUBMITTED BY: Steve DeQuaker, City Treasurer

BACKGROUND/HISTORY:

Attached please find the Prepaid and Voucher list for bills accrued through March 21, 2017:

Total Prepaid:	\$121,559.65
Total Vouchers:	\$70,376.84
Grand Total:	\$191,936.49

BUDGET/FISCAL IMPACT:

5 Largest Disbursements on the Prepaid and Voucher List:

1. \$39,305.56 Johns Disposal Service, Inc. – Monthly Contracted Billing for Garbage & Recycle
2. \$13,500.00 Civic Systems, LLC – Third Installment on Software Contract
3. \$ 4,570.00 Augie’s Excavating Inc. – Work Done to Date on Bolini Farm Ditch Work
4. \$ 4,567.50 Bjelajac, John – February 2017 Municipal Court General File
5. \$ 4,186.91 We Energies – Well #7 Monthly Electric Service for 01/27/17 to 02/27/17

RECOMMENDATION:

Staff recommends that the Common Council accept and approve these Prepaid and Vouchers in the amount of \$191,936.49.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the March 21, 2017 Common Council meeting.

ATTACHMENTS:

Detail listing of Prepaid and Vouchers.

For Council Approval March 21, 2017

Prepaid:	03/03/17	\$	41,434.81
	03/10/17	\$	80,124.84
Total Prepaid		\$	<u>121,559.65</u>

Vouchers:	03/21/17	\$	70,376.84
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GRAND TOTAL		\$	<u><u>191,936.49</u></u>
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GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100239006						
100-239006 LAW-VISION	SUPERIOR VISION INSURANCE	Policy No. 141500 March Billing	IA598709	02/08/2017	726.66	03/03/2017
Total 100239006:					726.66	
100454521001						
100-454521-001 BOND FEES	MT PLEASANT POLICE DEPART	Phetteplace, Tiffany; Case: 16-12323	16-12323	02/22/2017	136.00	03/03/2017
100-454521-001 BOND FEES	Town of Burlington Clerk of Court	Brown, Samantha; Case: 16-2628	16-2628	02/13/2017	159.00	03/03/2017
Total 100454521001:					296.00	
100535321225						
100-535321-225 STREETS - TELEPHONE	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 02/17	02/19/2017	81.30	03/03/2017
Total 100535321225:					81.30	
100535321234						
100-535321-234 STREETS - SALT AND SAND	RACINE CO PUBLIC WORKS	Dec 16 Road Maint Cost	4397	02/09/2017	103.34	03/03/2017
Total 100535321234:					103.34	
100535321261						
100-535321-261 STREETS - LIGHTING	WE ENERGIES	6438-309-692	6438309692JAN17	02/13/2017	144.66	03/03/2017
100-535321-261 STREETS - LIGHTING	WE ENERGIES	6838-102-431	6838102431JAN17	02/12/2017	282.66	03/03/2017
Total 100535321261:					427.32	
100555551220						
100-555551-220 PARKS - UTILITIES	WE ENERGIES	3406-030-405	3406030405JAN17	02/09/2017	34.53	03/03/2017
100-555551-220 PARKS - UTILITIES	WE ENERGIES	4278-074-627	4278074627JAN17	02/09/2017	36.82	03/03/2017
100-555551-220 PARKS - UTILITIES	WE ENERGIES	4447-370-241	4447370241JAN17	02/09/2017	30.50	03/03/2017
Total 100555551220:					101.85	
100555551225						
100-555551-225 PARKS - TELEPHONE	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 02/17	02/19/2017	40.66	03/03/2017
Total 100555551225:					40.66	
251555511327						
251-555511-327 MATERIALS	WT COX SUBSCRIPTIONS	WT Cox; Account Number 2060246	3026898	02/27/2017	16.76	03/03/2017
Total 251555511327:					16.76	
465515141802						
465-515141-802 FINANCE CAPITAL OUTLAY	CIVIC SYSTEMS, LLC	Third Installment on Software	CVC14788	12/29/2016	13,500.00	03/03/2017
Total 465515141802:					13,500.00	
621575740220						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	1887-026-576	1887026576FEB17	02/22/2017	14,170.56	03/03/2017
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	3602-583-285	3602583285FEB17	02/20/2017	32.78	03/03/2017
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	4847-248-215	4847248215FEB17	02/23/2017	179.77	03/03/2017
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	4897-650-087	4897650087FEB17	02/23/2017	62.38	03/03/2017
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	6212-377-526	6212377525FEB17	02/24/2017	3,459.47	03/03/2017
Total 621575740220:					17,904.96	

prepaid
03-03-2017

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
621575740222						
621-575740-222 GAS	WE ENERGIES	0862-239-067	0862239067FEB17	02/23/2017	3,684.05	03/03/2017
621-575740-222 GAS	WE ENERGIES	2663-378-614	2663378614FEB17	02/23/2017	529.34	03/03/2017
621-575740-222 GAS	WE ENERGIES	3646-902-199	3646902199FEB17	02/23/2017	132.67	03/03/2017
Total 621575740222:					4,346.06	
621575740244						
621-575740-244 REPAIRS,MAINT EQUIPMEN	TRACTOR SUPPLY CREDIT PLA	TRACTOR SUPPLY 6035301200098372	100346593	02/07/2017	11.99	03/03/2017
Total 621575740244:					11.99	
621575740310						
621-575740-310 OFFICE SUPPLIES, POSTA	PETTY CASH WWTP	PETTY CASH WWTP - POST OFFICE	2017FEB	02/28/2017	49.00	03/03/2017
621-575740-310 OFFICE SUPPLIES, POSTA	PETTY CASH WWTP	PETTY CASH WWTP RICHTER'S	2017FEB	02/28/2017	19.17	03/03/2017
Total 621575740310:					68.17	
621575740330						
621-575740-330 SEWER - INSRVC TRNG & T	PETTY CASH WWTP	PETTY CASH WWTP PARKING	2017FEB	02/28/2017	6.00	03/03/2017
621-575740-330 SEWER - INSRVC TRNG & T	WI DNR-OPERATOR CERTIFICA	WI DNR - Renewal for Hefty	35175 DH 2017	02/13/2017	45.00	03/03/2017
Total 621575740330:					51.00	
622506220000						
622-506220-000 POWER	WE ENERGIES	3267-293-366	3267293366FEB17	02/23/2017	786.58	03/03/2017
622-506220-000 POWER	WE ENERGIES	6271-254-861 (split)	6271254861FEB17	02/23/2017	2,542.01	03/03/2017
622-506220-000 POWER	WE ENERGIES	7255-465-187	7255465187FEB17	02/23/2017	169.15	03/03/2017
Total 622506220000:					3,497.74	
622506230000						
622-506230-000 SUPPLIES	WE ENERGIES	6271-254-861 (split)	6271254861FEB17	02/23/2017	92.12	03/03/2017
622-506230-000 SUPPLIES	WE ENERGIES	6499-874-589	6499874589FEB17	02/23/2017	69.99	03/03/2017
Total 622506230000:					162.11	
622509210000						
622-509210-000 OFFICE SUPPLY	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 02/17	02/19/2017	81.30	03/03/2017
622-509210-000 OFFICE SUPPLY	AMAZON.COM/GE MONEY	60457 8781 046912 8 - File Cablnet Keys	026089622348	01/11/2017	18.59	03/03/2017
Total 622509210000:					99.89	
Grand Totals:					41,434.81	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100239007						
100-239007 LIFE INSURANCE	SECURIAN FINANCIAL GROUP	Policy No. 002832L Apr Billing	2017APRIL	03/06/2017	2,101.68	03/10/2017
Total 100239007:					2,101.68	
100444411000						
100-444411-000 COURT FINES & COSTS	RACINE COUNTY TREASURER	Racine Co Jail Assessment	2017FEB	03/06/2017	897.00	03/10/2017
100-444411-000 COURT FINES & COSTS	RACINE COUNTY TREASURER	Racine Co Surcharge	2017FEB	03/06/2017	537.80	03/10/2017
100-444411-000 COURT FINES & COSTS	ST OF WISC CONTROLLER'S O	ST OF WI CONTROLLER OFFICE FEB	2017FEB	03/06/2017	3,650.66	03/10/2017
Total 100444411000:					5,085.46	
100515111310						
100-515111-310 CITY COUNCIL - OFF SUP-P	DINERS CLUB COMMERCIAL	PayPal - Power Supply Cord	5864 02/17	02/28/2017	11.80	03/10/2017
Total 100515111310:					11.80	
100515121310						
100-515121-310 MUNI COURT - OFFICE SUP	PITNEY BOWES	MUNI SUPPLIES	3302945040	03/04/2017	69.57	03/10/2017
Total 100515121310:					69.57	
100515132220						
100-515132-220 ADMIN - UTILITIES	WE ENERGIES	5843-033-004 (split)	5843033004FEB17	02/26/2017	491.50	03/10/2017
Total 100515132220:					491.50	
100515132225						
100-515132-225 ADMIN - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9779185857	02/18/2017	98.72	03/10/2017
100-515132-225 ADMIN - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9780861160	02/23/2017	98.72	03/10/2017
Total 100515132225:					197.44	
100515132298						
100-515132-298 ADMIN - CONTRACT SERVI	E-vergent.com, LLC	BUS WIRELESS MONTHLY ACCT 1610	1610-81	03/07/2017	300.00	03/10/2017
Total 100515132298:					300.00	
100515132310						
100-515132-310 ADMIN - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	Amazon Prime Membership	5799 02/17	02/28/2017	99.00	03/10/2017
100-515132-310 ADMIN - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	CTC* Constant Contract (ongoing)	5799 02/17	02/28/2017	5.00	03/10/2017
100-515132-310 ADMIN - OFF SUPP-POSTA	PITNEY BOWES	ADMIN SUPPLIES	3302945040	03/04/2017	77.30	03/10/2017
100-515132-310 ADMIN - OFF SUPP-POSTA	PITNEY BOWES	BLDG INSPECTION	3302945040	03/04/2017	69.61	03/10/2017
Total 100515132310:					250.91	
100515132330						
100-515132-330 ADMIN - INSVC TRAINING &	Wisconsin Economic Developmen	Main Street Awards 2017	23268803	03/09/2017	30.00	03/10/2017
Total 100515132330:					30.00	
100515140310						
100-515140-310 CLERK - OFFICE SUPPLIES	PITNEY BOWES	CLERK	3302945040	03/04/2017	69.57	03/10/2017
Total 100515140310:					69.57	
100515141220						
100-515141-220 FINANCE - UTILITY SERVIC	WE ENERGIES	5843-033-004 (split)	5843033004FEB17	02/26/2017	298.41	03/10/2017

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03-10-2017

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100515141220:					298.41	
100515141225						
100-515141-225 FINANCE - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9779185857	02/18/2017	57.51	03/10/2017
100-515141-225 FINANCE - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9780861160	02/23/2017	57.51	03/10/2017
Total 100515141225:					115.02	
100515141310						
100-515141-310 FINANCE - OFFICE SUPP/P	PITNEY BOWES	FIN SUPPLIES	3302945040	03/04/2017	69.57	03/10/2017
Total 100515141310:					69.57	
100515141311						
100-515141-311 FINANCE - COMP SOFTWA	DINERS CLUB COMMERCIAL	Adobe *Acrobat	5864 02/17	02/28/2017	471.90	03/10/2017
Total 100515141311:					471.90	
100515141312						
100-515141-312 FINANCE - COMP SUPPLIES	DINERS CLUB COMMERCIAL	PayPal - Cable & Stylus Pen	5864 02/17	02/28/2017	9.74	03/10/2017
Total 100515141312:					9.74	
100515142310						
100-515142-310 ELECTIONS - OPERATION S	DINERS CLUB COMMERCIAL	Walgreens - waler	5914 02/17	02/28/2017	5.94	03/10/2017
100-515142-310 ELECTIONS - OPERATION S	DINERS CLUB COMMERCIAL	Subway	5914 02/17	02/28/2017	106.36	03/10/2017
100-515142-310 ELECTIONS - OPERATION S	PITNEY BOWES	ELECTIONS	3302945040	03/04/2017	69.57	03/10/2017
Total 100515142310:					181.87	
100515142330						
100-515142-330 ELECTIONS - TRAVEL	DINERS CLUB COMMERCIAL	Kalahari	5914 02/17	02/28/2017	82.00	03/10/2017
100-515142-330 ELECTIONS - TRAVEL	SOLOFRA, PATRICIA	Travel Reimbursement - Mleage	022117	02/21/2017	20.22	03/10/2017
Total 100515142330:					102.22	
100525211225						
100-525211-225 POLICE - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9779185857	02/18/2017	577.44	03/10/2017
100-525211-225 POLICE - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9780861160	02/23/2017	596.24	03/10/2017
Total 100525211225:					1,173.68	
100525211240						
100-525211-240 POLICE - FUEL, OIL	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 Police Dept	869297630709	03/01/2017	1,622.74	03/10/2017
Total 100525211240:					1,622.74	
100525211310						
100-525211-310 POLICE - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	Amazon - Supplies	5781 02/17	02/28/2017	247.50	03/10/2017
100-525211-310 POLICE - OFF SUPP-POSTA	PITNEY BOWES	POLICE SUPPLIES	3302945040	03/04/2017	69.57	03/10/2017
Total 100525211310:					317.07	
100525211330						
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Kalahari	5781 02/17	02/28/2017	175.12	03/10/2017
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	National Emergency Tra	5781 02/17	02/28/2017	121.00	03/10/2017
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Jimmy Johns	5815 02/17	02/28/2017	50.41	03/10/2017
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Buffalo Wild Wings	5815 02/17	02/28/2017	51.47	03/10/2017

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Buffalo Wild Wings	5898 02/17	02/28/2017	87.48	03/10/2017
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Kalahari	5898 02/17	02/28/2017	594.00	03/10/2017
Total 100525211330:					1,079.48	
100525220157						
100-525220-157 FIRE - INSERVICE TRAININ	DINERS CLUB COMMERCIAL	PP*Gasaway Consulting	8038 02/17	02/28/2017	60.00	03/10/2017
100-525220-157 FIRE - INSERVICE TRAININ	DINERS CLUB COMMERCIAL	Richters	8038 02/17	02/28/2017	26.94	03/10/2017
100-525220-157 FIRE - INSERVICE TRAININ	DINERS CLUB COMMERCIAL	Richters	8038 02/17	02/28/2017	44.12	03/10/2017
100-525220-157 FIRE - INSERVICE TRAININ	MCCOURT, JOHNATHAN	Reimbursement - National EMS Certification	802556	03/06/2017	190.00	03/10/2017
Total 100525220157:					321.06	
100525220220						
100-525220-220 FIRE - UTILITY SERVICES	WE ENERGIES	8419-416-658	8419416558FEB17	02/27/2017	11.79	03/10/2017
Total 100525220220:					11.79	
100525220225						
100-525220-225 FIRE - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9779185857	02/18/2017	117.20	03/10/2017
100-525220-225 FIRE - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9780861160	02/23/2017	117.20	03/10/2017
Total 100525220225:					234.40	
100525220240						
100-525220-240 FIRE - FUEL, OIL, LUBRICA	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 Fire Dept	869297630709	03/01/2017	636.18	03/10/2017
Total 100525220240:					636.18	
100525220244						
100-525220-244 FIRE - REPAIR MAINT EQUI	DINERS CLUB COMMERCIAL	Lightning X - Credit	8038 02/17	02/28/2017	831.60	03/10/2017
100-525220-244 FIRE - REPAIR MAINT EQUI	DINERS CLUB COMMERCIAL	Lightning X - Mask Bag	8038 02/17	02/28/2017	203.88	03/10/2017
Total 100525220244:					627.72	
100525220248						
100-525220-248 FIRE - REPAIR MAINT BLDG	DINERS CLUB COMMERCIAL	GooseBerries	8038 02/17	02/28/2017	8.38	03/10/2017
Total 100525220248:					8.38	
100525220310						
100-525220-310 FIRE - OFFICE SUPPLIES	DINERS CLUB COMMERCIAL	Walgreens - Display Board	8038 02/17	02/28/2017	61.23	03/10/2017
100-525220-310 FIRE - OFFICE SUPPLIES	DINERS CLUB COMMERCIAL	Walgreens - Photos	8038 02/17	02/28/2017	18.32	03/10/2017
100-525220-310 FIRE - OFFICE SUPPLIES	PITNEY BOWES	FIRE	3302946040	03/04/2017	69.57	03/10/2017
Total 100525220310:					149.12	
100525231220						
100-525231-220 BLDG INSP UTILITIES	WE ENERGIES	5643-033-004 (split)	5843033004FEB17	02/26/2017	87.76	03/10/2017
Total 100525231220:					87.76	
100525231225						
100-525231-225 BLDG INSP - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9779185857	02/18/2017	39.99	03/10/2017
100-525231-225 BLDG INSP - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9780861160	02/23/2017	39.99	03/10/2017
Total 100525231225:					79.98	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100525231330						
100-525231-330 BLDG INSP - TRAVEL	SWWBIA	SWWBIA Annual Banquet	032217	03/10/2017	10.00	03/10/2017
Total 100525231330:					10.00	
100525231372						
100-525231-372 BLDG INSP - AUTO EXPENS	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 Bldg Insp	869297630709	03/01/2017	39.73	03/10/2017
Total 100525231372:					39.73	
100535321220						
100-535321-220 STREETS - UTILITIES	WE ENERGIES	1638-891-345 (split)	1638891345FEB17	02/24/2017	712.22	03/10/2017
100-535321-220 STREETS - UTILITIES	WE ENERGIES	8430-081-671 (split)	8430081671FEB17	02/23/2017	336.98	03/10/2017
Total 100535321220:					1,049.20	
100535321225						
100-535321-225 STREETS - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9779185857	02/18/2017	75.40	03/10/2017
100-535321-225 STREETS - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9780861160	02/23/2017	78.45	03/10/2017
Total 100535321225:					153.85	
100535321240						
100-535321-240 STREETS - FUEL, OIL & LU	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 Street Dept	869297630709	03/01/2017	1,427.61	03/10/2017
Total 100535321240:					1,427.61	
100535321261						
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0455-414-409	0455414409FEB17	02/19/2017	236.80	03/10/2017
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0818-594-802	0818594802FEB17	02/23/2017	15.71	03/10/2017
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0838-352-542	0838352542FEB17	02/23/2017	38.43	03/10/2017
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0850-628-152	0850628152FEB17	02/22/2017	255.08	03/10/2017
100-535321-261 STREETS - LIGHTING	WE ENERGIES	2023-503-060	2023503060FEB17	02/23/2017	154.89	03/10/2017
100-535321-261 STREETS - LIGHTING	WE ENERGIES	4404-149-064	4404149064FEB17	02/19/2017	54.48	03/10/2017
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5043-084-318	5043084318FEB17	02/22/2017	46.68	03/10/2017
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5459-100-732	5459100732FEB17	02/27/2017	377.18	03/10/2017
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5465-979-181	5465979181FEB17	02/21/2017	61.83	03/10/2017
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5644-617-733	5644617733FEB17	02/23/2017	130.42	03/10/2017
100-535321-261 STREETS - LIGHTING	WE ENERGIES	6893-002-943	6893002943FEB17	02/22/2017	15.71	03/10/2017
100-535321-261 STREETS - LIGHTING	WE ENERGIES	7245-068-041	7245068041FEB17	02/26/2017	210.04	03/10/2017
100-535321-261 STREETS - LIGHTING	WE ENERGIES	8499-073-119	8499073119FEB17	02/26/2017	223.76	03/10/2017
Total 100535321261:					1,821.01	
100535321310						
100-535321-310 STREETS - OFF SUPP/POS	DINERS CLUB COMMERCIAL	Kwik Trip	8795 02/17	02/28/2017	17.98	03/10/2017
100-535321-310 STREETS - OFF SUPP/POS	DINERS CLUB COMMERCIAL	Walmart - Hard Drive	8795 02/17	02/28/2017	138.70	03/10/2017
Total 100535321310:					156.68	
100535321324						
100-535321-324 STREETS - MEMBERSHIP D	DINERS CLUB COMMERCIAL	WWOA	8795 02/17	02/28/2017	50.00	03/10/2017
Total 100535321324:					50.00	
100535321330						
100-535321-330 STREETS - TRAVEL	BERGLES, JAMES	Reimbursement: travel (split)	022417	02/24/2017	38.76	03/10/2017

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100535321330:					38.76	
100535321354						
100-535321-354	STREETS-PARKNG STRUC	WE ENERGIES	7082-968-528	7082958528FEB17	570.13	03/10/2017
Total 100535321354:					570.13	
10055551220						
100-55551-220	PARKS - UTILITIES	WE ENERGIES	0435-566-939	0435566939JAN17	40.59	03/10/2017
100-55551-220	PARKS - UTILITIES	WE ENERGIES	1269-762-568	1269762568FEB17	42.21	03/10/2017
100-55551-220	PARKS - UTILITIES	WE ENERGIES	1638-891-345 (split)	1638891345FEB17	356.11	03/10/2017
100-55551-220	PARKS - UTILITIES	WE ENERGIES	2428-946-714	2428946714FEB17	831.70	03/10/2017
100-55551-220	PARKS - UTILITIES	WE ENERGIES	3698-542-543	3698542543FEB17	15.71	03/10/2017
100-55551-220	PARKS - UTILITIES	WE ENERGIES	6419-916-677	6419916677FEB17	17.99	03/10/2017
100-55551-220	PARKS - UTILITIES	WE ENERGIES	6895-338-188	6895338188FEB17	101.25	03/10/2017
100-55551-220	PARKS - UTILITIES	WE ENERGIES	8430-081-671 (split)	8430081671FEB17	168.49	03/10/2017
Total 10055551220:					1,574.05	
10055551240						
100-55551-240	PARKS - FUEL, OIL, LUBRIC	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 Parks Dept	869297630709	282.48	03/10/2017
Total 10055551240:					282.48	
100565641310						
100-565641-310	PLAN COMM - SUPPLIES, P	PITNEY BOWES	PLANNING	3302945040	69.57	03/10/2017
Total 100565641310:					69.57	
100575710297						
100-575710-297	GARBAGE- CONTRACT SVC	JOHNS DISPOSAL SERVICE IN	CONTRACTED BILLING/RECYCLE	109998	8,752.38	03/10/2017
Total 100575710297:					8,752.38	
100575710298						
100-575710-298	GARBAGE - CONTRACT SV	JOHNS DISPOSAL SERVICE IN	CONTRACTED BILLING/GARBAGE	109998	30,553.18	03/10/2017
Total 100575710298:					30,553.18	
25155511220						
251-55551-220	UTILITIES	WE ENERGIES	0810-148-657	0810148657FEB17	1,057.65	03/10/2017
251-55551-220	UTILITIES	WE ENERGIES	5852-857-487	5852857487FEB17	511.91	03/10/2017
Total 25155511220:					1,569.56	
25155511225						
251-55551-225	TELEPHONE	DINERS CLUB COMMERCIAL	Google (ongoing)	5922 02/17	54.16	03/10/2017
Total 25155511225:					54.16	
25155511242						
251-55551-242	REPAIR, MAINTENANCE EQ	DINERS CLUB COMMERCIAL	Easy Keys	5922 02/17	13.90	03/10/2017
Total 25155511242:					13.90	
25155511310						
251-55551-310	OFFICE SUPPLIES, POSTA	DINERS CLUB COMMERCIAL	PayPal - Mobile Beacon	5922 02/17	79.99	03/10/2017
251-55551-310	OFFICE SUPPLIES, POSTA	DINERS CLUB COMMERCIAL	Easy Keys	5922 02/17	9.92	03/10/2017

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
251-555511-310 OFFICE SUPPLIES, POSTA	PITNEY BOWES	LIBRARY SUPPLIES	3302945040	03/04/2017	69.57	03/10/2017
Total 251555511310:					159.48	
251555511330						
251-555511-330 INSERVICE TRAINING/TRAV	DAVIES, JOE	Reimbursement: Mileage	030717	03/07/2017	13.16	03/10/2017
Total 251555511330:					13.16	
251555511345						
251-555511-345 PROGRAMS	DINERS CLUB COMMERCIAL	Amazon	5922 02/17	02/28/2017	2.20	03/10/2017
Total 251555511345:					2.20	
463565641299						
463-565641-299 MISCELLANEOUS	DINERS CLUB COMMERCIAL	Kalahari	5864 02/17	02/28/2017	208.00	03/10/2017
Total 463565641299:					208.00	
465515111800						
465-515111-800 COUNCIL CHAMBERS	DINERS CLUB COMMERCIAL	Walmart - Camera System	5864 02/17	02/28/2017	960.00	03/10/2017
Total 465515111800:					960.00	
621575740220						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	0225-428-357 (split)	0225428357FEB17	03/01/2017	206.40	03/10/2017
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	6268-292-660	6268292660FEB17	03/02/2017	44.08	03/10/2017
Total 621575740220:					250.48	
621575740222						
621-575740-222 GAS	WE ENERGIES	0225-428-357 (split)	0225428357FEB17	03/01/2017	10.12	03/10/2017
Total 621575740222:					10.12	
621575740225						
621-575740-225 TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9779185857	02/18/2017	39.99	03/10/2017
621-575740-225 TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9780861160	02/23/2017	39.99	03/10/2017
Total 621575740225:					79.98	
621575740240						
621-575740-240 FUEL, OIL AND LUBRICANT	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 WWTP	869297630709	03/01/2017	453.40	03/10/2017
Total 621575740240:					453.40	
621575740244						
621-575740-244 REPAIRS,MAINT EQUIPMEN	RUNDLE-SPENCE	Rundie-Spence - WWTP supplies	S2550729.001	03/01/2017	56.84	03/10/2017
Total 621575740244:					56.84	
621575740249						
621-575740-249 LABORATORY	COMDATA	Roundy's WWTP Account RH230	M70607442	03/01/2017	108.00	03/10/2017
Total 621575740249:					108.00	
621575740330						
621-575740-330 SEWER - INSRVC TRNG & T	DINERS CLUB COMMERCIAL	PayPal - Fox River Summit Tickets	5849 02/17	02/01/2017	70.00	03/10/2017
621-575740-330 SEWER - INSRVC TRNG & T	DINERS CLUB COMMERCIAL	Wyndham - Hotel (split)	8795 02/17	02/28/2017	64.13	03/10/2017

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
621-575740-330 SEWER - INSRVC TRNG & T	BERGLES, JAMES	Reimbursement: travel (split)	022417	02/24/2017	38.77	03/10/2017
Total 621575740330:					172.90	
622506220000						
622-506220-000 POWER	WE ENERGIES	0882-547-355 (split)	0882547355FEB17	02/23/2017	937.84	03/10/2017
622-506220-000 POWER	WE ENERGIES	3076-628-864	307662864FEB17	02/27/2017	3,174.83	03/10/2017
622-506220-000 POWER	WE ENERGIES	3457-108-505	3457108505FEB17	02/27/2017	4,186.91	03/10/2017
622-506220-000 POWER	WE ENERGIES	8682-353-384 (split)	8682353384FEB17	02/26/2017	3,917.41	03/10/2017
Total 622506220000:					12,216.99	
622506230000						
622-506230-000 SUPPLIES	WE ENERGIES	0882-547-355 (split)	0882547355FEB17	02/23/2017	113.30	03/10/2017
622-506230-000 SUPPLIES	WE ENERGIES	1438-804-919	1438804919FEB17	02/27/2017	23.45	03/10/2017
622-506230-000 SUPPLIES	WE ENERGIES	1473-005-365	1473005365FEB17	03/01/2017	102.22	03/10/2017
622-506230-000 SUPPLIES	WE ENERGIES	8682-353-384 (split)	8682353384FEB17	02/26/2017	83.11	03/10/2017
622-506230-000 SUPPLIES	WE ENERGIES	9259-879-303	9259879303FEB17	02/26/2017	25.48	03/10/2017
Total 622506230000:					347.56	
622509210000						
622-509210-000 OFFICE SUPPLY	PITNEY BOWES	WATER SUPPLIES	3302945040	03/04/2017	69.57	03/10/2017
622-509210-000 OFFICE SUPPLY	TIME WARNER CABLE-MILW	Time Warner Water Acct # 700401601	700401601 03/17	03/02/2017	73.96	03/10/2017
Total 622509210000:					143.53	
622509260000						
622-509260-000 EMPLOYEE REIMBURSEME	DINERS CLUB COMMERCIAL	Wyndham - Hotel (split)	8795 02/17	02/28/2017	64.12	03/10/2017
622-509260-000 EMPLOYEE REIMBURSEME	BERGLES, JAMES	Reimbursement: travel (split)	022417	02/24/2017	38.77	03/10/2017
622-509260-000 EMPLOYEE REIMBURSEME	BERGLES, JAMES	Reimbursement: Municipal Waterworks 32746	32746 2017	03/04/2017	45.00	03/10/2017
Total 622509260000:					147.89	
622509330000						
622-509330-000 TRANSPORTATION-SUPPLI	VOYAGER FLEET SYSTEMS IN	Voyager Accl. 869297630 Water Dept	869297630709	03/01/2017	259.94	03/10/2017
Total 622509330000:					259.94	
622509350000						
622-509350-000 GENERAL PLANT-SUPPLIE	WE ENERGIES	1638-891-345 (split)	1638891345FEB17	02/24/2017	712.22	03/10/2017
622-509350-000 GENERAL PLANT-SUPPLIE	WE ENERGIES	8430-081-671 (split)	8430081671FEB17	02/23/2017	336.98	03/10/2017
Total 622509350000:					1,049.20	
623575740225						
623-575740-225 TELEPHONE	AT & T	262 757 0907 307 4	26275709070217	02/25/2017	111.84	03/10/2017
Total 623575740225:					111.84	
875232000						
875-232000 MUNICIPAL COURT DEP	BALL, JERIME	Tax Intercept Refund for Citation	030717	03/07/2017	236.50	03/10/2017
Total 875232000:					236.50	
Grand Totals:					80,124.84	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
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Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100160000						
100-160000 PREPAID EXPENDITURES	DIGICORP	Barracuda Message Archiver	317176	02/28/2017	2,448.00	
Total 100160000:					2,448.00	
100515111298						
100-515111-298 COUNCIL - CONTRACT SER	SWAGIT PRODUCTIONS, LLC	Video Streaming Services: Feb. 2017	8575	02/28/2017	646.00	
Total 100515111298:					646.00	
100515111399						
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Ordinance	267746	12/22/2016	118.68	
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	CUP Hearing 2548 S tout	272917	02/23/2017	55.68	
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Legal - Minutes	273485	03/02/2017	134.64	
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	COW Meeting	273467	03/02/2017	191.26	
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Public Hearing	273564	03/02/2017	71.22	
Total 100515111399:					571.48	
100515121310						
100-515121-310 MUNI COURT - OFFICE SUP	SHRED-IT USA LLC	Muni Court - Shredding	8121822323	02/22/2017	2.17	
Total 100515121310:					2.17	
100515132310						
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1177001	03/01/2017	2.86	
100-515132-310 ADMIN - OFF SUPP-POSTA	BURLINGTON AREA SCHOOL D	BASD CITY HALL ADMIN PAPER	031317	03/13/2017	87.76	
100-515132-310 ADMIN - OFF SUPP-POSTA	Office Copying Equipment, LTD	Sharp MX-5070N	AR19917	02/28/2017	146.91	
100-515132-310 ADMIN - OFF SUPP-POSTA	REINEMANS, INC.	flag	119708	03/09/2017	21.99	
100-515132-310 ADMIN - OFF SUPP-POSTA	STAPLES BUSINESS ADVANTA	STAPLES ADMIN OFFICE SUPPLIES	8043336828	02/25/2017	48.53	
100-515132-310 ADMIN - OFF SUPP-POSTA	SHRED-IT USA LLC	Admin - Shredding	8121822323	02/22/2017	2.17	
Total 100515132310:					310.22	
100515132399						
100-515132-399 ADMIN - SUNDRY EXPENSE	RICHTER'S MARKETPLACE	Richter's Marketplace - City Hall	03/06/17CH	03/06/2017	5.85	
Total 100515132399:					5.85	
100515140310						
100-515140-310 CLERK - OFFICE SUPPLIES	SHRED-IT USA LLC	Clerk - Shredding	8121822323	02/22/2017	2.17	
Total 100515140310:					2.17	
100515141310						
100-515141-310 FINANCE - OFFICE SUPP/P	BURLINGTON AREA SCHOOL D	BASD FINANCE PAPER	031317	03/13/2017	43.88	
100-515141-310 FINANCE - OFFICE SUPP/P	Office Copying Equipment, LTD	Sharp MX-500IN	AR19917	02/28/2017	8.09	
100-515141-310 FINANCE - OFFICE SUPP/P	STAPLES BUSINESS ADVANTA	STAPLES FINANCE SUPPLIES	8043336828	02/25/2017	211.47	
100-515141-310 FINANCE - OFFICE SUPP/P	SHRED-IT USA LLC	Finance - Shredding	8121822323	02/22/2017	2.17	
Total 100515141310:					265.61	
100515142310						
100-515142-310 ELECTIONS - OPERATION S	BEAR GRAPHICS, INC.	BEAR GRAPHICS TALLY SLIPS ELECTION	0765071	02/21/2017	88.83	
Total 100515142310:					88.83	
100515161220						
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	Garbage Contract: Jogn's Disposal	14100-068D 5	02/28/2017	45.00	

Vouchers
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100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	Veolia Contract	15100-029D 24	02/28/2017	225.00	
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	New City Hall	16100-101D 2	02/28/2017	735.00	
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	General File - 2017	17100-000D 2	02/28/2017	2,445.00	
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	Special Assessment Project: Pine Street	17100-002D 2	02/28/2017	330.00	
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	Purchase of Knight of Columbus Building	17100-021 D 1	02/28/2017	405.00	
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	Class B Liquor License from Spring Prairie	17100-024D 1	02/28/2017	90.00	
100-515161-220 ATTORNEY - CONTRACT	Gutormsen & Terry LLC	City of Burlington vs. Advanced Disposal	7106	02/17/2017	285.00	
Total 100515161220:					4,560.00	
100515161272						
100-515161-272 ATTORNEY - MUNICIPAL C	BJELAJAC, JOHN M	Municipal Court General File - 2017	17100-099D 2	02/28/2017	4,567.50	
Total 100515161272:					4,567.50	
100525211211						
100-525211-211 POLICE - PHYSICALS	AURORA HEALTH CARE	Acct #600003827	220124	03/06/2017	68.00	
100-525211-211 POLICE - PHYSICALS	TRANS UNION LLC	TRANS UNION LLC (split)	12612061	12/27/2016	12.75	
Total 100525211211:					80.75	
100525211239						
100-525211-239 POLICE - EQUIPMENT NON	STREICHER'S	Irritant: Sabre H2O Series, 1.8 oz, Red	11246365	01/25/2017	259.00	
100-525211-239 POLICE - EQUIPMENT NON	TASER INTERNATIONAL	Taser Police Dept Supplies	S11470082	02/14/2017	1,405.51	
100-525211-239 POLICE - EQUIPMENT NON	Stop Stick, Ltd.	Supplies	0008545-IN	03/02/2017	340.00	
Total 100525211239:					2,004.51	
100525211240						
100-525211-240 POLICE - FUEL, OIL	DOUG'S AUTO	905 2013 Ford Explorer	027527	02/21/2017	24.95	
Total 100525211240:					24.95	
100525211242						
100-525211-242 POLICE - REPAIR/MTCE EQ	LOIS TIRE SHOP, INC.	change and balance tires	398596	02/01/2017	106.00	
Total 100525211242:					106.00	
100525211244						
100-525211-244 POLICE - REPAIR & MAINT	DASH MEDICAL GLOVES, INC	DASH MEDICAL GLOVES POLICE	INV1039651	02/08/2017	71.90	
100-525211-244 POLICE - REPAIR & MAINT	DIGICORP	Digicorp - Voice Labor	316692	01/24/2017	60.00	
100-525211-244 POLICE - REPAIR & MAINT	DIGICORP	Digicorp - Voice Labor	316693	01/24/2017	90.00	
100-525211-244 POLICE - REPAIR & MAINT	DIGICORP	Digicorp - Voice Labor	317170	02/27/2017	120.00	
100-525211-244 POLICE - REPAIR & MAINT	SECOND CHANCE CARDIAC SO	Phillips FRx Electrodes - HeartStart Smart Pads	17-001-027	01/25/2017	282.65	
100-525211-244 POLICE - REPAIR & MAINT	PRV UPFITTERS	903 Repair	1136	02/23/2017	252.00	
Total 100525211244:					876.55	
100525211248						
100-525211-248 POLICE - REP & MAINT BUIL	SIMPLEX GRINNELL LP	Fire Alarm Test & Inspection	79201259	01/30/2017	1,754.06	
100-525211-248 POLICE - REP & MAINT BUIL	VORPAGEL SERVICE INC.	Performed Mid-Season Heating Service	38656	02/28/2017	1,480.12	
100-525211-248 POLICE - REP & MAINT BUIL	SCHINDLER ELEVATOR CORP	SCHINDLER ELEVATOR YEARLY BILLING	8104488670	03/01/2017	860.64	
Total 100525211248:					4,094.82	
100525211310						
100-525211-310 POLICE - OFF SUPP-POSTA	BURLINGTON AREA SCHOOL D	BASD POLICE PAPER	031317	03/13/2017	109.70	
100-525211-310 POLICE - OFF SUPP-POSTA	REINEMANS, INC.	UPS Delivery	119277	03/01/2017	20.12	
100-525211-310 POLICE - OFF SUPP-POSTA	REINEMANS, INC.	UPS Delivery	119709	03/09/2017	8.91	

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100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	02/01/17PD	02/01/2017	20.73	
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	02/03/17PD	02/03/2017	5.85	
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	02/08/17PD	02/08/2017	5.85	
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	02/13/17PD	02/13/2017	5.85	
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	02/17/17PD	02/17/2017	12.84	
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	02/21/17PD	02/21/2017	21.83	
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	02/23/17PD	02/23/2017	5.85	
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	03/01/17 PD	03/01/2017	26.82	
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	03/09/17 PD	03/09/2017	5.85	
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	03/10/17 PD	03/10/2017	13.90	
100-525211-310 POLICE - OFF SUPP-POSTA	MINUTEMAN PRESS OF BURLI	business cards	29881	02/13/2017	39.00	
100-525211-310 POLICE - OFF SUPP-POSTA	STAPLES BUSINESS ADVANTA	STAPLES POLICE DEPT	8043336828	02/25/2017	596.98	
Total 100525211310:					900.08	
100525211311						
100-525211-311 POLICE - COMP SOFTWARE	IRON DOR	Support	17-6	02/01/2017	300.00	
Total 100525211311:					300.00	
100525211330						
100-525211-330 POLICE - TRAVEL	HARTFORD POLICE DEPT	2017 Training	030617	01/27/2017	10.00	
100-525211-330 POLICE - TRAVEL	AARDVARK	FV703-VISOR	ISTD-15487	02/20/2017	81.75	
Total 100525211330:					91.75	
100525211344						
100-525211-344 POLICE - JANITOR SUPPLIE	MENARDS	Menards Acol 32120263	28042	03/01/2017	27.88	
100-525211-344 POLICE - JANITOR SUPPLIE	REINEMANS, INC.	Supplies	117723	01/30/2017	7.63	
100-525211-344 POLICE - JANITOR SUPPLIE	REINEMANS, INC.	Supplies	118087	02/06/2017	8.07	
100-525211-344 POLICE - JANITOR SUPPLIE	REINEMANS, INC.	Supplies	119296	03/01/2017	5.79	
100-525211-344 POLICE - JANITOR SUPPLIE	REINEMANS, INC.	flag	119719	03/09/2017	19.79	
Total 100525211344:					69.16	
100525211347						
100-525211-347 POLICE - FIREARM SUPP/R	GENERAL FIRE EQUIP. CO., IN	SETINA	135513	01/09/2017	112.39	
100-525211-347 POLICE - FIREARM SUPP/R	KEEPRS, INC	Supplies	330750	01/27/2017	62.99	
100-525211-347 POLICE - FIREARM SUPP/R	KEEPRS, INC	Glock Magazine	330750-01	01/06/2017	84.00	
100-525211-347 POLICE - FIREARM SUPP/R	KEEPRS, INC	Glock Magazine	330750-02	01/18/2017	6.00	
100-525211-347 POLICE - FIREARM SUPP/R	KEEPRS, INC	Glock Magazine	330750-03	02/01/2017	546.00	
100-525211-347 POLICE - FIREARM SUPP/R	BROWNELLS, INC.	Extractor, Mil Spec	13727274.00	03/03/2017	80.47	
Total 100525211347:					891.85	
100525211381						
100-525211-381 POLICE - INVESTIGATIONS	ACL LABORATORIES	ACL LAB POLICE DEPT 30002225-X661	201701-0	02/01/2017	13.40	
100-525211-381 POLICE - INVESTIGATIONS	ACL LABORATORIES	ACL LAB POLICE DEPT 30002225-X661	201702-0	03/01/2017	40.20	
100-525211-381 POLICE - INVESTIGATIONS	TransUnion Risk & Alternative Dat	Account ID: 777966	2017FEB	02/28/2017	50.00	
Total 100525211381:					103.60	
100525220211						
100-525220-211 FIRE - PHYSICALS	TRANS UNION LLC	TRANS UNION LLC FIRE	01712370	01/25/2017	13.89	
100-525220-211 FIRE - PHYSICALS	TRANS UNION LLC	TRANS UNION LLC (split)	12612061	12/27/2016	12.63	
Total 100525220211:					26.42	

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100525220242						
100-525220-242 FIRE - REPAIR & MAINT VE	MENARDS	Acct # 32120264 - Fire House Supplies (split)	27690	02/24/2017	15.78	
100-525220-242 FIRE - REPAIR & MAINT VE	PERFECTION AUTO BODY	REPAIR 2014 FORD EXPLORER	20836	03/06/2017	783.92	
Total 100525220242:					799.70	
100525220244						
100-525220-244 FIRE - REPAIR MAINT EQUI	BUMPER TO BUMPER BURLING	BUMPER TO BUMPER FIRE DEPT	1-321386	03/07/2017	30.81	
100-525220-244 FIRE - REPAIR MAINT EQUI	GREAT LAKES TESTING, INC.	Linear Foot Ground Ladder	90264	02/23/2017	997.50	
Total 100525220244:					1,028.31	
100525220248						
100-525220-248 FIRE - REPAIR MAINT BLDG	MENARDS	Acct # 32120264 - Fire House Supplies (split)	27690	02/24/2017	59.88	
100-525220-248 FIRE - REPAIR MAINT BLDG	MENARDS	Acct # 32120264 - Fire House Supplies	28186	03/03/2017	58.34	
100-525220-248 FIRE - REPAIR MAINT BLDG	REINEMANS, INC.	Supplies	119153	02/27/2017	23.45	
100-525220-248 FIRE - REPAIR MAINT BLDG	KUCHENBECKER ELECTRIC	Gear Area - material and labor	2842	03/06/2017	913.00	
Total 100525220248:					1,054.67	
100525220310						
100-525220-310 FIRE - OFFICE SUPPLIES	BURLINGTON AREA SCHOOL D	BASD FIRE DEPT PAPER	031317	03/13/2017	43.88	
100-525220-310 FIRE - OFFICE SUPPLIES	GRAINGER	Cartridge Label	9372949843	02/28/2017	53.60	
100-525220-310 FIRE - OFFICE SUPPLIES	GRAINGER	Cartridge Label	9375845410	03/02/2017	88.10	
100-525220-310 FIRE - OFFICE SUPPLIES	STAPLES BUSINESS ADVANTA	STAPLES FIRE DEPT SUPPLIES	8043336828	02/25/2017	41.27	
Total 100525220310:					226.85	
100535321157						
100-535321-157 Inservice Training	WI RURAL WATER ASSOCIATIO	Safety & Health Procedures Update	3141	02/22/2017	325.78	
Total 100535321157:					325.78	
100535321159						
100-535321-159 STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1177001	03/01/2017	67.95	
Total 100535321159:					67.95	
100535321298						
100-535321-298 STREETS - CONTRACT SER	AUGIE'S EXCAVATING INC	Bolini Farm Ditch Work	2943	02/27/2017	4,570.00	
Total 100535321298:					4,570.00	
100535321310						
100-535321-310 STREETS - OFF SUPP/POS	BURLINGTON AREA SCHOOL D	BASD DPW PAPER	031317	03/13/2017	65.82	
100-535321-310 STREETS - OFF SUPP/POS	STAPLES BUSINESS ADVANTA	STAPLES STREET OFFICE SUPPLIES	8043336828	02/25/2017	316.03	
Total 100535321310:					381.85	
100535321350						
100-535321-350 STREETS - REP MAINT SUP	REINEMANS, INC.	Supplies	119031	02/24/2017	26.05	
Total 100535321350:					26.05	
100545430298						
100-545430-298 ANIMAL SHELTER	WISCONSIN HUMANE SOCIETY	ANIMAL SHELTER CONTRACT	832	03/01/2017	348.08	
Total 100545430298:					348.08	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
10055532350						
100-555532-350 POOL	BJELAJAC, JOHN M	Community Pool II	15100-039D 10	02/28/2017	585.00	
Total 10055532350:					585.00	
10055551157						
100-555551-157 Inservice Training	WI RURAL WATER ASSOCIATIO	Safety & Health Procedures Update	3141	02/22/2017	244.32	
Total 10055551157:					244.32	
10055551159						
100-555551-169 PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1177001	03/01/2017	17.82	
Total 10055551159:					17.82	
10055551298						
100-555551-298 PARKS - OUTSIDE SERVICE	REINDERS INC	Service Call - Winter Conversion to Polar trac	1664584-00	02/24/2017	1,151.00	
Total 10055551298:					1,151.00	
10055551350						
100-555551-350 PARKS - REPAIR/MTCE SUP	MENARDS	Menards Acct 32120265	27403	02/20/2017	48.40	
100-555551-350 PARKS - REPAIR/MTCE SUP	GROVE OUTDOOR POWER LLC	MS 201 TC-M 14"	6811	02/27/2017	520.00	
Total 10055551350:					568.40	
100555561298						
100-5555561-298 FORESTRY-CONTRACT SE	STUMP GRINDING 4 LESS	ground out stumps	2086	03/02/2017	4,000.00	
Total 100555561298:					4,000.00	
100555561350						
100-5555561-350 FORESTRY-REPAIR/MTCE	MOTOR PARTS COMPANY, LLC	helicoil	286402	03/01/2017	41.41	
Total 100555561350:					41.41	
251555511211						
251-555551-211 PHYSICALS	TRANS UNION LLC	TRANS UNION LLC LIBRARY	02712071	02/27/2017	13.89	
Total 251555511211:					13.89	
251555511310						
251-555551-310 OFFICE SUPPLIES, POSTA	BURLINGTON AREA SCHOOL D	BASD LIBRARY PAPER	031317	03/13/2017	109.70	
Total 251555511310:					109.70	
47055551800						
470-555551-800 Parks Infrastructre Cap Outlay	AYRES ASSOCIATES	Project 27-0151.00 Community Pool Design	167840	03/03/2017	11,173.65	
Total 47055551800:					11,173.65	
621575740159						
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1177003	03/01/2017	76.95	
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1179473	03/08/2017	177.06	
621-575740-159 CLOTHING ALLOWANCE	GALETON	GLOVES	1409323-00	03/02/2017	135.10	
Total 621575740159:					389.11	

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621575740240						
621-575740-240 FUEL, OIL AND LUBRICANT	BUMPER TO BUMPER BURLING	6w30	1-321145	03/02/2017	39.80	
621-575740-240 FUEL, OIL AND LUBRICANT	AMSOIL INC	Amsoil - WWTP Supplies (split)	17092172R1	03/01/2017	240.40	
Total 621575740240:					280.20	
621575740242						
621-575740-242 REPAIR, MAINTENANCE VE	ELKHORN CHEMICAL & PACKA	Auto Suds N Shine Wash	584671-1	02/23/2017	62.62	
621-575740-242 REPAIR, MAINTENANCE VE	LOIS TIRE SHOP, INC.	CM-Tire Repair	398648	03/15/2017	61.00	
621-575740-242 REPAIR, MAINTENANCE VE	CUMMINS NPOWER, LLC	filters	805-41058	02/28/2017	255.83	
Total 621575740242:					379.45	
621575740244						
621-575740-244 REPAIRS, MAINT EQUIPMEN	A TO Z REFRIGERATION	Capacitor & Condenser Cleaner	92931	02/23/2017	72.90	
621-575740-244 REPAIRS, MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1177003	03/01/2017	14.91	
621-575740-244 REPAIRS, MAINT EQUIPMEN	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1177004	03/01/2017	123.72	
621-575740-244 REPAIRS, MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1179473	03/08/2017	14.91	
621-575740-244 REPAIRS, MAINT EQUIPMEN	J & T SUPPLY COMPANY	J & T SUPPLY CO WWTP SUPPLIES	13015	02/22/2017	304.07	
621-575740-244 REPAIRS, MAINT EQUIPMEN	VORPAGEL SERVICE INC.	Part: Low Water Cutoff	40585	02/21/2017	352.22	
621-575740-244 REPAIRS, MAINT EQUIPMEN	WELDERS SUPPLY COMPANY	XL Kidskin	428737	02/22/2017	14.50	
621-575740-244 REPAIRS, MAINT EQUIPMEN	WELDERS SUPPLY COMPANY	WELDERS SUPPLY CO OXYGEN	439968	02/28/2017	21.45	
621-575740-244 REPAIRS, MAINT EQUIPMEN	Kaestner Auto Electric Co	WWTP FLAGS	250400	02/22/2017	183.19	
621-575740-244 REPAIRS, MAINT EQUIPMEN	AMSOIL INC	Amsoil - WWTP Supplies (split)	17092172R1	03/01/2017	173.67	
Total 621575740244:					1,275.54	
621575740248						
621-575740-248 PLANT OPERATION	ENERGENECS, INC.	Parts: Sensor	0033543-IN	02/22/2017	1,594.02	
621-575740-248 PLANT OPERATION	PATS SERVICES, INC	Cleaning Tanks	754814	02/21/2017	527.50	
621-575740-248 PLANT OPERATION	USABlueBook	Long Handle Dipper	188509	02/22/2017	212.26	
Total 621575740248:					2,333.78	
621575740249						
621-575740-249 LABORATORY	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1167153*	02/01/2017	.60	
621-575740-249 LABORATORY	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1177003	03/01/2017	5.10	
621-575740-249 LABORATORY	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1177004	03/01/2017	87.05	
621-575740-249 LABORATORY	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1179473	03/08/2017	5.10	
621-575740-249 LABORATORY	CULLIGAN OF BURLINGTON	CULLIGAN WWTP ACCT 500-08487458-8	500-08487458-8	02/28/2017	159.05	
621-575740-249 LABORATORY	IDEXX LABORATORIES	120ml Vessel w/sta 200-pack	3012811021	02/21/2017	300.05	
621-575740-249 LABORATORY	NCL OF WISCONSIN, INC	NCL Acct No. 6900 WWTP supplies	386130	02/27/2017	294.88	
Total 621575740249:					851.83	
621575740253						
621-575740-253 PHOSPHATE REMOVAL	KEMIRA WATER SOLUTIONS	KEMIRA WWTP PIX-201 BULK	9017635645	02/20/2017	2,189.40	
Total 621575740253:					2,189.40	
621575740310						
621-575740-310 OFFICE SUPPLIES, POSTA	BEST STAMPS	PRE-INKED STAMPER (split)	365375	02/27/2017	40.00	
621-575740-310 OFFICE SUPPLIES, POSTA	QUILL CORPORATION	QUILL CORP WWTP OFFICE SUPPLIES	4573365	02/21/2017	89.63	
621-575740-310 OFFICE SUPPLIES, POSTA	CANON SOLUTIONS AMERICA,	Copier - WWTP Serial FRU35325	4021632687	03/01/2017	67.10	
Total 621575740310:					186.73	
621575740359						
621-575740-359 SANITARY SEWER REPAIR,	DIGGERS HOTLINE, INC	Diggers Hotline WWTP	170 2 42701	02/28/2017	48.11	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 621575740359:					46.11	
621575740371						
621-575740-371	REG/PERMITS/OUTSIDE TE	NORTHERN LAKE SERVICE, IN	NORTHERN LAKE SERVICE WWTP TESTING	310714	411.50	03/07/2017
621-575740-371	REG/PERMITS/OUTSIDE TE	ENVIRONMENTAL CONSULTIN	Acute & Chronic Test Battery	2574	1,400.00	03/08/2017
Total 621575740371:					1,811.50	
622503460000						
622-503460-000	METERS & LABOR	BADGER METER, INC.	Beacon Monthly MBL Hosting Serv	80011020	187.05	02/28/2017
Total 622503460000:					187.05	
622506230000						
622-506230-000	SUPPLIES	MINUTEMAN PRESS OF BURLI	40-Daily Record Pad	30083	148.60	03/02/2017
Total 622506230000:					148.60	
622506410000						
622-506410-000	SUPPLIES	AMSOIL INC	Amsoil - WWTP Supplies (split)	17092172RI	28.20	03/01/2017
Total 622506410000:					28.20	
622506510000						
622-506510-000	MAINS, WATER BREAKS-SU	DIGGERS HOTLINE, INC	Diggers Hotline Water	170 2 42701	46.11	02/28/2017
Total 622506510000:					46.11	
622506540000						
622-506540-000	HYDRANTS & SUPPLIES	AMSOIL INC	Amsoil - WWTP Supplies (split)	17092172RI	93.00	03/01/2017
Total 622506540000:					93.00	
622509030000						
622-509030-000	OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1177002	31.46	03/01/2017
622-509030-000	OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1179472	31.46	03/08/2017
Total 622509030000:					62.92	
622509210000						
622-509210-000	OFFICE SUPPLY	BEST STAMPS	PRE-INKED STAMPER (split)	355375	40.00	02/27/2017
622-509210-000	OFFICE SUPPLY	STAPLES BUSINESS ADVANTA	STAPLES WATER OFFICE SUPPLIES	8043336828	40.74	02/25/2017
Total 622509210000:					80.74	
622509230000						
622-509230-000	OUTSIDE SERVICES	CTW CORPORATION	CTW CORPORATION WELL #9 REPAIR	24369	2,254.06	02/14/2017
622-509230-000	OUTSIDE SERVICES	CTW CORPORATION	Repair: Chlorination Equipment	24360	1,437.41	02/14/2017
622-509230-000	OUTSIDE SERVICES	STARNET TECHNOLOGIES	On-Site Service - Well 8	0090344-IN	2,165.85	02/28/2017
622-509230-000	OUTSIDE SERVICES	INTERSTATE POWER SYSTEM	inspection & testing on Well 10 generator	R041007709:01	922.45	02/13/2017
622-509230-000	OUTSIDE SERVICES	INTERSTATE POWER SYSTEM	inspection & testing on Dunford Dr generator	R041007710:01	1,054.36	02/13/2017
622-509230-000	OUTSIDE SERVICES	INTERSTATE POWER SYSTEM	inspection & testing on Liberty Dr generator	R041007711:01	1,074.34	02/13/2017
Total 622509230000:					8,908.46	
622509330000						
622-509330-000	TRANSPORTATION-SUPPLI	AMSOIL INC	Amsoil - WWTP Supplies (split)	17092172RI	66.20	03/01/2017

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 622509330000:					66.20	
623575740242						
623-575740-242 REPAIR, MAINTENANCE EQ	HUGHES ELECTRIC, INC	Repairs at Airport	11306	03/06/2016	726.42	
Total 623575740242:					726.42	
623575740298						
623-575740-298 CONTRACT SERVICES	BURLINGTON DEVELOPMENT	TIME WARNER	2017MAR	03/01/2017	183.00	
623-575740-298 CONTRACT SERVICES	BURLINGTON DEVELOPMENT	Pat's Sanitary Service	2017MAR	03/01/2017	35.97	
623-575740-298 CONTRACT SERVICES	BURLINGTON DEVELOPMENT	Outside Service - Cleaning	2017MAR	03/01/2017	120.42	
623-575740-298 CONTRACT SERVICES	BURLINGTON DEVELOPMENT	pest control services	2017MAR	03/01/2017	55.00	
Total 623575740298:					394.39	
623575740310						
623-575740-310 OPERATING SUPPLIES	BURLINGTON DEVELOPMENT	kitchen/hangar supplies	2017MAR	03/01/2017	119.40	
Total 623575740310:					119.40	
Grand Totals:					70,376.84	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____



COMMON COUNCIL

ITEM NUMBER: 10

DATE: March 21, 2017

SUBJECT: Licenses & Permits

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

Operator's licenses (aka Bartender's License) shall be issued to individuals 18 years of age or over who do not have an arrest or conviction record subject to secs. 111.321, 111.322, and 111.335 and will be responsible for supervising activities and pouring of Class "A" beer, Class "B" beer, "Class B" intoxicating liquor, and "Class A" intoxicating liquor and "Class C" wine on premises during required hours in absence of the licensee or approved agent of licensed businesses.

Operator's Licenses:

Beyerl, Adam Leigh
Morrow, Rex Allan

BUDGET/FISCAL IMPACT:

Applicants are charged an administrative fee of which a portion funds are applied towards background checks performed by the police department. Business license fees are calculated on a case by case basis depending on the type of license applied for (noted above).

RECOMMENDATION:

Staff recommends that the Common Council approve the presented license and permits.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the March 21, 2017 Common Council meeting.

ATTACHMENTS: NONE



COMMOM COUNCIL AGENDA

ITEM NUMBER: 11

DATE: March 21, 2017

SUBJECT: Appointments and Nominations

SUBMITTED BY: Mayor Jeannie Hefty

BACKGROUND/HISTORY:

The following individuals have expressed an interest to serve on each of the Boards and meets the necessary qualifications:

- A. Jack Schoepke (BHS student) to be appointed to the Plan Commission – Term Expires 05/31/2017
- B. Tom Steffy to be appointed to the Zoning Board of Appeals – Term Expires 01/01/2018

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION

Staff recommends that the Council accept the appointments as presented.

TIMING/IMPLEMENTATION:

This item is scheduled for final consideration at the March 21, 2017 Common Council meeting.

ATTACHMENTS:

None



COMMON COUNCIL

ITEM NUMBER: 12A

DATE: March 21, 2017

SUBJECT: PUBLIC HEARING to hear public comments and concerns regarding a proposed Special Assessment for a sanitary sewer construction project along South Pine Street.

SUBMITTED BY: Carina Walters, City Administrator

BACKGROUND/HISTORY:

In the late 1980's and early 1990's when the water and sewer was extended along Pine Street south to the water treatment plant, the east side of the street was not included as it was in the Town of Burlington. The utility extension at that time was only to connect the old wastewater plant to the new plant. It was not until Packaging Corporation approached the City for annexation that utility connections were discussed. When Packaging Corp. annexed they brought in the five properties located on the east side of S. Pine Street from 928 S. Pine Street to 1008 S. Pine Street.

In early 2016, Mr. Michael Lewandowski of MD Services petitioned the Plan Commission to expand his Marina Services that would include a Pole barn allowing him to sell boats. Mr. Lewandowski and his contractor, Greg Dziejdzic of Pinno Buildings identified a part of the construction would include connecting to the City's sewer connection; however, the connection was not under Pine Street to the east side of the street, thus all costs would have been born to Mr. Lewandowski. The project was not financially viable.

Mr. Lewandowski and Mr. Dziejdzic respectfully proposed several options to the City which included: to assist with paying a portion of the utility connection, create a special assessment and allow the affected property owners to pay for the utility connection, allow the installation of a well and septic, or release the annexed properties back to the Town of Burlington. One June 21, 2016, the Common Council voted to move forward with Task Order One-Hundred with Kapur & Associates to provide engineering services, plans, specifications, conduct bid opening activities and oversight of construction for sanitary sewer improvements to extend municipal sewer to five properties.

This Final Resolution and Installment Assessment Notice are the final step in the assessment process. Property owners were sent a Statutory Report, prepared by Kapur & Associates, as well as the Public Hearing Notice scheduled for the Council meeting tonight. If approved, the Final Resolution and Installment Assessment Notice will be sent to the property owners, as well as be published in the Standard Press newspaper.

BUDGET/FISCAL IMPACT:

The total estimated Project cost is \$124,905.60. The City will pay for the cost of (i) directionally drilling and installing the sanitary sewer under South Pine Street, and (ii) installing a manhole for the connection of the sanitary sewer main on the west side of South Pine Street. The City's estimated cost for this work is \$30,304.40. The remaining estimated balance of the Project cost is \$94,601.20, which will be assessed on the benefitted properties on an equal, per lot, basis.

There are five benefitted properties in this project. Each benefitted property is being specially assessed, under the police power provisions of Section 66.0703 of the Wisconsin Statutes, in the amount of \$18,920.24, based on an equal, per lot, basis. A benefitted property owner may pay the \$18,920.24 to the City, without any interest thereon, on or before the date of November 1, 2017. If such special assessment is not paid in full to the City on or before November 1, 2017, then the said special assessment shall be placed

on the tax roll of the Benefitted Property over ten (10) years, with the final, tenth annual installment payment placed on the 2026 tax roll.

The special assessment of \$18,920.24 shall be levied on each Benefitted Property, commencing with the 2017 tax roll for the Benefitted Property. Commencing on the date of January 1, 2018, interest shall accrue on the unpaid amount of the special assessment at the rate of Four Percent (4.0%) per annum until paid in full.

RECOMMENDATION:

For public comment only

TIMING/IMPLEMENTATION:

This item is for public comment at the March 21, 2017 Common Council meeting.

ATTACHMENTS:

Public Hearing notice

NOTICE OF A PUBLIC HEARING

Regarding Proposed Special Assessments for a Sanitary Sewer Construction Project Along South Pine Street in the City of Burlington, Wisconsin

The City of Burlington, Wisconsin is proposing to (i) undertake a construction project to install a sanitary sewer main (and related infrastructure) along South Pine Street, commencing approximately 110 feet south of the North property line of 1008 South Pine Street and continuing northward to approximately 10 feet north of the South property line of 928 South Pine Street, and (ii) levy a special assessment, pursuant to the police powers granted to the City of Burlington under the provisions of Section 66.0703 of the Wisconsin Statutes, on the properties benefitted by the project, for a part of the project costs.

The properties proposed to be specially assessed for this project are 928, 940, 988, 996, and 1008 South Pine Street, Burlington, Wisconsin. On file with the City Clerk for the City of Burlington is a written Report that further describes the project and the specific special assessments being proposed. This Report may be inspected at the Burlington City Hall, located at 300 North Pine Street, Burlington, Wisconsin, in the City Clerk's office, between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday (except for time periods the City Hall is otherwise closed).

A public hearing regarding the proposed project and proposed special assessments will be held before the City of Burlington Common Council at its meeting scheduled for 6:30 p.m. on the date of March 21, 2017, at the City of Burlington Common Council chambers, located at 224 East Jefferson Street, Burlington, Wisconsin. At this public hearing, all interested persons, and/or their agents or attorneys, may appear before the Common Council and be heard concerning (i) the project and proposed special assessments, (ii) the matters contained in a Preliminary Resolution, having Resolution No. 4819(38), regarding this proposed project, and which was adopted by the City of Burlington Common Council at its meeting held on February 21, 2017, and (iii) the written Report described above.

Dated this 28th day of February, 2017.

City of Burlington, Wisconsin

Publication Date: March 2, 2017



COMMON COUNCIL

ITEM NUMBER: 12B

DATE: March 21, 2017

SUBJECT: PUBLIC HEARING to hear comments and concerns regarding a Rezone Map Amendment request for property located at 173 S. Perkins Blvd.

SUBMITTED BY: Gregory Guidry, Building Inspector and Zoning Administrator

BACKGROUND/HISTORY:

A Public Hearing has been scheduled to hear comments and concerns from the public regarding a Rezone Map Amendment request from the Michelle Peterson on behalf of St. John the Divine Episcopal Church for property located at 173 S. Perkins Blvd. The applicant is requesting to rezone the property from I-1, Institutional District to Rs-3, Single-Family Residential District. St. John the Divine Episcopal Church has been using the single-family residence as a daycare. Recently, the home was restored to a single-family residence and the current intent is to occupy it with a residential tenant.

BUDGET/FISCAL IMPACT:

There are no financial implication with this Public Hearing.

RECOMMENDATION:

For Public comment only.

TIMING/IMPLEMENTATION:

This item is for Public Hearing at the March 21, 2017 Common Council meeting.

ATTACHMENTS:

Public Hearing Notice

**NOTICE OF PUBLIC HEARING
FOR AMENDING THE ZONING MAP**

TO WHOM IT MAY CONCERN:

NOTICE is hereby given that the Common Council of the City of Burlington proposes to amend Chapter 315 of the Municipal Code, Zoning Map, as it pertains to:

Owner: St. John the Divine
Applicant: MPC Property Management
Applicant Address: 109 E. Chestnut Street
Location of Request: **173 S. Perkins Blvd**
Existing Zoning: I-1, Institutional District
Proposed Zoning: Rs-3, Single-Family Residential
Proposed Use: To be used as a residential unit

Legal Description:

THAT PART OF LOT 2, BLOCK 3, PERKINS' NORTH PARK, ACCORDING TO THE RECORDED PLAT THEREOF, BOUNDED AS FOLLOWS, TO-WIT: BEGIN AT THE SOUTHEAST CORNER OF LOT 2, AFORESAID; RUN THENCE NORTHWESTERLY ALONG THE WESTERLY LINE OF PERKINS' BLVD. 55 FEET; THENCE WESTERLY PARALLEL WITH THE SOUTH LINE OF SAID LOT 2, TO THE WESTERLY LINE OF PROPERTY DESCRIBED IN DEED WHEREIN WILLIAM G. FINKE AND MARGARET FINKE ARE GRANTORS AND LOUIS SMITHERS IS GRANTEE, SAID DEED DATED JUNE 7, 1915 AND RECORDED IN VOL. 155-450; THENCE SOUTH ON SAID WESTERLY LINE TO THE NORTH LINE OF CHANDLER BLVD; THENCE EAST ALONG THE NORTH LINE OF CHANDLER BLVD., 117 FEET TO THE PLACE OF BEGINNING. SAID LAND BEING IN THE CITY OF BURLINGTON, COUNTY OF RACINE AND STATE OF WISCONSIN.

NOTICE IS FURTHER GIVEN that a Public Hearing on the above matter will be held by the Common Council in the City Council Chambers, in the City of Burlington located at 224 E. Jefferson Street on:

**TUESDAY, MARCH 21, 2017 DURING THE MEETING OF THE COMMON COUNCIL
SCHEDULED TO BEGIN AT 6:30 P.M. OR SHORTLY THEREAFTER**

To hear any persons objecting to, or in support thereof, on the above mentioned matter.

CITY OF BURLINGTON

Dated at Burlington, Wisconsin, this 24th day of February, 2017.

Diahnn Halbach, City Clerk

Published in the Burlington Standard Press
March 2nd and March 9th, 2017



DATE: March 21, 2017

SUBJECT: **RESOLUTION 4823(42)** – A Resolution to Purchase a “Class B” Liquor License from the Town of Spring Prairie, Wisconsin

SUBMITTED BY: Carina Walters, City Administrator

BACKGROUND/HISTORY:

The City of Burlington is currently out of all “Class B” Liquor Licenses including its reserve license. As a result, the City is unable to recruit and or be recruited by restaurants, as a condition of its arrival would be to have a “Class B” Liquor License. Being proactive, staff has officially requested the purchase of a Liquor License from the Town of Burlington, Lyons, Spring Prairie and the Village of Rochester in the amount of \$10,000. According to state statute a municipality may arrange for a transfer of a “Class B” Liquor License from an adjacent municipality that is located within two miles of the requesting municipality, with a statutorily-required payment of at least \$10,000.00 to the transferring municipality for the transferred license.

The City received an official response from the Town of Spring Prairie indicating they would be willing to transfer a “Class B” Liquor License in the amount of \$12,500. On March 16, 2017, staff verified the Town Board approved via resolution the transfer of the license at its March 14, 2017 Board Meeting.

BUDGET/FISCAL IMPACT:

The cost of this “Class B” liquor license is \$12,500; however the City will be able to recoup the cost of this license upon approval and issuance to a qualifying entity.

RECOMMENDATION:

Staff recommends approval of this resolution

TIMING/IMPLEMENTATION:

This item was discussed at the March 7, 2017 Committee of the Whole meeting and staff will seek final approval during the March 21, 2017 Common Council meeting

ATTACHMENTS:

RESOLUTION

**A RESOLUTION TO APPROVE THE PURCHASE OF A "CLASS B" LIQUOR LICENSE
FROM THE TOWN OF SPRING PRAIRIE, WISCONSIN**

WHEREAS, the Common Council understands the State of Wisconsin regulates the allowance of liquor licenses a municipality may hold; and

WHEREAS, the City of Burlington has issued all available "Class B" Liquor Licenses, including its Reserve License; and,

WHEREAS, as a result, the City of Burlington is unable to recruit and or be recruited by restaurants needing a "Class B" Liquor License to serve spirits to its patrons; and,

WHEREAS, under state law, a municipality may arrange for a transfer of a "Class B" Liquor License from an adjacent municipality that is located within two miles of the requesting municipality, with a statutorily-required payment of at least \$10,000.00 to the transferring municipality for the transferred license; and,

WHEREAS, the City of Burlington has contacted the Town of Spring Prairie in this regard, and the Town has offered to transfer one of its "Class B" Liquor Licenses to the City of Burlington in return for the payment of Twelve Thousand Five Hundred Dollars (\$12,500.00); and,

WHEREAS, this proposed transfer is mutually beneficial to both the Town of Spring Prairie and the City of Burlington.

NOW, THEREFORE, BE IT RESOLVED, by the City of Burlington Common Council, that:

- 1) The City accept the transfer of a "Class B" Liquor License from the Town of Spring Prairie, with appreciation for the same; and
- 2) Upon the transfer of the "Class B" Liquor License from the Town of Spring Prairie to the City of Burlington, the City of Burlington shall contemporaneously pay to the Town of Spring Prairie the sum of Twelve Thousand Five Hundred Dollars (\$12,500.00) for the license.

Introduced: March 7, 2017
Adopted:

Jeannie Hefty, Mayor

Attest:

Diahn Halbach, City Clerk



DATE: March 21, 2017

SUBJECT: ORDINANCE 2021(17) to consider repealing Chapter 100-2, "Public Dances and Dance Halls" of the Code of the City of Burlington in its entirety.

SUBMITTED BY: Megan Watkins, Director of Administrative Services

BACKGROUND/HISTORY:

The Public Dances and Dance Halls ordinance (Ch. 100-2) was originally drafted in 1924; however, documentation on why it was created has not been found. It should be noted that a dance license does not apply to churches, fraternal societies, veterans' organizations or parochial or public schools.

Upon research, the last dance license issued by the City Clerk was twenty one years ago in 1996. As the practice of issuing a dance license has been neglected for so many years, staff would like to strike the language in its entirety from the Municipal Code and remove the associated fees from the official Fee Schedule. Repealing this ordinance would further eliminate the requirement of the Police Department to act as Dance Supervisors.

BUDGET/FISCAL IMPACT:

As a Dance License has not been issued since 1996, there will be no loss of revenue to the City.

RECOMMENDATION:

Staff recommends the approval to repeal Ch. 100-2.

TIMING/IMPLEMENTATION:

This item was discussed at the March 7, 2017 Committee of the Whole meeting and is scheduled for the March 21, 2017 Common Council meeting for final consideration.

ATTACHMENTS:

Ordinance

AN ORDINANCE TO REPEAL CHAPTER 100-2, "PUBLIC DANCES AND DANCE HALLS OF THE MUNICIPAL CODE OF THE CITY OF BURLINGTON IN ITS ENTIRETY

The Common Council of the City of Burlington do ordain as follows:

I. Chapter 100-2 of the Code of the City of Burlington, Racine County, Wisconsin, "Block Parties", is hereby repealed in its entirety as follows:

CHAPTER 100-2 PUBLIC DANCES AND DANCE HALLS

A. Definitions. As used in this section, the following terms shall have the meanings indicated:

PUBLIC DANCE

Includes any dance or ball to which admission may be had by payment of a fee or by purchase, possession or presentation of a ticket or token obtained for money or other valuable consideration or in which a charge is made for caring of clothing or other property, or any other dance, or any party where dancing is held before or after a program of some other nature than dancing to which any of the public generally may gain admission with or without payment of a fee.

PUBLIC DANCE HALL

Includes any room, enclosure, place or space at which a public dance or public ball may be held or any academy, hall or studio in which classes in dancing are conducted or instructions in dancing are given for hire.

B. Public dance hall license.

- (1) Required. No person shall use any premises for purposes of conducting any public dance, public ball or classes in dancing within the City unless a license shall have been first obtained for such premises as hereinafter prescribed.
- (2) Application. Written application for a public dance hall license shall be filed with the City Clerk setting forth the following information:
 - (a) Name, age, and residence or permanent address of the applicant or of the principal officers of the firm, partnership, corporation or association which the applicant represents and of the person to be designated as manager by such applicant.
 - (b) Legal and physical description of the premises sought to be licensed and the name and permanent residence of the owner thereof.
 - (c) Statement as to violation or conviction of violation of any rule, regulation, ordinance or law relating to the subject matter of the application.
 - (d) A copy of the applicant's current Wisconsin Seller's Permit.
- (3) Inspection of premises. Section 100-1D shall govern.
- (4) Granting of license. Opportunity shall be given by the governing body to any person to be heard for or against the granting of any license. Upon the approval of the application and the granting of the license by the Common Council, the City Clerk shall, upon payment of the license fee herein provided, issue to the applicant a public dance hall license.
- (5) Fee; expiration. The annual license fee in amount as set by the Common Council

shall be charged for the whole or fractional part of any year, and each license granted hereunder shall expire on June 30 thereafter.

C. Dance permit.

- (1) Required. No person shall hold or conduct a public dance within the City without first obtaining a permit therefor.
- (2) Application. Written application for a public dance permit accompanied by the permit fee herein provided shall be made to and filed with the City Clerk at least one week prior to the holding of such public dance setting forth the name of the applicant, the date, the premises where the public dance is to be held and the owner thereof, and such other information pertaining to the subject of the application as the Common Council may require. If required by the state, a copy of the applicant's current Wisconsin Seller's Permit shall be provided.
- (3) Granting of permit. The City Clerk shall issue a written permit to the applicant upon satisfaction that the premises where such dance is to be conducted conforms to the provisions of this section. Upon issuing such permit and approval by the Mayor, the City Clerk shall forthwith notify the Chief of Police of the time and place of said public dance.
- (4) Fee. A permit fee in amount as set by the Common Council shall be charged for each dance event.
- (5) Exclusion. Nothing herein shall be construed as requiring the holder of a dance hall license to secure a public dance permit where the dance is conducted in the hall under the direct personal supervision of such dance hall licensee.

D. Exemption. "Public dance hall" and "public dance" shall not apply to a dance conducted in a church, fraternal society, veterans' organization, or parochial or public school hall under the auspices of the proper church authorities, a parent-teacher or kindred association in conformity with law or a recognized fraternal society or veterans' organization when conducted in conformity with the rules of such association, organization or society.

E. Rules and regulations. The following rules and regulations shall govern the conduct, management and operation of all public dances within the City, whether or not such permit is required for such dance:

- (1) Attendance of minors. No person 16 years of age or younger shall be permitted to attend a public dance unless accompanied by a parent, lawful guardian or adult spouse.
- (2) Health condition of premises. The premises where any public dance is conducted shall be kept well and safely lighted and ventilated and in a safe, sanitary condition at all times. The floor space provided for any dance event shall be not less than 200 square feet, and all stairways, outer passages and connecting rooms shall be kept open and well lighted.
- (3) Closing hours. All public dances shall be discontinued on or before 1:00 a.m. and all public dance halls shall be closed on or before 1:30 a.m. and shall remain closed until 9:00 a.m.
- (4) Supervision. When the Police Chief shall determine that supervision is required, no person required to have a license or permit shall conduct a dance unless in the presence and under the supervision of a City dance supervisor, except that where the dance is conducted in a licensed hall under the direct personal supervision of the dance hall licensee and is sponsored by such licensee with no charge or donation received for admission, then no supervisor shall be required.

F. Dance supervisors.

- (1) Designation. Each member of the Police Department is a City dance supervisor.
- (2) Duties. The dance supervisor shall be present at all dances to which he is assigned and enforce all laws of the state and ordinances, rules and regulations of the City. A dance supervisor shall cause the dance to be discontinued and the premises where such dance is being conducted to be vacated whenever any rule, regulation, law or ordinance is not complied with or is being violated or whenever any disorderly conduct shall take place therein.
- (3) Compensation.
 - (a) The dance supervisor shall receive the hourly rate of pay at time and one-half as compensation for services for each public dance at which he shall act as supervisor, provided no compensation shall be paid to any supervisor for any dance unless he shall file a written report as required. Such compensation shall be paid by the licensee of any public dance hall or holder of a public dance permit in addition to the license fee or permit fee hereinbefore required, and all fees collected hereunder shall be paid to the City Treasurer and the compensation of supervisors paid by the City Treasurer as other monies are paid.
 - (b) When the dance or gathering of persons is such as weddings, benefits or other private purposes and a dance supervisor is requested at such function, the manner of compensation will be as prescribed in Subsection F(3)(a).

G. Revocation. The license for any public dance hall shall be forfeited or revoked by the Council if disorderly or immoral conduct is allowed in such public dance hall or on the premises or for the violation of any of the provisions of this section. If at any time the license of a public dance hall shall be forfeited or revoked, at least six months shall elapse before another license shall be granted or a public dance permit shall be given to the same premises, licensee or permittee.

II. It is further ordained that the application of this ordinance shall be effective upon its passage and publication as required by law.

All other language as contained in the Code of the City of Burlington shall remain without change and in full force and effect.

Introduced: March 21, 2017
Adopted:

Jeannie Hefty, Mayor

Attest:

Diahnn Halbach, City Clerk



DATE: March 21, 2017

SUBJECT: MOTION 17-865 to consider approving the 2017 Fireworks Agreement for July 4, 2017 with Five Star Fireworks Co.

SUBMITTED BY: Carina Walters, City Administrator

BACKGROUND/HISTORY:

Presented before you tonight, is Five Star's 2017 Fireworks Agreement for this year's 4th of July fireworks to be displayed on the ChocolateFest grounds located at 681 Maryland Avenue. Five Star Fireworks, Co. has provided fireworks for the 4th of July in the City of Burlington since 2014 with great success and popularity.

In 2014, staff requested proposals to conduct the July 4th firework show from four firework companies, which were: J&M Displays, Five Star Fireworks Co., Krueger Pyrotechnics & Firework Display, and Bartolotta Fireworks Company, Inc. After discussion with the companies and review of the proposals, staff recommended and Council approved contracting with 5-Star Fireworks in the amount of \$10,000. The contract has continued to be renewed each year as 5-Star Fireworks has continued to honor the \$10,000 price for its fireworks display.

For your convenience, attached to the cover sheet is the itemized quote from 5-Star Fireworks, as well as the agreement for services on July 4, 2017.

BUDGET/FISCAL IMPACT:

The amount of the Agreement is \$10,000. A down payment of \$3,000 shall be made upon signing of the Agreement. The remaining amount is due 30 days after the display. Payment is made through the Festivals Account within the General Fund.

RECOMMENDATION:

Staff recommends approving the agreement.

TIMING/IMPLEMENTATION:

This item was discussed at the March 7, 2017 Committee of the Whole meeting and is scheduled for the March 21, 2017 Common Council meeting for final consideration.

ATTACHMENTS:

Five Star Fireworks 2017 Fire Display Agreement and itemized quote

FIVE STAR FIREWORKS, Co.

Mystic Fireworks, Inc., d/b/a Five Star Fireworks

P. O. Box 143

Oconomowoc, WI 53066-0143

Telephone (262)569-7820; Cell (262)490-4164

www.fivestarfiredworks.com

THIS AGREEMENT is made this 30th day of January, 2017, between:

Mystic Fireworks Inc. d/b/a

FIVE STAR FIREWORKS

- and -

CUSTOMER, City of Burlington, 300 N. Pine St., Burlington, WI 53105

Customer agrees to engage Mystic Fireworks, Inc. d/b/a Five Star Fireworks, ("Five Star") to shoot a fireworks show ("Show") on July 4, 2017.

Customer agrees to pay Five Star the total price \$10,000.00, subject to modification for changes, for the labor, shooting and furnishing of fireworks for the Show referenced above.

A down payment of \$3,000.00 shall be made upon the signing of this Agreement. The remaining amount is due 30 days after the display.

Five Star and the Customer agree as follows:

FIREWORKS EXHIBITION TERMS AND CONDITIONS

1. **Parties.** This contract engages the services of Five Star to produce and perform pyrotechnic displays over a one-year period for the Customer as referenced above.

2. **Product.** Five Star agrees to furnish to Customer a fireworks display Show containing the fireworks indicated on the attached Exhibit "A" which is a list of the purchased fireworks to be used for the Show.

3. **Supply.** In the event any of the fireworks listed in Exhibit "A" should not be available through no fault of Five Star, Five Star reserves the right to substitute said fireworks with comparable fireworks without further notice. Any said substitutions will be of equal or greater value to Customer and will not affect the "look" or "feel" of the Show.

4. **Date.** The date of the Show shall be for July 4, 2017.

5. **Weather.** In case of inclement weather, the displays will be rescheduled for the following day or on such other day and time as mutually agreed. In the event inclement weather forces the cancellation of the Show and said Show is not rescheduled, Customer shall pay a restocking charge of 15% of the cost of the Show.

6. **Financing/Sponsorship.** Should a Customer lose funding for the Show or a sponsor of the Show withdraws funds, the Customer must give written notice of same to Five Star indicating what amount of funds were lost and what is the new budget for the Show. Notice must be received before the end of May of the year the Show is to be produced. The Customer will have the following options:

- a. **Cancellation.** If the funds available for the Show are less than the amount necessary to conduct a reasonable Show, then the contract for that year may be canceled. If the Customer has additional years remaining on its contract, then the Customer must make all reasonable efforts to secure financing for the remaining Shows. Cancellation of the contract due to lack of funds does not free Customer of the terms of this Contract or allow Customer to search out other fireworks companies to shoot the Show.
- b. **Reorganization.** After informing Five Star of the loss of funds, Customer can arrange with Five Star a reorganization the Show given the new amounts available. If notice is received less than thirty (30) days prior to the Show, any cancellation or change will be disallowed. Five Star reserves the right to refuse cancellation or reorganization of the Show based on its own judgment of the facts in any given situation.

7. **Personnel.** Five Star shall provide qualified personnel who will handle the delivery, set-up and execution of the display fireworks, as well as appropriate clean-up of the display area. Said personnel are under the direct control and supervision of Five Star. Any changes in the Show or information regarding the Show on the date of the Show must be referred to the site supervisor.

8. **Safety.** Five Star shall take all safety precautions with respect to the Show, shall comply with all safety measures required by the Contract, and with all applicable laws, ordinances, rules, regulations and lawful orders of any public authority for the safety of persons or property at the Show. The following provisions are also necessary for the safety of the Show:

- a. **Area.** Customer shall provide Five Star with sufficient area to shoot said Show in a safe and reasonable manner in accordance with NFPA guidelines and standards.
- b. **Police and Fire.** Customer shall provide all necessary police and fire personnel, as well as any other appropriate protection necessary. This includes, but is not limited to contact with the police and fire departments in the area, providing private security as necessary, providing access to fire suppression equipment and water, and any other necessary safety personnel or equipment.
- c. **After-Show Inspection and Clean-Up.** Five Star will, to the best of its ability, conduct a search of the grounds after the Show, in an effort to dispose of any unexploded shells and for a general clean-up of the area. The extent of this inspection and clean-up may be affected by other commitments, inclement weather, or other unforeseeable circumstances, including, but not limited to; fire, lighting, rain, snow, or any other factors that hamper its after-show inspection and clean-up.
- d. **Morning Search.** Customer explicitly acknowledges and accepts responsibility to conduct a search of the grounds and surrounding area the morning after the Show. Customer acknowledges that this search is of critical importance. If any unexploded or defective fireworks are found that were missed during Five Stars inspection the previous evening, Customer shall notify Five Star immediately for further instructions concerning proper disposal.

9. **Hold Harmless.** To save harmless Five Star and all other workers or subcontractors from any and all losses or damage (including, without limiting the generality of the foregoing, legal fees and disbursements paid or incurred by Five Star to enforce the provisions of this Contract) occasioned by

the failure of the Customer to carry out the provisions of this Contract unless such failure results from causes beyond the control of the Customer.

10. **Non-Assignment.** Not to assign or sub-let this Contract, or any part thereof, and not to assign any money due or to become due hereunder without first obtaining the written consent of the Customer hereto.

11. **Compliance.** To comply with all federal and state laws, codes, and regulations and all municipal ordinances and regulations effective where the work under this Contract is to be performed.

12. **Permits.** The customer will be responsible for obtaining all necessary permits for the Show. Failure to obtain permits may result in cancellation of the Show.

13. **Entire Agreement.** This Agreement constitutes the entire Contract of the parties. It is expressly agreed that no statement, arrangement, warranty, or understanding, oral or written, express or implied, will be recognized unless it is stated in, or otherwise permitted by, this Agreement. Customer warrants that the person executing this Agreement, and any subsequent change orders, has legal authority to do so. Customer acknowledges review and approval of the entire Agreement before execution. This Agreement is not assignable by either party without the other's consent.

14. **Debt or Obligations.** Each party shall be responsible for its separate debts and obligations.

15. **Payment.** The cost of each display shall be \$10,000.00, and the cost of \$2,000,000.00 liability insurance shall be included, for a total amount due of \$10,000.00, plus sales tax, if applicable. At the time of the signing of this Contract, the Customer shall pay a deposit in the amount of \$3,000.00. The remaining balance shall be due and payable 30 days after the evening of the Show. A 5% financing charge shall be applied per month until the receipt by Five Star of any unpaid balance.

16. **Indemnification.** Five Star shall indemnify Customer against all liability to any person for or by reason of any condition, whether defective or otherwise, of any fireworks, apparatus, equipment, or fixtures furnished by Five Star in connection with the Show, and against all liability to any person for or by reason of any act of omission of Five Star or any of its agents or employees.

17. **Severability.** The invalidity of any part of this Agreement shall not be deemed to affect the validity of any other part. In the event that any provision of this Agreement is held to be invalid, the parties agree that the remaining provisions shall be deemed to be in full force and effect as if they had been executed by both parties subsequent to the expungement of the invalid provisions.

18. **Access.** Customer agrees to maintain access for Five Star to the display area, to keep the site free from obstructions, and to obtain permission for Five Star to gain access through any property as necessary to facilitate the shooting of the Show. Customer shall be solely responsible for all risk, shall hold Five Star harmless and free of liability, and shall compensate for any damage or costs arising out of such access or the failure to maintain access.

19. **Protection of Customer's Property and Site.** Customer agrees to remove or protect any personal property inside and outside the display area. Five Star shall take reasonable efforts to avoid damage to existing property, and in such event, shall not be responsible for damage to the Customer's property or any other property in the area where the Show was shot, including existing walks, driveways, telephone or electric lines, lawn, shrubs, trees, homes or other property whether caused in whole or in part by Five Star, its employees or subcontractors, or their suppliers in the performance of the Show or in the delivery of materials to the display site.

20. **Insurance.** Five Star shall maintain workers compensation and general liability insurance (in an amount of \$2,000,000.00), as necessary, either through itself or its parent company, Five Star Fireworks, Corp. Customer, as appropriate, shall maintain homeowners insurance covering all physical loss to any structure or buildings near the display area, and expressly including, but not be limited to; coverage for multiple perils, collapse, fire, weather damage, theft, vandalism and malicious mischief, naming Five Star as additional insured. Customer assumes all risk of loss during the Show, save for what is covered under the policies held by Five Star on its behalf. It is the Customer's responsibility to contact their insurance agent and inform them of the necessary required coverage or assume any loss not covered by their insurance carrier.

21. **Alternative Dispute Resolution.** In the event that either party requests, in writing, that a dispute relating in any way to this Agreement be resolved by mediation, the other party to this contract *must* proceed to mediate the dispute prior to filing a lawsuit. In the event mediation is requested, the mediation shall be conducted by the Mediation Service of the Metropolitan Builders Association of Greater Milwaukee or any other mediator or group that the parties can mutually agree to. Disputes that are subject to mandatory mediation include, but are not limited to contractual disputes and disputes directly relating to the Show or to the provision of services and/or materials for the Show. The parties agree, in the event the dispute proceeds to mediation, that they will make a good faith effort to resolve their dispute(s) through the mediation process and that they will abide by the MBA Mediation Service policies and procedures.

22. **Waiver.** Customer's commencement of litigation against Five Star for breach of contract or other dispute(s) prior to providing the notice required above, shall be deemed a waiver of any and all claims Customer may have had against Five Star for breach of contract or other dispute(s).

23. **Acceptance.** In executing this Agreement, Customer represents that Customer has the necessary financial resources to fulfill its obligations under this Agreement and has the legal authority to execute this Agreement.

By signing this Agreement, Customer represents and warrants that: (1) they have the authority to execute this Agreement for the Show; and (2) they have reviewed and approved the Agreement and the attached Exhibit "A." This Agreement shall become binding on Five Star and Customer upon signing below.

Submitted by Five Star:

By: _____ Date: 1-30-17
Tim Heinecke, President

The undersigned Customer certifies that he/she has carefully read this entire Agreement before signing below and acknowledges receipt of a copy of the entire Agreement at the time of signing.

Accepted by Customer:

By: _____ Date: _____

Accepted by Five Star:

By: _____ Date: _____
Tim Heinecke, President



PREPARED FOR

City of Burlington

Friday July 4, 2017

GRAND OPENING TO MAIN EVENT

250 1 ¼ INCH MIXED PEONY TO TIME RAIN REPORT

MAIN EVENT

- 12 THREE INCH FLASH SALUTES
Salutes will be used to signal the open of your show
and will continue throughout the program.
- 75 THREE INCH CROWN PYRO COLOR DISPLAY SHELLS
63 THREE INCH DELUXE AN-PING DISPLAY SHELLS
66 THREE INCH DANCING DRAGON DISPLAY SHELLS
- 216 Total Three Inch Shells

Three inch display shells include: Colored Diadems, Crossett's, Tiger Tails, Sneaking Peony's, and Bright Stars to name a few.

- 36 FOUR INCH DANCING DRAGON DISPLAY SHELLS
36 FOUR INCH DANCING DISPLAY SHELLS WITH TAILS
36 FOUR INCH SPECIALTY YUNG FENG DISPLAY SHELLS
72 FOUR INCH FLOWER KING DISPLAY SHELLS WITH TAILS
- 180 Total Four Inch Shells

Four inch display shells include: Multi-Colored Crossett's, Shimmering Peony's, Bright Kamuros, Glowing Comets, and many more.

- 20 FIVE INCH CROWN PYRO DISPLAY SHELLS
- 20 FIVE INCH DANCING DRAGON DISPLAY SHELLS
- 20 FIVE INCH DANCING SPECIALTY DISPLAY SHELLS

Five inch display shells include: Falling Leaves, Colored Diadems, Falling Willows, Giant Peony's, Bright Stars, and a wide variety of other effects.

- 12 FIVE INCH AN-PING MULTI-BREAKING DISPLAY SHELLS
ALL SHELLS ARE TWO FULL SIZE BREAKS

72 Total Five Inch Shells

- 18 SIX INCH MANTSUNA DISPLAY SHELLS

**** Highest quality shell imported from China. All Shells have multiple breaks, colors, patterns, and shapes.****
(BEST SELLER FOR YEARS IN A ROW)

18 Total Six Inch Shells

FINALE

- 150 1 ½ INCH FAN SHAPE CRACKLE INE TO CRACKLE
- 100 TWO INCH TITIANUM SALUTES WITH REPORT
- 300 1 ½ INCH BROCADE CROWN TO BLUE PEONY
- 60 THREE INCH DANCING FINALE COLOR SHELLS WITH TAILS
- 60 THREE INCH SILVER CROWN FINALE SHELLS
- 60 THREE INCH DANCING FINALE COLOR SHELLS AND SALUTES
- 60 THREE INCH AM PYRO CANOPY SHELLS WITH FLASH
- 20 FIVE INCH DANCING NISHI KAMURO FINALE SHELLS

The conclusion of your show will consist of more than 800 shells
to end the show on an extremely dramatic note!



SPECIAL EFFECTS

- 225 1 ½ INCH GOLDEN STROBE TO GOLD WILLOW
- 200 1 ½ WHITE STROBE TO GREEN TAIL TO REPORT
- 110 1 ¾ INCH RED, WHITE, AND BLUE SHOOTING STARS
- 225 1 ½ INCH COLOR COCONUT, COLOR PISTOL
- 200 1 ½ INCH BLUE PEARL TO RED DIADEM

Special effects will be presented as 5 dramatic segments throughout your show!!!

The length of this show will be 21-24 minutes duration.
Program Exhibit "A"

Display Budget \$10,000.00
(Plus Sales Tax)



COMMON COUNCIL

ITEM NUMBER: 15B

DATE: March 21, 2017

SUBJECT: MOTION 17-866 to approve an Airport Hangar Lease with Dale Severs and Karen Riccio for 832 Hotel Taxiway, at the Burlington Municipal Airport.

SUBMITTED BY: Gary Meisner, Airport Manager

BACKGROUND/HISTORY:

The Airport Committee met on February 23, 2017 and recommends that the City enter into a not-to-exceed twenty-nine year Airport Hangar Lease agreement with Dale Severs and Karen Riccio for 832 Hotel Taxiway. The amount of the lease equals the sum of \$.095 per square foot with a total of 1,600 square feet, equaling \$152.00, prorated in the first and last years of the Lease with the first-year payment of \$0 due at signing, and payable thereafter in advance of the 1st day of January of each and every consecutive year of the lease term commencing January 1, 2017.

BUDGET/FISCAL IMPACT:

An annual payment of \$228.00 will be paid to the City each year by January 1 for lease of the hangar.

RECOMMENDATION

Staff recommends approval of this Airport Hangar lease with Dale Severs and Karen Riccio.

TIMING/IMPLEMENTATION:

This item was discussed at the March 7, 2017 Committee of the Whole meeting and placed on the March 21, 2017 Common Council agenda for final consideration.

ATTACHMENTS:

Airport Hangar Lease

AIRPORT LEASE

This lease Agreement, made and entered into this 1st day of February, 2017 by and between the City of Burlington, State of Wisconsin, a municipal corporation existing through and under the authority of the laws of the State of Wisconsin, hereinafter referred to as "Lessor", and Dale Severs and Karen Riccio whose mailing address is 7205 Oxford Circle, Fox Lake, IL 60020 hereinafter referred to as "Lessee"; the Lessor and Lessee for and in consideration of the keeping by the parties of their respective obligations hereinafter contained, agree as follows:

ARTICLE 1 PREMISES SUBJECT TO LEASE

The premises subject of this Lease are:

That part of the hangar area of the Burlington Municipal Airport delineated on the official map of the Burlington Municipal Airport maintained at the office of the City Clerk at City Hall and identified as 832 Hotel Taxiway. This Lease does not include use of City Water.

ARTICLE 2 TERM

The term of this Lease shall be from February 1, 2017 to January 31, 2046 [not to exceed 29 years] both dates inclusive. This Lease shall be automatically renewed for successive ten-year periods thereafter upon mutually agreed-upon terms and approval of the renewal shall not be unreasonably withheld by the Lessor. This Lease is not transferable, See Article 5, Section G.

ARTICLE 3 RENT

The Lessee shall pay to the Lessor as rent for the Leased Premises the sum of \$.095 cents per square foot for the leased area, which contains a total of 1600 square feet, for a total amount of \$ 152.00, prorated in the first and last years of the Lease with the first-year payment of \$ _____ due at signing, and payable thereafter in advance of the 1st day of January of each and every consecutive year of the lease term commencing on January 1, 2017 subject to the provisions set forth in Article 5, Section A.

ARTICLE 4

Lessee agrees that rent charged is based on intended:

XX Personal Use, defined as the use of the Leased Premises in a manner which does not meet the definition of Commercial Use; or

_____ Commercial Use, defined as the operation of an airport-related business, which is open to the public, on or in the Leased Premises.

Lessee may change the intended use to that of another type, to be effective the following January 1st, if Lessee petitions the Airport Committee in writing no later than December 10th and the Committee approves the change no later than its December meeting. See also Article 5, Section F.

ARTICLE 5

ADDITIONAL PROVISIONS

A. RENTAL INCREASES. The Lessor may adjust the rental charge rate in the year 2010 and every five years thereafter, as determined by the Airport Committee in the same proportion as the cumulative change in the Consumer Price Index for all urban customers (CPI-U) over the same time period. In the event of a rate change, Lessor shall give Lessee sixty (60) days advance notice.

B. IMPROVEMENTS. Lessee agrees to erect on the Leased Premises a hangar, if not already constructed, and shall comply with all ordinances, building codes, and zoning restrictions for said airport, and the rules, regulations, and orders of the Airport Committee relative thereto.

C. USE OF FACILITIES. Lessee shall have the right to the non-exclusive use in common with others of the airport parking areas, appurtenances and improvements thereon; the right to install, operate, maintain and store, subject to approval of the Airport Committee, all equipment necessary for the safe hanging of the Lessee's planes, specifically excluding any aviation gasoline or fuel; the right of ingress to or egress from the demised premises, which shall extend to Lessee's employees, guests and patrons; the right, in common with others so to do, to use common areas of the airport including runways, taxiways, aprons, roadways, and other conveniences for the take-off, flying and landing of aircraft of Lessee. Lessee shall not store any equipment or other material outside of its hangar without the written consent of the Airport Committee.

D. COMPLIANCE WITH LAWS. Lessee agrees to observe and obey during the term of this Lease all laws and ordinances, and the rules and regulations promulgated and enforced by the Airport Committee of the City of Burlington, and other proper authority having jurisdiction over the conduct of the operations of the airport including city, county, state and federal agencies or departments.

E. INDEMNIFICATION. Lessee agrees to indemnify and hold the Airport Committee and the City of Burlington free and harmless from loss from each and every claim and demand, of whatever nature, made on the behalf of or by any person or persons for any act or omission on the part of the Lessee, or Lessee's agents, employees, guests and patrons and from all loss or damage by reason of such acts or omissions.

F. SUBLEASE-RENTAL OF PREMISES. Lessee may sublet portions of the hangar constructed on the Leased Premises for the same purposes as stated in this Lease, subject to this policy of the Airport Committee relative to rental rates: It is agreed and understood by Lessee that the rate agreed to in this Lease is for (choose one) XX personal use _____ commercial use. Under this agreement it is understood by the parties that if property is sublet, the appropriate rate will be applied to this Lease from the following January 1. In the event that Lessee fails to disclose a sublease, he agrees to pay the City the amount of the increased rental for the period of any failure to so disclose.

In the event Lessee does enter into a sublease, Lessee shall require any subtenant to abide with all of the conditions of this lease agreement including the requirement that the subtenant shall hold the Airport Committee and the City of Burlington free an harmless from any loss for each and every claim or demand, of whatever nature, made by the subtenant against the Lessee

herein or on behalf of or by any other person or persons for any act or omission on the part of the Lessee or subtenant or their agents or employees, or for any loss or damage by reason of such acts or omissions by the Lessee or its subtenant.

G. OWNERSHIP OF IMPROVEMENTS. Lessee shall retain title to all building or buildings constructed on said premises and such title shall be transferable subject to the Common Council's approval of a new Lease by and between the City of Burlington and the proposed transferee.

H. MAINTENANCE. Lessee shall maintain the structure(s) it occupies and the surrounding land and premises in good order and shall make such repairs as are necessary. In the event of fire or any other casualty, the owner of any such structure so affected shall either repair or replace the building and restore the leased land to its original condition or remove the damaged building and restore the leased area to its original condition; such action must be accomplished within 120 days of the date the damage occurred. In the event that Lessee determines not to rebuild and in fact restores the Leased area to its original condition, this Lease may be terminated pursuant to Article 5, Section U(3).

In the event Lessee fails to comply with this provision, Lessor may, after thirty (30) days notice to the Lessee, enter onto the premises for the purpose of completing said maintenance, making such repairs as are necessary, or restoring the leased land to its original condition. In the event Lessor does so, Lessor shall charge the Lessee the cost of any such maintenance or repairs. If Lessee refuses to pay any such charge within thirty (30) days, Lessor shall have the right to terminate this lease. See Article 5, Section U. In the event the Lessor removes Lessee's hangar under this section, Lessor shall proceed to enforce its lien rights pursuant to Article 5, Section U.

I. ACCESS FOR INSPECTION. Lessor reserves the right to enter upon the premises at any reasonable time for the purpose of making any inspection it may deem expedient to the proper enforcement of any of the covenants or conditions of this agreement.

J. FIRE AND POLICE PROTECTION. Lessor agrees to extend to Lessee the same fire and police protection extended to the other tenants of facilities in the airport. Lessee shall arrange for annual inspection of the hangar sites and buildings by the local fire inspector, or at such other frequency as required by state statute.

K. TAXES. Lessee shall pay all taxes or assessments that are levied against personal property of the Lessee and/or the buildings which are erected on lands leased exclusively to Lessee. In the event that said personal property taxes are not paid 30 days after becoming due, Lessee shall be considered in default of this Lease. See Article 5, Section M.

L. ADVERTISING. Lessee agrees that no sign or advertising matter may be erected without the written consent of the Lessor.

M. DEFAULT. If Lessee fails to pay rent when due, or commits waste or breaches any other covenant or condition of this Lease, Lessor shall give Lessee notice to pay the rent, repair the waste or comply with the Lease on or before a date at least 30 days after the giving of the notice, and that failure to comply will result in the termination of the tenancy. If the tenancy is so terminated, Lessor shall proceed under Article 5, Section U.

N. FUTURE DEVELOPMENT. Lessor reserves the right to further develop or improve the landing area of the airport as it sees fit, regardless of the desires or view of the

Lessee and without interference or hindrance from Lessee. The Lessor reserves the right, but shall not be obligated to the Lessee, to maintain and keep in repair the landing area of the airport and all publicly owned facilities of the airport; together with the right to direct and control all activities of the Lessee in this regard.

Lessor reserves the right to take any action it considers necessary to protect the aerial approaches to the airport against construction, together with the right to prevent the Lessee from erecting, or permit to be erected, any building or other structure on the airport which, in the opinion of the Lessor, would limit the usefulness of the airport or constitute a hazard to aircraft.

O. RESTRICTIONS. Lessor will not exercise or grant any right or privilege which would operate to prevent the Lessee from performing any services on its aircraft with its own employees that it may choose to perform. These services shall include, but are not limited to, maintenance and repair. Lessee may not provide any type of maintenance or service to aircraft not owned by Lessee upon said Leased Premises .

P. PREEMPTION OF LEASE. During the time of war or national emergency, Lessor shall have the right to lease the landing area, or any part thereof, to the United States Government for military or naval use; and if any such lease is executed, the provisions of this instrument insofar as they are inconsistent with the provisions of the lease to the Government shall be suspended.

All leases shall be subordinate to the provisions of any existing or future agreement between the Lessor and the United States relative to the operation or maintenance of the airport, the execution of which has been or may be required as a condition precedent to the expenditure of federal funds for the development of the airport.

Q. NON-DISCRIMINATION. The Lessee, for himself or successors in interest and assigns, as a part of the consideration hereof, does hereby covenants and agree that: (1) no person, on the grounds of race, color, religion, or national origin, shall be excluded from participation in, denied the benefits of, or otherwise subject to discrimination in the use of the leased facilities of the City of Burlington Municipal Airport; (2) in the construction and maintenance of any improvements on, over, or under such land and the furnishing of services thereon or therein, no person on the grounds of race, color, religion or national origin shall be excluded from participation in, denied the benefits of, or otherwise subject to discrimination; (3) the Lessee shall use the premises in compliance, as applicable, with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Sub-Title A, Office of the Secretary, Part 21, Non-Discrimination, in federally assisted programs of Title VI of the Civil Rights Act of 1964, and as said regulation may be amended.

R. HAZARDOUS SUBSTANCE INDEMNIFICATION. Lessee represents and warrants that its use of the Premises herein will not generate any Hazardous Substance, and it will not store or dispose on the Premises nor transport to or over the Premises any Hazardous Material or Substance in violation of any applicable federal, state, or local law, regulation or rule then presently in effect. Lessee further agrees to hold the City of Burlington harmless from and indemnify the City of Burlington against any release of such Hazardous Substance and any damage, loss, or expense or liability resulting from such release, including all attorney's fees, costs and penalties incurred as a result thereof which was caused by Lessee or any of its employees or agents. "Hazardous Substance" shall be interpreted broadly to mean any substance or material defined as a radioactive substance, or other similar term by any

federal, state or local environmental law, regulation or rule presently in effect or promulgated in the future, as such laws, regulations or rules may be amended from time to time, and it shall be interpreted to include, but shall not be limited to, any substance which after release into the environment will or may reasonably be anticipated to cause sickness, death or disease.

The City of Burlington represents and warrants that it has no knowledge of any Hazardous Substance existing on the Owned Premises in violation of any applicable federal, state or local law, regulation or rule. The City of Burlington further agrees to hold Lessee harmless from and indemnify Lessee against any damage, loss, or expense or liability resulting from the existence on the Owned Premises of any such Hazardous Substance, including all attorneys' fees, costs and penalties incurred as a result thereof, unless caused by Lessee, any other Lessee, or any of their employees, agents, guests or patrons.

S. INSURANCE. The Lessee agrees that it will deposit with the Lessor a policy of comprehensive liability insurance. The policy shall be issued by a company licensed to do business in Wisconsin and shall insure the Lessee against loss from liability to the amount of \$1,000,000 for each occurrence and in the amount of \$2,000,000 aggregate, which shall name the Lessor as an additional insured. The cancellation or other termination of any insurance policy issued in compliance with this section shall automatically terminate the Lease unless another policy has been filed and approved pursuant to this section and shall be in effect at the time of such cancellation or termination.

T. SNOW REMOVAL POLICY. The Lessor's and the Lessee's responsibilities for snow removal are defined under the City of Burlington's Snow Removal Policy. This Policy was adopted by a resolution of the Burlington Common Council. This policy may be amended or updated at any time without notification. Each party agrees to abide by the then-current terms of said Policy.

U. TERMINATION. (1) By Default. In the event that Lessee defaults under Article 5, Sections H., M., or S., or by other operation of law, the tenancy shall be terminated, Lessor shall have the right to re-enter or repossess the leased property, either by force, summary proceedings, surrender, or otherwise, and dispossess and remove there from Lessee, and its effects, without being liable to any prosecution therefore, and Lessee shall surrender possession of the premises, and Lessee hereby expressly waives the service of notice of intention to re-enter or of instituting legal proceedings to that end.

(2) By Expiration. In the event that this Lease is terminated pursuant to Article 2 hereof, Lessee shall either: a. Sell its hangar to a third party, and the buyer thereof shall enter into a new Lease with the City of Burlington, which sale and transfer shall not be effective until and unless approved by the Common Council; or b. By or before the last date of the term of the Lease, remove its hangar and all equipment and restore the premises to the condition it was in prior to the construction of the hangar.

(3) By Mutual Consent. This Lease may be terminated by the mutual consent of the parties, upon the entry into a new Lease or such other terms and conditions agreed to as evidenced by the signatures of the parties hereto.

(4) Lien Rights. Lessor shall, in any event, have liens on Lessee's hangar and other personalty, including Lessee's aircraft, pursuant to Wis. Stat. §§ 704.05(5) and 779.43(3), and shall enforce such liens as provided by law, but shall have, in addition to those rights provided by Wis. Stat. § 704.05(5)(a) 1. and 2., the right to demand payment of past due rent and/or other charges due from Lessee under the terms of this Lease for release of the lien, or apply the

proceeds of sale to past due rent and/or other charges due from Lessee under the terms of the Lease.

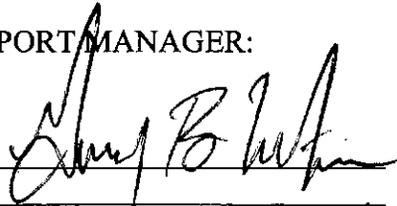
V. GENERAL PROVISIONS. The following provisions shall apply to this Agreement:

- (1) Rights and liabilities of the parties shall bind and inure to the benefit of their personal representatives, heirs, successors and assigns.
- (2) This agreement constitutes the entire agreement pertaining to the subject matter and supersedes all prior and contemporaneous agreements of the parties in connection therewith.
- (3) In construing this Lease, feminine or neuter pronouns may be substituted for those masculine in form and vice versa and plural terms may be substituted for singular and singular for plural in any place in which the context so requires.
- (4) The captions contained in this Agreement are for reference only and do not form part of this Agreement.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals they day and year first herein written.

Approved by the Airport Committee on: 2/23/17

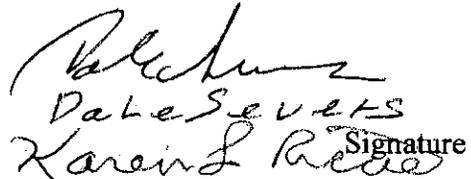
AIRPORT MANAGER:



Signature

Gary B. Meisner
Print (or type) name

LESSEE:


Date SEVENTS

Karen L. Riccio
Print (or type) name

Approved by Common Council on: _____

CITY OF BURLINGTON

Signature

Title