

Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, January 24, 2017 in the Burlington Public Library Meeting Room. Present were Pat Hoffman, Ed Johnson, Lori Haas, Peter Smet, Ellen Blair, Mike Kelly, and Megan Barker. Excused was Bridget Savaglia. Also present were Administrative Assistant Linda Berndt and Automation System Administrator/Interim Director Tammy McCarthy.

Hoffman called the meeting to order at 4:30.

Minutes of the December 20, 2016 meeting were approved. Johnson moved approval, and Haas seconded. Motion passed.

The Late December 2016 General Fund Bills, Prepaids, Reimbursements, and December General Fund Deposits, January 2017 General Fund Bills, Prepaids, and Reimbursements were discussed and approved. Smet moved approval and Haas seconded. Motion passed.

Smet moved and Blair seconded the motion to approve the Late December 2016 Trust Fund Bills, December 2016 Trust Fund Deposits, and January 2017 Trust Fund Bills. Motion passed.

Committee Reports: There were no reports at this time.

Federated Library Report: There was no report at this time.

Old Business:

Joint Feasibility Update: McCarthy reported that Peter & Leslie, from The Peter Scherrer Group, have been invited to our February Library Board Meeting. They were unable to attend tonight. Smet reported that BASD will not be continuing with the Joint Building project. The City and County are still in discussion.

New Business:

February Library Board Meeting date change to February 21: Hoffman indicated that several board members will not be able to attend the February 28th or March 28th meetings and would like the dates changed to February 21st and March 21st. Everyone was able to attend on those dates.

Weather Closing Policy: Currently we do not have a policy in place for the Library closing due to inclement weather. McCarthy asked the Board if the Library should be closed when the Schools close. It was discussed and decided the decision would be at the Director's discretion, recognizing staff and patron safety.

Directors Report: The numbers are down for the month of December. Typically December's numbers are lower than other months of the year. Zinio usage and Overdrive usage is up.

Culver's Night: The December 20th Friends Culver's Night generated \$231.00.

Hoffman indicated that she had spoken with retired director Falk who asked if she could keep her Burlington Library card. The Board unanimously agreed to the request.

Public Communications to the Board: There were none at this time.

Haas moved to have the Board adjourn into executive session at 4:47 pm to discuss the new Director Search. Johnson seconded the motion. Motion passed.

The Library Board reconvened into open session at 5:05 pm by a motion from Blair seconded by Johnson. Motion passed. Smet made a motion to offer Joe Davies the Director position subject to a background check. Motion was seconded by Blair, all were in favor, motion passed. Hoffman would call Davies after adjournment and let everyone know his response.

Meeting was adjourned at 5:13 p.m. Johnson moved seconded by Haas. Motion passed.

Our next meeting will be on Tuesday, February 21st at 4:30 p.m. in the basement meeting room at the Burlington Public Library.

Respectfully submitted,

Megan Barker
Secretary