



AGENDA
AMENDED COMMON COUNCIL MEETING

Tuesday, March 7, 2017

To immediately follow the 6:30 p.m. Committee of the Whole meeting
Council Chambers, 224 East Jefferson Street

Mayor Jeannie Hefty
John Ekes, Alderman, 1st District
Edward Johnson, Alderman, 1st District
Bob Grandi, Alderman, 2nd District
Ruth Dawidziak, Alderman, 2nd District
Tom Vos, Council President, Alderman, 3rd District
Jon Schultz, Alderman, 3rd District
Thomas Preusker, Alderman, 4th District
Todd Bauman, Alderman, 4th District

Student Representatives
Gabriel King, Burlington High School
Ryan Werner, Burlington High School

1. Roll Call
2. Pledge of Allegiance to the Flag
3. Citizen Comments
4. Chamber of Commerce Representative and Rescue Squad Representative
5. Approval of the Common Council minutes from February 21, 2017 (*J. Schultz*)pg. 3
6. Letters and Communications – *there are none.*
7. Reports by Aldermanic Representatives and Department Heads
8. Reports 1-3 (*T. Preusker*)pg. 8
9. Payment of Vouchers (*T. Bauman*)pg. 13
10. Licenses and Permits (*J. Ekes*)..... pg. 31
11. Appointments and Nominations: (*E. Johnson*).....pg. 32
 - A. Patricia Hoffman to be appointed as an Election Inspector – Term Expires 12/31/2017
 - B. Constance Herrick to be appointed as an Election Inspector – Term Expires 12/31/2017
 - C. Brian Graziano to be appointed to the Community Development Authority – Term Expires 11/1/2017

12. PUBLIC HEARINGS: *There is none*

13. RESOLUTIONS:

- A. **Resolution 4822(41)** to consider approving an Engineering Service Agreement with Baxter & Woodman, Inc. to prepare a Phosphorus Operational Evaluation and Study of feasible alternatives for phosphorus removal engineer services for the not-to-exceed amount of \$16,000. This item was discussed at the February 21, 2017 Committee of the Whole meeting. *(B. Grandi)..... pg. 34*

14. ORDINANCES: *There are none.*

15. MOTIONS: *There are none.*

16. ADJOURN INTO CLOSED SESSION *(R. Dawidziak)*

Wis. Stats 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- Burlington Community Pool Board Agreement
- Discussion for possible site acquisition for the proposed Joint Government Center

17. RECONVENE INTO OPEN SESSION *(T. Vos)*

1. Consideration and possible action on recommendations on matters discussed in Closed Session by the City's Common Council.

18. ADJOURNMENT *(J. Schultz)*

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.



COMMON COUNCIL

ITEM NUMBER: 5

DATE: March 7, 2017

SUBJECT: February 21, 2016 Common Council Minutes

SUBMITTED BY: Diahm Halbach, City Clerk

BACKGROUND/HISTORY:

The attached minutes are from the February 21, 2016 Common Council meeting.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of the attached minutes from the February 21, 2017 Common Council meeting.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the March 7, 2017 Common Council meeting.

ATTACHMENTS:

Common Council Minutes



CITY OF BURLINGTON
Minutes of the Common Council
Jeannie Hefty, Mayor
Diahnn C. Halbach, City Clerk
Tuesday, February 21, 2017

1. Call To Order – Roll Call

Mayor Jeannie Hefty called the meeting to order at 7:29 p.m. starting with roll call. Aldermen present: John Ekes, Ed Johnson, Bob Grandi, Ruth Dawidziak, Tom Vos, Tom Preusker and Todd Bauman. Excused: Jon Schultz

Also present: City Administrator Carina Walters, Finance Director Steve DeQuaker, City Attorney John Bjelajac, Police Chief Mark Anderson, Fire Chief Alan Babe, DPW Director James Bergles, and Building Inspector Gregory Guidry.

Student Representatives - Present: Gabriel King, Ryan Werner. Excused: None

2. Pledge of Allegiance

3. Citizen Comments

There were none.

4. Chamber of Commerce Representative and Rescue Squad Representative

There were none.

5. Approval of the February 7, 2017 Common Council Minutes

A motion was made by Alderman Johnson with a second by Alderman Preusker to approve the amended Council Minutes from February 7, 2017. With all in favor, the motion to approve the minutes was carried.

6. Letters and Communications

A. Correspondence from Alderman Schultz stating his absence from the February 21, 2017 Committee of the Whole and Common Council meetings.

A motion was made by Alderman Grandi with a second by Alderman Bauman to approve Communication A. With all in favor, the motion carried.

7. Reports by Aldermanic Representatives and Department Heads

Alderman Bauman thanked Fire Chief Babe for a 'life changing' event regarding the house fire training on Sunday, February 19th. Bauman further expressed his appreciate for all the fire department and rescue personnel that were involved that day and worked so hard.

Jim Bergles informed the Council that the Park Board authorized contracting with Migratory Bird Management, LLC in an effort to control the Canadian goose population at Echo Park. Migratory

Bird Management, LLC will use DNR trained border collies to herd the geese out of the park safely. The trial program will cost roughly \$4,500 for 2017 and be evaluated for prior 2018 for its success rate.

Bergles further stated the Park Department will be purchasing a ride-on sprayer in an effort to control the grub infestation in the parks.

Vos questioned where the City is on the Ash tree program. Bergles stated the City removed ninety ash trees last year and thirty this year; however, there are only enough funds to replace twenty trees per year. It is estimated it will take several years to replace all of the street trees that were removed.

8. Reports 1-5

A motion was made by Alderman Johnson with a second by Alderman Dawidziak approve Reports 1-5. With all in favor, the motion carried.

9. Payment of Vouchers

A motion was made by Alderman Vos with a second by Alderman Bauman to approve vouchers, pre-paids and reimbursements in the amount of \$262,062.61.

Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Preusker and Bauman. Nay: None.
Motion carried 7-0.

10. Licenses and Permits

A motion was made by Alderman Preusker with a second by Alderman Ekes to approve licenses and permits as presented. With all in favor the motion carried.

11. Appointments and Nominations - There were none.

12. Public Hearings - There were none.

13. Resolutions

- A. **Resolution 4812(31)** approve a contract extension for a term of three years with John's Disposal for refuse and recycling collection services.

A motion was made by Alderman Bauman with a second by Alderman Johnson to approve Resolution 4812(31).

Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Preusker and Bauman. Nay: None.
Motion carried 7-0.

- B. **Resolution 4818(37)** approve a preliminary resolution declaring intent to exercise special assessment powers under §66.0703, Wisconsin Statutes, for reconstruction of sidewalks at various locations.

A motion was made by Alderman Ekes with a second by Alderman Bauman to approve Resolution 4818(37).

Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Preusker and Bauman. Nay: None.
Motion carried 7-0.

- C. **Resolution 4819(38)** approving a preliminary resolution declaring intent to exercise special assessment powers under §66.0703, Wisconsin Statutes, for the installation of municipal sanitary sewer on the east side of South Pine Street from 928 S. Pine to 1008 S. Pine.

A motion was made by Alderman Johnson with a second by Alderman Grandi to approve Resolution 4819(38).

Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Preusker and Bauman. Nay: None.
Motion carried 7-0.

- D. **Resolution 4820(39)** - to approve Task Order Number 101, with Kapur and Associates, for Engineering Services regarding the City of Burlington Municipal Landfill.

A motion was made by Alderman Grandi with a second by Alderman Johnson to approve Resolution 4820(39).

Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Preusker and Bauman. Nay: None.
Motion carried 7-0.

- E. **Resolution 4821(40)** - to authorize fee assessments for Weights and Measures license holders from July 1, 2015 through June 30, 2016.

A motion was made by Alderman Dawidziak with a second by Alderman Bauman to approve Resolution 4821(40).

Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Preusker and Bauman. Nay: None.
Motion carried 7-0.

14. **Ordinances** – There were none

15. **Motions**

- A. **Motion 17-862** to approve a Lease Agreement with Baseball 2000 for the operation of Beaumont Field from December 1, 2016 to November 30, 2018.

A motion was made by Alderman Vos with a second by Alderman Dawidziak to approve Motion 17-862.

Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Preusker and Bauman. Nay: None.
Motion carried 7-0.

- B. **Motion 17-863** to approve a Memorandum of Understanding with Baseball 2000 for the new netting and backstop at Beaumont Field.

A motion was made by Alderman Preusker with a second by Alderman Bauman to approve Motion 17-863.

Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Preusker and Bauman. Nay: None.
Motion carried 7-0.

- C. **Motion 17-864** consider approve a new snowmobile trail starting at the AmericInn at 2709 Browns Lake Road, north to the City of Burlington limit. The trail will operate along the east side of Browns Lake Road for 95' and then enter into the Village of Rochester.

A motion was made by Alderman Bauman with a second by Alderman Johnson to approve Motion 17-864.

Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Preusker and Bauman. Nay: None.
Motion carried 7-0.

16. Adjourn Into Closed Session

Wis. Stats 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- To deliberate and negotiate the purchase of 617-625 Pine Street, Burlington, Wisconsin, from the County of Racine as part of the County's delinquent tax sale process.
- To deliberate and negotiate the purchase the Knights of Columbus building located at 587 E. State Street, Burlington, Wisconsin.

A motion was made by Alderman Ekes with a second by Alderman Preusker to adjourn into closed session. Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Preusker and Bauman. Nay: None. Motion carried 7-0. Meeting adjourned into Closed Session at 7:57 p.m.

17. Reconvene Into Open Session

A motion was made by Alderman Preusker with a second by Alderman Johnson to reconvene into open session. With all in favor, the meeting reconvened into open session at 8:52 p.m.

There was no discussion.

18. Adjourn

A motion was made by Alderman Grandi with a second by Alderman Ekes to adjourn the meeting. With all in favor, the meeting adjourned at 8:53 p.m.

Meeting Minutes Respectfully Submitted by:



Megan E. Watkins
Director of Administrative Services
City of Burlington



COMMON COUNCIL

ITEM NUMBER: 8

DATE: March 7, 2017

SUBJECT: Reports 1-3

SUBMITTED BY: City Staff

BACKGROUND/HISTORY:

Attached please find the following reports:

Board of Zoning Appeals Meeting Minutes – 11-15-2016
Burlington Public Library Meeting Minutes – 01-24-2017
Committee of the Whole Meeting Minutes – 02-21-2017

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION

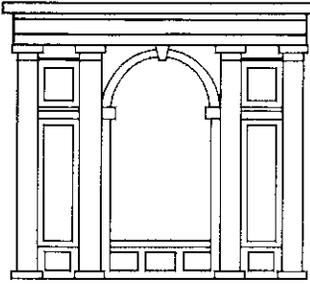
Staff recommends that the Council approve submitted reports.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the March 7, 2017 Common Council meeting.

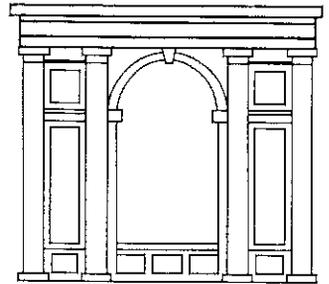
ATTACHMENTS:

Meeting Minutes



Burlington Public Library

166 East Jefferson Street • Burlington, Wisconsin 53105
(262) 342-1130 • Fax (262) 763-1938



www.burlingtonlibrary.org

Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, January 24, 2017 in the Burlington Public Library Meeting Room. Present were Pat Hoffman, Ed Johnson, Lori Haas, Peter Smet, Ellen Blair, Mike Kelly, and Megan Barker. Excused was Bridget Savaglia. Also present were Administrative Assistant Linda Berndt and Automation System Administrator/Interim Director Tammy McCarthy.

Hoffman called the meeting to order at 4:30.

Minutes of the December 20, 2016 meeting were approved. Johnson moved approval, and Haas seconded. Motion passed.

The Late December 2016 General Fund Bills, Prepays, Reimbursements, and December General Fund Deposits, January 2017 General Fund Bills, Prepays, and Reimbursements were discussed and approved. Smet moved approval and Haas seconded. Motion passed.

Smet moved and Blair seconded the motion to approve the Late December 2016 Trust Fund Bills, December 2016 Trust Fund Deposits, and January 2017 Trust Fund Bills. Motion passed.

Committee Reports: There were no reports at this time.

Federated Library Report: There was no report at this time.

Old Business:

Joint Feasibility Update: McCarthy reported that Peter & Leslie, from The Peter Scherrer Group, have been invited to our February Library Board Meeting. They were unable to attend tonight. Smet reported that BASD will not be continuing with the Joint Building project. The City and County are still in discussion.

New Business:

February Library Board Meeting date change to February 21: Hoffman indicated that several board members will not be able to attend the February 28th or March 28th meetings and would like the dates changed to February 21st and March 21st. Everyone was able to attend on those dates.

Weather Closing Policy: Currently we do not have a policy in place for the Library closing due to inclement weather. McCarthy asked the Board if the Library should be closed when the Schools close. It was discussed and decided the decision would be at the Director's discretion, recognizing staff and patron safety.

Directors Report: The numbers are down for the month of December. Typically December's numbers are lower than other months of the year. Zinio usage and Overdrive usage is up.

Culver's Night: The December 20th Friends Culver's Night generated \$231.00.

Hoffman indicated that she had spoken with retired director Falk who asked if she could keep her Burlington Library card. The Board unanimously agreed to the request.

Public Communications to the Board: There were none at this time.

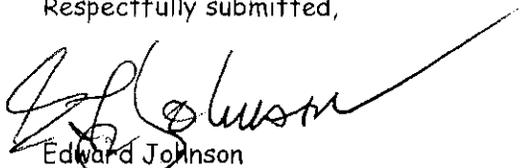
Haas moved to have the Board adjourn into executive session at 4:47 pm to discuss the new Director Search. Johnson seconded the motion. Motion passed.

The Library Board reconvened into open session at 5:05 pm by a motion from Blair seconded by Johnson. Motion passed. Smet made a motion to offer Joe Davies the Director position subject to a background check. Motion was seconded by Blair, all were in favor, motion passed. Hoffman would call Davies after adjournment and let everyone know his response.

Meeting was adjourned at 5:13 p.m. Johnson moved seconded by Haas. Motion passed.

Our next meeting will be on Tuesday, February 21st at 4:30 p.m. in the basement meeting room at the Burlington Public Library.

Respectfully submitted,



Edward Johnson
Aldermanic Representative

City of Burlington
Board of Zoning Appeals Minutes

Date of Meeting: November 15, 2016

Members Present: John Lynch, Jr., Dan Snyder, Lori Clarke

Other Appearances: Gregory Guidry, Zoning Administrator and John Bjelajac, City Attorney

1. The meeting was called to order at 5:30 p.m.
2. A motion was made to approve the October 18, 2016 minutes by Dan Snyder and seconded by Lori Clarke.
3. There were no citizen comments.
4. A public hearing was held on the above date based upon the filing of Zoning Form No.4 Model Appeal or Application to the Zoning Board of Appeals for Zoning Variance.

The appeal was filed on October 11, 2016 by Dale Hintz and siblings, for the property located at 225 E. Jefferson for a zoning variance from Section 315-27, B-2 Central Business District, to allow the first floor unit at this property to be reused as a residential rental unit.

The appeal requests:

- _____ 1. Review, reversal, or modification of the Zoning Administrator's permit refusal, correction order or interpretation.
- XX 2. A variance from the City of Burlington Zoning Code specifically the following Ordinances: 315-27

New Business:

A Consideration to approve a Zoning Variance application from Dale Hintz and siblings, for property located at 225 E. Jefferson Street, to allow the first floor unit at this property to be reused as a residential rental unit.

Discussion on zoning variance:

A public hearing was held, and the board was presented with two letters from second district Alderpersons Dawidziak and Grandi, along with a letter from Terence and Marian McCarthy, owners of property located at 217 E. Jefferson Street. The board also heard from Peter Ludwig, on behalf of Dale Hintz and siblings. Additionally, City Attorney John Bjelajac made a statement recommending the variance using a non-conforming residential status.

A motion was made to deny the variance request. The property was zoned B-2 in 2001, as such, and because there are no extraordinary circumstances, this was established based on contents of Chapter 315 Zoning, Article X. Zoning Board of Appeals. Motion to deny was made by John Lynch, seconded by Lori Clarke. Motion carried 3-0.

Discussion on Margaret Dosemagen variance was tabled. The applicant has not supplemented the board with alternative plans.

Board of Zoning Appeals
Secretary



COMMON COUNCIL

ITEM NUMBER: 9

DATE: March 7, 2017

SUBJECT: Prepaid and Vouchers

SUBMITTED BY: Steve DeQuaker, City Treasurer 

BACKGROUND/HISTORY:

Attached please find the Prepaid and Voucher list for bills accrued through March 7, 2017:

Total Prepaid:	\$3,314,286.10
Total Vouchers:	\$135,484.22
Reimbursements:	\$21.41
Grand Total:	\$3,449,791.73

BUDGET/FISCAL IMPACT:

5 Largest Disbursements on the Prepaid and Voucher List:

1. \$2,244,784.24 Burlington Area School District – February Settlement
2. \$ 832,905.47 Racine County Treasurer – February Settlement
3. \$ 170,394.46 Gateway Technical College – February Settlement
4. \$ 41,858.00 Midwest Netting Solutions, LLC – Backstop Netting System Steel Pole Supplied and Installed
5. \$ 26,546.27 Ascent Aviation Group, Inc. – 100LL Aviation Gasoline

RECOMMENDATION:

Staff recommends that the Common Council accept and approve these Prepaid and Vouchers in the amount of \$3,449,791.73.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the March 7, 2017 Common Council meeting.

ATTACHMENTS:

Detail listing of Prepaid and Vouchers.

For Council Approval March 7, 2017

Prepaid:	02/17/17	\$	3,291,913.14
	02/27/17	\$	<u>22,372.96</u>
Total Prepaid		\$	3,314,286.10
Vouchers:	03/07/17	\$	135,484.22
Reimbursements:	02/25/17	\$	21.41
GRAND TOTAL			<u><u>\$ 3,449,791.73</u></u>

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100239006						
100-239006 LAW-VISION	SUPERIOR VISION INSURANCE	Policy No. 141500 Feb. Billing	IA597075	02/03/2017	699.82	02/17/2017
Total 100239006:					699.82	
100454521001						
100-454521-001 BOND FEES	UNION GROVE CLERK OF COU	Perdue, Devin; Case: 16-4374	16-4374	01/27/2017	169.00	02/17/2017
100-454521-001 BOND FEES	CLERK OF THE CIRCUIT COUR	Jones, Veronica; Case: B070908-5	B070908-5	01/27/2017	149.20	02/17/2017
Total 100454521001:					318.20	
100515131800						
100-515131-800 MAYOR-OUTLAY	BURLINGTON AREA SCHOOL D	PSG Solutions: Joint Facility & Feasibility Study	01-2193 PSG	12/07/2016	925.00	02/17/2017
Total 100515131800:					925.00	
100515132153						
100-515132-153 ADMIN - EBC	EMPLOYEE BENEFITS CORPO	Health Care FSA	1768658	02/15/2017	504.77	02/17/2017
Total 100515132153:					504.77	
100515132225						
100-515132-225 ADMIN - TELEPHONE	AT & T	262 763-3747 163 6 (split)	26276334740217	02/04/2017	20.47	02/17/2017
Total 100515132225:					20.47	
100515132298						
100-515132-298 ADMIN - CONTRACT SERVI	E-vergent.com, LLC	BUS WIRELESS MONTHLY ACCT 1610	1610-80	02/04/2017	385.00	02/17/2017
Total 100515132298:					385.00	
100515141225						
100-515141-225 FINANCE - TELEPHONE	AT & T	262 763-3747 163 6 (split)	26276334740217	02/04/2017	20.47	02/17/2017
Total 100515141225:					20.47	
100525211225						
100-525211-225 POLICE - TELEPHONE	AT & T	262 763-3747 163 6 (split)	26276334740217	02/04/2017	102.39	02/17/2017
Total 100525211225:					102.39	
100525220225						
100-525220-225 FIRE - TELEPHONE	AT & T	262 763-3747 163 6 (split)	26276334740217	02/04/2017	81.91	02/17/2017
Total 100525220225:					81.91	
100525220298						
100-525220-298 FIRE- CONTRACT SERVICE	FIREHOUSE SOFTWARE	Renewal 2017	2017	02/07/2017	945.00	02/17/2017
Total 100525220298:					945.00	
100535321225						
100-535321-225 STREETS - TELEPHONE	AT & T	262 763-3747 163 6 (split)	26276334740217	02/04/2017	40.95	02/17/2017
Total 100535321225:					40.95	
100535321261						
100-535321-261 STREETS - LIGHTING	WE ENERGIES	4067-122-145	4067122145JAN17	02/09/2017	23.13	02/17/2017

2-17-2017
Prepay

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100535321261:					23.13	
10055551220						
100-555551-220 PARKS - UTILITIES	WE ENERGIES	3832-053-838	3632053838JAN17	02/06/2017	15.71	02/17/2017
Total 10055551220:					15.71	
251555511327						
251-555511-327 MATERIALS	JUNIOR LIBRARY GUILD	Customer #J028629: Journals	351419	01/14/2017	138.00	02/17/2017
Total 251555511327:					138.00	
470535321800						
470-535321-800 Other Streets Projects	WI DEPT OF TRANSPORTATIO	Cust. #MUNI00090 - Reimnursable Billing	395-0000010161	12/14/2016	7,037.68	02/17/2017
Total 470535321800:					7,037.68	
621575740220						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	7672-906-685	7672906685JAN17	02/12/2017	313.73	02/17/2017
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	8635-875-051	8635875051JAN17	02/06/2017	141.86	02/17/2017
Total 621575740220:					455.58	
621575740244						
621-575740-244 REPAIRS,MAINT EQUIPMEN	RUNDLE-SPENCE	breaker repair kit	S2543617.002	02/13/2017	32.63	02/17/2017
Total 621575740244:					32.63	
621575740310						
621-575740-310 OFFICE SUPPLIES, POSTA	TIME WARNER CABLE-MILW	Time Warner WWTP Acct # 702658601	702658601 02/17	02/17/2017	124.94	02/17/2017
Total 621575740310:					124.94	
622509210000						
622-509210-000 OFFICE SUPPLY	AT & T	262 763-3747 163 6 (split)	26276334740217	02/04/2017	40.94	02/17/2017
Total 622509210000:					40.94	
623575740200						
623-575740-200 FUEL FOR RESALE	ASCENT AVIATION GROUP, INC	100LL AVIATION GASOLINE	419243	02/13/2017	26,546.27	02/17/2017
Total 623575740200:					26,546.27	
623575740220						
623-575740-220 ELECTRIC	WE ENERGIES	3243-871-135	3243871135JAN17	02/09/2017	104.46	02/17/2017
623-575740-220 ELECTRIC	WE ENERGIES	4066-688-457	4066688457JAN17	02/09/2017	182.24	02/17/2017
623-575740-220 ELECTRIC	WE ENERGIES	4619-277-006	4619277006JAN17	02/09/2017	611.96	02/17/2017
623-575740-220 ELECTRIC	WE ENERGIES	6069-094-440	6069094440JAN17	02/09/2017	276.18	02/17/2017
623-575740-220 ELECTRIC	WE ENERGIES	6280-861-972	6280861972JAN17	02/10/2017	18.13	02/17/2017
623-575740-220 ELECTRIC	WE ENERGIES	6831-002-581	6831002581JAN17	02/09/2017	77.57	02/17/2017
623-575740-220 ELECTRIC	WE ENERGIES	7460-654-921	7460654921JAN17	02/09/2017	63.04	02/17/2017
623-575740-220 ELECTRIC	WE ENERGIES	8460-785-002	8460785002JAN17	02/09/2017	31.31	02/17/2017
Total 623575740220:					1,364.89	
623575740225						
623-575740-225 TELEPHONE	AT & T	262 763-3747 163 6 (split)	26276334740217	02/04/2017	61.43	02/17/2017

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 623575740225:					61.43	
864243100						
864-243100	DUE TO COUNTY CURRENT LE	RACINE COUNTY TREASURER	Feb Settlement Racine County	021417	02/14/2017	788,122.99 02/17/2017
864-243100	DUE TO COUNTY CURRENT LE	RACINE COUNTY TREASURER	Feb Settlement State	021417	02/14/2017	44,782.48 02/17/2017
864-243100	DUE TO COUNTY CURRENT LE	WALWORTH COUNTY TREASU	FEB TAX SETTLEMENT FOR WALWORTH CO	021417	02/14/2017	2,661.47 02/17/2017
864-243100	DUE TO COUNTY CURRENT LE	WALWORTH COUNTY TREASU	FEB TAX SETTLEMENT FOR STATE OF WI	021417	02/14/2017	801.82 02/17/2017
Total 864243100:					836,368.76	
864246001						
864-246001	DUE TO SCHOOL CURRENT LE	BURLINGTON AREA SCHOOL D	Feb Settlement Racine	021417	02/14/2017	2,237,664.95 02/17/2017
864-246001	DUE TO SCHOOL CURRENT LE	BURLINGTON AREA SCHOOL D	Feb Settlement Walworth	021417	02/14/2017	7,119.29 02/17/2017
Total 864246001:					2,244,784.24	
864247000						
864-247000	DUE TO VTAE CURRENT LEVY	GATEWAY - KENOSHA CAMPU	Feb Settlement Racine	021417	02/14/2017	169,854.05 02/17/2017
864-247000	DUE TO VTAE CURRENT LEVY	GATEWAY - KENOSHA CAMPU	Feb Settlement Walworth	021417	02/14/2017	540.41 02/17/2017
Total 864247000:					170,394.46	
875232000						
875-232000	MUNICIPAL COURT DEP	DILLON, NICHOLAS	refund tax intercept	021717	02/17/2017	480.50 02/17/2017
Total 875232000:					480.50	
Grand Totals:					3,291,913.14	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100515132153						
100-515132-153 ADMIN - EBC	EMPLOYEE BENEFITS CORPO	EBC ADMIN	1766314	02/17/2017	10.00	02/27/2017
Total 100515132153:					10.00	
100515132225						
100-515132-225 ADMIN - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE ADMIN	829440291-01/17	02/04/2017	.96	02/27/2017
Total 100515132225:					.96	
100515132324						
100-515132-324 ADMIN - MEMBERSHIP DUE	BURLINGTON ROTARY CLUB	BURLINGTON ROTARY CLUB WALTERS	61919	01/31/2017	243.00	02/27/2017
Total 100515132324:					243.00	
100515141153						
100-515141-153 FINANCE - EMPLOYEE BEN	EMPLOYEE BENEFITS CORPO	EBC FINANCE	1766314	02/17/2017	.63	02/27/2017
Total 100515141153:					.63	
100515141225						
100-515141-225 FINANCE - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE FINANCE	829440291-01/17	02/04/2017	.29	02/27/2017
Total 100515141225:					.29	
100515142330						
100-515142-330 ELECTIONS - TRAVEL	HALBACH, DIAHNN	Travel Reimbursement	022217	02/22/2017	29.21	02/27/2017
Total 100515142330:					29.21	
100525211153						
100-525211-153 POLICE - EMP BENEFITS C	EMPLOYEE BENEFITS CORPO	EBC POLICE	1766314	02/17/2017	8.11	02/27/2017
Total 100525211153:					8.11	
100525211225						
100-525211-225 POLICE - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE POLICE	829440291-01/17	02/04/2017	3.44	02/27/2017
Total 100525211225:					3.44	
100525220153						
100-525220-153 FIRE - EMPLOYEE BENEFIT	EMPLOYEE BENEFITS CORPO	EBC FIRE	1766314	02/17/2017	12.50	02/27/2017
Total 100525220153:					12.50	
100525220220						
100-525220-220 FIRE - UTILITY SERVICES	WE ENERGIES	8403-026-057	8403026057FEB17	02/21/2017	1,416.45	02/27/2017
Total 100525220220:					1,416.45	
100525220225						
100-525220-225 FIRE - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE FIRE	829440291-01/17	02/04/2017	6.49	02/27/2017
Total 100525220225:					6.49	
100535321220						
100-535321-220 STREETS - UTILITIES	WE ENERGIES	0688-843-174	0688843174JAN17	02/12/2017	399.35	02/27/2017

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GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100535321220:					399.35	
100535321225						
100-635321-225 STREETS - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE DPW	829440291-01/17	02/04/2017	.58	02/27/2017
Total 100535321225:					.58	
100535321261						
100-635321-261 STREETS - LIGHTING	WE ENERGIES	0088-492-988	0088492988JAN17	02/09/2017	45.96	02/27/2017
100-635321-261 STREETS - LIGHTING	WE ENERGIES	2019-198-266	2019198266FEB17	02/12/2017	46.38	02/27/2017
100-635321-261 STREETS - LIGHTING	WE ENERGIES	3073-922-427	3073922427JAN17	02/09/2017	19.88	02/27/2017
100-635321-261 STREETS - LIGHTING	WE ENERGIES	3277-994-067	3277994067JAN17	02/09/2017	56.45	02/27/2017
100-635321-261 STREETS - LIGHTING	WE ENERGIES	5639-265-567	5639265567JAN17	02/09/2017	126.78	02/27/2017
Total 100535321261:					295.45	
10055551220						
100-555551-220 PARKS - UTILITIES	WE ENERGIES	0235-568-359	0235568359JAN17	02/09/2017	37.22	02/27/2017
100-555551-220 PARKS - UTILITIES	WE ENERGIES	1486-453-053	1486453053JAN17	02/10/2017	18.16	02/27/2017
100-555551-220 PARKS - UTILITIES	WE ENERGIES	2625-548-774	2625548774JAN17	02/09/2017	47.04	02/27/2017
100-555551-220 PARKS - UTILITIES	WE ENERGIES	2672-334-997	2672334997JAN17	02/09/2017	208.15	02/27/2017
100-555551-220 PARKS - UTILITIES	WE ENERGIES	4484-977-713	4484977713FEB17	02/09/2017	68.55	02/27/2017
100-555551-220 PARKS - UTILITIES	WE ENERGIES	5200-062-983	5200062983JAN17	02/09/2017	15.71	02/27/2017
100-555551-220 PARKS - UTILITIES	WE ENERGIES	5276-292-324	5276292324JAN17	02/09/2017	18.80	02/27/2017
100-555551-220 PARKS - UTILITIES	WE ENERGIES	7060-825-262	7060825262JAN17	02/09/2017	16.71	02/27/2017
Total 10055551220:					429.34	
251555511153						
251-555511-153 EMPLOYEE BENEFITS	EMPLOYEE BENEFITS CORPO	EBC LIBRARY	1766314	02/17/2017	2.50	02/27/2017
Total 251555511153:					2.50	
251555511327						
251-555511-327 MATERIALS	PUCINI, JENNIFER	Reimbursement - Walmart DVD	022017	02/20/2017	18.88	02/27/2017
Total 251555511327:					18.88	
251555511330						
251-555511-330 INSERVICE TRAINING/TRAV	WI DEPT OF PUBLIC INSTRUCT	Public Librarian Certification	DAVIES	02/20/2017	50.00	02/27/2017
Total 251555511330:					50.00	
463565641299						
463-565641-299 MISCELLANEOUS	DEQUAKER, STEVE	Mileage Reimbursement	021717	02/17/2017	139.64	02/27/2017
Total 463565641299:					139.64	
501474931000						
501-474931-000 PREMIUMS FROM RETIREE	SCHILZ, NANCY	refund for Ins Jan & Feb 2017	021717	02/17/2017	88.34	02/27/2017
Total 501474931000:					88.34	
621575740153						
621-575740-153 EMPLOYEE BENEFITS	EMPLOYEE BENEFITS CORPO	EBC WWTP	1766314	02/17/2017	12.50	02/27/2017
Total 621575740153:					12.50	

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621575740220						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	0469-455-267	0469455267FEB17	02/19/2017	123.58	02/27/2017
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	8098-971-449	8098971449FEB17	02/23/2017	31.46	02/27/2017
Total 621575740220:					155.03	
621575740225						
621-575740-225 TELEPHONE	TDS	TDS WWTP 262-539-3646	262-539-3646 02/17	02/19/2017	199.65	02/27/2017
621-575740-225 TELEPHONE	VERIZON WIRELESS	SCADA WWTP Acct # 242013605-00001	9780085069	02/10/2017	48.82	02/27/2017
Total 621575740225:					248.47	
622509210000						
622-509210-000 OFFICE SUPPLY	AT & T LONG DISTANCE	AT & T LONG DISTANCE WATER	829440291-01/17	02/04/2017	.29	02/27/2017
622-509210-000 OFFICE SUPPLY	AT & T	414 r24-8901 367 9	414R2489010217	02/10/2017	68.95	02/27/2017
Total 622509210000:					69.24	
622509260153						
622-509260-153 EMPLOYEE BENEFITS	EMPLOYEE BENEFITS CORPO	EBC WATER	1766314	02/17/2017	3.76	02/27/2017
Total 622509260153:					3.76	
622509280000						
622-509280-000 REG. COMM. EXPENSE	PUBLIC SERVICE COMMISSION	840-CW-105 Well #11 Radium Compliance	1701-I-00840	02/23/2017	1,056.13	02/27/2017
Total 622509280000:					1,056.13	
623575740200						
623-575740-200 FUEL FOR RESALE	ASCENT AVIATION GROUP, INC	JET A	420796	02/17/2017	16,410.32	02/27/2017
Total 623575740200:					16,410.32	
623575740225						
623-575740-225 TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE AIRPORT	829440291-01/17	02/04/2017	.29	02/27/2017
Total 623575740225:					.29	
864243100						
864-243100 DUE TO COUNTY CURRENT LE	RACINE COUNTY TREASURER	Lottery Credit Assessments Paid	022317	02/23/2017	810.06	02/27/2017
Total 864243100:					810.06	
875232000						
875-232000 MUNICIPAL COURT DEP	SHIER, SHANE	Tax Intercept - Citation pd in full	022217	02/22/2017	88.80	02/27/2017
875-232000 MUNICIPAL COURT DEP	BOWERS, ANTHONY	Tax Intercept - Citation pd in full	022217	02/22/2017	149.20	02/27/2017
875-232000 MUNICIPAL COURT DEP	SAEZ, EDWARD	Tax Intercept - Citation pd in full	022217	02/22/2017	107.00	02/27/2017
875-232000 MUNICIPAL COURT DEP	ROPP, KAITLYNN	Tax Intercept - Citation pd in full	022217	02/22/2017	107.00	02/27/2017
Total 875232000:					452.00	
Grand Totals:					22,372.96	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
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GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100454572000						
100-454572-000 RECYCLING INCOME	LAKESHORE LIBRARY SYSTEM	Payment for Overdue Fines	1774	02/28/2017	487.12	
Total 100454572000:					487.12	
100515111399						
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Zoning	271219	02/02/2017	84.02	
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Ordinance	272378	02/16/2017	90.47	
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Legal - Minutes	272519	02/16/2017	127.84	
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Legal - Minutes	272520	02/23/2017	111.99	
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	COW Meeting	272524	02/16/2017	127.84	
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	COW Meeting	272526	02/23/2017	134.64	
Total 100515111399:					676.80	
100515121157						
100-515121-157 MUNI COURT - TRAINING	WI SUPREME COURT	Continuing Judicial Education	51-0206*	01/25/2017	700.00	
Total 100515121157:					700.00	
100515132298						
100-515132-298 ADMIN - CONTRACT SERVI	LF GREEN DEVELOPMENT, LLC	Phase II - 256 State Street	17099	02/09/2017	4,894.00	
100-515132-298 ADMIN - CONTRACT SERVI	LF GREEN DEVELOPMENT, LLC	Phase II- Former Milo and Redi-Bake	17100	02/08/2017	4,172.00	
Total 100515132298:					9,066.00	
100515132310						
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1172070	02/15/2017	2.86	
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1174535	02/22/2017	2.86	
100-515132-310 ADMIN - OFF SUPP-POSTA	COMPLETE OFFICE OF WISCO	Office Supplies	760478	02/17/2017	47.73	
100-515132-310 ADMIN - OFF SUPP-POSTA	COMPLETE OFFICE OF WISCO	Office Supplies	760479	02/17/2017	16.99	
Total 100515132310:					70.44	
100515132399						
100-515132-399 ADMIN - SUNDRY EXPENSE	RICHTER'S MARKETPLACE	Richter's Marketplace - City Hall	02/15/17CH	02/15/2017	5.85	
Total 100515132399:					5.85	
100515141246						
100-515141-246 FINANCE, REPAIR,MAINT O	ACME OFFICE EQUIPMENT CO,	OFFICE PRINTER HP 4350 (split)	020717B	02/06/2017	77.40	
Total 100515141246:					77.40	
100515142321						
100-515142-321 ELECTIONS - BALLOTS & A	SOUTHERN LAKES NEWSPAPE	Voting Equipment Test Notice	270291	02/09/2017	17.99	
Total 100515142321:					17.99	
100515161298						
100-515161-298 ATTORNEY - CONTRACT S	VONBRIESEN & ROPER, S.C.	VON BRIESEN & PURTELL LABOR & EMPLOYME	10880	02/16/2017	421.21	
Total 100515161298:					421.21	
100525211299						
100-525211-299 POLICE - SUNDRY CONTRA	CARLSON DETTMANN CONSUL	Project Expenses: Mileage and Meal	2079	02/20/2017	62.22	
Total 100525211299:					62.22	

Vouchers
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GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100525220157						
100-525220-157	FIRE - INSERVICE TRAININ	PATS SERVICES, INC	Pats Services - 1156 Mihw Ave	A-138623	100.00	02/20/2017
100-525220-157	FIRE - INSERVICE TRAININ	REINEMANS, INC.	Supplies (split)	118662	67.89	02/17/2017
100-525220-157	FIRE - INSERVICE TRAININ	RACINE FIRE BELL CLUB, INC.	Training Lunch	021917	150.00	02/19/2017
Total 100525220157:					317.89	
100525220159						
100-525220-159	FIRE - CLOTHING ALLOWA	HOOK-FAST SPECIALTIES, INC	Badges	315259	511.12	01/11/2017
Total 100525220159:					511.12	
100525220242						
100-525220-242	FIRE - REPAIR & MAINT VE	MAYER REPAIR	service call: Unit 951	9219S	742.73	02/21/2017
100-525220-242	FIRE - REPAIR & MAINT VE	MENARDS	Acct # 32120264 - Fire House Supplies (split)	27033	2.58	02/14/2017
100-525220-242	FIRE - REPAIR & MAINT VE	MERTEN'S AUTO SERVICE CE	Repairs - 1998 Ford F250	066658	173.70	02/16/2017
Total 100525220242:					919.01	
100525220244						
100-525220-244	FIRE - REPAIR MAINT EQUI	BENDLIN FIRE EQUIP. CO., INC.	Receiver Assy, Nightfighter, AA Batt	95021	1,120.00	02/20/2017
100-525220-244	FIRE - REPAIR MAINT EQUI	BENDLIN FIRE EQUIP. CO., INC.	Zico-1062 Knock-Down Bracket	95047	484.31	02/21/2017
100-525220-244	FIRE - REPAIR MAINT EQUI	CHICO'S, LLC	echo qv 8000 fire chain	43801	184.99	02/18/2017
100-525220-244	FIRE - REPAIR MAINT EQUI	RC ELECTRONIC, INC	Motorola Monitor VI Pager	642960	1,524.00	02/03/2017
Total 100525220244:					3,313.30	
100525220248						
100-525220-248	FIRE - REPAIR MAINT BLDG	ALSCO	ALSCO - FIRE DEPT CUSTOMER #012470	IMIL1172061	72.22	02/15/2017
100-525220-248	FIRE - REPAIR MAINT BLDG	MENARDS	Acct # 32120264 - Fire House Supplies (split)	27033	50.11	02/14/2017
100-525220-248	FIRE - REPAIR MAINT BLDG	RJL PAINTING	PAINTED (2) COATS ON SIDE WALL	022617	1,175.00	02/26/2017
100-525220-248	FIRE - REPAIR MAINT BLDG	KUCHENBECKER ELECTRIC	Service Call for Locker Area	2833	509.00	02/15/2017
100-525220-248	FIRE - REPAIR MAINT BLDG	GEARGRID CORPORATION	LKR-20Wx72HX20D	0013821-IN	2,103.00	02/17/2017
100-525220-248	FIRE - REPAIR MAINT BLDG	JIM'S GARAGE DOOR SERVICE	Service Call with parts	170490	1,175.00	02/15/2017
100-525220-248	FIRE - REPAIR MAINT BLDG	JIM'S GARAGE DOOR SERVICE	Service Call - 126 W Washington St	170722	644.00	02/17/2017
100-525220-248	FIRE - REPAIR MAINT BLDG	J.R. CONSTRUCTION & REMOD	1-4x8 & 1-4x4 oak picture boards	021417	2,523.00	02/15/2017
Total 100525220248:					8,251.33	
100525220298						
100-525220-298	FIRE- CONTRACT SERVICE	AUTUMN SUPPLY	Custom Logo Mats	11613	668.08	02/23/2017
100-525220-298	FIRE- CONTRACT SERVICE	AUTUMN SUPPLY	Autumn Supply - cleaning supplies	11637	831.35	02/23/2017
100-525220-298	FIRE- CONTRACT SERVICE	Wisconsin Dept of Safety and	Mercantile Bldg - Fire Suppression	2017FEB	20.00	02/28/2017
Total 100525220298:					1,419.43	
100525220310						
100-525220-310	FIRE - OFFICE SUPPLIES	REINEMANS, INC.	vinyl letters	118513	5.74	02/14/2017
100-525220-310	FIRE - OFFICE SUPPLIES	REINEMANS, INC.	Supplies (split)	118662	8.80	02/17/2017
100-525220-310	FIRE - OFFICE SUPPLIES	COMPLETE OFFICE OF WISCO	Office Supplies	760477	4.17	02/17/2017
Total 100525220310:					18.71	
100525220389						
100-525220-389	FIRE - PROTECTIVE CLOTH	BENDLIN FIRE EQUIP. CO., INC.	Receiver Assy, Nightfighter, AA Batt	94953	1,120.00	02/13/2017
100-525220-389	FIRE - PROTECTIVE CLOTH	5 ALARM FIRE AND SAFETY	Boots	164462-1	159.00	02/07/2017
100-525220-389	FIRE - PROTECTIVE CLOTH	PAUL CONWAY SHIELDS	PAUL CONWAY FIRE	0398527-IN	1,033.14	02/03/2017
100-525220-389	FIRE - PROTECTIVE CLOTH	PAUL CONWAY SHIELDS	PAUL CONWAY FIRE	0398965-IN	77.10	02/13/2017
100-525220-389	FIRE - PROTECTIVE CLOTH	PAUL CONWAY SHIELDS	ULTRAC6-PACII	0399697-IN	456.04	02/24/2017

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Total 100525220389:					2,845.28	
100535321159						
100-535321-159 STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1172070	02/15/2017	67.95	
100-535321-159 STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1174535	02/22/2017	134.49	
Total 100535321159:					202.44	
100535321234						
100-535321-234 STREETS - SALT AND SAND	MORTON SALT, INC	MORTON SALT DPW DELIVERY	5401262318	02/09/2017	5,028.04	
Total 100535321234:					5,028.04	
100535321240						
100-535321-240 STREETS - FUEL, OIL & LU	JERRY WILLKOMM INC.	Willkomm Inc - DPW 5W-30	369458	02/22/2017	400.20	
Total 100535321240:					400.20	
100535321242						
100-535321-242 STREETS - REP MAINT VE	GRAY'S INC.	Gray's DPW Stock	33901	02/14/2017	360.00	
100-535321-242 STREETS - REP MAINT VE	WAUSAU EQUIPMENT COMPA	Wausau - Stock	5662487	02/04/2017	809.49	
100-535321-242 STREETS - REP MAINT VE	JFTCO, INC.	Parts - Ramp Spring	C 121228	02/16/2017	172.13	
Total 100535321242:					1,341.62	
100535321248						
100-535321-248 STREETS REP & MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1174536	02/22/2017	12.05	
Total 100535321248:					12.05	
100535321298						
100-535321-298 STREETS - CONTRACT SER	ELKHORN CHEMICAL & PACKA	DPW (split)	584623	02/17/2017	212.82	
100-535321-298 STREETS - CONTRACT SER	NELSON ELECTRIC SUPPLY	Lamps HPS 50W Lucalox	820021-00	02/17/2017	211.08	
100-535321-298 STREETS - CONTRACT SER	NELSON ELECTRIC SUPPLY	Lamps HPS 150W Ecolux	820084-00	02/17/2017	94.64	
100-535321-298 STREETS - CONTRACT SER	VORPAGEL SERVICE INC.	Service Call - Installed Freeze Stat(split)	40380	02/09/2017	166.00	
100-535321-298 STREETS - CONTRACT SER	DONERITE JANITORIAL SERVI	DoneRite Janitorial Cleaning for DPW (split)	2970	02/17/2017	360.00	
Total 100535321298:					1,044.54	
100535321350						
100-535321-350 STREETS - REP MAINT SUP	REINEMANS, INC.	Supplies	118618	02/16/2017	24.97	
100-535321-350 STREETS - REP MAINT SUP	REINEMANS, INC.	22PC Combo Ball Key Set	118629	02/16/2017	27.89	
100-535321-350 STREETS - REP MAINT SUP	IBD, LLC	IBD- Streets	110147725	02/22/2017	209.90	
Total 100535321350:					262.76	
100555551159						
100-565551-159 PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1172070	02/15/2017	17.82	
100-565551-159 PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1174535	02/22/2017	17.82	
Total 100555551159:					35.64	
100555551242						
100-565551-242 PARKS - REPAIR MAINT VE	MENARDS	Menards Acci 32120265 (split)	27135	02/16/2017	63.84	
Total 100555551242:					63.84	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
10055551248						
100-555551-248	PARKS - REPAIR MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1174536	02/22/2017	6.03
Total 10055551248:						6.03
10055551298						
100-555551-298	PARKS - OUTSIDE SERVICE	ELKHORN CHEMICAL & PACKA	DPW (split)	584623	02/17/2017	212.82
100-555551-298	PARKS - OUTSIDE SERVICE	PATS SERVICES, INC	PATS SANITARY RENTAL RIVERSIDE PARK	A-138470	02/13/2017	180.00
100-555551-298	PARKS - OUTSIDE SERVICE	PATS SERVICES, INC	PATS SANITARY RENTAL ECHO PARK	A-138569	02/14/2017	90.00
100-555551-298	PARKS - OUTSIDE SERVICE	SOUTHERN LAKES NEWSPAPE	2 x Blds: Lawn Mowers	272266	02/16/2017	150.86
100-555551-298	PARKS - OUTSIDE SERVICE	VORPAGEL SERVICE INC.	Service Call - Installed Freeze Stat(split)	40380	02/09/2017	83.00
100-555551-298	PARKS - OUTSIDE SERVICE	DONERITE JANITORIAL SERVI	DoneRite Janitorial Cleaning for DPW (split)	2970	02/17/2017	180.00
100-555551-298	PARKS - OUTSIDE SERVICE	MIDWEST NETTING SOLUTION	Backstop Netting System Steel Pole	479	02/23/2017	41,858.00
Total 10055551298:						42,754.68
10055551350						
100-555551-350	PARKS - REPAIR/MTCE SUP	MENARDS	Menards Acct 32120266	26993	02/14/2017	11.76
100-555551-350	PARKS - REPAIR/MTCE SUP	MOTOR PARTS COMPANY, LLC	spark plug	286244	02/24/2017	43.80
100-555551-350	PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Supplies	118542	02/15/2017	126.84
100-555551-350	PARKS - REPAIR/MTCE SUP	OTTO PAAP CO, INC	Otto Paap - Parts for chainsaw	117723	02/20/2017	56.27
Total 10055551350:						238.67
100575710299						
100-575710-299	GARBAGE- CNTRCT SVCS	WI DNR	Project #69405-Landfill Annual Report	8-11170	02/20/2017	500.00
Total 100575710299:						500.00
251555511247						
251-555511-247	REPAIR, MAINTENANCE BUI	REINEMANS, INC.	building supplies	118383	02/28/2017	74.56
251-555511-247	REPAIR, MAINTENANCE BUI	BEST VALUE FLOORING	carpet	2880	02/28/2017	655.40
251-555511-247	REPAIR, MAINTENANCE BUI	OFFICE FURNITURE OPTIONS,	Desk	0217OFO	02/28/2017	1,021.99
Total 251555511247:						1,751.95
251555511310						
251-555511-310	OFFICE SUPPLIES, POSTA	DEMCO	Tech Services Supplies	6057499	02/28/2017	315.30
251-555511-310	OFFICE SUPPLIES, POSTA	LAKESHORE LIBRARY SYSTEM	Receipt Printer Rolls	1775A	02/28/2017	108.00
251-555511-310	OFFICE SUPPLIES, POSTA	PETTY CASH LIBRARY	PETTY CASH LIBRARY POSTAGE	0217PC1	02/28/2017	35.81
251-555511-310	OFFICE SUPPLIES, POSTA	PETTY CASH LIBRARY	supplies	0217PC2	02/28/2017	16.75
251-555511-310	OFFICE SUPPLIES, POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Library	012417RM	01/24/2017	18.61
251-555511-310	OFFICE SUPPLIES, POSTA	MINUTEMAN PRESS OF BURLI	supplies	29750	02/28/2017	84.77
251-555511-310	OFFICE SUPPLIES, POSTA	STAPLES BUSINESS ADVANTA	STAPLES LIBRARY SUPPLIES	8042812890	02/28/2017	251.49
Total 251555511310:						830.73
251555511318						
251-555511-318	AUTOMATION	AMAZON.COM/GE MONEY	server memory	0217AMAZ1	02/28/2017	112.18
Total 251555511318:						112.18
251555511319						
251-555511-319	Consortium Costs	LAKESHORE LIBRARY SYSTEM	Consortium Fees	1775B	02/28/2017	23,800.78
Total 251555511319:						23,800.78
251555511327						
251-555511-327	MATERIALS	BAKER & TAYLOR	Children's Material	2032607891	02/28/2017	696.82

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
251-555511-327 MATERIALS	BAKER & TAYLOR	Library Materials	2032634200	02/28/2017	1,041.62	
251-555511-327 MATERIALS	CENTER POINT LARGE PRINT	Large Print Material	1438479	02/28/2017	614.71	
251-555511-327 MATERIALS	LAKESHORE LIBRARY SYSTEM	Payment of lost or overdue	1775C	02/28/2017	726.19	
251-555511-327 MATERIALS	MARSHALL CAVENDISH CORP	LIBRARY MATERIALS	3028290	02/28/2017	193.91	
251-555511-327 MATERIALS	SCHOLASTIC LIBRARY PUBLIS	SCHOLASTIC LIBRARY CHILDRENS MATERIALS	11476149	02/28/2017	162.10	
251-555511-327 MATERIALS	MIDWEST TAPE, LLC	audiobooks	94710871	02/28/2017	84.98	
251-555511-327 MATERIALS	MIDWEST TAPE, LLC	DVD's	94746417	02/28/2017	492.78	
251-555511-327 MATERIALS	MIDAMERICA BOOKS	Childrens Materials	407352	02/28/2017	113.70	
251-555511-327 MATERIALS	LOOKOUT BOOKS	Childrens Materials	0223201	02/28/2017	345.43	
251-555511-327 MATERIALS	FINDAWAY WORLD LLC	Five Playaways	209010	02/28/2017	370.45	
Total 251555511327:					3,380.31	
251555511345						
251-555511-345 PROGRAMS	DEMCO	SRP Prizes	0217DEM	02/28/2017	52.65	
251-555511-345 PROGRAMS	LAKESHORE LIBRARY SYSTEM	Programs	1775D	02/28/2017	319.90	
251-555511-345 PROGRAMS	PETTY CASH LIBRARY	Program Supplies	0217PC3	02/28/2017	10.80	
Total 251555511345:					383.35	
46555551804						
465-555551-804 PARKS CAPITAL OUTLAY P	TCF EQUIPMENT FINANCE, INC	Mower Financing- Contrat # 008-0658807-300	4938860	02/13/2017	343.28	
Total 46555551804:					343.28	
501514900000						
501-514900-000 ADMINISTRATIVE EXPENSE	DIRECTPATH	Monthly fee for Advocacy Serv	33067	02/27/2017	177.00	
Total 501514900000:					177.00	
621575740159						
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1172072	02/15/2017	76.95	
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1174538	02/22/2017	76.95	
Total 621575740159:					153.90	
621575740242						
621-575740-242 REPAIR,MAINTENANCE VE	BUMPER TO BUMPER BURLING	blower mtr resistor	1-320123	02/09/2017	24.90	
Total 621575740242:					24.90	
621575740244						
621-575740-244 REPAIRS,MAINT EQUIPMEN	A TO Z REFRIGERATION	Draft Inducer Motor	92785	02/15/2017	750.00	
621-575740-244 REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1172072	02/15/2017	14.91	
621-575740-244 REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1172073	02/15/2017	123.72	
621-575740-244 REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1174538	02/22/2017	14.91	
621-575740-244 REPAIRS,MAINT EQUIPMEN	ELKHORN CHEMICAL & PACKA	soap solopol cleaner	584671	02/17/2017	316.44	
621-575740-244 REPAIRS,MAINT EQUIPMEN	ELKHORN CHEMICAL & PACKA	c-fold towels	584712	02/17/2017	108.92	
621-575740-244 REPAIRS,MAINT EQUIPMEN	GRAINGER	Grainger - filters	9361574149	02/15/2017	276.72	
621-575740-244 REPAIRS,MAINT EQUIPMEN	MENARDS	Menards Acct 32120265	27062	02/15/2017	6.50	
621-575740-244 REPAIRS,MAINT EQUIPMEN	WELDERS SUPPLY COMPANY	Nitrogen	436145	02/02/2017	41.25	
621-575740-244 REPAIRS,MAINT EQUIPMEN	WELDERS SUPPLY COMPANY	WELDERS SUPPLY CO OXYGEN	437675	02/15/2017	188.00	
621-575740-244 REPAIRS,MAINT EQUIPMEN	DONERITE JANITORIAL SERVI	WWTP Feb Cleaning	2971	02/17/2017	960.00	
621-575740-244 REPAIRS,MAINT EQUIPMEN	BUMPER TO BUMPER BURLING	notch belts	1-319996	02/07/2017	120.48	
621-575740-244 REPAIRS,MAINT EQUIPMEN	BLUETARP FINANCIAL	Renewed 1 Year - Northern Tool & Equipment	37283392	02/17/2017	39.99	
Total 621575740244:					2,961.94	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
621575740249						
621-575740-249 LABORATORY	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1172072	02/15/2017	5.10	
621-575740-249 LABORATORY	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1172073	02/15/2017	87.05	
621-575740-249 LABORATORY	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1174638	02/22/2017	5.10	
621-575740-249 LABORATORY	IDEXX LABORATORIES	Colisure 200T Irradiated	3012509676	02/13/2017	1,916.38	
621-575740-249 LABORATORY	NCL OF WISCONSIN, INC	NCL Acct No. 6900 WWTP supplies	385198	02/03/2017	690.00	
Total 621575740249:					2,703.63	
621575740298						
621-575740-298 CONTRACT SERVICE	CARLSON DETTMANN CONSUL	Project Expenses: Mlloage and Meal	2079	02/20/2017	124.44	
Total 621575740298:					124.44	
621575740310						
621-575740-310 OFFICE SUPPLIES, POSTA	MENARDS	Menards Acct 32120265 (split)	27135	02/16/2017	1.79	
621-575740-310 OFFICE SUPPLIES, POSTA	ACME OFFICE EQUIPMENT CO,	OFFICE PRINTER HP 4360 (split)	020717B	02/06/2017	38.70	
Total 621575740310:					40.49	
621575740353						
621-575740-353 REPAIR & MAINT LIFT STAT	EVOQUA WATER TECHNOLOGI	WWTP BIOXIDE	902977091	02/09/2017	1,080.19	
Total 621575740353:					1,080.19	
621575740371						
621-575740-371 REG/PERMITS/OUTSIDE TE	NORTHERN LAKE SERVICE, IN	Quarterly Mercury	309803	02/14/2017	267.00	
Total 621575740371:					267.00	
621575740374						
621-575740-374 SAFETY	GRAINGER	battery	9356786339	02/09/2017	118.87	
Total 621575740374:					118.87	
622503460000						
622-503460-000 METERS & LABOR	CIVIC SYSTEMS, LLC	Badger Beacon Interface	CVC15266	01/25/2017	2,925.00	
Total 622503460000:					2,925.00	
622506310000						
622-506310-000 CHEMICALS	HAWKINS, INC	Chlorine & Tonkazorb	4026591	02/15/2017	3,992.90	
Total 622506310000:					3,992.90	
622506410000						
622-506410-000 SUPPLIES	MENARDS	Menards Acct 32120265	26990	02/14/2017	24.24	
Total 622506410000:					24.24	
622506510000						
622-506510-000 MAINS, WATER BREAKS-SU	WANASEK CORPORATION	Water Main Repair - Market Street	6888	02/08/2017	2,439.73	
Total 622506510000:					2,439.73	
622506520000						
622-506520-000 SERVICE-SUPPLIES	WANASEK CORPORATION	Curb Stop Replacement	6889	02/08/2017	1,508.96	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 622506520000:					1,508.96	
622506540000						
622-506540-000 HYDRANTS & SUPPLIES	WELDERS SUPPLY COMPANY	WELDERS SUPPLY- WATER DEPT	436317	02/03/2017	42.09	
Total 622506540000:					42.09	
622509030000						
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1172071	02/15/2017	31.46	
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1174537	02/22/2017	31.46	
Total 622509030000:					62.92	
622509210000						
622-509210-000 OFFICE SUPPLY	ACME OFFICE EQUIPMENT CO.	OFFICE PRINTER HP 4360 (split)	020717B	02/06/2017	38.70	
Total 622509210000:					38.70	
622509230000						
622-509230-000 OUTSIDE SERVICES	STARNET TECHNOLOGIES	On-Site Service	0090331-IN	01/31/2017	806.85	
622-509230-000 OUTSIDE SERVICES	CARLSON DETTMANN CONSUL	Project Expenses: Mileage and Meal	2079	02/20/2017	62.22	
Total 622509230000:					869.07	
622509300000						
622-509300-000 MISCELLANEOUS-SUPPLIE	WI RURAL WATER ASSOCIATIO	System Membership Renewal 2017	S2119	02/01/2017	555.00	
Total 622509300000:					555.00	
622509350000						
622-509350-000 GENERAL PLANT-SUPPLIE	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1174536	02/22/2017	12.05	
622-509350-000 GENERAL PLANT-SUPPLIE	REINEMANS, INC.	single cut key	118909	02/22/2017	11.87	
622-509350-000 GENERAL PLANT-SUPPLIE	VORPAGEL SERVICE INC.	Service Call - Installed Freeze Stat(split)	40380	02/09/2017	166.00	
622-509350-000 GENERAL PLANT-SUPPLIE	DONERITE JANITORIAL SERV I	DoneRite Janitorial Cleaning for DPW (split)	2970	02/17/2017	360.00	
Total 622509350000:					549.92	
623575740242						
623-575740-242 REPAIR,MAINTENANCE EQ	INTERSTATE PUMP & TANK, IN	SERVICE REPAIR AT AIRPORT	2017-006541	02/15/2017	1,126.66	
Total 623575740242:					1,126.66	
623575740246						
623-575740-246 REPAIR MAINT.RUNWAY,TA	HUGHES ELECTRIC, INC	Repairs and Supplies at Airport	11302	02/25/2017	1,703.18	
Total 623575740246:					1,703.18	
623575740298						
623-575740-298 CONTRACT SERVICES	MEISNER, GARY	MEISNER AIRPORT MANAGER MAR BILLING	2017MAR	03/07/2017	319.30	
Total 623575740298:					319.30	
Grand Totals:					135,484.22	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
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Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

Employee Number	Name	21-01 MISC REIMB Emp Amt	22-00 MOVING EXP Emp Amt	23-00 TRAVL REIM Emp Amt	23-01 MILEAGE Emp Amt	23-02 MEALS Emp Amt	23-03 OTHER TRAV Emp Amt	Total Amount
100031168	LODLE, JALENE K.	.00	.00	.00	18.73	.00	.00	18.73
100031232	ROANHOUSE, NORMA	.00	.00	.00	2.68	.00	.00	2.68
Grand Totals:		2	.00	.00	21.41	.00	.00	21.41



DATE: March 7, 2017

SUBJECT: Licenses & Permits

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

Operator's licenses (aka Bartender's License) shall be issued to individuals 18 years of age or over who do not have an arrest or conviction record subject to secs. 111.321, 111.322, and 111.335 and will be responsible for supervising activities and pouring of Class "A" beer, Class "B" beer, "Class B" intoxicating liquor, and "Class A" intoxicating liquor and "Class C" wine on premises during required hours in absence of the licensee or approved agent of licensed businesses.

Operator's Licenses:

Hilliard, Briana Ann
McHugh, Jr., Daniel
Nickel, Andrew
Olalde, Kayla
Schultz, Margaret
Steffen, Wendy
Stone, Dane

Application for Change of Agent:

Brickyard BBQ & Tavern, LLC dba Tailgator's Bar & Grill
217 North Pine Street, Burlington, WI 53105

Previous Agent: Edward Lema, Jr. – 947 Echo Lane, Racine, WI 53406

New Agent: Margaret Schultz – 235 Hawthorn Dr., Twin Lakes, WI 53181

BUDGET/FISCAL IMPACT:

Applicants are charged an administrative fee of which a portion funds are applied towards background checks performed by the police department. Business license fees are calculated on a case by case basis depending on the type of license applied for (noted above).

RECOMMENDATION:

Staff recommends that the Common Council approve the presented license and permits.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the March 7, 2017 Common Council meeting.

ATTACHMENTS: NONE



DATE: March 7, 2017

SUBJECT: Appointments and Nominations

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

The following resident would like to serve as an election inspector and meets the necessary qualifications:

- Election Inspector – Patricia Hoffman – term expires 12/31/2017
- Election Inspector – Constance Herrick – term expires 12/31/2017
- Community Development Authority – Brian Graziano – term expires 11/1/2017

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of these appointments

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the March 7, 2017 Common Council meeting.

ATTACHMENTS:

Letter from Brian Graziano

Brian Graziano
333 Robins Run
Burlington, WI 53105
414-331-5556
brian.t.graziano@gmail.com

Common Council
City of Burlington
300 N. Pine St
Burlington, WI 53105

February 27, 2017

Dear Honorable Members of the Burlington City Council,

My name is Brian Graziano and I am interested in being a Commissioner on the Community Development Authority for the City of Burlington. My wife and I moved to Burlington in July of 2016 due to our work locations and the impending arrival of our first child.

Prior to our move we lived in the city of New Berlin, Wisconsin for 7 years. During this time I served on the Safety Commission and the 4th of July Commission. Serving with these groups was a very positive experience for me as I learned how city operations work and how they relate to citizens in the city. It also allowed me to volunteer in the community that I resided, something that I've always enjoyed doing. After moving to Burlington I promised myself that I would do the same thing I did in New Berlin – get involved.

A little about my background – I graduated from the University of Wisconsin-Parkside with a Bachelor of Science Degree in Business (Finance Concentration). Upon graduating, I worked in the Trust Operations and Banking industry for 5 years until I started with Racine County in February of 2013. Currently, I am the Administrative Deputy for the Racine County Clerk of Courts office. In this role I assist the clerk of courts in managing the record of all Circuit Court matters in the county as well as the overall management of the department.

Please consider me when filling the vacancy on the Community Development Authority. I look forward to helping in any way I can.

Kind Regards,


Brian Graziano



DATE: March 7, 2017

SUBJECT: **RESOLUTION 4822(41)** to consider approving an Engineering Service Agreement with Baxter & Woodman, Inc. to prepare a Phosphorus Operational Evaluation and Study of feasible alternatives for phosphorus removal engineer services for the not-to-exceed amount of \$16,000.

SUBMITTED BY: James Bergles, Director of Public Works

BACKGROUND/HISTORY:

The City of Burlington Waste Water Treatment Plant (WWTP) operates under the Wisconsin Pollutant Discharge Elimination System (WPDES) permit. Section 5.2 of the permit covers Water Quality Based Effluent Limits (WQBEL). In section 5.2, the WWTP is required to reduce its phosphorus discharge to .10 mg/l by January 1, 2024. In addition, the WWTP is to have a Preliminary Compliance Alternatives Plan by December 31, 2017. The Preliminary Compliance Plan will assist the City with preparing an operational evaluation for phosphorus removal and a review of feasible alternatives for compliance. The feasible alternatives plan will suggest if the plant should have a capital upgrade, use Adaptive Management, Water Quality Trading or another approved plan for phosphorus removal. The chosen alternative will be stated in the required report, which is due to the DNR by December 31, 2017.

Staff recommends approval of this resolution

BUDGET/FISCAL IMPACT:

The fiscal impact to the WWTP will be the not-to-exceed price of \$16,000 from Contract Services.

RECOMMENDATION:

Staff recommends Common Council approve the Engineering Service Agreement with Baxter & Woodman for the not-to-exceed price of \$16,000.

TIMING/IMPLEMENTATION:

This item was discussed at the February 21, 2017 Committee of the Whole meeting and scheduled for final consideration at the March 7, 2017 Common Council meeting.

ATTACHMENTS:

Resolution / Work Order

RESOLUTION NO. 4822(41)
Introduced by: Committee of the Whole

A RESOLUTION APPROVING AN ENGINEERING SERVICE AGREEMENT WITH BAXTER & WOODMAN, INC. TO PREPARE A PHOSPHORUS OPERATIONAL EVALUATION AND STUDY OF FEASIBLE ALTERNATIVES FOR PHOSPHORUS REMOVAL ENGINEERING SERVICES FOR THE NOT-TO-EXCEED AMOUNT OF \$16,000

WHEREAS, the City has recently solicited a proposal from Baxter & Woodman to prepare a Phosphorus Operational Evaluation and Study of Feasible Alternatives for Phosphorus Removal Engineering Services; and,

WHEREAS, the evaluation and study are a required part of section 5.2, Water Quality Based Effluent Limits of the Waste Water Treatment Plants Operational Permit WI-0022926-09-0, (Effective date January 1, 2015); and,

WHEREAS, the Phosphorus Operation Evaluation will generate a feasible alternatives study, which is due to the Wisconsin Department of Natural Resources (DNR) by December 31, 2017, as required in the City of Burlington Wisconsin Pollution Discharge Elimination System (WPDES); and,

WHEREAS, the Director of Public Works and the Wastewater Foreman recommend approval of the Engineering Service Agreement with Baxter & Woodman, hereto attached as Attachment "A", for the not-to-exceed amount of \$16,000.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington, Racine County, State of Wisconsin, that the City of Burlington shall enter into an Engineering Service Agreement with Baxter & Woodman, Inc., to prepare a Phosphorus Operational Evaluation and Study of Feasible Alternatives for Phosphorus Removal Engineering Services, hereto attached as Attachment "A" for the not-to-exceed amount of \$16,000.

BE IT FURTHER RESOLVED that the City Administrator is hereby authorized and directed to execute this agreement and work order on behalf of the City.

Introduced: February 21, 2017
Adopted:

Jeannie Hefty, Mayor

Attest:

Diahnn Halbach, City Clerk

**CITY OF BURLINGTON, WISCONSIN
PHOSPHORUS OPERATIONAL EVALUATION AND STUDY OF FEASIBLE
ALTERNATIVES FOR PHOSPHORUS REMOVAL
ENGINEERING SERVICES
WORK ORDER**

ENGINEERS' PROJECT NO. 170146.30

Project Description:

The Project consists of assisting the City with preparing an operational evaluation for phosphorus removal and a review of feasible alternatives for compliance with a potential 0.100 mg/L total phosphorus limit in accordance with the 2014 Wisconsin Pollution Elimination Discharge System (WPDES) permit.

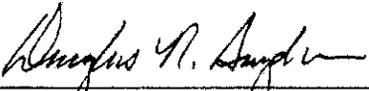
Engineering Services:

The general provisions of this contract are enumerated in the Engineering Services Agreement between the City and Engineers dated February 7, 2014. The scope of services for this Project are listed in Attachment A of this Work Order.

Compensation:

Compensation for the services to be provided under this Work Order will be in accordance with the Engineering Services Agreement dated February 7, 2014. The Owner shall pay the Engineer for the services performed or furnished under Attachment A, based on the Engineer's standard hourly billing rates for actual work time performed plus a reimbursement of out-of-pocket expenses including travel, which in total will not exceed \$16,000.

Submitted by: **BAXTER & WOODMAN, INC.**

By: 

Douglas R. Snyder, P.E.

Title: Regional Manager

Date: February 6, 2017

Approved: **CITY OF BURLINGTON, WI**

By: _____

Jeannie Hefty

Title: Mayor

Date: _____

Attest: _____

Diahnn Halbach, City Clerk

Additional Comments and Conditions: None.

SCOPE OF SERVICES

1. **PROJECT ADMINISTRATION AND MEETINGS** – Attend meetings to present information to the City regarding the operational evaluation and study of feasible alternatives.
2. **REVIEW EXISTING FACILITIES PHOSPHORUS REMOVAL PERFORMANCE** – Review operating data from 2012 through 2016 for overall phosphorus removal performance. This review will assess the ability of the current facility to meet an interim limit lower than the current interim limit of 1.0 mg/L on a monthly average basis. This interim limit was effective upon issuance of the permit and will remain in effect throughout the current permit term.
3. **TREATMENT PLANT EVALUATION** – Provide a review and description of the phosphorus removal processes for the current wastewater treatment facility including points of addition of phosphorus removal chemicals. The review and description will include both the forward flow as well as bio-solids processing. The report will include an evaluation of possible source reductions, or other minor facility modifications that will optimize reduction of phosphorus discharges from the treatment plant during the period prior to complying with the final phosphorus Water Quality Based Effluent Limit (WQBEL) of 0.100 mg/L six-month average.
4. **SLUDGE MANAGEMENT SUMMARY** – Prepare a summary of sludge management information for 2012 to 2016.
5. **SERVICE AREA INFORMATION** – Provide a summary of the service area including population served as well as median household income. Flows from institutional and industrial contributors will be reviewed and summarized.
6. **SOURCE REDUCTION REVIEW** – Evaluate various options and potential costs for reducing phosphorus contributions from sanitary sewer users at the source including products used by institutional users. Burlington currently does not use any phosphorus compounds for corrosion control and sequestration in its drinking water system but will in the future.
7. **EVALUATE COMPLIANCE OPTIONS** – Evaluate options for meeting the future effective limits of 0.100 mg/L six-month average. Options to be reviewed include:
 - Eliminate the discharge
 - Trading
 - Adaptive management (including potential to remove the East Troy dam)
 - Treating to meet the limit
 - Site specific limits
 - Multi-Discharger Variance
 - An individual variance

8. **ASSESS SOCIAL AND ECONOMIC IMPACTS** – Estimate capital and operational costs of the additional facilities that would be required to comply with the 0.100 mg/L limit. These costs will be reviewed to assess whether or not the additional costs results in user rates greater than 2 percent of Median Household Income (MHI) for an individual variance or greater than 1 percent of MHI for a multi-discharger variance.
9. **SUMMARY REPORT** – The summary report will collect all of the information developed in this Work Order into an overall summary. The summary report will also include the optimization plan to be submitted to the Wisconsin DNR as required by the City's modified WPDES permit.

I:\Crystal Lake\BURWI\170146-Operational Evaluation\Contract\170146.30 Work Order Cover.docx

City of Burlington, Wisconsin
 Phosphorus Operational Evaluation and Study of Feasible
 Alternatives For Phosphorus Removal
 Engineering Services
 Work Order 170146.30

Attachment B

Manpower Requirements and Costs Summary

Task	Employee Class	Hourly Rate	Hours	Labor Cost
Project Administration	Project Manager	\$160	6	\$960
Review Existing Facilities Phosphorus Removal Performance	Project Manager	\$160	4	\$640
	Project Engineer	\$85	24	\$2,040
Treatment Plant Evaluation	Project Manager	\$160	4	\$640
	Project Engineer	\$85	16	\$1,360
Sludge Management Summary	Project Engineer	\$85	8	\$680
Service Area Information	Project Engineer	\$85	8	\$680
Source Reduction Review	Project Manager	\$160	4	\$640
	Project Engineer	\$85	16	\$1,360
Evaluate Compliance Options	Project Manager	\$160	4	\$640
	Project Engineer	\$85	20	\$1,700
Social and Economic Impacts	Project Manager	\$160	2	\$320
	Project Engineer	\$85	8	\$680
Summary Report	Project Manager	\$160	6	\$960
	Project Engineer	\$85	20	\$1,700
	Administrative	\$70	8	\$560
Mileage Expense				\$ 440
Total				\$16,000
Engineering Fees				\$16,000