



Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

**AGENDA
COMMON COUNCIL MEETING**

Tuesday, December 20, 2016

**To immediately follow the 6:30 p.m. Committee of the Whole meeting
Council Chambers, 224 East Jefferson Street**

Mayor Jeannie Hefty
John Ekes, Alderman, 1st District
Edward Johnson, Alderman, 1st District
Bob Grandi, Alderman, 2nd District
Ruth Dawidziak, Alderman, 2nd District
Tom Vos, Council President, Alderman, 3rd District
Jon Schultz, Alderman, 3rd District
Thomas Preusker, Alderman, 4th District
Todd Bauman, Alderman, 4th District

Student Representatives
Gabriel King, Burlington High School
Ryan Werner, Burlington High School

1. Roll Call
2. Pledge of Allegiance to the Flag
3. Citizen Comments
4. Chamber of Commerce Representative and Rescue Squad Representative
5. Approval of the Common Council minutes from December 6, 2016 (*T. Vos*)pg. 4
6. Letters and Communications - None
7. Reports by Aldermanic Representatives and Department Heads
8. Reports 1-3 (*J. Schultz*)pg. 9
9. Payment of Vouchers (*T. Preusker*)pg. 16
10. Licenses and Permits (*T. Bauman*)..... pg. 34
11. Appointments and Nominations: None.

12. PUBLIC HEARINGS:

- A. A Public Hearing to hear comments and concerns from the public regarding a request to amend the Racine County Multi-Jurisdictional Comprehensive Plan for property located at 672 W. State Street. (*J. Ekes*).....pg. 35
- B. A Public Hearing to hear comments and concerns from the public regarding a request to approve a text amendment to Ch. 315-27, Garbage3 in the B-2 District. (*E. Johnson*).....pg. 37

13. RESOLUTIONS: There are none

14. ORDINANCES:

- A. **Ordinance 2009(5)** – to consider amending Chapter 57, “Officers and Employees” in the Municipal Code. This item was discussed at the December 6, 2016 Committee of the Whole meeting. (*B. Grandi*) pg. 43
- B. **Ordinance 2010(6)** – to consider repealing and recreating Chapter 315-51, “Fences” in the Municipal Code. This item was discussed at the December 6, 2016 Committee of the Whole meeting. (*R. Dawidziak*)..... pg. 48
- C. **Ordinance 2011(7)** – to consider repealing Chapter 142-2, “Electrical License” in the Municipal Code of the City of Burlington in its entirety. This item was discussed at the December 6, 2016 Committee of the Whole meeting. (*T. Vos*)..... pg. 52
- D. **Ordinance 2012(8)** – to consider amending Chapter 243, “Plumbing” in the Municipal Code to amend references to State of Wisconsin agencies and codes. This item was discussed at the December 6, 2016 Committee of the Whole meeting. (*J. Schultz*)..... pg. 54
- E. **Ordinance 2013(9)** – to consider amending Chapter 115, “Building Construction” in the Municipal Code to amend references to State of Wisconsin agencies and codes. This item was discussed at the December 6, 2016 Committee of the Whole meeting. (*T. Preusker*)..... pg. 56

15. MOTIONS:

- A. **Motion 16-856** – to consider approving a Maintenance and Operations Plan and construction documents for the Burlington Community Pool. This item was discussed at the December 6, 2016 Committee of the Whole meeting. (*T. Bauman*)..... pg. 60

16. ADJOURN INTO CLOSED SESSION (*J. Ekes*)

Wis. Stats 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- *Joint Government Center*

17. RECONVENE INTO OPEN SESSION (E. Johnson)

1. Consideration and possible action on recommendations on matters discussed in Closed Session by the City Council.

18. ADJOURNMENT (B. Grandi)



COMMON COUNCIL

ITEM NUMBER: 5

DATE: December 20, 2016

SUBJECT: December 6, 2016 Common Council Minutes

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

The attached minutes are from the December 6, 2016 Common Council meeting.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of the attached minutes from the December 6, 2016 Common Council meeting.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the December 20, 2016 Common Council meeting.

ATTACHMENTS:

Common Council Minutes



CITY OF BURLINGTON
Minutes of the Common Council
Jeannie Hefty, Mayor
Diahnn C. Halbach, City Clerk
Tuesday, December 6, 2016

1. Call To Order – Roll Call

Mayor Jeannie Hefty called the meeting to order at 8:48 p.m. starting with roll call. Aldermen present: Ed Johnson, Bob Grandi, Ruth Dawidziak, Tom Vos, Jon Schultz, Tom Preusker and Todd Bauman. Excused: John Ekes

Also present: City Administrator Carina Walters, Treasurer and Budget Officer Steve DeQuaker, Director of Administrative Services Megan Watkins, City Attorney John Bjelajac, Police Chief Mark Anderson, Fire Chief Alan Babe, DPW Director James Bergles, and Building Inspector Gregory Guidry.

Student Representatives - Present: Gabriel King, Ryan Werner. Excused: None

2. Pledge of Allegiance

3. Citizen Comments

There were none.

4. Chamber of Commerce Representative and Rescue Squad Representative

There were none.

5. Approval of the November 1, 2016 Common Council Minutes

A motion was made by Alderman Bauman with a second by Alderman Preusker to approve the amended Council Minutes from November 1, 2016. With all in favor, the motion to approve the minutes was carried.

6. Letters and Communications

There were none.

7. Reports by Aldermanic Representatives and Department Heads

Jim Bergles gave a brief update from the snow fall on Sunday, December 4th and reminded everyone about the public informational meeting regarding the Jefferson Street Bridge project.

Alderman Bauman commended Alderman Dawidziak on her work with the Christmas parade, as well as Bergles for his role as the Gingerbread Man.

Megan Watkins reminded everyone of the upcoming first annual Ice Festival scheduled for Saturday, December 17 beginning at 9 a.m. and encouraged all to attend.

8. Reports 1-11

A motion was made by Alderman Johnson with a second by Alderman Preusker approve Reports 1-11. With all in favor, the motion carried.

9. Payment of Vouchers

A motion was made by Alderman Grandi with a second by Alderman Dawidziak to approve vouchers, pre-pays and reimbursements in the amount of \$470,668.78.

Roll Call Aye: Johnson, Grandi, Dawidziak, Vos, Schultz, Bauman and Preusker. Nay: None. Motion carried 7-0.

10. Licenses and Permits

A motion was made by Alderman Dawidziak with a second by Alderman Johnson to approve licenses and permits as presented. With all in favor the motion carried.

11. Appointments and Nominations

There were none

12. Public Hearings

- A. At 8:55 p.m., Mayor Hefty declared a public hearing open to hear comments and concerns from the public regarding the proposed 2017 Annual Budget.

There were no comments. A motion was made by Alderman Dawidziak with a second by Alderman Vos to close the hearing. With all in favor, Mayor Hefty closed the public hearing 8:56 p.m.

- B. At 8:56 p.m., Mayor Hefty declared a public hearing open to hear comments and concerns from the public regarding the following amendments to the Municipal Code of the City of Burlington: Amending Ch. 115, "Building Construction" to amend references to State of Wisconsin agencies and codes; repealing Ch. 142-2 "Electrical License" in its entirety; amending Ch. 243, "Plumbing" to amend references to State of Wisconsin agencies and codes; amending Ch. 315-27, "B-2 Central Business District" creating trash dumpster and garbage receptacle requirements; and repealing and recreating Ch. 315-51, "Fences".

There were no comments. A motion was made by Alderman Grandi with a second by Alderman Dawidziak to close the hearing. With all in favor, Mayor Hefty closed the public hearing 8:58 p.m.

- C. At 8:58 p.m., Mayor Hefty declared a public hearing open to hear comments and concerns from the public regarding the following amendments to the Municipal Code of the City of Burlington: Amending Ch. 57, "Officers and Employees".

There were no comments. A motion was made by Alderman Vos with a second by Alderman Preusker to close the hearing. With all in favor, Mayor Hefty closed the public hearing 8:59 p.m.

13. Resolutions

- A. Resolution 4809(28) to consider approving an Employee Compensation and Classification Plan.

A motion was made by Alderman Schultz with a second by Alderman Johnson to approve Resolution 4809(28) as presented.

Roll Call Aye: Johnson, Grandi, Dawidziak, Vos, Schultz, Bauman and Preusker. Nay: None. Motion carried 7-0.

- B. Resolution 4810(29) to consider approving the 2017 Annual Budget.

A motion was made by Alderman Preusker with a second by Alderman Vos to approve Resolution 4810(29) as presented.

Roll Call Aye: Johnson, Grandi, Dawidziak, Vos, Schultz, Bauman and Preusker. Nay: None. Motion carried 7-0.

14. Ordinances

There were none.

15. Motions

There were none.

16. Adjourn Into Closed Session

1. Wis. Stats 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
2. Wis. Stats 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
 - To discuss police and fire collective bargaining negotiations strategy, pursuant to Wis. Stat. 19.85(1)(c),(e)
 - To discuss a title change and compensation for Treasurer/Budget Officer Steve DeQuaker
 - To discuss the City Administrator annual review and compensation

A motion was made by Alderman Bauman with a second by Alderman Grandi to adjourn into closed session.

Roll Call Aye: Johnson, Grandi, Dawidziak, Vos, Schultz, Bauman and Preusker. Nay: None. Motion carried 7-0. Meeting adjourned into Closed Session at 9:01 p.m.

17. Reconvene Into Open Session

1. To discuss and take action regarding tentative agreement with fire union regarding collective bargaining negotiations.
2. Consideration and possible action on recommendations on matters discussed in Closed Session by the City Council.

A motion was made by Alderman Johnson with a second by Alderman Preusker to Reconvene into Open Session. With all in favor, the meeting was reconvened into Open Session at 10:31 p.m.

1. A motion was made by Alderman Vos with a second by Alderman Preusker to approve the City Administrator's annual review and increase the annual salary to \$127,000.

Roll Call Aye: Johnson, Grandi, Dawidziak, Vos, Schultz, Bauman and Preusker. Nay: None.
Motion carried 7-0

2. A motion was made by Alderman Johnson with a second by Alderman Dawidziak to approve a title change and promotion from Treasurer/Budget Officer to Finance Director.

Roll Call Aye: Johnson, Grandi, Dawidziak, Vos, Schultz, Bauman and Preusker. Nay: None.
Motion carried 7-0

3. A motion was made by Alderman Vos with a second from Alderman Preusker to approve the Fire Collective Bargaining Negotiations Strategy pursuant to Wis. Stats 19.85(1)(e)

Roll Call Aye: Johnson, Grandi, Dawidziak, Vos, Schultz, Bauman and Preusker. Nay: None.
Motion carried 7-0

18. Adjourn

A motion was made by Johnson with a second by Schultz to adjourn the meeting. With all in favor, the meeting adjourned at 10:37 p.m.

Meeting Minutes Respectfully Submitted by:



Diahnn C. Halbach
City Clerk
City of Burlington



COMMON COUNCIL

ITEM NUMBER: 8

DATE: December 20, 2016

SUBJECT: Reports 1-3

SUBMITTED BY: City Staff

BACKGROUND/HISTORY:

Attached please find the following reports:

Airport Meeting Minutes – 08/25/2016

Plan Commission Meeting Minutes – 11/8/2016

Committee of the Whole Meeting Minutes – 12/6/2016

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION

Staff recommends that the Council approve submitted reports.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the December 20, 2016 Common Council meeting.

ATTACHMENTS:

Meeting Minutes



City of Burlington Airport Committee Minutes

Date: August 25, 2016

Meeting was called to order at 6:00 pm at the BUU Terminal Building

Present: Jerry DeLay
Arlene Runkel
Annette Rule
David Uhen
Rob Bach
Alderman Todd Bauman

Excused: Gary Meisner

Motion was made by Rob Bach, seconded by Todd Bauman to approve the June 23, 2016 minutes as written. Motion carried.

Open Floor Audience comments: None

Agenda Business:

Motion was made by Arlene Runkel, and seconded by Jerry DeLay, to request the City Council to contact the Aeronautical Department of Wisconsin DOT for a feasibility study on a possible Runway 29 extension to the west at Burlington Airport for safety. Motion carried.

Airport Manager's Report: None

New Business:

Airport hangar owners will be receiving a letter of compliancy concerning their and tenant contents of their hangar.

Burlington Airport Fly In – Drive In is Sunday, August 28, 2016 for community awareness with Airplane Rides & Displays, plus Food by BHS B'Dazzled and Burlington Fire Department.

There being no further business, motion was made by Annette Rule, seconded by David Uhen, to adjourn the meeting. Motion carried.

Meeting was adjourned at 6:44 PM

Next meeting will be September 22, 2016 at 6:00 PM.

Respectfully submitted,
Arlene Runkel
Secretary



Administration Department
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Minutes
City of Burlington Plan Commission
November 8, 2016, 6:30 p.m.

Mayor Jeannie Hefty called the Plan Commission meeting to order at 6:30 p.m. Roll call: Alderman Bob Grandi; Commissioners Darrel Eisenhardt; Chad Redman; Chris Reesman; and Andy Tully were present. Alderman Tom Vos was excused.

APPROVAL OF MINUTES

Commissioner Eisenhardt moved, and Commissioner Reesman seconded to approve the minutes of October 11, 2016. All were in favor, and the motion carried.

LETTERS & COMMUNICATIONS

None

CITIZEN COMMENTS

None

PUBLIC HEARINGS

A. A Public Hearing to hear public comments regarding a Conditional Use application from Pinnacle Construction for property located at 980 Milwaukee Avenue, Suite #100 to allow a drive-thru window at Jimmy John's Restaurant.

- Mayor Hefty opened the Public Hearing at 6:31 p.m.
- There were no comments.

Alderman Grandi moved, and Commissioner Tully seconded to close the Public Hearing at 6:32 p.m. All were in favor and the motion carried.

OLD BUSINESS

None

NEW BUSINESS

A. Consideration to approve to the Common Council of a Conditional Use application from Pinnacle Construction for property located at 980 Milwaukee Avenue, Suite #100 to allow a drive-thru window at Jimmy John's Restaurant, subject to Gregory Guidry's October 25, 2016 memorandum to the Plan Commission.

- Mayor Hefty opened this item for discussion.
- There were no comments.

Commissioner Eisenhardt moved, and Commissioner Reesman seconded to recommend approval of a drive-thru window.

B. Consideration to recommend approval to the Common Council of Resolution 23 to amend the Multi-Jurisdictional Comprehensive Plan for property located at 672 W. State Street.

- Mayor Hefty opened this item for discussion.
- Gregory Guidry, Building Inspector, explained this property is next to Gooseberries. The October 11, 2016 Plan Commission meeting approved the rezone from B-1 to I-1. Mr. Guidry also explained, making this amendment was the next step to complete the process for the church to expand for future parking.
- There were no further comments.

Alderman Grandi moved, and Commissioner Tully seconded to recommend approval of Resolution 23.

All were in favor and the motion carried.

C. Revocation Hearing for Conditional Use Permit No. 71261 with Motor Sports Auto Sales for property located at 1157 Milwaukee Avenue.

- Mayor Hefty opened this item for discussion.
- Carina Walters, City Administrator, stated that staff recommends tabling this item. Ms. Walters explained the City Attorney suggested to give appropriate notice of the hearing to Jeff Way and allow Mr. Way to remove cars from the front and side of the building prior to the next meeting. The barbwire fence that runs parallel to Milwaukee Avenue and numerous cars were not allowed in the original Conditional Use Permit. Ms. Walters also stated Mr. Way will be selling his property. Ms. Walters explained by waiting, it would give him the chance to become more in compliance and staff will meet with Mr. Way to see how he plans on being in compliance with the outstanding items. If Mr. Way has not corrected these items by the December 13, 2016 meeting, the Plan Commission will consider revoking his Conditional Use Permit since the issues have been continuing for the past seven years. Commissioner Tully asked if cars were allowed to be parked in the front of the building. Mr. Guidry replied that only two cars in front were allowed and behind the second fence. Alderman Grandi questioned who is responsible for the cost of sending letters and time staff has put into the research. Ms. Walters responded that the City is. Alderman Grandi stated that the City should not be paying for all the expenses since no improvements have been done for years.
- There were no further comments.

Commissioner Tully moved, and Commissioner Reesman seconded to approve tabling the revocation hearing at the December 13, 2016 meeting.

All were in favor and the motion carried

D. Consideration to recommend approval by the Common Council of an ordinance to repeal and recreate Chapter 315-51, "Fences" in the Municipal Code of the City of Burlington.

- Mayor Hefty opened this item for discussion.
- Gregory Guidry stated the existing 3 foot high fence is causing issues for residents, it is not high enough for dogs and the standard size when purchasing a fence is usually 4 feet. Mr. Guidry stated the fence has to have an 80% visibility and cannot obstruct view in the street yard. Commissioner Eisenhardt questioned if the fence can be wood or any color. Mr. Guidry replied, yes, as long as everyone can see through it. Commissioner Redman stated that the 4 foot fence would have to be either a chain link or slotted.
- There were no further comments.

Alderman Redman moved, and Commissioner Reesman seconded to recommend approval of an ordinance change for a 4 foot high fence.

All were in favor and the motion carried.

E. Consideration to recommend approval by the Common Council of an ordinance to amend Chapter 315-27, "B-2 Central Business District" in the Municipal Code creating trash dumpster and garbage receptacle requirements.

- Mayor Hefty opened this item for discussion.
- Gregory Guidry stated the City is trying keep trash bags off the streets downtown and trash from blowing everywhere, by making sure trash receptacles are being used with lids, and not put out more than 12 hours prior to pick-up, this also includes mixed-use businesses. The owner of a downtown business are to supply service for the upstairs units.
- Judith Schulz, 533 Milwaukee Avenue, questioned what would an owner do if they had a zero lot line in the front and back. Ms. Walters stated a small garbage receptacle was sufficient regardless of having a zero lot line, a dumpster was not necessary. Ms. Walters explained that staff had received numerous complaints of trash blowing down the streets. Jim Wallace, 124-126 W. Chestnut Street, stated the amended letter businesses received mentioned that enclosure was required. Mr. Walters stated the enclosure had been modified since then, so the enclosure would not be required around the receptacles. Tina Wetzel, 412 N. Pine Street, asked if a specific type of receptacle is required. Jim Bergles, Department of Public Works Director, stated according to the contract with John's Disposal any size of garbage receptacle is acceptable. Ms. Wetzel stated there are not enough containers for the garbage. Ms. Walters commented that if the appropriate size containers were provided, then there would be enough containers for the garbage. Mr. Guidry suggested that multiple owners could share a dumpster instead of supplying little ones. Doug Harris, 525 Milwaukee Avenue, stated he is in favor of screening the dumpsters. Mr. Harris stated that his second floor tenant is residential, used as a mixed-use building. Mr. Harris stated he interprets that what the City is proposing is mirroring the B-1 District ordinance for the B-2 District. Mr. Harris questioned with the second floor being a rental unit, it is considered a residential and according to the B-2 District ordinance there is nothing written regarding the disposal of garbage. Mr. Harris stated that since there is no ordinance, citizens are using the B-1 District ordinance, which can be placed by the curb. He is also concerned how the City is going to address the second floor tenants that pay for property taxes which include

garbage pick-up. Mr. Bergles explained according City Attorney John Bjelajac, if there is a business downstairs and an apartment upstairs it no longer residential, and considered commercial. If it were residential with 4 unit or less then pick-up would fall under the residential ordinance. Ms. Walters stated it is up to the owner to supply the garbage receptacle for the tenants since downtown is considered commercial, but if a lease was drawn between the owner and the tenant then it is not the City's responsibilities to collect. Ms. Walters also stated there are a few businesses that may have been grand-fathered in before the codes were written and staff will work with the owner on a case by case basis if need be. Mr. Wallace asked if there could be a discount for property taxes since the owners are paying for pick-up, but not receiving the service. Ms. Walters gave an example that residents are paying taxes for schools even if they have no children going to school. Commissioner Eisenhardt asked about the "paved slab" being required. Megan Watkins, Director of Administrative Services, stated that has been amended to read "paved surface".

- There were no further comments.

Alderman Reesman moved, and Commissioner Eisenhardt seconded to recommend tabling this item based on the input of the residents heard at the meeting.

F. Consideration to recommend approval by the Common Council of an ordinance to repeal Chapter 142-2, "Electrical License" in the Municipal Code of the City of Burlington.

- Mayor Hefty opened this item for discussion.
- Gregory Guidry explained all electrical work is required to be completed by a licensed contractor that is registered through the State. The city would like to remove the section of being licensed with the city, since the State now requires it.
- There were no further comments.

Commissioner Tully moved, and Alderman Grandi seconded to recommend approval of an ordinance to repeal Chapter 142-2.

G. Consideration to recommend approval by the Common Council of an ordinance to amend Chapter 243, "Plumbing" in the Municipal Code to amend references to State of Wisconsin agencies and codes.

- Mayor Hefty opened this item for discussion.
- Gregory Guidry stated the plumbing numbering system was changed by the State of Wisconsin and the city would like to update the ordinance to match the State's codes.
- There were no further comments.

Commissioner Reesman moved, and Alderman Grandi seconded to recommend approval of an ordinance to amend Chapter 243.

H. Consideration to recommend approval by the Common Council of an ordinance to amend Chapter 115, "Building Construction" in the Municipal Code to amend references to State of Wisconsin agencies and codes.

- Mayor Hefty opened this item for discussion.
- Gregory Guidry stated the building construction numbering system was changed by the State and the city would like to update the ordinance to match the State's codes.
- There were no further comments.

Commissioner Eisenhardt moved, and Commissioner Tully seconded to recommend approval of an ordinance to amend Chapter 115.

ADJOURNMENT

Alderman Grandi moved, and Commissioner Redman seconded to adjourn the meeting at 7:17 p.m. *All were in favor and the motion carried.*

Recording Secretary
Kristine Anderson
Administrative Assistant



DATE: December 20, 2016

SUBJECT: Prepaid and Vouchers

SUBMITTED BY: Steve DeQuaker, City Treasurer

BACKGROUND/HISTORY:

Attached please find the Prepaid and Voucher list for bills accrued through December 20, 2016:

Total Prepaid:	\$193,589.43
Total Vouchers:	\$101,337.97
Grand Total:	<u>\$294,927.40</u>

BUDGET/FISCAL IMPACT:

5 Largest Disbursements on the Prepaid and Voucher List:

1. \$102,022.00 Kriete Group – 2017 Mack Model GU432
2. \$ 38,202.70 Johns Disposal Services Inc. – Monthly Billing for Garbage and Recycle
3. \$ 18,869.82 We Energies – 10/22/16 to 11/22/16 DPW Wastewater
4. \$ 12,975.00 The Wanasek Corp. – 256 W. State Street Demolition
5. \$ 9,610.00 Shepherdson Concrete LLC – Remove and Install Sidewalk

RECOMMENDATION:

Staff recommends that the Common Council accept and approve these Prepaid and Vouchers in the amount of \$294,927.40.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the December 20, 2016 Common Council meeting.

ATTACHMENTS:

Detail listing of Prepaid and Vouchers.

For Council Approval December 20, 2016

Prepaid:	12/02/16	\$	162,176.32
	12/09/16	\$	31,413.11
Total Prepaid		\$	<u>193,589.43</u>
Vouchers:	12/20/16	\$	101,337.97

GRAND TOTAL \$ 294,927.40

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100434321120						
100-434321-120 RESIDENTIAL BLDG PERMI	VORPAGEL SERVICE INC.	refund - permit fee	1.054000	11/07/2016	100.00	12/02/2016
Total 100434321120:					100.00	
100454521001						
100-454521-001 BOND FEES	RACINE COUNTY CLERK OF C	Taylor, Jacob; Case: 16-13799	16-13799	11/21/2016	5,650.00	12/02/2016
100-454521-001 BOND FEES	RACINE CO T & M COURT	Subrod, James; Case: 16-13838	16-13838	11/29/2016	1,160.00	12/02/2016
100-454521-001 BOND FEES	Town of Burlington Clerk of Court	Gavin, Sean; Case: 16-5161	GAVIN	11/17/2016	133.80	12/02/2016
Total 100454521001:					6,933.80	
100515132153						
100-515132-153 ADMIN - EBC	EMPLOYEE BENEFITS CORPO	EBC ADMIN	1686982	11/15/2016	10.75	12/02/2016
100-515132-153 ADMIN - EBC	EMPLOYEE BENEFITS CORPO	2017 Renewal Fees	1686982	11/15/2016	- 700.00	12/02/2016
Total 100515132153:					710.75	
100515132220						
100-515132-220 ADMIN - UTILITIES	WE ENERGIES	5843-033-004 (split)	5843033004NOV16	11/27/2016	365.81	12/02/2016
Total 100515132220:					365.81	
100515132324						
100-515132-324 ADMIN - MEMBERSHIP DUE	SHRM	Society for Human Resource Management	2017	12/01/2016	175.00	12/02/2016
Total 100515132324:					175.00	
100515141153						
100-515141-153 FINANCE - EMPLOYEE BEN	EMPLOYEE BENEFITS CORPO	EBC FINANCE	1686982	11/15/2016	.63	12/02/2016
Total 100515141153:					.63	
100515141220						
100-515141-220 FINANCE - UTILITY SERVIC	WE ENERGIES	5843-033-004 (split)	5843033004NOV16	11/27/2016	222.10	12/02/2016
Total 100515141220:					222.10	
100515142330						
100-515142-330 ELECTIONS - TRAVEL	SOLOFRA, PATRICIA	Travel Reimbursement - Mileage	11/08/16	11/08/2016	30.13	12/02/2016
Total 100515142330:					30.13	
100525211153						
100-525211-153 POLICE - EMP BENEFITS C	EMPLOYEE BENEFITS CORPO	EBC POLICE	1686982	11/15/2016	7.81	12/02/2016
Total 100525211153:					7.81	
100525220153						
100-525220-153 FIRE - EMPLOYEE BENEFIT	EMPLOYEE BENEFITS CORPO	EBC FIRE	1686982	11/15/2016	12.50	12/02/2016
Total 100525220153:					12.50	
100525220159						
100-525220-159 FIRE - CLOTHING ALLOWA	HOOK-FAST SPECIALTIES, INC	Shipping Charge	313135	10/31/2016	10.65	12/02/2016
Total 100525220159:					10.65	

prepaid - 3 -
 12-02-2016

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100525220220						
100-525220-220 FIRE - UTILITY SERVICES	WE ENERGIES	8403-026-057	8403026057NOV16	11/20/2016	980.12	12/02/2016
Total 100525220220:					980.12	
100525231220						
100-525231-220 BLDG INSP UTILITIES	WE ENERGIES	5843-033-004 (split)	5843033004NOV16	11/27/2016	65.33	12/02/2016
Total 100525231220:					65.33	
100535321225						
100-535321-225 STREETS - TELEPHONE	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 11/16	11/19/2016	77.64	12/02/2016
Total 100535321225:					77.64	
100535321261						
100-535321-261 STREETS - LIGHTING	NELSON ELECTRIC SUPPLY	ADV 26W 120-277	806623-01	11/02/2016	227.04	12/02/2016
100-535321-261 STREETS - LIGHTING	NELSON ELECTRIC SUPPLY	Lamp Fluor Compact 42W	806623-02	11/09/2016	113.67	12/02/2016
100-535321-261 STREETS - LIGHTING	NELSON ELECTRIC SUPPLY	Lamps HPS 150W Ecolux	807783-00	11/04/2016	187.39	12/02/2016
100-535321-261 STREETS - LIGHTING	NELSON ELECTRIC SUPPLY	GE LU50/H/ECO CLEAR	807783-01	11/11/2016	197.60	12/02/2016
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0838-352-542	0838352542NOV16	11/21/2016	33.16	12/02/2016
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0850-628-152	0850628152NOV16	11/21/2016	257.19	12/02/2016
100-535321-261 STREETS - LIGHTING	WE ENERGIES	4067-122-145	4067122145OCT16	11/08/2016	23.20	12/02/2016
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5043-084-318	5043084318NOV16	11/21/2016	49.11	12/02/2016
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5465-979-181	5465979181NOV16	11/20/2016	66.46	12/02/2016
100-535321-261 STREETS - LIGHTING	WE ENERGIES	6438-309-692	6438309692OCT16	11/10/2016	139.90	12/02/2016
100-535321-261 STREETS - LIGHTING	WE ENERGIES	6838-102-431	6838102431OCT16	11/08/2016	242.49	12/02/2016
Total 100535321261:					1,537.11	
100535321298						
100-535321-298 STREETS - CONTRACT SER	WANASEK CORPORATION	concrete removal - Milw Ave	6218	07/22/2016	1,900.00	12/02/2016
100-535321-298 STREETS - CONTRACT SER	Advanced Disposal Services	Roll Off	C60001376417	10/31/2016	976.34	12/02/2016
Total 100535321298:					2,876.34	
100535321354						
100-535321-354 STREETS-PARKNG STRUC	AMAZON.COM/GE MONEY	60457 8781 046912 8	046912 11/16	10/31/2016	38.37	12/02/2016
Total 100535321354:					38.37	
10055551220						
100-555551-220 PARKS - UTILITIES	WE ENERGIES	3406-030-405	3406030405OCT16	11/08/2016	21.42	12/02/2016
100-555551-220 PARKS - UTILITIES	WE ENERGIES	3832-053-838	3832053838OCT16	11/03/2016	16.79	12/02/2016
100-555551-220 PARKS - UTILITIES	WE ENERGIES	4278-074-627	4278074627OCT16	11/08/2016	36.66	12/02/2016
100-555551-220 PARKS - UTILITIES	WE ENERGIES	4447-370-241	4447370241OCT16	11/08/2016	24.69	12/02/2016
100-555551-220 PARKS - UTILITIES	WE ENERGIES	9274-302-992	9274302992OCT16	10/31/2016	81.96	12/02/2016
Total 10055551220:					181.52	
10055551225						
100-555551-225 PARKS - TELEPHONE	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 11/16	11/19/2016	38.82	12/02/2016
Total 10055551225:					38.82	
25155511153						
251-555511-153 EMPLOYEE BENEFITS	EMPLOYEE BENEFITS CORPO	EBC LIBRARY	1686982	11/15/2016	2.34	12/02/2016

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Total 251555511153:					2.34	
251555511220						
251-555511-220 UTILITIES	WE ENERGIES	0810-148-657	0810148657NOV16	11/28/2016	1,086.65	12/02/2016
251-555511-220 UTILITIES	WE ENERGIES	5852-857-487	5852857487NOV16	11/27/2016	273.14	12/02/2016
Total 251555511220:					1,359.79	
251555511327						
251-555511-327 MATERIALS	BAKER & TAYLOR	Library Materials	2032363921	10/25/2016	1,000.00	12/02/2016
251-555511-327 MATERIALS	OFFICIAL XBOX MAGAZINE	Xbox Magazine Renewal	2017	12/02/2016	24.95	12/02/2016
251-555511-327 MATERIALS	PUCCINI, JENNIFER	WALMART - PROGRAM SUPPLIES	111616	11/16/2016	18.92	12/02/2016
Total 251555511327:					1,043.87	
251555511330						
251-555511-330 INSERVICE TRAINING/TRAV	MCCARTHY, TAMMY	Reimbursement - mileage	111716	11/17/2016	37.26	12/02/2016
251-555511-330 INSERVICE TRAINING/TRAV	LEBAK, BARBARA	Reimbursements	102716	10/27/2016	60.58	12/02/2016
Total 251555511330:					97.84	
251555511345						
251-555511-345 PROGRAMS	PUCCINI, JENNIFER	WALMART - PROGRAM SUPPLIES	111616	11/16/2016	29.03	12/02/2016
Total 251555511345:					29.03	
465535321805						
465-535321-805 DPW CAPITAL OUTLAY VEH	KRIETE GROUP	New 2017 Mack Model: GU432	R11-2-1488	11/29/2016	102,022.00	12/02/2016
Total 465535321805:					102,022.00	
465555551804						
465-555551-804 PARKS CAPITAL OUTLAY P	TCF EQUIPMENT FINANCE, INC	Mower Financing- Contrat # 008-0658807-300	4828694	11/15/2016	343.28	12/02/2016
Total 465555551804:					343.28	
467535320500						
467-535320-500 CONSERVATION AND DEVE	SCHROEDER, PAUL	HPC Facade Grant Reimbursement	111716	11/17/2016	3,950.00	12/02/2016
467-535320-500 CONSERVATION AND DEVE	MPC PROPERTY GROUP LLC	HPC FACADE GRANT REIMBURSEMENT	112916	11/29/2016	5,000.00	12/02/2016
Total 467535320500:					8,950.00	
621575740153						
621-575740-153 EMPLOYEE BENEFITS	EMPLOYEE BENEFITS CORPO	EBC WWTP	1686982	11/15/2016	12.50	12/02/2016
Total 621575740153:					12.50	
621575740220						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	0469-455-267	0469455267NOV16	11/16/2016	117.74	12/02/2016
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	1887-026-576	1887026576NOV16	11/22/2016	14,906.47	12/02/2016
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	3602-583-285	3602583285NOV16	11/17/2016	26.32	12/02/2016
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	4847-248-215	4847248215NOV16	11/22/2016	172.70	12/02/2016
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	4897-650-087	4897650087NOV16	11/22/2016	58.83	12/02/2016
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	6212-377-525	6212377525NOV16	11/23/2016	2,776.41	12/02/2016
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	8098-971-449	8098971449NOV16	11/10/2016	31.49	12/02/2016
Total 621575740220:					18,089.96	

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621575740222						
621-575740-222 GAS	WE ENERGIES	0862-239-067	0862239067NOV16	11/22/2016	1,293.47	12/02/2016
621-575740-222 GAS	WE ENERGIES	2663-378-614	2663378614NOV16	11/22/2016	44.49	12/02/2016
621-575740-222 GAS	WE ENERGIES	3646-902-199	3646902199NOV16	11/22/2016	30.63	12/02/2016
Total 621575740222:					1,368.59	
621575740225						
621-575740-225 TELEPHONE	TDS	TDS WWTP 262-539-3646	262-539-3646 11/16	11/19/2016	192.17	12/02/2016
621-575740-225 TELEPHONE	VERIZON WIRELESS	SCADA WWTP Acct # 242013605-00001	9775067532	11/10/2016	41.54	12/02/2016
Total 621575740225:					233.71	
621575740244						
621-575740-244 REPAIRS,MAINT EQUIPMEN	PETTY CASH WWTP	PETTY CASH WWTP WAL*MART	2016NOV	11/30/2016	34.94	12/02/2016
Total 621575740244:					34.94	
621575740245						
621-575740-245 GROUND IMPROVEMENTS	JOHN DEERE FINANCIAL	John Deere - purchase parts	V85592	11/08/2016	878.17	12/02/2016
Total 621575740245:					878.17	
621575740310						
621-575740-310 OFFICE SUPPLIES, POSTA	PETTY CASH WWTP	PETTY CASH WWTP - POST OFFICE	2016NOV	11/30/2016	21.00	12/02/2016
621-575740-310 OFFICE SUPPLIES, POSTA	PETTY CASH WWTP	PETTY CASH WWTP WAL*MART	2016NOV	11/30/2016	13.47	12/02/2016
621-575740-310 OFFICE SUPPLIES, POSTA	TIME WARNER CABLE-MILW	Time Warner WWTP Acct # 702658601	702658601 11/16	11/16/2016	124.94	12/02/2016
Total 621575740310:					159.41	
621575740371						
621-575740-371 REG/PERMITS/OUTSIDE TE	WDATCP	RENEWAL LABORATORY CERTIFICATION	115101-D3 2017	11/16/2016	340.00	12/02/2016
Total 621575740371:					340.00	
622506220000						
622-506220-000 POWER	WE ENERGIES	0882-547-355 (split)	0882547355NOV16	11/23/2016	496.86	12/02/2016
622-506220-000 POWER	WE ENERGIES	3267-293-366	3267293366NOV16	11/22/2016	671.94	12/02/2016
622-506220-000 POWER	WE ENERGIES	3457-108-505	3457108505NOV16	11/28/2016	4,169.27	12/02/2016
622-506220-000 POWER	WE ENERGIES	6271-254-881 (split)	6271254861NOV16	11/22/2016	2,570.66	12/02/2016
622-506220-000 POWER	WE ENERGIES	7255-465-187	7255465187NOV16	11/22/2016	182.91	12/02/2016
622-506220-000 POWER	WE ENERGIES	8682-353-384 (split)	8682353384NOV16	11/28/2016	4,466.82	12/02/2016
Total 622506220000:					12,558.46	
622506230000						
622-506230-000 SUPPLIES	WE ENERGIES	0882-547-355 (split)	0882547355NOV16	11/23/2016	46.15	12/02/2016
622-506230-000 SUPPLIES	WE ENERGIES	6271-254-881 (split)	6271254861NOV16	11/22/2016	23.46	12/02/2016
622-506230-000 SUPPLIES	WE ENERGIES	5499-874-589	6499874689NOV16	11/22/2016	22.31	12/02/2016
622-506230-000 SUPPLIES	WE ENERGIES	8682-353-384 (split)	8682353384NOV16	11/28/2016	35.14	12/02/2016
622-506230-000 SUPPLIES	WE ENERGIES	9259-879-303	9259879303NOV16	11/27/2016	10.89	12/02/2016
Total 622506230000:					137.94	
622509210000						
622-509210-000 OFFICE SUPPLY	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 11/16	11/19/2016	77.64	12/02/2016
622-509210-000 OFFICE SUPPLY	AT & T	414 r24-8901 367 9	414R2489011116	11/10/2016	68.95	12/02/2016

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Total 622509210000:					146.59	
622509260153						
622-509260-153 EMPLOYEE BENEFITS	EMPLOYEE BENEFITS CORPO	EBC WATER	1686982	11/15/2016	3.47	12/02/2016
Total 622509260153:					3.47	
Grand Totals:					162,176.32	

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Motion for Approval by: _____

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GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100239007						
100-239007 LIFE INSURANCE	SECURIAN FINANCIAL GROUP,	Policy No. 0028321	JAN2017	12/08/2016	2,088.42	12/09/2016
Total 100239007:					2,088.42	
100454521001						
100-454521-001 BOND FEES	RACINE CO T & M COURT	Sobbe, Robert; Case: 16-14343	16-14343	12/08/2016	500.00	12/09/2016
Total 100454521001:					500.00	
100515132225						
100-515132-225 ADMIN - TELEPHONE	AT & T	171-798-6300 001 (split)	5564804302	11/19/2016	326.69	12/09/2016
100-515132-225 ADMIN - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9775838997	11/23/2016	98.82	12/09/2016
Total 100515132225:					425.51	
100515141225						
100-515141-225 FINANCE - TELEPHONE	AT & T	171-798-6300 001 (split)	5564804302	11/19/2016	196.02	12/09/2016
100-515141-225 FINANCE - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9775838997	11/23/2016	67.55	12/09/2016
Total 100515141225:					263.57	
100515141310						
100-515141-310 FINANCE - OFFICE SUPP/P	MailCom Consulting	Tax Bill Processing for City (Waiworth County)	2016	11/01/2016	7.67	12/09/2016
Total 100515141310:					7.67	
100515141330						
100-515141-330 FINANCE - TRAVEL	DEQUAKER, STEVE	Mileage Reimbursement	2016NOV	12/02/2016	21.60	12/09/2016
Total 100515141330:					21.60	
100525211225						
100-525211-225 POLICE - TELEPHONE	AT & T	171-798-6300 001 (split)	5564804302	11/19/2016	522.71	12/09/2016
100-525211-225 POLICE - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9775838997	11/23/2016	587.41	12/09/2016
Total 100525211225:					1,110.12	
100525220220						
100-525220-220 FIRE - UTILITY SERVICES	WE ENERGIES	8419-416-558	8419416558NOV28	11/23/2016	14.31	12/09/2016
Total 100525220220:					14.31	
100525220225						
100-525220-225 FIRE - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9775838997	11/23/2016	118.59	12/09/2016
Total 100525220225:					118.59	
100525231225						
100-525231-225 BLDG INSP - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9775838997	11/23/2016	39.99	12/09/2016
Total 100525231225:					39.99	
100535321220						
100-535321-220 STREETS - UTILITIES	WE ENERGIES	1638-891-345 (split)	1638891345NOV16	11/23/2016	666.94	12/09/2016
100-535321-220 STREETS - UTILITIES	WE ENERGIES	8430-081-671 (split)	8430081671NOV16	11/22/2016	180.78	12/09/2016
Total 100535321220:					847.72	

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GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100535321225						
100-535321-225 STREETS - TELEPHONE	VERIZON WIRELESS	Verizon; Acct 286396861-00001 (split)	9775838997	11/23/2016	58.79	12/09/2016
Total 100535321225:					58.79	
100535321261						
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0455-414-409	0455414409OCT16	11/16/2016	225.76	12/09/2016
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0818-594-802	0818594802NOV16	11/22/2016	15.71	12/09/2016
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0819-473-268	0819473268NOV16	11/27/2016	108.90	12/09/2016
100-535321-261 STREETS - LIGHTING	WE ENERGIES	2023-503-060	2023503060NOV16	11/22/2016	166.17	12/09/2016
100-535321-261 STREETS - LIGHTING	WE ENERGIES	4404-149-064	4404149064NOV16	11/16/2016	65.30	12/09/2016
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5459-100-732	5459100732NOV16	11/28/2016	446.63	12/09/2016
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5644-617-733	5644617733NOV16	11/22/2016	139.65	12/09/2016
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5695-147-539	5695147539NOV16	11/27/2016	406.62	12/09/2016
100-535321-261 STREETS - LIGHTING	WE ENERGIES	6893-002-943	6893002943NOV16	11/21/2016	15.71	12/09/2016
100-535321-261 STREETS - LIGHTING	WE ENERGIES	7245-068-041	7245068041NOV16	11/27/2016	222.08	12/09/2016
100-535321-261 STREETS - LIGHTING	WE ENERGIES	7255-756-558	7255756558NOV16	11/20/2016	21.45	12/09/2016
100-535321-261 STREETS - LIGHTING	WE ENERGIES	7467-500-426	7467500426NOV16	11/27/2016	269.42	12/09/2016
100-535321-261 STREETS - LIGHTING	WE ENERGIES	8499-073-119	8499073119NOV16	11/27/2016	235.68	12/09/2016
100-535321-261 STREETS - LIGHTING	WE ENERGIES	9418-285-345	9418285345NOV16	11/27/2016	112.43	12/09/2016
Total 100535321261:					2,451.51	
100535321298						
100-535321-298 STREETS - CONTRACT SER	SHEPHERDSON CONCRETE LL	remove and install sidewalk, curb & gutter	1020	12/04/2016	9,610.00	12/09/2016
Total 100535321298:					9,610.00	
100535321354						
100-535321-354 STREETS-PARKNG STRUC	WE ENERGIES	7082-958-528	7082958528NOV16	11/27/2016	609.20	12/09/2016
Total 100535321354:					609.20	
100535321356						
100-535321-356 STREETS-Rep & Maint Street	WI DEPT OF TRANSPORTATIO	Credit - State Project No. 3834-01-70	L50268	10/05/2016	1,133.32	12/09/2016
100-535321-356 STREETS-Rep & Maint Street	WI DEPT OF TRANSPORTATIO	Credit - State Project No. 3834-01-70	L50548	10/05/2016	4.58	12/09/2016
100-535321-356 STREETS-Rep & Maint Street	WI DEPT OF TRANSPORTATIO	State Project No. 3834-01-70	L50549	10/05/2016	2,027.06	12/09/2016
Total 100535321356:					889.16	
100555551220						
100-555551-220 PARKS - UTILITIES	RACINE CO PUBLIC WORKS	RACINE CO PUBLIC WORKS LIGHTS SOFTBALL D	2016	12/02/2016	1,429.67	12/09/2016
100-555551-220 PARKS - UTILITIES	WE ENERGIES	0435-566-939	0435566939OCT16	11/17/2016	38.84	12/09/2016
100-555551-220 PARKS - UTILITIES	WE ENERGIES	1269-762-568	1269762568NOV16	11/27/2016	47.40	12/09/2016
100-555551-220 PARKS - UTILITIES	WE ENERGIES	1638-891-345 (split)	1638891345NOV16	11/23/2016	333.48	12/09/2016
100-555551-220 PARKS - UTILITIES	WE ENERGIES	2428-946-714	2428946714NOV16	11/27/2016	697.88	12/09/2016
100-555551-220 PARKS - UTILITIES	WE ENERGIES	3243-370-777	3243370777NOV16	11/28/2016	42.73	12/09/2016
100-555551-220 PARKS - UTILITIES	WE ENERGIES	3698-542-543	3698542543NOV16	11/28/2016	17.88	12/09/2016
100-555551-220 PARKS - UTILITIES	WE ENERGIES	6211-699-899	6211699899NOV16	11/27/2016	51.08	12/09/2016
100-555551-220 PARKS - UTILITIES	WE ENERGIES	6419-916-677	6419916677NOV16	11/28/2016	20.87	12/09/2016
100-555551-220 PARKS - UTILITIES	WE ENERGIES	6895-338-188	6895338188NOV16	11/27/2016	115.70	12/09/2016
100-555551-220 PARKS - UTILITIES	WE ENERGIES	8430-081-671 (split)	8430081671NOV16	11/22/2016	90.38	12/09/2016
Total 100555551220:					2,885.91	
100555551265						
100-555551-265 PARKS - FESTIVAL EXPENS	DEQUAKER, STEVE	cash payment for ice sculpters - Ice Festival	2016 ICE FESTIVA	12/07/2016	2,040.00	12/09/2016

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Total 10055551265:					2,040.00	
10055551298						
100-565641-298	PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	16.0113.01 2016_Burlington_General	88494	08/26/2016	2,756.00 12/09/2016
Total 100565641298:					2,756.00	
251555511225						
251-555511-225	TELEPHONE	AT & T	171-798-6300 001 (split)	5564804302	11/19/2016	261.35 12/09/2016
Total 251555511225:					261.35	
251555511327						
251-555511-327	MATERIALS	BAKER & TAYLOR	Childrens Materials	2032421832*	11/22/2016	261.78 12/09/2016
251-555511-327	MATERIALS	BAKER & TAYLOR	Library Materials	2032427767*	11/22/2016	2,864.05 12/09/2016
Total 251555511327:					3,125.83	
621575740225						
621-575740-225	TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9775838997	11/23/2016	39.99 12/09/2016
Total 621575740225:					39.99	
622509350000						
622-509350-000	GENERAL PLANT-SUPPLIE	WE ENERGIES	1638-891-345 (split)	1638891345NOV16	11/23/2016	666.94 12/09/2016
622-509350-000	GENERAL PLANT-SUPPLIE	WE ENERGIES	8430-081-571 (split)	8430081671NOV16	11/22/2016	180.78 12/09/2016
Total 622509350000:					847.72	
623575740225						
623-575740-225	TELEPHONE	AT & T	262 757 0907 307 4	26275709071116	11/26/2016	110.15 12/09/2016
Total 623575740225:					110.15	
864121100						
864-121100	TAXES RECEIVABLE	DEQUAKER, STEVE	Cash for Tax Drawer	2016	12/08/2016	300.00 12/09/2016
Total 864121100:					300.00	
Grand Totals:					31,413.11	

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100515111310						
100-515111-310 CITY COUNCIL - OFF SUP-P	LIGHTHOUSE COMMUNICATIO	Quarterly Newsletter	1071216	12/07/2016	758.37	
Total 100515111310:					758.37	
100515111399						
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Public Hearing	264242	11/17/2016	64.40	
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Public Notice Bridge	264736	11/24/2016	82.80	
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Ordinance	265391	12/01/2016	24.99	
Total 100515111399:					172.19	
100515121310						
100-515121-310 MUNI COURT - OFFICE SUP	PITNEY BOWES	MUNI SUPPLIES	3302234281	12/01/2016	69.57	
Total 100515121310:					69.57	
100515132247						
100-515132-247 ADMIN - COMPUTER REPLA	DIGICORP	HP Desktop & Probook (split)	315985	11/30/2016	1,414.73	
Total 100515132247:					1,414.73	
100515132310						
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1144579	11/30/2016	2.75	
100-515132-310 ADMIN - OFF SUPP-POSTA	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1147085	12/07/2016	2.75	
100-515132-310 ADMIN - OFF SUPP-POSTA	Office Copying Equipment, LTD	Admin copies	AR12218	12/06/2016	123.67	
100-515132-310 ADMIN - OFF SUPP-POSTA	PITNEY BOWES	ADMIN SUPPLIES	3302234281	12/01/2016	77.30	
100-515132-310 ADMIN - OFF SUPP-POSTA	PITNEY BOWES	BLDG INSPECTION	3302234281	12/01/2016	69.51	
100-515132-310 ADMIN - OFF SUPP-POSTA	DIGICORP	HP Desktop & Probook (split)	315985	11/30/2016	173.27	
100-515132-310 ADMIN - OFF SUPP-POSTA	STAPLES BUSINESS ADVANTA	STAPLES ADMIN OFFICE SUPPLIES	8042031301	11/26/2016	105.22	
Total 100515132310:					554.57	
100515132399						
100-515132-399 ADMIN - SUNDRY EXPENSE	RICHTER'S MARKETPLACE	Flowers	100616CH	10/06/2016	100.00	
100-515132-399 ADMIN - SUNDRY EXPENSE	RICHTER'S MARKETPLACE	Richter's Marketplace - City Hall	12/05/16CH	12/05/2016	5.85	
Total 100515132399:					105.85	
100515140310						
100-515140-310 CLERK - OFFICE SUPPLIES	PITNEY BOWES	CLERK	3302234281	12/01/2016	69.57	
100-515140-310 CLERK - OFFICE SUPPLIES	SHRED-IT USA LLC	Admin - Shredding	8121261550	11/22/2016	96.78	
Total 100515140310:					166.35	
100515140399						
100-515140-399 GENERAL CODE & MISC PU	GENERAL CODE	eCode360 Annual Maintenance Fee	GC00100018	11/01/2016	995.00	
Total 100515140399:					995.00	
100515141310						
100-515141-310 FINANCE - OFFICE SUPP/P	PITNEY BOWES	FIN SUPPLIES	3302234281	12/01/2016	69.57	
100-515141-310 FINANCE - OFFICE SUPP/P	STAPLES BUSINESS ADVANTA	STAPLES CITY FINANCE SUPPLIES	8042031301	11/26/2016	29.64	
Total 100515141310:					99.21	
100515142310						
100-515142-310 ELECTIONS - OPERATION S	PITNEY BOWES	ELECTIONS	3302234281	12/01/2016	69.57	
100-515142-310 ELECTIONS - OPERATION S	STAPLES BUSINESS ADVANTA	STAPLES ELECTION SUPPLIES	8042031301	11/26/2016	245.35	

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Total 100515142310:					314.92	
100515161220						
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	Veolia Contract	15100-029D 21	11/30/2016	2,700.00	
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	General File - 2016	16100-000D 11	11/30/2016	120.00	
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	CDA: 2016 Sale of Land to Burlington Core Upgrades	16100-004D 8	11/30/2016	150.00	
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	C. Hoffman Prosecution	16100-076D 2	11/30/2016	810.00	
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	Zoning Board of Appeals Materials	16100-080D 1	11/30/2016	375.00	
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	Subrogation Claim: Aaron Sanderson	16100-083D 1	11/30/2016	450.00	
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	Jeff Way: Revocation of CUP	16100-084D 1	11/30/2016	300.00	
100-515161-220 ATTORNEY - CONTRACT	BJELAJAC, JOHN M	U.S. Cellular	16100-086D 1	11/30/2016	75.00	
Total 100515161220:					4,980.00	
100515161272						
100-515161-272 ATTORNEY - MUNICIPAL C	BJELAJAC, JOHN M	Municipal Court General File - 2016	16100-099D 12	11/30/2016	3,652.50	
Total 100515161272:					3,652.50	
100525211159						
100-525211-159 POLICE - CLOTHING ALLO	RED THE UNIFORM TAILOR	Wasilevich - POINVISIAX VISION-LEVEL IIIAXW	00W64442	11/07/2016	115.50	
Total 100525211159:					115.50	
100525211239						
100-525211-239 POLICE - EQUIPMENT NON	STREICHER'S	Pro Tac Rail Mount 2, 625 lumens, Black	11235873	11/18/2016	719.94	
100-525211-239 POLICE - EQUIPMENT NON	SECOND CHANCE CARDIAC SO	HeartStart OnSite-FRx AED Battery	16-011-297	11/24/2016	299.85	
Total 100525211239:					1,019.79	
100525211240						
100-525211-240 POLICE - FUEL, OIL	DOUG'S AUTO	908 2017 Ford Explorer	027052	11/23/2016	89.95	
100-525211-240 POLICE - FUEL, OIL	DOUG'S AUTO	906 2014 Ford Explorer	027072	11/28/2016	24.95	
Total 100525211240:					114.90	
100525211242						
100-525211-242 POLICE - REPAIR/MTCE EQ	LYNCH BURLINGTON	Car Wash Tickets	15535	11/16/2016	250.00	
Total 100525211242:					250.00	
100525211244						
100-525211-244 POLICE - REPAIR & MAINT	RED THE UNIFORM TAILOR	Wasilevich - POINVISIAX VISION-LEVEL IIIAXW	00W64442	11/07/2016	756.66	
Total 100525211244:					756.66	
100525211310						
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	11/17/16PD	11/17/2016	26.82	
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	11/18/16PD	11/18/2016	17.88	
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	11/22/16PD	11/22/2016	5.85	
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	11/28/16PD	11/28/2016	5.85	
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	12/01/16PD	12/01/2016	3.90	
100-525211-310 POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	12/06/16PD	12/06/2016	5.85	
100-525211-310 POLICE - OFF SUPP-POSTA	PITNEY BOWES	POLICE SUPPLIES	3302234281	12/01/2016	69.57	
100-525211-310 POLICE - OFF SUPP-POSTA	STAPLES BUSINESS ADVANTA	STAPLES POLICE DEPT	8042031301	11/29/2016	250.12	
100-525211-310 POLICE - OFF SUPP-POSTA	PROFESSIONAL ID CARDS, INC	ID Card/Badges Police Dept	10189	11/17/2016	28.80	

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Total 100525211310:					414.64	
100525211311						
100-525211-311	POLICE - COMP SOFTWARE	ProPhoenix Corporation	Interface - Badger TraCS Maintenance 2017	2017003	11/01/2016	644.83
Total 100525211311:					644.83	
100525211344						
100-525211-344	POLICE - JANITOR SUPPLIE	ELKHORN CHEMICAL & PACKA	Janitor Supplies	581523	11/18/2016	331.61
100-525211-344	POLICE - JANITOR SUPPLIE	MENARDS	Menards Acct 32120263	20411	11/15/2016	44.74
100-525211-344	POLICE - JANITOR SUPPLIE	REINEMANS, INC.	Police Dept Supplies	114203	11/30/2016	5.49
100-525211-344	POLICE - JANITOR SUPPLIE	REINEMANS, INC.	Police Dept Supplies	114677	12/06/2016	16.58
Total 100525211344:					398.42	
100525211347						
100-525211-347	POLICE - FIREARM SUPP/R	BROWNELLS, INC.	SUPPLIES	13249561.00	11/14/2016	791.17
Total 100525211347:					791.17	
100525211381						
100-525211-381	POLICE - INVESTIGATIONS	ACL LABORATORIES	ACL LAB 30002225-X661 POLICE DEPT	201611-0	12/01/2016	26.80
Total 100525211381:					26.80	
100525220159						
100-525220-159	FIRE - CLOTHING ALLOWA	LARK UNIFORM OUTFITTERS	Lark Uniform - Fire Dept	233471	11/29/2016	88.90
Total 100525220159:					88.90	
100525220242						
100-525220-242	FIRE - REPAIR & MAINT VE	MERTENS AUTO SERVICE CE	Repairs - 1998 Ford F260	65072	11/28/2016	393.26
100-525220-242	FIRE - REPAIR & MAINT VE	MERTENS AUTO SERVICE CE	Repairs - 1998 Ford F260	65075	11/29/2016	412.72
Total 100525220242:					805.98	
100525220244						
100-525220-244	FIRE - REPAIR MAINT EQUI	BENDLIN FIRE EQUIP. CO., INC.	Quarterly NFPA 1500 Grade E	94243	11/29/2016	104.67
100-525220-244	FIRE - REPAIR MAINT EQUI	RC ELECTRONIC, INC	NI-MH Battery/Motorola	642749	11/25/2016	199.80
100-525220-244	FIRE - REPAIR MAINT EQUI	RC ELECTRONIC, INC	Motorola Monitor VI Pager	642764	11/29/2016	613.00
Total 100525220244:					917.37	
100525220248						
100-525220-248	FIRE - REPAIR MAINT BLDG	MENARDS	Acct # 32120264 - Fire House Supplies	21466	11/29/2016	35.93
100-525220-248	FIRE - REPAIR MAINT BLDG	MENARDS	Acct # 32120264 - Fire House Supplies	21624	12/01/2016	.67
100-525220-248	FIRE - REPAIR MAINT BLDG	REINEMANS, INC.	Led Light Set	114122	11/29/2016	11.99
100-525220-248	FIRE - REPAIR MAINT BLDG	BUMPER TO BUMPER BURLING	oldrl	1-316131	11/22/2016	71.94
Total 100525220248:					120.53	
100525220293						
100-525220-293	FIRE - FIRE PREVENTION	MENARDS	Acct # 32120264 - Fire House Supplies	21705	12/02/2016	15.84
Total 100525220293:					15.84	
100525220310						
100-525220-310	FIRE - OFFICE SUPPLIES	PITNEY BOWES	FIRE	3302234281	12/01/2016	69.57

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100-525220-310 FIRE - OFFICE SUPPLIES	STAPLES BUSINESS ADVANTA	STAPLES FIRE DEPT SUPPLIES	8042031301	11/26/2016	16.00	
Total 100525220310:					85.57	
100525220389						
100-525220-389 FIRE - PROTECTIVE CLOTH	JEFFERSON FIRE & SAFETY	Turnout Gear	231979	11/23/2016	2,000.48	
100-525220-389 FIRE - PROTECTIVE CLOTH	PAUL CONWAY SHIELDS	FIRE DEPT - PROTECTIVE CLOTHING	0394749-IN	11/30/2016	2,271.30	
Total 100525220389:					4,271.78	
100535321159						
100-535321-159 STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1144579	11/30/2016	129.85	
100-535321-159 STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1147085	12/07/2016	66.71	
100-535321-159 STREETS - CLOTHING ALL	MENARDS	Menards Acct 32120266	21907	12/05/2016	34.95	
Total 100535321159:					231.51	
100535321240						
100-535321-240 STREETS - FUEL, OIL & LU	JERRY WILLKOMM INC.	Unit 503 - SPO Multi-Purpose ATF	115803	12/06/2016	306.80	
Total 100535321240:					306.80	
100535321242						
100-535321-242 STREETS - REP MAINT VE	HUMPHREY SERVICE & PARTS,	Stock	1130540	12/05/2016	26.50	
100-535321-242 STREETS - REP MAINT VE	HUMPHREY SERVICE & PARTS,	air filter	1130797	12/07/2016	34.50	
Total 100535321242:					61.00	
100535321248						
100-535321-248 STREETS REP & MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1144580	11/30/2016	11.48	
Total 100535321248:					11.48	
100535321298						
100-535321-298 STREETS - CONTRACT SER	TAPCO	Railrod Signage	1547265	11/18/2016	501.56	
100-535321-298 STREETS - CONTRACT SER	TAPCO	Maintenance Contract	1547415	11/22/2016	2,258.00	
100-535321-298 STREETS - CONTRACT SER	TAPCO	TAPCO DPW SUPPLIES	1547464	11/22/2016	2,662.95	
100-535321-298 STREETS - CONTRACT SER	RC ELECTRONIC, INC	MI Tom Trunking Service (split)	642721	11/15/2016	1,440.00	
Total 100535321298:					6,862.51	
100535321310						
100-535321-310 STREETS - OFF SUPP/POS	MASTERGRAPHICS INC.	Ink cartridge	INV120673	12/05/2016	130.66	
100-535321-310 STREETS - OFF SUPP/POS	RICHTER'S MARKETPLACE	Richter's Marketplace - DPW(split)	11/15/16DPW	11/15/2016	35.59	
100-535321-310 STREETS - OFF SUPP/POS	RICHTER'S MARKETPLACE	Richter's Marketplace - DPW Credit	11/18/16DPW	11/18/2016	14.14	
Total 100535321310:					152.11	
100535321350						
100-535321-350 STREETS - REP MAINT SUP	ELKHORN CHEMICAL & PACKA	DPW (split)	581987	12/02/2016	120.00	
100-535321-350 STREETS - REP MAINT SUP	HUMPHREY SERVICE & PARTS,	air filter	1129052	11/16/2016	4.14	
100-535321-350 STREETS - REP MAINT SUP	MENARDS	Menards Acct 32120266	21443	11/29/2016	54.47	
100-535321-350 STREETS - REP MAINT SUP	MOTOR PARTS COMPANY, LLC	stock	282988	12/07/2016	47.94	
100-535321-350 STREETS - REP MAINT SUP	WELDERS SUPPLY COMPANY	1 YEAR PRE-PAID RENTAL	3120	11/10/2016	235.00	
Total 100535321350:					461.55	
100535321354						
100-535321-354 STREETS-PARKNG STRUC	FNL CONSTRUCTION LLC	Parking Garage Caulking Repairs	783	12/02/2016	3,040.00	

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Total 100535321354:					3,040.00	
100545430298						
100-545430-298 ANIMAL SHELTER	WISCONSIN HUMANE SOCIETY	ANIMAL SHELTER CONTRACT NOV.	783	12/01/2016	798.47	
Total 100545430298:					798.47	
100555532350						
100-555532-350 POOL	BJELAJAC, JOHN M	Community Pool II	15100-039D 7	11/30/2016	375.00	
Total 100555532350:					375.00	
100555551159						
100-555551-159 PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1144579	11/30/2016	18.58	
100-555551-159 PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1147085	12/07/2016	16.83	
Total 100555551159:					35.41	
100555551248						
100-555551-248 PARKS - REPAIR MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1144580	11/30/2016	5.74	
Total 100555551248:					5.74	
100555551298						
100-555551-298 PARKS - OUTSIDE SERVICE	PATS SERVICES, INC	PATS SANITARY RENTAL RIVERSIDE PARK	A-135767	11/18/2016	180.00	
100-555551-298 PARKS - OUTSIDE SERVICE	PATS SERVICES, INC	PATS SANITARY RENTAL ECHO PARK	A-135900	11/23/2016	90.00	
100-555551-298 PARKS - OUTSIDE SERVICE	PATS SERVICES, INC	PATS SANITARY RENTAL BUSHNELL PARK	A-135902	11/23/2016	90.00	
100-555551-298 PARKS - OUTSIDE SERVICE	PATS SERVICES, INC	PATS SANITARY RENTAL BUSHNELL PARK	A-136194	11/30/2016	15.00	
100-555551-298 PARKS - OUTSIDE SERVICE	PATS SERVICES, INC	PATS SANITARY COMPOST SITE	A-136202	11/30/2016	78.00	
100-555551-298 PARKS - OUTSIDE SERVICE	RC ELECTRONIC, INC	Mt Tom Trunking Service (split)	642721	11/15/2016	720.00	
Total 100555551298:					1,173.00	
100555551310						
100-555551-310 PARKS - OFFICE SUPP, PO	STAPLES BUSINESS ADVANTA	STAPLES DPW OFFICE SUPPLIES	8042031301	11/26/2016	34.23	
Total 100555551310:					34.23	
100555551350						
100-555551-350 PARKS - REPAIR/MTCE SUP	ELKHORN CHEMICAL & PACKA	DPW (split)	581987	12/02/2016	120.00	
Total 100555551350:					120.00	
100555561298						
100-555561-298 FORESTRY-CONTRACT SE	COMPLETE TREE SERVICE, LL	Tree Trimming	209430	11/28/2016	1,100.00	
Total 100555561298:					1,100.00	
100565641298						
100-565641-298 PLAN COMM - CONTRACT S	WANASEK CORPORATION	256 W State St. - Demolition	16-787-01	11/28/2016	12,976.00	
100-565641-298 PLAN COMM - CONTRACT S	KAPUR & ASSOCIATES, INC.	13.0291.02 Scherrer Spring Brook Building 2	89287	11/22/2016	109.00	
Total 100565641298:					13,084.00	
100565641310						
100-565641-310 PLAN COMM - SUPPLIES, P	PITNEY BOWES	PLANNING	3302234281	12/01/2016	69.57	

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Total 100565641310:					89.57	
100575710297						
100-575710-297	GARBAGE- CONTRACT SVC	JOHNS DISPOSAL SERVICE IN	CONTRACTED BILLING/RECYCLE	98581	11/25/2016	8,473.46
100-575710-297	GARBAGE- CONTRACT SVC	JOHNS DISPOSAL SERVICE IN	Riverview Manor (split)	99012	11/30/2016	108.00
Total 100575710297:					8,581.46	
100575710298						
100-575710-298	GARBAGE - CONTRACT SV	JOHNS DISPOSAL SERVICE IN	CONTRACTED BILLING/GARBAGE	98581	11/25/2016	29,729.24
100-575710-298	GARBAGE - CONTRACT SV	JOHNS DISPOSAL SERVICE IN	Riverview Manor (split)	99012	11/30/2016	371.00
Total 100575710298:					30,100.24	
100575710299						
100-575710-299	GARBAGE- CNTRCT SVCS	KAPUR & ASSOCIATES, INC.	15.0107.01 Burlington Landfill 2015-2016	89271	11/22/2016	3,496.70
100-575710-299	GARBAGE- CNTRCT SVCS	KAPUR & ASSOCIATES, INC.	15.0107.02 Out of Scope ENV Burlington Landfill	89272	11/22/2016	339.50
Total 100575710299:					3,836.20	
251555511310						
251-555511-310	OFFICE SUPPLIES, POSTA	PITNEY BOWES	LIBRARY SUPPLIES	3302234281	12/01/2016	69.57
Total 251555511310:					69.57	
465515140800						
465-515140-800	CLERK - CAPITAL OUTLAY	ETICORP	License Manager Software - End User License	112816	11/28/2016	1,999.00
Total 465515140800:					1,999.00	
621575740159						
621-575740-159	CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1144582	11/30/2016	71.35
621-575740-159	CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1147087	12/07/2016	71.35
Total 621575740159:					142.70	
621575740244						
621-575740-244	REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1144582	11/30/2016	13.78
621-575740-244	REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1147087	12/07/2016	13.78
621-575740-244	REPAIRS,MAINT EQUIPMEN	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1147088	12/07/2016	117.93
621-575740-244	REPAIRS,MAINT EQUIPMEN	MOTOR PARTS COMPANY, LLC	flp belt	282902	12/05/2016	11.19
621-575740-244	REPAIRS,MAINT EQUIPMEN	MOTOR PARTS COMPANY, LLC	flp belt	282970	12/06/2016	33.57
621-575740-244	REPAIRS,MAINT EQUIPMEN	REINEMANS, INC.	GE 100 HighPres Lamp	114201	11/30/2016	24.29
Total 621575740244:					214.54	
621575740248						
621-575740-248	PLANT OPERATION	ENERGENECS, INC.	ENERGENECS INC WWTP SCREEN BAGS	0033075-IN	11/30/2016	596.05
Total 621575740248:					596.05	
621575740249						
621-575740-249	LABORATORY	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1144582	11/30/2016	95.31
621-575740-249	LABORATORY	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1147087	12/07/2016	4.71
621-575740-249	LABORATORY	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1147088	12/07/2016	83.50
621-575740-249	LABORATORY	CULLIGAN OF BURLINGTON	CULLIGAN WWTP ACCT 600-08487456-8	500X01863303	11/30/2016	222.25

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Total 621575740249:					405.77	
621575740358						
621-575740-359 SANITARY SEWER REPAIR,	DIGGERS HOTLINE, INC	Diggers Hotline WWTP	161142701	11/30/2016	56.55	
Total 621575740359:					56.55	
622506230000						
622-506230-000 SUPPLIES	REINEMANS, INC.	Supplies (split)	114176	11/30/2016	16.16	
Total 622506230000:					16.16	
622506410000						
622-506410-000 SUPPLIES	REINEMANS, INC.	Supplies (split)	114562	12/05/2016	25.19	
Total 622506410000:					25.19	
622506500000						
622-506500-000 RESERVOIRS & SUPPLES	REINEMANS, INC.	Supplies (split)	114176	11/30/2016	14.39	
Total 622506500000:					14.39	
622506510000						
622-506510-000 MAINS, WATER BREAKS-SU	DIGGERS HOTLINE, INC	Diggers Hotline Water	161142701	11/30/2016	56.55	
Total 622506510000:					56.55	
622509030000						
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1144581	11/30/2016	30.70	
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1147086	12/07/2016	34.67	
Total 622509030000:					65.37	
622509210000						
622-509210-000 OFFICE SUPPLY	RICHTER'S MARKETPLACE	Richter's Marketplace - DPW(split)	11/15/16DPW	11/15/2016	20.97	
622-509210-000 OFFICE SUPPLY	PITNEY BOWES	WATER SUPPLIES	3302234281	12/01/2016	69.57	
622-509210-000 OFFICE SUPPLY	STAPLES BUSINESS ADVANTA	STAPLES WATER SUPPLIES	8042031301	11/26/2016	21.30	
Total 622509210000:					111.84	
622509230000						
622-509230-000 OUTSIDE SERVICES	RC ELECTRONIC, INC	MI Tom Trunking Service (split)	642721	11/15/2016	1,440.00	
Total 622509230000:					1,440.00	
622509330000						
622-509330-000 TRANSPORTATION-SUPPLI	LYNCH TRUCK CENTER	Repairs 2015 Chevrolet Silverado	2014772	11/30/2016	157.94	
Total 622509330000:					157.94	
622509350000						
622-509350-000 GENERAL PLANT-SUPPLIE	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1144580	11/30/2016	11.48	
622-509350-000 GENERAL PLANT-SUPPLIE	REINEMANS, INC.	Supplies (split)	114176	11/30/2016	8.24	
622-509350-000 GENERAL PLANT-SUPPLIE	REINEMANS, INC.	Supplies (split)	114562	12/05/2016	4.12	
Total 622509350000:					23.84	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
623575740242						
623-575740-242 REPAIR,MAINTENANCE EQ	HUGHES ELECTRIC, INC	Repairs: runway, markers & taxiway lights	11298	12/03/2016	292.50	
623-575740-242 REPAIR,MAINTENANCE EQ	ACM FIRE PROTECTION, INC	Annual Service Charge	19951	12/01/2016	80.00	
Total 623575740242:					372.50	
623575740245						
623-575740-245 REPAIR,MAINTENANCE GR	BURLINGTON DEVELOPMENT	Burlington Lumber	2016DEC	12/01/2016	25.65	
Total 623575740245:					25.65	
623575740247						
623-575740-247 REPAIR,MAINTENANCE BUI	SOLOFRA PLUMBING INC.	Airport - Service Work	78767	12/02/2016	468.35	
Total 623575740247:					468.35	
623575740298						
623-575740-298 CONTRACT SERVICES	BURLINGTON DEVELOPMENT	TIME WARNER	2016DEC	12/01/2016	183.00	
623-575740-298 CONTRACT SERVICES	BURLINGTON DEVELOPMENT	Pat's Sanitary Service	2016DEC	12/01/2016	35.97	
623-575740-298 CONTRACT SERVICES	BURLINGTON DEVELOPMENT	Outside Service - Cleaning	2016DEC	12/01/2016	120.42	
623-575740-298 CONTRACT SERVICES	BURLINGTON DEVELOPMENT	pest control services	2016DEC	12/01/2016	55.00	
Total 623575740298:					394.39	
623575740310						
623-575740-310 OPERATING SUPPLIES	BURLINGTON DEVELOPMENT	Kitchen/hangar supplies	2016DEC	12/01/2016	119.40	
Total 623575740310:					119.40	
Grand Totals:					101,337.97	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____



DATE: December 20, 2016

SUBJECT: Licenses & Permits

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

Operator's licenses (aka Bartender's License) shall be issued to individuals 18 years of age or over who do not have an arrest or conviction record subject to secs. 111.321, 111.322, and 111.335 and will be responsible for supervising activities and pouring of Class "A" beer, Class "B" beer, Class "B" intoxicating liquor, and "Class A" intoxicating liquor and "Class C" wine on premises during required hours in absence of the licensee or approved agent of licensed businesses.

Operator's Licenses:

Bonk, Jaclyn
Estrada, Eleasar
Franks, Sabrina
Geerds, Brett

BUDGET/FISCAL IMPACT:

Applicants are charged an administrative fee of which a portion funds are applied towards background checks performed by the police department. Business license fees are calculated on a case by case basis depending on the type of license applied for (noted above).

RECOMMENDATION:

Staff recommends that the Common Council approve the presented licenses.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the December 6, 2016 Common Council meeting.

ATTACHMENTS:

None



COMMON COUNCIL

ITEM NUMBER: 12A

DATE: December 20, 2016

SUBJECT: A Public Hearing to consider amending the Racine County Multi-Jurisdictional Comprehensive Plan for property located at 672 W. State Street from Commercial to Governmental and Institutional.

SUBMITTED BY: Gregory Guidry, Building Inspector and Zoning Administrator

BACKGROUND/HISTORY:

A Public Hearing has been scheduled to hear comments and concerns from the public to amend the Racine County Multi-Jurisdictional Comprehensive Plan for property located at 672 W. State Street from "Commercial" to "Governmental and Institutional" to use the property in conjunction with the adjacent property that houses Faith Chapel Evangelical Free Church.

This item was recommended for approval by the Plan Commission at their November 8, 2016 meeting and discussed at tonight's Committee of the Whole meeting as Ordinance 2016(12).

BUDGET/FISCAL IMPACT:

There are no financial implications with this amendment.

RECOMMENDATION:

The Plan Commission and City Staff recommend approval of this amendment to the Racine County Multi-Jurisdictional Comprehensive Plan as it is a valuable resource for the community.

TIMING/IMPLEMENTATION:

This item is for public comment and discussion at the December 20, 2016 Common Council meeting.

ATTACHMENTS:

Public Hearing Notice

NOTICE OF PUBLIC HEARING FOR AMENDING THE ZONING MAP

TO WHOM IT MAY CONCERN:

NOTICE is hereby given that a Public Hearing will be held by the Common Council of the City of Burlington on **Tuesday, December 20, 2016 at 6:30 p.m.** Council Chambers or shortly thereafter at the Police Department, 224 East Jefferson Street, Burlington, Wisconsin to hear public comments regarding a request for an amendment to the Multi-Jurisdictional Comprehensive Plan for Racine County 2035 by ordinance in accordance with the requirements of Section 66.1001 of the Wisconsin Statutes as it pertains to:

Owner:	Spiegelhoff Development, LLC
Applicant:	Faith Chapel Evangelical Free Church,
Applicant Address:	141 Westridge Ave, Burlington, WI 53105
Location of Request:	672 W. State Street
Existing Land Use Zoning:	Commercial
Proposed Land Use Zoning:	Governmental and Institutional
Proposed Use:	To use property in conjunction with adjacent property currently housing Faith Chapel Evangelical Free Church
Tax I.D. Number:	206-03-19-31-012-130
Legal Description:	

THAT PART OF THE SOUTHWEST ¼ OF SECTION 31, TOWNSHIP 3 NORTH, RANGE 19 EAST, BOUNDED AS FOLLOWS: BEGINNING IN THE CENTER OF SAID SECTION 31, SAID POINT MARKS PLACE OF BEGINNING OF PARCEL OF LAND HEREINAFTER DESCRIBED; RUN THENCE NORTH 87° 58' WEST ALONG EAST AND WEST ½ SECTION LINE 125.00 FEET TO CONCRETE MONUMENT; THENCE SOUTH 1° 44' WEST 957.13 FEET TO CROSS CUT IN PAVEMENT IN CENTER OF STATE TRUNK HIGHWAY 36; THENCE NORTH 81° 18' EAST ALONG CENTER LINE OF SAID HIGHWAY 127.10 FEET TO CROSS CUT IN PAVEMENT; THENCE NORTH 1° 44' EAST ALONG NORTH AND SOUTH ½ SECTION LINE 933.46 FEET TO THE PLACE OF BEGINNING, CONTAINING 2.7126 ACRES OF LAND MORE OR LESS. SAID LAND BEING IN THE CITY OF BURLINGTON, COUNTY OF RACINE AND STATE OF WISCONSIN.

Copies of the Multi-Jurisdictional Comprehensive Plan for Racine County will be available for review at City Hall at 300 N. Pine Street, the Public Library at 166 E. Jefferson, or on-line at <http://racine.uwex.edu/cnred/SmartGrowth.html>

Dated the 8th day of November, 2016.

Diahnn Halbach
City Clerk
City of Burlington



DATE: December 20, 2016

SUBJECT: PUBLIC HEARING Consideration for approval of a text amendment to Ch. 315-27, Garbage in the B-2 District.

SUBMITTED BY: Jim Bergles, Public Works Director and Gregory Guidry, Building Inspector

PROJECT/SCOPE:

Currently, the B-2, Central Business District does not have language in the Municipal Code requiring property owners to supply a dumpster or garbage receptacle for trash, as the B-2a, Central Business Transition District or B-1, Neighborhood Business Districts do. The Department of Public Works has received several complaints that residents in the downtown area are placing their trash at the curb without being in a receptacle several days prior to their scheduled weekly pick-up. This ordinance would stop this aesthetic issue of trash on the curb in our downtown district with both commercial and mixed commercial buildings, and align the B-2 District requirements for trash to be placed in a dumpster, or garbage receptacle, as required in the B-2a District. This is not without specific challenges since the B-2 District allows zero setbacks in regards to the lot lines. For example, this requirement may need to be reviewed on a case by case basis in order for the ordinance to be enforced.

This proposed amendment went before the Plan Commission on November 8 with much discussion. After receiving feedback from the Commissioners and several business owners, the ordinance was tabled to the December 13th meeting. Staff incorporated the recommended changes into the draft ordinance as indicated in red on the attached ordinance.

Further, an additional text amendment has been drafted for Ch. 265-3(A), "Refuse Disposal", that references residential units within a commercial building shall be considered commercial. This amendment would require owners/tenants of mixed-use buildings to secure their own solid waste and recycling collection contractor, as opposed to utilizing city services.

ZONING:

B-2, Central Business District

RECOMMENDATION:

Staff recommends approval of this text amendment

TIMING/IMPLEMENTATION:

This item is for public comment and discussion at the December 20, 2016 Committee of the Whole meeting.

STATE OF WISCONSIN

COUNTY OF RACINE

The Common Council in and for the City of Burlington

**NOTICE OF PUBLIC HEARING
FOR AMENDING THE CODE OF THE CITY OF BURLINGTON**

To Whom It May Concern:

NOTICE is hereby given that the Common Council of the City of Burlington proposes to amend sections of Chapter 315 of the Municipal Code as follows:

- Chapter 315-27 - Amending Ch. 315-27, "B-2 Central Business District" creating trash dumpster and garbage receptacle requirements.

Chapter 315 of the Municipal Code of the City of Burlington shall be amended as necessary to reflect these changes. All other provisions as contained in Chapter 315 of the Municipal Code of the City of Burlington shall continue and in full force and effect.

NOTICE IS FURTHER GIVEN that a Public Hearing on the above matter will be held by the Common Council in the Council Chambers at the Police Department, 224 East Jefferson St., Burlington on:

**TUESDAY, DECEMBER 20, 2016 DURING THE MEETING OF THE
COMMON COUNCIL SCHEDULED TO BEGIN AT 6:30 P.M. OR SHORTLY
THEREAFTER**

to hear any persons objecting to, or in support thereof, on the above mentioned matter.

Dated at Burlington, Wisconsin, this 7th day of December 2016.

Diahnn Halbach, City Clerk

*Published in the **Burlington Standard Press**
October 27, November 3, and December 15, 2016*

**AN ORDINANCE TO REPEAL AND RECREATE CHAPTER 315-51 "FENCES" IN THE
MUNICIPAL CODE OF THE CITY OF BURLINGTON**

- I. Chapter 315-51 of the Code of the City of Burlington, Racine County, Wisconsin, Traffic, Loading, Parking, Access, Fences and Landscaping is hereby amended to repeal and recreate Section 315-51, Article V. Fences.

~~§ 315-51 Fences.~~

~~The construction of a fence in any zoning district shall require application to the Zoning Administrator for a fence permit, the fee for which shall be in an amount set by the Common Council. Application for a fence permit, when not a part of a landscaping plan required by § 315-52 or 315-138 of this chapter, shall be made to the Zoning Inspector in duplicate and shall include the name and address of the applicant, the owner of the site and the contractor; an accurate drawing or plat of survey of the site, inclusive of the structures located thereon; the address of the site; the proposed location of the fence superimposed upon the drawing or plat of survey; the type, materials, size and design of the proposed fence; and any other information that the Zoning Inspector may require.~~

~~A. Residential fences are permitted on the property lines in residential districts but shall not in any case exceed a height of six feet, shall not exceed a height of three feet in the street yard and shall not be closer than three feet to any street yard lot lines. Such fences must display their most aesthetic side towards view of the public.~~

~~B. Security fences are permitted on the property lines in all districts except residential districts but shall not exceed 10 feet in height and shall be of an open type similar to woven wire or wrought iron fencing.~~

~~C. Decorative fences may be placed in the street yard but shall in no instance be placed within the public right-of-way, provided that they shall not exceed a height of three feet, shall not exceed 10 feet in length in any direction at any location and shall not exceed an aggregate length of 24 feet in the street yard on any lot. Decorative fences on corner lots shall comply with the traffic visibility requirements set forth in § 315-46 of this chapter.~~

§ 315-51. Fences.

A. The construction of a fence anywhere within the City of Burlington shall require application for a fence permit from the Building Inspector, the fee for which shall be in an amount set by the City Council.

B. Application for a fence permit, when not part of a landscaping plan, shall be made to the Building Inspector and include: the name and address of the applicant; the owner of the site and the contractor; an accurate drawing or plat of survey of the site, inclusive of structures located thereon; the address of the site; the proposed location of the fence superimposed on the drawing or plat of survey; the type, materials, size, height and design of the proposed fence; and any other information the Zoning Administrator may require.

C. Fence construction is subject to the following limitations:

(1) Placement and height.

(a) Placement on lot. A fence is permitted on or near the property lines in all districts. No fence shall be closer than three feet from the street right-of-way in the front yard, except a protective fence or a fence that is used to screen a parking lot from a residential district. Such fences must display their most aesthetic side towards view of the public.

(b) Height.

[1] All districts. Except as otherwise provided in this section, the following height limitations apply in all districts:

[a] Front yard. A fence that consists of at least 80% open space shall not exceed four feet in height. A fence that has less than 80% open space may not exceed three feet in height unless the fence is used to screen a parking lot from a residential district, in which case it shall not exceed four feet in height.

[b] Side and rear yards. A fence may not exceed six feet in height.

[c] Lots with more than one street yard. The above provisions for front yards shall apply in each street yard.

[d] Historic Districts. A fence may not be installed without an approved Certificate of Appropriateness by the Historic Preservation Commission.

[2] Decorative fences.

[a] Decorative fences may be placed in the street yard but shall in no instance be placed within the public right-of-way, provided that they shall not exceed a height of three feet, ~~shall not exceed 10 feet in length in any direction at any location and shall not exceed an aggregate length of 24 feet in the street yard on any lot.~~ Decorative fences on corner lots shall comply with the traffic visibility requirements set forth in § 315-46 of this chapter.

[3] Measuring height.

[a] The installed height of a fence shall be measured from the ground to the top of a fence section, and the average height between two posts shall not exceed the limitations in this section.

[b] A post, post cap or ornamental feature of a fence may exceed the height limitations of this section, but shall not be disproportionate to the fence. If the height of a post, post cap or ornamental feature will exceed the maximum height by more than six inches, the Building Inspector may require the owner to apply to the Plan Commission for approval.

(c) Refuse containers. Refuse containers may be screened with a fence not meeting the requirements of this section upon approval by the Zoning Administrator.

(2) Limitations and prohibitions.

- (a) No fence or portion of a fence shall be placed within the vision clearance triangle, as set forth in § 315-46.
- (b) No fence may be constructed as a fence which conducts electricity, or is designed to electrically shock or which uses barbed wire, or which contains a component designed to cause harm to a person, except as provided below.
- (c) Underground "invisible" pet fences shall be allowed without a permit, but must be installed at least three feet from all property lines. Barbed wire may be used at the top of a fence in an industrial district if the barbed wire and the devices securing the barbed wire are at least 10 feet above the ground and project inward toward the fenced property and away from public or adjoining property.
- (d) No fence shall be constructed of unsightly or dangerous materials. The finished or decorative side of a fence shall face adjoining property.

(3) Temporary fences. Fences erected for the protection of planting or to warn of construction hazard or similar purpose shall be allowed without a permit, but shall be clearly visible or marked with warning devices at four-foot intervals. Such fences shall meet the placement and height requirements of this section unless such placement and height defeats the purpose of the fence. Temporary fences, other than snow fences, shall not be in place for more than 45 days.

(4) Nonconforming fences. Any fence existing on the effective date of this section and not conforming to these requirements may be maintained, but any alteration, modification or improvement of more than 50% of said fence shall result in the entire fence being brought into compliance with this section.

(5) Determination of location. The property owner erecting the fence is solely responsible for ensuring that the fence is located on his or her own property.

(6) Fence repair. All fences shall be maintained and kept safe and in a state of good repair.

D. All fence materials shall be approved by the Building Inspector, who shall issue a fence permit upon application therefore for fences meeting the requirements of this subsection. If the Zoning Administrator denies a permit hereunder, the applicant may appeal the decision to the Zoning Board of Appeals, which may uphold, modify or overturn the Building Inspector's decision.

II. It is further ordained that the application of this ordinance shall be effective after its passage and publication as required by law.

III. All other provisions language as contained in Chapter 315 of the Municipal Code of the City of Burlington shall continue remain without change and in full force and effect.

Introduced:

Adopted:

Jeannie Hefty, Mayor

Attest:

Diahnn Halbach, City Clerk



COMMON COUNCIL

ITEM NUMBER: 14A

DATE: December 20, 2016

SUBJECT: ORDINANCE 2009(5) to consider amending Ch. 57 titled “Officers and Employees” of the Municipal Code.

SUBMITTED BY: Carina Walters, City Administrator

BACKGROUND/HISTORY:

As part of the Compensation and Classification Study, staff took steps to review language regarding officers and employees within Ch. 57 of the Municipal Code. Upon review, it was determined that a number of job positions included within this section require Council appointment. Per state statute, the officers shall be a mayor, treasurer, clerk, comptroller, attorney, engineer, one or more assessors, one or more constables, a local health officer or local board of health, street commissioner, board of police and fire commissioners, chief of police, chief of the fire department, board of public works, 2 alderpersons from each aldermanic district, and such other officers or boards as are created by law or by the council. The council, by a two-thirds vote, may dispense with the offices of street commissioner, engineer, comptroller, constable and board of public works, and provide that the duties thereof be performed by other officers or board.

As allowed by state statute, several positions were eliminated from Ch. 57 including Assistant City Engineer, Public Works Supervisor, Building Inspector, Plumbing Inspector, Electrical Inspector, and City Forester. It should be noted that although these positions are being removed from the Code, they are not necessarily being eliminated as positions with the City. This amendment merely removes the need for Council appointment, yet allows the City Administrator to oversee employment and termination.

This amendment further removes the residency requirement for the City Administrator, which was eliminated with Act 10, and includes “Street Commissioner” under the title of Director of Public Works.

BUDGET/FISCAL IMPACT:

There are no financial implications with this text amendment.

RECOMMENDATION:

Staff recommends approval of this text amendment

TIMING/IMPLEMENTATION:

This item was discussed at the December 6, 2016 Committee of the Whole meeting with a Public Hearing the same night and is for final consideration at tonight’s Common Council meeting.

ATTACHMENTS:

Ordinance

**AN ORDINANCE AMENDING SECTION 57 "OFFICERS AND EMPLOYEES" OF THE
MUNICIPAL CODE OF THE CITY OF BURLINGTON**

NOW THEREFORE BE IT RESOLVED that the Common Council of the City of Burlington does hereby ordain as follows:

I. Section 57-4 of the City of Burlington Municipal Code entitled, "Administrator", and recreated as follows:

A. Office created. There is hereby created the office of City Administrator who shall perform such duties as are specified in this section and shall have general management of the administration and enforcement of this Code.

B. Nomination. The Mayor shall appoint a special committee consisting of the Mayor and three Alderpersons to prepare procedures for the screening of candidates. The special committee shall nominate three candidates for consideration by the Common Council.

C. Appointment. The Common Council shall appoint a City Administrator by a majority vote of the full membership of the entire Council. Appointment shall be for a definite term fixed by employment contract or an indefinite term, but in either case the City Administrator shall serve at the pleasure of the Council subject only to the termination provisions of any employment agreement approved by the Council.

D. Removal procedure. Removal from the position of City Administrator shall be by majority vote of the full membership of the entire Common Council with 60 days' written notice. In the case of resignation, 60 days' written notice in advance shall be received by the Council.

~~E. Residency. The City Administrator shall become a resident of the City within six months following the date of appointment.~~

~~E. F.~~ Scope. The provisions of this section shall apply in all respects to the administrative process in the City, including implementing, coordinating, evaluation and planning services and programs within the ordinances or policy limits set by the Common Council to assure an efficient and effective organization and operation of all City departments.

~~F. G.~~ Purpose. The purpose and object of this section is to provide for the proper administrative process whereby the organizational structure of the City government has a flow of accountability for all department services and functions.

~~G. H.~~ Salary and evaluation. The salary of the City Administrator shall be as the Common Council shall, from time to time, determine and prescribe. The work performance of the City Administrator shall be evaluated annually at a time and in accordance with procedures determined by the Mayor and the Common Council.

~~H. I.~~ Qualifications. The person appointed to the office of City Administrator shall have the following qualifications:

- (1) Thorough knowledge of the principles and practices of municipal government administration.
- (2) Good knowledge of public works operations.

- (3) The ability to establish and maintain effective working relationships with Common Council members, appointed officials, consultants, department heads, employees and the general public.
- (4) Be in good physical condition.
- (5) Have good professional judgment.
- (6) Have previous experience in municipal government, at least at the level of assistant to an administrator or a department head.
- (7) Be a graduate from a college or university of recognized standing with a major in public administration, preferably a Master's degree in a relevant field, or any equivalent combination of experience and training which provides required knowledge, skills and abilities.
- (8) Have a working knowledge of applicable federal and state assistance programs for municipalities.

L. J. Duties. The duties of the City Administrator shall be as follows:

- (1) To enforce the laws and ordinances or policy limits and resolutions established by the Common Council to assure the efficient and effective organization and operation of all City departments and services.
- (2) To appoint on merit and, when necessary, suspend or discharge employees, except for the following:
 - (a) The Mayor, Clerk, Treasurer, City Attorney, Alderpersons, and those officers appointed by the Common Council.
 - (b) Employees of the Police and Fire Departments and library employees.
- (3) To serve as personnel officer, including responsibility for employee relation matters.
- (4) To have authority to review routines and working hours for all employees, administer fringe benefit plans, and recommend to the Common Council administrative control routines which will best promote efficiency and economy.
- (5) To designate appropriate employees or departments for the handling or transacting of business that is not of a routine nature.
- (6) To direct and coordinate City services, functions and programs, except when such authority is vested in boards, commissions and appointed officials by Wisconsin Statutes.
- (7) To advise the Common Council during preparation of the annual budget.
- (8) To attend all Common Council meetings and, upon request, committee meetings.
- (9) To prepare periodic and special reports concerning administrative activities and programs of the City.
- (10) To make presentations and confer on behalf of the City with the general public and representatives of other public and private agencies.
- (11) To hear, discuss, investigate, evaluate and settle citizen and other complaints within the scope of the City ordinances and policy limits of the City.
- (12) To conduct staff meetings with department heads.
- (13) To develop program goals and objectives.
- (14) To evaluate the performance of department heads annually.
- (15) To cause the enforcement and performance by the parties thereto of all City contracts.
- (16) To have general responsibility for the construction and maintenance of such public works and improvements as are delegated to him/her by the Common Council.
- (17) To keep the Mayor and the Common Council advised concerning developments pertaining to the City administration, business, and affairs, when deemed necessary or when requested by the Mayor or the Common Council.
- (18) To coordinate long-term growth and development as it affects the City.
- (19) To perform such other duties as may be prescribed by the Common Council, by this chapter or resolutions of the Common Council.

III. Section 57-6 of the City of Burlington Municipal Code entitled, "Assistant Engineer", is deleted in its entirety.

~~The Assistant City Engineer shall be appointed by the City Engineer and shall be under the direct supervision of the City Engineer. This provision shall not apply if the City Engineer's duties are undertaken by an engineering firm.~~

IV. Section 57-7 of the City of Burlington Municipal Code entitled, "Public Works Director", and recreated as follows:

A. Appointment. The Public Works Director shall be selected ~~appointed~~ by the City Administrator subject to confirmation by the Common Council and shall be under the direct supervision of the City Administrator.

B. Duties. The Public Works Director shall serve as the Street Commissioner and be charged with control of the Public Works Department, under direction of the Council. He shall assist the City Administrator in the hiring of necessary employees and, when the services of a consultant or other independent agent are necessary, shall recommend the same to the City Administrator and Common Council. He shall have supervision over all matters of the Public Works Department and the performance of such duties as may be prescribed by the Council. He shall keep a permanent record of all work ordered and performed and notices given by him on behalf of the City.

C. ~~Public Works Supervisors.~~

~~(1) Appointment. One or more Public Works Supervisors may be appointed by the City Administrator upon recommendation by the Public Works Director, subject to confirmation by the Common Council. Public Works Supervisors shall receive such compensation as shall be determined by the Council.~~

~~(2) Duties. A Public Works Supervisor shall be under the immediate supervision of either the Public Works Director or the Utility Manager and perform such duties as may be delegated to him.~~

V. Section 57-9 of the City of Burlington Municipal Code entitled, "Building Inspector", is deleted in its entirety.

~~The Building Inspector shall be appointed by the City Administrator subject to confirmation by the Common Council and shall be under the direct supervision of the City Administrator.~~

VI. Section 57-10 of the City of Burlington Municipal Code entitled, "Plumbing Inspector", is deleted in its entirety.

~~The Plumbing Inspector shall be appointed by the City Administrator subject to confirmation by the Common Council and shall be under the direct supervision of the Building Inspector.~~

VII. Section 57-11 of the City of Burlington Municipal Code entitled, "Electrical Inspector", is deleted in its entirety.

~~The Electrical Inspector shall be appointed by the City Administrator subject to confirmation by the Common Council and shall be under the direct supervision of the Building Inspector.~~

VIII. Section 57-12 of the City of Burlington Municipal Code entitled, "Utility Manager", is deleted in its entirety.

~~A. Appointment. The Utility Manager shall be appointed by the City Administrator subject to confirmation by the Common Council and shall be under the direct supervision of the City Administrator.~~

~~B. Duties. The Utility Manager shall have direct supervision of the sanitary sewer collection system and the wastewater treatment plant and water utility system.~~

IX. Section 57-13 of the City of Burlington Municipal Code entitled, "Forester", is deleted in its entirety.

~~The City Forester shall be appointed by the City Administrator subject to confirmation by the Common Council and shall be under the direct supervision of the City Administrator.~~

X. It is further ordained that the application of this ordinance shall be effective after its passage and publication as required by law.

XI. All other provisions as contained in Chapter 57 of the Municipal Code of the City of Burlington shall continue and in full force and effect.

Introduced:
Adopted:

Jeannie Hefty, Mayor

Attest:

Diahnn Halbach, City Clerk



DATE: December 20, 2016

SUBJECT: ORDINANCE 2010(6) to consider repealing and recreating Ch. 315-51 titled "Fences" of the Municipal Code.

SUBMITTED BY: Megan E. Watkins, Director of Administrative Services and
Gregory Guidry, Building Inspector and Zoning Administrator

BACKGROUND/HISTORY:

In 2016, two property owners who own corner lots, applied for variances with the Zoning Board of Appeals (ZBA) to allow for a 4-foot high fence in the street yard. Current ordinance allows for a maximum of 3-foot high. Both owners were granted variances provided they met the regulations of a vision triangle, if necessary. The ZBA further requested staff to consider amending the current fence ordinance to allow for a 4-foot height in the street yard without a variance.

Prior to the ZBA meetings, staff researched ordinances of nearby municipalities to identify common practice regarding fence height regulations. During this research, staff determined the City of Burlington's current fence ordinance is very vague and lacked substantial detail for property owners to follow. This text amendment is a complete re-write of the current ordinance, providing for not only the allowance of the 4-foot high fence in a street yard, but also greater detail in its entirety to provide clear and concise regulations for the placement, installation and allowable materials for fencing. Further, verbiage in Burlington's current ordinance was incorporated in this text amendment.

The Plan Commission recommended approval of this text amendment at their November 8, 2016 meeting.

BUDGET/FISCAL IMPACT:

There are no financial implications with this text amendment.

RECOMMENDATION:

Staff recommends approval of this text amendment.

TIMING/IMPLEMENTATION:

This item was discussed at the December 6, 2016 Committee of the Whole meeting, along with a Public Hearing the same night and is for final consideration at tonight's Common Council meeting.

ATTACHMENTS:

Ordinance

**AN ORDINANCE TO REPEAL AND RECREATE CHAPTER 315-51 "FENCES" IN THE
MUNICIPAL CODE OF THE CITY OF BURLINGTON**

- I. Chapter 315-51 of the Code of the City of Burlington, Racine County, Wisconsin, Traffic, Loading, Parking, Access, Fences and Landscaping is hereby amended to repeal and recreate Section 315-51, Article V. Fences.

~~§ 315-51 Fences.~~

~~The construction of a fence in any zoning district shall require application to the Zoning Administrator for a fence permit, the fee for which shall be in an amount set by the Common Council. Application for a fence permit, when not a part of a landscaping plan required by § 315-52 or 315-138 of this chapter, shall be made to the Zoning Inspector in duplicate and shall include the name and address of the applicant, the owner of the site and the contractor; an accurate drawing or plat of survey of the site, inclusive of the structures located thereon; the address of the site; the proposed location of the fence superimposed upon the drawing or plat of survey; the type, materials, size and design of the proposed fence; and any other information that the Zoning Inspector may require.~~

~~A. Residential fences are permitted on the property lines in residential districts but shall not in any case exceed a height of six feet, shall not exceed a height of three feet in the street yard and shall not be closer than three feet to any street yard lot lines. Such fences must display their most aesthetic side towards view of the public.~~

~~B. Security fences are permitted on the property lines in all districts except residential districts but shall not exceed 10 feet in height and shall be of an open type similar to woven wire or wrought iron fencing.~~

~~C. Decorative fences may be placed in the street yard but shall in no instance be placed within the public right-of-way, provided that they shall not exceed a height of three feet, shall not exceed 10 feet in length in any direction at any location and shall not exceed an aggregate length of 24 feet in the street yard on any lot. Decorative fences on corner lots shall comply with the traffic visibility requirements set forth in § 315-46 of this chapter.~~

§ 315-51. Fences.

A. The construction of a fence anywhere within the City of Burlington shall require application for a fence permit from the Building Inspector, the fee for which shall be in an amount set by the City Council.

B. Application for a fence permit, when not part of a landscaping plan, shall be made to the Building Inspector and include: the name and address of the applicant; the owner of the site and the contractor; an accurate drawing or plat of survey of the site, inclusive of structures located thereon; the address of the site; the proposed location of the fence superimposed on the drawing or plat of survey; the type, materials, size, height and design of the proposed fence; and any other information the Zoning Administrator may require.

C. Fence construction is subject to the following limitations:

(1) Placement and height.

(a) Placement on lot. A fence is permitted on or near the property lines in all districts. No fence shall be closer than three feet from the street right-of-way in the front yard, except a protective fence or a fence that is used to screen a parking lot from a residential district. Such fences must display their most aesthetic side towards view of the public.

(b) Height.

[1] All districts. Except as otherwise provided in this section, the following height limitations apply in all districts:

[a] Front yard. A fence that consists of at least 80% open space shall not exceed four feet in height. A fence that has less than 80% open space may not exceed three feet in height unless the fence is used to screen a parking lot from a residential district, in which case it shall not exceed four feet in height.

[b] Side and rear yards. A fence may not exceed six feet in height.

[c] Lots with more than one street yard. The above provisions for front yards shall apply in each street yard.

[d] Historic Districts. A fence may not be installed without an approved Certificate of Appropriateness by the Historic Preservation Commission.

[2] Decorative fences.

[a] Decorative fences may be placed in the street yard but shall in no instance be placed within the public right-of-way, provided that they shall not exceed a height of three feet, ~~shall not exceed 10 feet in length in any direction at any location and shall not exceed an aggregate length of 24 feet in the street yard on any lot.~~ Decorative fences on corner lots shall comply with the traffic visibility requirements set forth in § 315-46 of this chapter.

[3] Measuring height.

[a] The installed height of a fence shall be measured from the ground to the top of a fence section, and the average height between two posts shall not exceed the limitations in this section.

[b] A post, post cap or ornamental feature of a fence may exceed the height limitations of this section, but shall not be disproportionate to the fence. If the height of a post, post cap or ornamental feature will exceed the maximum height by more than six inches, the Building Inspector may require the owner to apply to the Plan Commission for approval.

(c) Refuse containers. Refuse containers may be screened with a fence not meeting the requirements of this section upon approval by the Zoning Administrator.

(2) Limitations and prohibitions.

- (a) No fence or portion of a fence shall be placed within the vision clearance triangle, as set forth in § 315-46.
 - (b) No fence may be constructed as a fence which conducts electricity, or is designed to electrically shock or which uses barbed wire, or which contains a component designed to cause harm to a person, except as provided below.
 - (c) Underground "invisible" pet fences shall be allowed without a permit, but must be installed at least three feet from all property lines. Barbed wire may be used at the top of a fence in an industrial district if the barbed wire and the devices securing the barbed wire are at least 10 feet above the ground and project inward toward the fenced property and away from public or adjoining property.
 - (d) No fence shall be constructed of unsightly or dangerous materials. The finished or decorative side of a fence shall face adjoining property.
- (3) Temporary fences. Fences erected for the protection of planting or to warn of construction hazard or similar purpose shall be allowed without a permit, but shall be clearly visible or marked with warning devices at four-foot intervals. Such fences shall meet the placement and height requirements of this section unless such placement and height defeats the purpose of the fence. Temporary fences, other than snow fences, shall not be in place for more than 45 days.
- (4) Nonconforming fences. Any fence existing on the effective date of this section and not conforming to these requirements may be maintained, but any alteration, modification or improvement of more than 50% of said fence shall result in the entire fence being brought into compliance with this section.
- (5) Determination of location. The property owner erecting the fence is solely responsible for ensuring that the fence is located on his or her own property.
- (6) Fence repair. All fences shall be maintained and kept safe and in a state of good repair.

D. All fence materials shall be approved by the Building Inspector, who shall issue a fence permit upon application therefore for fences meeting the requirements of this subsection. If the Zoning Administrator denies a permit hereunder, the applicant may appeal the decision to the Zoning Board of Appeals, which may uphold, modify or overturn the Building Inspector's decision.

II. It is further ordained that the application of this ordinance shall be effective after its passage and publication as required by law.

III. All other ~~provisions language~~ as contained in Chapter 315 of the Municipal Code of the City of Burlington shall ~~continue remain without change~~ and in full force and effect.

Introduced: December 6, 2016
 Adopted: December 20, 2016

 Jeannie Hefty, Mayor

Attest:

 Diahnn Halbach, City Clerk



DATE: December 20, 2016

SUBJECT: ORDINANCE 2011(7) to consider repealing Ch. 142-2 titled "Electrical License" of the Municipal Code.

SUBMITTED BY: Megan E. Watkins, Director of Administrative Services and
Gregory Guidry, Building Inspector and Zoning Administrator

BACKGROUND/HISTORY:

Over the last several months, staff has been working with SafeBuilt and Graef to identify areas of the Municipal Code that are in need of updates and revisions, which is why this item is being brought forth at this time.

Formerly, when a licensed electrical contractor applied for an electrical permit with the City, they also needed to obtain an Electrical License with the City's Building Department, per Ch. 142-2 of the Municipal Code. As of April 1, 2014, the State of Wisconsin, per State Statute 101.861, deemed that a municipality could no longer impose this license or certification on electrical contractors, electricians or electrical inspectors.

This text amendment seeks to eliminate this requirement from the Municipal Code in its entirety to become compliant with state statutes.

The Plan Commission recommended approval of this text amendment at their November 8, 2016 meeting.

BUDGET/FISCAL IMPACT:

There are no financial implications with this text amendment.

RECOMMENDATION:

Staff recommends approval of this text amendment

TIMING/IMPLEMENTATION:

This item was discussed at the December 6, 2016 Committee of the Whole meeting, along with a Public Hearing the same night and is for final consideration at tonight's Common Council meeting.

ATTACHMENTS:

Ordinance

**AN ORDINANCE TO REPEAL CHAPTER 142-2, ELECTRICAL LICENSE THE MUNICIPAL
CODE OF THE CITY OF BURLINGTON**

- I. Chapter 142 of the Code of the City of Burlington, Racine County, Wisconsin, Electrical Work and Inspections, is hereby amended to repeal Section 142-2, Electrical License.

~~§ 142-2 Electrical license.~~

~~A. Required. No person shall engage in the work of installing, altering, or repairing any electrical wiring, fixtures, or apparatus for any purpose in the City of Burlington without a license therefor as provided in this chapter, except for electrical work done by the owner-occupier of a single family dwelling and deemed to be minor by the Electrical Inspector.~~

~~B. Electrical contractor defined. An electrical contractor is any person, firm, partnership or organization who or which shall install, alter or repair electrical wires and apparatus and deal directly or indirectly with the landowners and be paid for the services by compensation for such work.~~

~~C. Application. Application for a license shall be made to the Electrical Inspector on forms furnished by him. Before any license shall be issued, the application therefor shall be approved by the Electrical Inspector.~~

~~D. Electrical license qualification requirements. Applicants for an electrical license shall have the following qualifications: the Electrical Inspector shall issue licenses only to those holding a State of Wisconsin master electrician certification excepting those electrical contractors who currently hold a license with the City of Burlington. This license will not be transferable.~~

~~E. Expiration of license; renewal. All licenses shall expire on June 30 in each year following the date of issuance and may be renewed on payment of the proper renewal fee not later than July 1. Should any person fail to renew his license by July 1, double fees shall be charged and after that all persons shall have a master electrician certificate from the State of Wisconsin in order to renew their license.~~

- II. It is further ordained that the application of this ordinance shall be effective after its passage and publication as required by law.
- III. All other provisions ~~language~~ as contained in Chapter 142 of the Municipal Code of the City of Burlington shall continue ~~remain without change~~ and in full force and effect.

Introduced:
Adopted:

Jeannie Hefty, Mayor

Attest:

Diahnn Halbach, City Clerk



DATE: December 20, 2016

SUBJECT: ORDINANCE 2012(8) to consider amending Ch. 243 titled "Plumbing" of the Municipal Code.

SUBMITTED BY: Gregory Guidry, Building Inspector

BACKGROUND/HISTORY:

Recently, the Wisconsin Department of Commerce Division of Safety and Buildings was renamed to the Wisconsin Department of Safety and Professional Services (DPS). As such, references to this department in the state statutes were amended appropriately. Likewise, the state recently updated their codes for building, plumbing and electrical ordinances.

The attached text amendment seeks to amend Ch. 243, Plumbing, of the City's municipal code in sections that reference state ordinances. This amendment is merely a housekeeping item.

The Plan Commission recommended approval of this text amendment at their November 8, 2016 meeting.

BUDGET/FISCAL IMPACT:

There are no financial implications with this text amendment.

RECOMMENDATION:

Staff recommends approval of this text amendment

TIMING/IMPLEMENTATION:

This item was discussed at the December 6, 2016 Committee of the Whole meeting, along with a Public Hearing the same night, and is for final consideration at the tonight's Common Council meeting.

ATTACHMENTS:

Ordinance

**AN ORDINANCE AMENDING SECTION 243 "PLUMBING" OF THE MUNICIPAL CODE OF
THE CITY OF BURLINGTON**

NOW THEREFORE BE IT RESOLVED that the Common Council of the City of Burlington does hereby ordain as follows:

I. Section 243-1 of the City of Burlington Municipal Code entitled, "State Regulations Adopted", and recreated as follows:

Chapter 145, Wis. Stats. and the State Plumbing Code, SPS 381 through 387~~Chs. Comm 81 through 87 Wis. Admin. Code~~, as may be amended from time to time are adopted by reference, ~~subject to changes, additions and omissions specified by the state.~~

II. Section 243-2 of the City of Burlington Municipal Code entitled, "Appointment" of Plumbing Inspector and recreated as follows:

The City Administrator, subject to confirmation of Common Council, shall appoint a Plumbing Inspector, along with such other plumbing inspectors as he deems necessary, who shall be a state-certified Plumbing Inspector under the rules of SPS 382~~Comm 82 Wis. Admin. Code~~.

III. Section 243-3C of the City of Burlington Municipal Code entitled, "Powers and Duties of Plumbing Inspector" is repealed, and recreated as follows:

C. The plumber in charge shall notify the Plumbing Inspector whenever any work is ready for inspection of soil, vent, waste, underground drain, any new connection of any fixture, or replacement of old fixture. All plumbing work shall be left exposed until such a time as the Plumbing Inspector has completed his examination and inspection. A test shall be required as stated in SPS 382.21 ~~Comm 82.21 Wis. Admin. Code~~.

IV. It is further ordained that the application of this ordinance shall be effective after its passage and publication as required by law.

V. All other provisions as contained in Chapter 243 of the Municipal Code of the City of Burlington shall continue and in full force and effect.

Introduced:
Adopted:

Jeannie Hefty, Mayor

Attest:

Diahn Halbach, City Clerk



DATE: December 20, 2016

SUBJECT: ORDINANCE 2013(9) to consider amending Ch. 115 titled "Building Construction" of the Municipal Code.

SUBMITTED BY: Megan Watkins, Director of Administrative Services and
Gregory Guidry, Building Inspector and Zoning Administrator

BACKGROUND/HISTORY:

Over the last several months, staff has been working with SafeBuilt and Graef to identify areas of the Municipal Code that are in need of updates and revisions, which is why this item is being brought forth at this time.

Recently, the Wisconsin Department of Commerce Division of Safety and Buildings was renamed to the Wisconsin Department of Safety and Professional Services (DPS). As such, references to this department in the state statutes were amended appropriately. Likewise, the state recently updated their codes for building, plumbing and electrical ordinances.

The attached text amendment seeks to amend Ch. 115 of the City's municipal code in sections that reference DPS ordinances. Further, other changes made to this chapter not relating to state code include Ch. 115-7 and 115-18(B)(5) as follows:

Ch. 115-7, Standards for identification of fire division walls, has been eliminated in its entirety based on state ordinance. Fire division walls are referenced in Ch. 155, Fire Protection, Prevention and Control.

Ch. 115-18(B)(5), General pool regulations – Lighting, has been amended to specifically clarify the intent of lighting used with an outdoor swimming pool. The overall purpose of this subsection was not changed.

This ordinance was recommended for approval by the Plan Commission at their November 8, 2016 meeting.

BUDGET/FISCAL IMPACT:

There are no financial implications with this text amendment.

RECOMMENDATION:

Staff recommends approval of this text amendment

TIMING/IMPLEMENTATION:

This item was discussed at the December 6, 2016 Committee of the Whole meeting with a Public Hearing the same night, and is for final consideration at tonight's Common Council meeting.

ATTACHMENTS:

Ordinance

**AN ORDINANCE AMENDING SECTION 115 "BUILDING CONSTRUCTION" OF THE
MUNICIPAL CODE OF THE CITY OF BURLINGTON**

I. Section 115-3A-H of the City of Burlington Municipal Code, entitled "Application of Wisconsin Administrative Code", is amended as follows:

The following chapters of the Wisconsin Administrative Code, and their referenced codes, standards, appendices and subsequent revisions, are adopted for municipal enforcement by the Building Inspector, who shall be commercially certified by the Wisconsin Department of Commerce, Division of Safety and Buildings Safety and Professional Services (DSPS):

- A. Chapter ~~Comm-46~~SPS 316, Electrical.
- B. Chapter ~~Comm-61~~SPS 361, Administration and Enforcement, which includes the adoption, with modifications, of the International Code Council International Building Code (IBC), International Energy Conservation Code (IECC), International Mechanical Code (IMC) and International Fuel Gas Code (IFGC) and International Existing Building Code (IEBC).
- C. Chapter ~~Comm-62~~SPS 362, Buildings and Structures, which includes Wisconsin modifications of the IBC.
- D. Chapter ~~Comm-63~~SPS 363, Energy Conservation, which includes Wisconsin modifications of the IECC.
- E. Chapter ~~Comm-64~~SPS 364, Heating, Ventilating and Air Conditioning, which includes Wisconsin modifications of the IMC.
- F. Chapter ~~Comm-65~~SPS 365, Fuel Gas Appliances, which includes Wisconsin modifications of the IFGC.
- G. Chapter SPS 366, Existing Buildings Code, which includes Wisconsin modifications of the IEBC.
- G. Chapter ~~Comm-70~~, Historic Buildings.
- H. Chapters ~~Comm-75 to 79~~, Existing Buildings Code.
- H. Chapters ~~Comm-81 to 87~~SPS 381 to 387, State Plumbing Code.

II. Section 115-4 of the Burlington Municipal Code, entitled "Application of Wisconsin Administrative Uniform Dwelling Code", is amended as follows:

The Wisconsin Uniform Dwelling Code, ~~Chapters Comm-20 through 25~~SPS 320 through 325, inclusive, Wis. Admin. Code, and all amendments thereto, are hereby made a part of this code by reference and shall apply to all one- and two-family dwellings and alterations and additions thereto. This code shall also apply to alterations and additions to all one- and two-family dwellings constructed prior to the effective date of the Wisconsin Uniform Dwelling Code. A copy of said code is on file in the office of the City Clerk.

III. Section 115-6D-E of the City of Burlington Municipal Code, entitled "Weatherization Program Agreement", are repealed and recreated as follows:

- D. Stipulation enforcement. Upon notice from the Department of ~~Commerce~~Safety and Professional Services, the Building Inspector's department or the City Attorney is directed to secure compliance, by proper means, from owners of properties with outstanding stipulations.
- E. Waiver enforcement. Upon notice from the Department of ~~Commerce~~Safety and Professional Services, the Building Inspector's department or City Attorney is directed to secure compliance, by proper means, from owners of properties with outstanding waivers.

IV. Section 115-7 of the City of Burlington Municipal Code, entitled, "Standards for Identification of Fire Division Walls", is repealed in its entirety.

~~§ 115-7. Standards for identification of fire division walls. Fire division wall or occupancy separation wall identification as established by § Comm 62.0705, Wis. Admin. Code, will be required on all appropriate new construction within the City.~~

V. Section 115-8C of the City of Burlington Municipal Code, entitled, "Department of Buildings", is amended as follows:

C. Qualifications; duties. The Building Inspector shall have the necessary ability to supervise the general construction of buildings and other permanent equipment of buildings. He shall pass upon the plans and specifications of each building to be erected and not be interested, directly or indirectly, in the construction of buildings or in the preparation of plans and specifications therefor, or of any permanent building equipment, except as may be authorized by the Common Council. The Building Inspector shall also be responsible for enforcing the Declaration of Restrictions and Covenants in the Burlington Industrial Park. The Building Inspector shall be commercially certified for inspection purposes in accordance with the Wisconsin Department of ~~Commerce, Division of Safety and Buildings~~Safety and Professional Services, Division of Safety and Buildings, and shall administer and enforce all provisions of this code. D. Records to be kept. The Building Inspector shall perform all administrative tasks required by Wisconsin law. The Building Inspector shall keep a record of all applications for permits and shall number each permit in the order of its issuance. The Building Inspector shall also keep a record of all fees collected showing date of receipt and delivery to the City Treasurer. The Building Inspector shall make a monthly report and an annual report to the Common Council of the above matters.

VI. Section 115-16F(2)(e) of the City of Burlington Municipal Code entitled "Garages and Accessory Buildings", is amended as follows:

- F. Construction. Private garages and accessory buildings shall be constructed as follows:
 - 2. Detached private garages of wood frame construction shall be constructed with the following requirements:
 - (e) Detached garage roofs shall be framed in accordance with the applicable requirement of ~~§ Comm 21.28~~SPS 321.28, Wis. Admin. Code.

VII. Section 115-17D(8)(a) of the City of Burlington Municipal Code entitled "Deck Framing", is amended as follows:

D. Framing.

- (8) Alternative provisions and methods.

(a) Wood decks. Wood decks attached to the dwelling shall be constructed to the Uniform Dwelling Code standards listed below:

- [1] Excavation requirements of ~~§ Comm 21.14~~ SPS 321.14, ~~Wis. Admin. Code.~~
- [2] Footing requirements of ~~§ Comm 21.15~~ SPS 321.15, ~~Wis. Admin. Code.~~
- [3] Frost penetration requirements of ~~§ Comm 21.16~~ SPS 321.16, ~~Wis. Admin. Code.~~
- [4] Load requirements of ~~§ Comm 21.02~~ SPS 321.02, ~~Wis. Admin. Code.~~
- [5] Stair, handrail and guardrail requirements of ~~§ Comm 21.04~~ SPS 321.04, ~~Wis. Admin. Code.~~
- [6] Decay protection requirements of ~~§ Comm 21.10~~ SPS 321.10, ~~Wis. Admin. Code.~~

VIII. Sections 115-18B(5) of the City of Burlington Municipal Code entitled "Swimming Pools", are amended as follows:

B. General pool regulations.

- (5) Lighting. Lights shall be erected and placed so that the light illuminate the ground directly below the light fixtures and not so as to eliminate direct rays and minimize reflected rays of light onto adjoining properties and roadways. Lighting installation shall be done in accordance with ~~Ch. Comm 16, Wis. Admin. Code~~ SPS 316.

IX. Section 115-19C of the City of Burlington Municipal Code entitled "Foundations", is amended as follows:

C. General foundation requirements. Foundation repairs shall be performed in accordance with the Best Management Standards for Foundation Repair (March 2003 edition) prepared by the Wisconsin Association of Foundation Repair Contractors-Professionals (~~WAFRC~~), (WAFRP).

X. It is further ordained that the application of this ordinance shall be effective after its passage and publication as required by law.

XI. All other provisions as contained in Chapter 115 of the Municipal Code of the City of Burlington shall continue and in full force and effect.

Introduced:
Adopted:

Jeannie Hefty, Mayor

Attest:

Diahnn Halbach, City Clerk



DATE: December 20, 2016

SUBJECT: **MOTION 16-856** to consider approving the Pool Management Plan and authorizing Ayres to begin the Construction Documents for Design and Bid of the Burlington Community Pool Project.

SUBMITTED BY: Carina Walters, City Administrator

BACKGROUND/HISTORY:

On March 15, 2016, the Common Council authorized staff to negotiate an agreement with Ayres Associates for a feasibility study to include planning and design services for the possible construction of the Burlington Community Pool.

On May 6th the Common Council passed an agreement and resolution in the amount of \$152,788 to approve five of six phases. Should you recall, the consulting phases were categorized into six tasks in which the Common Council had the authority to cancel at any time of any phase— 1) Site Assessment, 2) Preliminary Design, 3) Pool Management Plan, 4) Referendum Educational Assistance, 5) Design and Bid, and 6) Construction Management.

Ayres Associates has produced and reported to the Council regarding a Site Assessment, Preliminary Designs, completed the Pool Referendum Educational Assistance, and this evening will present the Pool Management Plan. In conjunction with the management plan, staff is seeking consideration to move forward with the Design and Bid portion of the project. This evening Blake Theisen will present the pool management plan and discuss the design and bid portion of the project.

Future Council considerations will include:

- Affirming the results of the referendum, in which 3,383 of the 4,850 residents that voted for the pool referendum, voted in favor of authorizing the Common Council to spend up to \$5.4 million for the construction of the pool.
- Approval of Phase 6 or the Construction Management portion of the Community Pool Project or Phase 6; and,
- Approval of the agreement between the City and Pool Board.

BUDGET/FISCAL IMPACT:

The council previously approved the \$152,788 to include the construction documents or Phase 5.

RECOMMENDATION:

Staff recommends approval of the Pool Management Plan and authorizing Ayers Associates to begin Phase 5 Construction Documents and Bid.

TIMING/IMPLEMENTATION:

This item was discussed at the December 6, 2016 Committee of the Whole meeting and scheduled for final consideration at tonight's Common Council meeting.

ATTACHMENTS: Aquatic Management Plan / Presentation Overview

Burlington Aquatic Center Management Plan

LEGEND

- 1 POOL
- 2 POOL BUILDING
- 3 PARKING
• Main lot: 73 spaces
- 4 PARKING
• Secondary lot: 12 spaces
- 5 CURRENT CHANNEL
- 6 WATER PLAY STRUCTURE
- 7 SLIDES
- 8 AQUACLIMB
- 9 DIVING BOARDS
- 10 SHADE STRUCTURES - LARGE
- 11 SHADE STRUCTURES - SMALL
- 12 PICNIC AREA
- 13 PLAYGROUND
- 14 ADA ACCESSIBLE ENTRANCE RAMP
- 15 DUMPSTER ENCLOSURE
- 16 GROUND JETS

AMANDA STREET

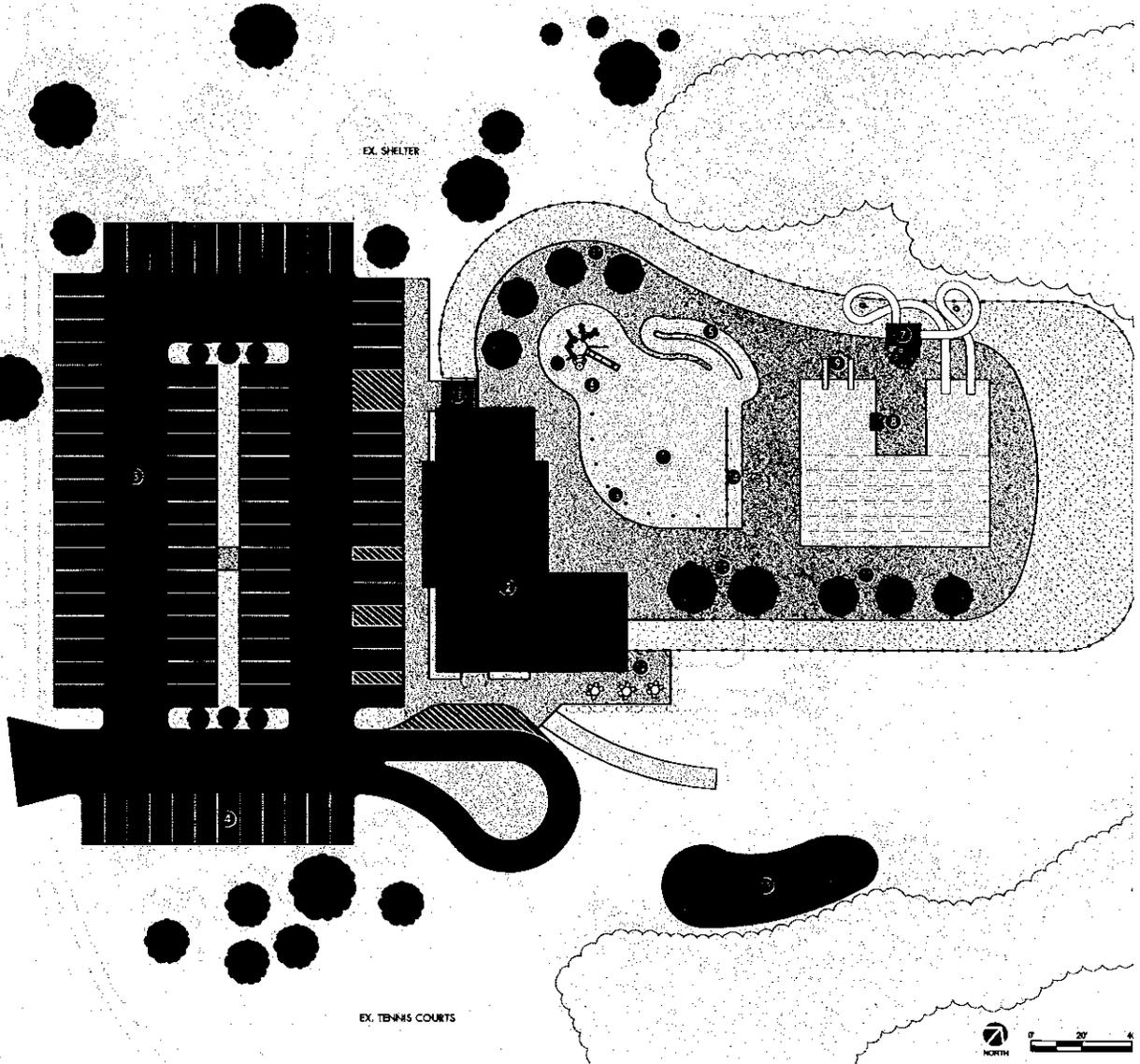


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Executive Summary

The Burlington Community Pool, Inc., consists of a board of local volunteers who manage and operate the pool at no cost to local property taxpayers. With support from local community service organizations such as Boy Scouts, Kiwanis, Lions and Rotary – the board has successfully operated the current pool for 50 years and is now dedicated to assisting the city in the development of a new aquatic center that will serve the community for another 50 years and beyond!

The new Burlington Community Pool will be designed with two pools to provide flexibility to offer a variety of programs, lessons, fitness and recreational leisure opportunities. The two new pools will include an activity pool and a lap pool and will have the following features:

Activity Pool

- Zero-depth entry
- Water playground
- Current Channel for fitness
- Water playground structure

Lap Pool

- Six-lane lap pool
- Separate diving/slide wells
- Diving boards
- Shade structures
- Reservable shelter
- Handicap accessible ramp

Staffing Description

Pool Manager: Responsible for the daily operations of the center including supervisory duties over staff. Plan and implement goals, objectives and strategies for the center. Responsible for administrative and budgetary duties such as developing and implementing center budget, training, scheduling, public relations, marketing, customer service and purchasing; prepares reports for financials, registration, and attendance. Accountable for daily monies collected. Maintain communication with user groups, and the general public to assure effective operations. Must possess and maintain Aquatic Facility Operator and/or Certified Pool Operator certifications, Lifeguard CPR/First Aid certifications. Prefer Lifeguard Instructor and/or Water Safety Instructor.

The Pool Manager position is the most critical to the success of the pool operation. Effort should be made to look for a quality pool manager that wants to manage the pool for the long term and has leadership and managerial experience. Applicants such as teachers, retirees, stay at home parents, small business owners whose schedule is flexible during summer months are good candidates.

Head Lifeguard: Assist in overseeing lifeguard staff, pool operations, safety and facility cleanliness. Ensure that all regulations and policies are enforced. Assist in the development, administration and operation of the aquatic center. Duties and responsibilities include, but are not limited to, program development and implementation, supervising instructors and lifeguards. Must possess and maintain current certification in Lifeguard Training, CPR and First Aid and Water Safety Instructor certification.

Lifeguards: Responsible for the safety and health of all patrons and enforcement of all facility and agency regulations and policies. Must possess and maintain current certification in Lifeguard Training, CPR and First Aid.

Water Safety Instructor: Responsible for instruction of learn to swim classes as assigned and in accordance with American Red Cross standards. Must possess and maintain Water Safety Instructor certification.

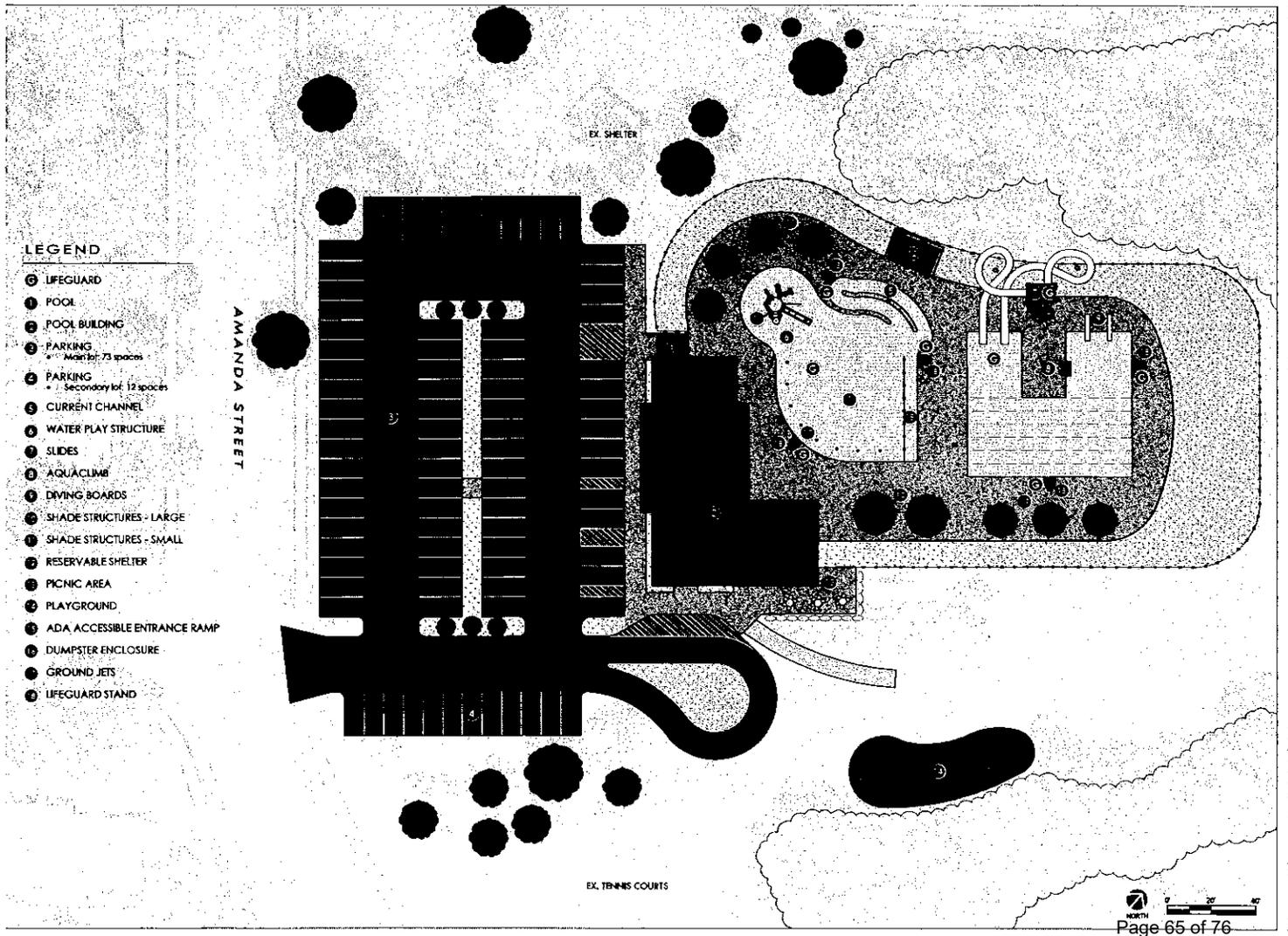
Front Desk / Concessions: Responsible for providing a point of contact for walk-in traffic, incoming telephone calls, granting access to the facility, and supporting the highest levels of customer service for participants, staff and visitors. Responsible for concession operations to include preparation and sales of concession items to patrons, concession and facility cleaning, and collection of monies. Positive customer and staff relations are essential.

Volunteers: Volunteers are an important way to try to keep costs down and support the health, safety, recreation and aquatic programming offered to the community. Volunteers can help with front desk, concessions, maintenance, special events, marketing and other non certification duties for pool.

Staffing Requirements

Staff Levels based on 12 week season 8 hours day open swim (current 6.5)

Position	Number	Hours /Week	# of Weeks	\$ per Hour	Total Labor Cost
Pool Manager	1	40	18	\$20.00	\$14,400.00
Lead Lifeguards	2	40	12	\$12.00	\$11,520.00
Swim Instructors	6	20	8	\$12.00	\$11,520.00
Lifeguards Fitness/Programming	2	42	12	\$9.00	\$9,072.00
Lifeguards Open Swim	8	56	12	\$9.00	\$48,384.00
Cleaning / Maintenance	1	28	12	\$9.00	\$3,024.00
Total Certified Staff Cost					\$97,920.00
Concessions / Admin. Staff	3	56	12	\$8.00	\$16,128.00



Budget Projection

OPERATION REVENUE	
Daily Admissions	\$52,000
Seasonal Passes	\$45,000
Concessions	\$21,500
Programing (swim lessons, fitness classes)	\$29,000
Pool Rentals and Events	\$10,500
Donations Service Club	\$12,000
TOTAL INCOME	\$170,000
OPERATING EXPENSES	
Labor / Wages	\$97,920
Concessions / Admissions Labor	\$16,128
Concession Supplies	\$8,000
Utility Services (Water, Heat, Phone, Electrical)	\$20,000
Operating Supplies	\$5,000
Maintenance Supplies	\$4,000
Chemicals	\$15,500
Education and Training	\$500
Marketing and Promotions	\$1,000
TOTAL EXPENSES	\$168,048
MONEY LEFT OVER	
Income minus expenses	\$1,952

Pool Budget Comparisons

City	Burlington	Sparta	Stewartville	Black River Falls	Menominee	Moberly, MO
Population	10,464	9,602	6,045	3,662	16,264	13,974
School District Population	23,077	16,504	8,400	11,665	25,867	16,210
Pool attendance	6,225*	23,914	35,385	21,432	35,385	22,350
Revenues						
Swimming Pool Fees					\$160,000.00	\$59,321.84
Swimming Pool Concessions	\$2,500.00	\$23,616.76	\$20,515.20	\$15,650.00		\$29,818.36
Daily Admissions	\$7,000.00	\$74,326.77	\$84,221.06	\$37,000.00		
Seasonal Passes	\$19,000.00	\$36,681.00	\$58,500.00	\$7,275.00		
Swim Lessons	\$22,400.00	\$26,873.00	\$24,370.00			\$6,350.00
Miscellaneous			\$3,290.00	\$820.00		
City / town contribution				\$26,830.00		\$263.00
Pool rentals	\$700.00	\$2,250.00	\$2,300.00	\$6,300.00		\$8600.00
donations	\$12,000.00			\$250.00		
Fundraiser	\$25,000.00					
Total Revenues	\$88,600.00	\$163,747.53	\$193,196.26	\$94,125.00	\$160,000.00	\$104,353.20
Expenses						
Salaries	\$38,000.00	\$96,733.00	\$119,736.00	\$44,318.00	\$105,000.00	\$58,729.00
Utilites	\$13,100.00	\$24,964.00	\$24,973.39	\$20,175.00	\$23,800.00	\$13,689.16
Maintenance	\$10,000.00	\$2,500.00	\$1,356.36	\$10,500.00	\$5,000.00	\$10,435.00
Operation Supplies	\$10,550.00	\$6,359.00	\$11,974.69	\$3,000.00	\$4,000.00	\$5,247.19
Chemicals	\$6,500.00	\$18,250.00		\$12,000.00	\$13,500.00	\$9,003.69
Uniforms			\$39.38	\$600.00	\$3,138.00	\$1710.28
Capital Outlay	\$13,500.00		\$9,407.29			
Programs			\$4,250.00	\$1,000.00	\$16,012.00	\$2,185.00
Concessions		\$12,312.00	\$9,213.37			\$10,563.39
Total Expenses	\$91,650.00	\$161,118.00	\$180,950.48	\$91,593.00	\$170,450.00	\$111,562.71
Total Revenues	\$88,600.00	\$163,747.53	\$193,196.26	\$94,125.00	\$160,000.00	\$104,353.20
Total Expenses	\$91,650.00	\$161,118.00	\$180,950.48	\$91,593.00	\$170,450.00	\$111,562.71
Difference	(\$3,050.00)	\$2,629.53	\$12,245.78	\$2,532.00	(\$10,450.00)	(\$7,209.51)

Facilities Amenities Comparison

	Burlington	Proposed Burlington	Elkhorn	Sparta	Stewartville	Black River Falls	Memoniee	Mederly MO
Body Slides		X		X	X	X	X	x
Current Channel		X		X				x
Tap Lanes	x		X	X	X		X	X
Climbing Wall		X						
Zero Depth		X	X	X	X	X	X	X
Kids Play Area		X	X	X	X	X	X	X
Drop Slides			X			X	X	
Living Boards	X	X	X	X	X		X	X
Wading Pool	X							
Attendance	6,225*	20,000**	28,098	23,914	35,385	19,976	35,385	31,088
Daily Admissions	1,333*	10,000**	13,654	10,406	20,000*	9,800*		

**Estimation
Projection**

Fee Comparisons

	New Burlington	Burlington	Aurora Wellness	Elkhorn	Sparta	Stewartville	Black River Falls	Menomonie
Daily Admission	\$5.00	\$5.00	\$10.00	\$5.00		\$4.00		
Daily Admission Non-Resident	\$6.00	\$6.00						
Daily Adult					\$5.00		\$5.00	\$5.00
Daily Child					\$3.00		\$4.00	\$3.00
Evening Admission		\$3.00				\$3.00		
Membership Resident	\$100.00	\$125.00	\$152.00	\$75.00	\$60.00	\$60.00	\$60.00	\$55.00
Non Resident Membership				\$100.00	\$87.50		\$90.00	\$95.00
Family Resident	\$175.00	\$195.00	\$327.00	\$145.00	\$120.00	\$150.00	\$150.00	\$105.00
Family Non-Resident				\$195.00	\$210.00		\$200.00	\$175.00
Swim Lessons Resident	\$40.00	\$70.00	\$70.00	\$32.00	\$20.00	\$40.00	\$26.00	\$40.00
Swim Lessons Non-Resident	\$50.00			\$42.00	\$35.00		\$39.00	\$60.00
Swim Lessons Non-Memeber		\$85.00	\$90.00					
Water Aerobics	\$50.00							
Pool Rental Resident	\$200.00	\$125.00		\$165.00	\$200.00	\$100.00	\$200.00	\$195.00
Pool Rental Non-Resident	\$300.00			\$195.00			\$300.00	

Pool Schedule

Activity Pool Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8:00-8:00am	Water Fitness						
8:00-12:00am	Swim Lessons Water Walking	Private Swim Lessons					
12:00-5:00 pm	Open Swim	Open Swim	Open Swim				
5:00-6:00pm	Water Walking Swim Lessons	Pool Rental	Pool Rental				
6:00-9:00pm	Open Swim	Pool Rental	Pool Rental				

Lap Pool Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8:00-8:00am	Lap Swim	Lap Swim	Lap Swim	Lap Swim	Lap Swim		
8:00-12:00am	Swim Team Swim Lessons	Water Fitness Swim Lessons	Swim Team Swim Lessons	Water Fitness Swim Lesson	Swim Team Swim Lesson	Private Swim Lessons	
12:00-5:00 pm	Open Swim	Open Swim	Open Swim	Open Swim	Open Swim	Open Swim	Open Swim
5:00-6:00pm	Lap Swim Swim Lessons	Lap Swim Water Aerobics	Lap Swim Swim Lessons	Lap Swim Water Aerobics	Lap Swim Swim Lessons	Pool Rental	Pool Rental
6:00-9:00pm	Open Swim	Open Swim	Open Swim	Open Swim	Open Swim	Pool Rental	Pool Rental

Programming

Development of Programs

It is recommended that aquatic programs, activities, services, and special events be developed based upon the needs and wants of the community. Programs and services are to be developed to benefit the members of your community while producing revenue for the swimming pools. Programs and services should be reviewed annually for popularity and viability. The following table identifies various programs and services that could be provided at each city swimming pool. Programs to meet the needs and wants of all demographics are provided.

Water Aerobics / Fitness

Lap Swim - For all skills and abilities who wish to swim laps to improve or maintain fitness Lap swim

Aqua Zumba - Long term benefits while experiencing fun and challenging workout

Water Walking - walk or run against the current channel for cardiovascular workout, improve strength with this low impact workout

Deep Water Aerobics - With the aid of a floatation belt for support this low impact on your joint exercise

Master Swim Team - Organized and coached workouts for adult competitive swimmers and triathletes are easy on the joints, are scaled for different fitness levels and abilities, and provide great exercise for the entire body. Masters Swimming is a fun and challenging workout that helps improve stroke technique while building endurance.

Youth Swim Team Program - The development of a swim team program can be a very positive addition. The addition of a well run, managed, and coached swim team would be beneficial in the following ways, Increase revenue, use of the facility, feeder program for the high school team, feeder program for future lifeguards and swim instructors. Emphasis is on teamwork, individual motivation, self-esteem, and fun. Swimmers improve their swimming skills, get great exercise and make new friends.

Certification Classes

Lifeguard Training - Course provides participants with knowledge, skills and practice needed to become a well trained and effective lifeguard. Candidates can be certified in CPR, AED, Lifeguarding and Waterpark lifeguarding.

Water Safety Instructor - The purpose of this course is to train instructor candidate to teach swimming lessons and water safety courses.

Junior Lifeguarding course - (formerly known as "GuardStart") is a key component of the Lifeguarding program that creates a lifeguarding feeder program to help aquatics supervisors recruit the most promising Lifeguarding candidates for future employment.

Boy Scouts and Girl Scouts - Offer local Boy and Girl Scout troops the opportunity to complete their swim test / merit badge work and enjoy the pool for up to 1.5 hours.

Swim Lessons

EVEL INFORMATION

Infant/Toddler - For children ages 6 mos. to 3 yr. A parent or baby-sitter is required to accompany the infant in the water.

Preschool - For children ages 3 and 4 yr.

Level I - Intro to Water Skills 5 yrs. and older. Learn to feel comfortable in the big pool. Submerge eyes, and mouth, roll over to back.

Level II - Fundamental Water Skills 5 yrs. and older. Submerge entire head, floating and glide on front and back and tread water. Prerequisites: Complete Level I skills.

Level III - Stroke Development 5 yrs. and older. Learn front and back crawl strokes, butterfly kick, fully submerge and retrieve objects in deep water. Prerequisites: Complete Level II skills.

Level IV - Stroke Improvement For children of various ages. Perform standing dive, swim under water, front/back crawl, breaststroke, butterfly, sidestroke and backstroke. Prerequisites: Complete Level III skills.

Level V - Stroke Refinement For children of various ages. Learn various dives, flip turns, survival swimming, and work on strokes learned in previous classes. Prerequisites: Complete Level IV skills.

Level VI - Swimming & Skill Proficiency For children of various ages. Refine the strokes so students swim with ease, efficiency, power, and smoothness over greater distances. Also focus on personal water safety skills and rescue swimming. Prerequisites: Complete Level V skills.

Guard Start - Ages 11 to 14. Must pass Level V. Helpful for future lifeguard skills - swimming endurance, leadership and safety. Add \$15 to class fee for book and 1 hour class time.

Swimming - For adults and children. Level V ability or higher

Whales Tales - The American Red Cross believes that one way to help reduce drowning incidents among children ages 5 through 12 is to teach water safety education in elementary schools and other youth programs. The American Red Cross created Longfellow's WHALE Tales to help teachers and youth leaders teach children about safe behavior in, on and around the water. The materials in the Longfellow's WHALE Tales K-6 Educational Packet are designed to give children an awareness of being safe around the water and to help promote healthful aquatic recreation. Pool staff should work to offer WHALE Tales to local school and youth groups.

Special Events

Friday Fun Day - Transform a normal Friday into a Fun Friday! Our wacky staff will plan a variety of water games and other activities for children of all ages. Patrons can also bring their own floatation devices to enjoy some Friday fun! Pool Pass or daily admission is required for entry.

Kick and Float - There will be games and prizes for the kids, music for everyone, concession specials, and when the sun goes down, we'll show a movie on our inflatable big screen!

Birthday Parties - We can help you celebrate your birthday by hosting your party. For one price, each party attendee will receive admission to the pool, food and refreshments, party favors, and a special party announcement for everyone to hear.

Party @ The Pool - Annual fundraiser for the swimming pool.

Teen Night At The Pool - There will be an after hours pool party at the Fairfield Aquatic Center that includes music, snacks, a drink and a few rule changes for the evening. Teen night is open for those 13 to 18 years old. There will be games and activities planned for the entire night, with prizes for the winners.

Pre-Teen Night At The Pool - There will be an after hours pool party at the pool that includes music, snacks, a drink and a few rule changes for the evening. Pre-Teen night is open for those 8 to 12 years old. There will be games and activities planned for the entire night, with prizes for the winners.

Concessions Operations

There are three types of concession operations requiring different levels of license, certification and staffing levels. The budget opinion and staffing requirements sections are based on restaurant - pre-packaged option which give wide range of menu options without having the extra staffing expensive of doing full food prep. The three option food setup are as follows.

etail - Sell simple pre packaged items like bottles of water, juice, and pop, candy bars and up to pre packaged novelty ice cream bars. Cost for permit is \$90.00 and no Certified Food Manager (CFM) certificate is required. This is what the current pool offers. Requires the least amount of staffing, one person most times in concessions area with additional person during peak periods.

restaurant - Pre-Packaged - Sell simple and pre packaged items like bottles of water, juice, and pop, also candies and pre-packaged novelty ice cream bars. Also will be able to sell other pre-packaged and pre-cooked items like nachos, pizza, popcorn, hot dogs and soft pretzels. The three sink system is required if doing items that required cleaning of equipment items like pizza, hot dogs, fountain drinks and slushy. Requires more staffing the option one but concessions area would be able to operate with one person during slower times. License fee is \$175.00 per year with a \$134.00 one time inspection fee for startup the first summer.

restaurant - Moderate Complexity - Items may include those listed above, plus items that require on-site preparation. Examples: hamburgers, sandwiches, and walking tacos. Certified Food Manager (CFM) certificate is required. License fee is \$483.00 per year with a \$489.00 one time inspection fee for startup the first summer.

Example food Items

Item	Unit cost	Suggest Price	Profit
Bottle Soda	\$1.00	\$2.00	\$1.00
Fountain Soda	\$0.42	\$1.50	\$1.08
Pizza	\$0.75	\$2.00	\$1.25
Hot Dog	\$0.85	\$2.00	\$1.15
Soft Pretzel	\$1.20	\$2.50	\$1.30
Slushy	\$0.45	\$1.50	\$1.05
Nachos	\$0.70	\$2.00	\$1.30
Popcorn	\$0.30	\$1.25	\$0.95
Candy Bars	\$0.65	\$1.00	\$0.35
Novelty Ice Cream	\$0.70	\$1.50	\$0.80

Marketing

It is important of the success of the Burlington Community Pool that the facility, programs and special events be marketed to keep the community informed in a timely manner. Information should be disseminated to the public and local media by means of the a program guide, press releases, constant contact, newsletters Facebook, website and through partnerships with local organizations.

Press Releases - Press releases are sent out to media as needed to spread the word on programs, special events and important dates and issues.

Website - The pool website, needs to be updated constantly to provide residents with current information about programs, events and facilities.

Constant Contact - The Burlington Community Pool should send weekly updates via email to patrons who have signed up to receive information on either specific or general information.

Newsletter - A newsletter is sent out to all the local schools with information that pertains to their age group. It informs students and their parents of upcoming events, programs and registration deadlines. Many schools are selecting an alternative way to disperse these flyers by using a digital backpacking system.

Facebook - A Facebook page for the pool should be updated often by Pool Manager on upcoming and current happenings at the pool.

Online Surveys - Survey evaluation forms on programs can be send out via email and done online through online tools like survey-monkey. This helps in managing surveys and analyzing the results and help improved programs and increase participation and revenue.

Whales Tales - The American Red Cross created Longfellow's WHALE Tales to help teachers and youth leaders teach children about safe behavior in, on and around the water. Pool staff should work to offer WHALE Tales to local schools, scout groups and youth groups during the spring months not only as an aquatic education opportunity but also an opportunity to get program and pool information out to the community before the start of summer season.

Capital Equipment Replacement

	Life Expectancy	Price Per Unit	Number of Units	Total Price
Reseal Concrete Floors	5 years	5000sf @ \$0.75		\$3,750.00
Asphalt Sealcoat and Striping	7 years	33,100sf @ \$0.20sf		\$6,620.00
Building Sealant & Calk	5-7 years			\$2,500.00
Floors & Hardware	5-7 years	\$2,000.00	4	\$8,000.00
Repaint Pool	5-7 years	\$10,000.00	2	\$20,000.00
Pool Vacuum	8 Years	\$9,000.00	1	\$9,000.00
Reseal Pool Deck	8-10 years			\$12,450.00
Filter/Activity Pumps	10 years	\$4,000.00	5	\$20,000.00
Deck Furniture	10 years	\$100.00	100	\$10,000.00
Living Board	10 years	\$4,000.00	2	\$8,000.00
Filter Sand Change Out	15 years	\$5,000.00	2	\$10,000.00
Paint Slide Tower	15 years			\$3,750.00
Pool Controllers	15 years	\$5,000.00	2	\$10,000.00
Resurface Waterslides	20 years	\$25,000.00	2	\$50,000.00
Asphalt Full Replacement	25 years	33,100sf @ \$3.50sf		\$115,850.00
Asphalt Roof Replacement	25-30 years	7,000sf @ \$3.75sf		\$26,250.00
Concrete walk & curbs	30 years	3000sf @ \$10.00sf		\$30,000.00