



CITY OF BURLINGTON**Department of Public Works**

Street & Park and Water Departments
2200 S. Pine Street, Burlington, WI 53105
(262) 539-3770 / (262) 539-3773
www.burlington-wi.gov

**CITY OF BURLINGTON PARK BOARD MINUTES
WEDNESDAY, OCTOBER 19, 2016 6:30PM
2200 S. Pine Street, Burlington, WI 53105**

Chairman Darrel Eisenhardt, Commissioners Jennifer Amborn, Clay Brandt, Lori Hintz, Jeff Schopp, Jill Stobber, Ald. Ruth Dawidziak, Jim Bergles, Director of Public Works

Chairman Darrel Eisenhardt called the October 19, 2016 Park Board meeting to order at 6:30 P.M.

Roll Call: Present: Commissioners Jennifer Amborn, Clay Brandt, Lori Hintz, Jeff Schopp, Ald. Dawidziak, and Chairman Darrel Eisenhardt. Excused: Commissioner Jill Stobber and Jim Bergles, Director of Public Works.

Approval of September 15, 2016 Park Board Minutes: Chairman Eisenhardt entertained a motion to approve the September 15, 2016 Park Board Minutes. Motion to approve made by Commissioner Amborn. Seconded by Commissioner Schopp. All voted aye, motion carried.

Citizens Comments: None

Aldermanic Report: Ruth Dawidziak: Ald. Dawidziak reported she had a discussion with Carina Walters, City Administrator regarding the gates on the gazebo at Echo Park. Previously the Park Board had discussed gates being installed as a safety issue, and had voted to have them as part of the reconstruction, and all members felt it was important to be completed as approved. Ald. Dawidziak will discuss the issue further with the City Administrator to procure the installment of the gate.

DPW Report: Jim Bergles, Director of Public Works: Deb Rintamaki, DPW Administrative Assistant reported on Mr. Bergles behalf that \$40,000 had been deposited into the Park Funds from Park Place Apartments. Park Fund Balances will be available at the November Park Board meeting.

Ms. Rintamaki also reported that Mr. Bergles was working on obtaining prices on pre-fabricated bathrooms and he would have the information for the November meeting.

New Business:

Proposal to repair McCanna Park Bridge: Seth Wilson: Seth Wilson, Boy Scout presented his proposal to replace the wood walkway and railings on the bridge at McCanna Park for his Eagle Project.

Jim Bergles, Director of Public Works had previously determined that the bridge structure was sound and only the wood railings and walkway needed to be replaced.

Mr. Wilson had acquired pledges for the majority of funding needed, contingent upon Park Board approval. He thought possibly he may need an additional \$300.00, if material costs were higher than anticipated. The Park Board was in agreement they would be willing to donate the \$300.00 to help him, as his project would add to the overall aesthetics of McCanna Park.

Presented were two different designs, Option I and Option II, in either green treated or brown stained wood. Mr. Wilson projected October 31, 2016 for a completion date as long as the weather cooperates. The green treated was slightly less expensive than the brown. The brown treated wood looked like cedar, but would need maintenance every few years to keep from fading.

After some discussion, Chairman Eisenhardt asked how the Park Board would like to proceed and which choices they felt would be best for the bridge. Commissioner Hintz made a motion to approve Option I, in green treated wood, as presented by Seth Wilson to replace the wood on the bridge at McCanna Park. Seconded by Commissioner Amborn. All voted aye, motion carried.

Chairman Eisenhardt entertained a motion to approve donating \$300.00 to Seth Wilson should he need additional funds to complete his project. Motion to approve made by Commissioner Brandt. Seconded by Commissioner Amborn. All voted aye, motion carried.

Deb Rintamaki asked Mr. Wilson to contact the DPW office a few days prior to needing the funds, as it would take a few days to have a check processed.

Request for three Flag Pole Holders at Wehmhoff-Square Gazebo: Judith Schulz (Genealogy Society): Deb Rintamaki presented for Judith Schulz the request from the Genealogy Society, to donate \$50.00 towards three (3) flag pole holders to be installed on the gazebo at Wehmhoff-Square. The holders could not only be used by the Genealogy Society, but by any group holding events at Wehmhoff-Square.

Ms. Rintamaki stated the \$50.00 would cover the cost of the flag pole holders, and the Department of Public Works crews could install them. All Park Board Members thought this was a nice gesture and accepted the donation from the Genealogy Society to install three flag pole holders on the gazebo at Wehmhoff-Square.

Deb Rintamaki will advise Ms. Schulz of the Park Board's approval for the three flag holders in addition to notifying Jim Bergles, Director of Public Works.

Women's Recreational and Milwaukee Retro League Softball: Bill Milatz: Bill Milatz came before the Park Board to request the use of Bushnell Park and Congress fields for 2017. He also presented a check of \$550.00 from the Women's Softball League for use of the fields for 11 games.

Mr. Milatz told the Park Board what a fantastic job Park Foreman Aaron DeGrave and his crews, especially Joe Phillips and Jamie Regner had done in preparing the fields for them during the year.

Mr. Milatz also stated that there are several lights that out at Congress and asked if the Department of Public Works crews could possibly check them out. Deb Rintamaki stated she would pass the information along to Jim Bergles, Director of Public Works.

Baseball 2000 Summary of Receipts and Disbursements: Chairman Darrel Eisenhardt distributed the Summary of Receipt and Disbursements from Baseball 2000 from 8/17/2016 through 9/21/2016. A copy of this report is on file with the Park Board Minutes.

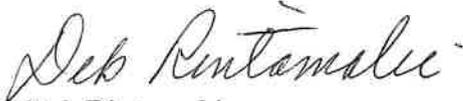
Old Business:

Review Comp Plan: This item to be added to the November Park Board Agenda. Jim Bergles, Director of Public Works would have at that time the pre-fab bathroom information to be presented along with costs.

Other Items: Chairman Eisenhardt stated that Jill Stobber had resigned from the Park Board due to schedule conflicts. He asked if any of the Park Board Members knew of someone who would be interested in serving on the Park Board. If so, they should let him know and he would notify Mayor Jeannie Hefty.

There being no further items for discussion, Chairman Eisenhardt entertained a motion to adjourn. Motion to adjourn made by Commissioner Brandt. Seconded by Commissioner Amborn. All voted aye and Chairman Eisenhardt adjourned the meeting at 7:12P.M.

Minutes respectfully submitted by:



Deb Rintamaki

Department of Public Works