



CITY OF BURLINGTON

POLICE – FIRE COMMISSION

300 North Pine Street, Burlington, Wisconsin 53105
(262) 763-3717



MINUTES

City of Burlington Police and Fire Commission
City Hall
300 N. Pine Street, Burlington, Wisconsin
November 1, 2016

1. Call to Order:

President Busch called the meeting to order at 5:02 p.m.

2. Roll Call:

Commissioners in attendance: Joseph Busch, Kevin Morrow, Jeff Erickson, and William Smitz, City Fire Chief Alan Babe, and City Police Chief Mark Anderson. Commissioner Peter Hintz was excused.

3. Public Comments:

None.

4. Approval of Minutes

The minutes of the September 6, 2016 meeting of the Police and Fire Commission were approved Commissioner Morrow made the motion to approve with Commissioner Erickson seconding the motion 4 ayes the motion carried.

5. Fire Chief Business

Fire Chief Babe supplied commissioners with a list of questions we can ask fire personal applicants, we discussed the list of questions and agreed they looked good and it would help commissioners with interviews.

Fire Chief Babe was asked how everything is going at the fire house and he reported all is good at the station.

6. Police Chief Business

Police Chief Anderson talked about the department and the progression of officers in the probationary period and the promotion of an officer to detective and how that position will be rotated. The rotation will help the department have officers that are well rounded in all aspects of there duties.

7. Police and Fire Commission Business

It was discussed that the time of 6:00pm would work better for both Chiefs and that we will return to a 6:00pm meeting time from now on.

8. Adjourn

Motion by Commissioner Erickson to adjourn; motion seconded by Commissioner Smitz; motion carried by 4 ayes at 5:42 p.m.

Respectfully submitted,
Commissioner Erickson, Secretary