



Minutes
City of Burlington Plan Commission
September 13, 2016, 6:30 p.m.

Mayor Jeannie Hefty called the Plan Commission meeting to order at 6:30 p.m. Roll call: Alderman Bob Grandi; Commissioners Darrel Eisenhardt; Chad Redman; and Chris Reesman were present. Alderman Tom Vos and Commissioner Andy Tully were excused.

APPROVAL OF MINUTES

Alderman Grandi moved, and Commissioner Redman seconded to approve the minutes of July 12, 2016. All were in favor, and the motion carried.

LETTERS & COMMUNICATIONS

None

CITIZEN COMMENTS

None

PUBLIC HEARINGS

A. A Public Hearing to hear public comments regarding a Conditional Use application from Jim Flowers for property located at 2300 Browns Lake Drive to operate a car rental business.

- Mayor Hefty opened the Public Hearing at 6:31 p.m.
- Gregory Guidry, Building Inspector, stated that currently the car rental is located inside the Lynch oil change area, which is on the same property but a different location.
- There were no further comments.

Commissioner Eisenhardt moved, and Commissioner Reesman seconded to close the Public Hearing at 6:32 p.m. All were in favor and the motion carried.

OLD BUSINESS

None

NEW BUSINESS

A. Consideration to recommend approval to the Common Council of an Extraterritorial Certified Survey Map from Mark & Dawn Petges for property located at 1620 Crossway Road in the Town of Burlington, subject to Graef's September 7, 2016 memorandum to the Plan Commission.

- Mayor Hefty opened this item for discussion.
- Mr. Guidry stated the Extraterritorial Certified Survey Map in the Town of Burlington would like to divide the land into two properties without changing the zoning and was approved by

the Town of Burlington Plan Commission. Graef commented that a typo error had to be corrected.

- There were no further comments.

Commissioner Eisenhardt moved, and Commissioner Reesman seconded to recommend approval of an Extraterritorial Certified Survey Map application to divide the lot.

All were in favor and the motion carried.

B. Consideration to approve a Site Plan application for property located at 1196 Milwaukee Avenue to demolish the existing buildings and use the space as an additional parking lot to display vehicles, subject to Graef's September 7, 2016 and Kapur & Associates' August 26, 2016 memorandums to the Plan Commission.

- Mayor Hefty opened this item for discussion.
- Mr. Guidry stated that Miller Motors is purchasing the small lot between the dealership and Dunham. Mr. Guidry stated they plan to tear down the existing buildings and incorporate the lot into the sales parking facility. Miller Motors shall make sure storm water is diverted properly, lighting plans and greenspace meet the city ordinance. Tom Stelling, Stelling & Associates, stated the current driveway is steep and would like to investigate into moving the power lines that were used for the house since the lines would be right in the middle of the parking lot. The fire department will practice with the house, once it is torn down and flattened out, further information regarding utilities and greenspace will be available. Mr. Stelling stated the greenspace will meet the city ordinance once the parking lot is figured out for the display of the vehicles.
- There were no further comments.

Alderman Grandi moved, and Commissioner Reesman seconded to recommend approval of a Site Plan application to demolish the buildings and use the additional space as parking.

All were in favor and the motion carried.

C. Consideration to approve a Conditional Use application for property located at 2300 Browns Lake Drive to operate a car rental business, subject to Graef's September 7, 2016 memorandum to the Plan Commission.

- Mayor Hefty opened this item for discussion.
- Mr. Guidry stated the Enterprise Car Rental will relocate into the Jiffy Lube facility and additional permits are required to be pulled for minor renovation for the interior of the building, lighting and signage. Mr. Guidry commented that a Site Plan is required for the photometric lighting on the perimeter of the building.
- There were no further comments.

Commissioner Eisenhardt moved, and Commissioner Redman seconded to recommend approval of a Conditional Use application to operate a car rental business.

All were in favor and the motion carried

ADJOURNMENT

Alderman Grandi moved, and Commissioner Redman seconded to adjourn the meeting at 6:42 p.m. *All were in favor and the motion carried.*

Recording Secretary
Kristine Anderson
Administrative Assistant