



**HISTORIC PRESERVATION COMMISSION  
MEETING MINUTES  
Thursday, July 28, 2016**

The meeting was called to order by Commissioner Darrel Eisenhardt at 7:45 pm. Commissioner Jeff Erickson; Commissioner Joel Weis; and Commissioner Kevin O'Brien were present. Chairman Tom Stelling; Alderman Tom Preusker; and Commissioner Maria Veronico were excused.

**CITIZEN COMMENTS**

None

**APPROVAL OF MINUTES**

Commissioner Erickson moved, and Commissioner Weis seconded to approve the minutes of May 26, 2016 and June 1, 2016. All were in favor and the motion carried.

**LETTERS AND COMMUNICATIONS**

None

**OLD BUSINESS**

**A. A motion to rescind the façade grant in the amount of \$5,000 to Raw Salon & Spa located at 332 N. Pine Street.**

- Commissioner Eisenhardt introduced and opened this item for discussion.
- There were no comments.
- Commissioner Erickson moved, and Commissioner Weis seconded to rescind the façade grant amount of \$5,000.
- All were in favor and the motion carried.

**NEW BUSINESS**

**A. A Façade Grant application from Steve Madey for property located at 564 N. Pine Street (Uncle Steve's Garage) to install a new glass storefront, repaint posts, replace second floor windows in the front façade, replace garage door with walk-thru door and replace window with double hung windows.**

- Commissioner Eisenhardt introduced and opened this item for discussion.
- Commissioner Erickson verified that Steve Madey, owner, understood and agreed with the conditions from Mark Roffers' memorandum. Commissioner Weis questioned if the awning is being removed completely. Mr. Madey explained the awning that hangs over his building will be trimmed back and the existing overhead garage door in the rear will function as a walk-thru door and an overhead garage door.
- There were no further comments.
- Commissioner Erickson moved, and Commissioner O'Brien seconded to recommend approving the repairs of the façade and replacement of windows and doors, subject to Mark Roffers' May 18, 2016 memorandum.
- Commissioner Erickson amended his motion to approve \$3,025 for the Façade Grant since the Certificate of Appropriateness was approved at the May 26, 2016 meeting and Commissioner O'Brien seconded.
- Roll call: Commissioner Joel Weis; Commissioner Kevin O' Brien; Commissioner Jeff Erickson; Commissioner Darrel Eisenhardt.
- All were in favor and the motion carried.

**B. A Certificate of Appropriateness application from Paul Schroeder for property located at 348 N. Pine Street (Ide Fine Jewelry) to install five new double hung windows, repaint the trim around the windows and doors and repair the damaged concrete.**

- Commissioner Eisenhardt introduced and opened this item for discussion.
- There were no comments.
- Commissioner O'Brien moved, and Commissioner Erickson seconded to recommend approval of the Certificate of Appropriateness to install five windows, paint and repair damaged concrete, subject to Graef's memorandum.
- All were in favor and the motion carried.

**C. A Façade Grant application from Paul Schroeder for property at 348 N. Pine Street (Ide Fine Jewelry) to install five new double hung windows, repaint the trim around the windows and doors and repair the damaged concrete.**

- Commissioner Eisenhardt introduced and opened this item for discussion.
- There were no comments.

- Commissioner Erickson moved, and Commissioner O'Brien seconded to approve a Façade Grant application in the amount of \$1,975.
- Roll call: Commissioner Joel Weis; Commissioner Kevin O' Brien; Commissioner Jeff Erickson; Commissioner Darrel Eisenhardt.
- All were in favor and the motion carried.

**D. A Certificate of Appropriateness application from Summer Street for property located at 452 N. Pine Street (Musicology) to install a storefront awning and six window awnings, paint trim and window trims, remove planter box and place tile in entryway.**

- Commissioner Eisenhardt introduced and opened this item for discussion.
- Commissioner Erickson stated according to Graef's memorandum the color for the trim and awnings were mahogany not red. Mr. Drouin stated it is more of a red color, but mahogany was the closest color on the color chart. Commissioner Weis stated the awnings will be a nice improvement to the building since the façade is so flat currently, it will give it some dimension. Commissioner O'Brien stated the awnings will provide shade for the apartments.
- There were no further comments.
- Commissioner Erickson moved, and Commissioner Weis seconded to recommend approval of the Certificate of Appropriateness to install the awnings, paint, remove planter box and tile the entryway, subject to Graef's memorandum.
- All were in favor and the motion carried.

**E. A Sign Permit application from Joel Drouin for property located at 452 N. Pine Street (Musicology) to install signage placed on the storefront awning.**

- Commissioner Eisenhardt introduced and opened this item for discussion.
- Joel Drouin stated the logo will be white on a red awning with the small words written in orange.
- There were no further comments.
- Commissioner Weis moved, and Commissioner Erickson seconded to approve a Sign Permit to install signage placed on the awning.
- All were in favor and the motion carried.

**F. A motion to allow Bike Burlington to install a bicycle rack in Wehmhoff Square Park.**

- Commissioner Eisenhardt introduced and opened this item for discussion.
- Madonna Carr of Bike Burlington, stated the color of the bicycle rack is Bruster Brown and will be located next to the entrance of the park along the sidewalk. Commissioner Eisenhardt stated that the Park Board approved the bicycle rack and the Department of Public Works Director and Ms. Carr will determine the safest and most convenient location in the park.
- There were no further comments.
- Commissioner O'Brien moved, and Commissioner Erickson seconded to approve the installation of the bicycle rack in Wehmhoff Square.
- All were in favor and the motion carried.

## **DISCUSSION ITEMS**

### **A. Review of Façade Grant Funding Status.**

- Commissioner Eisenhardt introduced and opened this item for discussion.
- Commissioner Eisenhardt stated the \$5,000 was rescinded and disbursed again at tonight's meeting between two businesses.
- There were no further comments.

## **ADJOURNMENT**

Commissioner Erickson moved, and Commissioner Weis seconded to adjourn the meeting at 8:05 p.m. *All were in favor and the motion carried.*

Recording Secretary,

Kristine Anderson  
Administrative Assistant