



CITY OF BURLINGTON

## POLICE – FIRE COMMISSION

300 North Pine Street, Burlington, Wisconsin 53105  
(262) 763-3717



### MINUTES

City of Burlington Police and Fire Commission  
City Hall  
300 N. Pine Street, Burlington, Wisconsin  
September 6, 2016

**1. Call to Order:**

President Busch called the meeting to order at 6:03 p.m.

**2. Roll Call:**

Commissioners in attendance: Joseph Busch, Kevin Morrow, Jeff Erickson, and Peter Hintz, City Fire Chief Alan Babe, and City Police Chief Mark Anderson. Commissioner William Smitz was absent.

**3. Public Comments:**

None.

**4. Approval of Minutes**

The minutes of the August 5, 2016 meeting of the Police and Fire Commission were approved noting the misspelling of Commissioner Busch's last name from Bush to Busch. Commissioner Morrow made the motion to approve with Commissioner Hintz seconding the motion 4 ayes the motion carried.

**5. Fire Chief Business**

A motion was made by Commissioner Erickson and seconded by Commissioner Morrow to Convene into Closed Session pursuant to Section 19.85 (1) ( c) Wisconsin Statutes for considering employment, promotion, compensation or performance evaluation data of any employee over which the governmental body has jurisdiction or exercises responsibility. The motion carried by 4 ayes at 6:06pm.

A motion was made by Commissioner Busch and seconded by Commissioner Erickson at 6:25pm to reconvene in Open Session, the motion carried by 4 ayes.

A motion was made by Commissioner Morrow and seconded by Commissioner Busch to add Thomas Brummel to the Firefighter eligibility list motion carried by 4 ayes.

Chief Babe was asked if he had any additional business and he had none.

**6. Police Chief Business**

None.

**7. Police and Fire Commission Business**

Commissioner Busch said Attorney Gulya and him have been going through the Police and Fire Commission manual and looking at making some updates and improvements to it.

**8. Adjourn**

Motion by Commissioner Erickson to adjourn; motion seconded by Commissioner Hintz; motion carried by 4 ayes at 6:35 p.m.

Respectfully submitted,  
Commissioner Erickson, Secretary