



CITY OF BURLINGTON
Committee of the Whole Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, October 4, 2016

1. Call to Order/Roll Call

Mayor Jeannie Hefty called the meeting to order at 6:32 p.m. starting with roll call. Aldermen present: Ed Johnson, Bob Grandi, *Ruth Dawidziak, Tom Vos, Jon Schultz, Tom Preusker and Todd Bauman. Excused: John Ekes

Also present: City Administrator Carina Walters, Director of Administrative Services Megan Watkins, Treasurer and Budget Officer Steve DeQuaker, City Attorney John Bjelajac, Police Chief Mark Anderson, Fire Chief Alan Babe, DPW Director James Bergles, and Building Inspector Gregory Guidry.

*Alderman Dawidziak arrived at 6:47 p.m.

2. Citizens Comments and Questions

There was none.

3. Approval of Minutes from September 20, 2016

A motion was made by Bauman with a second by Vos to approve the minutes from September 20, 2016. With all in favor, the motion carried to approve the minutes.

4. Topic: Resolution 4803(22) to consider adopting a Five Year Financial Management Plan.

Treasurer, Steve DeQuaker explained that during the 2016 Budget Workshops, staff and council discussed the need for a Financial Management Plan for the City and hired Ehlers, Inc. to create this fluid document. DeQuaker then introduced Jim Mann and Jon Cameron of Ehlers, Inc. Mann reviewed the planning process which included the monetary effects of closing TIF's 1 and 3, resolving infrastructure and other fund deficiencies as noted in the annual audit, Water and Sewer Rate plans to address capital and infrastructure needs, General Fund Equipment and Capital funding needs, expenditure restraint, and the borrowing and levy limit challenges for operational funding needs.

5. Topic: Discussion regarding the City of Burlington Fire Department applying for the Assistance to Firefighters Grant Program for Self-Contained Breathing Apparatus (SCBA).

Chief Babe reviewed the background and history of the Assistance to Firefighters Grant Program (AFG) and explained the possible grant money available for the purchase of Self-Contained Breathing Apparatuses and masks that would replace the old and outdated ones they currently have. Babe further stated that the Town of Burlington Fire Department has also evaluated the status of

their SCBA packs and have found that they too would benefit from this grant and has agreed to share half the estimated cost of the grant application process of \$19,450.

Council agreed that the new equipment was needed and directed Chief Babe to move forward with a resolution to begin the grant application process.

6. Topic: Motion 16-853 – to approve a Memorandum of Understanding regarding the Burlington Dog Park.

Jim Bergles reviewed the background history of the Burlington Dog Park and explained changes that were made within the MOU and that according to the Terms of Agreement, the City must approve the changes.

7. Adjourn

A motion was made by Johnson with a second by Preusker to adjourn the meeting. With all in favor, the meeting adjourned at 7:31 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington