



CITY OF BURLINGTON

Administration Department

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Committee of the Whole Minutes

Robert Miller, Mayor

Beverly R. Gill, City Clerk

October 5, 2010

1. CALL TO ORDER/ROLL CALL

Mayor Bob Miller called the meeting to order at 6:40 p.m. starting with roll call. Aldermen present: Ed Johnson, Peter Hintz, Jim Prailes, Tom Vos, Katie Simenson and Steve Rauch. Aldermen Jeff Fischer and Robert Prailes were excused.

Also present: City Attorney John Bjelajac, City Administrator Kevin Lahner, Police Chief Peter Nimmer, Treasurer Steve DeQuaker, Library Director Gayle Falk, Utility Director Connie Wilson, Department of Public Works Supervisor Dick Pieters, Fire Chief Dick Lodle, Building Inspector/Zoning Administrator Patrick Scherrer and City Engineer Tom Foht.

2. CITIZENS COMMENTS AND QUESTIONS

- Steve Spitzer, 397 Robins Run, stated he has been in contact with the Post Office regarding having the mailbox on Dodge Street moved to a different location. He suggested to the Council that State Street, between Pine and Dodge Streets, be turned into a one-way street with traffic directed eastbound and locate the mailbox along State for easy drop off. He further stated the Post Master has expressed their support with this suggestion as stated in a letter dated October 4, 2010, submitted to the Council members. Mayor Miller stated the Official Traffic Map would need to be amended via ordinance to make this kind of change. Vos inquired if angled parking could be put into place on the south side of State Street. Mayor Miller directed the Public Works Department to look into this to determine if it is feasible.
- Loren Smith, 148 Chandler Blvd., current Burlington Post Master, stated the Post Office supports the idea of a one-way street and has verified there would not be a problem with moving the mailboxes in this scenario. He expressed concern with the angled parking idea as 18-wheeled trucks need to get down State Street for mail pick up and delivery.

3. MINUTES FROM SEPTEMBER 21, 2010

A motion was made by Simenson with a second by Vos to approve the September 21, 2010 Committee of the Whole Minutes. With all in favor, the motion carried.

4. RESOLUTION 4438(22) “To consider approving an amendment to the Project Plan and Boundaries of Tax Incremental District (TID) Number 3 in the City of Burlington”

- Mayor Miller introduced Resolution 4438(22) to the council for discussion and gave a brief summary of the purpose for the amendment. He further stated that the Joint Review Board, consisting of Racine County, Gateway, Burlington Area School District and City

members, as well as the CDA have met regarding this amendment. Vos questioned if this amendment will affect the Environmental Remediation TID 1 (ER-TID 1). Lahner responded that this amendment is necessary in order to achieve the ER-TID 1 as the amendment removes five properties from TID 3 to be placed in ER-TID 1. Simenson inquired about the exact boundaries of the TID 3 amendment and ER-TID 1. She further questioned if the City is hoping development will occur in ER-TID 1 to pay it off. Lahner responded that the new hotel and downtown retail/office building will be in ER-TID 1.

- There were no further comments. This resolution is scheduled for the October 5, 2010 Common Council meeting.

5. RESOLUTION 4439(23) “To consider approving a Public Works Emergency Response Mutual Aid Agreement”

- Mayor Miller introduced Resolution 4439(23) to the council for discussion. Hintz questioned how the Village of Rochester could be included in the agreement as they utilize Public Works services from Racine County. Connie Wilson replied that Rochester has recently hired a DPW Director and they also have personnel for emergency situations.
- There were no further comments. This resolution is scheduled for the October 19, 2010 Common Council meeting.

6. RESOLUTION 4440(24) “To consider an agreement to request financial assistance due to an emergency event in connection with the Public Works Emergency Response Mutual Aid Agreement”

- Mayor Miller introduced Resolution 4440(24) to the council for discussion. Rauch questioned if a State of Emergency would need to be declared to request financial assistance. Miller stated yes. Lahner stated that from his experience with issues in dealing with FEMA that having the proper paperwork done prior to an emergency situation is the key in promptly receiving funding. This resolution is a part of that paperwork.
- There were no further comments. This resolution is scheduled for the October 19, 2010 Common Council meeting.

7. RESOLUTION 4441(25) “To consider approving a Driveway Easement Agreement between the City of Burlington and William Tamulis for property at 165 S. Main Street”

- Mayor Miller introduced Resolution 4441(25) for discussion. Simenson questioned why the driveway would need to come off of Main Street and not Edgewood Drive which is closer to the garage. Lahner stated Edgewood is an unimproved roadway that does not have asphalt. Attorney John Hotvedt, representing Mr. Tamulis, stated the driveway will be placed far enough away from the utilities that are along Edgewood so that City crews could easily access them.

- There were no further comments. This resolution scheduled for the October 5, 2010 Common Council meeting.

8. **MOTION 10-697** “To consider an Airport Hangar Lease with MJJ Holdings, LLC located at 709 Airport Drive in the annual amount of \$469.20”

- Mayor Miller introduced Motion 10-697 for discussion. There were no comments. This motion is scheduled for the October 5, 2010 Common Council meeting.

9. **ADJOURNMENT**

A motion was made by Vos with a second by Simenson to adjourn the meeting. With all in favor, the meeting adjourned at 7:07 p.m.

Recording Secretary
Megan E. Johnson
Assistant to the City Administrator