



CITY OF BURLINGTON
Committee of the Whole Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, September 20, 2016

1. Call to Order/Roll Call

Mayor Jeannie Hefty called the meeting to order at 6:33 p.m. starting with roll call. Aldermen present: Ed Johnson, John Ekes, Bob Grandi, Ruth Dawidziak, Jon Schultz and Tom Preusker. Excused: Tom Vos and Todd Bauman

Also present: City Administrator Carina Walters, Director of Administrative Services Megan Watkins, Treasurer and Budget Officer Steve DeQuaker, City Attorney John Bjelajac, Police Chief Mark Anderson, Fire Chief Alan Babe, DPW Director James Bergles, Building Inspector Gregory Guidry and Tom Foht from Kapur & Associates.

2. Citizens Comments and Questions

There was none.

3. Approval of Minutes from September 6, 2016

A motion was made by Grandi with a second by Preusker to approve the minutes from September 6, 2016. With all in favor, the motion carried to approve the minutes.

4. Topic: Discussion – Update regarding the Burlington Community Pool project.

Blake Theissen of Ayres Associates presented an update and overview of the changes based on discussions from the Common Council and Pool Board, which included splitting the pool into two separate vessels which would require two mechanical systems. Theissen went on to explain that this was done due to the fact that if there is an accident in one pool, only this vessel would be shut down, while the other vessel would remain open, thus still generating revenue. In addition, the two pools would separate the younger children from the older kids and would create a safer environment for everybody. Theissen further explained that the new layout of the pool would extend further back onto the property but would still clear the water tower hill for winter activities. Theissen stated that the changes presented resulted in a reduction of cost from \$5.4 million to \$4.99 million

Alderman Preusker questioned some of the amenities including the current channel and second slide as possible items to eliminate to save even more money.

Walters stated that staff and pool board feel comfortable with these numbers and will move forward with this information to get answers out to the public for the referendum. Walters added that in-person absentee voting begins Monday, October 10, so information needs to get out as soon as possible to educate the public.

5. **Topic:** Discussion regarding the purchase of digital radios for the City of Burlington Fire Department.

Fire Chief Alan Babe explained that the current radios being used are over 20 years old, are outdated, no longer supported, and were never intended to be used for fire services. Chief Babe stated that in an effort to collaborate with surrounding agencies, the Racine County Fire Chief's Association (RCFCA), has been offered an opportunity to replace the existing mobile and handheld portables at a 40% discount. Babe further stated that Racine County would purchase the radios and offer municipalities the ability to payback the loan over a 10 year period. The cost of the radios would be \$135,409.19. Babe stated that a portion of the cost would be taken out of the Equipment Replacement fund for Communications and amortized over the life of the 10 year loan. The remaining amount of the loan would come out of the Fire Department Operational Budget over the same 10 year span.

6. **Topic:** Resolution 4803(22) to consider approving an Extra Territorial Zoning (ETZ) Certified Survey Map (CSM) for property located at 1620 Crossway Road in the Town of Burlington.

Gregory Guidry explained to Council that as part of the City's Extraterritorial Plat Approval Jurisdiction Area with the Town of Burlington, which includes any area within 1.5 miles of the City of Burlington, all divisions and subdivisions of land shall be reviewed by Plan Commission and Common Council. Guidry further explained that the applicant would like to separate one existing parcel into two lots and stated that both Plan Commission and City Staff recommend approval.

7. **Topic:** Resolution 4804(23) to approve an agreement for engineering services with Kapur & Associates and Traffic Analysis & Design to prepare a Traffic Operation and Safety Analysis for the Milwaukee Avenue and Pine Street Intersection.

Walters reviewed the history and background of this topic and stated the cost of this analysis would amount to \$18,742.

DPW Director Jim Bergles, stated that he had received information from the DOT stating that the railroad crossings are out of date again and the City will need to work with Canadian National to install battery backups to the gates at the railroad crossing near the intersection and also a "gate down preemption" to clear traffic that may be stuck on the tracks.

Stephanie Olsson from Traffic Analysis and Design, Inc. (TADI) stated that she thought it would be good to make the decision on what needs to be done with railroad before looking at doing anything with the left turn situation.

Upon further discussion, Council agreed that there is no good solution to alleviate traffic making left hand turns at this intersection and that the City should work with the railroad to resolve the current safety issues with the rail crossing.

8. **Topic:** **Resolution 4805(24)** – Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing for the Safe Drinking Water Fund Loan for the Well 11 Project.

Steve DeQuaker explained that this is the first part of the loan project for radium removal that will allow the City to be reimbursed for any money spent for the loan proceeds and that staff recommends approval of this “housekeeping” item.

9. **Topic:** **Ordinance 2007(3)** – to repeal and recreate Chapter 40 of the Code of Ordinances for the City of Burlington, Racine County, Wisconsin, relating to the Health Department.

Alderman Ekes explained that as a member of the Central Racine County Health Department (CRCHD), the City needs to amend the Municipal Code to become consistent with CRCHD, so that all fourteen communities contain the same ordinance language. The ordinance updates definitions, and statutory and code references to be consistent with recent changes at State level. The ordinance also sets forth penalties for violations of its provisions.

10. **Adjourn**

A motion was made by Dawidziak with a second by Johnson to adjourn the meeting. With all in favor, the meeting adjourned at 8:12 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington