

CITY OF BURLINGTON  
Committee of the Whole Minutes  
Robert Miller, Mayor  
Beverly R. Gill, City Clerk  
July 20, 2010

1. **CALL TO ORDER/ROLL CALL**

Mayor Miller called the meeting to order at 6:30 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Peter Hintz, Jim Prailes Tom Vos, Jeff Fischer, Steve Rauch Excused: Katie Simenson

Also present: City Attorney John Bjelajac, Administrator Kevin Lahner, Assistant to the Administrator Megan Johnson, Utility Director Connie Wilson, Department of Public Works Supervisor Dick Pieters, Building Inspector Patrick Scherrer, Fire Chief Dick Lodle, Treasurer Steve DeQuaker, Police Chief Peter Nimmer, Tom Foht of Kapur Engineering

2. **CITIZENS COMMENTS AND QUESTIONS**

None

3. **MINUTES FROM JULY 6, 2010**

A motion was made by Fischer with a second by Bob Prailes to approve the July 6, 2010 Committee of the Whole Minutes. With all in favor, the motion carried.

4. **MOTION 10-687 "A MOTION TO CONSIDER APPROVING THE 2009 ANNUAL AUDIT AS PREPARED BY MR. PATRICK ROMENESKO"**

Mr. Patrick Romenesko reviewed the completed 2009 Annual Audit and management letter that had been distributed to council members.

The city ended 2009 with a 2.5 million dollar fund balance. Romenesko indicated the city's policy is to have a fund balance representing three months of expenditures on hand. The city actually had more than that with four and a half months available which was considered to be very strong.

Romenesko pointed out that the Clean Water Fund Loan is scheduled to be paid off in the year 2011 with the utility revenue debt balance down to \$566,000 in 2012.

In the management letter he discussed the funding of the water utility debt service redemption bonds, water utility user rates, the use of revolving capital projects fund, record retention and credit cards.

This item will move forward to the August 3, 2010 Common Council meeting for consideration.

5. **RESOLUTION 4425(9) "A RESOLUTION TO CONSIDER ACCEPTING A UNANIMOUS PETITION FOR DIRECT ANNEXATION FROM THE MARLES A. KEMPKEN TRUST FOR PROPERTY LOCATED AT 34701 CHESTNUT STREET"**

Ms. Tammy McCarthy representative for the Marles A. Kempken Trust was in attendance at the meeting.

The mayor explained that this direct annexation of a Town of Burlington lot will be split into two lots which will then connect with Highridge.

This item will move forward to the August 3, 2010 Common Council meeting for consideration.

6. **RESOLUTION 4426(10) "A RESOLUTION TO CONSIDER APPROVING CHANGE ORDER NUMBER TWO WITH THE WANASEK CORPORATION FOR 2010 SIDEWALK & UTILITY PROGRAM IN THE AMOUNT OF \$1,193.88"**

Mayor Miller introduced Resolution 4426(10) for discussion. He explained that an undocumented 72-inch storm sewer pipe was discovered during the utility improvement project which then led to an adjustment to the repair.

This item is scheduled for the August 3, 2010 Common Council meeting.

7. **RESOLUTION 4427(11)** "A RESOLUTION TO CONSIDER APPROVING CHANGE ORDER NUMBER THREE WITH THE WANASEK CORPORATION FOR 2010 SIDEWALK & UTILITY PROGRAM IN THE AMOUNT OF \$18,000" Mayor Miller introduced Resolution 4427(11) for discussion with the explanation that due to the condition of this portion of Highridge it is being considered for repair.

This item is scheduled for the August 3, 2010 Common Council meeting.

8. **RESOLUTION 4428(12)** "A RESOLUTION TO CONSIDER APPROVING A CERTIFIED SURVEY MAP FOR PROPERTY LOCATED ON WASHINGTON, CHESTNUT AND DODGE STREET IN CONJUNCTION WITH THE DOWNTOWN REDEVELOPMENT PROJECT" Mayor Miller introduced Resolution 4428(12) for discussion. The Plan Commission gave their approval for the CSM at their July 13, 2010 meeting.

This item is scheduled for the August 3, 2010 Common Council meeting.

9. **DISCUSSION OF THE WAY TO SAVE COMMUNITY OUTREACH PILOT PROGRAM SPONSORED BY WE ENERGIES**

Mr. Kevin Duffy, Energy Ambassador for the "Way to Save" two-year pilot program sponsored by WE Energies gave a presentation regarding saving energy and money for the City of Burlington. Mr. Duffy discussed the kick-off event that had just been held at the Veterans Terrace. Mr. Duffy's office will be located at the Fox River Bank.

The mayor stated that this program will be at no cost to the city.

10. **ADJOURNMENT**

A motion was made by Bob Prailes with a second by Jim Prailes to adjourn the meeting. With all in favor, the meeting adjourned at 7:47 p.m.

Beverly R. Gill  
City Clerk  
City of Burlington  
Racine and Walworth Counties