



CITY OF BURLINGTON
Committee of the Whole Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, August 16, 2016

1. Call to Order/Roll Call

Council President Tom Vos called the meeting to order at 6:36 p.m. starting with roll call. Aldermen present: Ed Johnson, John Ekes, Bob Grandi, Ruth Dawidziak, Tom Vos, Tom Preusker and Todd Bauman. Excused: Jon Schultz

Also present: City Administrator Carina Walters, Director of Administrative Services Megan Watkins, Treasurer and Budget Officer Steve DeQuaker, City Attorney John Bjelajac, Fire Chief Alan Babe, DPW Director James Bergles, and Building Inspector Gregory Guidry.

- Council President Tom Vos stated for the record that although he is filling in for Mayor Hefty, he would be voting in his presence and his votes will be counted.

2. Citizens Comments and Questions

- There were none.

3. Approval of Minutes from August 2, 2016

A motion was made by Ekes with a second by Grandi to approve the minutes from August 16, 2016. With all in favor, the motion carried to approve the minutes.

4. Topic: Discussion regarding the bank depository at BMO Harris Bank.

Steve DeQuaker reviewed the background history as to why the city has chosen to do its municipal banking with BMO Harris Bank. DeQuaker explained that we have had a contract with BMO since 2009, which was a three year contract with an automatic 3-year extension and an additional automatic 2-year extension. BMO is offering a 2-year contract extension which would include a nominal service fee increase of 10%. DeQuaker stated that this is the first increase since 2009.

Alderman Preusker inquired if this service is bid out to other banks. DeQuaker responded that not many banks are able to service the City's banking needs, mainly due to the fluidity of the cash and the in/out nature of the City's operation. DeQuaker further stated that the issue of "Safety, Liquidity, and Security" is a state mandate for public funds and BMO is currently collateralizing all of the City's account balances. If something should happen and the City had to "Cash Out", collateral would be called and the City would be paid and most banks do not offer to collateralize due to the cost.

5. **Topic:** **Resolution 4800(19)** to consider approving the submittal of an application for an Urban Forestry Grant with the Wisconsin Department of Natural Resources.

Jim Bergles explained to council and staff that the City must apply yearly in order to be accepted into the Wisconsin Department of Natural Resources Urban Forestry Grant program; however the application process requires that the City authorize a resolution which must be submitted along with the Urban Forestry Grant application by October 31, 2016. Bergles went on to explain that acceptance into the program, qualifies the City to be reimbursed approximately \$21,701.51 of the estimated \$43,403.02 to be spent in 2017.

6. **Item:** **Ordinance 2006(2)** to amend the Official Traffic Map to install a No Left Turn sign on westbound West State Street, at its intersection with the driveway into the Aurora site, located at 709 Spring Valley Road.

Jim Bergles explained that the Town of Lyons approved Aurora to install a No Left Turn sign approximately 50 feet before the north entrance facing west towards Burlington. Aurora has also asked for an additional no left turn sign to be placed in the City of Burlington's right-of-way to further help prevent west bound vehicles from turning left into the north entrance. Bergles further explained that if vehicles were allowed to turn left at the north entrance, a backup of traffic heading west out of Burlington could occur. Bergles also stated that the main entrance is located off of Spring Valley Road and that this north entrance is mainly designed for service vehicles and employees.

7. **Item:** **Motion 16-852** to consider approving the 2016 Halloween Trick or Treat hours.

Council President Vos introduced Motion 16-852. Alderman Johnson stated he thought the hours should be 5 p.m. to 7 p.m. and was concerned about it getting too late and too dark for the younger children. Alderman Dawidziak stated that starting at 6 p.m. allows time for working parents to get home and get their children ready and that it's already dark at 5 p.m. this time of year.

8. **Adjourn**

A motion was made by Dawidziak with a second by Ekes to adjourn the meeting. With all in favor, the meeting adjourned at 7:01 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington