



**CITY OF BURLINGTON**  
**300 N. Pine St.**  
**Burlington, Wisconsin 53105-1460**  
**Phone: (262)342-1161 Fax: (262) 763-3474**  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

**AGENDA**  
**HOUSING AUTHORITY OF THE CITY OF BURLINGTON, WISCONSIN**  
**REGULAR MEETING AUGUST 18, 2016 AT 6:00 P.M.**

**RIVERVIEW MANOR, 580 MADISON STREET, BURLINGTON, WISCONSIN**

Pat Lapp, Chairman                      Kelly Iselin, Secretary    Charles Stublely, Commissioner  
Ralph Heck, Commissioner                      Kathy Merten, Commissioner

- 1. Call to Order-Roll Call**
- 2. Approval of minutes from previous meeting**
- 3. Financial Reports**
  - Project Reserve Account
  - New accounts
- 4. Occupancy Report by Manager**
- 5. Building and Maintenance**
  - River view improved
  - Exterior Lighting completed
  - Elevators – Soft Start
  - VCT Tiles – great shape
  - Budget Blinds – Sept 2016 budget for west and south exposure
  - Security Camera Upgrade – still looking for additional bids
  - Kathy Zurawski RD architect – visit
  - Northwest landscape
  - Concrete work (various bids on future budgets)
- 6. Communications**
  - Review monthly payments and bank statements.
  - Advertising – Burlington Chamber Guide 2016-17 budget \$415
- 7. New Business**
  - WI-CARH Conference 2016 at Baraboo 11/3/16
  - ACC Management visit

## **8. Other Business**

- Closed door meeting for board members to discuss (State Statute 19.85) Item C. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Commissioner compensation.
- Manager Assistant position
- Resident Comments

## **9. Other matters as authorized by Law (as of meeting time)**

## **10. Adjournment**

NOTE: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-763-7996 at least 24 hours prior to the meeting.