



**HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
Thursday, May 26, 2016**

The meeting was called to order by Alderman Tom Preusker at 6:34 pm. Commissioner Darrel Eisenhardt; Commissioner Kevin O'Brien; and Commissioner Jeff Erickson were present. Chairman Tom Stelling; Commissioner Maria Veronico; and Commissioner Joel Weis were excused.

CITIZEN COMMENTS

Judith Schulz, 533 Milwaukee Avenue, stated sandwich boards have not been discussed yet regarding the use of plastic boards with the changing of each letter in the historic district. Commissioner Erickson stated each business is allowed to have one sandwich board. Ms. Schulz stated she has a sandwich board that is not plastic and does not have the ability to change letters. Ms. Schulz also stated signage should not be approved if the sign looks similar to the building next to you, it looks like a strip mall. She commented that each building should have their own distinct style.

Ms. Schulz suggested that entrance doors should have a wider trim around the bottom to give it the historic style instead of a narrow trim, giving it more of a modern style. Ms. Schulz would like the Commissioners to discuss these items, along with window trim blending in with the brick of the building.

APPROVAL OF MINUTES

Commissioner Eisenhardt moved, and Commissioner Erickson seconded to approve the minutes of April 28, 2016. All were in favor and the motion carried.

LETTERS AND COMMUNICATIONS

None

OLD BUSINESS

None

NEW BUSINESS

A. A Certificate of Appropriateness application from Steve Madey for property located at 564 N. Pine Street to install a new glass storefront, repaint posts, replace second floor windows in the front façade, replace garage door with walk-thru door and replace window with double hung windows.

- Alderman Preusker introduced and opened this item for discussion.

- Steve Madey, owner, stated the storefront is from the 1950s & 1960s era and the building is being restored to its original style. The cast iron posts will be stripped and painted the same color. Mr. Madey stated all upstairs windows will be replaced with the same size and style. Ms. Schulz stated she used vinyl windows and painted them since you usually cannot buy the same material nowadays. Mr. Madey stated he thought vinyl windows were not allowed in the historic district. Alderman Preusker stated the HPC members are in favor of the old style but with stronger material. The Commissioners agreed that aluminum windows look boxier compared to the vinyl windows. Commissioner Erickson questioned what the property will be used for. Mr. Madey replied it will be rented out for commercial space. Commissioner Erickson stated since Ms. Schulz brought the kick plate issue to their attention earlier, he would like to see Mr. Madey use the higher kick plate if it is available. Mr. Madey explained the silver front door will be placed in the back of the building. Alderman Preusker clarified a new door for the front will be installed as well as side lights and windows on both sides.
- There were no further comments.
- Commissioner Erickson moved, and Commissioner Eisenhardt seconded to recommend approving the repairs of the façade and replacement of windows and doors with the exception of adding a standard kick plate (8"-12") on the front door if the cost is not significantly higher, subject to Mark Roffers' May 18, 2016 memorandum.
- All were in favor and the motion carried.

B. A Certificate of Appropriateness application from Kevin O'Brien for property located at 516 N. Pine Street (Burlington Formal Wear) to install a sign to be attached to the existing hanging sign.

- Alderman Preusker stated this item will be tabled since there is no quorum.

C. A Sign Permit application from Kevin O'Brien for property at 516 N. Pine Street (Burlington Formal Wear) to install a sign to be attached to the existing hanging sign.

- Alderman Preusker stated this item will be tabled since there is no quorum.

DISCUSSION ITEMS

A. Review of Façade Grant Funding Status.

- Alderman Preusker introduced and opened this item for discussion.
- Alderman Preusker stated the Façade Grant status has not changed, there are currently no funds available and that four projects are still under-construction.

- There were no further comments.

B. Discussion regarding the creation of a façade maintenance program, with the potential request for funds and approval of the program by the Common Council. This item was originally tabled at the March 24, 2016 meeting and then for discussion at the April 28, 2016 meeting.

- Alderman Preusker introduced and opened this item for discussion.
- Commissioner Erickson stated he would like this maintenance program to be approved, but thought it should only be used for structural and safety purposes. Commissioner O'Brien agreed with that and also stated the funds should not be used for just painting the building. Commissioner O'Brien gave examples of structural purposes such as rotted out window frames, wood doors or simply falling apart. Commissioner Erickson commented that these businesses have already been given a lot of money for repair and the business owner should take responsibility in maintaining their building. Alderman Preusker stated he will bring this item to Common Council for discussion.
- There were no further comments.
- All were in favor and the motion carried.

ADJOURNMENT

Commissioner Erickson moved, and Commissioner O'Brien seconded to adjourn the meeting at 7:18 p.m. *All were in favor and the motion carried.*

Recording Secretary,

Kristine Anderson
Administrative Assistant