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**CITY OF BURLINGTON****Department of Public Works**

Street & Park and Water Departments  
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**CITY OF BURLINGTON PARK BOARD MINUTES  
THURSDAY, JUNE 16, 2016 6:30PM  
2200 S. Pine Street, Burlington, WI 53105**

Chairman Darrel Eisenhardt, Commissioners Jennifer Amborn, Clay Brandt, Lori Hintz, Jeff Schopp, Jill Stobber, Ald. Ruth Dawidziak, Jim Bergles, Director of Public Works, Student Rep: Nicole Witbrod

**Acting Chairman Clay Brandt called the Park Board meeting to order at 6:30P.M.**

**Roll Call: Present:** Commissioners Jennifer Amborn, Jeff Schopp, Jill Stobber, Ald. Ruth Dawidziak, Jim Bergles, Director of Public Works. **Excused:** Darrel Eisenhardt and Lori Hintz. **Absent:** Nicole Witbrod. **Also attending:** Carina Walters, City Administrator.

**Introduction of Park Board Commissioner Jill Stobber:** Chairman Clay Brandt introduced Jill Stobber as the newly appointed Park Board Commissioner and was welcomed by the Park Board Commissioners.

**Approval of May 19, 2016 Park Board Minutes:** Chairman Brandt entertained a motion for approval of the May 19, 2016 Park Board Minutes. Motion to approve made by Commissioner Amborn. Seconded by Ald. Dawidziak. All voted aye, motion carried

**Citizens Comments:** None

**Aldermanic Report: Ruth Dawidziak:** None

**DPW Report: Jim Bergles, Director of Public Works:** Jim Bergles reported that the Boat Ordinance would be going to the COW on July 5, 2016 and then onto the Common Council July 21, 2016 for final approval.

Mr. Bergles stated the boats at Rockland Lake, by McCanna Park, would have until November 1, 2016 to be removed. Signs would be posted giving notice that boats have to be removed, and after November 1<sup>st</sup>, the Department of Public Works would move forward with removing abandoned boats.

Mr. Bergles also reported he spoke to Mr. Yopp regarding the removal of healthy trees from the parkway in front of Mr. Yopp's house. Several Park Board Commissioners had also gone to look at Mr. Yopp's

trees and agreed the trees were healthy. Mr. Bergles told Mr. Yopp that he would be contacting him in October or November as the Department of Public Works had hundreds of dead ash trees that still needed to be removed, in addition to other parkway trees that needed attention.

Mr. Bergles reported that Dustin Bersch had donated \$71.00 to the Park Board Dev. Fund. The money Mr. Bersch donated came from various candy machines Mr. Bersch has throughout the City.

**New Business:**

**Bike Burlington – MaDonna Carr:** Sherry Gorden was present to represent Bike Burlington. Ms. Gorden stated Keith Kemper had emailed a map to Jim Bergles outlining where they would like to see a bike route through the City of Burlington. They would like the Park Board to make it a priority to have bike routes with signage completed.

Carina Walters, City Administrator stated that before routes could be designated, it would have to be looked at carefully by Staff, the Police and Fire Departments, to determine if the areas met with criteria for emergency crews in addition to width of streets proposed.

Ald. Ruth Dawidziak stated she would like to see the information to be incorporated with the upcoming budget to determine if the costs associated would be something the Common Council would have to budget for. The Park Board funds have been limited to receiving \$25,000, per year, budgeted by the Common Council.

Ms. Gorden stated that Bike Burlington would like to see signage that could bring bicyclists from one area of interest to another throughout Burlington that would connect trails to Parks, Schools, places of interest, the Community Swimming pool, the downtown area, and other bike trails.

Various items were discussed regarding signage, from stencils on the roads to way finding signs.

Deb Rintamaki stated the former DPW Supervisor had talked with MaDonna Carr regarding the Street Dept. painting the bike trail markings on the roadways, but that Bike Burlington would pay for the signage. Jim Bergles, Director of Public Works stated the paint machine the City owns would not be able to paint thin enough lines needed for a bike lane, and that it would probably have to be contracted out.

Jim Bergles, Director of Public Works will contact Blake Thiesen of Ayres to see if he has suggestions, and will work with Bike Burlington to start the move for Bike Trails forward, by first determining what areas would be best to use.

**Burlington Historical Society – Dennis Tully:** Mr. Tully was not present. No items discussed.

**Devor Pool – Board Discussions:** Carina Walters, City Administrator came before the Park Board to ask what they envisioned for the future of Devor Park. With Ms. Walters was Jeanne Otter of the Burlington Community Pool Committee.

Ms. Walters stated Ayres and Associates, Inc., has completed a site assessment plan and has done preliminary designs that will go to the Common Council and then to referendum in November. Ayres will be offering three different options for pricing.

The current infrastructure is antiquated. There are equipment, ADA, electrical, and basement issues, just to name a few. The playground and parking area is not ADA accessible and there are only portables for bathrooms. The Pool has been run for 50 years by four service groups, although the land is owned by the City of Burlington.

Possible thoughts for the future area in addition to the pool would be to make the area multi-functional, with a meeting room and concession stand that could be rented out for various uses year round. The bathrooms could have automatic locking doors that would open at a specific time in the morning and lock at night.

Multi-level slides, a basketball hoop, a kiddie splash pad, and inflatable floating objects that could be added in. There would be something that would appeal to everyone.

Ms. Otter stated there is going to be a fund raiser on August 27<sup>th</sup> with music, a silent auction, food available and open family swimming, being held by the Wagner Foundation Committee.

Commissioner Stobber stated she had previously been on a pool committee and would be interested in learning more. Ms. Otter mentioned that anyone who was interested in helping the Pool Committee would be welcome to do so and should let her know.

**Old Business: None**

**Other Items:** Hans Block came before the Park Board seeking approval to have installed a bike rack at Echo Park in honor of his late father Jerry Block. He presented a drawing of the bike rack, which would be a powder coated black made of steel. In addition to the iron cycle style rack, there would be two hoop like metal racks that would also be cemented into the ground. Mr. Block's family will pay the entire cost.

Mr. Block also requested placing a marble or granite etched paver by the bike rack to acknowledge their father. Jerry and Mary Block enjoyed the concerts at Echo Park for years, and Mr. Block's family thought Echo Park would be a great way to honor their father.

Mr. Block stated his family thought it would be nice if the bike rack could be completed and installed prior to the last concert at Echo for the year. Jim Bergles, Director of Public Works was not sure if this would be possible, but asked Mr. Block to work with Aaron DeGrave, Park Foreman, to see if this could be accomplished.

Mr. Block had previously talked to Aaron DeGrave, Park Foreman about placement of the bike rack and Mr. DeGrave had determined that the best choice for placement would be to the right hand side on the path to Echo Lake, in the area where a large tree had been removed.

Chairman Brandt entertained a motion to allow the bike rack and memorial in Echo Park at the location to be approved by Aaron DeGrave, Park Foreman or Jim Bergles, Director of Public Works. Seconded by Ald. Dawidziak. All voted aye, motion carried.

**There being no further items for discussion, Chairman Brandt entertained a motion to adjourn. Motion to adjourn made by Commissioner Amborn. Seconded by Commissioner Schopp. All voted aye and Chairman Brandt adjourned the meeting at 7:50 P.M.**

Minutes respectfully submitted by:

  
Deb Rintamaki

Department of Public Works