

CITY OF BURLINGTON
Committee of the Whole Minutes
Robert Miller, Mayor
Beverly R. Gill, City Clerk
February 2, 2010

1. CALL TO ORDER/ROLL CALL

Mayor Miller called the meeting to order at 6:40 p.m. starting with roll call. Aldermen present: Robert Prailes, Ed Johnson, Peter Hintz, Jim Prailes, Tom Vos, Jeff Fischer, Steve Rauch, Katie Simenson, Student Member Tony Wang Excused: Student Member Bonit Gill

Staff present: City Attorney John Bjelajac, City Administrator Kevin Lahner, Acting Police Chief Mark Anderson, Director of Public Works Connie Wilson, Department of Public Works Supervisor Dick Pieters, Fire Chief Dick Lodle, Treasurer Bridget Souffrant, Library Director Gayle Falk, Tom Foht of Kapur Engineering Also present: Tina Chitwood of Racine County Economical Development, Linda Fellenz of LF Green

2. CITIZENS COMMENTS

None

3. APPROVAL OF MINUTES FROM JANUARY 19, 2010

A motion was made by Vos with a second by Rauch to approve the minutes from the January 19, 2010 Committee of the Whole meeting. With all in favor, the motion carried.

4. RESOLUTION 4390(66) "A RESOLUTION TO CONSIDER APPROVING A LETTER OF AGREEMENT BETWEEN THE CITY OF BURLINGTON AND THE RACINE COUNTY ECONOMIC DEVELOPMENT CORPORATION (RCEDC) FOR 2010"

Mayor Miller introduced Resolution 4390(66) for discussion. Lahner commented that the contract fee has been consistent since 2005 and felt the city was getting good value for the expenditure.

Rauch questioned the 2009 highlights. Ms. Tina Chitwood from RCEDC distributed a report to the council that provided a summary of the services that were provided to the City of Burlington in 2009 and the direction for 2010.

It was noted in the report that eighty-one businesses had contacted RCEDC and had shown an interest in the city. Vos questioned if there was any tracking done on those businesses and where they had located. Chitwood will look into providing the statistics to Vos if that information is actually available.

This resolution is scheduled for the February 17, 2010 Common Council meeting.

5. RESOLUTION 4391(67) "A RESOLUTION TO CONSIDER AWARDING THE DOWNTOWN REDEVELOPMENT BUILDING DEMOLITION AND UNDERGROUND STORAGE TANK REMOVAL BID FROM EARTH CONSTRUCTION FOR THE NOT-TO-EXCEED AMOUNT \$124,453"

Mayor Miller introduced Resolution 4391(67) for discussion. The mayor stated that Ms. Fellenz (LF Green) had been in charge of the project and had reviewed the bidders and prequalified them. She had checked with other communities Earth Construction had contracted with and found the work was done satisfactorily and timely. LF Green's emphasis is on recycling of the building components and she reported that "Earth Construction" had found a buyer for the entire gas station and car wash.

Jim Prailes questioned if there was a timeline with the demolition. Fellenz replied the hotel site has a March 15th deadline for clearing, back-filling and compacting. The remainder of the project has an eighty day deadline.

Rauch questioned how the bid would affect the \$300,000 grant. Fellenz explained it was known there was a possibility of having a surplus at the end but there was a line item in the grant for infrastructure costs and anything not used can also be used for acquisition of the last property.

Rauch asked if any local people would be employed for the demolition. Fellenz did not think that would happen as the contractor generally worked alone.

This resolution is scheduled for this evening's Common Council Agenda.

6. RESOLUTION 4392(68) "A RESOLUTION TO AUTHORIZE AN AGREEMENT WITH MSA PROFESSIONAL SERVICES TO CONDUCT A HANGAR AREA DEVELOPMENT FOR THE BURLINGTON MUNICIPAL AIRPORT"

Mayor Miller introduced Resolution 4392(68) for discussion.

Simenson stated that she would have liked a map of the area for clarification. Jim Prailes explained there would be six hangars added and would be in line with what is already there.

Mayor Miller asked if there were any standing requests for hangars. Jim Prailes responded there were two requests of which there is a site available for one at this time. The second request would be in the proposed area.

This resolution is scheduled for the February 17, 2010 Common Council meeting.

7. RESOLUTION 4393(69) "A RESOLUTION TO CONSIDER THE PURCHASE OF TWO NEW SUBMERSIBLE MIXERS AND CONTROLS FROM CRANE ENGINEERING FOR WASTEWATER TREATMENT PLANT FOR THE NOT-TO-EXCEED AMOUNT OF \$78,690"

Mayor Miller introduced Resolution 4393(69) for discussion. The mayor explained the submersible mixers were part of the 2010 Budget.

Wilson explained that there is a huge problem with grease at the main lift station at the old wastewater treatment site. With the installation of the mixers, that will eliminate the approximately \$5,000 spent quarterly on maintenance.

This resolution is scheduled for this evening's Common Council Agenda.

8. RESOLUTION 4394(70) "A RESOLUTION TO CONSIDER TASK ORDER SEVENTY-FOUR FOR THE WASTEWATER TREATMENT PLANT MIXER & CONTROL REPLACEMENT PROJECT TO KAPUR & ASSOCIATES, INC IN THE AMOUNT OF \$8,633"

Mayor Miller introduced Resolution 4394(70) for discussion. Hintz questioned the reasoning for an engineer on this project. Wilson explained that it isn't a simple procedure of just replacing parts as the plant was designed without mixers in the wet wells.

This resolution is scheduled for the February 17, 2010 Common Council Meeting.

9. RESOLUTION 4395(71) "A RESOLUTION TO APPROVE HEATING, COOLING, VENTILATION AND AIR CONDITIONING UPGRADES TO CITY HALL WITH VORPAGEL SERVICES, INC. IN THE AMOUNT OF \$53,130.18"

Mayor Miller introduced Resolution 4395(71) for discussion. He stated the city had been able to pick up the equipment from some of the recent property acquisitions and will be retrofitted into city hall.

Rauch questioned who else had bid. Lahner stated that Vorpapel had done all the engineering work and evaluation due to their familiarity with the system.

Simenson questioned what amount was in the Equipment Replacement Fund. Lahner thought it was around \$56,000 but would have to check the budget to be sure. Simenson requested further clarification from Lahner. He explained the original bid was for the replacement of the boiler only but the project became more involved with retrofitting additional equipment.

Bob Prailes was concerned that once the boiler is removed that the first floor won't have heat and also concerned with the lighting. He felt it was a band-aid approach to an old building. He also questioned who had analyzed the boiler. Lahner stated the boiler is failing and the prospect of repair is slim.

Vos questioned the heating of the old council chambers and whether it is ever used. The mayor replied that it is used, but infrequently.

This resolution is scheduled for the February 17, 2010 Common Council Meeting.

10. MOTION 10-676 "A MOTION TO CONSIDER LETTER OF AGREEMENT BETWEEN THE CITY AND MS. CAROL REED FOR MANAGEMENT OF THE 2010 FARMER'S MARKET"

Mayor Miller introduced Motion 10-676 for discussion. Bob Prailes questioned the city paying for the management fee and he questioned why the Chamber of Commerce isn't paying the fee.

Lahner stated that the market has had good results and is a popular event.

Vos questioned how much money has come in from the market and Lahner stated that he did not know.

Simenson asked who is in charge of the money and there needs to be accountability. Lahner stated that there is Board of Directors that has been appointed by Ms. Reed.

Lois reported that the organization had a 501c3 status.

Vos questioned the amount of money coming in and whether it was revenue neutral. Lahner agreed it was revenue neutral.

Rauch asked if the money could come out of the hotel tax. Lahner explained the hotel tax revenue was restricted.

Simenson discussed a disgruntled downtown business owner who has an issue with the Farmer's Market; Simenson thought the city should make some concessions. The mayor replied that concessions have been made and that particular business owner just wants the Farmer's Market gone.

This motion is scheduled for the February 17, 2010 Common Council Meeting.

11. MOTION 10-677 "A MOTION TO CONSIDER A SIGN PERMIT APPLICATION IN THE HISTORIC PRESERVATION OVERLAY DISTRICT FOR 615 NORTH PINE STREET, SUITE 102"

Mayor Miller introduced Motion 10-677 for discussion. No further comment on this motion.

This motion is on this evening's Common Council Agenda.

12. MOTION 10-678 "A MOTION TO CONSIDER A SIGN PERMIT APPLICATION IN THE HISTORIC PRESERVATION OVERLAY DISTRICT FOR 140 WEST CHESTNUT STREET"

Mayor Miller introduced Motion 10-678 for discussion. No further comment on this motion.

This motion is on this evening's Common Council Agenda.

13. MOTION 10-679 "A MOTION TO CONSIDER A CERTIFICATE OF APPROPRIATENESS, SIGN PERMIT AND FAÇADE GRANT APPLICATIONS IN THE HISTROIC PRESERVATION OVERLAY DISTRICT FOR 489 MILWAUKEE AVENUE"

Mayor Miller introduced Motion 10-679 for discussion. No further comment on this motion.

This motion is on this evening's Common Council Agenda.

14. MOTION 10-680 "A MOTION TO CONSIDER A SIGN PERMIT AND FAÇADE GRANT APPLICATIONS IN THE HISTORIC PRESERVATION OVERLAY DISTRICT FOR 400 NORTH PINE STREET"

Mayor Miller introduced Motion 10-680 for discussion. No further comment on this motion.

This motion is on this evening's Common Council Agenda.

15. OTHER MATTERS

None

16. ADJOURNMENT

A motion was made by Rauch with a second by Vos to adjourn the meeting. With all in favor, the meeting adjourned at 7:23 p.m.

Beverly R. Gill
City Clerk
City of Burlington
Racine and Walworth Counties