



CITY OF BURLINGTON
Minutes of the Common Council
Jeannie Hefty, Mayor
Diahnn C. Halbach, City Clerk
Tuesday, July 5, 2016

1. Call To Order – Roll Call

Mayor Jeannie Hefty called the meeting to order at 8:11 p.m. starting with roll call. Aldermen present: Ed Johnson, Bob Grandi, Ruth Dawidziak, Tom Vos, Jon Schultz, Tom Preusker and Todd Bauman. Excused: John Ekes

Also present: City Administrator Carina Walters, Director of Administrative Services Megan Watkins, City Attorney John Bjelajac, DPW Director James Bergles, Building Inspector Gregory Guidry, Police Chief Mark Anderson, Fire Chief Alan Babe, and Greg Governatori of Kapur & Associates.

2. Pledge of Allegiance

3. Citizen Comments

4. Chamber of Commerce Representative and Rescue Squad Representative

- There were no representatives present.

5. Approval of the June 21, 2016 Common Council Minutes

A motion was made by Vos with a second by Bauman to approve the Council Minutes from June 21, 2016. With all in favor, the motion to approve the minutes was carried.

6. Letters and Communications

- A. Correspondence from Alderman John Ekes regarding his absence from the July 5, 2016 meetings.

A motion was made by Schultz with a second by Johnson to approve Letters and Communications. With all in favor, the motion carried.

7. Reports by Aldermanic Representatives and Department Heads

- City Administrator Carina Walters reminded everyone that they need to select citizen participants for the upcoming Budget Partners, which is due by July 29, 2016; one person for each of the Aldermanic representatives and four persons for the Mayor.

- DPW Director James Bergles stated that crack filling would begin this week along with street sweeping, tree injections were completed as well as the first round stump grinding. Bergles also commented about the vandalism found under the Bridge Street Bridge and the efforts were being taken to remove the graffiti. In addition, Riverview Manor is seeking to replace their parking lot lights with LED lighting and they are also concerned about their sidewalk. Bergles also stated that the DPW will be replacing about 20-25 trees this year, per budget allowance; the DPW Safety Program was started, and the department has also begun implementation of Facility Dude, which will allow better communication to report problems or issues.
- Alderman Schultz commented that his 4th and youngest son had just completed the Safety Town program and gave credit to Chief Mark Anderson for a well-run program.

8. Reports 1-2

A motion was made by Preusker with a second by Grandi approve Reports 1-2. With all in favor, the motion carried.

9. Payment of Vouchers

A motion was made by Bauman with a second by Dawidziak to approve vouchers, pre-pays and reimbursements in the amount of \$100,452.89.

Roll Call Aye: Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker and Bauman. Nay: None. Motion carried 7-0.

10. Licenses and Permits

A motion was made by Johnson with a second by Preuskder to approve all licenses and permits. With all in favor the motion carried.

11. Appointments and Nominations

There were none

12. Public Hearings

There were none

13. Resolutions

- A. Resolution 4795(14) to consider approving the purchase of a 2016 Mack Single-Axle Patrol Truck from Mack Truck of Racine in the amount of \$102,022.00 and a Plow and Hydraulic package from Olsen Body and Trailer in the amount of \$81,245.00 for a total amount of \$183,267.

A motion was made by Dawidziak with a second by Johnson to approve Resolution 4795(14).

Roll Call: Aye: Johnson, Grandi, Dawidziak, Vos, Preusker, Schultz, and Bauman. Nay: None. The motion was carried 7-0

- B.** Resolution 4796(15) to consider approving the purchase and installation of a 2016 Kenworth chassis for the Wastewater Treatment Plant tanker truck from Wisconsin Kenworth in the amount of \$96,726.00.

A motion was made by Grandi with a second by Vos to approve Resolution 4796(15).

Roll Call: Aye: Johnson, Grandi, Dawidziak, Vos, Preusker, Schultz, and Bauman. Nay: None. The motion was carried 7-0

- C.** Resolution 4797(16) to consider approving Task Order Number One Hundred with Kapur & Associates for design and construction management for sanitary sewer improvements on S. Pine Street in the amount of \$18,920.00.

A motion was made by Vos with a second by Grandi to approve Resolution 4797(16).

Roll Call: Aye: Johnson, Grandi, Dawidziak, Vos, Preusker, Schultz, and Bauman. Nay: None. The motion was carried 7-0

14. Ordinances

- A.** Ordinance 2005(1) to consider a rezone for property located at 340 Church Street from Rs-2, Single-Family Residential District to I-1, Institutional District.

A motion was made by Schultz with a second by Dawidziak to approve Ordinance 2005(1).

Robert Musgrave, 372 Church Street, commented that despite his previous hesitations regarding group homes, he has since come to understand better the nature of business that this property will be used for and conceded that this would be a good location for the PAC program. Musgrave suggested, however, that council place a stipulation in the agreement that if/when the school district no longer needed the property that a covenant be put into place that would require the property to go back to its original designation as Residential.

Attorney Bjelajac responded that there is already a restrictive covenant in place and that it will be enforced by the City if the property were to be sold again.

15. Motions

- A.** Motion 16-843 to review and approve the Downtown Strategic Plan report.

A motion was made by Preusker with a second by Vos to approve Motion 16-843.

With all in favor, the motion carried.

16. ADJOURN INTO CLOSED SESSION

1. Wis. Stats 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- To discuss the sale of property located at 256 W. State Street, Burlington, WI 53105.

A motion was made by Bauman with a second by Vos to adjourn into closed session at 8:39 p.m. Roll Call: Aye: Johnson, Grandi, Dawidziak, Vos, Preusker, Schultz, and Bauman. Nay: None. The motion was carried 8-0.

17. RECONVENE INTO OPEN SESSION

1. Consideration and possible approval of the sale of 256 W. State Street, based on recommendations from the City Council.

A motion was made by Bauman with a second by Preusker to reconvene into Open Session at 9:24 p.m. With all in favor, the motion carried.

A motion was made by Preusker with a second by Vos to direct staff to continue negotiations with Brian Torgerson, for the sale of the property located at 256 W. State Street. With all in favor, the motion carried.

16. Adjourn

A motion was made by Grandi with a second by Preusker to adjourn the meeting. With all in favor, the meeting adjourned at 9:26 p.m.

Meeting Minutes Respectfully Submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington