



**AGENDA**  
**PLAN COMMISSION**  
**Tuesday, July 12, 2016 at 6:30 p.m.**  
**Common Council Chambers, 224 East Jefferson Street**

**Mayor Jeannie Hefty**, Chairman  
**Tom Vos**, Aldermanic Representative  
**Bob Grandi**, Aldermanic Representative  
**Darrel Eisenhardt**, Park Board President  
**Chad Redman**, Commissioner  
**Chris Reesman**, Commissioner  
**Andy Tully**, Commissioner

1. Call to Order
2. Roll Call
3. Approval of the minutes of June 14, 2016
4. Letters and Communications: None
5. Citizen Comments
6. Public Hearings
  - A. A Public Hearing to hear public comments regarding a Conditional Use application from Nicole Gilbreath for property located at 940 S. Pine Street to use the existing building for a retail shop for emergency and survival gear, light manufacturing and as a firearms transfer dealer.
7. Old Business: None
8. New Business:
  - A. Consideration to approve a Conditional Use application for property located at 940 S. Pine Street to add “firearms transfer dealer” to the original Conditional Use application, subject to Graef’s July 5, 2016 memorandum to the Plan Commission.
  - B. Introduction and discussion with the new City Planner, Graef, to explain their roles and challenges they will be accepting, as well as a “Plan Commission 101” for the members of the Plan Commission.

8. Adjournment.

*Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.*

*Note: Notice is hereby given that a majority of the members of the Common Council may be present at the meeting. Although this may constitute a quorum of the Council, the Council will not take any action at this meeting.*



**Minutes**  
**City of Burlington Plan Commission**  
**June 14, 2016, 6:30 p.m.**

Mayor Jeannie Hefty called the Plan Commission meeting to order at 6:30 p.m. Roll call: Alderman Bob Grandi; Commissioners Chris Reesman; and Chad Redman were present. Alderman Tom Vos; Commissioners Darrel Eisenhardt; and Andy Tully were excused.

Mayor Hefty stated if anyone is here for Graef, our new City Planner, this item has been cancelled and rescheduled for the July meeting.

**APPROVAL OF MINUTES**

Alderman Grandi moved, and Commissioner Reesman seconded to approve the minutes of May 10, 2016. All were in favor, and the motion carried.

**LETTERS & COMMUNICATIONS**

None

**CITIZEN COMMENTS**

None

**PUBLIC HEARINGS**

**A. A Public Hearing to hear public comments regarding a Conditional Use application from Sandra Wagner for property located at 109 N. Pine Street to use the existing building for printing services with small specialty printing.**

- Mayor Hefty opened the Public Hearing at 6:32 p.m.
- There were no comments.

Alderman Grandi moved, and Commissioner Redman seconded to close the Public Hearing at 6:32 p.m. All were in favor and the motion carried.

**OLD BUSINESS**

None

**NEW BUSINESS**

**A. Consideration to approve a Conditional Use application from Sandra Wagner of Nobius Press, LLC, for property located at 109 N. Pine Street to use the existing building for printing services with small specialty printing, subject to Mark Roffers' June 7, 2016 memorandum to the Plan Commission.**

- Mayor Hefty opened this item for discussion.
- There were no comments.

Commissioner Reesman moved, and Alderman Grandi seconded to approve a Conditional Use application to use the existing building for printing services, subject to Mark Roffers' June 7, 2016 memorandum to the Plan Commission as follows:

- The approval is for a specialty print shop, occupying up to 4,000 square feet (providing an opportunity for modest future expansion without a subsequent or amended conditional use permit), and not requiring hazardous chemicals.
- Should the conditional use require exterior alterations to the site or building, beyond signage or cosmetic adjustments in the determination of the Zoning Administrator, a site plan shall be submitted and approved per applicable zoning ordinance standards.
- Permanent signage shall require a sign permit from the City prior to installation. Temporary signs are allowed for a period not exceeding 30 days.
- The applicant shall satisfy any other requirements of the Plan Commission, Zoning Administrator, Fire Inspector, and Building Inspector that relate to zoning ordinance, fire code, or conditional use permit standards. Some of the work described in the "lease letter of intent" submitted with the application may require a building permit before its completion.

*All were in favor and the motion carried.*

**B. Consideration to approve a Site Plan application from Andrew Kowalski of Platinum Salon & Spa, for property located at 308 S. Pine Street to expand the existing entrance to 53 feet, allowing patrons to back up safely onto S. Pine Street, subject to Kapur & Associates' June 9, 2016 memorandum to the Plan Commission.**

- Mayor Hefty opened this item for discussion.
- Gregory Guidry stated the back parking lot of this property was sold off years ago and is an existing non-conforming lot. The current owners are trying to create a safer situation by expanding the entrance. Gregory Guidry stated Kapur & Associates suggests a triangular stamping in the middle of the drive making it look like two separate driveways. Gregory Guidry also commented that Dairy Queen is also over the 35 foot required opening.
- Alderman Grandi questioned how the parking on the south side would be angled. Andy Kowalski, owner, stated there is a verbal agreement with Dairy Queen to use the side of the building for parking, so the parking spaces could be angled more to allow for pulling out safely. Mr. Kowalski further stated they cut the curb without the City's approval, not realizing approval was necessary, but had to cover up the hole with gravel for safety concerns. Mr. Kowalski explained by keeping the drive flat it allows the snow to be plowed without going over the curb. Alderman Grandi commented this is a good solution to a bad situation as long as Dairy Queen is on board with this. City Administrator Walters questioned if they could get a written agreement from Dairy Queen to okay the shared parking lot. Mr. Kowalski stated it should not be an issue since Dairy Queen uses their lot for car shows.

- There were no further comments.

Alderman Grandi moved, and Commissioner Reeman seconded to approve a Site Plan application to expand the existing entrance to 53 feet with a triangular colored stamped center keeping the drive flat, subject to Kapur & Associates' June 9, 2016 memorandum to the Plan Commission as follows:

- Kapur & Associates had previously provided a recommendation to install a depressed curb head in place of the standard six-inch vertical face curb between the driveways, and allow a second driveway exit on the north side of the parcel.

*All were in favor and the motion carried.*

**C. Consideration to recommend approval to the Common Council of a Rezone Map Amendment application from Peter Smet of Burlington Area School District for property located at 340 Church Street to rezone the property from Rs-2, Single Family Residential to I-1, Institutional District, subject to Mark Roffers' June 7, 2016 memorandum to the Plan Commission.**

- Mayor Hefty opened this item for discussion.
- Gregory Guidry stated BASD runs a school program for young adults with special needs and would like to stay in a residential setting for learning, which requires the 340 Church Street property to be rezoned. City Administrator Walters stated that in Mark Roffers' report he had some concerns about zoning this property to I-1. She stated Mark Roffers would like to see what the public's input is, wanted more information regarding how many students, teachers and other staff to decide if the driveway is suitable for the proposed use and would like a City Attorney's review. City Administrator Walters commented there should not be any issues from a legal stand point.
- City Attorney John Bjelajac stated from a legal stand point there is no issue with rezoning this property from Rs-2 to I-1, but highly suggests a restrictive covenant should be written to avoid future issues. This would allow the property to be converted back to the Rs-2 residential zoning in the event the Project Active Citizen (PAC) Program would be sold and not used for a school. Alderman Grandi stated he felt the residents should be allowed to voice their opinions. City Administrator Walters stated there will be a Public Hearing at the June 21 Common Council meeting. Peter Smet, superintendent of BASD, 101 N. Kane Street, stated the school held a public vote of electors in the Burlington School District with a vote of 47-0 to purchase the property.
- There were no further comments.

Commissioner Reesman moved, and Alderman Grandi seconded to recommend approval of a Rezone Map Amendment application to rezone property located at 340 Church Street from Rs-2 to I-1, subject to Mark Roffers' June 7, 2016 memorandum to the Plan Commission as follows:

- Limit future uses to the training center only (not any other I-1 use).
- Exclusively serve persons with disabilities/special needs.

- Not occupied as residential quarters, which have been stated in writing.
- Specify a maximum number of employees, which is one teacher and three aides.
- Specify a maximum number of persons served which consists of an average of ten students per year.
- Provide a minimum of two off-street parking spaces.
- Restrict changes to the exterior of the building so as to detract from the residential character of the neighborhood within which the residential-based public educational outreach center is located.
- City provided with the right but not the responsibility to enforce standards.
- Restriction may not be modified or removed without City approval.

*All were in favor and the motion carried*

### **ADJOURNMENT**

Alderman Grandi moved, and Commissioner Redman seconded to adjourn the meeting at 6:48 p.m. *All were in favor and the motion carried.*

Recording Secretary  
Kristine Anderson  
Administrative Assistant



## CITY OF BURLINGTON

**Administration Department**  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 – (262) 763-3474 fax  
www.burlington-wi.gov

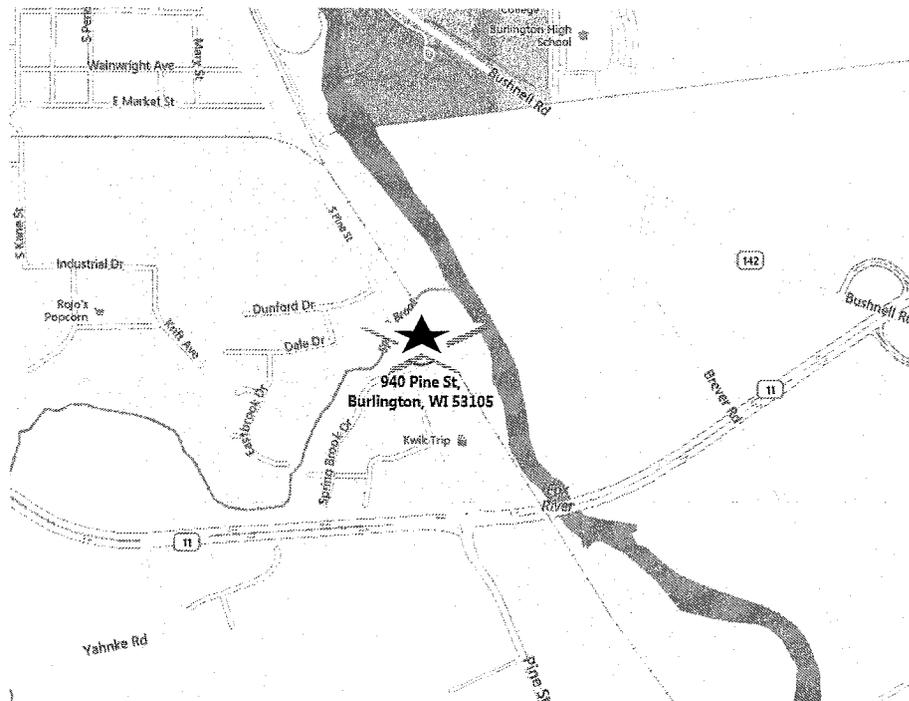
<b>Plan Commission Item Number: 6A</b>	<b>Date:</b> July 12, 2016
<b>Submitted By:</b> Gregory Guidry, Building Inspector	<b>Subject:</b> A Public Hearing for a Conditional Use application at 940 S. Pine Street

### Details:

A Public Hearing has been scheduled to hear comments and concerns from the public regarding a Conditional Use application from Nicole Gilbreath of SHTF and GO, LLC for property located at 940 S. Pine Street. The applicant is proposing to use this building as a retail shop for emergency and survival gear, light manufacturing and as a firearms transfer dealer.

The parcel is zoned M-1, Light Manufacturing District.

### Map Location:



### Executive Action:

This item is for a Public Hearing at the July 12, 2016 Plan Commission meeting and will be for discussion the same night.

THE PLAN COMMISSION IN AND FOR THE CITY OF BURLINGTON

Notice of Hearing on  
Proposed Conditional Use Permit  
M-1, Light Manufacturing District

TO WHOM IT MAY CONCERN:

**NOTICE** is hereby given that the Plan Commission of the City of Burlington, Racine County, Wisconsin, will conduct a hearing to discuss the proposed Conditional Use Permit for:

**Owner:** Nancy Schvetz  
**Applicant:** Richard Gilbreath  
**Location:** 940 S. Pine Street  
**Zoning:** M-1, Light Manufacturing District  
**Use:** Retail shop for emergency and survival gear, light manufacturing and firearms transfer dealer

**NOTICE IS FURTHER GIVEN** that a hearing on the above-mentioned Conditional Use Permit will be held by the City Plan Commission in the Courtroom of the Police Department, in the City of Burlington on:

**TUESDAY, JULY 12, 2016 DURING THE MEETING OF THE PLAN COMMISSION SCHEDULED TO BEGIN AT 6:30 P.M. OR SHORTLY THEREAFTER**

To consider the above Conditional Use Permit and to hear persons in support thereof or opposition thereto.

CITY OF BURLINGTON  
PLAN COMMISSION

Dated at Burlington, Wisconsin, 28<sup>th</sup> day of June, 2016.

Diahnn Halbach, City Clerk

*Published in the Burlington Standard Press  
June 30, 2016 and July 7, 2016*



## CITY OF BURLINGTON

**Administration Department**  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 – (262) 763-3474 fax  
www.burlington-wi.gov

<b>Plan Commission Item Number: 8A</b>	<b>Date:</b> July 12, 2016
<b>Submitted By:</b> Gregory Guidry, Building Inspector	<b>Subject:</b> Consideration to approve a Conditional Use application at 940 S. Pine Street.

### Details:

This item is to consider approving a Conditional Use application from Nicole Gilbreath of SHTF and GO, LLC, for property located at 940 S. Pine Street. The applicant is proposing to add a “firearms transfer dealer” to the existing Conditional Use that was approved on April 12, 2016. The applicant has applied with the United States Bureau, Tobacco, Firearms and Explosives (ATF) for a Federal Firearms License (FFL). This application is pending approval by the ATF based on verification of the City’s approval of this Conditional Use Permit (CUP).

Graef has suggested the following provisions to the CUP during the approval process. As these are suggestions and not an official recommendation, the Plan Commission may choose to add them to the CUP or eliminate them altogether. As indicated in their July 5, 2016 memorandum (attached), Graef suggestions are as follows:

- Set specific sale hours: Firearms-related business conducted could be time limited during the business day. For example, firearms-related business may only be conducted between the hours of 8am and 7pm.
- CUP expiration and/or renewal process: The CUP may have a set expiration date at which point the Applicant would need to apply for a renewal. For example, the CUP could only be valid and in effect for one (1) calendar year from the date of issuance; following the end of the calendar year, the CUP would expire and the Applicant would need to apply for a renewal.
- Retainage of specific Federal Firearms License: The Applicant may only be allowed to pursue a certain Type of Federal Firearms License that limits her ability to deal in certain types of firearms. Should the Applicant change the Type of her FFL, the CUP would need to be reviewed. The Applicant would then need to apply for a CUP with the Plan Commission being notified of the Applicant’s new Type of FFL.
- CUP compliance measures: The Applicant shall allow City representatives to inspect the place of business at any reasonable time for the purpose of determining compliance with the CUP. Any violations of the conditions of approval may be grounds for revocation of the CUP and notification of the applicable federal and/or state authorities.

### Executive Action:

This item is for consideration at the July 12, 2016 Plan Commission meeting. No further approval processes are necessary after this meeting.



collaborate / formulate / innovate

## MEMORANDUM

**TO:** Plan Commission  
City of Burlington

Copies to: Carina Walters, City Administrator  
Megan Watkins, Director of Administrative Services  
Gregory Guidry, Building Inspector  
Gregory Governatori, City Engineer, Kapur & Associates, Inc.  
Nicole Gilbreath, Applicant

**FROM:** GRAEF  
Tanya Fonseca, AICP  
Kristian Vaughn  
Larry Witzling, Ph.D., AIA, ASLA

**DATE:** July 5, 2016

**SUBJECT:** Commentary on Conditional Use Permit Amendment for SHTFandGO, LLC

The City of Burlington Director of Administrative Services, Megan Watkins, notified GRAEF Planners of a Conditional Use Permit (CUP) Amendment that would be put before the City of Burlington Plan Commission for the July 2016 meeting. The CUP Amendment is for the addition of "Firearms transfer licensee and dealer" to the existing CUP for SHTFandGO, LLC operating at 940 South Pine Street Suite #1, Burlington, WI 53105 (Nicole Gilbreath, Applicant). As part of Ms. Watkins e-mail (dated June 29, 2016), the following materials were attached for informational purposes:

1. "Gilbreath" Lease 2/15/16-2/28/17 (2 sheets, dated February 23, 2016, prepared by ANS Properties, LLC)
2. Plan Commission Item Number: 6A (1 sheet, dated April 12, 2016, submitted by Gregory Guidry, City of Burlington Building Inspector)
3. Notice of Hearing on Proposed Conditional Use Permit M-1, Light Manufacturing District (1 sheet, dated March 21, 2016, prepared by Diahnn Halbach, City of Burlington City Clerk)
4. Plan Commission Item Number: 8A (1 sheet, dated April 12, 2016, submitted by Gregory Guidry, City of Burlington Building Inspector)
5. Memorandum from Interim City Planning Consultants, entitled "Applications for Conditional Use Permit and Site Plan Approvals, 940 S. Pine Street" (8 sheets, dated April 6, 2016, submitted by Mark Roffers and Colette Spranger of MDRoffers Consulting)
6. Application for a Zoning Permit, Certificate of Compliance, or Conditional Use Permit (3 sheets, dated February 16, 2016, submitted by Nicole Gilbreath)
7. Site Plan Approval Application (2 sheets, dated February 16, 2016, submitted by Nicole Gilbreath)
8. Site Plan Drawings and Supplemental Materials (8 sheets, submitted with Site Plan Approval Application from February 16, 2016)

9. Minutes from the April 12, 2016 City of Burlington Plan Commission Meeting (4 sheets, recorded by Kristine Anderson, City of Burlington Administrative Assistant)
10. City of Burlington Conditional Use Permit for Tax Key No. 206 02-19-04-022-010 (1 sheet, signed by Gregory Guidry, City of Burlington Zoning Administrator)
11. Application for a Zoning Permit, Certificate of Compliance, or Conditional Use Permit – Amendment to include “Firearms transfer licensee and dealer” (4 sheets including one (1) floor plan identifying the location of gun safes, dated June 29, 2016, submitted by Nicole Gilbreath)
12. Notice of Hearing on Proposed Conditional Use Permit M-1, Light Manufacturing District for Amendment to include “Firearms transfer licensee and dealer” (1 sheet, dated June 28, 2016, prepared by Diahnn Halbach, City of Burlington City Clerk)

GRAEF Planners were not asked to provide recommendations regarding the CUP Amendment; and, therefore, no recommendations will be given. This memorandum shall only serve the purpose of commentary on the Applicant’s CUP Amendment. The commentary of GRAEF’s Planners includes the following:

- a. The request of any private property owner or business owner to conduct firearms purchases, transfers, and sales or gunsmithing on property within the City of Burlington may be subject to extra scrutiny. This scrutiny is prudent to ensure that the health, safety, morals, and general welfare of the public are protected, while simultaneously providing for the free exercise of business. The extra scrutiny and review is conducted wholly within the confines of City of Burlington Municipal Code to ensure an equitable process.
- b. Pursuant to City of Burlington Zoning Code Section 315-10 “Use regulations; home occupations,” Subsection (A)(5), the Plan Commission is empowered to confer permission on an applicant to conduct business within conditional use provisions. Specifically, “Uses not specified in this chapter and which are found by the Plan Commission to be similar in character to conditional uses permitted in the district may be permitted by the Plan Commission after review, public hearing, and approval in accordance with § 315-130 of this chapter.” As “Gun stores” are not a Conditional Use in the “M-1 Light Manufacturing District,” the granting of a CUP is at the discretion of the Plan Commission. Should the Plan Commission approve a CUP for the Applicant, it would be incumbent upon its members to establish conditions that control firearms purchases, transfers, and sales on site.
- c. The United States Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) notified the City of Burlington of the Applicant’s application for a Federal Firearms License (FFL). As part of the FFL application process, the applicant must be in compliance with local zoning ordinances.<sup>1</sup> Should the Plan Commission approve a CUP for the Applicant, the approval may satisfy the requirements in the ATF’s FFL application.

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<sup>1</sup> Additional information about the application for a Federal Firearms License can be accessed through the U.S. Bureau of Alcohol, Tobacco, Firearms and Explosives at <<https://www.atf.gov/firearms/instructions-form-7-application-federal-firearms-license>>.



- 1) Burlington currently has eight (8) individuals or companies with an FFL.<sup>2</sup> These Licensees all have a Type 1 License “Dealer in Firearms Other Than Destructive Devices (Includes Gunsmiths).” Consult “Table A: Federal Firearms Licensees in Burlington, WI” for the listing of individuals or companies with an FFL that conduct business within Burlington.

**Table A: Federal Firearms Licensees in Burlington, WI**

License Type	License Name	Business Name	Street	City	State	Zip Code
01	Burlington Conservation Club Inc	Burlington Conservation Club	6065 Brever Road	Burlington	WI	53105
01	Rollins Repairs LLC		W254 Miller Road	Burlington	WI	53105
01	Wal-Mart Stores East LP	Walmart #3488	1901 Milwaukee Avenue	Burlington	WI	53105
01	Wondrash, Thomas J.		165 Bay Ridge Lane	Burlington	WI	53105
01	Kunze Kustomz LLC		317 South Elmwood Avenue	Burlington	WI	53105
01	Reinemans Inc	Reinemans True Value	417 Milwaukee Avenue	Burlington	WI	53105
01	Tackl Equipment Inc		N6644 County Road DD	Burlington	WI	53105
01	Dunham's Athleisure Corporation	Dunham's Sports #9186	1120 Milwaukee Avenue Store 100A	Burlington	WI	53105

- d. GRAEF Planners are not aware of any information from or inquiries made by the City of Burlington Police Department regarding the Applicant's CUP Amendment.
- e. The City of Burlington Plan Commission could consider further research into the following topics:
  - 1) Other state and federal regulations may apply that govern the place of business of a federally licensed firearms transferee and dealer.
  - 2) The Applicant's Type of FFL License is unknown.
  - 3) The Applicant's current retail operation has an on-line store. The Applicant's intent to conduct firearms-related business on-line from the current, physical place of business is unknown.
- f. The City of Burlington Plan Commission could, for example, consider the following conditions for the Applicant's CUP Amendment:
  - 1) Firearms-related business conducted by SHTFandGO, LLC could be time limited during the business day. For example, firearms-related business may only be conducted between the hours of 8am and 7pm.
  - 2) The CUP may have a set expiration date at which point the Applicant would need to apply for a renewal. For example, the CUP could only be valid and in effect for one (1) calendar year from the date of issuance; following the end of the calendar year, the CUP would expire and the Applicant would need to apply for a renewal.

<sup>2</sup> The ATF publishes all Federal Firearms Licensees on their website. Wisconsin's full list can be downloaded at <<https://www.atf.gov/firearms/listing-federal-firearms-licensees-ffls-2016>>.

- 3) The Applicant may only be allowed to pursue a certain Type of Federal Firearms License that limits her ability to deal in certain types of firearms. Should the Applicant change the Type of her FFL, the CUP would need to be reviewed. The Applicant would then need to re-apply for a CUP with the Plan Commission being notified of the Applicant's new Type of FFL.
- 4) The Applicant shall allow City representatives to inspect the place of business at any reasonable time for the purpose of determining compliance with the CUP. Any violations of the conditions of approval may be grounds for revocation of the CUP and notification of the applicable federal and/or state authorities.<sup>3</sup>

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<sup>3</sup> Consult City of Sun Prairie Technical Review Committee memorandum (dated December 1, 2015) regarding a CUP Amendment for a firearms transfer licensee with a home occupation. Available at <<http://www.cityofsunprairie.com/DocumentCenter/View/2596>>.



Building & Zoning Department  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1163 -- (262) 763-3474 fax  
www.burlington-wi.gov

FOR OFFICE USE ONLY	
PERMIT NO. (not C.U.)	_____
AMOUNT PAID \$	100 <sup>5</sup>
DATE FILED	6/29/16
DATE PUBLISHED	6/30 + 7/7
PUBLIC HEARING DATE:	7/12/16
RECEIVED BY:	KA

APPLICATION FOR A ZONING PERMIT,  
CERTIFICATE OF COMPLIANCE,  
OR  
CONDITIONAL USE PERMIT

- Zoning Permit - \$25.00
- Certificate of Compliance - \$15.00
- Joint Zoning/Certificate of Compliance - \$35.00
- Conditional Use Permit - <sup>\$100</sup>~~\$500~~ Deposit +/- Actual cost

Instructions: Applications are to be filed with the Zoning Administrator, who shall refuse applications that are not complete or that are not legible.

NAMES AND ADDRESSES

Applicant SHTF and GO, LLC

Phone No. 612-888-7483 Fax No. \_\_\_\_\_

Applicant's Address 940 S. PINE STREET STE #1 BURLINGTON WI 53105

Owner of the site NICOLE Gilbreath

Phone No. 262-206-1232 Fax No. \_\_\_\_\_

Owner's address 29947 MEADOW DRIVE BURLINGTON WI 53105

Architect / Professional Engineer \_\_\_\_\_

Architect / Professional Engineer Address \_\_\_\_\_

Contractor \_\_\_\_\_

Contractor's Address \_\_\_\_\_

DESCRIPTION OF THE SUBJECT SITE

Address 940 S. Pine St. Ste #1

Or if no address exists: Parcel Identification No. \_\_\_\_\_

Existing Zoning classification M-1

Description of existing use RETAIL STORE / MANUFACTURING  
 Description of the proposed use RETAIL STORE / MANUFACTURING  
 Number of employees / Hours of operation 5 / M-F 10A-6P SAT 8A-12P

**ATTACHMENTS –  
 THE FOLLOWING ITEMS MAY NEED TO BE ATTACHED TO THIS APPLICATION:**

**PLAT OF SURVEY** – prepared by a registered land surveyor showing the location, boundaries, elevations, uses and size of the following: subject site; existing and proposed structures; existing and proposed easements, streets and other public ways; off-street parking, loading areas and driveways; existing highway access restrictions; existing and proposed street, side and rear yards. In addition, the plat of survey shall show the location, elevation, and use of any abutting lands and their structures within (40) feet of the subject site.

If municipal sewage service or water service is not available, a plan shall be approved by the City Engineer who shall certify in writing that satisfactory, adequate and safe sewage disposal and/or a safe supply of water, is possible on the site as proposed by the plan in accordance with applicable local, county and state board of health regulations.

*Additional information as may be required by City Officials.*

Reason for requesting a Conditional Use (for Conditional Use Permit Only):

ADD : FIREARMS TRANSFER LICENSEE & DEALER TO  
EXISTING CONDITIONAL USE PERMIT

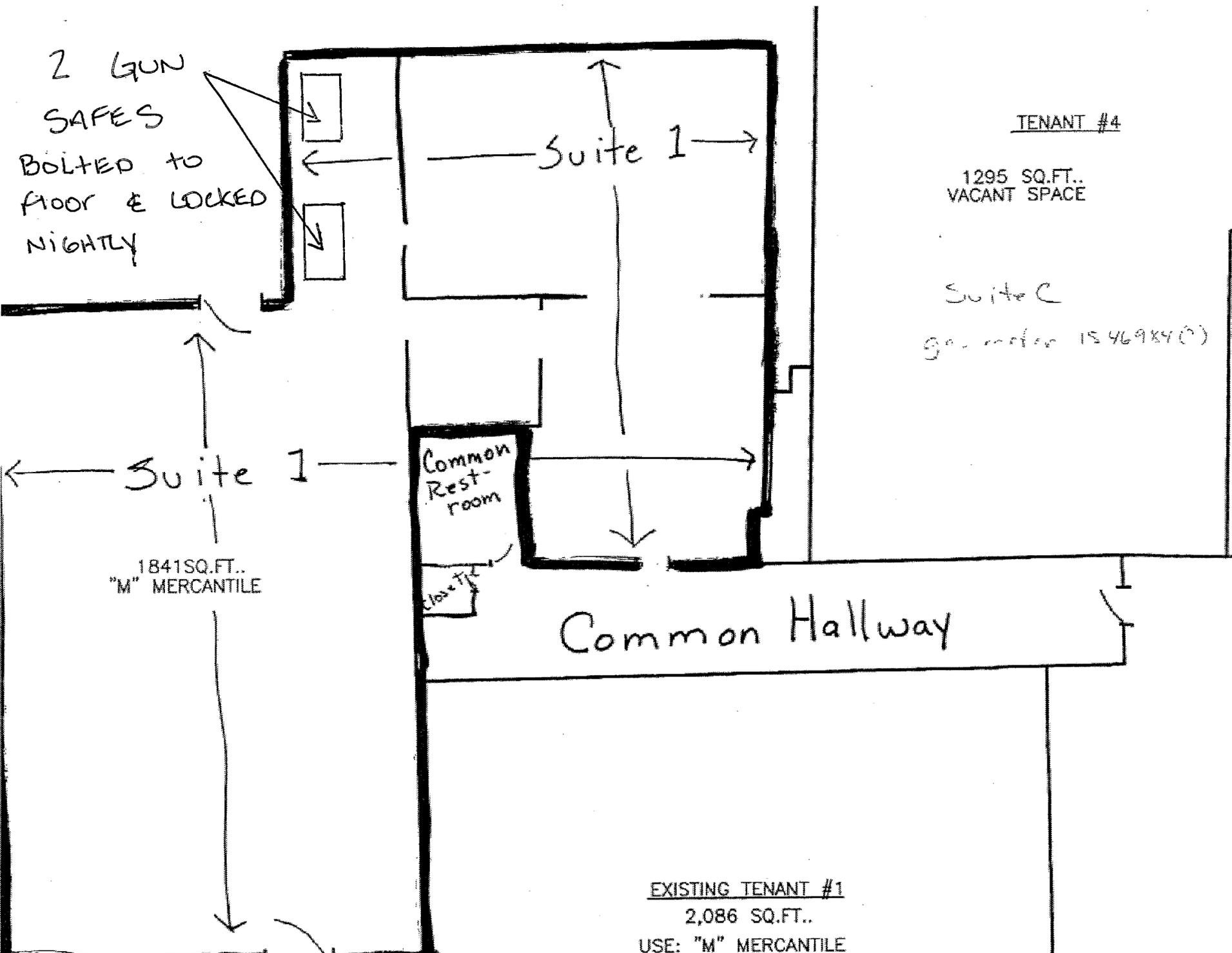
Certificate – I hereby certify that all the preceding statements and attachments submitted hereto are true and correct to the best of my knowledge and belief.

Applicant	<u>Nicole Gilbreath</u> (Signature)	<u>Nicole Gilbreath</u> (Print)
Owner	<u>Nicole Gilbreath</u> (Signature)	<u>Nicole Gilbreath</u> (Print)
Date:	<u>6/29/16</u>	Date application Filed: _____

- Applications will not be processed without the property owner's signature.
- Permit may be revoked without notice if misrepresentation of any of the above information or attachments is found to exist.
- Permit is Null and Void if issued in error. It is understood that any permits issued on this application will not grant any right or privilege to erect any structure or to use any premises for any purpose that is prohibited by the Zoning Ordinance or any other state or local laws.
- Changes in the plans or specifications submitted in the original application shall not be made without prior written approval of the Zoning Administrator.

Zoning Administrator: \_\_\_\_\_  
(Signature)

Date: \_\_\_\_\_



2 GUN  
SAFES  
Bolted to  
floor & locked  
nightly

TENANT #4

1295 SQ.FT..  
VACANT SPACE

Suite C  
gas meter 1546984(0)

Suite 1

Suite 1

Common  
Rest-  
room

Common Hallway

1841 SQ.FT..  
"M" MERCANTILE

EXISTING TENANT #1

2,086 SQ.FT..

USE: "M" MERCANTILE