



**CITY OF BURLINGTON**  
**Committee of the Whole Minutes**  
**Jeannie Hefty, Mayor**  
**Diahnn Halbach, City Clerk**  
**Tuesday, June 21, 2016**

**1. Call to Order/Roll Call**

Mayor Jeannie Hefty called the meeting to order at 6:30 p.m. starting with roll call. Aldermen present: Ed Johnson, John Ekes, Bob Grandi, Ruth Dawidziak, Tom Vos, Jon Schultz, Tom Preusker and Todd Bauman. Excused: None.

Also present: City Administrator Carina Walters, Director of Administrative Services Megan Watkins, City Attorney John Bjelajac, DPW Director James Bergles, Building Inspector Gregory Guidry, and Police Chief Mark Anderson.

**2. Citizens Comments and Questions**

There were none.

**3. Approval of Minutes from June 7, 2016**

A motion was made by Preusker with a second by Johnson to approve the minutes from June 7, 2016. With all in favor, the motion carried to approve the minutes.

**4. Topic: Discussion with Patrick Glynn of Carlson Dettman regarding the Employee Compensation and Classification Study.**

Walters reviewed with Council that an agreement with Carlson Dettman to conduct an employee and classification study was approved at the June 7, 2016 Common Council meeting and now, in order to begin the study, policy direction is needed from Council regarding market comparisons, market position, and pay structure/administration.

Glynn further explained the three different policy issues, the implementation and next steps. Glynn stated that having a sufficient number of comparable employers, benchmark jobs, and data from relevant sectors is imperative to the process and proposed comparable cities and villages in order to collect relevant data.

Preusker asked that Wauwatosa, Brookfield, and New Berlin also be included as comparable cities. Glynn stated that it would be easier to expand the range now than trying to add them in later. Walters consented for Glynn to proceed with the additional cities and to not exclude any from the existing list already presented.

Glynn then went on to review three different pay models in which Council would need to eventually determine how best to proceed. Glynn also reviewed upcoming tasks of meeting with employees and collecting more data and stated he would provide a mid project update in about 2 months.

Vos asked what the expected completion time would be. Walters replied that this would be part of the 2017 budget process and should be completed in the next 4 to 5 months.

**5. Topic: Discussion and Presentation of Well #11 DNR Report by Doug Snyder of Baxter and Woodman.**

Doug Snyder of Baxter and Woodman reviewed the background information and history of Well 11 and then reviewed the action plan to bring Well 11 back online. Snyder stated that there is limited local data on strontium removal and that the DNR is requesting full scale piloting be done at up to two nearby communities that have already implemented treatment for radium removal. Testing these source samples will help determine the efficiencies for strontium removal prior to the City implementing its own treatment. Once the strontium data is collected it will be sent to the DNR for their final approval. Common Council will be able to review the submitted documents in July or August, which will provide more time for the DNR to submit comments and time for the water samples to come back. Snyder went on to say that the real deadline will be March of 2017 which is when the project will be bid and the decision of whether or not to accept the Safe Drinking Water Loan funding and move forward with treatment improvements at Well 11, will need to be made.

Alderman Johnson commented that it's going to cost \$1 million to implement the treatment for the radium and strontium and that more than likely, the DNR will find another mineral that they will require be treated as well. Johnson asked if treatment could be postponed until then. Snyder responded that every five years the EPA has to take a look at surrounding communities and determine whether or not its harmful or not to your health.

Schultz inquired as to when there would be able to get a better understanding of the bigger picture for what will be required and how much more money will need to be spent and how it will affect water rate increases. Snyder responded that by August he will have final numbers, a final schedule, and final comments from the DNR, which will give a better idea of the entire scenario including the storage tanks and all wells.

**6. Topic: Resolution 4795(14) – to consider approving the purchase of a 2016 Mack Single-Axle Patrol Truck from Mack Truck of Racine in the amount of \$102,022.00 and a Plow and Hydraulics package from Olsen Body and Trailer in the amount of \$81,245.00 for a total amount of \$183,267. This purchase is for the Department of Public Works and would replace the current 2001 Sterling Single-Axle Patrol Truck.**

Mayor Hefty introduced Resolution 4795(1) and then handed it over to Bergles for further information.

Bergles explained that the purchase of the Mack Single Axle Truck and plow package would replace the current 2001 Sterling Single Axle Patrol Truck. To date the DPW has spent \$50,000 in repairs on a truck that originally cost \$183,342. The Sterling truck currently has over 2,500 hours and 27,000 miles and its main use is snow plowing along with dirt hauling, gravel and tree hauling. The average hourly cost to operate the Sterling truck is approximately \$60.00 per hour. The current replacement cycle is 10 years. The Sterling has surpassed this by 5 years due to budget restrictions. Bergles further stated that although the Mack truck is over budget, the amount of savings plus the trade-in value for the Sterling could offset this over expenditure.

Grandi asked how much the trade-in could collect. Bergles responded that a conservative auction price is \$10,000.

Preusker stated that he is fine with a Mack purchase and wanted to know if the intention is to continue to build a Mack fleet. Preusker also wanted to know if bids from other vendors were sought for the Mack truck and if leasing was an option.

Walters directed Bergles to seek leasing and additional dealer options and present at the next Council meeting.

7. **Topic:** Resolution 4796(15) – to consider the purchase and installation of a 2016 Kenworth chassis for the Wastewater Treatment Plant tanker truck from Wisconsin Kenworth in the amount of \$96,726.

Mayor Hefty introduced Resolution 4796(15) and then handed it over to Jim Berlgles for further information.

Bergles explained that the Wastewater Treatment Plant has been operating a 1999 Chevy tandem axle water truck which is used to flush sewer or storm sewer problem areas where sediment is prone to accumulate. The truck has 45,000 miles on it and sees a lot of idle time and is starting to show its age. Berlgles further stated that it would be best to sell the old truck and invest in a new truck that is budgeted for 2016. Bergles said that one of the current bids that met their specs is the Kenworth truck from Wisconsin Kenworth and is within budget at a cost of \$93,651.

Ekes inquired about unifying the Mack fleet and if there were any additional discounts for multi-purchases. Bergles said that the bids were collected as separate expenditures but that he would inquire further about the possibility of multi-vehicle purchase discount. .

8. **Topic:** Resolution 4797(16) to consider Task Order Number One Hundred with Kapur & Associates for design and construction management for sanitary sewer improvements on South Pine Street in the amount of \$18,920.

Mayor Hefty introduced Resolution 4796(16) and then handed it over to Walters for further explanation.

Walters provided a background history stating that when the water and sewer was extended along Pine Street south to the water treatment plant, the east side of the street was not included as it was the Town of Burlington. Walters added that in 2016, Mr. Michael Lewandowski of MD Services petitioned the Plan Commission to expand his Marina Services that would include a pole barn allowing him to sell boats. It was discovered that a part of the construction would include connecting to the city's sewer connection; however, the connection was not under Pine Street to the east of the street, which meant that Lewandowski would be responsible for the full cost, which is not financially viable. The City has two options that include doing nothing or completing the engineering to identify true costs and perhaps, in the future allow for the construction of the sewer utility to the east side of Pine Street allowing the businesses and homeowner to connect to the City's sewer.

Ekes asked if Kapur and Kwik Trip were connected. Walters responded that they are both connected but paid for the cost to connect.

Preusker asked if the connection is for both sewer and water or just sewer. Walters responded that it just for sewer.

- 9. Topic:** Ordinance 2005(1) to consider a rezone for property located at 340 Church Street from Rs-2, Single Family Residential District, to I-1, Institutional District.

Mayor Hefty introduced Ordinance 2005(1) and handed it over to Walters for further information.

Walters explained that the property was to be used for the Project Active Citizen (PAC) Program that is currently housed at 348 Paul Street and that the PAC is a transitional program for 18-21 year old students with special needs that teaches students daily living skills, work experience and career development, and household skills and that the PAC program has been successfully run at the Paul Street location sine 2006 with no complaints received from the city.

Attorney Bjelajac added that all legal issues have been resolved and feels it is fine to move forward. In addition, a restrictive covenant has been added to the agreement which gives tight control to the City as to what happens after the school district no longer needs this facility.

- 10. Topic:** Motion 16-843 to review and approve the Downtown Strategic Plan report.

Mayor Hefty introduced Motion 16-843 and opened it up for discussion. There was no discussion.

- 11. Topic:** Motion 16-844 to consider appointing Alan Babe as the City of Burlington Fire Chief.

Mayor Hefty introduced Motion 16-844 and opened it up for discussion. There was no discussion.

**12. Adjourn**

A motion was made by Bauman with a second by Preusker to adjourn the meeting. With all in favor, the meeting adjourned at 8:00 pm.

Minutes respectfully submitted by:

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Diahnn C. Halbach  
City Clerk  
City of Burlington