



Minutes
City of Burlington Plan Commission
May 10, 2016, 6:30 p.m.

Mayor Jeannie Hefty called the Plan Commission meeting to order at 6:30 p.m. Roll call: Aldermen Tom Vos and Bob Grandi; Commissioners Chris Reesman; Andy Tully; Chad Redman and Darrel Eisenhardt were present. BHS Student Representative, Gabriel King was also present.

Mayor Hefty introduced and welcomed Chad Redman and Bob Grandi to the Plan Commission.

APPROVAL OF MINUTES

Commissioner Eisenhardt moved, and Alderman Vos seconded to approve the minutes of April 12, 2016. All were in favor, and the motion carried.

LETTERS & COMMUNICATIONS

None

CITIZEN COMMENTS

None

PUBLIC HEARINGS

A. A Public Hearing to hear public comments regarding a Conditional Use application from Bryan Linstroth for property located at 1120 Milwaukee Avenue to have a Seasonal Garden Center and to construct a temporary greenhouse.

Mayor Hefty requested an input from Gregory Guidry prior to opening the Public Hearing. Gregory Guidry stated the Conditional Use Permit is for a greenhouse to sell flowers in the parking lot. This year Stein Garden Centers need to relocate since a multi-tenant building is being constructed in their previous location. Gregory stated the water provisions and bathroom facilities mentioned in Mark Roffers' memorandum are being resolved.

- Mayor Hefty opened the Public Hearing at 6:32 p.m.
- There were no comments.

Alderman Vos moved, and Commissioner Reesman seconded to close the Public Hearing at 6:33 p.m. All were in favor and the motion carried.

OLD BUSINESS

None

NEW BUSINESS

A. Consideration to approve a Conditional Use and Site Plan application from Bryan Linstroth for property located at 1120 Milwaukee Avenue to have a Seasonal Garden Center and to construct a temporary greenhouse, subject to Mark Roffers' May 4, 2016 memorandum to the Plan Commission.

- Mayor Hefty opened this item for discussion.
- Commissioner Tully questioned if traffic flow will be controlled and a fence barrier be installed. Gregory Guidry responded yes and the traffic flow will also be accommodated for safety. Bryan Linstroth of Stein Gardens & Gifts stated large orange cones may need to be the barrier since there is nothing to anchor the picket fence down to, like last year.
- There were no further comments.

Alderman Vos moved, and Alderman Grandi seconded to recommend approval of a Conditional Use and Site Plan application to have a temporary greenhouse, subject to Mark Roffers' May 4, 2016 memorandum to the Plan Commission as follows:

- The applicant shall secure a written approval from the Burlington Fire Department and City's Public Works Director for use of fire hydrant and a payment plan for water usage. A restroom facility for use for employees has been met.
- The applicant shall install a temporary fence, rope line or other temporary barrier between the parking rows near the Milwaukee Avenue entrance drive. A southbound driving lane between the tent and the two parking lot landscape islands to the west of the tent shall be created, and not to depend on the coffee hut drive-through lane and to continue to enable two-way access for the coffee hut.
- Per Section 315-45(B) the applicant shall be responsible for containing and removing trash to not promote unwanted animals, blowing of trash in the area, smells or unsightliness. All evidence of the temporary use shall be removed within 48 hours of the end of the operation but no later than August 1, 2016.

All were in favor and the motion carried.

Carina Walters, City Administrator, thanked the Commissioners and Mayor Hefty for attending the meeting. Ms. Walters stated at a future meeting there will be a new City Planner joining the meeting to explain their roles and challenges they will be accepting, to help the new members belonging to the Plan Commission.

ADJOURNMENT

Alderman Vos moved, and Commissioner Tully seconded to adjourn the meeting at 6:36 p.m. *All were in favor and the motion carried.*

Recording Secretary
 Kristine Anderson
 Administrative Assistant