



CITY OF BURLINGTON
Minutes of the Common Council
Jeannie Hefty, Mayor
Diahnn C. Halbach, City Clerk
Tuesday, June 7, 2016

1. Call To Order – Roll Call

Mayor Jeannie Hefty called the meeting to order at 7:39 p.m. starting with roll call. Aldermen present: Ed Johnson, John Ekes, Bob Grandi, Ruth Dawidziak, Tom Vos, Jon Schultz, Tom Preusker and Todd Bauman. Excused: None.

Also present: City Administrator Carina Walters, Director of Administrative Services Megan Watkins, City Attorney John Bjelajac, DPW Director James Bergles, Building Inspector Gregory Guidry, Police Chief Mark Anderson, Rescue Squad Chief Brian Zwiebel, and Tom Foht of Kapur & Associates.

2. Pledge of Allegiance

3. Citizen Comments

4. Chamber of Commerce Representative and Rescue Squad Representative

- Michelle Peterson, Chamber of Commerce Representative, gave an update on Chamber activities. Peterson stated the next Business After Hours is scheduled for Thursday, June 16, 2018 from 5 p.m. to 7 p.m. at the Garden Center and that Discover Wisconsin started filming at Chocolate Fest over Memorial Weekend and will continue through summer and fall and will be filming things such as biking, boating, and activity within the waterways. This program will air in 2017. Peterson mentioned that the Chamber has been considering some sort of a winter event to bring to the community and will provide updates as necessary. Peterson also stated that the Chamber awarded \$500 scholarships to two students, Jessica Korducki from Burlington High School and Bridget Rank from Catholic Central. Also, Burlington's Annual Maxwell Street Days and Community Wide Rummage Sale is scheduled for July 29 and 30.
- Brian Zwiebel, Burlington Rescue Squad Chief, provided an update on rescue calls and response times, which included a total of 574 calls from January to the end of May. Rescue received 37 calls during Chocolate Fest, May 26 - 30, which averages to 9.25 calls per day. Average response times from the time of dispatch to time on scene, which includes both Town and City calls, was 6 minutes 45 seconds. This City alone averages to 5.18 minutes. Zwiebel went on to say that rescue currently has 25 active EMT's (two of them are still on probation), 18 full members, 5 associate members, 4 drivers, 8 students, and 17 students from BHS1 program that help out.

5. Approval of the May 17, 2016 Common Council Minutes

A motion was made by Preukser with a second by Vos to approve the Council Minutes from May 17, 2016. With all in favor, the motion to approve the minutes was carried.

6. Letters and Communications

There was none

7. Reports by Aldermanic Representatives and Department Heads

- Alderman Ekes provided an update from the Board of Health and stated they were able to review and approve a Strategic Plan for the Board of Health from 2016 through 2020. In addition, Ekes said they did a presentation of drug related deaths and provided some devastating statistics that showed the drastic increase of drug use and related deaths in the Racine County area.
- Alderman Schultz paid his compliments to the Department of Public Works for the good job they did during Chocolate Fest. Schultz also asked about placing an item on a future agenda to discuss items that are on the Committee of the Whole and Common Council agenda for same night consideration.
- Building Inspector Gregory Guidry reported that the three-story portion of the Aurora facility has been officially released and can start bringing in equipment and furnishings.
- City Administrator reminded everyone of the second of two Strategic Plan meetings scheduled for Wednesday, June 8 at 7:30 a.m. at the CoffeeHouse. The first meeting was held on Monday June 6 at 6:00 p.m. at the same place.

8. Reports 1-3

A motion was made by Bauman with a second by Dawidziak approve Reports 1-3. With all in favor, the motion carried.

9. Payment of Vouchers

A motion was made by Johnson with a second by Grandi to approve vouchers, pre-paids and reimbursements in the amount of \$239,339.05.

Roll Call Aye: Johnson, Ekes, Grandi, Dawidziak, Vos, Schultz, Preusker and Bauman. Nay: None. Motion carried 8-0.

10. Licenses and Permits

A motion was made by Johnson with a second by Ekes to approve all licenses and permits. With all in favor the motion carried.

11. Appointments and Nominations

There were none

12. Public Hearings

There were none

13. Resolutions

- A. Resolution 4786(5)** to consider approving the purchase of squad car for the Burlington Police Department from Miller Motors in the amount of \$29,641 plus tax, title and license fees.

A motion was made by Ekes with a second by Dawidziak to approve Resolution 4786(5).

Roll Call: Aye: Johnson, Ekes, Grandi, Dawidziak, Vos, Preusker, Schultz, and Bauman.
Nay: None. The motion was carried 8-0

- B. Resolution 4787(6)** to consider approving an agreement with Graef to provide Municipal City Planner Services.

A motion was made by Dawidziak with a second by Vos to approve Resolution 4787(6).

Roll Call: Aye: Johnson, Ekes, Grandi, Dawidziak, Vos, Preusker, Schultz, and Bauman.
Nay: None. The motion was carried 8-0

- C. Resolution 4788(7)** to consider approving Combined Discharge of Sewerage Effluent Easement Agreement with Applied Material Solutions (AMS) at 2100 S. Pine Street.

A motion was made by Grandi with a second by Ekes to approve Resolution 4788(7).

With all in favor, the motion carried.

- D. Resolution 4789(8)** to consider authorizing the City of Burlington to enter into a design contract with Baxter & Woodman for the Well #11 Radium Improvement Project for the not-to-exceed amount of \$78,000.

A motion was made by Vos with a second by Dawidziak to approve Resolution 4789(8).

Roll Call: Aye: Johnson, Ekes, Grandi, Dawidziak, Vos, Preusker, Schultz, and Bauman.
Nay: None. The motion was carried 8-0

- E. Resolution 4790(9)** to consider approving a Letter of Engagement with Ehlers to provide financing services with the Safe Drinking Water Fund Loan application in the amount of \$7,500.

A motion was made by Schultz with a second by Ekes to approve Resolution 4790(9).

Roll Call: Aye: Johnson, Ekes, Grandi, Dawidziak, Vos, Preusker, Schultz, and Bauman.
Nay: None. The motion was carried 8-0

- F. Resolution 4792(11)** to consider a resolution authorizing a Grant Agreement with WIN Properties, LLC for property located at 425 N. Pine Street as part of the Wisconsin Economic Development Corporation Community Development Investment Grant.

A motion was made by Preusker with a second by Johnson to approve Resolution 4792(11).

With all in favor, the motion carried.

- G.** Resolution 4793(12) to authorize the acceptance of up to \$24,760 in Wisconsin Economic Development Corporation Site Assessment Grant funds for environmental site work at 221, 241, 249 and 261 E. Chestnut Street.

A motion was made by Bauman with a second by Vos to approve Resolution 4793(12).

Roll Call: Aye: Johnson, Ekes, Grandi, Dawidziak, Vos, Preusker, Schultz, and Bauman.
Nay: None. The motion was carried 8-0

- H.** Resolution 4794(13) to consider authorizing Carlson Dettmann Consulting to complete an employee Classification and Compensation Study in the amount of \$29,600.

A motion was made by Johnson with a second by Vos to approve Resolution 4794(13).

With all in favor, the motion carried.

14. Motions

- A.** Motion 16-838 to consider the annual insurance renewal with Zarek Insurance.

A motion was made by Ekes with a second by Schultz to approve Motion 16-838.

With all in favor, the motion carried.

- B.** Motion 16-839 to consider approving an Airport Hangar Lease with Burlington Development Group, 707 Airport Road, at the Burlington Municipal Airport.

A motion was made by Dawidziak with a second by Bauman to approve Motion 16-839.

With all in favor, the motion carried.

- C.** Motion 16-841 to consider approving a Certificate of Appropriateness for 564 N. Pine Street.

A motion was made by Grandi with a second by Preusker to approve Motion 16-841.

With all in favor, the motion carried.

16. ADJOURN INTO CLOSED SESSION

- *Wis. Stats 19.85(1)(g)*, Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
 - Authorization for the City Attorney to file a legal action on behalf of the City of Burlington in Racine County Circuit Court, under Section 174.02(3) of the

Wisconsin Statutes, against James Subrod and his wife Erika Subrod, residing at 319 West State Street, Burlington, Wisconsin, with respect to two dogs owned by Mr. and Mrs. Subrod that have been involved in dog-bite incidents in the City of Burlington.

A motion was made by Vos with a second by Preusker to adjourn into closed session.

Roll Call: Aye: Johnson, Ekes, Grandi, Dawidziak, Vos, Preusker, Schultz, and Bauman.
Nay: None. The motion was carried 8-0.

Council adjourned into Closed Session at 8:11 p.m.

17. RECONVENE INTO OPEN SESSION

A motion was made by Johnson with a second by Preusker to reconvene into Open Session.

Roll Call: Aye: Johnson, Ekes, Grandi, Dawidziak, Vos, Preusker, Schultz, and Bauman. Nay: None. The motion was carried 8-0.

Council reconvened into Open Session at 8:34 p.m.

1. Consideration on recommendations from the City Council.

A motion was made by Preusker with a second by Dawidziak to authorize the City Attorney to file a legal action on behalf of the City of Burlington in Racine County Circuit Court, under Section 174.02(3) of the Wisconsin Statutes, against James Subrod and his wife Erika Subrod, residing at 319 West State Street, Burlington, Wisconsin, with respect to two dogs owned by Mr. and Mrs. Subrod that have been involved in dog-bite incidents in the City of Burlington.

Roll Call: Aye: Johnson, Ekes, Grandi, Dawidziak, Preusker, Schultz, and Bauman. Present: Vos
Nay: None

The motion was carried 8-0

15. Adjourn

A motion was made by Schultz with a second by Ekes to adjourn the meeting. With all in favor, the meeting adjourned at 8:36 p.m.

Meeting Minutes Respectfully Submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington