



CITY OF BURLINGTON
Minutes of the Common Council
Jeannie Hefty, Mayor
Diahnn C. Halbach, City Clerk
Tuesday May 3, 2016

1. Call To Order – Roll Call

Mayor Jeannie Hefty called the meeting to order at 7:13 p.m. starting with roll call. Aldermen present: Ed Johnson, John Ekes, Bob Grandi, Ruth Dawidziak, Jon Schultz, Tom Preusker and Todd Bauman. Excused: Tom Vos.

Student Representatives Present: Shiyue Xie. Student Representatives Absent: Abigail Sibilski.

Also present: City Administrator Carina Walters, City Attorney John Bjelajac, DPW Director James Bergles, Building Inspector Gregory Guidry, and Tom Foht of Kapur & Associates.

2. Pledge of Allegiance

3. Citizen Comments

4. Chamber of Commerce Representative and Rescue Squad Representative

- No representatives were present

5. Approval of the April 6, 2016 and April 19, 2016 Common Council Minutes

A motion was made by Johnson with a second by Dawidziak to approve the Council Minutes from April 6, 2016 and April 19, 2016. With all in favor, the motion to approve the minutes was carried.

6. Letters and Communications

A motion was made by Ekes with a second by Johnson to approve Letters and Communications as submitted. With all in favor, the motion to approve the minutes was carried.

- A. Verbal communication from Alderman Tom Vos stating that he would not be in attendance at the May 3, 2016 Committee of the Whole and Common Council Meeting.

7. Reports by Aldermanic Representatives and Department Heads

- Preusker inquired about the Historic Preservation Committee's role in the approval of Façade Grants when it comes to additional funds for continued maintenance on a façade that was previously granted and it was his understanding that the HPC's purpose is to bring existing properties to the HPC standards and then it was the property owner's responsibility to maintain

it. Preusker further stated that he isn't opposed to a downtown redevelopment effort, but doesn't know if it should reside specifically within the HPC. Walters replied that this is a policy discussion that needs to be had in order to help guide decisions such as these and will be discussed further at an upcoming Committee of the Whole meeting.

- Johnson wanted to know if Council would be discussing allowing chickens in the City of Burlington. Walters replied that the discussion of backyard chickens will be discussed at the May 17, 2016 Committee of the Whole meeting.
- Preusker inquired about the status of the vacant property located by BJ Wentkers. Walters said that a request for proposal is being released very soon and will be discussed at an upcoming Committee of the Whole meeting.
- Schultz reported that the Chocolate Fest committee is seeking volunteers to help clean up the grounds on Saturday, May 14, 2016 and to either contact him or Bil Scherrer for more information.
- Jim Bergles reported that a group of high school students participated in an Earth Day clean-up at Bushnell Park on April 23, 2016. That same day, the City of Burlington also hosted the Annual Clean Sweep. Bergles said the numbers were slightly down from the previous years and attributed that decrease due to the city no longer accepting televisions or electronics. Bergles also gave an update on the tree in the river near Riverside Park and said that the best option they have right now is to wait until the water level drops some more and then have Wanasek come in and lift the tree out with a crane, as to not to disturb the river bed caused by dragging the tree out, which would then involve the DNR.
- Walters added that the draft Downtown Strategic Plan is being disseminated and will be posted to the website and that the meeting is scheduled for June 6 at 6:00 p.m. and June 8 at 7:30 a.m. for the downtown discussion.
- Johnson reported on news from the Library Board, stating he had just received news from the Library Director, that the Children's Librarian would be leaving to take another position elsewhere, so if anybody is looking for a part time job, to please contact Gayle Faulk at the Library.

8. Reports 1-4

A motion was made by Dawidziak with a second by Ekes approve Reports 1-4. With all in favor, the motion carried.

9. Payment of Vouchers

A motion was made by Grandi with a second by Dawidziak to approve vouchers, pre-paids and reimbursements in the amount of \$150,198.51.

Roll Call Aye: Johnson, Ekes, Grandi, Dawidziak, Schultz, Preusker and Bauman. Nay: None. Motion carried 7-0.

10. Licenses and Permits

A motion was made by Schultz with a second by Preusker to approve all licenses and permits. With all in favor the motion carried.

11. Appointments and Nominations

- A. Ellen Blair to be appointed to the Library Board– term expiring 5/1/2019
- B. Lori Haas to be appointed to the Library Board– term expiring 5/1/2019
- C. Jill Stobbon to be appointed to the Park Board– term expiring 5/1/2017
- D. Clay Brandt to be re-appointed to Park Board – term expiring 5/1/2019
- E. Jeff Schopp to be re-appointed to Park Board – term expiring 5//1/2019
- F. Jennifer Amborn to be re-appointed to Park Board – term expiring 5/1/2019
- G. Chad Redman to be appointed to the Plan Commission – term expiring 5/1/2019
- H. Kevin Morrow to be appointed to the Police & Fire Commission – term expiring 5/1/2021
- I. Ralph Heck to reappointed to the Burlington Housing Authority, term expiring 5/1/2021

Mayor Hefty explained her decision to appoint new people to the boards in being that she felt it important to give other people an opportunity to be involved with the community and local government. She stated that some of the people on the boards have been on for ten plus years and some of the people selected to be newly appointed were based on expertise and feels very strong to allow fairness in having many people serve their City.

A motion was made by Preusker with a second by Johnson to approve all appointments with the exception of Kevin Morrow to be appointed to the Police and Fire Commission.

Preusker felt it was bad practice to include current or recent members of the Fire, Police and/or Rescue departments to the PFC because the main role of the commission is to handle the hiring and firing of personnel and decide disciplinary actions and when you have someone that is or has worked on a daily basis with these people, it could potentially put them in a difficult position to remain unbiased and impartial when having to make such decisions.

Schultz stated that it is his understanding that Morrow was a previous firefighter and resigned at the same time as other resignations during a contentious time and is concerned about that as well as where Morrow stands on any of the City's issues and goals. Schultz added that if Mayor Hefty feels strongly about this appointment, that he would support it, but wishes there was more background information.

Mayor Hefty stated that Morrow retired three years ago, after 23 years of service, and is in good standing with the Fire Department and continues to go their meetings and is looking to move forward and has addressed the Police and Fire Commission and explained himself of his intent if appointed to the PFC.

Schultz requested, moving forward, if the process could be improved by providing a biography of new appointees so they could better understand who these people are and what qualifications they have before being appointed.

Mayor Hefty informed everyone that Morrow has stated that he would remove himself and not be involved in the hiring process of the new Fire Chief, as to assure everyone that there is no conflict in the outcome of whatever is decided and reassured Council that Morrow is aware of what his responsibilities and duties will be.

Schultz moved to amend the motion with a second by Ekes to appoint Kevin Morrow to the Police and Fire Commission.

Roll call vote to approve the amendment to appoint Kevin Morrow to the Police and Fire Commission. Aye: Ekes, Grandi, Schultz, Bauman. Nay: Johnson, Dawidziak, Preusker.

Motion Carried 4-3.

Roll call vote on the main motion as amended for approval of all appointments from A to I. Aye: Johnson, Ekes, Grandi, Dawidziak, Schultz, Preusker and Bauman. Nay: None.

Motion carried 7-0

12. Public Hearings

- There were none

13. Resolutions

A. Resolution 4782(1) to consider approving Extraterritorial Zoning for a Certified Survey Map at 7625 Franklin Road in the Town of Burlington.

A motion was made by Preusker with a second by Dawidziak to approve Resolution 4782(1).

With all in favor, the motion carried.

B. Resolution 4784(3) to consider approving an agreement with Ayers Associates for planning and design services for the Burlington Community Pool project.

A motion was made by Johnson with a second by Ekes to approve Resolution 4784(3).

Roll Call: Aye: Johnson, Ekes, Grandi, Dawidziak, Preusker, Schultz, and Bauman. Nay: None. The motion was carried 7-0.

C. Resolution 4785(4) to consider the award of bid for the Burlington Bike Path Fence project to Northway Fence, Inc., in the amount of \$46,955.60.

A motion was made by Ekes with a second by Preusker to approve Resolution 4785(4).

Roll Call: Aye: Johnson, Ekes, Grandi, Dawidziak, Preusker, Schultz, and Bauman. Nay: None. The motion was carried 7-0.

14. Ordinances

- There were none

15. Motions

- There were none

16. Adjourn

A motion was made by Dawidziak with a second by Ekes to adjourn the meeting. With all in favor, the meeting adjourned at 8:03 p.m.

Meeting Minutes Respectfully Submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington