



CITY OF BURLINGTON
Minutes of the Common Council
Robert Miller, Mayor
Diahnn C. Halbach, City Clerk
Wednesday, April 6, 2016

1. Call To Order – Roll Call

Mayor Robert Miller called the meeting to order at 7:46 p.m. starting with roll call. Aldermen present: Ed Johnson, John Ekes, Bob Grandi, Ruth Dawidziak, Tom Vos, Jon Schultz, Tom Preusker and Todd Bauman. Excused: None.

Student Representatives Present: Shiyue Xie. Student Representatives Absent: Abigail Sibilski.

Also present: City Administrator Carina Walters, Director of Administrative Services Megan Watkins, City Attorney John Bjelajac, City Treasurer Steve DeQuaker, DPW Director James Bergles, and Building Inspector Gregory Guidry.

2. Pledge of Allegiance

3. Citizen Comments

4. Chamber of Commerce Representative and Rescue Squad Representative

- Melissa Frost, Chamber of Commerce representative, presented a marketing summary for the month of March and reminded everyone that April 21, 2016 is the next Business After Hours at The Haylofters from 5:00 p.m. to 7:00 p.m.
- There was no Rescue Squad representative

5. Approval of the March 15, 2016 Common Council Minutes

A motion was made by Schultz with a second by Vos to approve the Council Minutes from March 15, 2016. With all in favor, the motion to approve the minutes was carried.

6. Letters and Communications

A motion was made by Preusker with a second by Ekes to approve Letters and Communications as submitted. With all in favor, the motion to approve the minutes was carried.

- A.** Correspondence from the Arbor Day Foundation that Burlington has earned recognition as a 2015 Tree City USA.

7. Reports by Aldermanic Representatives and Department Heads

- Vos inquired about a large tree that had fallen into the Fox River and wanted to know whose obligation it is to have it removed. Bjelajac responded that this has already been brought to his attention and explained that this particular tree was located in a gap of land that's not officially designated to anybody. He stated that the owner who lives on the property next to the tree, would like it removed from the water; however, when the DNR was contacted, they did not appear concerned about it and told the City to take care of it if they so wished. Bjelajac further stated that he would look further into this and bring back to Council with more information.
- Schultz inquired about a hole in the street located by the Brickyard and if that issue was being addressed. Bergles responded that there is a 4 ½ foot deep storm sewer located there and the cement structure surrounding it failed and fell out from underneath. Bergles further stated that workers created a temporary form and re-poured a new cement edge to seal it back up.
- Bauman conveyed his sentiments to Mayor Miller and stated that it has been an honor to work with him and wished him well. Staff and Council agreed.

8. Reports 1-4

A motion was made by Bauman with a second by Ekes approve Reports 1-4. With all in favor, the motion carried.

9. Payment of Vouchers

A motion was made by Vos with a second by Dawidziak to approve vouchers, pre-pays and reimbursements in the amount of \$170,953.99.

Roll Call Aye: Johnson, Ekes, Grandi, Dawidziak, Vos, Schultz, Preusker and Bauman. Nay: None. Motion carried 8-0.

10. Licenses and Permits

A motion was made by Ekes with a second by Preusker to approve all licenses and permits. With all in favor the motion carried.

11. Appointments and Nominations

There were none.

12. Public Hearings - none

13. Resolutions

A. Resolution 4774(48) to consider approving an Intergovernmental Agreement between the City of Burlington and the Town of Burlington for asphalt bidding services.

A motion was made by Dawidziak with a second by Vos to approve Resolution 4774(48).

With all in favor the motion carried.

- B. Resolution 4777(51)** to consider authorizing a Sewer Rate Study by Ehlers, Inc. in the amount of \$8500.

A motion was made by Vos with a second by Grandi to approve Resolution 4777(51).

Roll Call: Aye: Johnson, Ekes, Grandi, Dawidziak, Vos, Preusker, Schultz, and Bauman. Nay: None. The motion was carried 8-0.

- C. Resolution 4778(52)** to consider approving an Agreement with SafeBuilt for code enforcement services.

A motion was made by Schultz with a second by Bauman to approve Resolution 4778(52).

Roll Call: Aye: Johnson, Ekes, Grandi, Dawidziak, Vos, Preusker, Schultz, and Bauman. Nay: None. The motion was carried 8-0.

14. Ordinances

There were none

15. Motions

- A. Motion 16-829** to consider entering into a contract for planning and design services for the Burlington Community Pool project.

A motion was made by Preusker with a second by Grandi to approve Motion 16-829.

Roll Call: Aye: Johnson, Ekes, Grandi, Dawidziak, Vos, Preusker, Schultz, and Bauman. Nay: None. The motion was carried 8-0.

- B. Motion 16-830** to consider approving the Town of Burlington asphalt services alternate bid in the amount of \$47,717.77 for the Spring Brook Drive project.

A motion was made by Bauman with a second by Ekes to approve Motion 16-830.

Roll Call: Aye: Johnson, Ekes, Grandi, Dawidziak, Vos, Preusker, Schultz, and Bauman. Nay: None. The motion was carried 8-0.

- C. Motion 16-831** to consider approving an Airport Hangar Lease with DNR Investments, LLC, 988 Bravo Taxiway, at the Burlington Municipal Airport.

A motion was made by Johnson with a second by Ekes to approve Motion 16-831. With all in favor, the motion carried.

- D. Motion 16-832** to approve a Certificate of Appropriateness in the HPC Overlay District for 597 N. Pine Street.

A motion was made by Ekes with a second by Johnson to approve Motion 16-832. With all in favor, the motion carried.

- E. Motion 16-833** to approve a Certificate of Appropriateness in the HPC Overlay District for 120 E. Chestnut Street.

A motion was made by Dawidziak with a second by Ekes to approve Motion 16-833. With all in favor, the motion carried.

- F. Motion 16-834** to approve a Certificate of Appropriateness in the HPC Overlay District for 457 Milwaukee Avenue.

A motion was made by Vos with a second by Ekes to approve Motion 16-834. With all in favor, the motion carried.

16. Adjourn into Closed Session

Wis. Stats 19.85(1)(c), Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- To discuss the Department of Public Works Organizational Review, staffing changes, and position restructuring and elimination.

A motion was made by Schultz with a second by Johnson to adjourn into closed session at 8:10 p.m. Roll Call: Aye: Johnson, Ekes, Grandi, Dawidziak, Vos, Preusker, Schultz, and Bauman. Nay: None. The motion was carried 8-0.

17. Reconvene Into Open Session

Consideration on a recommendation from the City Council and to take action on the Department of Public Works Organizational Review, including position restructuring and elimination.

A motion was made by Schultz with a second by Vos to reconvene into open session at 9:04 p.m. With all in favor the motion carried 8-0.

- A motion was made by Ekes with a second by Johnson to adopt the Public Works Department Reorganization Plan as presented by City Administrator Walters and Department of Public Works Director Bergles on April 6, 2016. With all in favor, the motion carried.
- A motion was made by Ekes with a second by Vos to eliminate the position and office of Streets and Parks Supervisor, effective the close of business on April 7, 2016. With all in favor, the motion carried.

18. Adjourn

A motion was made by Preusker with a second by Vos to adjourn the meeting. With all in favor, the meeting adjourned at 9:09 p.m.

Meeting Minutes Respectfully Submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington