



**AGENDA**  
**HISTORIC PRESERVATION COMMISSION**  
**THURSDAY, APRIL 28, 2016 at 6:30 P.M.**

Common Council Chambers, 224 East Jefferson Street, Burlington, WI 53105

Tom Stelling, Chairman  
Tom Preusker, Aldermanic Representative  
Darrel Eisenhardt, Park Board President  
Jeff Erickson  
Maria Veronico-Ventura  
Joel Weis  
Kevin O'Brien

1. Call to order
2. Roll Call
3. Citizen Comments
4. Approval of minutes of March 24, 2016
5. Letters and Communications: None
6. Old Business:
  - A. A revised Sign Permit application from Jonathan Thorngate for property located at 457 Milwaukee Avenue to install projecting and wall signs. This item was tabled at the March 24, 2016 meeting.
7. New Business: None
8. Discussion items:
  - A. Review of Façade Grant Funding Status.
  - B. Discussion regarding the creation of a façade maintenance program, with the potential request for funds and approval of the program by the Common Council. This item was tabled at the March 24, 2016 meeting.
9. Adjournment.

NOTE: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.



**HISTORIC PRESERVATION COMMISSION  
MEETING MINUTES  
Thursday, March 24, 2016**

The meeting was called to order by Chairman Tom Stelling at 6:30 p.m. Commissioner Darrel Eisenhardt; Commissioner Joel Weis; Commissioner Kevin O'Brien; and Commissioner Jeff Erickson were present. Alderman Tom Preusker and Commissioner Maria Veronico were excused.

**CITIZEN COMMENTS**

None

**APPROVAL OF MINUTES**

Commissioner Erickson moved, and Commissioner O'Brien seconded to approve the minutes of January 28, 2016. All were in favor and the motion carried.

**LETTERS AND COMMUNICATIONS**

Chairman Stelling stated there is a letter from Judith Schulz requesting a façade maintenance grant for property located at 533/541 Milwaukee Avenue to paint the front façade.

**OLD BUSINESS**

None

**NEW BUSINESS**

- A. A Certificate of Appropriateness application from Nicole Hayes for property located at 597 N. Pine Street (Rugan's) to replace windows, doors, build knee wall, add awning and hanging sign and repaint the exterior surfaces on both N. Pine Street and Milwaukee Avenue.**
- Chairman Stelling introduced this item and recused himself.
  - Commissioner Erickson introduced and opened this item for discussion.
  - Commissioner Weis questioned what material the knee wall will be made of. Nicole Hayes, owner, replied it will be wooden like the original one. It will give an open concept so people cannot kick in the glass window. Commissioner O'Brien stated the windows are being brought up from the ground, but the width will remain the same.
  - There were no further comments.

- Commissioner Eisenhardt moved, and Commissioner O'Brien seconded to recommend approval of the Certificate of Appropriateness to replace windows, doors, build knee wall, repaint, and add awning and hanging sign, subject to Mark Roffers' memorandum.
- Chairman Stelling did not vote. All others were in favor and the motion carried.

**B. A Sign Permit application from Nicole Hayes for property located at 597 N. Pine Street (Rugan's) to install a hanging sign.**

- Commissioner Erickson introduced and opened this item for discussion.
- Commissioner Weis stated the height of the sign is 6 inches too low according to Mark Roffers' memorandum. Commissioner Eisenhardt clarified that the sign is double-faced.
- There were no further comments.
- Commissioner Weis moved, and Commissioner Eisenhardt seconded to recommend approval of the Sign Permit to install a hanging sign, subject to Mark Roffers' memorandum.
- Chairman Stelling did not vote. All others were in favor and the motion carried.

**C. A Façade Grant Program application from Nicole Hayes for property located at 597 N. Pine Street (Rugan's) to replace windows, doors, build knee wall, add awning and hanging sign and repaint the exterior surfaces on both N. Pine Street and Milwaukee Avenue.**

- Commissioner Erickson introduced and opened this item for discussion.
- Commissioner Weis stated there were two separate applications of \$5,000 for each side of the building. Gregory Guidry questioned if only the wood work would be painted and not the brick. Ms. Hayes replied yes, only the wood will be painted.
- There were no further comments.
- Commissioner Eisenhardt moved, and Commissioner Weis seconded to recommend approval of the Façade Grant Program, subject to Mark Roffers' memorandum.
- Roll Call: Commissioner Joel Weis; Commissioner Darrel Eisenhardt; Commissioner Kevin O'Brien; and Commissioner Jeff Erickson were present. Chairman Tom Stelling did not vote.
- All were in favor and the motion carried.

**D. A Certificate of Appropriateness application from Michelle Peterson for property located at 120 E. Chestnut Street (MPC Property Management) to install four (4) awnings on the upper windows, install double-pane windows on the upper and lower portions of the building and remove the wood fascia on the lower portion of the building.**

- Commissioner Erickson introduced and opened this item for discussion.
- Michelle Peterson, owner, stated there is a revised estimated cost that is lower for the double hung windows that will be installed instead of casement windows. Gregory Guidry stated to make sure the egress of half an inch rough opening is met.
- There were no further comments.
- Commissioner O'Brien moved, and Commissioner Eisenhardt seconded to recommend approval of the Certificate of Appropriateness to install four (4) awnings, double pane windows and to remove the wood fascia on the lower portion of the building, subject to Mark Roffers' memorandum.
- Chairman Stelling did not vote. All others were in favor and the motion carried.

**E. A Façade Grant Program application from Michelle Peterson for property located at 120 E. Chestnut Street (MPC Property Management) to install four (4) awnings on the upper windows, install double-pane windows on the upper and lower portions of the building and remove the wood fascia on the lower portion of the building.**

- Commissioner Erickson introduced and opened this item for discussion.
- Commissioner Erickson stated the new cost went down, but the full \$5,000 for the façade will still be used.
- There were no further comments.
- Commissioner O'Brien moved, and Commissioner Weis seconded to recommend approval of the Façade Grant Program to install four (4) awnings, windows and to remove the wood fascia, subject to Mark Roffers' memorandum.
- Roll Call: Commissioner Joel Weis; Commissioner Darrel Eisenhardt; Commissioner Kevin O'Brien; and Commissioner Jeff Erickson were present. Chairman Tom Stelling did not vote.
- All were in favor and the motion carried.

**F. A Certificate of Appropriateness application from Heather Dobson for property located at 121 W. Chestnut Street (All in the Family) to install a 24 inch by 48 inch vinyl sign on the southeast front window.**

- Chairman Stelling introduced and opened this item for discussion.
- Commissioner O'Brien stated the upper sign will come down and only the letters will be placed on the glass. Gregory Guidry stated he did not see the size of the letters on the application and wants to verify the letters will meet the City ordinance of no larger than 12 inches.
- There were no further comments.
- Commissioner Erickson moved, and Commissioner O'Brien seconded to recommend approval of the Certificate of Appropriateness to install a vinyl sign on the window with the with the exception of meeting the City ordinance of no larger than 12 inches per letter, subject to Mark Roffers' memorandum.
- All were in favor and the motion carried.

**G. A Sign Permit application from Heather Dobson for property located at 121 W. Chestnut Street (All in the Family) to install a 24 inch by 48 inch vinyl sign on the southeast front window.**

- Chairman Stelling introduced and opened this item for discussion.
- Commissioner Eisenhardt stated the right side of the window is blank.
- There were no further comments.
- Commissioner Weis moved, and Commissioner O'Brien seconded to recommend approval of the Sign Permit to install a vinyl sign on the window, subject to Mark Roffers' memorandum.
- All were in favor and the motion carried.

**H. A Certificate of Appropriateness application from Jonathan Thorngate for property located at 457 Milwaukee Avenue for restoration and alteration of front façade, replacement of windows and doors, install projecting and wall signs and awnings.**

- Chairman Stelling introduced and opened this item for discussion.
- Commissioner Erickson stated all the windows are being replaced and the center window is changing to a main entrance. Jonathan Thorngate, owner, stated the windows will be full length without a knee wall. Gregory Guidry stated the metal awning will be hanging where the transom windows currently are. Chairman Stelling stated he was concerned if the metal awning

is of historic nature. The Commissioners stated a metal awning is more durable compared to a canvas awning. Chairman Stelling questioned what color the awnings would be. Mr. Thorngate stated all of the awnings are black. The storefront windows are currently back painted and cracked. Mr. Thorngate stated they have proposed to replace the current storefront system with a new aluminum storefront system and one big glass window, plus the awning will hang over giving a shaded transom look. Mr. Thorngate stated there will be no brick replacement. Chairman Stelling stated the wall with the current signs is not allowed to be painted over in the historic district. Chairman Stelling suggested the possibility of new signage instead of a white wall. Commissioner Eisenhardt commented the white wall might make give it a sterile look. Chairman Stelling stated the current signs should never have been placed on the street facing side to begin with. Chairman Stelling stated the west side of the building, with the signs, should be left alone for now until there is a better solution.

- There were no further comments.
- Commissioner Erickson moved, and Commissioner Weis seconded to recommend approval of the Certificate of Appropriateness for restoration and alteration of the front façade and east facade, excluding the painting over the signs on the west elevation, subject to Mark Roffers' memorandum.
- All were in favor and the motion carried.

**I. A Sign Permit application from Jonathan Thorngate for property located at 457 Milwaukee Avenue to install projecting and wall signs.**

- Chairman Stelling introduced and opened this item for discussion.
- Chairman Stelling stated the Mark Roffers, Interim City Planner, does not recommend approving the sign permit due to the color and size of the signage, a sign contractor should be hired for other options and for the design of the lighting above the signage. Gregory Guidry questioned if the style of the letter is allowed in the historic district. Commissioner Eisenhardt stated the size of the letters are larger than 12 inches. Commissioner Erickson stated the sign could be considered a logo for the style to be approved.
- There were no further comments.
- Commissioner Erickson moved, and Commissioner Weis seconded to recommend tabling the Sign Permit application for the April 28<sup>th</sup> meeting with new revised plans, subject to Mark Roffers' memorandum.
- All were in favor and the motion carried.

**J. A Façade Grant Program application from Jonathan Thorngate for property located at 457 Milwaukee Avenue for restoration and alteration of front façade, replacement of windows and doors, install projecting and wall signs and awnings.**

- Chairman Stelling introduced and opened this item for discussion.
- There were no further comments.
- Commissioner Erickson moved, and Commissioner Eisenhardt seconded to recommend approval of the Façade Grant Program for the south elevation (Milwaukee Avenue) only, but not to exceed \$5,000, subject to Mark Roffers' memorandum.
- Roll Call: Chairman Tom Stelling; Commissioner Joel Weis; Commissioner Darrel Eisenhardt; Commissioner Kevin O'Brien; and Commissioner Jeff Erickson were present.
- All were in favor and the motion carried.

**DISCUSSION ITEMS**

**A. Review of Façade Grant Funding Status.**

- Chairman Stelling introduced and opened this item for discussion.
- Chairman Stelling stated the \$20,000 in Round 6 will be used up by the four projects from tonight's meeting, if approved. Round 5 has \$19,368.62 obligated funds that have four projects currently under-construction.
- There were no further comments.

**B. Discussion regarding the creation of a façade maintenance program, with the potential request for funds and approval of the program by the Common Council.**

- Chairman Stelling introduced and opened this item for discussion.
- Chairman Stelling stated he would like this discussion tabled for the April 28<sup>th</sup> meeting since Alderman Preusker was excused. Chairman Stelling stated he would like to see if Common Council could approve funds with different requirements for façade maintenance.
- There were no further comments.
- All were in favor and the motion carried.

**ADJOURNMENT**

Commissioner Erickson moved, and Commissioner Eisenhardt seconded to adjourn the meeting at 7:42 p.m. *All were in favor and the motion carried.*

Recording Secretary,

Kristine Anderson  
Administrative Assistant



**Building & Zoning Department**  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1164 – (262) 763-3474 fax  
www.burlington-wi.gov

<b>Historic Preservation Commission Item: 6A</b>	<b>Date:</b> April 28 <sup>th</sup> , 2016
<b>Submitted By:</b> Gregory Guidry, Building Inspector	<b>Subject:</b> Sign Permit for 457 Milwaukee Avenue

**Details:**

Jonathan Thorngate of LifeBridge Church is requesting approval of a Sign Permit located at 457 Milwaukee Avenue. The proposed project consists of:

- The installation of wall signs with external illumination and a projecting sign. The proposed lettering would be a solid white foam material using an Open Sans font. The font type may not conform to the Historic District guidelines, but it is used by LifeBridge Church for its branding and logo. The height of the letters are proposed to be 12 inches. The 18 inch letter height would have to be approved by the Zoning Board of Appeals. The projecting sign is proposed to be square measuring 2 feet 8½ inches in area, set on end and made of metal with shielded spotlights. The removal process of the outdated non-conforming signs on the west elevation seems to be painting over these signs, but this would create some long-term maintenance needs and demands, which is generally not the preferred method. It may be the District's and the building's best interest to remove the existing signs with power wash or careful use of a chemical treatment.

This item was tabled at the March 24<sup>th</sup>, 2016 meeting.

Mark Roffers, Interim City Planner, recommends approval of this request, subject to the items listed in his memorandum.

**Financial Remarks:**

The approved items will be paid 100% by the owner.

**Executive Action:**

This item is for consideration to approve the Sign Permit at the April 28<sup>th</sup>, 2016 Historic Preservation Commission meeting.



To: City of Burlington Historic Preservation Commission  
From: Mark Roffers and Colette Spranger, Interim City Planning Consultants  
Date: April 21, 2016  
Re: Sign Permit Application, 457 Milwaukee Ave, LifeBridge Church

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**Desired Outcomes:** Installation of wall sign(s) with external illumination, and a projecting sign.

**Location:** Owner-occupied building at 457 Milwaukee Avenue, intended for church use.

**Background:** On March 24<sup>th</sup>, the Historic Preservation Commission meeting recommended approval of a certificate of appropriateness for building modifications. The sign component of the Church's request was postponed to allow the applicant to address some outstanding matters, including our comments in a prior memo and the appropriateness of the font type and the size of the lettering. Since March 24<sup>th</sup>, the applicant has submitted further information regarding the proposed signage, including greater detail on materials, font type, colors, and lighting.

**Analysis:** The following addresses what we see as remaining issues to discuss:

1. **Materials:** Proposed lettering would be a solid white foam material using an Open Sans font. The appearance of the material would appear to allow approval under the guidelines for the Historic Preservation District and the Section 314-74A.(2) of the zoning ordinance, which reads:

Plastic formed signs prohibited. No plastic formed signs or signs formed from plastic-like materials shall be permitted in the HPO Historic Preservation Overlay District *unless such materials simulate historic signage.*

Solid letter signs were used historically on downtown buildings. We suggest the applicant bring a sample of the material to the meeting for Commission inspection, to verify that the material adequately simulates historic signage.

2. **Font Type:** The proposed font type may not conform to the District guidelines, but it is used by LifeBridge Church for its branding and logo and there is no zoning ordinance requirement regarding font type. On 3/24, the Commission discussed that the font type could be allowed if part of the logo. We agree that this is appropriate, especially given the relative isolation of this building from others in the District and its placement near the District's edge.

3. Letter Height: The applicant submitted two alternative versions the plan (Sheet A501). One shows lettering at its originally submitted 18 inch height, and the other shows lettering at 12 inches in height to meet the following requirement in Section 315-73B.(3) of the zoning ordinance:

Maximum signage lettering. The maximum size of letters on a wall or fascia sign shall be no greater than 12 inches in height and cover no more than 60% of the sign board upon which the letters are placed.

The 18 inch lettering appears to better fit the space on this building, which is wider and larger than a typical downtown building. However, the above ordinance requirement does not appear to provide any flexibility for the Commission to approve lettering above 12 inches in height. It is our opinion that the only way to approve the 18 inch lettering option would be for the applicant to apply for and obtain approval of from the City's Zoning Board of Appeals. That Board has strict criteria for granting variances. In our recommended approval below, we hold open the possibility of a variance, but also make suggestions that may approve the "fit" of the 12 inch lettering option.

4. Existing Painted Signs: In our previous report, we discussed the topic of removal of the existing painted signage on the west elevation of the building. Previous conversations with the applicant included some discussion of how to remove these signs. The Building Inspector initially suggested that painting over the signs and underlying Cream City brick may be one way to deal with their removal. The painted wall signs are peeling:



Especially given this deteriorating condition, we believe it may be in the building's and District's best interests to remove the existing signs with a power wash or careful use of a chemical treatment. Sandblasting is clearly not an option. Painting over the signs raises issues like historic appropriateness, color coordination, and long-term maintenance.

5. Temporary Signs: There are temporary window signs within the existing front windows. Section 315-73(B) of the Municipal Code allows temporary signs for up to 30 days. See approval condition below.



**Recommendation:** We recommend that the Commission recommend that the Common Council approve this signage request at 457 Milwaukee Avenue, including the proposed lighting above the wall sign(s), subject to the following conditions:

1. The approved sign(s) shall be per the 12" letter height option of Plan Sheet A501, with the following allowances:
  - a. If the applicant applies for an obtains approval of 18" lettering from the Zoning Board of Appeals, the applicant may utilize the 18" letter height option Plan Sheet A501 without further action of the Historic Preservation Commission.
  - b. Absent a variance, the applicant may consider slight adjustments to the 12" letter height option of Plan Sheet A501 to better fit the space. This may include lowering the location of the sign and lighting by up to 1 foot and/or widening the spacing between sign letters.
  - c. Make any other adjustments to the sign recommended by the Commission based on the design guidelines and ordinance requirements.
2. Prior to receiving a sign permit from the City Zoning Administrator, the applicant shall submit for his approval a specific plan, following investigation of the range of possible options, for removal of the nonconforming painted wall signs on the west elevation of the building, including power washing or chemical treatment as preferred options, painting in a color that matches the brick below, or painting in a color that intentionally contrasts with the brick color below.
3. Prior to installation of the approved sign(s), the applicant shall:
  - a. Remove the nonconforming painted wall signs on the west elevation of the building, based on the Zoning Administrator approved plan.

- b. Remove temporary signs in the front windows. If sign installation does not proceed in a timely manner, the Zoning Administrator may enforce the City's temporary sign requirements.

City of Burlington  
Historic Preservation Overlay District  
Sign Permit Application

**All parties intending to place signage within the HPO District must complete the following steps:**

- ⇒ **Provide completed Sign Permit Application to the City of Burlington Building Inspector's office located at 300 North Pine Street, Burlington;**
- ⇒ **Application must be submitted 25 business days prior to the regularly scheduled Historic Preservation Commission (HPC) meeting. The HPC meets every 4<sup>th</sup> Thursday of the month at 6:30 p.m. within the Common Council Chambers located at 224 East Jefferson Street.**
- ⇒ **Upon a recommendation to approve the proposed sign, the HPC will provide their recommendation to the Plan Commission. The Plan Commission meets every 2<sup>nd</sup> Tuesday of the month at 6:30 p.m.**

**You are encouraged to attend said meetings to address any questions or concerns that the Commission members may have regarding your sign application.**

**Please find the attached ordinances, which indicate the standards of signage within the HPO district.**

Project Location: (Building Address) <b>457 MILWAUKEE AVE. BURLINGTON WI 53105</b>	Applicant Name(s): <b>Jonathan Thorngate</b>
Property Owner Name: <b>LifeBridge Church</b>	Applicant Mailing Address: <b>PO Box 28, Burlington WI</b>
Property Owner Telephone Number: <b>262.215.7887</b>	Applicant Telephone Number: <b>262.215.7887</b>
Property Owner Fax Number: <b>262.248.7648</b>	Applicant Fax Number: <b>262.248.7648</b>
Sign Contractor <b>Glenn H. Johnson</b>	Sign Contractor Mailing Address <b>1776 Winthrop Dr, Des Plaines, IL 60018</b>

**1. Signs Prohibited in the HPO District.**

In addition to signs prohibited in ALL ZONING DISTRICTS as set forth in § 315-65, the following signs are prohibited:

A. **Freestanding Signs.** Exception – one sandwich sign not exceeding six (6) square feet per sign face and does not constitute a public safety or traffic hazard.

**Applicable to proposed sign permit application?**     Yes     No

B. **Plastic Formed Signs.** No plastic formed signs or signs formed from plastic-like materials unless such materials simulate historic signage.

**Applicable to proposed sign permit application?**     Yes     No

2. Wall, Fascia (including transoms) and Awning Signs.

A. **Placement.** All wall, fascia, transoms and awning signs shall be placed BELOW the upper edge of the traditional building sign band (for graphic example, please see page three of attached HPO zoning ordinance). No signage allowed above upper edge of said sign band, with the exception of projecting and hanging signs (see item #3).

Applicable to proposed sign permit application?  Yes  No  
Conform to Placement Requirement?  Yes  No

B. **Maximum Signage Area.** Total cumulative signage area of all exterior signage placed upon street-facing façade of building (does not include signage placed inside of windows, freestanding sandwich signs or projecting and overhanging signs) shall NOT EXCEED 15% of total facade area of the FIRST FLOOR street-facing façade.

Applicable to proposed sign permit application?  Yes  No  
Conform to Maximum Signage Requirement?  Yes  No

If yes, indicate the total façade area (in square feet) of the first floor street-facing façade: 9627 square feet.

If applicable, indicate the current total cumulative signage area (square feet) of all street-facing signs: 25 square feet.

C. **Maximum Signage Lettering.** For wall and fascia signage, lettering shall not be greater than 12" in height AND cover not more than 60% of the sign board on which the letters are placed.

Applicable to proposed sign permit application?  Yes  No  
Conform to Lettering Requirement?  Yes  No \*

\*LETTERING TO MATCH HISTORICAL PHOTOS

D. **Maximum Number of Wall, Fascia, Transom and Awning Signs.** Total number shall not exceed 3 signs. Gilded, vinyl or painted letters on the inside or outside of storefront display windows are not included within said maximum.

Applicable to proposed sign permit application?  Yes  No  
Conform to Maximum Requirement?  Yes  No

If yes, indicate the total façade area (in square feet) of the upper (second) floor street-facing façade (as measured from the upper edge of the sign band to the upper edge of the cornice): \_\_\_\_\_ square feet.

If applicable, indicate the current total cumulative signage area (square feet) of all projecting and hanging signs facing the street: \_\_\_\_\_ square feet.

E. **Wall, Fascia and Transom Sign Placement.** No wall sign or fascia (including transom) shall be placed to visually obscure architectural details of the building.

Applicable to proposed sign permit application?  Yes  No  
Conform to Placement Requirement?  Yes  No

3. Projecting and Hanging Signs.

A. **Minimum and Maximum Height.** All projecting and hanging signs shall be elevated a minimum height of 8 feet. Said signs may be placed ABOVE the sign band; however not above the top edge of the largest second story window.

Applicable to proposed sign permit application?  Yes  No  
Conform to Placement Requirement?  Yes  No

B. **Limitation of the Extension.** All projecting and hanging signs shall not project more than 5 feet from the surface of its supporting building. All said signs shall not extend closer than 2 feet to any public street curb or pavement.

Applicable to proposed sign permit application?  Yes  No  
Conform to Extension Requirement?  Yes  No

C. **Placement of Projecting and Hanging Signs.** All projecting and hanging signs shall be placed perpendicular to the façade and not flush with building façade.

Applicable to proposed sign permit application?  Yes  No  
Conform to Perpendicular Requirement?  Yes  No

D. **Maximum Area of Projecting and Hanging Signs.** The maximum cumulative area allowed for projecting and hanging signs shall not exceed 7% of the UPPER building façade area.

Applicable to proposed sign permit application?  Yes  No  
Conform to Maximum Area Requirement?  Yes  No

E. **Limitation of the Number of Projecting and Hanging Signs.** The total number of projecting and hanging signs allowed on a structure shall be 1 sign per business.

Applicable to proposed sign permit application?  Yes  No  
Conform to Number of Signs Requirement?  Yes  No

4. Illumination of Signs.

A. **No internally illuminated signs shall be placed in the HPO District.** If signs are illuminated, signs shall be EXTERNALLY illuminated.

Applicable to proposed sign permit application?  Yes  No  
Conform to Illumination Requirement?  Yes  No

B. **Non-flashing, illuminated neon signs shall be permitted.**

Applicable to proposed sign permit application?  Yes  No  
Conform to Neon Requirement?  Yes  No

5. Limitation of Types of Window Signs.

All window signs, including transom windows, shall be gilded, painted, vinyl, etched glass or leaded glass letters placed on the inside of storefront display windows. Product and/or company logo signs are allowed on the inside of storefront display windows.

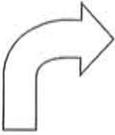
Applicable to proposed sign permit application?  Yes  No  
Conform to Types of Signage Requirement?  Yes  No

6. Signage Color.

All signage shall be of a color, which is compatible with the color of the building construction materials found in the HPO District.

Applicable to proposed sign permit application?  Yes  No  
Conform to Color Requirement?  Yes  No

Created on 06/07/2000 10:51 AM



Please attach a **recent photograph** of the entire façade of the building upon which the sign is proposed to be placed (minimum size of 3 inches by 5 inches) and a drawing or other graphic display of the proposed signage (drawn to a known architectural or engineering scale and properly dimensioned). This display must include all details that are applicable to said application including the following:

1. Proposed sign placement on the building with scaled dimensions indicating placement, distance extension from building and height of the sign relative to the abutting sidewalk (or surrounding grade if there isn't a sidewalk) for each sign proposed.  
 **Yes**       **No**
2. The actual building dimensions, height and length of window(s) and/or door(s) for the proposed sign placement.  
 **Yes**       **No**
3. The material composition of the sign and its various elements.  
 **Yes**       **No**
4. The color(s) of the sign(s) proposed.  
 **Yes**       **No**
5. Scale of the drawing or graphic noted.  
 **Yes**       **No**
6. Date of the drawing or graphic noted.  
 **Yes**       **No**
7. Name of the preparer of the drawing noted.  
 **Yes**       **No**

**I hereby certify that all statements, forms and attachments submitted hereto are true and correct to the best of my knowledge and belief.**

**Property Owner**

Life Bridge Church            3/8/16  
Print      Signature      Date

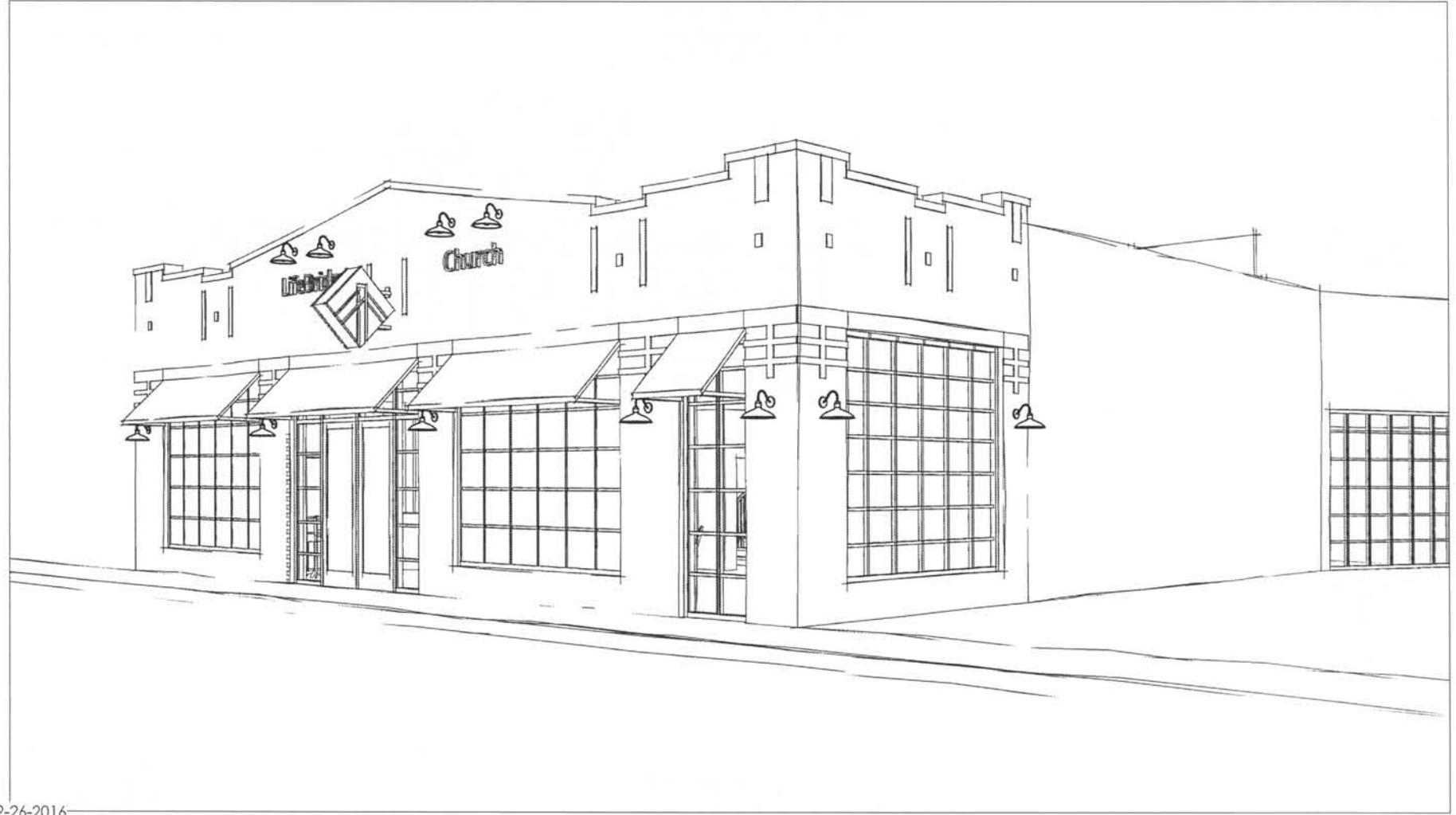
**Applicant**

Jonathan Thongate            3/8/16  
Print      Signature      Date



LifeBridge Church





NON-ILLUMINATED GREEN & WHITE METAL SIGN.

MEZZANINE  
ELEV. 110'-0"

FIRST FLOOR  
ELEV. 100'-0"

2'-8 1/4"

2'-8 3/4"

02-26-2016

REMODELING FOR:

**LIFEBRIDGE CHURCH**

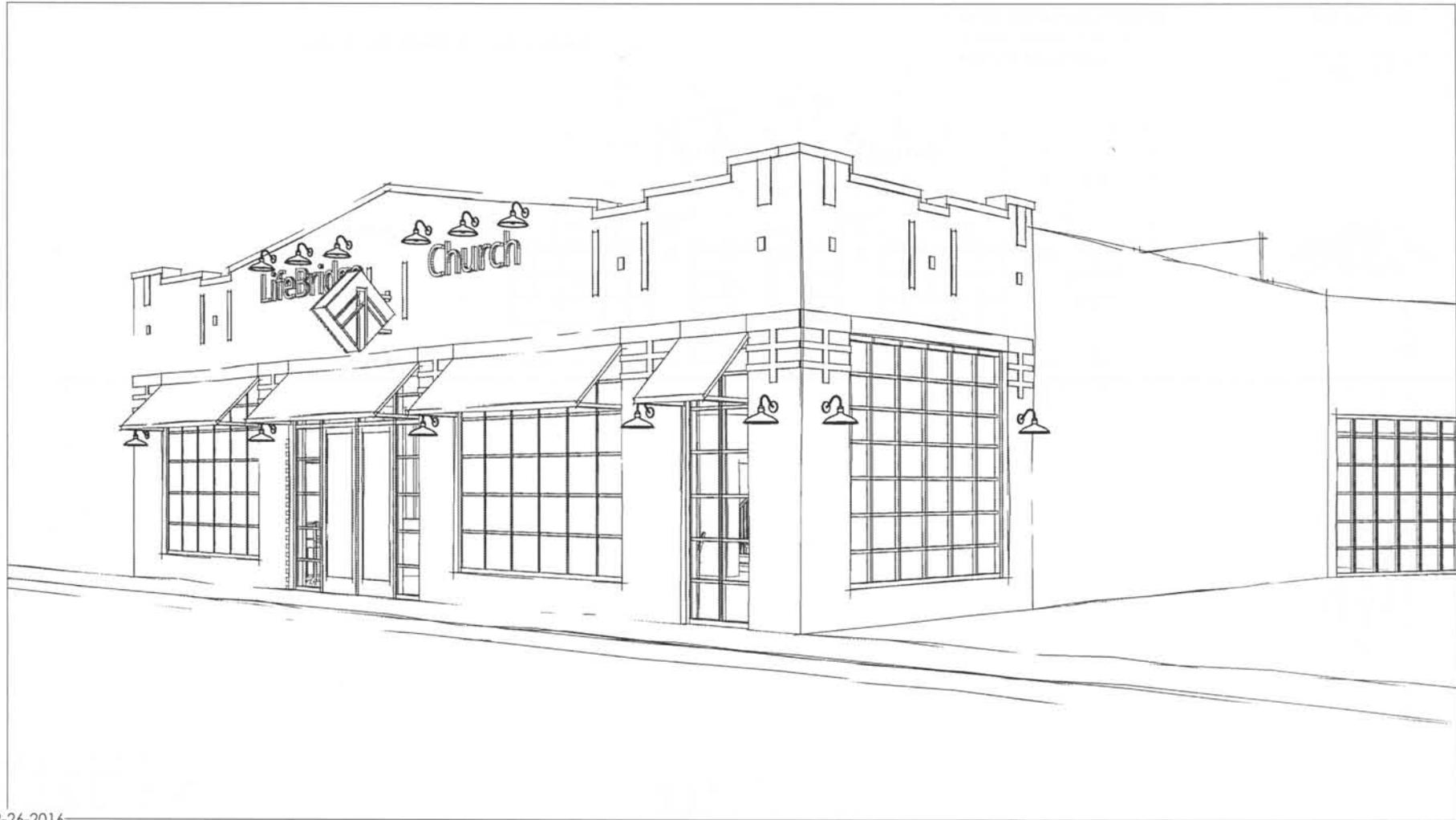
BURLINGTON, WI

PROJ. NO. 2015-64

12"

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NON-ILLUMINATED GREEN & WHITE METAL SIGN.

MEZZANINE  
ELEV. 110'-0"

FIRST FLOOR  
ELEV. 100'-0"

2'-8 1/2"

2'-8 3/4"

02-26-2016

REMODELING FOR:

# LIFEBRIDGE CHURCH

BURLINGTON, WI

PROJ. NO. 2015-64

18"

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**ABACUS**  
ARCHITECTS



**LifeBridge** Church



## CITY OF BURLINGTON

**Administration Department**  
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(262) 342-1161 – (262) 763-3474 fax  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

<b>Historic Preservation Commission Item: 8A</b>	<b>Date: April 28, 2016</b>
<b>Submitted By: Megan Watkins, Director of Administrative Services</b>	<b>Subject: Façade Grant Funding</b>

**Details:**

Attached please find the Façade Grant Funding report for Round 6 dated April 20<sup>th</sup>, 2016 with \$20,000 obligated funds with four projects approved. Round 5 with \$19,368.62 obligated funds, attached for your convenience, continues to have four projects currently under construction.

**Executive Action:**

This item is for discussion only at the March 24, 2016 Historic Preservation Commission meeting.



