



**AGENDA
COMMON COUNCIL**

Wednesday, April 6, 2016

**To immediately follow the 6:30 p.m. Committee of the Whole meeting
Common Council Chambers, 224 East Jefferson Street**

Mayor Robert Miller
Edward Johnson, Alderman, 1st District
John Ekes, Alderman, 1st District
Ruth Dawidziak, Alderman, 2nd District
Bob Grandi, Alderman, 2nd District
Tom Vos, Council President, Alderman, 3rd District
Jon Schultz, Alderman, 3rd District
Thomas Preusker, Alderman, 4th District
Todd Bauman, Alderman, 4th District

Student Representatives:
Shiyue Xie (BHS)
Abigail Sibilski (BHS)

1. Roll Call
2. Pledge of Allegiance to the Flag
3. Citizen Comments
4. Chamber of Commerce Representative and Rescue Squad Representative
5. Approval of the Common Council minutes from March 15, 2016 (*J. Schultz*) p. 4
6. Letters and Communications:
 - A. Correspondence from the Arbor Day Foundation that Burlington has earned recognition as a 2015 Tree City USA. (*T. Preusker*) p. 9
7. Reports by Aldermanic Representatives and Department Heads
8. Reports 1-4 (*T. Bauman*) p. 12
9. Payment of Vouchers (*E. Johnson*) p. 21
10. Licenses and Permits (*J. Ekes*).....p. 45
11. Appointments and Nominations: None
12. Public Hearings: None

13. RESOLUTIONS:

- A. Resolution 4774(48) to consider approving and Intergovernmental Agreement between the City of Burlington and the Town of Burlington for asphalt bidding services. This item was discussed at tonight’s Committee of the Whole meeting. (*R. Dawidziak*)p. 48
- B. Resolution 4777(51) to consider authorizing a Sewer User Rate Study by Ehlers, Inc. in the amount of \$8500. This item was discussed at the March 15, 2015 Committee of the Whole meeting. (*T. Vos*).....p. 53
- C. Resolution 4778(52) to consider approving an Agreement with SafeBuilt for code enforcement services. This item was discussed at the March 15, 2015 Committee of the Whole meeting. (*J. Schultz*)p. 58

14. ORDINANCES: There are none

15. MOTIONS:

- A. Motion 16-829 to consider entering into a contract for planning and design services for the Burlington Community Pool project. This item was discussed at the March 15, 2015 Committee of the Whole meeting. (*T. Preusker*)p. 66
- B. Motion 16-830 to consider approving the Town of Burlington asphalt services alternate bid in the amount of \$47,717.77 for the Spring Brook Drive Project. This item was discussed at tonight’s Committee of the Whole meeting. (*T. Bauman*)p. 69
- C. Motion 16-831 to consider approving an Airport Hangar Lease with DNR Investments, LLC, 988 Bravo Taxiway, at the Burlington Municipal Airport. This item was discussed at tonight’s Committee of the Whole meeting. (*E. Johnson*)p. 71
- A. Motion 16-832 to approve a Certificate of Appropriateness in the HPC Overlay District for 597 N. Pine Street. This item was discussed at tonight’s Committee of the Whole meeting. (*J. Ekes*)p. 79
- B. Motion 16-832 to approve a Certificate of Appropriateness in the HPC Overlay District for 120 E. Chestnut Street. This item was discussed at tonight’s Committee of the Whole meeting. (*R. Dawidziak*)p. 85
- C. Motion 16-833 to approve a Certificate of Appropriateness in the HPC Overlay District for 457 Milwaukee Avenue. This item was discussed at tonight’s Committee of the Whole meeting. (*T. Vos*)p. 90

16. ADJOURN INTO CLOSED SESSION (*J. Schultz*)

- 1. Wis. Stats 19.85(1)(c), Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - To discuss the Department of Public Works Organizational Review, staffing changes, and position restructuring and elimination.

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk’s Office at 262-342-1161 at least 24 hours prior to the meeting.

17. RECONVENE INTO OPEN SESSION

1. Consideration on recommendations from the City Council and to take action on Department of Public Works Organizational Review, including position restructuring and elimination.

18. ADJOURNMENT *(T. Preusker)*



COMMON COUNCIL AGENDA

ITEM NUMBER: 5

DATE: April 6, 2016

SUBJECT: March 15, 2016 Common Council Minutes

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

The attached minutes are from the March 15, 2016 Common Council meeting.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of the attached minutes from the March 15, 2016 Common Council meeting.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the April 6, 2016 Common Council meeting.

ATTACHMENTS:

March 15, 2016 Common Council Minutes



CITY OF BURLINGTON
Minutes of the Common Council
Robert Miller, Mayor
Diahnn C. Halbach, City Clerk
Tuesday, March 15, 2016

1. Call To Order – Roll Call

Mayor Robert Miller called the meeting to order at 8:07 p.m. starting with roll call. Aldermen present: Bob Grandi, Ruth Dawidziak, Tom Vos, Jon Schultz, Tom Preusker and Todd Bauman. Excused: Ed Johnson and John Ekes

Student Representatives Present: None. Student Representatives Absent: Shiyue Xie and Abigail Sibilski.

Also present: City Administrator Carina Walters, City Attorney John Bjelajac, Chief of Police Mark Anderson, Director of Administrative Services Megan Watkins, City Treasurer Steve DeQuaker and DPW Director James Bergles.

2. Pledge of Allegiance

3. Citizen Comments

There were none.

4. Chamber of Commerce Representative and Rescue Squad Representative

- Melissa Frost, Chamber of Commerce representative, stated that the next Business After Hours event is scheduled to take place at the Waterfront restaurant on March 24, 2016 from 5 to 7 p.m. and the Annual Home and Garden Show and Chocolate Extravaganza was held on Saturday, March 12, 2016 and congratulated Mayor Miller for winning the Cupcake War contest.
- Mayor Miller stated that the Rescue Squad report had been mailed to Council for their review.

5. Approval of the February 17, 2016 Common Council Minutes

A motion was made by Schultz with a second by Dawidziak to approve the Council Minutes from February 17, 2016. With all in favor, the motion to approve the minutes was carried.

6. Letters and Communications

A motion was made by Preusker with a second by Grandi to approve Letters and Communications as submitted. With all in favor, the motion to approve the minutes was carried.

- A. Communication from Alderman John Ekes regarding his absence at the March 15, 2016 Committee of the Whole and Common Council meeting.

7. Reports by Aldermanic Representatives and Department Heads

- Schultz inquired about the traffic lights by the railroad tracks at the intersection of Pine and Milwaukee and why the timing can't be fixed so people don't get stuck there when a train is going through. Mayor Miller explained that the lights are tied into the railroad signals, which are controlled by Canadian National and until they approve such changes, there is nothing the city can do.
- Vos thanked the DPW for their recent tree trimming
- Grandi inquired about the status of the vacant gas station next to BJ Wentkers. Attorney Bjelajac confirmed that the City now owns the property.

8. Reports 1-7

A motion was made by Bauman with a second by Dawidziak approve Reports 1-7. With all in favor, the motion carried.

9. Payment of Vouchers

A motion was made by Vos with a second by Dawidziak to approve vouchers, pre-paids and reimbursements in the amount of \$4,726,741.50.

Roll Call Aye: Grandi, Dawidziak, Vos, Schultz, Preusker and Bauman. Nay: None. Motion carried 6-0.

10. Licenses and Permits

A motion was made by Dawidziak with a second by Preusker to approve all licenses and permits. With all in favor the motion carried.

11. Appointments and Nominations

There were none.

12. Public Hearings

At 8:20 p.m. Mayor Miller called a Public Hearing to order to hear comments and concerns from the public regarding the City of Burlington's intention to exercise its police power in accordance with §66.0703, Wis. Stats., and §274-3 of the Code of the City of Burlington to levy special assessments upon property as described in Resolution 4779(53) for reconstruction of various sidewalks. There were no comments. Mayor Miller closed the Public Hearing 8:21 p.m.

13. Resolutions

- A. **Resolution 4772(46)** to consider authorizing Change Order Number One with Townsend Construction, Inc. for the “Burlington TID 5 Utility and Street Improvements, Phase 2” project for an increase in the contract in the amount of \$75,261.35.

A motion was made by Vos with a second by Preusker to approve Resolution 4772(46).

Roll Call: Aye: Grandi, Dawidziak, Vos, Preusker, Schultz, and Bauman. Nay: None. The motion was carried 6-0.

- B. **Resolution 4774(48)** to consider approving and Intergovernmental Agreement between the City of Burlington and the Town of Burlington for asphalt bidding services.

This item was tabled for further amendments to the agreement.

- C. **Resolution 4775(49)** to consider authorizing an agreement with the Wisconsin Department of Transportation to share the cost of creating the plans, specifications and exhibits needed for the Jefferson Street Bridge Project.

A motion was made by Preusker with a second by Vos to approve Resolution 4775(49).

Roll Call: Aye: Grandi, Dawidziak, Vos, Preusker, Schultz, and Bauman. Nay: None. The motion was carried 6-0.

- D. **Resolution 4776(50)** to consider a Three Party Engineering Services Contract between the City of Burlington, Wisconsin Department of Transportation (DOT) and CORRE, Inc. for the Jefferson Street Bridge Project.

A motion was made by Bauman with a second by Dawidziak to approve Resolution 4776(50).

Roll Call: Aye: Grandi, Dawidziak, Vos, Preusker, Schultz, and Bauman. Nay: None. The motion was carried 6-0.

- E. **Resolution 4779(53)** to consider declaring intent to exercise Special Assessment powers for reconstruction of sidewalks at various locations.

A motion was made by Vos with a second by Dawidziak to approve Resolution 4779(53).

Roll Call: Aye: Grandi, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: None. The motion was carried 6-0.

- F. **Resolution 4780(54)** to consider approving the award of the 2016 Burlington Sidewalk Program to Property Services Maintenance, Inc. for the total Base Bid of \$29,028.35.

A motion was made by Dawidziak with a second by Grandi to approve Resolution 4780(54).

Roll Call: Aye: Grandi, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: None. The motion was carried 6-0.

14. Ordinances

There were none

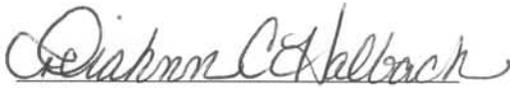
15. Motions

There were none

16. Adjourn

A motion was made by Grandi with a second by Preusker to adjourn the meeting. With all in favor, the meeting adjourned at 8:25 p.m.

Meeting Minutes Respectfully Submitted by:



Diahnn C. Halbach
City Clerk
City of Burlington



COMMON COUNCIL AGENDA

ITEM NUMBER: 6

DATE: April 6, 2016

SUBJECT: Letters and Communications

SUBMITTED BY: Mayor Miller

BACKGROUND/HISTORY:

Attached please find the following communication:

- A. Correspondence from the Arbor Day Foundation that Burlington has earned recognition as a 2015 Tree City USA.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION

Staff recommends that the Council accept this communication.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the April 6, 2016 Common Council meeting.

ATTACHMENTS:

Letter from the Arbor Day Foundation

Mayor Robert Miller
300 North Pine Street
Burlington, WI 53105

Dear Tree City USA Supporter,

On behalf of the Arbor Day Foundation, I write to congratulate Burlington on earning recognition as a 2015 Tree City USA. Residents of Burlington should be proud to live in a community that makes the planting and care of trees a priority.

Burlington is one of more than 3,400 Tree City USAs, with a combined population of 140 million. Started in 1976, The Tree City USA program, sponsored by the Arbor Day Foundation in partnership with the U.S. Forest Service and the National Association of State Foresters, is celebrating its 40th Anniversary this year. In honor of this milestone a national public awareness campaign is being executed across the country including a strong emphasis on media relations and a social media contest which are referenced in the tool kit received by your state coordinators.

As a result of your commitment to effective urban forest management, you already know that trees are vital to the public infrastructure of cities and towns throughout the country, providing numerous environmental, social and economic benefits. In fact, trees are the one piece of community infrastructure that actually increases in value over time.

We hope you are excited to share this accomplishment. Enclosed in this packet is a press release for your convenience as you prepare to contact local media and the public.

State foresters are responsible for the presentation of the Tree City USA flag and other materials. We will forward information about your awards to your state forester's office to coordinate presentation. It would be especially appropriate to make the Tree City USA award a part of your community's Arbor Day ceremony.

Again, we celebrate your commitment to the people and trees of Burlington and thank you for helping to create a healthier planet for all of us.

Best Regards,



Dan Lambe
President

cc: Daniel Jensen

enclosure

FOR IMMEDIATE RELEASE:

Arbor Day Foundation Names Burlington Tree City USA

Burlington, WI was named a 2015 Tree City USA by the Arbor Day Foundation in honor of its commitment to effective urban forest management.

Started in 1976, the Tree City USA program, sponsored by the Arbor Day Foundation, in partnership with the U.S. Forest Service and the National Association of State Foresters is celebrating its 40th Anniversary this year.

Burlington achieved Tree City USA recognition by meeting the program's four requirements: a tree board or department, a tree-care ordinance, an annual community forestry budget of at least \$2 per capita and an Arbor Day observance and proclamation.

"Tree City USA communities see the impact an urban forest has in a community first hand," said Dan Lambe, President of the Arbor Day Foundation. "Additionally, recognition brings residents together and creates a sense of community pride, whether it's through volunteer engagement or public education."

Trees provide multiple benefits to a community when properly planted and maintained. They help to improve the visual appeal of a neighborhood, increase property values, reduce home cooling costs, remove air pollutants and provide wildlife habitat, among many other benefits.

More information on the program is available at arborday.org/TreeCityUSA.

About the Arbor Day Foundation: The Arbor Day Foundation is a million member nonprofit conservation and education organization with the mission to inspire people to plant, nurture, and celebrate trees. More information is available at arborday.org.



COMMON COUNCIL AGENDA

ITEM NUMBER: 8

DATE: April 6, 2016

SUBJECT: Reports 1-4

SUBMITTED BY: City Staff

BACKGROUND/HISTORY:

Attached please find the following reports:

Report 1 – Historic Preservation Commission Minutes – January 28, 2016

Report 2 – Burlington Housing Authority Minutes – February 10, 2016

Report 3 – Park Board Minutes – February 18, 2016

Report 4 – Committee of the Whole Minutes – March 15, 2016

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION

Staff recommends that the Council approve Reports 1-4

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the April 6, 2016 Common Council meeting.

ATTACHMENTS:

Minutes



**HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
Thursday, January 28, 2016**

The meeting was called to order by Chairman Tom Stelling at 6:30 p.m. Alderman Tom Preusker; Commissioner Kevin O'Brien; and Commissioner Jeff Erickson were present. Commissioner Maria Veronico and Commissioner Darrel Eisenhardt were excused. Commissioner Joel Weis was absent.

CITIZEN COMMENTS

None

APPROVAL OF MINUTES

Commissioner Erickson moved, and Commissioner O'Brien seconded to approve the minutes of November 24, 2015. All were in favor and the motion carried.

LETTERS AND COMMUNICATIONS

None

OLD BUSINESS

None

NEW BUSINESS

- A. A Certificate of Appropriateness application from Kikki Brackett of Headquarters Salon for property located at 161 E. Chestnut Street to install one barber pole luminaire.**
- Chairman Stelling introduced and opened this item for discussion.
 - Commissioner Erickson stated according to Patrick Meehan's memorandum, the barber pole shall be hung 8 feet above the sidewalk measured from the bottom of the pole.
 - There were no further comments.
 - Commissioner Erickson moved, and Commissioner O'Brien seconded to recommend approval of the Certificate of Appropriateness to install a barber pole luminaire 8 feet above the sidewalk, subject to Patrick Meehan's memorandum.
 - Chairman Stelling asked Gregory Guidry if it would be a safety hazard if the pole was hung at 6 feet 8 inches as proposed. Gregory stated the pole could be under the requirements of the light fixture and thus not a safety hazard. Alderman Preusker stated that it would look odd if the pole was hung higher.

- Commissioner Erickson moved to amend, and Alderman Preusker seconded to recommend approval of the Certificate of Appropriateness to install a barber pole luminaire, as a light instead of a sign, to be hung at a minimum height of 6 feet 8 inches above the sidewalk or the height approved by ADA.
- All were in favor and the motion carried.

DISCUSSION ITEMS

A. Review of Façade Grant Funding Status.

- Chairman Stelling introduced and opened this item for discussion.
- Chairman Stelling stated the Common Council approved funding up to \$20,000 for 2016 in Round 6. Round 5 has \$19,368.62 obligated funds that have 4 projects currently under construction
- There were no further comments.

B. An ordinance to consider amending several sections of Ch. 315 of the Municipal Code to allow HPC to recommend Certificates of Appropriateness regarding Signage be forwarded to the Building Inspector for a final review and approval, with no Common Council approval being required.

- Chairman Stelling introduced and opened this item for discussion.
- A discussion was had by the Commissioners regarding the recommendation of Signage approval to be forwarded to the Building Inspector, without requiring Common Council approval. Chairman Stelling stated this will help speed up the process for any business owners. Gregory Guidry, Building Inspector stated he would review the sign measurements prior to the meeting.
- There were no further comments.
- Commissioner Erickson moved, and Commissioner O'Brien seconded to recommend approval for the Building Inspector to approve Signage without Common Council approval.
- All were in favor and the motion carried.

ADJOURNMENT

Alderman Preusker moved, and Commissioner Erickson seconded to adjourn the meeting at 6:50 p.m. *All were in favor and the motion carried.*

Recording Secretary,

Kristine Anderson

Kristine Anderson

Administrative Assistant

**Housing Authority of City of Burlington Wisconsin
Riverview Manor
February 10, 2016**

The regular monthly meeting of the Housing Authority of the City of Burlington Wisconsin was held on Wednesday, February 10, 2016 at 6:05 P.M. at Riverview Manor. The meeting was called to order by Chairman Lapp.

COMMISSIONERS PRESENT: Chairman Lapp, Vice Chairman Stubley, Secretary Iselin Commissioner Heck, Commissioner Merten and Manager Eileen Olson.

Minutes from the regular monthly meeting held January 13, 2016, were reviewed and approved as written with a motion by Heck, seconded by Stubley, and carried unanimously.

FINANCIAL REPORT: Reserve Account balances as of January 31, 2016. (See statement balance sheet)

OCCUPANCY REPORT: Manager Olson reported 54 on the waiting list for 1 bedroom units and 7 for 2 bedroom units.

BUILDING AND MAINTENANCE:

The new sign at the entrance to the parking lot has been installed

Focus on Energy-The aerators on the kitchen and bathroom faucets were replaced and all incandescent lights in units were replaced with LED. It was recommended that the lights in the common areas (hallways, elevator, laundry, office) be replaced with LED as well. The cost would be \$15 with a \$4 rebate per LED tube. Manager Olson stated that the amount of bulbs that would need to be purchased would be less than 150. A motion was made by Heck and seconded by Iselin to purchase up to 150 LED bulbs for the common areas. Motion carried unanimously.

Manager Olson will be receiving a quote for replacing the exterior jelly jar lights as well as the parking lot lights.

Water was leaking from the boiler in Phase II. HJ Faust inspected and patched the boiler allowing it to hopefully make it through the winter. The heat exchanger is starting to fail.

The laminate flooring in Unit #229 is in need of repair. There is an uneven subfloor, which would require the floor to be torn up, leveled and relayed. Chris Hand estimated that the cost of repair would be around \$1,500 and not covered as a warranty issue. Manager Olson will contact Ketter's Flooring for an opinion and second quote.

Manager Olson was able to sell the floor scrubber that was found in one of the mechanical rooms for \$400. The scrubber had not been used for over a decade so condition was unknown.

WPI Communications visited the building and reprogrammed the suite phones that were having problems. There have been other suite phones that have been having problems as well since they repaired the first one. Software has been ordered by WPI to troubleshoot the problem.

Manager Olson continues to receive complaints of cigarette smoke smells. Tenants are made aware of consequences if caught smoking anywhere inside the building.

A resident made an inquiry as to whether they could install a different toilet in their unit. After discussion, the board declined the request.

Manager Olson received a letter from WE Energies stating a new rate for our electric bills. The new rate is a lower based on increased usage (small commercial rate).

We are currently insured through LGPIF for our property insurance. Manager Olson will contact other providers for rate quotes, as we need to notify LGPIF if we will no longer be covered with them for renewal on 5/15/16.

COMMUNICATION: Copies of the monthly operating statements, bills and bank statements were dispersed and reviewed by board members.

NEW BUSINESS:

WI-CARH Training is in Madison on April 19th. A motion was made by Heck and seconded by Merten to send Manager Olson to this training. Motion carried unanimously.

Simply Computer Software Training is in Rockford on March 29th. A motion was made by Iselin and seconded by Stublely to send Manager Olson to this training. Motion carried unanimously.

UNFINISHED BUSINESS

Manager Olson and board members again discussed the need for changes to the Management Plan. She will distribute our current Management Plan to the Board Members for their review.

OTHER BUSINESS: There were no resident comments.

ADJOURNMENT: There being no further business, motion to adjourn was made by Merten, seconded by Heck and carried unanimously. Meeting adjourned at 7:15 P.M. The next monthly meeting has been tentatively scheduled for February 10, 2016 at 6:00 P.M.
March 17



Kelly Iselin, Secretary



CITY OF BURLINGTON**Department of Public**

Street & Park and Water Departments
2200 S. Pine Street, Burlington, WI 53105
(262) 539-3770 (262) 539-3773
www.burlington-wi.gov

**CITY OF BURLINGTON PARK BOARD MINUTES
THURSDAY, FEBRUARY 18, 2016 6:30PM
2200 S. Pine Street, Burlington, WI 53105**

Chairman Darrel Eisenhardt, Commissioners Jennifer Amborn, Clay Brandt, Lori Hintz, Jeff Schopp, Peter Turke, Ald. Ruth Dawidziak, DPW Supervisor Dan Jensen, P.E., Student Rep: Nicole Withbrod

Chairman Darrel Eisenhardt called the February 18, 2016 Park Board Meeting to order at 6:30 P.M.

Roll Call: Present: Commissioners Jennifer Amborn, Jeff Schopp, Peter Turke, Ald. Ruth Dawidziak, DPW Supervisor Dan Jensen, Student Representative Nicole Withbrod and Chairman Darrel Eisenhardt. **Excused:** Commissioners Lori Hintz and Clay Brandt. Commissioner Brandt arrived at 6:47 P.M.

Approval of November 19, 2015 Park Board Minutes: Chairman Eisenhardt entertained a motion for approval of the November 19, 2015 Park Board Minutes. Deb Rintamaki stated that Aaron DeGrave, Park Foreman had thought on page two, under B2000, Field and Fencing, that the minutes stated Congress field, but should actually state Beaumont field. The Park Board Commissioners agreed, and noted this should be changed.

Mr. DeGrave also suggested that where the Minutes stated BB2000 wanted to raise the outfield by 6 ft., that perhaps that should be 6". The Commissioners all agreed that what was presented at the November 19, 2016 meeting was 6 ft., and therefore the Minutes would not be changed. Chairman Eisenhardt then entertained a motion for approval, with the change of Congress to Beaumont field. Motion to approve made by Commissioner Schopp. Seconded by Commissioner Amborn. All voted aye motion carried.

Mr. DeGrave had also asked Deb Rintamaki to convey his concerns regarding the clay tiles and irrigation system that is underground in the area BB2000 wants to make improvements on. Dan Jensen, DPW Supervisor stated this would be something that would be discussed when BB2000 comes back before the Park Board as requested once they have come up with a definitive plan.

Citizens Comments: None

Aldermanic Report: Ruth Dawidziak: None

DPW Supervisor Report: Dan Jensen presented the Development Fund financials.

Mr. Jensen reported he had met with Melissa Cook from the DNR, Jim Metzger of Racine County and Blake Thiesen of Ayers and Associates to discuss the rail road trestle and bike trail improvements and what could be done to make the bridge safe. The area has become a great concern due to the condition of the old rail road trestle and Mr. Jensen's fear is that a child could be severely injured if the rail road trestle were to get to the point of collapse. The DNR's stance was that there are not funds to make the bridge safe and the DNR is not going to do anything about it. If the DNR were to even put up signs warning of the danger, they would then be agreeing that it is dangerous, opening themselves up to possible future lawsuits should someone get hurt.

The Commissioners were all in agreement that this is something that needs to be pursued further and should not be ignored. They suggested Mr. Jensen should proceed by first bringing it to the attention of Carina Walters, City Administrator, which he agreed to do. One suggestion was to possibly plant several thorny bushes to keep anyone from wanting to even walk through the area.

Mr. Jensen will be bringing before the City Council a change to Chapter 234 of the City Ordinances to prohibit the storage of boats or other watercraft on City Park property and to allow for the removal of boats on park property.

Jen Reese, Racine County 4H has requested an Overnight Camping permit for homeless awareness. The request was for May 21, 2016 at Echo Park. They have done this in the past, with no fees charged. Chairman Eisenhardt entertained a motion to allow the Racine County 4H to overnight camp at Echo Park as presented and to waive the \$15.00 fee. Motion to approve made by Commissioner Turke. Seconded by Ald. Dawidziak. All voted aye, motion carried.

Mr. Jensen had been contacted by the Burlington Community Fund who would like to possibly do some work on the Echo Park Gazebo. They thought possibly replacing the handrails and resurfacing the concrete. They also would to possibly open the rail that goes out to the area in the Park where the audience gathers for concerts. They are working with the Peter Scherrer Group, and the ACE group at Burlington High School for the project. Mr. Jensen will contact Mr. Weis to let him know what steps are necessary to bring it before the Park Board for approval.

New Business:

Dog Park Committee Financial Report: Karlie Thate: Ms. Thate distributed the Dog Park Committee Financial Report. She stated that their fundraiser of A Dog's Life with the Haylofter's brought in \$500.00 in concessions and their Silent Auction raised \$987.00. The balance in their account is currently \$3861.24. Ms. Thate also stated they continue to receive donations from people visiting the Dog Park. All Park Board members agreed that Ms. Thate has done a great job with the Dog Park and thanked her for the time she puts into making it the success that it is and thanked her for coming.

Bike Burlington: Madonna Carr: Ms. Carr was unable to attend the Park Board meeting, but there to represent her were Keith Kemper and Matt Jarocki. Bike Burlington would like to use Wehmhoff-Jucker Park again for their Art in the Park event, which is scheduled for Saturday, April 16, 2016. There would again be a contest to design a new bike rack. Their ride event will stay away from the new trail since DPW Supervisor Mr. Jensen stated it is not finished and not officially open to the general public, although some people have ridden on it. Mr. Kemper and Mr. Jarocki were requesting that the fees for this event be waived.

Although City of Burlington Parks are not officially open until May 1st, Dan Jensen, DPW Supervisor did not think this would present a problem. If restrooms cannot be opened early, port-a-pots could be used for the event. Chairman Eisenhardt entertained a motion to waive the park rental fees for the Bike Burlington event. Motion to waive fees made by Ald. Dawidziak. Seconded by Commissioner Schopp. All voted aye, motion carried.

Mr. Kemper and Mr. Jarocki also presented a map indicating where they would like to see bike trail signs placed along the route indicating it was a bike trail that would go through the City to connect the new trail and West White River Trail to the bike hub at Wehmhoff Jucker Park. The trail would travel through quiet residential areas on Garfield, Gardner, Kane and Jefferson Streets, skirting the edge of the historic downtown area. They will work with Dan Jensen, DPW Supervisor on types of signs, placement and which streets they could be placed on.

Larisa Gallagher of Union Grove and representing Rails to Trails was present stating they now have a face book page that has been up for only a few days and has been quite successful so far. Their Leadership Union Grove Project is bringing awareness to Rails to Trails and they would like to see the trail completed from Union Grove to Burlington. The Rails to Trails 70 mile loop trail has only 15 miles left to complete the connection. People are becoming more aware of the trails and there are a significant amount of riders who use them.

Old Business: None

Other Items

There being no further items for discussion, Chairman Eisenhardt entertained a motion to adjourn. Motion to adjourn made by Commissioner Schopp. Seconded by Commissioner Amborn. All voted aye and Chairman Eisenhardt adjourned the meeting at 7:16 P.M.

Minutes Respectfully Submitted by:



Deb Rintamaki

Department of Public Works



COMMON COUNCIL AGENDA

ITEM NUMBER: 9

DATE: April 6, 2016

SUBJECT: Prepaid and Vouchers

SUBMITTED BY: Steve DeQuaker, City Treasurer 

BACKGROUND/HISTORY:

Attached please find the Prepaid and Voucher list for bills accrued through April 6, 2016:

Total Prepaid:	\$	100,178.08
Total Vouchers:	\$	70,775.91
Grand Total:	\$	<u>170,953.99</u>

BUDGET/FISCAL IMPACT:

5 Largest Disbursements on the Prepaid and Voucher List:

1. \$ 24,247.55 Ascent Aviation Group, Inc – 100LL Aviation Gasoline
2. \$ 18,919.45 We Energies – Street Lights 01/29/16 to 02/26/16
3. \$ 8,455.36 Compass Minerals – Bulk Highway Coarse W/YPS
4. \$ 6,248.40 Racine County Treasurer – Tax Payment
5. \$ 5,400.00 Vanguard Sculpture Services – Restoration

RECOMMENDATION:

Staff recommends that the Common Council accept and approve these Prepaid and Vouchers in the amount of \$170,953.99.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the April 6, 2016 Common Council meeting.

ATTACHMENTS:

Detail listing of Prepaid and Vouchers.

For Council Approval April 6, 2016

Prepaid:	03/11/16	\$	30,265.60
	03/18/16	\$	53,872.07
	03/24/16	\$	<u>16,040.41</u>
Total Prepaid		\$	100,178.08

Vouchers:	04/06/16	\$	70,775.91
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GRAND TOTAL		\$	<u><u>170,953.99</u></u>
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GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Period
100239007							
100-239007 LIFE INSURANCE	MINNESOTA LIFE INSURANCE	MINNESOTA LIFE 2832L	APRIL2016	03/07/2016	1,981.17	03/11/2016	316
Total 100239007:					1,981.17		
100454521001							
100-454521-001 BOND FEES	Town of Burlington	Paid to City should of been Town	C384901-6	03/02/2016	124.00	03/11/2016	316
Total 100454521001:					124.00		
100515132153							
100-515132-153 ADMIN - EBC	EMPLOYEE BENEFITS CORPO	B143: City of Burlington Medical Excess	1470459	03/04/2016	116.40	03/11/2016	316
Total 100515132153:					116.40		
100515132225							
100-515132-225 ADMIN - TELEPHONE	AT & T	262 R59-7549 674 8 (split)	262R5975490216	02/28/2016	313.69	03/11/2016	316
100-515132-225 ADMIN - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9760978826	02/23/2016	57.59	03/11/2016	316
Total 100515132225:					371.28		
100515132298							
100-515132-298 ADMIN - CONTRACT SERVI	E-vergent.com, LLC	BUS WIRELESS MONTHLY ACCT 1610	1610-69	03/07/2016	300.00	03/11/2016	316
Total 100515132298:					300.00		
100515132310							
100-515132-310 ADMIN - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	CTC - Ongoing	5799 02/16	02/28/2016	5.00	03/11/2016	316
Total 100515132310:					5.00		
100515140246							
100-515140-246 CLERK-REP & MAINT OFFIC	DINERS CLUB COMMERCIAL	Credit	5799 02/16	02/28/2016	27.03-	03/11/2016	316
Total 100515140246:					27.03-		
100515141225							
100-515141-225 FINANCE - TELEPHONE	AT & T	262 R59-7549 674 8 (split)	262R5975490216	02/28/2016	188.21	03/11/2016	316
100-515141-225 FINANCE - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9760978826	02/23/2016	57.59	03/11/2016	316
Total 100515141225:					245.80		
100515141330							
100-515141-330 FINANCE - TRAVEL	DINERS CLUB COMMERCIAL	Kalahari Resort	5864 02/16	02/28/2016	104.00	03/11/2016	316
100-515141-330 FINANCE - TRAVEL	DEQUAKER, STEVE	Mileage Reimbursement	2016FEB	03/01/2016	20.52	03/11/2016	316
Total 100515141330:					124.52		
100525211225							
100-525211-225 POLICE - TELEPHONE	AT & T	262 767-1857 136 4	26276718570216	02/28/2016	135.42	03/11/2016	316
100-525211-225 POLICE - TELEPHONE	AT & T	262 R59-7549 674 8 (split)	262R5975490216	02/28/2016	501.90	03/11/2016	316
100-525211-225 POLICE - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9760978826	02/23/2016	644.62	03/11/2016	316
Total 100525211225:					1,281.94		
100525211310							
100-525211-310 POLICE - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	Amazon- Laptop Battery	5781 02/16	02/28/2016	53.22	03/11/2016	316
100-525211-310 POLICE - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	Walmart	5815 02/16	02/28/2016	40.62	03/11/2016	316

pre paid
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GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Period
Total 100525211310:					93.84		
100525211330							
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Kalahari Resort	5781 02/16	02/28/2016	258.08	03/11/2016	316
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Lucky Star	5781 02/16	02/28/2016	107.33	03/11/2016	316
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	APCO - Communication Training	5898 02/16	02/28/2016	439.00	03/11/2016	316
Total 100525211330:					804.41		
100525211381							
100-525211-381 POLICE - INVESTIGATIONS	DINERS CLUB COMMERCIAL	TransUnion	5781 02/16	02/28/2016	25.00	03/11/2016	316
Total 100525211381:					25.00		
100525220157							
100-525220-157 FIRE - INSERVICE TRAININ	DINERS CLUB COMMERCIAL	Lakeshore Technical College	5773 02/16	02/28/2016	795.00	03/11/2016	316
Total 100525220157:					795.00		
100525220220							
100-525220-220 FIRE - UTILITY SERVICES	WE ENERGIES	8419-416-558	8419416558FEB16	02/29/2016	12.31	03/11/2016	316
Total 100525220220:					12.31		
100525220225							
100-525220-225 FIRE - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9760978826	02/23/2016	26.33-	03/11/2016	316
Total 100525220225:					26.33-		
100525220310							
100-525220-310 FIRE - OFFICE SUPPLIES	DINERS CLUB COMMERCIAL	Amazon - Tablet for "I am Responding"	5773 02/16	02/28/2016	187.37	03/11/2016	316
Total 100525220310:					187.37		
100525220389							
100-525220-389 FIRE - PROTECTIVE CLOTH	MUELLER, ADAM	Reimbursement: Menards	02/20/16	02/20/2016	42.02	03/11/2016	316
Total 100525220389:					42.02		
100525231225							
100-525231-225 BLDG INSP - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9760978826	02/23/2016	39.99	03/11/2016	316
Total 100525231225:					39.99		
100535321157							
100-535321-157 Inservice Training	DINERS CLUB COMMERCIAL	J.J. KELLER - DVD TRNG PROGRAM (split)	5880 02/16	02/28/2016	217.77	03/11/2016	316
Total 100535321157:					217.77		
100535321220							
100-535321-220 STREETS - UTILITIES	WE ENERGIES	1638-891-345 (split)	1638891345FEB16	02/26/2016	694.36	03/11/2016	316
100-535321-220 STREETS - UTILITIES	WE ENERGIES	8430-081-671 (split)	8430081671FEB16	02/25/2016	512.23	03/11/2016	316
Total 100535321220:					1,206.59		
100535321225							
100-535321-225 STREETS - TELEPHONE	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 02/16	02/19/2016	76.11	03/11/2016	316
100-535321-225 STREETS - TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9760978826	02/23/2016	99.94	03/11/2016	316

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Period
Total 100535321225:					176.05		
100535321261							
100-535321-261	STREETS - LIGHTING	WE ENERGIES	0455-414-409	0455414409FEB16	02/21/2016	236.37	03/11/2016 316
100-535321-261	STREETS - LIGHTING	WE ENERGIES	0818-594-802	0818594802FEB16	02/25/2016	15.71	03/11/2016 316
100-535321-261	STREETS - LIGHTING	WE ENERGIES	0819-473-268	0819473268FEB16	02/28/2016	98.95	03/11/2016 316
100-535321-261	STREETS - LIGHTING	WE ENERGIES	0838-352-542	0838352542FEB16	02/24/2016	41.39	03/11/2016 316
100-535321-261	STREETS - LIGHTING	WE ENERGIES	0850-628-152	0850628152FEB16	02/24/2016	261.39	03/11/2016 316
100-535321-261	STREETS - LIGHTING	WE ENERGIES	2023-503-060	2023503060FEB16	02/25/2016	168.34	03/11/2016 316
100-535321-261	STREETS - LIGHTING	WE ENERGIES	4404-149-064	4404149064FEB16	02/21/2016	68.93	03/11/2016 316
100-535321-261	STREETS - LIGHTING	WE ENERGIES	5043-084-318	5043084318FEB16	02/24/2016	42.36	03/11/2016 316
100-535321-261	STREETS - LIGHTING	WE ENERGIES	5465-979-181	5465979181FEB16	02/23/2016	70.94	03/11/2016 316
100-535321-261	STREETS - LIGHTING	WE ENERGIES	5644-617-733	5644617733FEB16	02/25/2016	142.09	03/11/2016 316
100-535321-261	STREETS - LIGHTING	WE ENERGIES	5695-147-539	5695147539FEB16	02/28/2016	380.34	03/11/2016 316
100-535321-261	STREETS - LIGHTING	WE ENERGIES	6438-309-692	6438309692FEB16	02/15/2016	138.96	03/11/2016 316
100-535321-261	STREETS - LIGHTING	WE ENERGIES	6893-002-943	6893002943FEB16	02/24/2016	15.71	03/11/2016 316
100-535321-261	STREETS - LIGHTING	WE ENERGIES	7255-756-558	7255756558FEB16	02/23/2016	21.04	03/11/2016 316
100-535321-261	STREETS - LIGHTING	WE ENERGIES	9418-285-345	9418285345FEB16	02/28/2016	134.20	03/11/2016 316
Total 100535321261:					1,836.72		
100535321310							
100-535321-310	STREETS - OFF SUPP/POS	DINERS CLUB COMMERCIAL	Richter's Marketplace	8795 02/16	02/28/2016	10.68	03/11/2016 316
100-535321-310	STREETS - OFF SUPP/POS	DINERS CLUB COMMERCIAL	Fee	8795 02/16	02/28/2016	3.00	03/11/2016 316
100-535321-310	STREETS - OFF SUPP/POS	CANON SOLUTIONS AMERICA,	Copier - DPW Serial FRU34827 (split)	4018241138	03/02/2016	.59	03/11/2016 316
Total 100535321310:					14.27		
100535321350							
100-535321-350	STREETS - REP MAINT SUP	KIMBALL MIDWEST	KIMBALL MIDWEST DPW STOCK	4746417	02/29/2016	313.69	03/11/2016 316
Total 100535321350:					313.69		
100555551157							
100-555551-157	Inservice Training	DINERS CLUB COMMERCIAL	J.J. KELLER - DVD TRNG PROGRAM (split)	5880 02/16	02/28/2016	217.77	03/11/2016 316
Total 100555551157:					217.77		
100555551220							
100-555551-220	PARKS - UTILITIES	WE ENERGIES	0435-566-939	0435566939FEB16	02/22/2016	70.88	03/11/2016 316
100-555551-220	PARKS - UTILITIES	WE ENERGIES	1638-891-345 (split)	1638891345FEB16	02/26/2016	347.17	03/11/2016 316
100-555551-220	PARKS - UTILITIES	WE ENERGIES	6211-699-899	6211699899FEB16	02/28/2016	61.56	03/11/2016 316
100-555551-220	PARKS - UTILITIES	WE ENERGIES	8430-081-671 (split)	8430081671FEB16	02/25/2016	256.12	03/11/2016 316
Total 100555551220:					735.73		
100555551225							
100-555551-225	PARKS - TELEPHONE	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 02/16	02/19/2016	38.06	03/11/2016 316
Total 100555551225:					38.06		
100555551310							
100-555551-310	PARKS - OFFICE SUPP, PO	CANON SOLUTIONS AMERICA,	Copier - DPW Serial FRU34827 (split)	4018241138	03/02/2016	.29	03/11/2016 316
Total 100555551310:					.29		
251555511225							
251-555551-225	TELEPHONE	DINERS CLUB COMMERCIAL	Google - Ongoing	5922 02/16	02/28/2016	58.33	03/11/2016 316

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Period
251-555511-225 TELEPHONE	AT & T	262 R59-7549 674 8 (split)	262R5975490216	02/28/2016	250.95	03/11/2016	316
Total 251555511225:					309.28		
251555511310							
251-555511-310 OFFICE SUPPLIES, POSTA	DINERS CLUB COMMERCIAL	Walmart (split)	5948 02/16	02/28/2016	39.88	03/11/2016	316
Total 251555511310:					39.88		
251555511324							
251-555511-324 MEMBERHSIP DUES	DINERS CLUB COMMERCIAL	WLA Membership	5922 02/16	02/28/2016	189.00	03/11/2016	316
251-555511-324 MEMBERHSIP DUES	DINERS CLUB COMMERCIAL	ALA Membership	5922 02/16	02/28/2016	137.00	03/11/2016	316
251-555511-324 MEMBERHSIP DUES	DINERS CLUB COMMERCIAL	WI Library Association membership	5948 02/16	02/28/2016	141.00	03/11/2016	316
Total 251555511324:					467.00		
251555511327							
251-555511-327 MATERIALS	DINERS CLUB COMMERCIAL	Amazon - Kindle	5922 02/16	02/28/2016	13.65	03/11/2016	316
251-555511-327 MATERIALS	DINERS CLUB COMMERCIAL	USBORNE BOOKS	5948 02/16	02/28/2016	130.41	03/11/2016	316
251-555511-327 MATERIALS	DINERS CLUB COMMERCIAL	Asperger Experts	5948 02/16	02/28/2016	147.00	03/11/2016	316
Total 251555511327:					291.06		
251555511345							
251-555511-345 PROGRAMS	DINERS CLUB COMMERCIAL	Upstart - Summer Library Program	5948 02/16	02/28/2016	82.31	03/11/2016	316
251-555511-345 PROGRAMS	DINERS CLUB COMMERCIAL	Walmart (split)	5948 02/16	02/28/2016	11.30	03/11/2016	316
Total 251555511345:					93.61		
46555551804							
465-555551-804 PARKS CAPITAL OUTLAY P	TCF EQUIPMENT FINANCE, INC	Mower Financing- Contrat # 008-0658807-300	4496926	02/14/2016	343.28	03/11/2016	316
Total 46555551804:					343.28		
621575740225							
621-575740-225 TELEPHONE	VERIZON WIRELESS	Verizon: Acct 286396851-00001 (split)	9760978826	02/23/2016	39.99	03/11/2016	316
Total 621575740225:					39.99		
621575740298							
621-575740-298 CONTRACT SERVICE	PUBLIC WORKS-IIP	Standard Specification for Sewer & Water	6TH EDITION	03/08/2016	34.00	03/11/2016	316
Total 621575740298:					34.00		
622506220000							
622-506220-000 POWER	WE ENERGIES	3076-628-864	3076628864FEB16	02/29/2016	2,811.26	03/11/2016	316
622-506220-000 POWER	WE ENERGIES	3267-293-366	3267293366FEB16	02/25/2016	784.81	03/11/2016	316
622-506220-000 POWER	WE ENERGIES	3457-108-505	3457108505FEB16	02/29/2016	2,904.04	03/11/2016	316
622-506220-000 POWER	WE ENERGIES	6271-254-861 (split)	6271254861FEB16	02/25/2016	2,994.84	03/11/2016	316
622-506220-000 POWER	WE ENERGIES	7255-465-187	7255465187FEB16	02/25/2016	176.91	03/11/2016	316
622-506220-000 POWER	WE ENERGIES	8682-353-384 (split)	8682353384FEB16	02/29/2016	5,123.39	03/11/2016	316
Total 622506220000:					14,795.25		
622506230000							
622-506230-000 SUPPLIES	WE ENERGIES	6271-254-861 (split)	6271254861FEB16	02/25/2016	104.12	03/11/2016	316
622-506230-000 SUPPLIES	WE ENERGIES	6499-874-589	6499874589FEB16	02/25/2016	71.84	03/11/2016	316
622-506230-000 SUPPLIES	WE ENERGIES	8682-353-384 (split)	8682353384FEB16	02/29/2016	87.73	03/11/2016	316
622-506230-000 SUPPLIES	WE ENERGIES	9259-879-303	9259879303FEB16	02/28/2016	20.19	03/11/2016	316

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Period
Total 622506230000:					283.88		
622506410000							
622-506410-000 SUPPLIES	DINERS CLUB COMMERCIAL	Amazon - Cable-Splicer's Knife	5831 02/16	02/28/2016	57.86	03/11/2016	316
622-506410-000 SUPPLIES	DINERS CLUB COMMERCIAL	Amazon - DEWALT 18-Volt 6 Tool Combo	5831 02/16	02/28/2016	525.00	03/11/2016	316
Total 622506410000:					582.86		
622509040000							
622-509040-000 UNCOLLECTIBLE ACCOUNT	FIRST AMERICAN TITLE INS CO	File # 8678401 824 Chantilly Court	9.3258.00	03/09/2016	316.23	03/11/2016	316
Total 622509040000:					316.23		
622509210000							
622-509210-000 OFFICE SUPPLY	TDS	TDS DPW 262-539-3770 (SPLIT)	262-539-3770 02/16	02/19/2016	76.11	03/11/2016	316
622-509210-000 OFFICE SUPPLY	CANON SOLUTIONS AMERICA,	Copier - DPW Serial FRU34827 (split)	4018241138	03/02/2016	.59	03/11/2016	316
Total 622509210000:					76.70		
622509230000							
622-509230-000 OUTSIDE SERVICES	PUBLIC WORKS-IIP	Standard Specification for Sewer & Water	6TH EDITION	03/08/2016	34.00	03/11/2016	316
Total 622509230000:					34.00		
622509350000							
622-509350-000 GENERAL PLANT-SUPPLIE	WE ENERGIES	1638-891-345 (split)	1638891345FEB16	02/26/2016	694.36	03/11/2016	316
622-509350-000 GENERAL PLANT-SUPPLIE	WE ENERGIES	8430-081-671 (split)	8430081671FEB16	02/25/2016	512.23	03/11/2016	316
Total 622509350000:					1,206.59		
623575740225							
623-575740-225 TELEPHONE	AT & T	262 757 0907 307 4	26275709070216	02/25/2016	98.36	03/11/2016	316
Total 623575740225:					98.36		
Grand Totals:					30,265.60		

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Period
100454521001							
100-454521-001 BOND FEES	BLOOMFIELD POLICE DEPT	gritzner, Erin; Case:30840522	GRITZNER	03/11/2016	218.50	03/18/2016	316
Total 100454521001:					218.50		
100515111399							
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Renewal #10996 2-Years	#10996 2016	03/18/2016	65.00	03/18/2016	316
Total 100515111399:					65.00		
100515121330							
100-515121-330 MUNI COURT - INSRVC TRA	WI MUNI JUDGES ASSOCIATIO	WMJA 2016 Membership - Daniel	2016	03/18/2016	100.00	03/18/2016	316
Total 100515121330:					100.00		
100515132225							
100-515132-225 ADMIN - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE ADMIN	829440291-02/16	03/04/2016	153.88	03/18/2016	316
100-515132-225 ADMIN - TELEPHONE	AT & T	262 763-3747 163 6 (split)	26276334740316	03/04/2016	18.41	03/18/2016	316
Total 100515132225:					172.29		
100515141225							
100-515141-225 FINANCE - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE FINANCE	829440291-02/16	03/04/2016	126.31	03/18/2016	316
100-515141-225 FINANCE - TELEPHONE	AT & T	262 763-3747 163 6 (split)	26276334740316	03/04/2016	18.41	03/18/2016	316
Total 100515141225:					144.72		
100525211220							
100-525211-220 POLICE - UTILITY SERVICE	WE ENERGIES	1461-190-073	1461190073FEB16	02/28/2016	780.28	03/18/2016	316
100-525211-220 POLICE - UTILITY SERVICE	WE ENERGIES	5843-681-877	5843681877FEB16	02/29/2016	1,803.65	03/18/2016	316
Total 100525211220:					2,583.93		
100525211225							
100-525211-225 POLICE - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE POLICE	829440291-02/16	03/04/2016	304.51	03/18/2016	316
100-525211-225 POLICE - TELEPHONE	AT & T	262 763-3747 163 6 (split)	26276334740316	03/04/2016	92.01	03/18/2016	316
Total 100525211225:					396.52		
100525211330							
100-525211-330 POLICE - TRAVEL	WANGNOSS, BRYAN F	Travel Reimbursement - Meals	021916	03/15/2016	16.00	03/18/2016	316
100-525211-330 POLICE - TRAVEL	SEILS, RACHAEL	Travel Reimbursement - meals	02/06/16	02/15/2016	40.00	03/18/2016	316
Total 100525211330:					56.00		
100525211533							
100-525211-533 POLICE - COPY MACHINE R	KONICA MINOLTA PREMIER FI	CONTRACT PAYMENT FOR COPY MACH	297750127	02/05/2016	281.07	03/18/2016	316
Total 100525211533:					281.07		
100525220225							
100-525220-225 FIRE - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE FIRE	829440291-02/16	03/04/2016	174.11	03/18/2016	316
100-525220-225 FIRE - TELEPHONE	AT & T	262 763-3747 163 6 (split)	26276334740316	03/04/2016	73.62	03/18/2016	316
Total 100525220225:					247.73		
100535321225							
100-535321-225 STREETS - TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE DPW	829440291-02/16	03/04/2016	18.04	03/18/2016	316
100-535321-225 STREETS - TELEPHONE	AT & T	262 763-3747 163 6 (split)	26276334740316	03/04/2016	36.81	03/18/2016	316

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GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Period
Total 100535321225:					54.85		
100535321261							
100-535321-261	STREETS - LIGHTING	WE ENERGIES	4432-157-647	4432157647FEB16	02/26/2016	18,919.45	03/18/2016 316
100-535321-261	STREETS - LIGHTING	WE ENERGIES	5459-100-732	5459100732FEB16	02/29/2016	359.50	03/18/2016 316
100-535321-261	STREETS - LIGHTING	WE ENERGIES	5639-265-567	5639265567FEB16	03/13/2016	128.53	03/18/2016 316
100-535321-261	STREETS - LIGHTING	WE ENERGIES	7245-068-041	7245068041FEB16	02/28/2016	197.06	03/18/2016 316
100-535321-261	STREETS - LIGHTING	WE ENERGIES	7467-500-426	7467500426FEB16	02/28/2016	255.28	03/18/2016 316
100-535321-261	STREETS - LIGHTING	WE ENERGIES	8499-073-119	8499073119FEB16	02/28/2016	219.37	03/18/2016 316
Total 100535321261:					20,079.19		
100535321353							
100-535321-353	STREETS REP & MAINT PR	WE ENERGIES	7082-958-528	7082958528FEB16	02/28/2016	875.02	03/18/2016 316
Total 100535321353:					875.02		
100555551220							
100-555551-220	PARKS - UTILITIES	WE ENERGIES	0635-112-551	0635112551FEB16	03/06/2016	26.18	03/18/2016 316
100-555551-220	PARKS - UTILITIES	WE ENERGIES	1269-762-568	1269762568FEB16	02/28/2016	41.69	03/18/2016 316
100-555551-220	PARKS - UTILITIES	WE ENERGIES	2428-946-714	2428946714FEB16	02/28/2016	660.91	03/18/2016 316
100-555551-220	PARKS - UTILITIES	WE ENERGIES	3243-370-777	3243370777FEB16	02/29/2016	34.99	03/18/2016 316
100-555551-220	PARKS - UTILITIES	WE ENERGIES	3698-542-543	3698542543FEB16	02/29/2016	15.71	03/18/2016 316
100-555551-220	PARKS - UTILITIES	WE ENERGIES	3832-053-838	3832053838FEB16	03/08/2016	15.71	03/18/2016 316
100-555551-220	PARKS - UTILITIES	WE ENERGIES	6419-916-677	6419916677FEB16	02/29/2016	17.33	03/18/2016 316
100-555551-220	PARKS - UTILITIES	WE ENERGIES	6895-338-188	6895338188FEB16	02/28/2016	107.94	03/18/2016 316
100-555551-220	PARKS - UTILITIES	WE ENERGIES	8893-353-410	8893353410FEB16	03/02/2016	45.51	03/18/2016 316
100-555551-220	PARKS - UTILITIES	WE ENERGIES	9274-302-992	9274302992FEB16	03/03/2016	81.00	03/18/2016 316
Total 100555551220:					1,046.97		
251555511327							
251-555511-327	MATERIALS	WT COX SUBSCRIPTIONS	WT Cox Magazine Subscriptions	3009681	03/07/2016	447.62	03/18/2016 316
251-555511-327	MATERIALS	SCHNUPP, JOY	Reimbursement - Walmart (split)	031016	03/10/2016	12.96	03/18/2016 316
Total 251555511327:					460.58		
251555511345							
251-555511-345	PROGRAMS	SCHNUPP, JOY	Reimbursement - Walmart (split)	031016	03/10/2016	157.62	03/18/2016 316
Total 251555511345:					157.62		
621575740220							
621-575740-220	WWTP-ELECTRIC	WE ENERGIES	0225-428-357 (split)	0225428357FEB16	03/02/2016	248.88	03/18/2016 316
621-575740-220	WWTP-ELECTRIC	WE ENERGIES	6268-292-660	6268292660MAR16	03/03/2016	49.45	03/18/2016 316
Total 621575740220:					298.33		
621575740222							
621-575740-222	GAS	WE ENERGIES	0225-428-357 (split)	0225428357FEB16	03/02/2016	9.57	03/18/2016 316
Total 621575740222:					9.57		
621575740225							
621-575740-225	TELEPHONE	VERIZON WIRELESS	SCADA WWTP Acct # 242013605-00001	9761860825	03/10/2016	27.94	03/18/2016 316
Total 621575740225:					27.94		

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622506220000							
622-506220-000 POWER	WE ENERGIES	0882-547-355 (split)	0882547355FEB16	02/26/2016	494.29	03/18/2016	316
Total 622506220000:					494.29		
622506230000							
622-506230-000 SUPPLIES	WE ENERGIES	0882-547-355 (split)	0882547355FEB16	02/26/2016	129.10	03/18/2016	316
622-506230-000 SUPPLIES	WE ENERGIES	1438-804-919	1438804919FEB16	02/29/2016	39.18	03/18/2016	316
622-506230-000 SUPPLIES	WE ENERGIES	1473-005-365	1473005365FEB16	03/02/2016	143.85	03/18/2016	316
Total 622506230000:					312.13		
622506250000							
622-506250-000 MAINTENANCE-SUPPLIES	RUNDLE-SPENCE	Rundle-Spence - parts for Radium Bldg	S2449269.001	03/04/2016	268.91	03/18/2016	316
Total 622506250000:					268.91		
622509210000							
622-509210-000 OFFICE SUPPLY	TIME WARNER CABLE-MILW	Time Warner Water Acct # 700401601	700401601 03/16	03/02/2016	73.96	03/18/2016	316
622-509210-000 OFFICE SUPPLY	AT & T LONG DISTANCE	AT & T LONG DISTANCE WATER	829440291-02/16	03/04/2016	18.05	03/18/2016	316
622-509210-000 OFFICE SUPPLY	AT & T	262 763-3747 163 6 (split)	26276334740316	03/04/2016	36.82	03/18/2016	316
Total 622509210000:					128.83		
623575740200							
623-575740-200 FUEL FOR RESALE	ASCENT AVIATION GROUP, INC	100LL AVIATION GASOLINE	353662	03/08/2016	24,247.55	03/18/2016	316
Total 623575740200:					24,247.55		
623575740220							
623-575740-220 ELECTRIC	WE ENERGIES	3243-871-135	3243871135FEB16	03/13/2016	34.62	03/18/2016	316
623-575740-220 ELECTRIC	WE ENERGIES	4066-688-457	4066688457FEB16	03/13/2016	145.33	03/18/2016	316
623-575740-220 ELECTRIC	WE ENERGIES	4619-277-006	4619277006FEB16	03/13/2016	444.62	03/18/2016	316
623-575740-220 ELECTRIC	WE ENERGIES	6069-094-440	6069094440FEB16	03/13/2016	260.45	03/18/2016	316
623-575740-220 ELECTRIC	WE ENERGIES	6280-861-972	6280861972FEB16	03/13/2016	17.21	03/18/2016	316
623-575740-220 ELECTRIC	WE ENERGIES	6831-002-581	6831002581FEB16	03/13/2016	76.53	03/18/2016	316
623-575740-220 ELECTRIC	WE ENERGIES	7460-654-921	7460654921FEB16	03/13/2016	64.27	03/18/2016	316
623-575740-220 ELECTRIC	WE ENERGIES	8460-785-002	8460785002FEB16	03/13/2016	28.23	03/18/2016	316
Total 623575740220:					1,071.26		
623575740225							
623-575740-225 TELEPHONE	AT & T LONG DISTANCE	AT & T LONG DISTANCE AIRPORT	829440291-02/16	03/04/2016	18.05	03/18/2016	316
623-575740-225 TELEPHONE	AT & T	262 763-3747 163 6 (split)	26276334740316	03/04/2016	55.22	03/18/2016	316
Total 623575740225:					73.27		
Grand Totals:					53,872.07		

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Period
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GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Period
100239006							
100-239006 LAW-VISION	SUPERIOR VISION INSURANCE	Policye No. 141500 April Billing	IA496380	03/08/2016	674.85	03/24/2016	316
Total 100239006:					674.85		
100434312000							
100-434312-000 OPERATOR LICENSES	SEWARD, CORIE	refund of Operator License	1.050830	02/26/2016	33.00	03/24/2016	316
Total 100434312000:					33.00		
100454521001							
100-454521-001 BOND FEES	RACINE COUNTY CLERK OF C	Litz, Breanna; Case: 16-397	LITZ	03/18/2016	535.00	03/24/2016	316
100-454521-001 BOND FEES	Lake Geneva Municipal Court	Graves, Justin; Case: 15-11145	GRAVES	03/22/2016	439.00	03/24/2016	316
100-454521-001 BOND FEES	FRANKLIN POLICE DEPT	Abarca, Yesenia; Case: 050302213	ABARCA	03/21/2016	366.00	03/24/2016	316
Total 100454521001:					1,340.00		
100515132153							
100-515132-153 ADMIN - EBC	EMPLOYEE BENEFITS CORPO	EBC ADMINISTRATION	1479279	03/15/2016	10.75	03/24/2016	316
Total 100515132153:					10.75		
100515132298							
100-515132-298 ADMIN - CONTRACT SERVI	VANGUARD SCULPTURE SERVI	Lincoln Statue Repair	4017A	02/12/2016	5,400.00	03/24/2016	316
Total 100515132298:					5,400.00		
100515141153							
100-515141-153 FINANCE - EMPLOYEE BEN	EMPLOYEE BENEFITS CORPO	EBC FINANCE	1479279	03/15/2016	.63	03/24/2016	316
Total 100515141153:					.63		
100525211153							
100-525211-153 POLICE - EMP BENEFITS C	EMPLOYEE BENEFITS CORPO	EBC POLICE	1479279	03/15/2016	7.81	03/24/2016	316
Total 100525211153:					7.81		
100525220153							
100-525220-153 FIRE - EMPLOYEE BENEFIT	EMPLOYEE BENEFITS CORPO	EBC FIRE	1479279	03/15/2016	12.50	03/24/2016	316
Total 100525220153:					12.50		
100525231330							
100-525231-330 BLDG INSP - TRAVEL	GUIDRY, GREGORY	Travel Reimbursement - Meal	03/14/16	03/14/2016	6.00	03/24/2016	316
Total 100525231330:					6.00		
100535321298							
100-535321-298 STREETS - CONTRACT SER	AMAZON COM/GE MONEY	NEW HES 9600-12/24-630 ASSA AB	143698891115	02/24/2016	259.70	03/24/2016	316
100-535321-298 STREETS - CONTRACT SER	REED, TIM	reimbursement of mailbox	032216	03/22/2016	229.96	03/24/2016	316
Total 100535321298:					489.66		
100535321310							
100-535321-310 STREETS - OFF SUPP/POS	CANON SOLUTIONS AMERICA,	Copier - DPW Serial FRU34827 (split)	4018474241	03/01/2016	23.44	03/24/2016	316
Total 100535321310:					23.44		

prepaid
 03-24-2016

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Period
10055551310							
100-55551-310 PARKS - OFFICE SUPP, PO	CANON SOLUTIONS AMERICA,	Copier - DPW Serial FRU34827 (split)	4018474241	03/01/2016	11.71	03/24/2016	316
Total 10055551310:					11.71		
251555511153							
251-55551-153 EMPLOYEE BENEFITS	EMPLOYEE BENEFITS CORPO	EBC LIBRARY	1479279	03/15/2016	2.34	03/24/2016	316
Total 251555511153:					2.34		
46555551804							
465-55551-804 PARKS CAPITAL OUTLAY P	TCF EQUIPMENT FINANCE, INC	Mower Financing- Contrat # 008-0658807-300	4532908	03/16/2016	343.28	03/24/2016	316
Total 46555551804:					343.28		
621575740153							
621-575740-153 EMPLOYEE BENEFITS	EMPLOYEE BENEFITS CORPO	EBC WWTP	1479279	03/15/2016	12.50	03/24/2016	316
Total 621575740153:					12.50		
621575740220							
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	7672-906-685	7672906685FEB16	03/14/2016	260.72	03/24/2016	316
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	8635-875-051	8635875051FEB16	03/08/2016	146.72	03/24/2016	316
Total 621575740220:					407.44		
621575740244							
621-575740-244 REPAIRS,MAINT EQUIPMEN	RUNDLE-SPENCE	credit	S2433599.001	01/07/2016	17.26	03/24/2016	316
621-575740-244 REPAIRS,MAINT EQUIPMEN	RUNDLE-SPENCE	Rundle-Spence - WWTP supplies	S2453209.001	03/07/2016	511.41	03/24/2016	316
Total 621575740244:					494.15		
621575740248							
621-575740-248 PLANT OPERATION	AMAZON.COM/GE MONEY	KENWOOD ORIGINAL KSC-32	158167878706	02/24/2016	68.92	03/24/2016	316
Total 621575740248:					68.92		
621575740310							
621-575740-310 OFFICE SUPPLIES, POSTA	TIME WARNER CABLE-MILW	Time Warner WWTP Acct # 702658601	702658601 03/16	03/17/2016	124.94	03/24/2016	316
621-575740-310 OFFICE SUPPLIES, POSTA	CANON SOLUTIONS AMERICA,	Copier - WWTP Serial FRU35325	4018484530	03/01/2016	51.91	03/24/2016	316
Total 621575740310:					176.85		
622506520000							
622-506520-000 SERVICE-SUPPLIES	RUNDLE-SPENCE	Rundle-Spence - (split)	S2456437.001	03/16/2016	74.06	03/24/2016	316
Total 622506520000:					74.06		
622509210000							
622-509210-000 OFFICE SUPPLY	CANON SOLUTIONS AMERICA,	Copier - DPW Serial FRU34827 (split)	4018474241	03/01/2016	23.44	03/24/2016	316
Total 622509210000:					23.44		
622509260153							
622-509260-153 EMPLOYEE BENEFITS	EMPLOYEE BENEFITS CORPO	EBC WATER	1479279	03/15/2016	3.47	03/24/2016	316
Total 622509260153:					3.47		

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Period
622509350000							
622-509350-000 GENERAL PLANT-SUPPLIE	RUNDLE-SPENCE	Rundle-Spence - (split)	S2456437.001	03/16/2016	21.21	03/24/2016	316
Total 622509350000:					21.21		
864121100							
864-121100 TAXES RECEIVABLE	RACINE COUNTY TREASURER	Parcel 031932520530	031932520530	03/17/2016	154.00	03/24/2016	316
864-121100 TAXES RECEIVABLE	RACINE COUNTY TREASURER	206-031932400570	125021	03/22/2016	6,248.40	03/24/2016	316
Total 864121100:					6,402.40		
Grand Totals:					16,040.41		

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Motion Seconded by: _____

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Period
100454511000							
100-454511-000 CLERKS REVENUE	WI DEPT OF JUSTICE	G1026T WI DEPT OF JUSTICE CIB	G1026T 02/16	03/01/2016	70.00		416
Total 100454511000:					70.00		
100515111399							
100-515111-399 CITY COUNCIL - PUBLICATI	MISS BAC SCHOLARSHIP PAG	Miss BAC Scholarship Pageant	2016	03/13/2016	100.00		416
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	STANDARD PRESS PUBLIC HEARING	235015	03/03/2016	67.85		416
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Legals - Bids 2016 Sidewalk	235019	02/25/2016	174.46		416
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	STANDARD PRESS ORD	235059	02/25/2016	30.97		416
100-515111-399 CITY COUNCIL - PUBLICATI	SOUTHERN LAKES NEWSPAPE	Legals - Bids 2016 Road Work	236760	03/10/2016	29.92		416
100-515111-399 CITY COUNCIL - PUBLICATI	LIGHTHOUSE COMMUNICATIO	Mailing Services for Quarterly Newsletter	110316	03/11/2016	791.08		416
Total 100515111399:					1,194.28		
100515121243							
100-515121-243 MUNI COURT - SERVICE CO	JAMES IMAGING SYSTEMS, IN	Muni Toshiba ES550	664898	03/16/2016	18.73		416
Total 100515121243:					18.73		
100515121310							
100-515121-310 MUNI COURT - OFFICE SUP	PITNEY BOWES	Term Rental Charges (split)	0753632-MR16	03/13/2016	60.45		416
Total 100515121310:					60.45		
100515121520							
100-515121-520 MUNI COURT - PROP & LIA	ZAREK INSURANCE, INC.	Renewal - Bond Public Official	7460	03/14/2016	100.00		416
Total 100515121520:					100.00		
100515132298							
100-515132-298 ADMIN - CONTRACT SERVI	JOPA INC.	Set Lincoln Statue on Pedestal	16-010	02/17/2016	462.00		416
Total 100515132298:					462.00		
100515132310							
100-515132-310 ADMIN - OFF SUPP-POSTA	BURLINGTON AREA SCHOOL D	BASD CITY HALL ADMIN PAPER	032316	03/23/2016	68.04		416
100-515132-310 ADMIN - OFF SUPP-POSTA	PITNEY BOWES	Term Rental Charges (split)	0753632-MR16	03/13/2016	151.13		416
100-515132-310 ADMIN - OFF SUPP-POSTA	COMPLETE OFFICE OF WISCO	Credit	434176CR	10/16/2015	23.04		416
100-515132-310 ADMIN - OFF SUPP-POSTA	COMPLETE OFFICE OF WISCO	Office Supplies	532268	03/11/2016	1.21		416
100-515132-310 ADMIN - OFF SUPP-POSTA	COMPLETE OFFICE OF WISCO	Office Supplies	541231	03/25/2016	3.42		416
Total 100515132310:					200.76		
100515132399							
100-515132-399 ADMIN - SUNDRY EXPENSE	RICHTER'S MARKETPLACE	Richter's Marketplace - City Hall	03/18/16CH	03/01/1816	3.90		416
Total 100515132399:					3.90		
100515140310							
100-515140-310 CLERK - OFFICE SUPPLIES	COMPLETE OFFICE OF WISCO	Office Supplies	532267	03/11/2016	6.27		416
Total 100515140310:					6.27		
100515141225							
100-515141-225 FINANCE - TELEPHONE	DIGICORP	phone technical support	312460	03/21/2016	57.50		416
Total 100515141225:					57.50		

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100515141310							
100-515141-310 FINANCE - OFFICE SUPP/P	BURLINGTON AREA SCHOOL D	BASD FINANCE PAPER	032316	03/23/2016	45.36		416
100-515141-310 FINANCE - OFFICE SUPP/P	PITNEY BOWES	Term Rental Charges (split)	0753632-MR16	03/13/2016	90.68		416
100-515141-310 FINANCE - OFFICE SUPP/P	COMPLETE OFFICE OF WISCO	Office Supplies	532265	03/11/2016	10.78		416
100-515141-310 FINANCE - OFFICE SUPP/P	COMPLETE OFFICE OF WISCO	InkCart	541230	03/25/2016	71.98		416
Total 100515141310:					218.80		
100515141533							
100-515141-533 FINANCE - COPY MACHINE	JAMES IMAGING SYSTEMS, IN	Fin Toshiba ES550	664898	03/16/2016	56.18		416
Total 100515141533:					56.18		
100525211159							
100-525211-159 POLICE - CLOTHING ALLO	LARK UNIFORM OUTFITTERS	Lark Uniform - Gabrus	210000	12/11/2015	1,497.89		416
Total 100525211159:					1,497.89		
100525211211							
100-525211-211 POLICE - PHYSICALS	ORGANIZATION DEVELOPMEN	ODC - Professional Service	11635	02/29/2016	675.00		416
100-525211-211 POLICE - PHYSICALS	AURORA HEALTH CARE	Acct #600003827 Bogusz, Nadine	140553843	02/18/2016	116.00		416
100-525211-211 POLICE - PHYSICALS	TRANS UNION LLC	TRANS UNION LLC POLICE	01613902	01/25/2016	24.87		416
100-525211-211 POLICE - PHYSICALS	TRANS UNION LLC	TRANS UNION LLC POLICE	02613944	02/25/2016	12.64		416
100-525211-211 POLICE - PHYSICALS	TransUnion Risk & Alternative Dat	Billing Period Feb 2016	2016 FEB	03/01/2016	25.00		416
Total 100525211211:					853.51		
100525211240							
100-525211-240 POLICE - FUEL, OIL	DOUG'S AUTO	906 2013 Ford Explorer	025730	02/17/2016	24.95		416
100-525211-240 POLICE - FUEL, OIL	DOUG'S AUTO	905 2013 Ford Explorer	025731	02/17/2016	24.95		416
Total 100525211240:					49.90		
100525211242							
100-525211-242 POLICE - REPAIR/MTCE EQ	DOUG'S AUTO	908 2013 Ford Explorer	025705	02/10/2016	697.81		416
100-525211-242 POLICE - REPAIR/MTCE EQ	DOUG'S AUTO	905 2013 Ford Explorer	025729	02/16/2016	795.69		416
100-525211-242 POLICE - REPAIR/MTCE EQ	DOUG'S AUTO	905 2013 Ford Explorer	025774	02/26/2016	309.08		416
100-525211-242 POLICE - REPAIR/MTCE EQ	LYNCH BURLINGTON	Car Wash Tickets	22416	02/24/2016	250.00		416
Total 100525211242:					2,052.58		
100525211244							
100-525211-244 POLICE - REPAIR & MAINT	STREICHER'S	Replacement Battery	11195325	02/15/2016	67.93		416
Total 100525211244:					67.93		
100525211248							
100-525211-248 POLICE - REP & MAINT BUIL	SCHINDLER ELEVATOR CORP	SCHINDLER ELEVATOR YEARLY BILLING	8104225823	03/01/2016	820.44		416
100-525211-248 POLICE - REP & MAINT BUIL	STATE OF WI - DSPS	Permit to Operate Fee	399973	02/23/2016	100.00		416
100-525211-248 POLICE - REP & MAINT BUIL	DAMARC QUALITY INSPECTIO	Boiler Inspection	28691	02/23/2016	120.00		416
Total 100525211248:					1,040.44		
100525211299							
100-525211-299 POLICE - SUNDRY CONTRA	MERTENS AUTO SERVICE CE	MERTENS AUTO SERVICE TOWING	338761	02/23/2016	67.00		416
Total 100525211299:					67.00		

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Period
100525211310							
100-525211-310	POLICE - OFF SUPP-POSTA	BURLINGTON AREA SCHOOL D	BASD POLICE PAPER	032316	03/23/2016	90.72	416
100-525211-310	POLICE - OFF SUPP-POSTA	REINEMANS, INC.	UPS Delivery	96201	02/23/2016	40.96	416
100-525211-310	POLICE - OFF SUPP-POSTA	REINEMANS, INC.	Nyl Repl Flag	96472	02/29/2016	25.19	416
100-525211-310	POLICE - OFF SUPP-POSTA	ZAREK INSURANCE, INC.	Zarek notary bond - Gatto	7449	02/19/2016	40.00	416
100-525211-310	POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	02/12/16PD	02/12/2016	28.23	416
100-525211-310	POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	02/16/16PD	02/16/2016	5.85	416
100-525211-310	POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	02/19/16PD	02/19/2016	17.04	416
100-525211-310	POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	02/26/16PD	02/26/2016	17.04	416
100-525211-310	POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	03/03/16PD	03/03/2016	17.04	416
100-525211-310	POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	03/04/16PD	03/04/2016	5.85	416
100-525211-310	POLICE - OFF SUPP-POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Police Dept	03/10/16PD	03/10/2016	18.49	416
100-525211-310	POLICE - OFF SUPP-POSTA	PITNEY BOWES	Term Rental Charges (split)	0753632-MR16	03/13/2016	90.68	416
100-525211-310	POLICE - OFF SUPP-POSTA	COMPLETE OFFICE OF WISCO	Office Supplies	532266	03/11/2016	183.29	416
100-525211-310	POLICE - OFF SUPP-POSTA	COMPLETE OFFICE OF WISCO	Toner	541228	03/25/2016	234.92	416
Total 100525211310:						815.30	
100525211311							
100-525211-311	POLICE - COMP SOFTWARE	IRON DOR	IronDOR - Field Training Software	16-6	02/19/2016	2,000.00	416
Total 100525211311:						2,000.00	
100525211324							
100-525211-324	POLICE - PUBL,SUBSCRIPT	RCLEEA	RCLEEA MEMBERSHIP DUES NIMMER	2016	01/29/2016	100.00	416
Total 100525211324:						100.00	
100525211344							
100-525211-344	POLICE - JANITOR SUPPLIE	MENARDS	Menards Acct 32120263	767	03/01/2016	21.77	416
100-525211-344	POLICE - JANITOR SUPPLIE	MID-AMERICAN RESEARCH CH	MARC- SUPPLIES	0572690-IN	02/12/2016	190.62	416
Total 100525211344:						212.39	
100525211384							
100-525211-384	POLICE - CRIME PREVENTI	WORLDWIDE LTD	Stickers for Bike Helmets	113057	03/03/2016	65.00	416
Total 100525211384:						65.00	
100525220157							
100-525220-157	FIRE - INSERVICE TRAININ	GATEWAY - KENOSHA CAMPU	EMT Basic Refresher	21066	03/17/2016	106.05	416
Total 100525220157:						106.05	
100525220244							
100-525220-244	FIRE - REPAIR MAINT EQUI	MENARDS	Acct # 32120264 - Fire House Supplies (split)	2198	03/21/2016	27.02	416
Total 100525220244:						27.02	
100525220248							
100-525220-248	FIRE - REPAIR MAINT BLDG	ALSCO	ALSCO - FIRE DEPT CUSTOMER #012470	IMIL1053318	03/16/2016	52.99	416
100-525220-248	FIRE - REPAIR MAINT BLDG	MENARDS	Acct # 32120264 - Fire House Supplies	1450	03/11/2016	349.00	416
100-525220-248	FIRE - REPAIR MAINT BLDG	MENARDS	Acct # 32120264 - Fire House Supplies (split)	2198	03/21/2016	17.55	416
Total 100525220248:						419.54	
100525220298							
100-525220-298	FIRE- CONTRACT SERVICE	MALEK & ASSOCIATES CONSU	Plan Review for Plymouth Church	5397	03/10/2016	225.00	416
100-525220-298	FIRE- CONTRACT SERVICE	MALEK & ASSOCIATES CONSU	fire alarm control panel review Fox Crossing	5398	03/11/2016	990.00	416

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100-525220-298 FIRE- CONTRACT SERVICE	MALEK & ASSOCIATES CONSU	Plan Review for Echo Lakes Food	5403	03/22/2016	225.00		416
Total 100525220298:					1,440.00		
100525220324							
100-525220-324 FIRE - MEMBERSHIP & DUE	SOUTHERN WI & NORTHERN IL	SOUTHERN WI MEMBESHIP DUES	4520	04/01/2016	30.00		416
Total 100525220324:					30.00		
100525231310							
100-525231-310 BLDG INSP - OPERATING S	COMPLETE OFFICE OF WISCO	100515321310	541229	03/25/2016	15.72		416
Total 100525231310:					15.72		
100535321159							
100-535321-159 STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1050834	03/09/2016	62.72		416
100-535321-159 STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1053327	03/16/2015	66.22		416
100-535321-159 STREETS - CLOTHING ALL	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1055806	03/23/2016	125.34		416
100-535321-159 STREETS - CLOTHING ALL	PROFESSIONAL ID CARDS, INC	ID Card/Badges Police Dept (split)	9348	02/29/2016	90.50		416
Total 100535321159:					344.78		
100535321234							
100-535321-234 STREETS - SALT AND SAND	COMPASS MINERALS AMERICA	BULK HIGHWAY COARSE W/YPS	71462657	03/02/2016	8,455.36		416
100-535321-234 STREETS - SALT AND SAND	COMPASS MINERALS AMERICA	BULK HIGHWAY COARSE W/YPS	71463324	03/03/2016	1,595.83		416
Total 100535321234:					10,051.19		
100535321242							
100-535321-242 STREETS - REP MAINT VE	HUMPHREY SERVICE & PARTS,	HUMPHREY SERVICE DPW STOCK	1107052	03/21/2016	66.40		416
100-535321-242 STREETS - REP MAINT VE	HUMPHREY SERVICE & PARTS,	HUMPHREY SERVICE DPW STOCK	1107053	03/21/2016	139.34		416
100-535321-242 STREETS - REP MAINT VE	HUMPHREY SERVICE & PARTS,	HUMPHREY SERVICE DPW STOCK	1107313	03/23/2016	172.85		416
100-535321-242 STREETS - REP MAINT VE	LYNCH TRUCK CENTER	LYNCH TRUCK CENTER UNIT 510	2010085	03/08/2016	382.55		416
100-535321-242 STREETS - REP MAINT VE	LYNCH TRUCK CENTER	LYNCH TRUCK CENTER UNIT 510	209584	03/03/2016	17.00		416
100-535321-242 STREETS - REP MAINT VE	VERMEER WISCONSIN, INC	Hitch-Pintle RI	20183365	03/09/2016	93.74		416
100-535321-242 STREETS - REP MAINT VE	IBD, LLC	IBD- shop	110142560	03/10/2016	160.00		416
100-535321-242 STREETS - REP MAINT VE	BABCOCK AUTO SPRING CO	BABCO - parts for Unit 516	69781	03/03/2016	970.02		416
Total 100535321242:					2,001.90		
100535321248							
100-535321-248 STREETS REP & MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1050835	03/09/2016	10.93		416
100-535321-248 STREETS REP & MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1055807	03/23/2016	10.93		416
100-535321-248 STREETS REP & MAINT BL	REINEMANS, INC.	DPW - Supplies	97835	03/23/2016	19.61		416
100-535321-248 STREETS REP & MAINT BL	VORPAGEL SERVICE INC.	Service Call DPW (split)	38305	02/29/2016	123.40		416
100-535321-248 STREETS REP & MAINT BL	H-O-H WATER TECHNOLOGY, I	ANNUAL WATER TREATMENT CONTRACT (split)	474159	03/09/2016	260.00		416
Total 100535321248:					424.87		
100535321298							
100-535321-298 STREETS - CONTRACT SER	ACME OFFICE EQUIPMENT CO.	HP DesignJet 1120 (split)	031516D	03/15/2016	243.00		416
100-535321-298 STREETS - CONTRACT SER	DONERITE JANITORIAL SERV I	DONERITE BILLING DPW (split)	2822	03/17/2016	360.00		416
100-535321-298 STREETS - CONTRACT SER	CINTAS FIRST AID & SAFETY 4	CINTAS FIRST AID & SAFETY DPW (split)	5004090026	12/03/2015	58.45		416
100-535321-298 STREETS - CONTRACT SER	CINTAS FIRST AID & SAFETY 4	CINTAS FIRST AID & SAFETY DPW (split)	5004758233	03/24/2016	19.68		416
100-535321-298 STREETS - CONTRACT SER	TRESTER HOIST & EQUIPMENT	Lever Tool 653 3/4 Ton 15FTLIFT	7221939	03/18/2016	286.01		416
Total 100535321298:					967.14		

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100535321310							
100-535321-310	STREETS - OFF SUPP/POS	BURLINGTON AREA SCHOOL D	BASD DPW PAPER	032316	03/23/2016	68.04	416
Total 100535321310:					68.04		
100535321350							
100-535321-350	STREETS - REP MAINT SUP	GRAY'S INC.	Gray's DPW parts	33278	03/16/2015	771.32	416
100-535321-350	STREETS - REP MAINT SUP	MENARDS	Menards Acct 32120266	1458	03/11/2016	19.99	416
100-535321-350	STREETS - REP MAINT SUP	AUTO PARTS & SERVICE	Tie Wrap	693739	03/04/2016	168.60	416
100-535321-350	STREETS - REP MAINT SUP	WELDERS SUPPLY COMPANY	1 YEAR PRE-PAID RENTAL	382715	03/14/2016	405.00	416
100-535321-350	STREETS - REP MAINT SUP	ZEP SALES & SERVICE	ZEP DPW SUPPLIES (split)	9002158886	03/16/2016	348.47	416
100-535321-350	STREETS - REP MAINT SUP	CINTAS FIRST AID & SAFETY 4	CINTAS FIRST AID & SAFETY DPW (split)	5004640103	03/01/2016	24.66	416
Total 100535321350:					1,738.04		
100535321374							
100-535321-374	STREETS -EMERGENCY G	EMERGENCY COMMUNICATIO	Installed New federal Signal Controls	2328	03/21/2016	2,850.00	416
Total 100535321374:					2,850.00		
10055551159							
100-555551-159	PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1050834	03/09/2016	16.50	416
100-555551-159	PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1053327	03/16/2015	16.50	416
100-555551-159	PARKS - CLOTHING	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL1055806	03/23/2016	16.50	416
Total 10055551159:					49.50		
10055551244							
100-555551-244	PARKS - REPAIR MAINT EQ	REINEMANS, INC.	DPW - Supplies	97443	03/16/2016	11.74	416
Total 10055551244:					11.74		
10055551248							
100-555551-248	PARKS - REPAIR MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1050835	03/09/2016	5.46	416
100-555551-248	PARKS - REPAIR MAINT BL	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1055807	03/23/2016	5.46	416
100-555551-248	PARKS - REPAIR MAINT BL	VORPAGEL SERVICE INC.	Service Call DPW (split)	38305	02/29/2016	61.69	416
100-555551-248	PARKS - REPAIR MAINT BL	H-O-H WATER TECHNOLOGY, I	ANNUAL WATER TREATMENT CONTRACT (split)	474159	03/09/2016	130.00	416
Total 10055551248:					202.61		
10055551298							
100-555551-298	PARKS - OUTSIDE SERVICE	PATS SERVICES, INC	PATS SANITARY DOG PARK TOILET RENTAL	A-123710	03/07/2016	80.00	416
100-555551-298	PARKS - OUTSIDE SERVICE	PATS SERVICES, INC	PATS SANITARY RENTAL RIVERSIDE PARK	A-123913	03/14/2016	180.00	416
100-555551-298	PARKS - OUTSIDE SERVICE	PATS SERVICES, INC	PATS SANITARY RENTAL ECHO PARK	A-123997	03/16/2016	90.00	416
100-555551-298	PARKS - OUTSIDE SERVICE	ACME OFFICE EQUIPMENT CO.	HP DesignJet 1120 (split)	031516D	03/15/2016	121.50	416
100-555551-298	PARKS - OUTSIDE SERVICE	DONERITE JANITORIAL SERVI	DONERITE BILLING DPW (split)	2822	03/17/2016	180.00	416
100-555551-298	PARKS - OUTSIDE SERVICE	CINTAS FIRST AID & SAFETY 4	CINTAS FIRST AID & SAFETY DPW (split)	5004090026	12/03/2015	29.22	416
100-555551-298	PARKS - OUTSIDE SERVICE	CINTAS FIRST AID & SAFETY 4	CINTAS FIRST AID & SAFETY DPW (split)	5004640103	03/01/2016	12.32	416
100-555551-298	PARKS - OUTSIDE SERVICE	CINTAS FIRST AID & SAFETY 4	CINTAS FIRST AID & SAFETY DPW (split)	5004758233	03/24/2016	9.85	416
Total 10055551298:					702.89		
10055551350							
100-555551-350	PARKS - REPAIR/MTCE SUP	HUMPHREY SERVICE & PARTS,	HUMPHREY SERVICE DPW STOCK	1105293	03/01/2016	75.42	416
100-555551-350	PARKS - REPAIR/MTCE SUP	HUMPHREY SERVICE & PARTS,	Baseball Nets	1106564	03/15/2016	208.35	416
100-555551-350	PARKS - REPAIR/MTCE SUP	MENARDS	Epoxy	1983	03/18/2016	4.97	416
100-555551-350	PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Parks Supplies	96729	03/04/2016	64.32	416
100-555551-350	PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	4" Fact Paint Brush	96733	03/04/2016	14.82	416
100-555551-350	PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Hard Wire Cable Cutter	97010	03/09/2016	40.49	416

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100-555551-350	PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	Hardware	97578	03/18/2016	3.85	416
100-555551-350	PARKS - REPAIR/MTCE SUP	REINEMANS, INC.	DPW - Supplies	97751	03/22/2016	204.58	416
100-555551-350	PARKS - REPAIR/MTCE SUP	ZEP SALES & SERVICE	ZEP DPW SUPPLIES (split)	9002158886	03/16/2016	348.47	416
100-555551-350	PARKS - REPAIR/MTCE SUP	OTTO PAAP CO, INC	Otto Paap - Parts for chainsaw	109655	03/21/2016	3.35	416
Total 100555551350:						968.62	
100575710299							
100-575710-299	GARBAGE- CNTRCT SVCS	WELDERS SUPPLY COMPANY	Nitrogen	382019	03/09/2016	21.42	416
Total 100575710299:						21.42	
251555511225							
251-555511-225	TELEPHONE	DIGICORP	Phone Repair	312261	03/24/2016	57.50	416
Total 251555511225:						57.50	
251555511247							
251-555511-247	REPAIR,MAINTENANCE BUI	MENARDS	Menards- library	02177	03/28/2016	28.02	416
251-555511-247	REPAIR,MAINTENANCE BUI	REINEMANS, INC.	Building Supplies	96797	03/28/2016	76.87	416
251-555511-247	REPAIR,MAINTENANCE BUI	BURLINGTON GLASS, INC.	Emergency Door Repair	166227	03/24/2016	175.00	416
Total 251555511247:						279.89	
251555511310							
251-555511-310	OFFICE SUPPLIES, POSTA	BURLINGTON AREA SCHOOL D	BASD LIBRARY PAPER	032316	03/23/2016	68.04	416
251-555511-310	OFFICE SUPPLIES, POSTA	DEMCO	Tech Services Supplies	5814115	03/24/2016	149.84	416
251-555511-310	OFFICE SUPPLIES, POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Library	022316RM	03/28/2016	50.91	416
251-555511-310	OFFICE SUPPLIES, POSTA	PITNEY BOWES	Term Rental Charges (split)	0753632-MR16	03/13/2016	90.68	416
251-555511-310	OFFICE SUPPLIES, POSTA	JANWAY COMPANY USA, INC	JanWay Co. - 100 ear buds	121052	03/28/2016	136.89	416
251-555511-310	OFFICE SUPPLIES, POSTA	MINUTEMAN PRESS OF BURLI	Application Cards & Labels	26354	03/28/2016	334.32	416
251-555511-310	OFFICE SUPPLIES, POSTA	STAPLES ADVANTAGE	STAPLES LIBRARY SUPPLIES	3295623423	03/28/2016	299.63	416
Total 251555511310:						1,130.31	
251555511327							
251-555511-327	MATERIALS	BAKER & TAYLOR	Children's Material	2031785313	02/24/2016	827.38	416
251-555511-327	MATERIALS	BAKER & TAYLOR	Adult Material	2031785407	03/24/2016	1,536.28	416
251-555511-327	MATERIALS	BAKER & TAYLOR CONT. SERV	SAT & ACT Materials	5014017014	03/14/2016	47.20	416
251-555511-327	MATERIALS	CENTER POINT LARGE PRINT	Large Print Material	1362230	03/24/2016	296.77	416
251-555511-327	MATERIALS	DROPPED PENCIL, LLC	Library - Children's Material	17DP	03/24/2016	33.99	416
251-555511-327	MATERIALS	MICROMARKETING ASSOCIAT	children's DVD's	611274	04/06/2016	101.82	416
251-555511-327	MATERIALS	MICROMARKETING ASSOCIAT	Adult Audiobooks	613535	03/28/2016	318.45	416
251-555511-327	MATERIALS	JUNIOR LIBRARY GUILD	Journal Renewals	310623	03/28/2016	138.00	416
251-555511-327	MATERIALS	JUNIOR LIBRARY GUILD	LIBRARY MATERIALS	311781	03/28/2016	378.00	416
251-555511-327	MATERIALS	AMAZON.COM/GE MONEY	AMAZON .COM LIBRARY MATERIALS	0315AMAZ	03/26/2016	191.39	416
251-555511-327	MATERIALS	MIDWEST TAPE, LLC	MIDWEST TAPE LIBRARY DVD'S	93747872	03/28/2016	130.94	416
251-555511-327	MATERIALS	MIDWEST TAPE, LLC	audiobooks	93773462	03/28/2016	119.97	416
251-555511-327	MATERIALS	MIDWEST TAPE, LLC	MIDWEST TAPE LIBRARY DVD'S	93776825	03/28/2016	963.60	416
251-555511-327	MATERIALS	TASTE OF HOME	TASTE OF HOME COOKBOOKS	0316TOH	03/28/2016	21.00	416
251-555511-327	MATERIALS	CENGAGE LEARNING	Library Large Print Materials	57695956	03/24/2016	80.00	416
251-555511-327	MATERIALS	FINDAWAY WORLD LLC	Lanyards	178162	03/24/2016	26.94	416
251-555511-327	MATERIALS	S.R. ENTERPRISES	Children's Materials	160304-1	03/28/2016	480.00	416
Total 251555511327:						5,691.73	
251555511345							
251-555511-345	PROGRAMS	AMSTERDAM PRINTING AND LI	Stylus Pens for NLW	0315AMST	03/24/2016	190.98	416
251-555511-345	PROGRAMS	AMERICAN LIBRARY ASSOCIAT	two NLW Posters	0073625683	03/24/2016	37.80	416

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Total 251555511345:					228.78		
465515132800							
465-515132-800 CITY ADMINISTRATOR	DIGICORP	phone technical support	312402	02/29/2016	1,006.48		416
Total 465515132800:					1,006.48		
501514900000							
501-514900-000 ADMINISTRATIVE EXPENSE	LABYRINTH HEALTHCARE GRO	Monthly fee for Advocacy Serv	27897	03/25/2016	183.00		416
Total 501514900000:					183.00		
621575740159							
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1050837	03/09/2016	72.66		416
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1053329	03/16/2016	72.66		416
621-575740-159 CLOTHING ALLOWANCE	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1055809	03/23/2016	72.66		416
Total 621575740159:					217.98		
621575740242							
621-575740-242 REPAIR, MAINTENANCE VE	MENARDS	Menards Acct 32120265 (split)	959	03/04/2016	99.94		416
621-575740-242 REPAIR, MAINTENANCE VE	MIKE'S REPAIR SERVICE	MIKES REPAIR WWTP SUPPLIES	46111	03/07/2016	80.50		416
621-575740-242 REPAIR, MAINTENANCE VE	CUMMINS NPOWER, LLC	Oil/Fuel Filters	805-8466	03/11/2016	246.03		416
Total 621575740242:					426.47		
621575740244							
621-575740-244 REPAIRS, MAINT EQUIPMEN	A TO Z REFRIGERATION	Disposal of Unit	90082	03/01/2016	25.00		416
621-575740-244 REPAIRS, MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1050837	03/09/2016	10.02		416
621-575740-244 REPAIRS, MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1053329	03/16/2016	10.02		416
621-575740-244 REPAIRS, MAINT EQUIPMEN	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1053330	03/16/2016	112.64		416
621-575740-244 REPAIRS, MAINT EQUIPMEN	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1055809	03/23/2016	10.02		416
621-575740-244 REPAIRS, MAINT EQUIPMEN	MENARDS	Menards Acct 32120265	881	03/03/2016	239.94		416
621-575740-244 REPAIRS, MAINT EQUIPMEN	MENARDS	Menards Acct 32120265 (split)	959	03/04/2016	5.60		416
621-575740-244 REPAIRS, MAINT EQUIPMEN	MOTOR PARTS COMPANY, LLC	Super HC Ind V-Belt	270148	03/03/2016	53.76		416
621-575740-244 REPAIRS, MAINT EQUIPMEN	REINEMANS, INC.	batteries	96842	03/07/2016	4.49		416
621-575740-244 REPAIRS, MAINT EQUIPMEN	WELDERS SUPPLY COMPANY	Nitrogen	382018	03/09/2016	39.33		416
621-575740-244 REPAIRS, MAINT EQUIPMEN	DONERITE JANITORIAL SERV I	DoneRite Janitorial Cleaning for WWTP-March	2823	03/17/2016	1,200.00		416
621-575740-244 REPAIRS, MAINT EQUIPMEN	Kaestner Auto Electric Co	TWYST LITE	239680	03/17/2016	43.00		416
Total 621575740244:					1,753.82		
621575740248							
621-575740-248 PLANT OPERATION	ENERGENECS, INC.	ENERGENECS INC WWTP SCREEN BAGS	0031710-IN	03/10/2016	585.60		416
621-575740-248 PLANT OPERATION	TELEDYNE INSTRUMENTS, INC	Tube Disch 50' Discharge Tubing	S020116479	03/10/2016	327.00		416
621-575740-248 PLANT OPERATION	UNISON SOLUTIONS, INC	Uni-CL2V 990 Lbs	2016-4920	03/17/2016	3,435.50		416
Total 621575740248:					4,348.10		
621575740249							
621-575740-249 LABORATORY	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1050837	03/09/2016	4.71		416
621-575740-249 LABORATORY	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1053329	03/16/2016	4.71		416
621-575740-249 LABORATORY	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1053330	03/16/2016	80.03		416
621-575740-249 LABORATORY	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1055809	03/23/2016	4.71		416
621-575740-249 LABORATORY	CULLIGAN OF BURLINGTON	CULLIGAN WWTP ACCT 500-08487456-8	500X01707302	02/29/2016	222.25		416
621-575740-249 LABORATORY	NCL OF WISCONSIN, INC	NCL Acct No. 6900 WWTP supplies	370007	03/17/2016	355.06		416
621-575740-249 LABORATORY	QUILL CORPORATION	QUILL CORP WWTP OFFICE SUPPLIES	3936699	03/07/2016	15.95		416

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Period
Total 621575740249:					687.42		
621575740253							
621-575740-253	PHOSPHATE REMOVAL	KEMIRA WATER SOLUTIONS	KEMIRA WWTP PIX-201 BULK	9017491937	03/03/2016	1,912.73	416
Total 621575740253:					1,912.73		
621575740310							
621-575740-310	OFFICE SUPPLIES, POSTA	BEAR GRAPHICS, INC.	BEAR GRAPHICS UTILITY BILLS (split)	0737188	02/22/2016	298.36	416
621-575740-310	OFFICE SUPPLIES, POSTA	BEAR GRAPHICS, INC.	BEAR GRAPHICS ENVELOPE #10 (split)	0737705	02/22/2016	139.25	416
621-575740-310	OFFICE SUPPLIES, POSTA	QUILL CORPORATION	QUILL CORP WWTP OFFICE SUPPLIES	3911343	03/07/2016	15.98	416
621-575740-310	OFFICE SUPPLIES, POSTA	QUILL CORPORATION	QUILL CORP WWTP OFFICE SUPPLIES	4154473	03/15/2016	97.16	416
621-575740-310	OFFICE SUPPLIES, POSTA	MINUTEMAN PRESS OF BURLI	Minuteman -Brochures	26554	03/18/2016	391.64	416
621-575740-310	OFFICE SUPPLIES, POSTA	PROFESSIONAL ID CARDS, INC	ID Card/Badges Police Dept (split)	9348	02/29/2016	45.50	416
621-575740-310	OFFICE SUPPLIES, POSTA	TLM SOLUTIONS, INC	service to Model BX-1500	11688	03/02/2016	169.90	416
Total 621575740310:					1,157.79		
621575740371							
621-575740-371	REG/PERMITS/OUTSIDE TE	NORTHERN LAKE SERVICE, IN	NORTHERN LAKE SERVICE WWTP TESTING	291725	03/11/2016	523.50	416
Total 621575740371:					523.50		
622503460000							
622-503460-000	METERS & LABOR	MIDWEST METER INC	2" RND Badger Strainer	0075653-IN	03/08/2016	403.72	416
Total 622503460000:					403.72		
622506230000							
622-506230-000	SUPPLIES	MENARDS	Menards Acct 32120265	1671	03/14/2016	31.92	416
622-506230-000	SUPPLIES	MENARDS	Menards Acct 32120265	827	03/02/2016	156.23	416
622-506230-000	SUPPLIES	USABlueBook	BRISTOL CIRCULAR CHART BX/100	891081	03/07/2016	158.12	416
622-506230-000	SUPPLIES	USABlueBook	BRISTOL CIRCULAR CHART BX/100	891276	03/07/2016	308.68	416
622-506230-000	SUPPLIES	USABlueBook	Philips Incandescent Bulbs	892617	03/08/2016	151.72	416
622-506230-000	SUPPLIES	WELDERS SUPPLY COMPANY	300 CF Reconstituted Air	379419	02/25/2016	43.39	416
622-506230-000	SUPPLIES	WELDERS SUPPLY COMPANY	1 YEAR PRE-PAID RENTAL	382714	03/14/2016	225.00	416
622-506230-000	SUPPLIES	WELDERS SUPPLY COMPANY	300 CF Reconstituted Air	383298	03/15/2016	43.39	416
622-506230-000	SUPPLIES	NORTHERN LAKE SERVICE, IN	NORTHERN LAKE SERVICE TESTING	291243	03/02/2016	1,070.00	416
Total 622506230000:					2,188.45		
622506250000							
622-506250-000	MAINTENANCE-SUPPLIES	HAWKINS, INC	Parts for back pressure valve	3848508	02/29/2016	194.37	416
Total 622506250000:					194.37		
622506310000							
622-506310-000	CHEMICALS	HAWKINS, INC	Tonkazorb 3%	3849827	03/08/2016	1,758.20	416
Total 622506310000:					1,758.20		
622506410000							
622-506410-000	SUPPLIES	MENARDS	Menards Acct 32120265	1906	03/17/2016	151.74	416
622-506410-000	SUPPLIES	REINEMANS, INC.	tools	96925	03/08/2016	31.26	416
Total 622506410000:					183.00		

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Period
622506510000							
622-506510-000 MAINS, WATER BREAKS-SU	WANASEK CORPORATION	Westridge - Watermain Repair	5762	03/09/2016	2,854.38		416
622-506510-000 MAINS, WATER BREAKS-SU	WANASEK CORPORATION	308 Hickory - Watermain Repair	5763	03/09/2016	2,680.01		416
Total 622506510000:					5,534.39		
622506520000							
622-506520-000 SERVICE-SUPPLIES	WANASEK CORPORATION	Traveler's Run Water Repair	5788	03/14/2016	2,302.21		416
Total 622506520000:					2,302.21		
622506530000							
622-506530-000 METERS, REPAIRS & TESTI	JCH WATER METER TESTING	Test 4 Large Water Meters	18004	02/25/2016	1,000.00		416
Total 622506530000:					1,000.00		
622509030000							
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1050836	03/09/2016	37.30		416
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1053328	03/16/2016	37.30		416
622-509030-000 OFFICE SUPPLIES	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1055808	03/23/2016	37.30		416
Total 622509030000:					111.90		
622509210000							
622-509210-000 OFFICE SUPPLY	BEAR GRAPHICS, INC.	BEAR GRAPHICS UTILITY BILLS (split)	0737188	02/22/2016	298.36		416
622-509210-000 OFFICE SUPPLY	BEAR GRAPHICS, INC.	BEAR GRAPHICS ENVELOPE #10 (split)	0737705	02/22/2016	139.25		416
622-509210-000 OFFICE SUPPLY	ACME OFFICE EQUIPMENT CO.	HP DesignJet 1120 (split)	031516D	03/15/2016	243.00		416
622-509210-000 OFFICE SUPPLY	PITNEY BOWES	Term Rental Charges (split)	0753632-MR16	03/13/2016	120.91		416
622-509210-000 OFFICE SUPPLY	PROFESSIONAL ID CARDS, INC	ID Card/Badges Police Dept (split)	9348	02/29/2016	26.00		416
Total 622509210000:					827.52		
622509330000							
622-509330-000 TRANSPORTATION-SUPPLI	MOTOR PARTS COMPANY, LLC	Truck #24 - parts	270225	03/04/2016	39.98		416
Total 622509330000:					39.98		
622509350000							
622-509350-000 GENERAL PLANT-SUPPLIE	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1050835	03/09/2016	10.93		416
622-509350-000 GENERAL PLANT-SUPPLIE	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1055807	03/23/2016	10.93		416
622-509350-000 GENERAL PLANT-SUPPLIE	REINEMANS, INC.	Faucet Sili Lubricant	96997	03/09/2016	5.84		416
622-509350-000 GENERAL PLANT-SUPPLIE	VORPAGEL SERVICE INC.	Service Call DPW (split)	38305	02/29/2016	123.40		416
622-509350-000 GENERAL PLANT-SUPPLIE	WELDERS SUPPLY COMPANY	WELDERS SUPPLY CO OXYGEN	380407	02/29/2016	6.90		416
622-509350-000 GENERAL PLANT-SUPPLIE	H-O-H WATER TECHNOLOGY, I	ANNUAL WATER TREATMENT CONTRACT (split)	474159	03/09/2016	260.00		416
622-509350-000 GENERAL PLANT-SUPPLIE	DONERITE JANITORIAL SERV I	DONERITE BILLING DPW (split)	2822	03/17/2016	360.00		416
622-509350-000 GENERAL PLANT-SUPPLIE	CINTAS FIRST AID & SAFETY 4	CINTAS FIRST AID & SAFETY DPW (split)	5004090026	12/03/2015	58.45		416
622-509350-000 GENERAL PLANT-SUPPLIE	CINTAS FIRST AID & SAFETY 4	CINTAS FIRST AID & SAFETY DPW (split)	5004640103	03/01/2016	24.66		416
622-509350-000 GENERAL PLANT-SUPPLIE	CINTAS FIRST AID & SAFETY 4	CINTAS FIRST AID & SAFETY DPW (split)	5004758233	03/24/2016	19.68		416
Total 622509350000:					880.79		
623575740244							
623-575740-244 SNOW REMOVAL	WANASEK CORPORATION	Airport - Snow Plowing	5782	03/14/2016	2,034.00		416
Total 623575740244:					2,034.00		
Grand Totals:					70,775.91		

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid	Period
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Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____



COMMON COUNCIL AGENDA

ITEM NUMBER: 10

DATE: April 6, 2016

SUBJECT: Licenses & Permits

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

Operator's licenses (aka Bartender's License) shall be issued to individuals 18 years of age or over who do not have an arrest or conviction record subject to secs. 111.321, 111.322, and 111.335 and will be responsible for supervising activities and pouring of Class "A" beer, Class "B" beer, Class "B" intoxicating liquor, and "Class A" intoxicating liquor and "Class C" wine on premises during required hours in absence of the licensee or approved agent of licensed businesses.

Operator's Licenses:

Derrick Luke
Sarah Buss
Joseph Herda

Upcoming Special Events:

See attached information

BUDGET/FISCAL IMPACT:

Applicants are charged an administrative fee of which a portion funds are applied towards background checks performed by the police department. Business license fees are calculated on a case by case basis depending on the type of license applied for (noted above).

RECOMMENDATION:

Staff recommends that the Common Council approve the presented licenses.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the April 6, 2016 Common Council meeting.

ATTACHMENTS:

None

2016 SPECIAL EVENTS

Event: Try the Trails – Opening Day for Trails
Event Date: Saturday, April 16, 2016
Organization: Bike Burlington
Event Location: Wehmhoff Jucker Park
Event Contact: Madonna Carr 773-960-5529
Expected Attendance: 100
Start/End: 11:00 a.m. – 1:00 p.m.

Event: Chocoholic 5K Run/Walk
Event Date: Sunday, May 29, 2016
Organization: 5Kevents.org LLC
Event Location: Riverside Park – Seven Waters Trail
Event Contact: Tristin Erickson 262-339-9869
Expected Attendance: 300
Start/End: 9:30 a.m. – 11:00 a.m.

Event: Veteran’s Day Memorial Parade
Organization: Burlington Chocolate Fest
Event Date: Monday, May 30, 2016
Event Location: Downtown – line up on Kane St proceed west to Milwaukee Ave. turn north to Echo Park – Ceremony in Echo Park from 10 a.m. – 11 a.m.
Event Contact: Bil Scherrer – 262-492-4015
Expected Attendance: 5,000 – 7,000
Start/End: 6:00 a.m. – 10:00 a.m.



COMMITTEE OF THE WHOLE

ITEM NUMBER: 7

DATE: April 6, 2016

SUBJECT: RESOLUTION 4774(48) authorizing an Intergovernmental Agreement between the City of Burlington and the Town of Burlington for asphalt bidding services.

SUBMITTED BY: Dan Jensen, DPW Supervisor

BACKGROUND/HISTORY:

The attached intergovernmental agreement between the City and Town of Burlington provides for a joint bid for the paving of Spring Brook Drive in an effort to lower asphalt costs due to having a greater quantity of work. The Burlington Town Supervisor approached the City seeking if we would be interested in combining quantities to potentially lower the cost of the bids for the Towns 2016 road projects and potentially lower overall costs for the City versus a standalone project.

Between 2004 and 2008, Spring Brook Drive was originally constructed with only the binder course put in place. The road was not completed due to the developer filing for bankruptcy. The repair to the original binder and final paving will begin after the joint bidding process has been completed. The cost of the project on Spring Brook Drive was estimated at \$56,775. The Common Council agreed during the 2015 Budget Workshops that the project should be completed in 2016, as waiting longer will only add cost, as more deterioration of the original binder surface will continue to occur, ultimately leading to a complete replacement.

The City of Burlington was listed as an alternate to The Town of Burlington's bid. The following bids were received for Spring Brook at the Town of Burlington's March 24, 2016 bid opening:

Payne and Dolan	\$47,717.77
Stark Pavement	\$52,410.25
Asphalt Contractors	\$46,880.73
Wolf Paving	\$56,569.50

Payne and Dolan was the overall lowest bid with all of the Town's projects, including the alternate bid to repair Spring Brook Drive. As this was an alternate bid, the City can accept or reject the work without any penalties to the Town.

BUDGET/FISCAL IMPACT:

The funds for finishing the project are estimated to cost \$47,717.77. These funds will be taken out of the Department of Public Works Repair and Maintenance accounts. Through working with the Town of Burlington the City of Burlington should receive a lower bid for the work due to more quantity than if this project was bid by itself.

RECOMMENDATION:

Staff recommends approving the Intergovernmental Agreement between the City of Burlington and the Town of Burlington to potentially save money through having a greater amount of work bid out versus a standalone project.

TIMING/IMPLEMENTATION:

This item is for discussion at the April 6, 2016 Committee of the Whole meeting and scheduled for final consideration at the Common Council meeting the same night.

ATTACHMENTS:

Resolution

Intergovernmental Agreement

**A RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT
BETWEEN THE CITY OF BURLINGTON AND THE TOWN OF BURLINGTON
FOR ASPHALT BIDDING SERVICES**

WHEREAS, the Town of Burlington and City of Burlington desire to enter into an Intergovernmental Agreement to jointly bid asphalt paving projects in an effort to be cost efficient; and,

WHEREAS, the Town of Burlington intends to publicly bid asphalt paving projects in the Town of Burlington and bid the Spring Brook Drive paving project in the City of Burlington as an alternate bid at an estimated cost of \$47,717.77; and,

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington, Racine County and Walworth County, State of Wisconsin, that the City of Burlington adopt the attached Intergovernmental Agreement between the City of Burlington and the Town of Burlington for asphalt bidding services.

BE IT FURTHER RESOLVED that City Staff are authorized to accept the alternate bid for the Spring Brook Drive paving project at an estimated cost of \$56,775.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized and directed to execute this agreement on behalf of the City.

Introduced:
Adopted:

Robert Miller, Mayor

Attest:

Diahn Halbach, Clerk

INTERGOVERNMENTAL AGREEMENT

This agreement made and entered into pursuant to the provisions of §66.30, Wisconsin Statutes, between the CITY OF BURLINGTON, a municipal corporation, of the State of Wisconsin, and the TOWN OF BURLINGTON, a municipal corporation of the State of Wisconsin.

The Town of Burlington currently intends to publicly bid asphalt paving projects in the Town of Burlington, and bid Spring Brook Drive asphalt paving, in the City of Burlington as an alternate bid, on behalf of the City of Burlington. The parties hereto agree as follows:

1. The Town of Burlington will bid their asphalt paving projects, according to law, within the Town of Burlington, as the base bid of their contract.
2. The Town of Burlington will bid the Spring Brook Drive Paving Project, as an alternate bid, with their bid documents, according to law.
3. Change Orders and/or any other changes to the Spring Valley Drive Paving Project shall be made by the Town of Burlington only with the prior written consent of the City of Burlington. Upon completion of the project, the Town of Burlington, will bill the City of Burlington for 100% of the cost of paving of Spring Brook Drive, an estimate of which is attached hereto, made a part hereof and marked Exhibit A. It is clearly understood by and between the parties that the attached figures are only estimates and the ultimate cost may exceed the figures attached, including change orders, cost-overruns and other unforeseen issues which may result in additional charges.

All of which is agreed to this _____ day of _____, 2016.

CITY OF BURLINGTON

TOWN OF BURLINGTON

Robert Miller, Mayor

Diane Baumeister, Town Administrator

Diahn Halbach, City Clerk

Adelheid Streif, Town Clerk

“EXHIBIT A”

**CITY OF BURLINGTON DPW
ESTIMATE**

Spring Brook Dr. - Asphalt surfacing with repair to base and binder

(2004 section of asphalt pavement is currently 635 LF by 28 ft. wide)

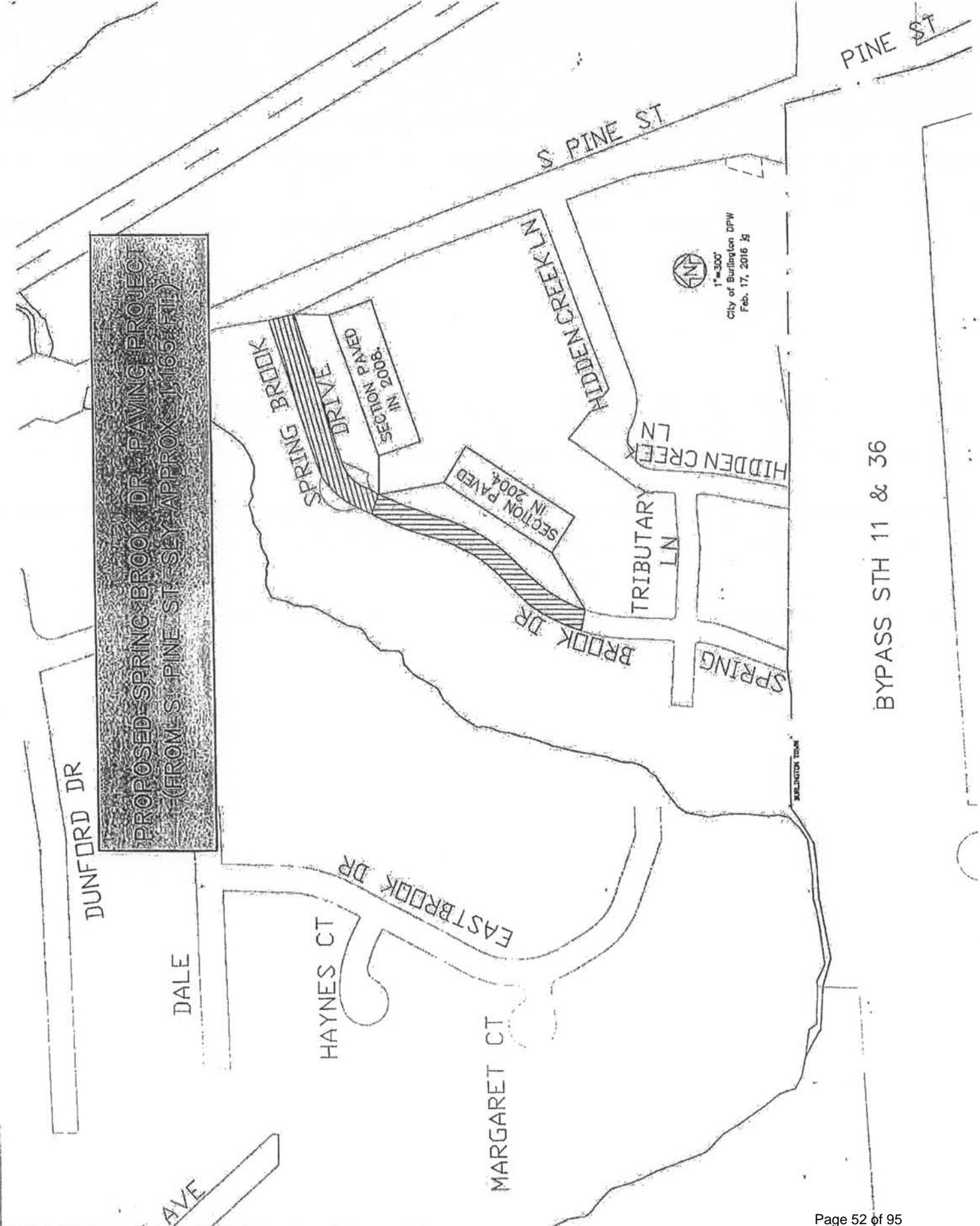
(2008 section, nearer to S. Pine St., asphalt pavement is 530 LF by 28 ft. wide)

8/14/2015

Rev. 2/2/16

ITEM	QTY	UNIT	UNIT COST	EXTENSION
Removing Asphalt Pavement	1,269	SY	\$6.30	\$7,994.70
Saw cutting	300	LF	\$5.25	\$1,575.00
Additional Base Aggregate Dense 1 1/4-Inch for base repair	510	Ton	\$10.50	\$5,355.00
Remove and Replace Curb and Gutter (undistributed)	50	LF	\$45.00	\$2,250.00
2" Binder - HMA Pavement, per development plans	141	Ton	\$66.15	\$9,327.15
1.5" Surface - HMA Pavement, per development plans	302	Ton	\$66.15	\$19,977.30
Manhole adjustments	2	Each	\$945.00	\$1,890.00
Mobilization	1	LS	\$1,000.00	\$1,000.00
Sub-Total:				\$49,369.15
Contingency 15%				\$7,405.37
TOTAL PROJECT:				\$56,774.52

**PROPOSED SPRING BROOK DR. PAVING PROJECT
(FROM S. PINE ST TO SLY APPROX. 1165' FILE)**



1"=300'
City of Burlington DPW
Feb. 17, 2016 JS

BYPASS STH 11 & 36



COMMON COUNCIL

ITEM NUMBER: 13B

DATE: April 6, 2016

SUBJECT: **RESOLUTION 4777(51)** to consider approving a Sewer User Rate Study by Ehlers, Inc. in the amount of \$8500.

SUBMITTED BY: James T. Bergles

BACKGROUND/HISTORY:

In March 2013, the City of Burlington contracted with Donohue & Associates and Kapur & Associates to perform a Sewer User Charge System Update. The finished report was reviewed, found to be flawed, and was rejected. As the report was found to be flawed, Jon Cameron from Ehlers was hired to review the data. With his review, the City raised the sewer user rates in January 2015. This increase set the rates at \$26.60 for the quarterly service charge, in addition to \$2.51 per 100 cu. ft. of water consumed.

Recently, the City raised water rates 3% on January 27, 2016. Overall consumer use of water has gone down; however, our industrial water use has increased (higher revenue) and is expected to increase when AMS and Echo Lake move into full production between July and September 2016.

BUDGET/FISCAL IMPACT:

The current projected operating expense for the Wastewater Utility in 2016 is \$3,327,046 which equates to 5.6% increase from 2015. The 2016 budget has predicted a deficit of (\$1,246). The cash flow for the Wastewater Utility in 2014 was \$462,566. In 2015, the estimated actual was \$565,212 and the 2016 cash projection is \$414,364.

The 3-year projected increase for the top five expenses at the Wastewater Treatment Plant show a 7.4% increase in costs for 2017, a 1.8% increase in both 2018 and 2019. Our predicted year of loss looks to be in 2017, while 2018 and 2019 seem less volatile.

Currently, Ehlers is working for the City, so they have the majority of the needed information. Their cost to perform a new sewer user rate study is \$8,500. This was not budgeted for and will come out of Wastewater Utility funds.

RECOMMENDATION:

In reviewing the budget and the projected increase in operating cost, staff feels the sewer user rate study should be performed in 2016 by Ehlers. If it is determined that we will not be able to meet our predicted costs, the City will need to consider raising rates. The sewer user rate increase could then be implemented in January 2017 or sooner.

TIMING/IMPLEMENTATION:

This item was discussed at the March 15, 2016 Committee of the Whole meeting and scheduled for the April 6, 2016 Common Council meeting for final consideration.

ATTACHMENTS: Resolution / Agreement

**A RESOLUTION TO APPROVE A SEWER USER RATE STUDY BY EHLERS, INC. IN
THE AMOUNT OF \$8500**

WHEREAS, the City of Burlington wishes to contract with Jon Cameron of Ehlers to address the current and proposed sewer user charge system rates for the City of Burlington; and

WHEREAS, it is prudent for a community to regularly update these rates, reviewing the improvements and expansions that have occurred since the last rate adjustment and re-evaluate the current and future wastewater demands for the City; and,

WHEREAS, Ehlers will project or deny a sewer rate increase in our charge system depending on the future of our long range cash flows.

WHEREAS, the Staff recommends Ehlers perform the study early in 2016.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington that the City accepts the contract with Jon Cameron of Ehlers to perform the sewer user charge system update study.

Introduced: March 15, 2016
Adopted:

Robert Miller, Mayor

Attest:

Diahnn Halbach, City Clerk



February 5, 2016

Sent Via Email

Mr. Jim Bergles
Director of Public Works
City of Burlington
300 N. Pine Street
Burlington, WI 53105

RE: Proposal to Conduct a Sewer User Rate Study

Dear Jim:

Ehlers is very pleased to submit this proposal to conduct a Sewer User Rate Study for the City of Burlington. The enclosed Scope of Services for this project contains all the necessary steps to adopting new sewer utility rates.

Since we are currently working on a Financial Management Plan for the City that includes the Sewer Utility, there is an economy of scale in conducting the sewer utility rate analysis. The long range cash flow and CIP analysis normally done under the Financial Management Plan will incorporate the results and projections of the sewer user rate study.

If this proposal is acceptable to the City please indicate your acceptance via Email. We are ready to begin work immediately upon authorization. Please call us with any questions on this proposal. We look forward to working with the City on this project!

Very Truly Yours,

Jonathan Cameron, CIPMA
Municipal Advisor





Sewer User Rate Study

Scope of Service

Client has retained Ehlers to undertake a user rate study for its sanitary sewer utility. Ehlers agrees to provide the following scope of services:

Phase I – Information Request and Review

- Request and review the following:
 - Current schedule of user rates.
 - A copy of the last completed user rate study, if applicable.
 - Annual audits for the past three years (we currently have this information).
 - Draft 2015 actual expenses and revenues for the sewer utility, if available.
 - The 2016 Sewer Utility budget (We have this information).
 - Current annual debt service schedules for existing utility debt (we currently have this information).
 - Any available capital improvement plan documents for the sewer utility.
 - Detailed sewer billing records for the past 3 years showing billed sewer consumption by customer class and number of customers by class and meter size.
 - Monthly bills for the past 3 years for sewer districts and other outside entities that the City provides wastewater treatment services to.
 - Agreements for sanitary sewer service with all outside entities.
 - Current number of un-metered customers within the utility, if any.
 - Billing records for all high strength industrial waste customers of the utility showing the amount of excess loadings by type by month or quarter for the past 3 years.
 - Most current depreciation schedule for all sewer utility assets, showing current year depreciation expense and accumulated depreciation for all sewer assets.

Phase II – Utility Rate Study

- Sewer Rate Study
 - Development of Revenue Requirements and Calculation of Sewer User Rates
 - Based on the available budget, debt and asset detail, develop the revenue requirements for the utility under the cash based or utility based method.
 - Allocate the revenue requirements for the test year to the appropriate utility functions (i.e. fixed customer cost, volume, BOD, TSS, P, TKN).
 - Calculate the user rates for all customer classes, as well as for all outside entities served by the City based on the revenue requirements allocated to each utility function divided by the appropriate billable units.





- Create a cash flow analysis for the test year to ensure that the calculated user rates will meet the cash flow needs of the utility.
- User Rate Comparison
 - Develop a comparison of existing and proposed user rates for example properties by customer class.
 - Develop a comparison of existing and proposed user rates to other communities.
- Report and Presentation
 - Prepare a report including all project tables and a brief executive summary describing the findings and recommendations.
 - Review the report with staff and make any appropriate changes.
 - Prepare a final report and submit via PDF or paper copy
 - Prepare and present the report and findings to the Council or other designated board.

Phase III – Long Range Cash Flow Analysis

- Under this phase, the long range cash flow analysis developed as part of the Financial Management Plan prepare by Ehlers will incorporate the results of the sewer user rate study therein.

Compensation

Ehlers fee for completion of the work defined within the Scope of Services will be as follows:

Service	Fee
Sewer	
Sewer Rate Study	\$8,500
Total	\$8,500

We will invoice the City monthly for services performed during that month up to the maximum project budget.

Hourly Charges

For any service directed by Client and not covered by this Scope of Services, Client will be charged on an hourly basis. Current hourly rates are:

Senior Municipal Advisor	\$225-255/hour
Municipal Advisor	\$200-230/hour
Financial Specialist II	\$190-215/hour
Financial Specialist I	\$175-195/hour
Senior Financial Analyst	\$200-230/hour
Financial Analyst	\$195-215/hour
Clerical Support	\$100/hour





DATE: April 6, 2016

SUBJECT: **RESOLUTION 4778(52)** to approving a Professional Services Agreement between the City of Burlington and SAFEbuilt, Wisconsin, LLC for code enforcement services.

SUBMITTED BY: Carina Walters, City Administrator

BACKGROUND/HISTORY:

At the October 27, 2016 Budget Workshop, the Common Council determined it was in the best interest of the community to hire a code enforcement specialist to help facilitate property maintenance items with both commercial and residential properties. SAFEbuilt Wisconsin, LLC provides a number of inspection related services, including code enforcement.

It is the desire of staff to build a code enforcement program that will work in tandem with city and state building codes, educate home and business owners, and implement a preventive maintenance plan for the future. SAFEbuilt would act as an independent contractor and be a secondary arm to the City's Building Inspector, Gregory Guidry.

SAFEbuilt has expressed their primary goal is to work with the municipality to revitalize the downtown and make sure buildings are safe to work and live in. The first step to creating a code enforcement program to review the City's code and recommend revisions as necessary. The second step is educating the public, homeowners and business owners of ordinances, provisions and restrictions relating to property maintenance. This educational process will include a survey of the downtown and residential neighborhoods and possibly educational walks pointing out possible violations and room for improvement. The third step will be the implementation of the code enforcement program with a proactive nature to create a downward trend in property maintenance violations.

BUDGET/FISCAL IMPACT:

SAFEbuilt consultants will charge an hourly rate of \$50 per hour and will be utilized with an on-call system. The Council approved an expenditure of \$19,538 out of the Equipment Replacement Fund within the 2016 budget for property maintenance and code enforcement.

RECOMMENDATION:

Staff recommends approving the agreement with SAFEbuilt Wisconsin, LLC. As a part of the contract, the City will annually review the benefits and can terminate this contract not less than thirty (30) days prior to the end of the then current term.

TIMING/IMPLEMENTATION:

This item was introduced at the March 15, 2016 meeting and scheduled for consideration at the April 6, 2016 Common Council meeting.

ATTACHMENTS: Resolution / Agreement

**A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF BURLINGTON AND SAFEbuilt WISCONSIN, LLC FOR
CODE ENFORCEMENT SERVICES**

WHEREAS, SAFEbuilt Wisconsin, LLC provides code enforcement services and related assistance for municipalities; and,

WHEREAS, SAFEbuilt Wisconsin, LLC will provide services using qualified professionals in accordance with the State of Wisconsin Code and the City of Burlington Municipal Code and will maintain current certifications, certificates, licenses as required by the State of Wisconsin, as described in the attached agreement (Exhibit "A"); and,

WHEREAS, the Agreement shall be effective on the latest date on which the Agreement is fully executed by both Parties with an initial term of twelve (12) months, and shall automatically renew for a twelve (12) month term; unless prior notification is delivered to either party thirty (30) days in advance of the renewal date of the agreement.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington, Racine County, State of Wisconsin, that the City of Burlington shall enter into an agreement with the SAFEbuilt Wisconsin, LLC for a period of one year, for code enforcement services as stated in the attached agreement (Exhibit "A"),

BE IT FURTHER RESOLVED that the City Administrator is hereby authorized and directed to execute this agreement on behalf of the City.

Introduced: March 15, 2016
Adopted:

Robert Miller, Mayor

Attest:

Diahnn Halbach, City Clerk

**PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF BURLINGTON, WISCONSIN
AND SAFEbuilt WISCONSIN, LLC**

This Professional Services Agreement ("Agreement"), is entered into by and between the City of Burlington, Wisconsin, ("Municipality") and SAFEbuilt Wisconsin, LLC, ("Consultant"). The Municipality and the Consultant shall be jointly referred to as the "Parties".

RECITALS

WHEREAS, the Municipality is seeking a consultant to perform services listed in Exhibit A – List of Services and Fee Schedule, ("Services");

NOW THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged, the Municipality and Consultant agree as follows:

1. SCOPE OF SERVICES

Consultant will provide "Services" to the Municipality using qualified professionals as directed by the Municipality. Consultant will perform services in accordance with State of Wisconsin adopted codes, Municipality adopted amendments and ordinances. The professionals employed by the Consultant will maintain current certifications, certificates, licenses as required by the State of Wisconsin as defined in SPS 305 of the Administrative Code. Consultant is not obligated to perform services beyond what is contemplated by this Agreement. Consultant will perform work at a level of competency in accordance with industry standards.

2. CHANGES TO SCOPE OF SERVICES

Any changes to Services that are mutually agreed upon between the Municipality and Consultant shall be made in writing which shall specifically designate any changes in compensation for the Services and be made as a signed and fully executed amendment to the Agreement.

3. FEE STRUCTURE

In consideration of the Consultant providing services, the Municipality shall pay the Consultant for the Services performed in accordance with Exhibit A – List of Services and Fee Schedule.

4. INVOICE & PAYMENT STRUCTURE

Consultant will invoice the Municipality on a monthly basis and provide all supporting documentation. All payments are due to Consultant within 30 days of invoice date. The Municipality may request additional information before approving the invoice. When additional information is requested the Municipality will identify specific disputed item(s) and give specific reasons for any request. If additional information is requested, Municipality will submit payment within thirty (30) days of resolution of the dispute.

5. TERM

This Agreement shall be effective on the latest date on which the Agreement is fully executed by both Parties. The initial term of this Agreement shall be twelve (12) months, subsequently, the Agreement shall automatically renew for a twelve (12) month term; unless prior notification is delivered to either party thirty (30) days in advance of the renewal date of this agreement. In the absence of written documentation, this Agreement will continue in force until such time as either party notifies the other of their desire to terminate this Agreement.

6. TERMINATION

Either party may terminate this Agreement, or any part of this Agreement upon thirty (30) days written notice, with or without cause. In case of such termination, Consultant shall be entitled to receive payment for work completed up to and including the date of termination within 30 days of the termination.

All structures that have had inspections made but are not completed at the time of termination may be completed through final inspection at the agreed fee rate if the Municipality so requests and if the Consultant agrees to do so, provided that the work to reach such completion and finalization does not exceed 90 days.

7. FISCAL NON-APPROPRIATION CLAUSE

Financial obligations of the Municipality payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available in accordance with the rules, regulations, and resolutions of Municipality, and other applicable law. Upon the failure to appropriate such funds, this Agreement shall be terminated.

8. MUNICIPALITY OBLIGATIONS

The Municipality shall timely provide all data information, plans, specifications and other documentation required reasonably by Consultant to perform Services.

9. PERFORMANCE STANDARDS

Consultant shall use that degree of care, skill, and professionalism ordinarily exercised under similar circumstances by members of the same profession practicing or performing the substantially same or similar services. Consultant represents to the Municipality and retains employees that possess the skills, knowledge, and abilities to competently, timely, and professionally perform the Services in accordance with this Agreement.

10. INDEMNIFICATION

To the fullest extent permitted by law, Consultant shall be liable for and shall defend, save, indemnify, and hold harmless the Municipality, its elected and appointed officials, employees and volunteers and others working on behalf of the Municipality, from and against any and all claims, demands, suits, costs (including reasonable legal costs), expenses, and liabilities by reason of personal injury, including bodily injury or death and/or property damage to the extent that any such injury, loss or damage is caused by the negligence or breach of duty of Consultant or any officer, employee, representative, or agent of Consultant. The Municipality shall be responsible for and shall defend, save, indemnify, and hold harmless Consultant, its officers, employees, representatives, and agents, from and against any and all claims, demands, suits, costs (including reasonable legal costs), expenses, and liabilities by reason of personal injury, including bodily injury or death and/or property damage to the extent that any such injury, loss or damage is caused by the negligence or breach of duty of the Municipality or any officer, employee, representative, or agent of the Municipality. If either party becomes aware of any incident likely to give rise to a claim under the above indemnities, it shall notify the other and both parties shall cooperate fully in investigating the incident.

11. ASSIGNMENT

Neither party shall assign all or part of the rights, duties, obligations, responsibilities, nor benefits set forth in this Agreement to another entity without written approval of both parties; consent shall not be unreasonably withheld. Consultant is permitted, subject to Municipal approval, to subcontract portions of the services to be provided. Consultant remains responsible for any subcontractor's performance. Subcontractors will be subject to the same performance criteria expected of Consultant. Performances clauses will be included in agreements with all subcontractors to assure quality levels and agreed upon schedules are met.

12. INSURANCE

- A. Consultant agrees to procure and maintain, at its own cost, a policy or policies of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by the Consultant pursuant to this Agreement. Such insurance shall be in addition to any other insurance requirements imposed by law.

- B. At a minimum, the Consultant shall procure and maintain, and shall cause any subcontractor of the Consultant to procure and maintain, the minimum insurance coverage's listed below. Such coverage's shall be procured and maintained with forms and insurers acceptable to the Municipality. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage.
- C. Worker's compensation insurance to cover obligations imposed by applicable law for any employee engaged in the performance of work under this Agreement, and Employer's Liability insurance with minimum limits of two million dollars (\$2,000,000) bodily injury each accident, two million dollars (\$2,000,000) bodily injury by disease – policy limit, and two million dollars (\$2,000,000) bodily injury by disease – each employee. Evidence of qualified self-insured status may be substituted for the worker's compensation requirements of this paragraph.
- D. Commercial general liability insurance with minimum combined single limits of one million dollars (\$1,000,000) each occurrence and two million dollars (\$2,000,000) general aggregate. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage, personal injury (including coverage for contractual and employee acts), blanket contractual, independent Consultant's, products, and completed operations. The policy shall contain a severability of interest provision, and shall be endorsed to include the Municipality and the Municipality's officers, employees, and consultants as additional insureds. No additional insured endorsement shall contain any exclusion for bodily injury or property damage arising from completed operations.
- E. Professional liability insurance with minimum limits of five million dollars (\$5,000,000) each claim and five million dollars (\$5,000,000) general aggregate.
- F. Prior to commencement of the Services, Consultant shall submit certificates of insurance acceptable to the Municipality.

13. INDEPENDENT CONTRACTOR

The Consultant is an Independent contractor, and neither the Consultant, nor any employee or agent thereof, shall be deemed for any reason to be an employee or agent of the Municipality. As the Consultant is an independent contractor, the Municipality shall have no liability or responsibility for any direct payment of any salaries, wages, payroll taxes, or any and all other forms or types of compensation or benefits to any personnel performing services for the Municipality under this Agreement. The Consultant shall be solely responsible for all compensation, benefits, insurance and employment-related rights of any person providing Services hereunder during the course of or arising or accruing as a result of any employment, whether past or present, with the Consultant, as well as all legal costs including attorney's fees incurred in the defense of any conflict or legal action resulting from such employment or related to the corporate amenities of such employment.

14. THIRD PARTY RELIANCE

This Agreement is intended for the mutual benefit of the parties hereto and no third party rights are intended or implied.

15. OWNERSHIP OF DOCUMENTS

The Municipality shall retain ownership of all work product and deliverables created by Consultant pursuant to this Agreement. All records, documents, notes, data and other materials required for or resulting from the performance of the Services hereunder shall not be used by the Consultant for any purpose other than the performance of the Services hereunder without the express prior written consent of the Municipality. All such records, documents, notes, data and other materials shall become the exclusive property of the Municipality when the Consultant has been compensated for the same as set forth herein, and the Municipality shall thereafter retain sole and exclusive rights to receive and use such materials in such manner and for such purposes as determined by it. If this Agreement expires or is terminated for any reason, all records, documents, notes, data and other materials maintained or stored in Consultant's secure proprietary software pertaining to the Municipality will be exported into a CSV file and become property of the Municipality.

The Municipality and its duly authorized representatives shall have access to any books, documents, papers and records of the Consultant that are related to this Agreement for the purposes of audit or examination, other than the Consultant's financial records, and may make excerpts and transcriptions of the same.

16. SEVERABILITY

If any part of this Agreement shall be held to be invalid for any reason, the remainder of this Agreement shall be valid to the fullest extent permitted by law.

17. DISCRIMINATION & ADA COMPLIANCE

Consultant will not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, disability or national origin. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Consultant agrees to post in conspicuous places, available to employees and applicants for employment, notice to be provided by an agency of the federal government, setting forth the provisions of the Equal Opportunity laws.

Consultant shall comply with the appropriate provisions of the Americans with Disabilities Act (the "ADA"), as enacted and as from time to time amended, and any other applicable federal regulations. A signed certificate confirming compliance with the ADA may be requested by the Municipality at any time during the term of this Agreement.

18. PROHIBITION AGAINST EMPLOYING ILLEGAL ALIENS:

Consultant shall not knowingly employ or contract with an illegal alien to perform work under this Agreement and will verify immigration status to confirm employment eligibility. Consultant shall not enter into an agreement with a subcontractor that fails to certify to the Consultant that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this Agreement. Consultant is prohibited from using the program or the Department program procedures to undertake pre-employment screening of job applicants while this Agreement is being performed.

Consultant is registered with and is authorized to use and uses the federal work authorization program commonly known as E-Verify. Consultant's federal work authorization user identification number is 254821; authorization date of September 23, 2009.

19. SOLICITATION/HIRING OF CONSULTANT'S EMPLOYEES

During the term of this Agreement and for one year thereafter, Municipality shall not solicit, recruit or hire, or attempt to solicit, recruit or hire, any employee or former employee of Consultant who provided services to Municipality pursuant to this Agreement ("Service Providers"), or who interacted with Municipality in connection with the provision of such services (including but not limited to supervisors or managers of Service Providers, customer relations personnel, accounting personnel, and other support personnel of Consultant). The parties agree that this provision is reasonable and necessary in order to preserve and protect Consultant's trade secrets and other confidential information, its investment in the training of its employees, the stability of its workforce, and its ability to provide competitive building department programs in this market. If any provision of this section is found by a court or arbitrator to be overly broad, unreasonable in scope or otherwise unenforceable, the parties agree that such court or arbitrator shall modify such provision to the minimum extent necessary to render this section enforceable.

20. NOTICES

Any notice under this Agreement shall be in writing, and shall be deemed sufficient when directly presented or sent pre-paid, first class United States Mail, addressed as follows:

<u>If to the Municipality:</u> Carina G. Walters, City Administrator City of Burlington 300 North Pine Street Burlington, WI 53105	<u>If to the Consultant:</u> Greg Toth, Executive Vice President Business Development SAFEbuilt, LLC 3755 Precision Drive, Suite 140 Loveland, CO 80538
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21. DISPUTE RESOLUTION

In the event a dispute arises out of or relates to this Agreement, or the breach thereof, and if said dispute cannot be settled through negotiation, the parties agree first to try in good faith to settle the dispute by mediation, before resorting to arbitration, litigation, or some other dispute resolution procedure.

22. GOVERNING LAW

This Agreement shall be construed under and governed by the laws of the State of Wisconsin and all services to be provided will be provided in accordance with applicable federal, state and local law. The venue for any legal action arising under and/or pertaining to this Agreement shall solely and exclusively be Racine County Circuit Court in Racine County, Wisconsin.

23. COUNTERPARTS

This Agreement and any amendments may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. For purposes of executing this Agreement, scanned signatures shall be as valid as the original.

This Agreement, along with attached exhibits, constitutes the complete, entire and final agreement of the parties hereto with respect to the subject matter hereof, and shall supersede any and all previous communications, representations, whether oral or written, with respect to the subject matter hereof. Invalidation of any of the provisions of this Agreement or any paragraph sentence, clause, phrase, or word herein or the application thereof in any given circumstance shall not affect the validity of any other provision of this Agreement.

IN WITNESS HEREOF, the undersigned have caused this Agreement to be executed in their respective names on the dates hereinafter enumerated.

City of Burlington, Wisconsin

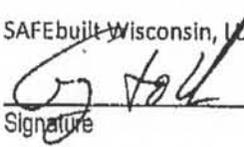
Signature

Name: Robert Miller

Title: Mayor

Date: ____/____/____

SAFEbuilt Wisconsin, LLC



Signature

Name: Greg Toth

Title: EVP Business Development

Date: 02/18/16

EXHIBIT A – LIST OF SERVICES AND FEE SCHEDULE

1. LIST OF SERVICES

Code Enforcement Services

Our code enforcement program is customizable, so our code officers will follow the direction of Council/Board and staff on how you would like the program to look. We believe that a consistent code enforcement program can help make each of the communities we partner with a better and safer place to live, work and play. We will:

- ✓ Proactively work with the Municipality and its citizens to maintain a safe and desirable community
- ✓ Respond to and investigate code violations – typically within 48 hours
- ✓ Post violation notices and provide initial citizen notifications and follow-up inspections
- ✓ Provide monthly written reports that include digital photos of violations and action taken
- ✓ Prepare cases for court appearances, provide presentations and attend meetings as needed
- ✓ Participate in educational activities and customer service surveys related to code enforcement
- ✓ Provide statistical, narrative information and detailed recap reports within agreed upon frequencies, typically monthly

City of Burlington Ordinance Review

- ✓ Evaluate validity of existing ordinances by ensuring referenced standards or state statutes for building codes, property maintenance codes and/or relevant fire codes adopted are current.
- ✓ Evaluate and propose ordinance changes as required to allow for code enforcement tools such as an increasing fee structure, citation, process for appeals, and applicable codes pertaining to enforceability
- ✓ Evaluate existing code and select zoning ordinances in terms of enforceability and relevance to targeted concerns.
- ✓ Propose model ordinances for commercial and residential structures in terms of construction projects
- ✓ Propose and map out ordinance path for potential rental housing inspection procedures
- ✓ Provide an overview and gap analysis from the standpoint of the constituent to be able to either appeal/comply with orders as well as inspector to gain access to and issue orders to correct conditions.

Reporting Services

We will work to develop a reporting schedule and format that meets your needs. We can provide monthly, quarterly, and annual reports summarizing activity levels; adherence to our performance metrics; and other items that are of special interest to you.

2. FEE STRUCTURE

Consultant fees for Services provided pursuant to this Agreement will be as follows:

Service	Fees
Code Enforcement Services	\$55.00 per hour – one (1) hour minimum
City of Burlington Ordinance Review	\$300.00
Time tracked will not include travel time. Our time starts when we check in at the Municipal Building Department to receive inspections.	

3. INVOICE & PAYMENT STRUCTURE

Consultant will invoice the Municipality on a monthly basis and provide all supporting documentation. All payments are due to Consultant within 30 days of invoice date. The Municipality may request additional information before approving the invoice. When additional information is requested the Municipality will identify specific disputed item(s) and give specific reasons for any request. If additional information is requested, Municipality will submit payment within thirty (30) days of resolution of the dispute.



DATE: March 15, 2016

SUBJECT: MOTION 16-829 to enter into a contract for planning and design services with Burlington Community Pool project.

SUBMITTED BY: Carina Walters, City Administrator

BACKGROUND/HISTORY:

In December 2015 the City released a Request for Proposal (RFP) inviting qualified consulting firms to design municipal pools to submit a proposal to provide engineering services for the design of a new pool. The RFP was issued to ensure the City will receive the highest level of engineering services possible, at a cost which is in line with industry standards.

The proposed RFP divided consulting tasks into six phases in which the Common Council has the authority to cancel at any the end of any phase– 1) Site Assessment, 2) Preliminary Design, 3) Pool Management Plan, 4) Referendum Educational Assistance, 5) Design and Bid, and 6) Construction Management. The goal would be for the design consultants to create a preliminary design and cost estimates that would be presented for public consideration in referendum form at a future election date.

A total of 4 proposals were received by the City. These proposals were reviewed by staff, and three firms were selected to give presentations to a panel comprised of city staff members, Aldermen, and Community Pool Board members. Upon completion of the interviews, one of the consulting firms received an equal number of votes, Ayres Associates working with the comprehensive team including Iconica, Carrico and Scherrer Construction).

BUDGET/FISCAL IMPACT:

Based on their proposal Ayres services will include:

<u>Phase 1</u> Site Assessment	<u>Phase 2</u> Preliminary Design	<u>Phase 3</u> Pool Management plan	<u>Phase 4</u> Referendum Assistance	<u>Phase 5</u> Construction Documents for Design & Bid	<u>Phase 6</u> Construction Management
\$6,016	\$40,468	\$12,992	\$10,224	\$81,104	3.25% of Contract
Phase 1 – 3 Total Cost \$59,476			Phase 4-5 Total \$91,328		Same as Above

RECOMMENDATION:

The interviewing committee and staff recommends the Common Council approve the City Administrator and Mayor begin contract negotiations with Ayres Associates.

TIMING/IMPLEMENTATION:

This item was discussed at the March 15, 2016 Committee of the Whole meeting and scheduled for final consideration at its April 6, 2016 Common Council meeting.

ATTACHMENTS:

RFP Financial Summary



Department of Public Works
 Street, Parks, Water & Wastewater Divisions
 2200 S. Pine St., Burlington, WI 53105
 262.539.3770 – 262.539.3773

2016 Community Pool RFP Summary

<u>Consultant Name</u>	<u>Minimum RFP Requirements</u>	<u>Proper Projects cited</u>	<u>Costs Phase 1</u>	<u>Cost Phase 2</u>	<u>Cost Phase 3</u>	<u>Cost Phase 4</u>	<u>Cost Phase 5</u>	<u>Cost Phase 6</u>	<u>Cost Phase 1-3</u>	<u>Cost Phase 4-6</u>	<u>Total Cost</u>
<u>d. thomas kincaid & assoc</u>	No Score 31	no	not given	not given	not given	not given	not given	not given	not given	not given	? 40% design cost
<u>Ramaker & Assoc.</u>	No Score 62	yes	\$10,000	\$35,000	\$15,000	\$5,000	\$12,5000	\$35,000	\$60,000	\$165,000	\$220,005 Reimbursement mentioned
<u>MSA /WTI</u>	Yes SCORE 87	yes	\$13,650	\$59,850	Included in 1-2	\$11,500	\$183,750	\$81,850	\$78,750 \$12,600 allowance	\$277,000	\$355,900
<u>AYRES</u>	Yes Score 85	yes	\$6,016	\$40,468	\$12,992	\$10,224	\$81,104	3.25% Contract	\$59,476	Phase 4-5 \$91,328	\$150,804 \$,6000 reimbursement

The score rating was based on a 1-10 score for each RFP requirement. A top score would have been 110. I called references for 3 of the candidates. The references each gave good reports but also mentioned to stay away from splash pads because of bacteria. Link all pools so only one mechanical room is needed. All candidates looked for ways to save money and all were within budget. The largest contract held was by Ramaker. It is in Texas and will be reaching an \$80 million price tag. d thomas kincaid didn't really quote a pool but suggested a great way to cover it so we could use it year around. His idea is worth reading.



COMMITTEE OF THE WHOLE

ITEM NUMBER: 8

DATE: April 6, 2016

SUBJECT: MOTION 16-830 to consider approving the Town of Burlington asphalt services alternate bid in the amount of \$47,717.77 for the Spring Brook Drive Project.

SUBMITTED BY: Dan Jensen, DPW Supervisor

BACKGROUND/HISTORY:

The intergovernmental agreement between the City and Town of Burlington, as Resolution 4774(48), provides for a joint bid for the paving of Spring Brook Drive in an effort to lower asphalt costs due to having a greater quantity of work. The Burlington Town Supervisor approached the City seeking if we would be interested in combining quantities to potentially lower the cost of the bids for the Towns 2016 road projects and potentially lower overall costs for the City versus a standalone project.

Between 2004 and 2008, Spring Brook Drive was originally constructed with only the binder course put in place. The road was not completed due to the developer filing for bankruptcy. The repair to the original binder and final paving will begin after the joint bidding process has been completed. The cost of the project on Spring Brook Drive was estimated at \$56,775. The Common Council agreed during the 2015 Budget Workshops that the project should be completed in 2016, as waiting longer will only add cost, as more deterioration of the original binder surface will continue to occur, ultimately leading to a complete replacement.

The City of Burlington was listed as an alternate to The Town of Burlington's bid. The following bids were received for Spring Brook at the Town of Burlington's March 24, 2016 bid opening:

Payne and Dolan	\$47,717.77
Stark Pavement	\$52,410.25
Asphalt Contractors	\$46,880.73
Wolf Paving	\$56,569.50

Payne and Dolan was the overall lowest bid with all of the Town's projects, including the alternate bid to repair Spring Brook Drive. As this was an alternate bid, the City can accept or reject the work without any penalties to the Town.

BUDGET/FISCAL IMPACT:

The funds for finishing the project are estimated to cost \$47,717.77. These funds will be taken out of the Department of Public Works Repair and Maintenance accounts. Through working with the Town of Burlington the City of Burlington should receive a lower bid for the work due to more quantity than if this project was bid by itself.

RECOMMENDATION:

Staff recommends approving the Town of Burlington asphalt services alternate bid in the amount of \$47,717.77 for the Spring Brook Drive Project.

TIMING/IMPLEMENTATION:

This item is for discussion at the April 6, 2016 Committee of the Whole meeting and scheduled for final consideration at the Common Council meeting the same night.

ATTACHMENTS:

None



COMMITTEE OF THE WHOLE AGENDA

ITEM NUMBER: 9

DATE: April 6, 2016

SUBJECT: MOTION 16-831 to approve an Airport Hangar Lease with DNR Investments, LLC, 988 Bravo Taxiway, at the Burlington Municipal Airport.

SUBMITTED BY: Gary Meisner, Airport Manager and Alderman Todd Bauman

BACKGROUND/HISTORY:

The Airport Committee met on Thursday, February 25, 2016 and recommends that the City enter into a not-to-exceed twenty-nine year Airport Hangar Lease agreement with DNR Investments, LLC for 988 Bravo Taxiway. The amount of the lease equals the sum of \$.095 per square foot with a total of 2,800 square feet, equaling \$266.00, prorated in the first and last years of the Lease with the first-year payment of \$0 due at signing, and payable thereafter in advance of the 1st day of January of each and every consecutive year of the lease term commencing January 1, 2016.

BUDGET/FISCAL IMPACT:

An annual payment of \$266.00 will be paid to the City each year by January 1 for lease of the hangar.

RECOMMENDATION

Staff recommends approval of this Airport Hangar lease with DNR Investments, LLC.

TIMING/IMPLEMENTATION:

This item is scheduled for discussion at the April 6, 2016 Committee of the Whole meeting and placed on the Common Council agenda the same night for final consideration.

ATTACHMENTS:

Airport Hangar Lease



DNR Investments, LLC

2050 Knob Road
Burlington, WI 53105

(312) 310-4306
(262) 210-4429

12/11/2015

AIRCRAFT HANGAR BILL OF SALE

This Sale agreement is made on this 30th day of November, 2015 between:

Seller: Joyce Vorpapel, of E&J Rentals and:
Buyers: Randy & Deanna Tritz, of DNR Investments, LLC

With the signing of this sale agreement and the Buyer transferring the total purchase price of **\$65,000** to the Seller, the Seller hereby sells and forever transfers the ownership of the aircraft hangar described below, to the Buyer DNR Investments, LLC.

Hangar is identified as a 2,800 square foot building located at 988 Bravo Taxiway and is located at Burlington, Municipal Airport, Burlington, Wisconsin (KBUU). Parcel #206000022150178.

Seller represents and warrants that it has full and good title to the described aircraft hangar, full authority to sell and transfer the same, and that the aircraft hangar being sold is free and clear of all liens, encumbrances, liabilities, and adverse claims, of every nature and description. Seller also represents that any personal, private, or business property located in the aircraft hangar will either be removed prior to sale/purchase, or arrangements for rental space within the aircraft hangar will be agreed upon prior to sale/purchase. Additionally, accrued lease payment for property, based on date of purchase, will be deducted from the selling price and paid to the land owner and lease holder.

Buyer understands that the aircraft hangar is being sold in its present condition "as is" and "where is" and that Seller disclaims any implied warranty of condition or function, or any responsibility thereof.

Authorizing Signatures:

Seller: E&J Rentals

Buyer: DNR Investments, LLC

Joyce Vorpapel
(Joyce Vorpapel)

Randy Tritz
(Randy Tritz)

Deanna Page Tritz
(Deanna Page-Tritz)

Dec 12, 2015
Date signed

12/13/15
Date signed

AIRPORT LEASE

This lease Agreement, made and entered into this 1st day of January, 2016 by and between the City of Burlington, State of Wisconsin, a municipal corporation existing through and under the authority of the laws of the State of Wisconsin, hereinafter referred to as "Lessor", and DNR Investments, LLC whose mailing address is 2050 Knob Road, Burlington WI hereinafter referred to as "Lessee"; the Lessor and Lessee for and in consideration of the keeping by the parties of their respective obligations hereinafter contained, agree as follows:

ARTICLE 1 PREMISES SUBJECT TO LEASE

The premises subject of this Lease are:

That part of the hangar area of the Burlington Municipal Airport delineated on the official map of the Burlington Municipal Airport maintained at the office of the City Clerk at City Hall and identified as 988 Bravo Taxiway. This Lease does not include use of City Water.

ARTICLE 2 TERM

The term of this Lease shall be from January 1, 2016 to January 31, 2045[not to exceed 29 years] both dates inclusive. This Lease shall be automatically renewed for successive ten-year periods thereafter upon mutually agreed-upon terms and approval of the renewal shall not be unreasonably withheld by the Lessor. This Lease is not transferable, See Article 5, Section G.

ARTICLE 3 RENT

The Lessee shall pay to the Lessor as rent for the Leased Premises the sum of \$ 0.095 per square foot for the leased area, which contains a total of 2800 square feet, for a total amount of \$ 266.00, prorated in the first and last years of the Lease with the first-year payment of \$ N/A due at signing, and payable thereafter in advance of the 1st day of January of each and every consecutive year of the lease term commencing on January 1, 2016 subject to the provisions set forth in Article 5, Section A.

ARTICLE 4

Lessee agrees that rent charged is based on intended:

XX Personal Use, defined as the use of the Leased Premises in a manner which does not meet the definition of Commercial Use; or

_____ Commercial Use, defined as the operation of an airport-related business, which is open to the public, on or in the Leased Premises.

Lessee may change the intended use to that of another type, to be effective the following January 1st, if Lessee petitions the Airport Committee in writing no later than December 10th and the Committee approves the change no later than its December meeting. See also Article 5, Section F.

ARTICLE 5

ADDITIONAL PROVISIONS

- A. RENTAL INCREASES.** The Lessor may adjust the rental charge rate in the year 2010 and every five years thereafter, as determined by the Airport Committee in the same proportion as the cumulative change in the Consumer Price Index for all urban customers (CPI-U) over the same time period. In the event of a rate change, Lessor shall give Lessee sixty (60) days advance notice.
- B. IMPROVEMENTS.** Lessee agrees to erect on the Leased Premises a hangar, if not already constructed, and shall comply with all ordinances, building codes, and zoning restrictions for said airport, and the rules, regulations, and orders of the Airport Committee relative thereto.
- C. USE OF FACILITIES.** Lessee shall have the right to the non-exclusive use in common with others of the airport parking areas, appurtenances and improvements thereon; the right to install, operate, maintain and store, subject to approval of the Airport Committee, all equipment necessary for the safe hangaring of the Lessee's planes, specifically excluding any aviation gasoline or fuel; the right of ingress to or egress from the demised premises, which shall extend to Lessee's employees, guests and patrons; the right, in common with others so to do, to use common areas of the airport including runways, taxiways, aprons, roadways, and other conveniences for the take-off, flying and landing of aircraft of Lessee. Lessee shall not store any equipment or other material outside of its hangar without the written consent of the Airport Committee.
- D. COMPLIANCE WITH LAWS.** Lessee agrees to observe and obey during the term of this Lease all laws and ordinances, and the rules and regulations promulgated and enforced by the Airport Committee of the City of Burlington, and other proper authority having jurisdiction over the conduct of the operations of the airport including city, county, state and federal agencies or departments.
- E. INDEMNIFICATION.** Lessee agrees to indemnify and hold the Airport Committee and the City of Burlington free and harmless from loss from each and every claim and demand, of whatever nature, made on the behalf of or by any person or persons for any act or omission on the part of the Lessee, or Lessee's agents, employees, guests and patrons and from all loss or damage by reason of such acts or omissions.
- F. SUBLEASE-RENTAL OF PREMISES.** Lessee may sublet portions of the hangar constructed on the Leased Premises for the same purposes as stated in this Lease, subject to this policy of the Airport Committee relative to rental rates: It is agreed and understood by Lessee that the rate agreed to in this Lease is for (choose one) XX personal use _____ commercial use. Under this agreement it is understood by the parties that if property is sublet, the appropriate rate will be applied to this Lease from the following January 1. In the event that Lessee fails to disclose a sublease, he agrees to pay the City the amount of the increased rental for the period of any failure to so disclose.

In the event Lessee does enter into a sublease, Lessee shall require any subtenant to abide with all of the conditions of this lease agreement including the requirement that the subtenant shall hold the Airport Committee and the City of Burlington free and harmless from any loss for each and every claim or demand, of whatever nature, made by the subtenant against the Lessee herein or on behalf of or by any other person or persons for any act or omission on Page 74 of 85

the Lessee or subtenant or their agents or employees, or for any loss or damage by reason of such acts or omissions by the Lessee or its subtenant.

G. OWNERSHIP OF IMPROVEMENTS. Lessee shall retain title to all building or buildings constructed on said premises and such title shall be transferable subject to the Common Council's approval of a new Lease by and between the City of Burlington and the proposed transferee.

H. MAINTENANCE. Lessee shall maintain the structure(s) it occupies and the surrounding land and premises in good order and shall make such repairs as are necessary. In the event of fire or any other casualty, the owner of any such structure so affected shall either repair or replace the building and restore the leased land to its original condition or remove the damaged building and restore the leased area to its original condition; such action must be accomplished within 120 days of the date the damage occurred. In the event that Lessee determines not to rebuild and in fact restores the Leased area to its original condition, this Lease may be terminated pursuant to Article 5, Section U(3).

In the event Lessee fails to comply with this provision, Lessor may, after thirty (30) days notice to the Lessee, enter onto the premises for the purpose of completing said maintenance, making such repairs as are necessary, or restoring the leased land to its original condition. In the event Lessor does so, Lessor shall charge the Lessee the cost of any such maintenance or repairs. If Lessee refuses to pay any such charge within thirty (30) days, Lessor shall have the right to terminate this lease. See Article 5, Section U. In the event the Lessor removes Lessee's hangar under this section, Lessor shall proceed to enforce its lien rights pursuant to Article 5, Section U.

I. ACCESS FOR INSPECTION. Lessor reserves the right to enter upon the premises at any reasonable time for the purpose of making any inspection it may deem expedient to the proper enforcement of any of the covenants or conditions of this agreement.

J. FIRE AND POLICE PROTECTION. Lessor agrees to extend to Lessee the same fire and police protection extended to the other tenants of facilities in the airport. Lessee shall arrange for annual inspection of the hangar sites and buildings by the local fire inspector, or at such other frequency as required by state statute.

K. TAXES. Lessee shall pay all taxes or assessments that are levied against personal property of the Lessee and/or the buildings which are erected on lands leased exclusively to Lessee. In the event that said personal property taxes are not paid 30 days after becoming due, Lessee shall be considered in default of this Lease. See Article 5, Section M.

L. ADVERTISING. Lessee agrees that no sign or advertising matter may be erected without the written consent of the Lessor.

M. DEFAULT. If Lessee fails to pay rent when due, or commits waste or breaches any other covenant or condition of this Lease, Lessor shall give Lessee notice to pay the rent, repair the waste or comply with the Lease on or before a date at least 30 days after the giving of the notice, and that failure to comply will result in the termination of the tenancy. If the tenancy is so terminated, Lessor shall proceed under Article 5, Section U.

N. FUTURE DEVELOPMENT. Lessor reserves the right to further develop or improve the landing area of the airport as it sees fit, regardless of the desires or view of the Lessee and without interference or hindrance from Lessee. The Lessor reserves the right to

shall not be obligated to the Lessee, to maintain and keep in repair the landing area of the airport and all publicly owned facilities of the airport; together with the right to direct and control all activities of the Lessee in this regard.

Lessor reserves the right to take any action it considers necessary to protect the aerial approaches to the airport against construction, together with the right to prevent the Lessee from erecting, or permit to be erected, any building or other structure on the airport which, in the opinion of the Lessor, would limit the usefulness of the airport or constitute a hazard to aircraft.

O. RESTRICTIONS. Lessor will not exercise or grant any right or privilege which would operate to prevent the Lessee from performing any services on its aircraft with its own employees that it may choose to perform. These services shall include, but are not limited to, maintenance and repair. Lessee may not provide any type of maintenance or service to aircraft not owned by Lessee upon said Leased Premises .

P. PREEMPTION OF LEASE. During the time of war or national emergency, Lessor shall have the right to lease the landing area, or any part thereof, to the United States Government for military or naval use; and if any such lease is executed, the provisions of this instrument insofar as they are inconsistent with the provisions of the lease to the Government shall be suspended.

All leases shall be subordinate to the provisions of any existing or future agreement between the Lessor and the United States relative to the operation or maintenance of the airport, the execution of which has been or may be required as a condition precedent to the expenditure of federal funds for the development of the airport.

Q. NON-DISCRIMINATION. The Lessee, for himself or successors in interest and assigns, as a part of the consideration hereof, does hereby covenants and agree that: (1) no person, on the grounds of race, color, religion, or national origin, shall be excluded from participation in, denied the benefits of, or otherwise subject to discrimination in the use of the leased facilities of the City of Burlington Municipal Airport; (2) in the construction and maintenance of any improvements on, over, or under such land and the furnishing of services thereon or therein, no person on the grounds of race, color, religion or national origin shall be excluded from participation in, denied the benefits of, or otherwise subject to discrimination; (3) the Lessee shall use the premises in compliance, as applicable, with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Sub-Title A, Office of the Secretary, Part 21, Non-Discrimination, in federally assisted programs of Title VI of the Civil Rights Act of 1964, and as said regulation may be amended.

R. HAZARDOUS SUBSTANCE INDEMNIFICATION. Lessee represents and warrants that its use of the Premises herein will not generate any Hazardous Substance, and it will not store or dispose on the Premises nor transport to or over the Premises any Hazardous Material or Substance in violation of any applicable federal, state, or local law, regulation or rule then presently in effect. Lessee further agrees to hold the City of Burlington harmless from and indemnify the City of Burlington against any release of such Hazardous Substance and any damage, loss, or expense or liability resulting from such release, including all attorney's fees, costs and penalties incurred as a result thereof which was caused by Lessee or any of its employees or agents. "Hazardous Substance" shall be interpreted broadly to mean any substance or material defined as a radioactive substance, or other similar term by any federal, state or local environmental law, regulation or rule presently in effect or promulgated hereafter.

in the future, as such laws, regulations or rules may be amended from time to time, and it shall be interpreted to include, but shall not be limited to, any substance which after release into the environment will or may reasonably be anticipated to cause sickness, death or disease.

The City of Burlington represents and warrants that it has no knowledge of any Hazardous Substance existing on the Owned Premises in violation of any applicable federal, state or local law, regulation or rule. The City of Burlington further agrees to hold Lessee harmless from and indemnify Lessee against any damage, loss, or expense or liability resulting from the existence on the Owned Premises of any such Hazardous Substance, including all attorneys' fees, costs and penalties incurred as a result thereof, unless caused by Lessee, any other Lessee, or any of their employees, agents, guests or patrons.

S. INSURANCE. The Lessee agrees that it will deposit with the Lessor a policy of comprehensive liability insurance. The policy shall be issued by a company licensed to do business in Wisconsin and shall insure the Lessee against loss from liability to the amount of \$1,000,000 for each occurrence and in the amount of \$2,000,000 aggregate, which shall name the Lessor as an additional insured. The cancellation or other termination of any insurance policy issued in compliance with this section shall automatically terminate the Lease unless another policy has been filed and approved pursuant to this section and shall be in effect at the time of such cancellation or termination.

T. SNOW REMOVAL POLICY. The Lessor's and the Lessee's responsibilities for snow removal are defined under the City of Burlington's Snow Removal Policy. This Policy was adopted by a resolution of the Burlington Common Council. This policy may be amended or updated at any time without notification. Each party agrees to abide by the then-current terms of said Policy.

U. TERMINATION. (1) By Default. In the event that Lessee defaults under Article 5, Sections H., M., or S., or by other operation of law, the tenancy shall be terminated, Lessor shall have the right to re-enter or repossess the leased property, either by force, summary proceedings, surrender, or otherwise, and dispossess and remove there from Lessee, and its effects, without being liable to any prosecution therefore, and Lessee shall surrender possession of the premises, and Lessee hereby expressly waives the service of notice of intention to re-enter or of instituting legal proceedings to that end.

(2) By Expiration. In the event that this Lease is terminated pursuant to Article 2 hereof, Lessee shall either: a. Sell its hangar to a third party, and the buyer thereof shall enter into a new Lease with the City of Burlington, which sale and transfer shall not be effective until and unless approved by the Common Council; or b. By or before the last date of the term of the Lease, remove its hangar and all equipment and restore the premises to the condition it was in prior to the construction of the hangar.

(3) By Mutual Consent. This Lease may be terminated by the mutual consent of the parties, upon the entry into a new Lease or such other terms and conditions agreed to as evidenced by the signatures of the parties hereto.

(4) Lien Rights. Lessor shall, in any event, have liens on Lessee's hangar and other personalty, including Lessee's aircraft, pursuant to Wis. Stat. §§ 704.05(5) and 779.43(3), and shall enforce such liens as provided by law, but shall have, in addition to those rights provided by Wis. Stat. § 704.05(5)(a) 1. and 2., the right to demand payment of past due rent and/or other charges due from Lessee under the terms of this Lease for release of the lien, or apply the

proceeds of sale to past due rent and/or other charges due from Lessee under the terms of the Lease.

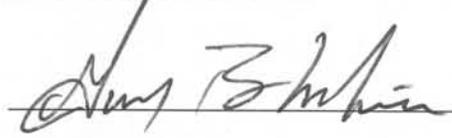
V. GENERAL PROVISIONS. The following provisions shall apply to this Agreement:

- (1) Rights and liabilities of the parties shall bind and inure to the benefit of their personal representatives, heirs, successors and assigns.
- (2) This agreement constitutes the entire agreement pertaining to the subject matter and supersedes all prior and contemporaneous agreements of the parties in connection therewith.
- (3) In construing this Lease, feminine or neuter pronouns may be substituted for those masculine in form and vice versa and plural terms may be substituted for singular and singular for plural in any place in which the context so requires.
- (4) The captions contained in this Agreement are for reference only and do not form part of this Agreement.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals they day and year first herein written.

Approved by the Airport Committee on: 2/25/16

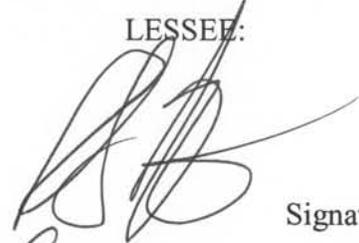
AIRPORT MANAGER:



Signature

Gary B. Meisner
Print (or type) name

LESSEE:



Signature

R. S. Teitz
Print (or type) name

Approved by Common Council on: _____

CITY OF BURLINGTON

Signature

D. W. [Signature]
Title



DATE: April 6, 2016

SUBJECT: MOTION 16-832 to consider approving a Certificate of Appropriateness for 597 N. Pine Street.

SUBMITTED BY: Gregory Guidry, Building Inspector

BACKGROUND/HISTORY:

Rugan's, a new business, has petitioned the City for a hanging sign, new awning and other façade improvements.

The proposed project consists of the following work on the Pine Street side:

- Replacement of front door and windows above the door, front windows, build a knee wall on lower half of front entrance windows, add corbels to front metal awning, repair and paint the existing metal awning and paint all currently cream exterior surfaces to historic color (hammered silver) for N. Pine Street.

The proposed project consists of the following work on the Milwaukee Avenue side:

- The replacement of side door, replace windows above and next to side door, install a vinyl black awning with a straight, non-fringed edge above the door, add corbels to entrance turret, install hanging sign and paint all currently cream exterior surfaces to historic color (hammered silver) for Milwaukee Avenue.

BUDGET/FISCAL IMPACT:

The approved items have been applied for a façade grant by the applicant. The City approved \$20,000 for the 2016 Façade Grant Program. Upon completion of the project, Rugan's would receive \$10,000 for two façade grants (Pine Street side and Milwaukee Avenue side), therefore a total of \$10,000 remains for the calendar year 2016.

RECOMMENDATION:

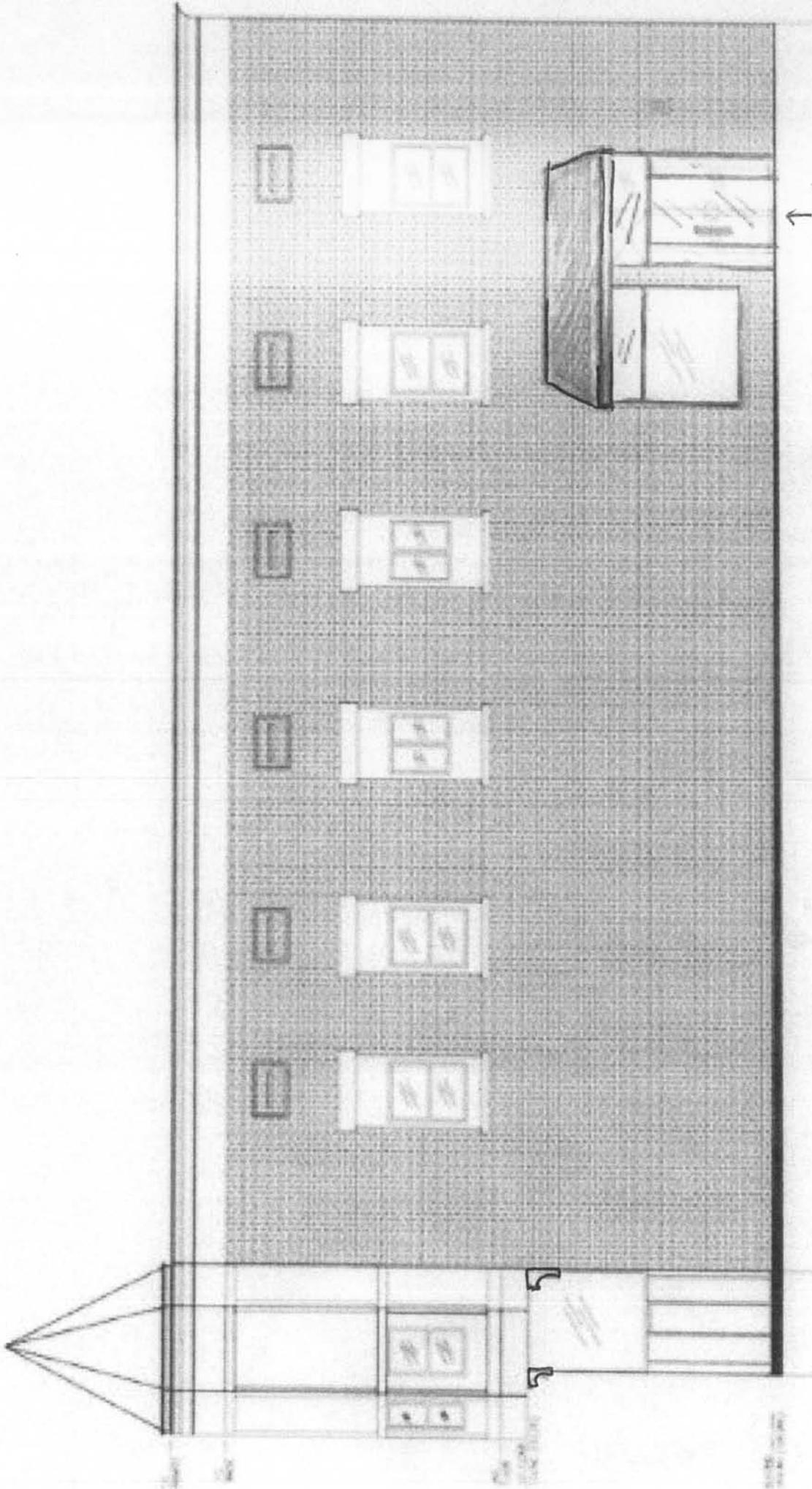
The Historic Preservation Commission (HPC) unanimously recommended approval of the Certificate of Appropriateness Application at their March 24, 2016 meeting.

TIMING/IMPLEMENTATION:

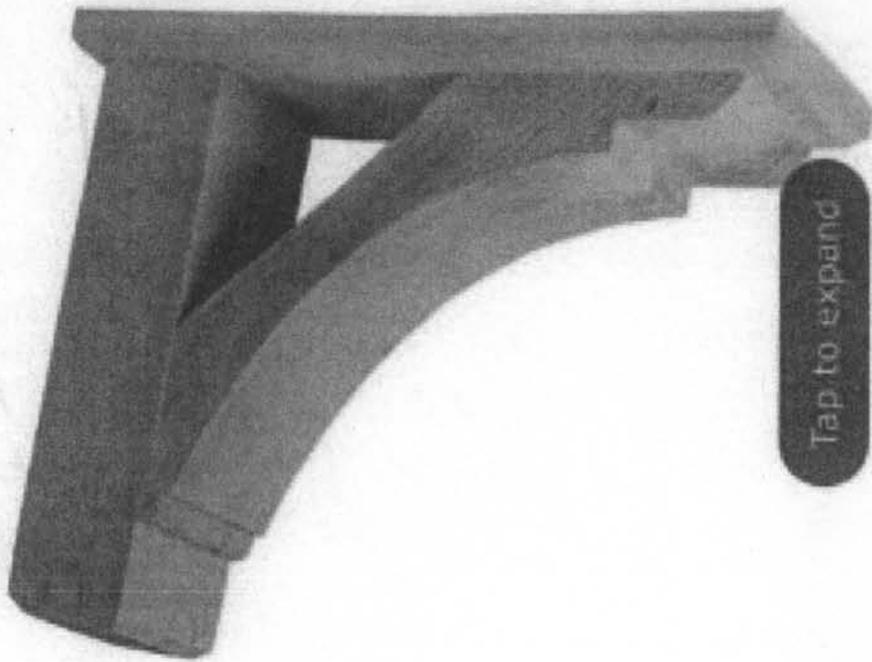
This item is for discussion at the April 6, 2016 Committee of the Whole meeting and per common practice is scheduled for consideration at the Common Council meeting the same evening.

ATTACHMENTS:

Photos



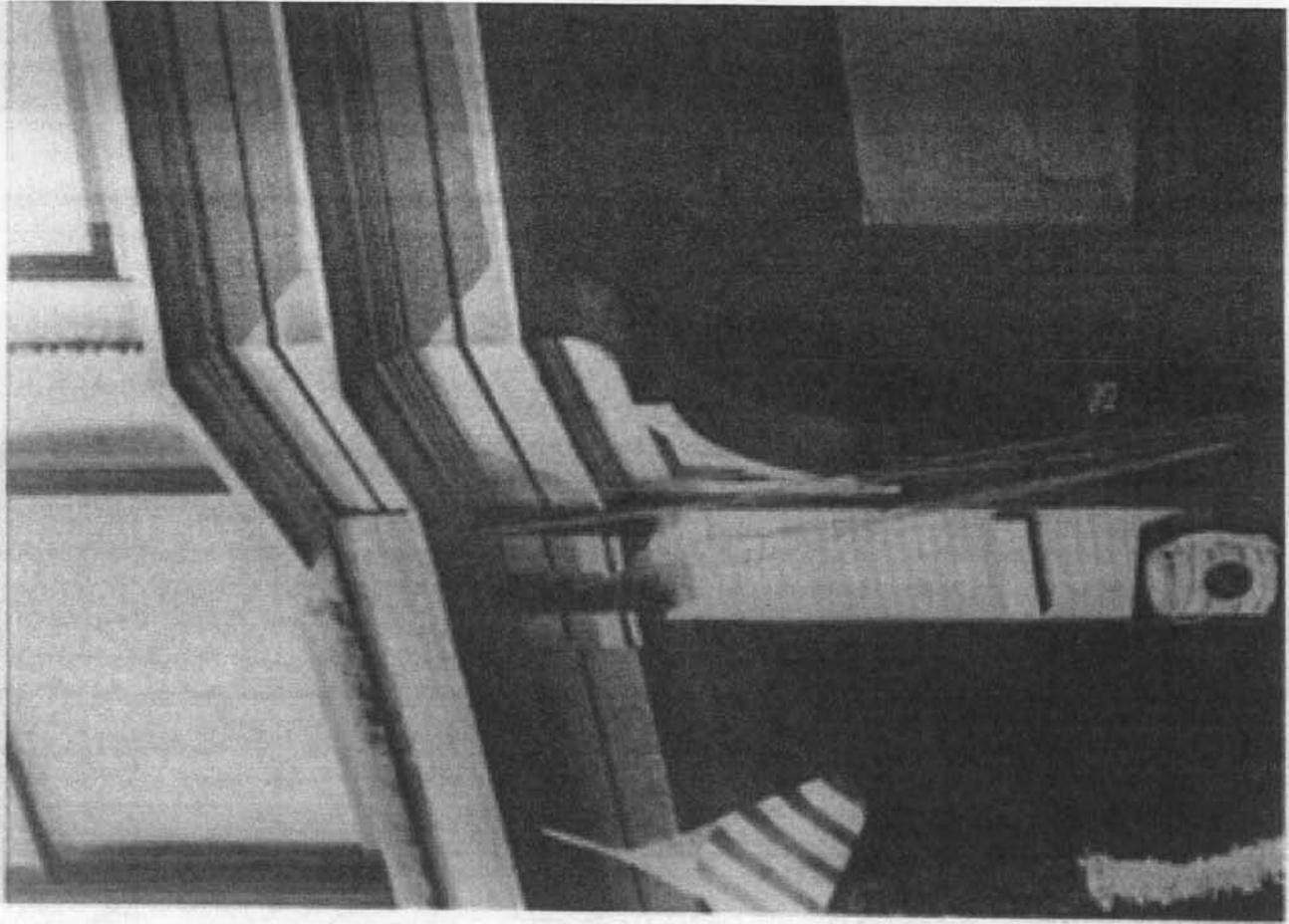
↑ 42"
DOOR
W/ SIDE LITES
TRANSOM



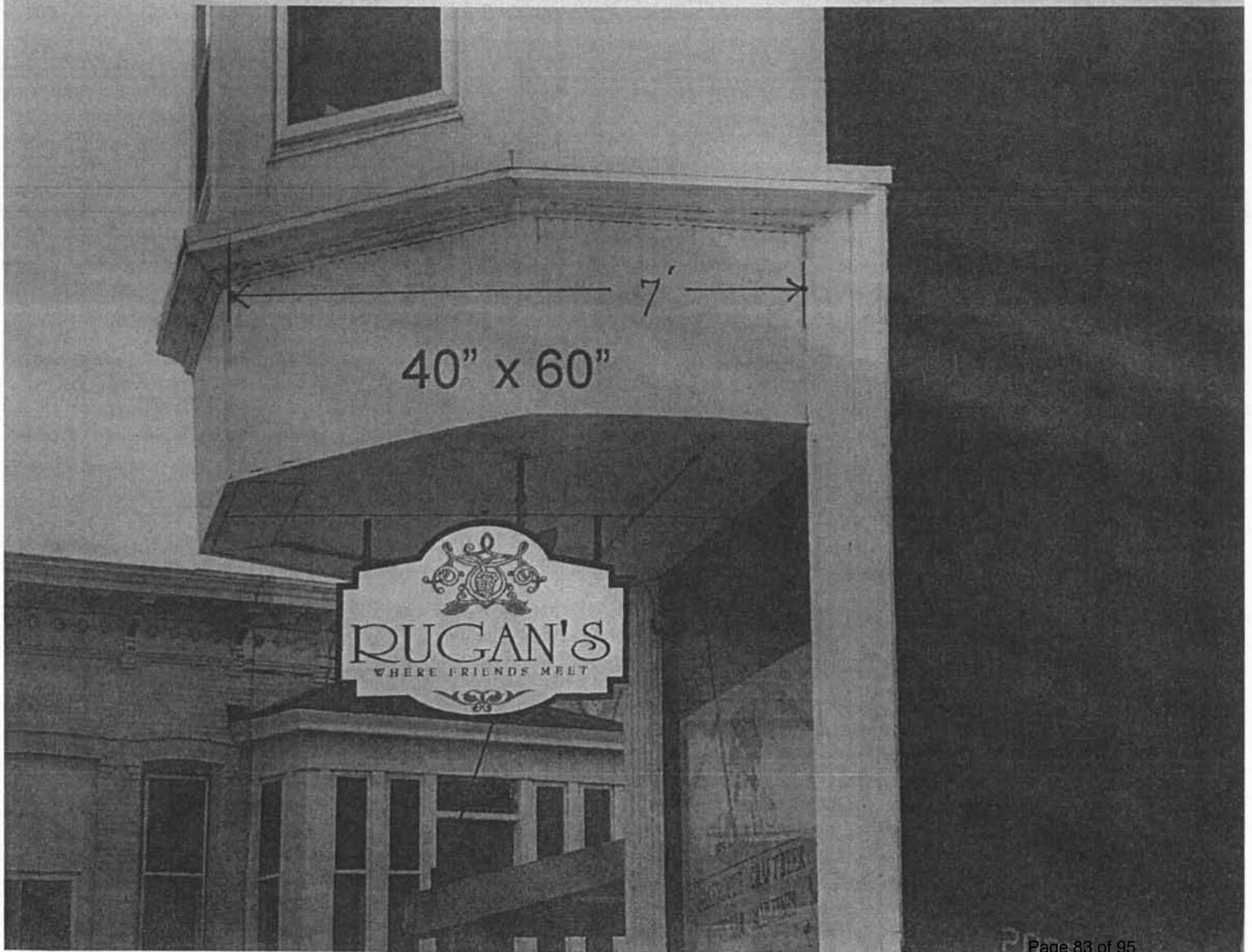
BRACKET, TIMBER TEXTURE, 7

1/2"W X 30"H X 14"P

Width	Height	Projection/Thickness
		RECREATED CORBEL (PAINTED IN HISTORIC PAINT)



CORBEL FROM 1912-13







DATE: April 6, 2016

SUBJECT: MOTION 16-833 to consider approving a Certificate of Appropriateness for 120 E. Chestnut Street.

SUBMITTED BY: Gregory Guidry, Building Inspector

BACKGROUND/HISTORY:

MPC Property Management, has petitioned the City for new awnings and window replacement. The proposed project consists of the installation of four (4) awnings on the upper windows, the installation of double-pane windows on the lower level of the building and double-pane aluminum clad wood windows on the upper level. The applicant has already removed deteriorated, non-historic wood fascia on building, exposing original transom windows.

BUDGET/FISCAL IMPACT:

The approved items have been applied for a façade grant by the applicant. The City approved \$20,000 for the 2016 Façade Grant Program. Upon completion of the project, MPC Property Management would receive \$5,000 the façade grant, therefore a total of \$5,000 remains for the calendar year 2016.

RECOMMENDATION:

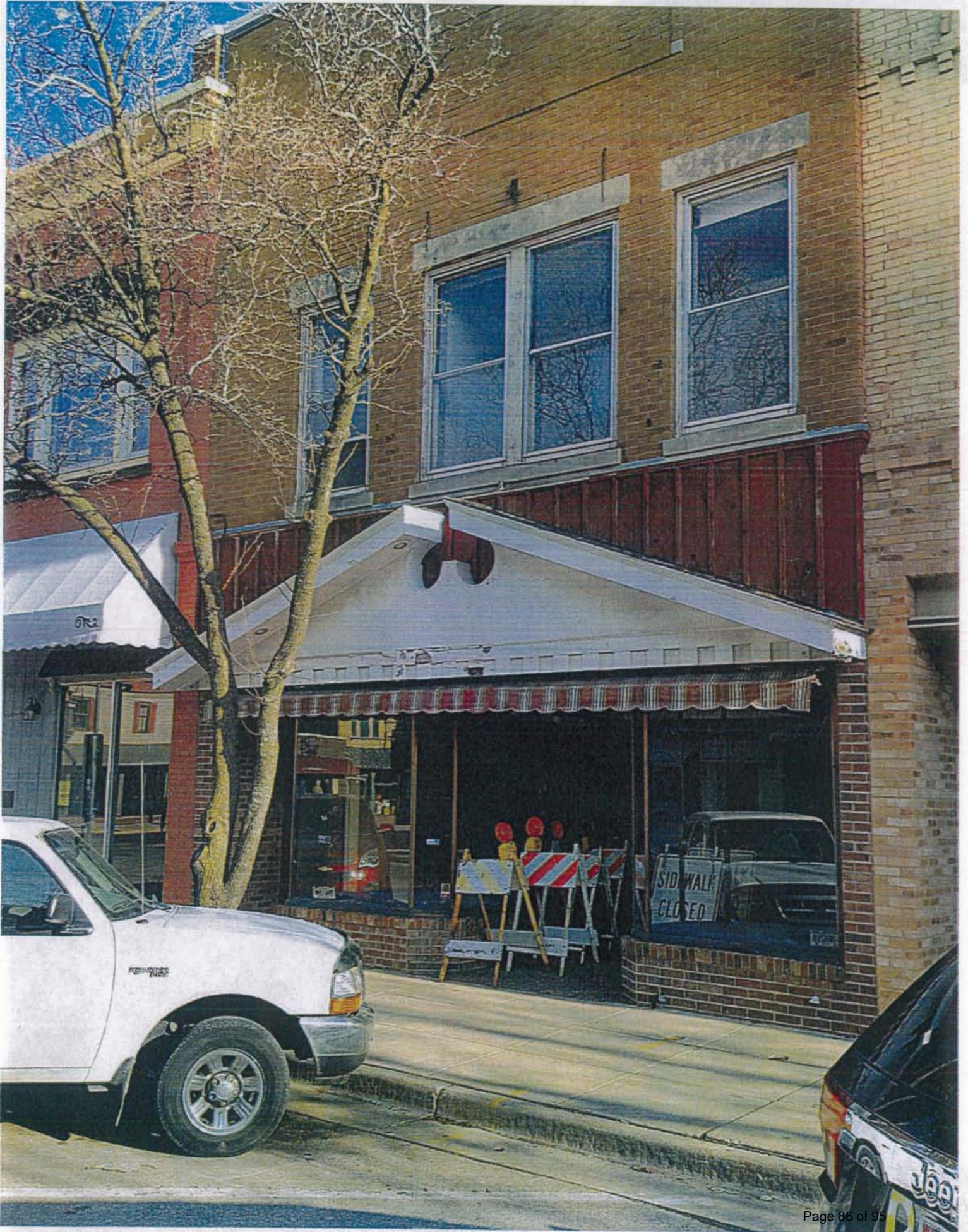
The Historic Preservation Commission (HPC) unanimously recommended approval of the Certificate of Appropriateness Application at their March 24, 2016 meeting.

TIMING/IMPLEMENTATION:

This item is for discussion at the April 6, 2016 Committee of the Whole meeting and per common practice is scheduled for consideration at the Common Council meeting the same evening.

ATTACHMENTS:

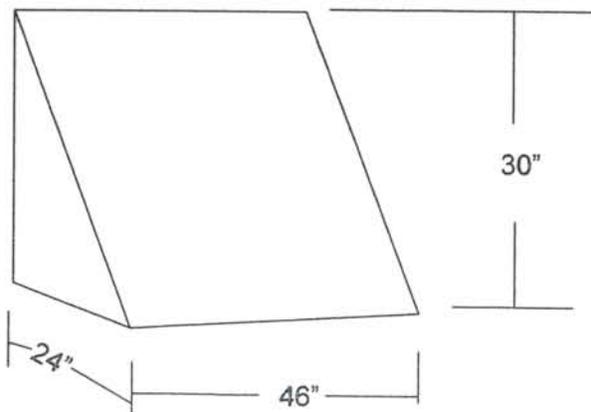
Photos



BURLINGTON
AWNING RENDERING



ALUMINUM FRAME / SUNBRELA FABRIC COLOR #4866 Shafford Ginger



NOTE: ABOVE RENDERING DOES NOT ACCURATELY DEPICT THE DEPTH OF THE AWNINGS.

Installed Price for (4) awning \$3,880.00

PLUS TAX / PERMITS



Page 87 of 95

136 FRONT STREET BURLINGTON VT 05401

120 E CHESTNUT





4866 Shafford Ginger

BURSTIONS
AWNING COLOR



DATE: April 6, 2016

SUBJECT: MOTION 16-834 to consider approving a Certificate of Appropriateness for 457 Milwaukee Avenue.

SUBMITTED BY: Gregory Guidry, Building Inspector

BACKGROUND/HISTORY:

LifeBridge Church, a new business, has petitioned the City for new awnings, signs and window replacement. The proposed project consists of the restoration and alteration of the front façade, replacement of windows and doors, painting over the current signage and installation of projecting and wall signs, and the installation of gooseneck lighting. The installation of awnings is proposed to be made of black metal. The entryway location is proposed to change from the east side of the building to the center of the building, which updates the building, but still maintains the historic character.

BUDGET/FISCAL IMPACT:

The approved items have been applied for a façade grant by the applicant. The City approved \$20,000 for the 2016 Façade Grant Program. Upon completion of the project, LifeBridge Church would receive \$5,000 the façade grant, therefore a total of \$0 remains for the calendar year 2016.

RECOMMENDATION:

The Historic Preservation Commission (HPC) unanimously recommended approval of the Certificate of Appropriateness Application at their March 24, 2016 meeting.

TIMING/IMPLEMENTATION:

This item is for discussion at the April 6, 2016 Committee of the Whole meeting and per common practice is scheduled for consideration at the Common Council meeting the same evening.

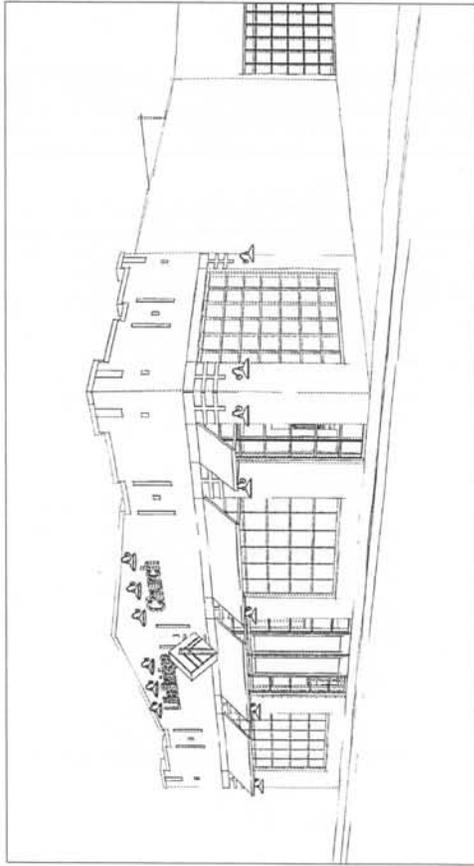
ATTACHMENTS:

Photos

REMODELING FOR:

LIFEBRIDGE CHURCH

BURLINGTON, WI



REVISIONS:

1155A MICHIGAN AVE. SHEBOYGAN, WI 53081
 735-252-4444 | 225 EAST ST. PAUL AVE. MILWAUKEE, WI 53202 | 414-837-4450
 © 2015 ABACUS ARCHITECTS, INC.

ISSUE DATE: 03-24-2016
 REMODELING FOR:
 LIFEBRIDGE CHURCH
 BURLINGTON, WI

DRAWN BY: DHARTER
 CHECKED BY: CHICKER

A
 101

PROJ. NO. 2015-64

PROJECT NOTES

EXTENT OF WORK:
 THE BASIS OF THE CONTRACT DOCUMENTS IS TO INCLUDE ALL WORK NECESSARY TO COMPLETE THE PROJECT IN ACCORDANCE WITH THE CONTRACT DOCUMENTS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES AND TO OBTAIN ALL NECESSARY INFORMATION FROM THE OWNER AND TO OBTAIN ALL NECESSARY INFORMATION FROM THE OWNER AND TO OBTAIN ALL NECESSARY INFORMATION FROM THE OWNER.

PERMITS:
 THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES AND TO OBTAIN ALL NECESSARY INFORMATION FROM THE OWNER AND TO OBTAIN ALL NECESSARY INFORMATION FROM THE OWNER.

NOTICE TO ADJERS:
 BEFORE ANY WORK BEGINS, THE CONTRACTOR SHALL NOTIFY THE ARCHITECT IN WRITING OF THE START DATE OF THE WORK AND THE ANTICIPATED DURATION OF THE WORK.

CONTRACT:
 ABACUS ARCHITECTS, INC. ACCEPTS ALL RIGHTS OF COPYRIGHT IN THE ARCHITECTURAL AND ENGINEERING DESIGN AND TO REPRODUCE AND TO TRANSMIT IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF ABACUS ARCHITECTS, INC.
 © 2015 ABACUS ARCHITECTS, INC.

PROJECT INFORMATION

ARCHITECTURAL		STRUCTURAL	
ABACUS ARCHITECTS, INC. 1155A MICHIGAN AVENUE SHEBOYGAN, WISCONSIN 53081 735-252-4444 735-463-3709	COMPANY NAME STREET ADDRESS CITY, STATE, ZIP PHONE, FAX		
A.101 TITLE SHEET			
A.301 FLOOR PLAN & DEMO PLAN			
A.501 EXTERIOR ELEVATIONS			



REVISIONS:

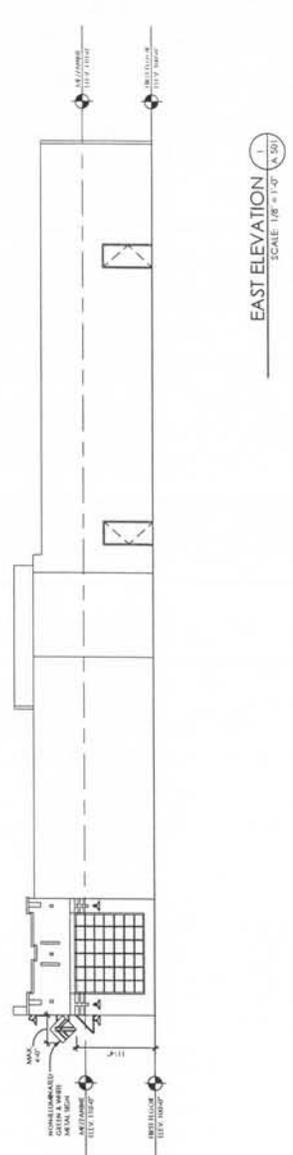
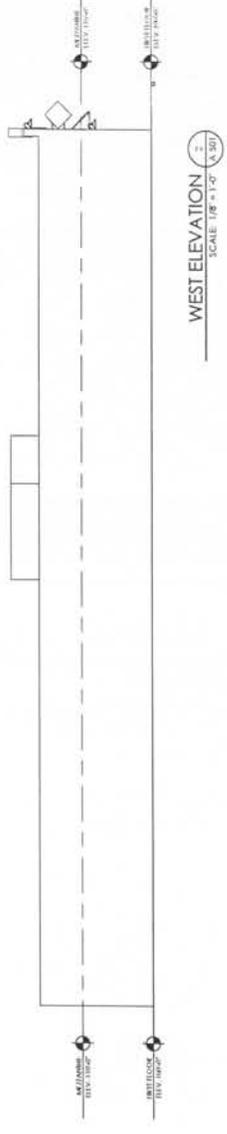
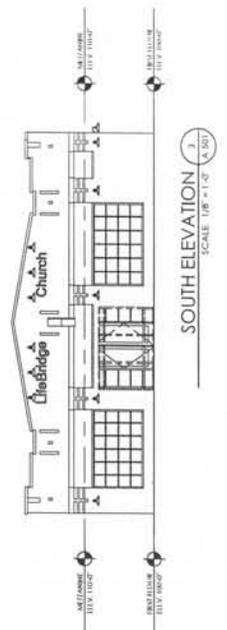
USE ELEVATIONS
INDICATED IN THE PLAN TO IDENTIFY THE CORRECT ELEVATION FOR EACH VIEW.
IF A VIEW IS NOT SHOWN IN THE PLAN, THE ELEVATION IS NOT SHOWN.

11554 MCHIGAN AVE SHEBOYGAN, WI 53081 (730) 452-6444 | 225 EAST ST PAUL AVE MADISON, WI 53702 (608) 837-4450
BURLINGTON, WI
LIFEBRIDGE CHURCH
REMODELING FOR
RUE DATE: 02-26-2016

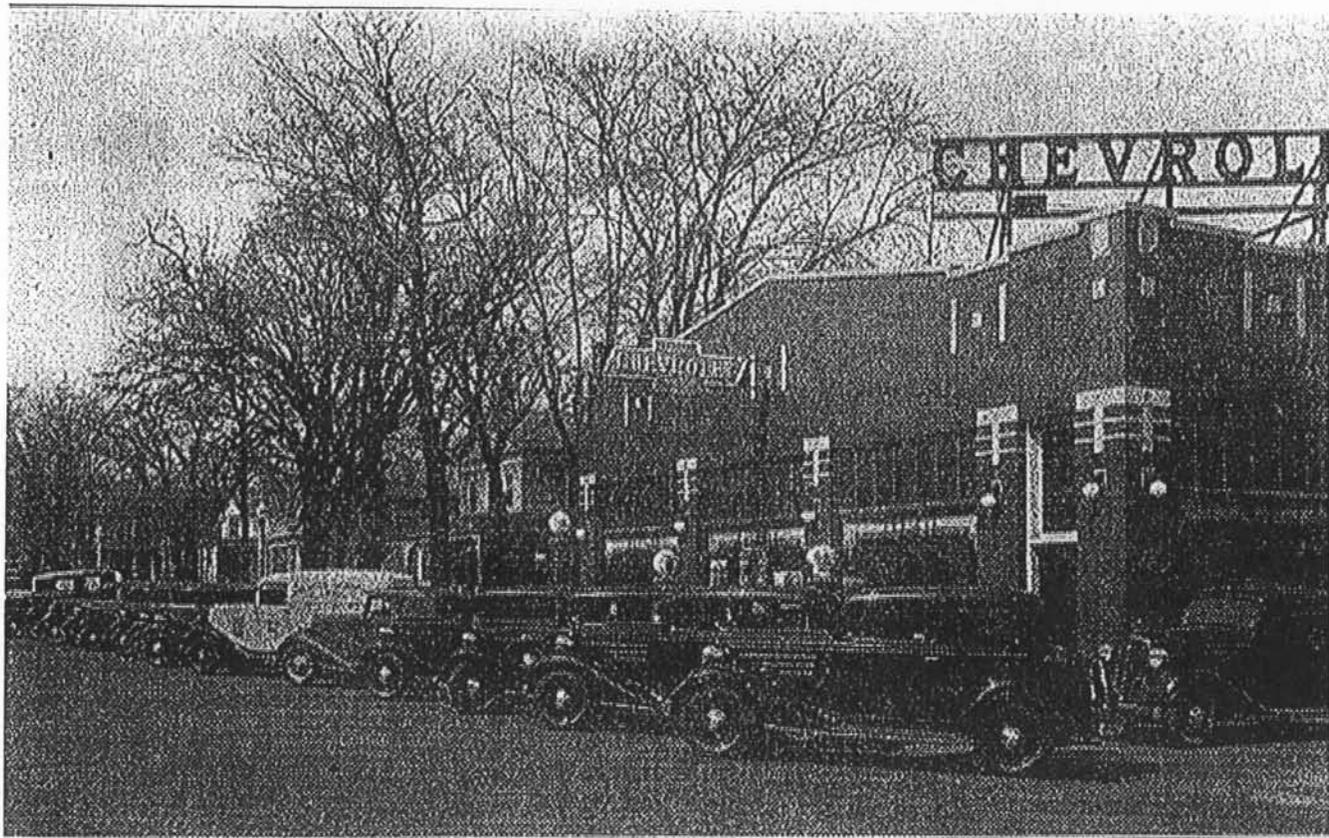
DRAWN BY: A/lorc
CHECKED BY: Checker

A
501

PROJ. NO. 2015-64







From Feb. 17, 1939, Standard Democrat - Zimmermann Anniversary Issue
UNION CHEVROLET on Geneva St. (now Milwaukee Av

