

Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, December 15, 2015 in the Burlington Public Library Meeting Room. Present were Penny Torhorst, Peter Smet, Pat Hoffman, Scott Johnson, Pat Hurley, Bridget Savaglia, and Mike Kelly. Excused was Ed Johnson. Also present were Gayle Falk, and Linda Berndt. Also present was High School representative Paige Taylor.

Torhorst called the meeting to order at 4:00.

Minutes of the November 24th meeting were approved. Scott Johnson moved approval, and Hoffman seconded. Motion passed.

The December 2015 General Fund Bills, Prepaids, and Reimbursements, and November General Deposits, were discussed and approved. Hoffman moved approval and Hurley seconded. Motion passed.

Hurley moved and Savaglia seconded the motion to approve the November 2015 Trust Deposits, and December 2015 Trust Fund Bills. Motion passed.

Committee Reports:

There was no report at this time.

Federated Library Report:

Falk just had some signatures needed from Torhorst on a form that confirms our membership with Lakeshores and a breakdown of county reimbursements.

Old Business:

New Business:

Budget and Strategic Planning Update: Falk reported that the Budget was passed at the last City Council meeting.

Director's Report: Falk stated that she did not have the Reference statistics for the monthly report. Falk reported that we had three large donations this last month. The first donation was from the Kara Foundation in the amount of \$2,000.00. The second was an anonymous gift for the Library Staff in the amount of \$500.00. The last donation was an anonymous donation for \$10,000.00.

Joy received a thank you from one of her summer volunteers, detailing how volunteering here had helped her.

Falk also reported that we were open during the Christmas Parade and there were many people in the Library during that time. Joy made a display board with pictures from the Parade and also pictures of our new glider rocking chair. It was donated by a patron in honor of her mother. There were several pictures of people using the chair and it is located in the children's area by the Christmas tree.

BPL in the News: There were several calendar items in the papers this month.

Falk reported that she has been off on family medical leave to help take care of her mother.

Public Communications to the Board: There were none at this time.

Meeting was adjourned at 4:15 p.m. Hurley moved and Kelly seconded. Motion passed.

Our next meeting will be on Tuesday, January 26th, at 4:00 p.m. in the Burlington Public Library meeting room.

Respectfully submitted,

Pat Hoffman
Secretary/Treasurer