

Minutes of the Burlington Public Library Board of Trustees

The Burlington Public Library Board of Trustees met on Tuesday, October 27, 2015 in the Burlington Public Library Meeting Room. Present were Penny Torhorst, Ed Johnson, Peter Smet, Pat Hoffman, Scott Johnson, Pat Hurley, and Bridget Savaglia. Excused was Mike Kelly. Also present were Gayle Falk, and Linda Berndt.

Torhorst called the meeting to order at 4:00.

Minutes of the September 22nd meeting were approved. Ed Johnson moved approval, Pat Hoffman seconded. Motion passed.

The October 2015 General Fund Bills, Prepaids, and Reimbursements, and September General Deposits, were discussed and approved. Hoffman moved approval and Hurley seconded. Motion passed.

Hurley moved and Hoffman seconded the motion to approve the September 2015 Trust Deposits, and October 2015 Trust Fund Bills. Motion passed.

Committee Reports:

There was no report at this time.

Federated Library Report:

Update on BASD leaving SHARE Consortium: Peter Smet reported that the Lakeshores staff and the Burlington Public Library staff have been wonderful. Their only concern was that the Follett Destiny software was better suited for young students than the Sirsi software.

SHARE Bylaws: Falk reported that the SHARE Bylaws needed to be approved by our Board and signed by our Board President. The bylaws are the product of many months of work by the LAC and Lakeshores Board. After discussion, Ed Johnson moved that the Board should accept the Bylaws as presented. Hoffman seconded, and the motion passed.

Trustee Dinner Recap: Torhorst and Hoffman reported that the speaker was great. He was a pediatrician with a library degree who is a proponent of the Reach out and Read program, which connects young children with books. He spoke about the parent/child interaction in reading to an infant and building the bond between them.

Old Business:

Report on Assistant Director: Falk reported that she has promoted Joy Schnupp to be our new Assistant Director. She has already suggested that we might want to be open during the Christmas Parade on Friday,

December 4th. Falk encouraged the Board to approve the request. We have considered and rejected being open in the past, feeling that it was not a good use of staff time to provide restroom access to parade attendees. This year, we may want to be open and have displays to promote library programs to people who enter the library. The Board agreed it would be a very good idea.

New Business:

Introduction of student representative Paige Taylor: Paige is a Sophomore at BHS. She was raised in a house that encouraged books. She lives in the Town of Burlington and she is on the Tennis team. She is very happy to be serving on our Board.

Dates for Board Meetings in 2016: All the dates presented to the Board were approved.

Holiday closing dates for 2015 and 2016: Board approved Christmas 2015 closing dates of December 24th, 25th, & 26th. They also approved Christmas 2016 closing dates of December 23rd, 24th, 25th, & 26th for 2016.

Budget and Strategic Planning Update: Falk reported that there was a budget meeting later tonight that will cover capital improvements and long range projects. She also reported that she was part of the City Strategic Planning weekend which took place the weekend of October 16th & 17th. They went over what the City's challenges are. Falk asked the Board for their input on a feasibility study and fund raising for a library. Board members suggested putting the items on the Agenda for next month. After our ideas are clearer, we will ask the City Administrator to attend a Board meeting to discuss building a library. We may want to invite Joy to help develop a PR campaign.

Director's Report: The toilet in the Women's bathroom upstairs broke on a Saturday. After closing it flooded the rest room and leaked through the floor to the storage room below. Decorations stored in that work had to be thrown away. Falk advised the Board that we may need some Trust money to repurchase some of the lost items as we need them throughout the coming year.

BPL in the News: There were several articles and many calendar items in the papers this month. There were also two articles in the Milwaukee Journal Sentinel regarding the Future of Libraries.

Falk will be attending a seminar on the Future of Libraries at Marquette on Thursday.

There were no Public Communications to the Board at this time.

Meeting was adjourned at 5:05 p.m. Ed Johnson moved and Scott Johnson seconded. Motion passed.

Our next meeting will be on Tuesday, November 24th at 4:00 p.m. in the Burlington Public Library meeting room.

Respectfully submitted,

Pat Hoffman
Secretary/Treasurer