



**HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
Thursday, October 22, 2015**

The meeting was called to order by Chairman Tom Stelling at 6:32 p.m. Alderman Tom Preusker; Commissioner Jeff Erickson; Commissioner Kevin O'Brien; and Commissioner Joel Weis were present. Commissioner Maria Veronico; Commissioner Darrel Eisenhardt were excused.

Chairman Stelling introduced and welcomed Nicole Witbrod, BHS student representative, to the HPC Meeting.

CITIZEN COMMENTS

None

APPROVAL OF MINUTES

Alderman Preusker moved, and Commissioner Weis seconded to approve the minutes of August 27, 2015. All were in favor and the motion carried.

LETTERS AND COMMUNICATIONS

None

OLD BUSINESS

None

NEW BUSINESS

A. A Façade Grant Program application from Shad Branen of WIN Properties, for property located at 425 N. Pine Street to restore brick (tuck-pointing) and replace windows on the west side.

- Chairman Stelling introduced this item and recused himself.
- Alderman Preusker introduced and opened this item for discussion.
- Commissioner Weis asked if the building was going to be pressure washed to remove the paint. Shad Branen, owner, stated he is trying to find the best chemical to use in removal of the three layers instead of pressure washing. Mr. Branen stated to restore the brick there will be tuck-pointing, patching and replacing of existing windows. Commissioner Weis questioned if the front east side is just for restoration purposes. Mr. Branen replied yes, there will be cleaning of the brick around the building, tuck-pointing, replace the door, replace missing windows and windows above the transom to the original condition. Alderman Preusker questioned if the windows above the transom are painted glass and not tinted glass,

and if the window frame is aluminum. Mr. Branen stated the glass is like a corrugated glass and the frame is wood. Commissioner Erickson commented that on Patrick Meehan's memorandum, it states that the door is to be insulated fiberglass frame. Commissioner Erickson stated the door should be of historic aluminum and not fiberglass.

- There were no further comments.
- Commissioner Erickson moved, and Commissioner Weis seconded to approve the Façade Grant for the west side to restore brick, replace windows and the back door to be revised to be made of steel, wood or aluminum of historic style and color, subject to Patrick Meehan's memorandum.
- Alderman Preusker stated the amount of the grant shall not exceed \$5,000.
- Roll Call: Alderman Tom Preusker; Commissioner Jeff Erickson; Commissioner Kevin O'Brien; and Commissioner Joel Weis were present.
- All were in favor and the motion carried.

B. A Façade Grant Program application from Shad Branen of WIN Properties, for property located at 425 N. Pine Street to clean brick, replace windows and restore transom on the east side.

- Alderman Preusker introduced and opened this item for discussion.
- There were no further comments.
- Commissioner Weis moved, and Commissioner Erickson seconded to approve the Façade Grant to clean brick, replace windows and restore transom on the front east side and not to exceed \$4,776.00.
- Roll Call: Alderman Tom Preusker; Commissioner Jeff Erickson; Commissioner Kevin O'Brien; and Commissioner Joel Weis were present.
- All were in favor and the motion carried.

C. A Façade Grant Program application from Shad Branen of WIN Properties for property located at 425 N. Pine Street to restore brick (tuck-pointing), remove paint and replace windows on the north side.

- Alderman Preusker introduced and opened this item for discussion.
- There were no comments.

- Commissioner O'Brien moved, and Commissioner Erickson seconded to approve the Façade Grant to restore brick, remove paint and replace windows on the north side, up to the remaining balance of \$4,592.62, but not to exceed \$5,000.00.
- Roll Call: Alderman Tom Preusker; Commissioner Jeff Erickson; Commissioner Kevin O'Brien; and Commissioner Joel Weis were present.
- All were in favor and the motion carried.

DISCUSSION ITEMS

A. Review of Façade Grant Funding Status.

- Alderman Preusker introduced and opened this item for discussion.
- Alderman Preusker stated that Council, at the October 22, 2015 meeting, approved two new downtown projects; a church bought the old Bigelow building and the old Color Bar building is becoming a martini bar. Alderman Preusker stated Council is currently discussing the funding budget. Chairman Stelling gave a quick overview of the façade funding and how it is distributed. Chairman Stelling also stated the first couple of Façade Grants were funded by the Community Development Authority and not the City.
- There were no further comments.

ADJOURNMENT

Commissioner Erickson moved, and Commissioner Weis seconded to adjourn the meeting at 7:00 p.m. *All were in favor and the motion carried.*

Recording Secretary,

Kristine Anderson
Administrative Assistant