



AGENDA COMMON COUNCIL

Tuesday, November 17, 2015

To immediately follow the 6:30 p.m. Committee of the Whole meeting
Common Council Chambers, 224 East Jefferson Street

Mayor Robert Miller
Edward Johnson, Alderman, 1st District
John Ekes, Alderman, 1st District
Ruth Dawidziak, Alderman, 2nd District
Bob Grandi, Alderman, 2nd District
Tom Vos, Council President, Alderman, 3rd District
Jon Schultz, Alderman, 3rd District
Thomas Preusker, Alderman, 4th District
Todd Bauman, Alderman, 4th District

1. Roll Call
2. Pledge of Allegiance to the Flag
3. Citizen Comments
4. Chamber of Commerce Representative and Rescue Squad Representative
5. Approval of the Common Council minutes for November 3, 2015 (*R. Dawidziak*)
6. Letters and Communications (*B. Grandi*)
 - A. Correspondence from Alderman Edward Johnson regarding his absence at the November 17, 2015 Committee of the Whole and Common Council meeting
7. Reports by Aldermanic Representatives and Department Heads
8. Reports 1-6 (*T. Vos*)
9. Payment of Vouchers (*J. Schultz*)
10. Licenses and Permits (*T. Preusker*)
11. Appointments and Nominations - none

12. PUBLIC HEARINGS:

- A. A Public Hearing to hear comments and concerns from the public regarding amending the Official Zoning Map for property located at 1624 & 1700 S. Teut Road to rezone from B-1, Neighborhood Business District to Rm-4/PUD, Multi-Family Residential with a Planned Unit Development (PUD) Overlay. (*T. Bauman*)
- B. A Public Hearing to hear comments and concerns from the public regarding a request to amend the Racine County Multi-Jurisdictional Comprehensive Plan for property located at 1624 & 1700 S. Teut Road. (*J. Ekes*)
- C. A Public Hearing to hear comments and concerns from the public regarding the proposed 2016 Annual Budget. (*R. Dawidziak*)

13. RESOLUTIONS:

- A. Resolution 4750(24) to consider approving the 2016 Racine County Economic Development Corporation (RCEDC) Annual Contract for a total in the amount of \$48,669.26. This item is was discussed at the November 3, 2015 Committee of the Whole meeting. (*B. Grandi*)
- B. Resolution 4751(25) to consider amending the City of Burlington Revolving Loan Fund Policy and Procedures Manual. This item is was discussed at the November 3, 2015 Committee of the Whole meeting. (*T. Vos*)
- C. Resolution 4752(26) to consider approving a change of polling location from the United Methodist Church to the City of Burlington Department of Public Works, located at 2200 S. Pine Street, for Wards 5-8 and 10. This item is was discussed at the November 3, 2015 Committee of the Whole meeting. (*J. Schultz*)
- D. Resolution 4754(28) to consider approving an Engagement Letter with Patrick Romenesko for the 2015 Annual Audit and a 2015 TIF 3/ER TIF 1 Audit in the amount of \$36,500. This item was discussed at the November 3, 2015 Committee of the Whole meeting. (*T. Preusker*)
- E. Resolution 4755(29) to consider authorizing an application to the Public Service Commission for authority to increase water rates charged by the Burlington Water Utility. This item was discussed at the November 17, 2015 Committee of the Whole meeting. (*T. Bauman*)
- F. Resolution 4756(30) to consider approving an Extraterritorial Certified Survey Map for Gail Ketterhagen for property located at 5741 Brever Road in the Town of Burlington. This item was discussed at the November 17, 2015 Committee of the Whole meeting. (*J. Ekes*)

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.

14. ORDINANCES: THERE ARE NONE

15. MOTION:

- A. Motion 15-822 to consider entering into an agreement with Swagit for Council Meeting Web Streaming and Agenda Software Management. This item was discussed at the same night November 17, 2015 Committee of the Whole meeting. (*R. Dawidziak*)

- B. Motion 15-823 to consider authorizing staff to proceed with the sale of up to \$450,000 in General Obligation Promissory Notes to Fox River State Bank for the TIF District 5 Project. This item was discussed at the same night November 17, 2015 Committee of the Whole meeting. (*B. Grandi*)

16. ADJOURNMENT (*T. Vos*)

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CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 5	Date: November 17, 2015
Submitted By: Diahnn Halbach, City Clerk	Subject: Meeting Minutes

Details:

Staff recommends approval of the attached Minutes from the November 3, 2015 Common Council meeting.

Options & Alternatives:

N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Common Council approve these Minutes at the November 17, 2015 Common Council meeting.



CITY OF BURLINGTON
Minutes of the Common Council
Robert Miller, Mayor
Diahnn C. Halbach, City Clerk
Tuesday, November 3, 2015

1. Call To Order – Roll Call

Mayor Robert Miller called the meeting to order at 8:47 p.m. starting with roll call. Aldermen present: Ed Johnson, Bob Grandi, Ruth Dawidziak, Tom Vos, Jon Schultz, Tom Preusker, and Todd Bauman. Excused: John Ekes

Also present: City Administrator Carina Walters, City Attorney John Bjelajac, Treasurer and Budget Officer Steven DeQuaker, Police Chief Mark Anderson, Fire Chief Perry Howard, Building Inspector and Zoning Administrator Gregory Guidry and Tom Foht of Kapur and Associates.

2. Pledge of Allegiance

3. Citizen Comments

There were no comments.

4. Chamber of Commerce Representative and Rescue Squad Representative

No report

5. Approval of the October 20, 2015 Common Council Minutes

A motion was made by Schultz with a second by Preusker to approve the Council Minutes from October 20, 2015. With all in favor, the motion to approve the minutes was carried.

6. Letters and Communications

None

7. Reports by Aldermanic Representatives and Department Heads

Alderman Schultz stated he had attended the League of Wisconsin Municipalities Annual Conference and reported there was unanimous support for changing the liquor licensing limits.

8. Reports 1-7

A motion was made by Preusker with a second by Vos approve Reports 1-7. With all in favor, the motion carried.

9. Payment of Vouchers

A motion was made by Bauman with a second by Johnson to approve vouchers, pre-pays and reimbursements in the amount of \$239,294.93. Roll Call Aye: Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: None. Motion carried 7-0.

10. Licenses and Permits

A motion was made by Johnson with a second by Grandi to approve all licenses and permits. With all in favor the motion carried.

11. Appointments and Nominations

There were none.

12. Public Hearings

There were none.

13. Resolutions

- A. Resolution 4748(22) to authorize permission to the RCEDC to submit a WI Economic Development Corporation (WEDC) Community Development Investment (CDI) grant application for the downtown redevelopment project being undertaken by WIN Properties, LLC at 425 N. Pine Street.

A request for a second reading and a motion to approve was made by Johnson with a second by Vos to approve Resolution 4748(22).

Alderman Schultz recused himself from voting and moved away from the Council table.

Roll Call Aye: Johnson, Grandi, Dawidziak, Vos, Preusker, and Bauman. Nay: None. Motion carried 6-0.

Alderman Schultz rejoined the table.

- B. Resolution 4749(23) to approve the purchase of a 99.8% efficient boiler system for the Police Department in the amount of \$36,580 and \$830 for the removal and demolition of the existing expansion tank for a total of \$37,680 from Just Service, Inc.

A request for a second reading and a motion to approve was made by Dawidziak with a second by Preusker to approve Resolution 4749(23).

Roll Call Aye: Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: None. Motion carried 7-0.

- C. Resolution 4753(27) to approve an Engagement Letter with Ehlers, Inc. to develop a Five-Year Financial Plan for the not-to-exceed amount of \$21,000.

A request for a second reading and a motion to approve was made by Grandi with a second by Johnson to approve Resolution 4753(27).

Roll Call Aye: Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: None. Motion carried 7-0.

14. Ordinances

- A. Ordinance 1999(5) to consider amending the Official Zoning Map for property located at 457 Milwaukee Avenue to rezone from B-2, Central Business District to I-1, Institutional District.

A request for a second reading and a motion to approve Ordinance 1999(5) was made by Vos with a second by Preusker.

Roll Call Aye: Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: None.
Motion carried 7-0.

- B.** Ordinance 2000(6) to amend the Racine County Jurisdictional Comprehensive Plan for property located at 457 Milwaukee Avenue.

A request for a second reading and a motion to approve Ordinance 2000(6) was made by Vos with a second by Preusker.

Roll Call Aye: Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: None.
Motion carried 7-0.

15. Motions

- A.** Motion 15-820 to consider approving a salary increase of five percent for City Administrator, Carina Walters.

A request for a second reading and a motion to approve Motion 15-820 with a retroactive date to October 1, 2015, was made by Preusker with a second by Schultz.

Roll Call Aye: Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: None.
Motion carried 7-0.

16. Adjourn

A motion was made by Johnson with a second by Dawidziak to adjourn the meeting. With all in favor, the meeting adjourned at 8:58 p.m.

Meeting Minutes Respectfully Submitted by:



Diahm C. Halbach
City Clerk
City of Burlington



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
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Common Council Agenda Item Number: 6	Date: November 17, 2015
Submitted By: Alderman Edward Johnson	Subject: Letters and Communications

Details:

Communication A – Correspondence from Alderman Edward Johnson regarding his absence from the November 17, 2015 Committee of the Whole and Common Council meetings.

Financial Remarks:

None.

Executive Action:

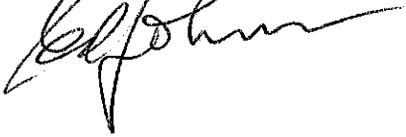
Staff recommends that the Council accept this communication at the November 17, 2015 Common Council meeting.

G701 Change Form.txt

TO: Mayor .Miller
Clerk Halback
Council Members
November 3, 2015

This is to inform you that I will not be at the November 17th council meetings.

Edward Johnson

A handwritten signature in black ink, appearing to read 'E. Johnson', written in a cursive style.



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Common Council Agenda Item Number: 8	Date: November 17, 2015
Submitted By: City Staff	Subject: Reports 1-6

Details:

Attached please find the following reports:

- Report 1 – Community Development Authority Minutes, 6/3/2014 (approved at 11/3/2015 CDA meeting)
- Report 2 – Historic Preservation Committee Minutes, 08/27/2015
- Report 3 – Police and Fire Commission Minutes, 10/06/2015
- Report 4 – Plan Commission Minutes, 10/13/2015
- Report 5 – Park Board Minutes, 10/22/2015
- Report 6 – Committee of the Whole Minutes, 11/03/2015

Options & Alternatives:

N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Common Council accept these Reports at the November 17, 2015 Common Council meeting.



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**CITY OF BURLINGTON
COMMUNITY DEVELOPMENT AUTHORITY
MEETING MINUTES
June 3, 2014 at 5:30 p.m.
224 E. Jefferson Street**

1. CALL TO ORDER

Chairman Bil Scherrer called the meeting of the Community Development Authority to order at 5:30 p.m.

2. ROLL CALL

The following commissioners were in attendance: Chairman Bil Scherrer, Mayor Bob Miller, Alderman Todd Bauman, Tom Wiemer, Jack Eckola, Jim Spiegelhoff and Judie Lemieux. Also in attendance: City Administrator Kevin Lahner and City Attorney John Bjelajac.

3. APPROVAL OF MINUTES FROM APRIL 8, 2014

A motion to approve the minutes from April 8, 2014 was made by Commissioner Miller with a second by Commissioner Eckola. With all in favor, the motion carried.

4. CITIZEN COMMENTS

Second District Alderman, Ruth Dawidziak, 1165 Hidden Creek Lane, expressed her concern regarding the \$1 sale to Burlington Core Upgrades II, LLC and does not feel this dollar deal is a good idea. She has had quite a few discussions with members of the community who feel the same way. Dawidziak stated that although there have been successful deals in the past with the City, she did not see the need or the justification for this one especially with no solid plans, interests, commitments, tenants, or retailers. Dawidziak further stated that members of Burlington Core Upgrades II, LLC has had ample time to market and develop this property and was already granted an extension for plans to break ground in 2013 of which for a variety of reasons did not happen. Dawidziak stated that she respects the time and money that has been put in this overall project since its inception in 2009, however, she believes Burlington Core Upgrades II, LLC has taken this project as far they can. Dawidziak went on to point out items discussed in the minutes from the April 8, 2014 CDA meeting that she disagrees with, which includes lending a retail/residential development in the downtown area and feels the City is already maxed out on multi-family units. Dawidziak stated that overall she doesn't see Burlington as a transient community where people just come to rent and that Burlington is a place where people come to buy a home and raise a family and be a part of a small town and although she understands the need for multi-family units, she feels the city already has plenty with the existing units and current projects. Dawidziak also raised concerns with potential parking issues and mixed use residential units having a negative impact on downtown businesses and their customers. Dawidziak also felt that comparing Burlington's downtown district to the "live to work" concept in Milwaukee's Third Ward district was not a fair comparison and that successful comparisons with communities that are similar in size would be more useful when making decisions such as this. Dawidziak stated that the City of Burlington and the CDA have an obligation to do what is best for the downtown area and the City as a whole, of which improves our resident's quality of life and is an asset to existing businesses. Dawidziak requested that the Board, in due diligence, vote

against this dollar deal and explore RFP's from other developers for fresh ideas and perspectives and, in the meantime, utilize this space as green space until the City is able to find the right development fit.

John Maltby, 149 West Washington Street, stated that the City would be selling this property to a couple of individuals, not a development group and compared the deal to that of the "McKillip Days" and didn't even understand why the City would be considering this deal in the first place and that the space would be better off as empty land than to just give it away to somebody else.

Brad Brewer, 324 Highridge Road and owner of RAW Salon, stated that he agreed with Dawidziak and, as a local business owner, he and a business partner are actually interested in the property and would consider donating it back to the City for a period of time for possible use as a small garden space or park and feels that it might be time to give some other people an opportunity to do something new with this space, especially for the price of \$1.

5. REVIEW AND CONSIDERATION OF RESOLUTION NUMBER 114, "A RESOLUTION APPROVING THE ACCEPTANCE OF AN OFFER TO SELL REAL PROPERTY TO BURLINGTON CORE UPGRADES II, LLC"

Chairman Bil Scherrer introduced Resolution Number 114. Attorney John Bjelajac explained the resolution and the proposed offer to sell agreement, in which would be an "as is sale" and then further explained the key features of the agreement.

Lahner invited Bill Stone and Tom Stelling, of Burlington Core Upgrades II, LLC, to talk about their proposal. Stelling explained the development and conceptual plan for the downtown area as well as the history of the most recent redevelopment of the downtown area including the Hampton Hotel and parking structure. Stelling stated that the undeveloped land next to the parking garage had always been planned to be utilized as a retail and office development; however, in 2009 the economy crashed and retail space was no longer a good idea. Stelling stated that they received quotes from developers that ranged in price from \$15-\$18 per square foot to develop the property for retail space; however, rental spaces in the downtown Burlington district only goes for about \$8-\$10 per square foot, of which there is currently ample space already available. Stelling said that to build a 3-story building would be a \$5 million white box investment, which would not be economical. However, Stelling did find people that would want to buy in with them to build apartments. Stelling further stated that their concern was not so much to build apartments, as it was to utilize the property to be built in the proper way when it was appropriate and in the meantime the space would be maintained and they have always had the best interest of the City in mind.

Stone stated that downtowns across America are in dire straits and this situation isn't unique just to Burlington and for those that have lived here, have seen the downtown area go from a Friday night bustling retail place to nearly non-functioning and now has many vacancies. Stone further stated that they thought they could combine a first floor retail space with second and third floors to be utilized as office space but because of the economy, there was a change in which direction the development should go and although residential isn't their first choice, Stone believes that building something that involves apartments is what will bring the most value to the downtown district and disagrees that Burlington isn't in need of additional multi-unit living spaces.

Dawidziak commented that she understands the history and appreciates what has been done in the downtown area; however her concern is selling the property for \$1 when that doesn't need to happen. Dawidziak further stated that if there is no interest in retail space or professional buildings at this time

then there shouldn't be an urgency to sell this property for \$1. Dawidziak suggested that the City maintain this property and sit and wait and allow developers to submit RFP's when the time is right and feels the Board should table this topic for now, let the land sit, get other ideas and possibly follow a different direction that hasn't been presented yet. Dawidziak also stated that she spoke with director of the DPW and was told that this parcel could be very easily maintained as a green space until a better plan comes along.

Alderman Jon Schultz, 313 W. Chestnut Street, asked if the property was to be sold for \$1 and no development occurred within a five year time frame, could the City take the property back and sell to someone else or does the current owners have the option to resell the property if they decide they no longer want it. Attorney Bjelajac responded that as the document is currently drafted, the City would not take back the land; however language could be asserted into the agreement that would allow the City to do so if need be.

Chairman Scherrer attested to the merit and character of Bill Stone and Tom Stelling and stated they are both longtime residents of the Burlington Community and has invested a lot into the City and has better knowledge of what would work in Burlington versus an outside development company that isn't familiar with the city at all.

Lahner stated that the City could do "reversionary rights" whereas the city could take the property back if development doesn't occur over a certain period of time and is much easier to do with a clean title; however, it becomes much more complicated when additional parties become involved and would want to avoid situations with a "messy title".

Alderman Bauman asked if this property had been offered to anybody else besides Burlington Core Upgrades II, LLC. Lahner replied that the option was originally assigned to the Peter and Leslie Scherrer Group; however, because of a falling out, the property then became assigned to Burlington Core. Lahner added that the property has not been offered on the open market mainly because Burlington Core was the original group of investors involved in both the hotel and parking garage projects, of which is now Burlington Core Upgrades II, LLC.

Commissioner Miller commented that there has been a couple of other inquiries of this parcel, however, those that have shown interest are 100% interested in developing this as residential.

Brewer stated that he has an interest in the property as well and would like to see this parcel cleaned up and made to look good again.

Commissioner Eckola asked if Tom and Bill's ownership would preclude the City from marketing this property and enlisting the RCEDC to come in and take a look for ideas and suggestions. Lahner responded that there would still be City control of the property in terms of zoning codes and the terms of a developer agreement that would have to occur, but there wouldn't be ownership control. Lahner said there are strong arguments on both sides regarding what to do with this property; the city could go to the open market, hire a realtor, work with RCEDC, do an RFP process, or continue on with Burlington Core Upgrades II, LLC. Lahner continued saying that the argument on one side is there would be a more open process which could result in new, different, and fresh ideas, however, challenges exist with this option as well due to the market, the location, and differences of opinions of how the property should be developed. The other side of the argument is whether or not to commit to one developer for a nominal price.

Schultz asked how the property is currently zoned. Lahner responded it's zoned as B-2 with a historical preservation overlay, and with the current zoning you could have a mixed use with a conditional use permit, which would mean you could have apartments above retail – it would also have to go through the HPC for a Certificate of Appropriateness to ensure the historical look and feel of the downtown historical district. Schultz asked who issues the Conditional Use Permit. Lahner responded that the Planning Commission issues those permits and is reviewed on a regular basis.

Chairman Scherrer asked the Board for a motion regarding Resolution Number 114. A motion was made by Commissioner Miller with a second by Commissioner Spiegelhoff to table Resolution Number 114 to a later date. A future date was not established at this time.

Lahner suggested getting all the core members and interested groups together to further discuss and when the time is right, bring back to CDA.

With all in favor and the motion carried 7-0.

6. **ADJOURNMENT**

A motion was made by Commissioner Miller with a second by Commissioner Eckola to adjourn the meeting. With all in favor, the meeting adjourned at 6:14 p.m.

Recording Secretary
Diahn C. Halbach
Burlington City Clerk



HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
Thursday, August 27, 2015

The meeting was called to order by Chairman Tom Stelling at 6:30 p.m. Alderman Tom Preusker; Commissioner Maria Veronico; Commissioner Darrel Eisenhardt; and Commissioner Jeff Erickson were present. Commissioner Kevin O'Brien; and Commissioner Joel Weis were excused.

CITIZEN COMMENTS

None

APPROVAL OF MINUTES

Alderman Preusker moved, and Commissioner Veronico seconded to approve the minutes of July 23, 2015. All were in favor and the motion carried.

LETTERS AND COMMUNICATIONS

None

OLD BUSINESS

None

NEW BUSINESS

A. A Certificate of Appropriateness application from Linda Fischer of Face It, LLC for property located at 240 E. Chestnut Street to paint the façade, two alley gates, shingles and replace rear rotted door.

- Chairman Stelling introduced and opened this item for discussion.
- Linda Fischer, owner, stated she owned the building since January and plan on repainting the façade and replacing the rear screen door. Commissioner Erickson questioned if the colors were staying the same. Linda stated the building will be of blue color to match the sign and the trim will be a charcoal gray matching the existing color. Commissioner Preusker asked if the cedar type shingles will be replaced. Linda responded the shingles will be repainted a charcoal gray matching the existing color and trim.
- There were no further comments.
- Alderman Preusker moved, and Commissioner Eisenhardt seconded to recommend approval of the Certificate of Appropriateness to repaint the façade and replace the rear screen door.
- All were in favor and the motion carried.

B. A Façade Grant Program application from Linda Fischer of Face It, LLC for property located at 240 E. Chestnut Street to paint the façade, two alley gates panels, shingles and replace rear rotted door.

- Chairman Stelling introduced and opened this item for discussion.
- Chairman Stelling stated the grant for the façade will be reimbursed once the work is completed and receipts have been submitted.
- Commissioner Eisenhardt moved, and Commissioner Erickson seconded to approve the Façade Grant to repaint the façade and replace the rear screen door.
- Alderman Preusker questioned if the owner would like to split the Façade Grant between the front and rear of the building. Commissioner Erickson stated the building does have two façades because of the parking lot. Commissioner Erickson also stated the advantage of splitting the grant, is if any more repair work is needed there will be a remaining amount for the front façade. Alderman Preusker stated as of now the amount requested would be used for the front façade. The previous owner used \$245 in 2010 for the front façade. Alderman Preusker stated there is a maximum dollar amount for each façade of each building and it is beneficial to identify a specific amount for each façade side. The owners agreed with this decision.
- There were no further comments.
- Commissioner Eisenhardt moved, and Commissioner Erickson seconded to amend the Grant Façade to be divided equally in the amount of \$375 for the front and \$375 for the rear façade which is 50% of the original estimated cost of \$1500 to repaint the façade and replace the rear door.
- Roll Call: Chairman Tom Stelling; Alderman Tom Preusker; Commissioner Maria Veronico; Commissioner Darrel Eisenhardt; and Commissioner Jeff Erickson were present. Commissioner Kevin O'Brien; and Commissioner Joel Weis were excused.
- All were in favor and the motion carried.

DISCUSSION ITEMS

A. Review of Façade Grant Funding Status.

- Chairman Stelling introduced and opened this item for discussion.
- Chairman Stelling stated the Façade Grant for Round 5 started at \$20,000 with \$5,000 pending for Raw Salon & Spa. The actual balance remaining is \$15,118.62 from Round 5 which includes \$118.62 from Round 4 dated August 17, 2015.

- There were no further comments.

B. A discussion to consider applying for a Certified Local Government sub-grant to list specific buildings in the Historic District on the National and State Registers.

- Chairman Stelling introduced and opened this item for discussion.
- Chairman Stelling stated he was unclear how the funds would be distributed fairly when going after funds to help owners get tax credit. Commissioner Erickson questioned, if there is free grant money available why would the City not want to have it? Commissioner Eisenhardt stated the business owners would be paying \$10,000 to apply for the State and Federal tax credit to receive approximately a \$5,000 grant. He also stated the City allows up to \$5,000 in grants, for each façade of each building, with owners seeking their own money for tax credit. Alderman Preusker clarified the City is not paying for the State and National Grants. Commissioner Eisenhardt questioned if the property is listed in the register, can the owner repair the building. Chairman Stelling and Commissioner Erickson stated as long as the rules are followed by the Historic District regulations. Chairman Stelling stated whatever amount spent, the owner would collect 40% of the tax credit. The Commissioners felt by identifying 10 properties to be listed on the State and National Registers, for the sub-grant application that is due September 11, 2015, would be like playing favoritism. The Commissioners would like to have the whole Downtown Historic District designated.
- Alderman Preusker was chosen by the Commissioners to discuss with City Administrator Carina Walters and Council to consider pursuing the sub-grant application with the conditions of not being site specific but designate the whole downtown historic area, conduct a lottery of interested parties and to determine who will administer the letter of intent.

ADJOURNMENT

Commissioner Eisenhardt moved, and Commissioner Veronico seconded to adjourn the meeting at 7:10 p.m. *All were in favor and the motion carried.*

Recording Secretary,

Kristine Anderson
Administrative Assistant



CITY OF BURLINGTON

POLICE – FIRE COMMISSION

300 North Pine Street, Burlington, Wisconsin 53105
(262) 763-3717



MINUTES

City of Burlington Police and Fire Commission
Burlington Fire Station
165 West Washington Street, Burlington, Wisconsin
October 6, 2015

Call to Order:

President Hotvedt called the meeting to order at 5:00 p.m.

Roll Call:

The following Commissioners were in attendance: John Hotvedt, Peter Hintz, Jeff Erickson, and William Smitz. Commissioner Joseph Busch was excused.

Public Comments:

None

Minutes of Previous Meeting:

Motion by Commissioner Hotvedt to table the approval of the August 4, 2015 minutes; motion seconded by Commissioner Smitz; motion carried unanimously. Motion by Commissioner Erickson to approve the minutes of the September 1, 2015 meeting; motion seconded by Commissioner Smitz; motion carried unanimously.

Fire Chief's Report and Fire Department Business

A. No new business.

Police Chief's Report and Police Business

A. Motion by Commissioner Smitz to adjourn into closed session per Wis. Stats 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; motion seconded by Commissioner Erickson; motion carried unanimously at 5:01 p.m.

B. Motion by Commissioner Smitz to reconvene in Open Session; motion seconded by Commissioner Erickson; motion carried unanimously at 5:22 p.m.; motion carried unanimously.

C. Motion by Commissioner Hotvedt to authorize Chief Anderson, to utilize as the process for promotion of the open sergeant position, the list of top candidates from the most recent promotional process, subject to PFC confirmation; motion seconded by Commissioner Smitz; motion carried unanimously at 5:23 p.m.

D. Motion by Commissioner Hotvedt to confirm Brian Zmudzinski promotion to Lieutenant of Police; motion seconded by Commissioner Smitz; motion carried unanimously at 5:25 p.m.

Adjourn:

Motion by Commissioner Hotvedt to adjourn; motion seconded by Commissioner Erickson; motion carried unanimously at 5:27 p.m.

Respectfully submitted,
Commissioner Smitz, Secretary



Minutes
City of Burlington Plan Commission
October 13, 2015, 6:30 p.m.

Mayor Robert Miller called the Plan Commission meeting to order at 6:30 p.m. Roll call: Alderman Tom Vos and Todd Bauman; Commissioners Darrel Eisenhardt and Andy Tully were present. Commissioners John Lynch and Chris Reesman were excused.

APPROVAL OF MINUTES

Commissioner Eisenhardt moved, and Alderman Vos seconded to approve the minutes of September 8, 2015. All were in favor, and the motion carried.

LETTERS & COMMUNICATIONS

None

CITIZEN COMMENTS

None

PUBLIC HEARINGS

A. A Public Hearing to hear public comments regarding a Conditional Use application from Mike Lewandowski for property located at 996 S. Pine Street to construct a building for marine equipment sales and services.

- Mayor Miller opened the Public Hearing at 6:31 p.m.
- There were no comments.

Alderman Vos moved, and Alderman Bauman seconded to close the Public Hearing at 6:32 p.m. All were in favor and the motion carried.

OLD BUSINESS

A. Consideration of a Conditional Use application from Mary Ann Sander for property located at 160 W. Chestnut Street for the operation of a tattoo and body piercing studio that was tabled at the September 8, 2015 meeting.

- Mayor Miller opened this item for discussion.
- Mayor Miller stated Mary Ann Sander filed a new Conditional Use application and then decided to withdraw her second application; however, the commission must vote on the original Conditional Use Permit tabled at the September 8, 2015 meeting.

- Charles Hinds, 35147 Lakewood Drive, Burlington, stated he felt the City was giving false information about him to the public after he had gracefully stepped out of the business. Mr. Hinds stated it is wrong to deny a permit to someone who had no knowledge of the activity going on in the building.
- City Administrator Walters stated Ms. Sander wrote in her email that she chose to withdraw her application and close her business October 12, 2015. Alderman Vos stated the commissioners gave her time to reapply, which she did, and was her choice to withdraw that application.
- There were no further comments.

Commissioner Tully moved, and Alderman Vos seconded to deny the original Conditional Use application that was tabled at the September 8, 2015 meeting.

All were in favor and the motion carried.

NEW BUSINESS

A. Consideration to approve a Conditional Use and Site Plan application from Mike Lewandowski for property located at 996 S. Pine Street to construct a building for marine equipment sales and services.

- Mayor Miller opened this item for discussion.
- Greg Dzedzic, director of Pinno Builders, and Mike Lewandowski, property owner, stated they would like to get approved for the Conditional Use Permit for the marine sales since it is currently zoned as M-1, which does not specify any marine sales. Patrick Meehan stated the dimensions were incorrect in reference to the off-street parking. Mayor Miller stated in Kapur & Associates' memorandum since the project is in excess of 40,000 square feet it will require a storm water management. Commissioner Tully verified that the two buildings in the back are planned for a future build and questioned if boats will be stored outside. Mr. Lewandowski replied the boats will be outside in a fenced area. Commissioner Tully stated the building is 38 feet from the road and will be at the entrance to the City and would like to see a brick façade facing the road instead of a pole barn. Mr. Dzedzic stated that it could be accomplished. Commissioner Eisenhardt asked what the color of the building will be and Mr. Dzedzic replied that has not been determined.
- Mr. Dzedzic questioned if the sewer and water connection is on the opposite side of the highway. Gregory Guidry stated it is on the opposite side. Mayor Miller stated there will be no exemption for putting in septic and well water connection. Mr. Lewandowski was questioning how Kapur & Associates calculated 40,000 square feet when the two future buildings, not including the two cold storage buildings, are only 4,800 square feet. Patrick Meehan stated he is assuming the calculation came from the lot size. Patrick Meehan also stated the old plans had the future driveway marked and the existing driveway, but the new plans have a 24-foot wide driveway off of S. Pine Street. Patrick Meehan stated he does not see a driveway access easement joining the two properties. Mr. Dzedzic stated the existing driveway was serving both properties and there will be a driveway accessing S. Pine Street.

Mayor Miller stated according to Kapur & Associates' memorandum the plans shall include a detailed driveway entrance. Mayor Miller stated there is an easement that covers Mr. Schneider's property located at 988 S. Pine Street to the old feed mill and wanted to know if there was an easement that continued onto the property located at 996 S. Pine Street when the two properties were split. Alderman Vos commented it might be beneficial to have the same ingress and egress access, since the taekwondo studio is for sale there might be an issue in the future. Commissioner Tully stated there is principle called "overburdening of an easement", a brand new easement must be drafted between the three properties if the easement will be shared. Mr. Lewandowski stated he wants the driveway on his property and would get rid of the little driveway to share an easement 12 feet in either direction.

- There were no further comments.

Alderman Vos moved, and Commissioner Eisenhardt seconded to recommend a conditional approval of a Conditional Use and Site Plan to construct a building for marine sales and services contingent on coming back in December for final approval with complete plans, drawings and an easement for the driveway, subject to Patrick Meehan's September 30, 2015 and Kapur & Associates' October 5, 2015 memorandums to the Plan Commission as follows:

- The City Zoning Ordinance does not provide a parking standard for marine sales types of uses. However, Section 315-48(J) of the City Zoning Ordinance indicates that: ". . . In the case of conditional uses, parking spaces for conditional uses not listed in Table 5 shall be provided in accordance with requirements designated by the Plan Commission upon recommendation of the City Planner and as may be required by the Common Council. . . ." Since the boats for sale on the subject property would be located in both the porch and enclosed building areas totaling 3,968 square feet of boat sales area (a type of storage area for very large items), Meehan & Company, Inc. recommends to the Plan Commission that a variation of the off-street parking standards set forth for warehouse uses in Table 5 of the City Zoning Ordinance be used as follows: 0.5 parking space per 1,000 square feet of floor area, plus 1 space per employee. This would be a minimum of 2 spaces for the 3,968 square feet of boat sales plus another 2 spaces for the two proposed employees, and one space for persons with disabilities and totaling a minimum of five off-street parking spaces. The applicant's "Site Plan (Plat of Survey)" indicates the provision of a total of eight off-street parking spaces inclusive of one space to accommodate persons with disabilities which meets the City Ordinance.
- Section 315-48(A) of the Zoning Ordinance, the minimum required driveway width to serve the proposed use is 24 feet. The applicant proposes one "future drive" with a width of only 19 feet. As indicated earlier in this memorandum, the subject property is proposed to use the existing, approximate 16-foot wide, shared driveway located contiguous to the abutting property at the northwest corner of the subject property until such time as the future driveway is constructed. However, no time frame for the construction of the proposed future driveway is provided by the applicant. Also, based upon Meehan & Company, Inc.'s September 21, 2015 telephone discussion with the applicant's Land Surveyor, Robert J. Wetzel, no share driveway access easement exists between the subject property and the northerly abutting property for this driveway to be shared by both property owners. Based upon the foregoing, Meehan & Company, Inc. recommends that the proposed

"future drive" be constructed at the City Zoning Ordinance required width of 24 feet in conjunction with the construction of the proposed parking lot which it is to serve. It is further recommended that the driveway location be reviewed and commented upon by the City Engineer regarding the safety and transportation engineering issues of its design and proposed location. A revised "Site Plan" shall be submitted to the City staff for review for compliance with these issues prior to the issuance of a Conditional Use Permit.

- Section 315-48(M) sets forth the minimum required width of off-street parking rows and aisles. Based upon that requirement, a double row and aisle of 60 degree parking spaces needs to be a minimum of 62 feet in width. The proposed "Site Plan (Plat of Survey)" indicates a double row and aisle of 60 degree parking spaces which are only 60 feet in width and not the required 62 feet in width. Therefore, it is recommended that a revised "Site Plan" shall be submitted to the City staff for review for compliance prior to the issuance of a Conditional Use Permit. [Note: Adequate space is available on-site in order to meet this requirement.] Section 315-48(G) of the City Zoning Ordinance requires that all off-street parking areas serving five (5) or more vehicles shall have all parking stalls permanently marked by painted lines or other approved material, and said marking shall be maintained so as to be legible at all times. Section 155-27 requires access roads and fire lanes to be a minimum width of 30 feet. These requirements shall be met prior to the issuance of an Occupancy Permit.
- As required of Section 315-137(C)(6), the existing and proposed topography shall be indicated on the "Site Plan" and the existing and proposed topography shown at a contour interval of not more than two feet at main sea level.
- As required of Section 315-137(C)(15), proposed sanitary sewers, storm sewers, and water mains shall be indicated on the "Site Plan" including existing and the general location of proposed sanitary sewers, storm sewers (including direction of flow), water mains, and fire hydrants noted on the site plan. All locations for the proposed connections to such utilities shall be indicated on the "Site Plan." As required of Section 315-137(C)(16), the location of any proposed storm-water management facilities, including detention/retention area(s) shall be noted on the "Site Plan." It shall indicate how the planned storm-water drainage system meets the requirements of the City's storm-water management plan. The project appears that it may be in excess of 40,000 square feet and will require storm water management due to increase in runoff generated from the additional impervious areas. The project will need to address storm water quality and release rates. Applicability for storm water management practices follows Chapter 270-5 of the Burlington City Code which requires post construction storm water management for a development site having a gross aggregate area of 40,000 SF or more. It is recommended the submittal of a detailed grading plan, site plan, paving plan, utility plan and all associated details. The plans shall show all dimensions, pavements, walks, grades, contours, erosion control locations, storm-water management, any proposed utilities, utility connections, detail driveway connections, all materials, lengths and restoration.

- As required of Section 315-137(C)(26), the location of all existing and proposed easements shall be shown on the "Site Plan," including access easements, utility easements, and all other easements.
- If any outdoor lighting is proposed in the future, outdoor lighting data is required which indicates location, type, and illumination level (in foot candles), meeting the requirements of Sections 315-30(H) of the City Zoning Ordinance. If lighting is planned, it is recommended that total cut-off luminaires be used throughout the site meeting the requirements of Sections 315-30(H) and 315-137(C)(25) of the City Zoning Ordinance.

All were in favor and the motion carried.

B. Consideration to recommend approval to the Common Council of a Rezone Map Amendment application from Jon Thorngate for property located at 457 Milwaukee Avenue to rezone from B-1 Central Business District to I-1 Institutional District.

- Mayor Miller opened this item for discussion.
- Jon Thorngate, applicant, stated the church started with 15 people and has grown to service 250 people. He would like to be a part of the community and also feels it will be good for Burlington. Mr. Thorngate stated the building will be restored to a historical brick façade to give it some character. Mayor Miller stated there might be problems when removing the paint since there are specific ways it can be done. Mr. Thorngate stated he was well aware of the issue.
- There were no further comments.

Alderman Vos moved, and Commissioner Tully seconded to recommend approval for a Rezone Map Amendment, subject to HPC's overview and Patrick Meehan's September 30, 2015 memorandum to the Plan Commission as follows:

- The proposed comprehensive plan amendment is consistent with the goals, objectives, and policies of the plan.
- The proposed comprehensive plan amendment is compatible with surrounding urban land uses when not only considering the abutting, existing land uses but also when considering the specific types of uses currently located in the vicinity of the subject property.
- The proposed comprehensive plan amendment will enhance economic development within the City and County through the continued use of existing, developed, real property in the City.
- The proposed comprehensive plan amendment is in substantial agreement with the recommendations of the regional land use plan since the regional plan calls for urban type development in the area.

- That all of the subject property located at 457 Milwaukee Avenue currently shown as zoned in the B-2 Central Business District be rezoned by the Common Council into the I-1 Institutional District zoning classification.

All were in favor and the motion carried.

C. Consideration to approve Resolution No. 21 to amend the Racine County Multi-Jurisdictional Comprehensive Plan for property located at 457 Milwaukee Avenue.

- Mayor Miller opened this item for discussion.
- There were no comments.

Alderman Vos moved, and Alderman Bauman seconded to recommend approval of Resolution No. 21 to amend the Racine County Multi-Jurisdictional Comprehensive Plan.

All were in favor and the motion carried.

ADJOURNMENT

Alderman Bauman moved, and Commissioner Eisenhardt seconded to adjourn the meeting at 7:27 p.m.

All were in favor and the motion carried.

Recording Secretary
Kristine Anderson
Administrative Assistant



CITY OF BURLINGTON**Department of Public**

Street & Park and Water Departments
2200 S. Pine Street, Burlington, WI 53105
(262) 539 -3770 (262) 539-3773
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**CITY OF BURLINGTON PARK BOARD MINUTES
THURSDAY, OCTOBER 22, 2015 6:30PM
2200 S. Pine Street, Burlington, WI 53105**

Chairman Darrel Eisenhardt, Commissioners Jennifer Amborn, Clay Brandt, Lori Hintz, Jeff Schopp, Peter Turke, Ald. Ruth Dawidziak, DPW Supervisor Dan Jensen, P.E.

Chairman Darrel Eisenhardt called the meeting to order at 6:30 P.M.

Roll Call: Commissioners Jennifer Amborn, Lori Hintz, Jeff Schopp, Peter Turke, Aldermanic Representative Ruth Dawidziak, Dan Jensen, DPW Supervisor and Chairman Darrel Eisenhardt. Commissioner Clay Brandt arrived at 6:33 P.M. Student Rep: Nicole Witbrod absent.

Approval of September 17, 2015 Minutes: Chairman Eisenhardt entertained a motion to approve the September 17, 2015 Minutes. Motion to approve made by Commissioner Amborn. Seconded By Commissioner Schopp. All voted aye. Motion carried.

Citizens Comments: None

Aldermanic Report: Ruth Dawidziak: None

DPW Supervisor Report: Dan Jensen: Distributed the Development Fund Financials with a balance of \$27136.16. Mr. Jensen also reported the Aurora project is going well and the bike trail improvements are on schedule to be completed this fall. County Highway W project has been put temporarily on hold as the financial obligations are reviewed. The Department of Public Works planted 21 parkway trees and 16 trees in various Parks.

New Business:

Bil Milatz/Baseball – Reserve Congress and Bushnell for 2016/Milwaukee Metro League: Mr. Milatz wanted to give a huge thank you for all the work done by Park Foreman Aaron DeGrave, Joe Phillips, Jamie Regner and the seasonal kids to make the baseball fields the great playing fields that they are.

Mr. Milatz wanted to let Dan Jensen, DPW Supervisor know the 3rd base at Congress Field still has drainage problems with standing water. Mr. Milatz also reported the main box for the electric is still having problems. Mr. Jensen will have it checked out.

Mr. Milatz requested the use of Congress and Bushnell for 2016. Tuesday nights at Congress for the Women's League and Monday and Thursday for Congress and Bushnell for the Milwaukee Metro Fastpitch League. Mr. Milatz will send the schedule to Aaron DeGrave, Park Foreman in early spring.

Judy Driscoll: To discuss allowing RV's to park in specified Park parking lots (and provide electric and water): Judy and Steve Driscoll came before the Park Board to ask if the Park Board would consider putting in RV hook up area within one of the City Park parking lots. They stated there are some communities that do this that only charge \$2.00 a night for electric usage. Judy Driscoll stated they are in Burlington for several months visiting their children, and would like have a place they could park their RV nightly.

Steve Driscoll stated there are cities in Canada and out west where you can hook up to electric and some also have water and sewer for a nominal fee. When asked what communities allowed RV's to park for free and charge a nominal fee for electric, Mr. Driscoll stated Cambridge, WI, Preston, IA and Kansas City, KS, were a few.

Judy Driscoll stated that Burlington is not an RV friendly city, but many cities are and she felt it would benefit Burlington if it would become that way. Chairman Eisenhardt thanked Mr. and Mrs. Driscoll for coming before the Park Board.

The Park Board discussed in length the pros and cons of having an RV area in the parks to hook up to electric on a temporary basis and all were in unanimous agreement that they were not interested in allowing RV's to park overnight, for several nights, in any City Park. Chairman Eisenhardt asked if the Park Board would like to make a motion regarding the Park Boards preference on allowing RV's to park temporarily in City of Burlington Parks and provide electric at a nominal fee.

The Board was in agreement and Aldermanic Representative Dawidziak made a motion that the Park Board is not in favor of allowing RV's to park temporarily in any City Park at this point in time. Seconded by Commissioner Amborn. All voted aye, motion carried.

Old Business: None

Other Items: Chairman Eisenhardt distributed Baseball 2000 Summary of Receipts and Disbursements. Balance of \$3748.30

There being no further items for discussion, Chairman Eisenhardt entertained a motion to adjourn. Motion to adjourn made by Commissioner Turke. Seconded by Commissioner Schopp. All voted aye, and Chairman Eisenhardt adjournment the meeting at 7:08 P.M.

Respectfully submitted by:

**Deb Rintamaki
Department of Public Works**



CITY OF BURLINGTON

Finance Department
300 N. Pine Street, Burlington, WI 53105
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Common Council Agenda Item Number: 9	Date: November 17, 2015
Submitted By: Steve DeQuaker, Treasurer	Subject: Prepays and Vouchers

Details:

Attached please find the Prepaid and Voucher list for bills accrued through November 17, 2015:

Total Prepays:	\$63,089.95
Total Vouchers:	\$139,823.52
Reimbursements:	\$410.00
Grand Total:	<u>\$203,323.47</u>

Options & Alternatives: Approve expenditures as presented or alter purchasing procedures.

- Financial Remarks: 5 Largest Disbursements on Prepays and Vouchers**
1. Kapur & Associates, Inc. – Utility Planning & Design for TIF #5 \$32,180.60
 2. WE Energies – Sewer Treatment Plant 09/23/15 to 10/22/15 \$14,062.08
 3. GovHR USA – Professional Fees Incurred by GovHR USA \$7,078.68
 4. Midwest Meter Inc. – 6” Compound Series Meter with Hardware \$6,795.92
 5. Bane Nelson Inc. – Labor Material and Equipment for Repairs on the West Main Door at the Fire Station \$6,995.00

Executive Action:
Staff recommends that the Common Council accept these Prepays and Vouchers in the amount of \$203,323.47 at the November 17, 2015 Common Council meeting.

For Council Approval November 17, 2015

Prepays:	10/30/15	\$19,994.03
	11/06/15	<u>\$43,095.92</u>
Total Prepays		\$63,089.95
Vouchers:	11/17/15	\$139,823.52
Reimbursements:	11/13/15	\$410.00
GRAND TOTAL		<u><u>\$203,323.47</u></u>

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-454511-000	CLERKS REVENUE							
	5016	WI DEPT OF JUSTICE	Background checks for operator licenses	G1026T 09/15	10/01/2015	63.00	10/15	PD
100-515111-324	CITY COUNCIL - MEMBERSHIP DUES							
	8919	BMO HARRIS BANK N.A.	League of WI Municipallies - Conference	3010 10/15	10/15/2015	173.60	10/15	PD
100-515111-330	CITY COUNCIL - TRAVEL							
	8919	BMO HARRIS BANK N.A.	League of WI Municipallies - Conference	3010 10/15	10/15/2015	81.40	10/15	PD
Total CITY COUNCIL						<u>255.00</u>		
100-515132-248	REPAIRS & MAINT BUILDING							
	2215	NELSON ELECTRIC SUPPLY	Electrical Tubing	757876-01	10/09/2015	55.84	10/15	PD
100-515132-310	ADMIN - OFF SUPP-POSTAGE							
	8919	BMO HARRIS BANK N.A.	ICMA Book Order	3010 10/15	10/15/2015	161.00	10/15	PD
100-515132-330	ADMIN - IN SVC TRAINING & TRAV							
	8919	BMO HARRIS BANK N.A.	MOTIF Seattle WA	3010 10/15	10/15/2015	2,004.08	10/15	PD
Total ADMINISTRATOR						<u>2,220.72</u>		
100-525211-310	POLICE - OFF SUPP-POSTAGE							
	8746	BMO HARRIAS BANK N.A.	Reinemans UPS Delivery	4250 10/15	10/15/2015	9.07	10/15	PD
100-525211-330	POLICE - TRAVEL							
	8746	BMO HARRIAS BANK N.A.	Fred's	4250 10/15	10/15/2015	26.95	10/15	PD
Total POLICE DEPT.						<u>36.02</u>		
100-525220-220	FIRE - UTILITY SERVICES							
	3330	WE ENERGIES	8403-026-057 Fire Dept 165 Washington St	403026057OCT15	10/20/2015	735.86	10/15	PD
Total FIRE DEPT.						<u>735.86</u>		
100-535321-261	STREETS - LIGHTING							
	2215	NELSON ELECTRIC SUPPLY	Lamps HPS 50W	757900-01	10/09/2015	313.45	10/15	PD
100-535321-350	STREETS - REP MAINT SUPPLIES							
	1670	KIMBALL MIDWEST	KIMBALL MIDWEST DPW STOCK	4483620	10/08/2015	656.86	10/15	PD
Total STREET ADMINISTRATION						<u>970.31</u>		
Total GENERAL FUND						<u>4,280.91</u>		
251-555511-220	UTILITIES							
	3330	WE ENERGIES	0810-148-657 PUBLIC LIBRARY	810148657OCT15	10/26/2015	1,156.91	10/15	PD
	3330	WE ENERGIES	5852-867-487 Library Gas	852857487OCT15	10/25/2015	113.77	10/15	PD

PD = Fully Paid Invoice PR = Partially Paid Invoice

prepay
10-30-2015

1

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						1,270.68 *	
Total FUND EXPENSES						1,270.68	
Total LIBRARY OPERATIONS FUND						1,270.68	
621-575740-220	WWTP-ELECTRIC						
	3330 WE ENERGIES		0469-455-267 Highway 11 E State St	469455267OCT15	10/18/2015	132.69	10/15 PD
	3330 WE ENERGIES		1887-026-576 Electric Sewer Plant	887026576OCT15	10/22/2015	14,062.08	10/15 PD
	3330 WE ENERGIES		3602-583-285 4302 Lake St Electric	602583285OCT15	10/19/2015	26.01	10/15 PD
	3330 WE ENERGIES		4847-248-215 S of Yahnke Rd/Pump Sta	847248215OCT15	10/21/2015	149.78	10/15 PD
						14,370.56 *	
621-575740-310	OFFICE SUPPLIES, POSTAGE						
	8753 BMO HARRIS BANK N.A.		Walmart - dvd player	5513 10/15	10/15/2015	71.88	10/15 PD
Total WASTEWATER FUND EXPENSES						14,442.44	
Total WASTEWATER OPERATIONS FUND						14,442.44	
Grand Total:						19,994.03	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
100-454521-001	BOND FEES						
	2485	RACINE COUNTY CLERK OF CQUR	Bond - Difiore, Kyle ,Case: 15-15196	DIFIORE	11/03/2015	850.00	11/15 PD
Total 100-454521						850.00	
100-515121-310	MUNI COURT - OFFICE SUPPLIES						
	8734	DINERS CLUB COMMERCIAL	walmart - split	5815 10/15	10/28/2015	10.00	11/15 PD
Total MUNICIPAL COURT						10.00	
100-515132-220	ADMIN - UTILITIES						
	3330	WE ENERGIES	5843-033-004 300 N Pine Street (split)	843033004OCT15	10/23/2015	271.08	11/15 PD
100-515132-225	ADMIN - TELEPHONE						
	7343	AT & T	AT &T ADMIN 262 R59-7549 674 8	262R5975491015	10/28/2015	250.84	11/15 PD
	7692	VERIZON WIRELESS	VERIZON ADMIN 286396851-00001	9754436746	10/31/2015	97.47	11/15 PD
						348.31	*
100-515132-242	ADMIN - REPAIRS AND MAINT						
	8754	DINERS CLUB COMMERCIAL	Amazon: Wall Mounted Copper Ground Bus Bar	5864 10/15	10/28/2015	54.13	11/15 PD
100-515132-310	ADMIN - OFF SUPP-POSTAGE						
	8734	DINERS CLUB COMMERCIAL	walmart - split	5815 10/15	10/28/2015	87.14	11/15 PD
	8734	DINERS CLUB COMMERCIAL	STATEMENT FEE	5815 10/15	10/28/2015	3.00	11/15 PD
	8748	DINERS CLUB COMMERCIAL	Electronic Typewriter	5799 10/15	10/28/2015	189.99	11/15 PD
	8748	DINERS CLUB COMMERCIAL	Statement Fee	5799 10/15	10/28/2015	3.00	11/15 PD
	8748	DINERS CLUB COMMERCIAL	CTC Constant Contract	5799 10/15	10/28/2015	5.00	11/15 PD
						288.13	*
100-515132-399	ADMIN - SUNDRY EXPENSES						
	8754	DINERS CLUB COMMERCIAL	Walmart - Cow Budget Meeting	5864 10/15	10/28/2015	18.82	11/15 PD
	8754	DINERS CLUB COMMERCIAL	Walmart - Cow Budget Meeting	5864 10/15	10/28/2015	27.42	11/15 PD
						46.24	*
Total ADMINISTRATOR						1,007.89	
100-515141-220	FINANCE - UTILITY SERVICES						
	3330	WE ENERGIES	5843-033-004 300 N Pine Street (split)	843033004OCT15	10/23/2015	164.59	11/15 PD
100-515141-225	FINANCE - TELEPHONE						
	7343	AT & T	AT &T FINANCE 262 R59-7549 674 8	262R5975491015	10/28/2015	150.50	11/15 PD
100-515141-246	FINANCE, REPAIR,MAINT OFF EQUI						
	7692	VERIZON WIRELESS	VERIZON FINANCE 286396851-00001	9754436746	10/31/2015	40.92	11/15 PD
100-515141-298	FINANCE - CONTRACT SERVICES						
	8754	DINERS CLUB COMMERCIAL	Amazon: MunicipalFacts Book 15	5864 10/15	10/28/2015	38.39	11/15 PD
100-515141-310	FINANCE - OFFICE SUPP/POSTAGE						
	8734	DINERS CLUB COMMERCIAL	walmart - split	5815 10/15	10/28/2015	49.48	11/15 PD
	8754	DINERS CLUB COMMERCIAL	STATEMENT FEE	5864 10/15	10/28/2015	3.00	11/15 PD
	8754	DINERS CLUB COMMERCIAL	Walmart - Budget Meetings	5864 10/15	10/28/2015	29.06	11/15 PD
						81.54	*
Total FINANCE						475.94	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-525211-211	POLICE - PHYSICALS							
	8746 DINERS CLUB COMMERCIAL	TransUnion		5781 10/15	10/28/2015	3.75	11/15	PD
100-525211-220	POLICE - UTILITY SERVICES							
	3330 WE ENERGIES	1461-190-073 Gas 224 E Jefferson St		461190073OCT15	10/25/2015	207.74	11/15	PD
	3330 WE ENERGIES	5843-681-877 224 E Jefferson Electric		843681877OCT15	10/28/2015	1,730.49	11/15	PD
						1,938.23	*	
100-525211-225	POLICE - TELEPHONE							
	7343 AT & T	AT & T POLICE 262 R59-7549 674 8		262R5975491015	10/28/2015	401.34	11/15	PD
	7692 VERIZON WIRELESS	VERIZON POLICE 286396851-00001		9754436746	10/31/2015	671.81	11/15	PD
						1,073.15	*	
100-525211-240	POLICE - FUEL, OIL							
	4264 VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 Police Dept		869297630545	11/01/2015	2,087.81	11/15	PD
100-525211-310	POLICE - OFF SUPP-POSTAGE							
	8746 DINERS CLUB COMMERCIAL	Statement Fee		5781 10/15	10/28/2015	3.00	11/15	PD
	8746 DINERS CLUB COMMERCIAL	Walmart		5781 10/15	10/28/2015	41.98	11/15	PD
	8746 DINERS CLUB COMMERCIAL	Lucky Star		5781 10/15	10/28/2015	51.00	11/15	PD
	8747 DINERS CLUB COMMERCIAL	Amazon- Refrigerator Bin Bottle Holder & Organizer		5898 10/15	10/28/2015	22.80	11/15	PD
	8747 DINERS CLUB COMMERCIAL	Amazon- Business Card Holders & Storage Bins		5898 10/15	10/28/2015	32.39	11/15	PD
	8747 DINERS CLUB COMMERCIAL	Statement Fee		5898 10/15	10/28/2015	3.00	11/15	PD
						154.17	*	
100-525211-330	POLICE - TRAVEL							
	8746 DINERS CLUB COMMERCIAL	Trattoria di Carlo & Banquet		5781 10/15	10/28/2015	11.00	11/15	PD
	8746 DINERS CLUB COMMERCIAL	Lucky Star		5781 10/15	10/28/2015	33.57	11/15	PD
	8747 DINERS CLUB COMMERCIAL	Holiday Inn		5898 10/15	10/28/2015	82.00	11/15	PD
	8747 DINERS CLUB COMMERCIAL	Lucky Stars		5898 10/15	10/28/2015	51.98	11/15	PD
						178.55	*	
100-525211-533	POLICE - COPY MACHINE RENT							
	8707 KONICA MINOLTA PREMIER FINANI	CONTRACT PAYMENT FOR COPY MACH		289227605	10/31/2015	346.44	11/15	PD
	Total POLICE DEPT.					5,782.10		
100-525220-157	FIRE - INSERVICE TRAINING							
	8735 DINERS CLUB COMMERCIAL	Napoli Restaurant - Joint Training Lunch		5773 10/15	10/28/2015	178.78	11/15	PD
100-525220-220	FIRE - UTILITY SERVICES							
	3330 WE ENERGIES	8419-416-558 341 Origen St		419416558OCT15	10/26/2015	11.39	11/15	PD
100-525220-225	FIRE - TELEPHONE							
	7692 VERIZON WIRELESS	VERIZON FIRE 286396851-00001		9754436746	10/31/2015	127.23	11/15	PD
100-525220-240	FIRE - FUEL, OIL, LUBRICANTS							
	4264 VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 Fire Dept		869297630545	11/01/2015	844.99	11/15	PD
100-525220-310	FIRE - OFFICE SUPPLIES							
	8735 DINERS CLUB COMMERCIAL	Statement Fee		5773 10/15	10/28/2015	3.00	11/15	PD
	Total FIRE DEPT.					1,163.39		
100-525231-220	BLDG INSP UTILITIES							
	3330 WE ENERGIES	5843-033-004 300 N Pine Street (split)		843033004OCT15	10/23/2015	48.41	11/15	PD
100-525231-225	BLDG INSP - TELEPHONE							
	7692 VERIZON WIRELESS	VERIZON BLDG DEPARTMENT		9754436746	10/31/2015	39.99	11/15	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period		
100-525231-372	BLDG INSP - AUTO EXPENSE								
	4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 Bldg Insp	869297630545	11/01/2015	44.14	11/15	PD	
Total BUILDING INSP.						132.54			
100-535321-220	STREETS - UTILITIES								
	3330	WE ENERGIES	1638-891-345 DPW Bldg Electric (split)	638891345OCT15	10/23/2015	692.06	11/15	PD	
	3330	WE ENERGIES	8430-081-671 Gas 2200 S Pine (split)	30081671SEPT15	10/22/2015	118.11	11/15	PD	
						810.17	*		
100-535321-225	STREETS - TELEPHONE								
	7692	VERIZON WIRELESS	VERIZON STREET 286396851-00001	9754436746	10/31/2015	40.74	11/15	PD	
100-535321-240	STREETS - FUEL, OIL & LUBRI								
	4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 Street Dept	869297630545	11/01/2015	1,543.77	11/15	PD	
100-535321-261	STREETS - LIGHTING								
	3330	WE ENERGIES	0455-414-409 Traffic Lights	455414409OCT15	10/18/2015	219.05	11/15	PD	
	3330	WE ENERGIES	0819-473-268 Municipal Parking Lot	819473268OCT15	10/25/2015	82.11	11/15	PD	
	3330	WE ENERGIES	0838-352-542 Parking Lot Lighting	838352542OCT15	01/02/1115	27.88	11/15	PD	
	3330	WE ENERGIES	0850-628-152 N Pine & Jefferson	850628152OCT15	10/21/2015	257.01	11/15	PD	
	3330	WE ENERGIES	2023-503-060 Stop Lights	23503060SEPT15	10/22/2015	302.79	11/15	PD	
	3330	WE ENERGIES	4404-149-064 300 N Main Street	404149064OCT15	10/18/2015	55.11	11/15	PD	
	3330	WE ENERGIES	5043-084-318 200 Amanda Street	043084318OCT15	10/21/2015	36.04	11/15	PD	
	3330	WE ENERGIES	5459-100-732 St Lighting Substation	459100732OCT15	10/26/2015	349.20	11/15	PD	
	3330	WE ENERGIES	5465-979-181 McHenry & Gardner	465979181OCT15	10/20/2015	65.05	11/15	PD	
	3330	WE ENERGIES	5644-817-733 Traffic Signal	644617733OCT15	10/22/2015	132.29	11/15	PD	
	3330	WE ENERGIES	5895-147-539 Electric 572 Milw	695147539OCT15	10/25/2015	305.72	11/15	PD	
	3330	WE ENERGIES	6893-002-943 700 Black Hawk Dr Sign	893002943OCT15	10/21/2015	15.71	11/15	PD	
	3330	WE ENERGIES	7245-068-041 375 N Pine St	245068041OCT15	10/25/2015	188.01	11/15	PD	
	3330	WE ENERGIES	7255-756-558 McHenry & Milw Corner	255756558OCT15	10/20/2015	21.05	11/15	PD	
	3330	WE ENERGIES	7467-500-426 Jefferson & Bridge	467500426OCT15	10/25/2015	258.86	11/15	PD	
	3330	WE ENERGIES	8499-073-119 Traffic Signal Controller	499073119OCT15	10/25/2015	195.20	11/15	PD	
	3330	WE ENERGIES	9418-285-345 Traffic Signal	418285345OCT15	10/25/2015	115.48	11/15	PD	
						2,624.54	*		
100-535321-310	STREETS - OFF SUPP/POSTAGE								
	8755	DINERS CLUB COMMERCIAL	Statement Fee	5880	10/15	10/28/2015	3.00	11/15	PD
	8755	DINERS CLUB COMMERCIAL	USPS	5880	10/15	10/28/2015	5.95	11/15	PD
						8.95	*		
100-535321-363	STREETS REP & MAINT PRKNG DECK								
	3330	WE ENERGIES	7082-958-528 Public Parking Structure	082958528OCT15	10/25/2015	487.70	11/15	PD	
Total STREET ADMINISTRATION						5,515.87			
100-555551-220	PARKS - UTILITIES								
	3330	WE ENERGIES	0435-566-939 Washington & Main	435566939OCT15	10/18/2015	42.88	11/15	PD	
	3330	WE ENERGIES	1269-762-568 Bike Path	269762568OCT15	10/25/2015	42.56	11/15	PD	
	3330	WE ENERGIES	1638-891-345 DPW Bldg Electric (split)	638891345OCT15	10/23/2015	346.04	11/15	PD	
	3330	WE ENERGIES	2428-946-714 Pavillion	428946714OCT15	10/25/2015	505.58	11/15	PD	
	3330	WE ENERGIES	6211-699-899 Electric Dog Park	211699899OCT15	10/25/2015	37.40	11/15	PD	
	3330	WE ENERGIES	6895-338-188 355 N Pine St	895338188OCT15	10/25/2015	108.98	11/15	PD	
	3330	WE ENERGIES	8430-081-671 Gas 2200 S Pine (split)	30081671SEPT15	10/22/2015	59.05	11/15	PD	
						1,142.49	*		
100-555551-240	PARKS - FUEL, OIL, LUBRICANTS								
	4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 Parks Dept	869297630545	11/01/2015	856.35	11/15	PD	

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Total PARKS						1,998.84		
Total GENERAL FUND						16,936.57		
251-555511-225	TELEPHONE							
	7343 AT & T		AT & T LIBRARY 262 R59-7549 674 8	262R5975491015	10/28/2015	200.67	11/15	PD
251-555511-310	OFFICE SUPPLIES, POSTAGE							
	8736 DINERS CLUB COMMERCIAL		Statement Fee	5948 10/15	10/28/2015	3.00	11/15	PD
	8738 DINERS CLUB COMMERCIAL		Napolis - Youth Services Luncheon	5922 10/15	10/28/2015	96.42	11/15	PD
	8738 DINERS CLUB COMMERCIAL		Statement Fee	5922 10/15	10/28/2015	3.00	11/15	PD
						102.42	*	
251-555511-330	INSERVICE TRAINING/TRAVEL							
	8736 DINERS CLUB COMMERCIAL		WI Library Assoc Conference for Gayle	5948 10/15	10/28/2015	234.00	11/15	PD
	8736 DINERS CLUB COMMERCIAL		WI Library Assoc Conference for Joy	5948 10/15	10/28/2015	242.00	11/15	PD
	8738 DINERS CLUB COMMERCIAL		WI Library Association Conference - Barb	5922 10/15	10/28/2015	140.00	11/15	PD
						616.00	*	
Total FUND EXPENSES						919.09		
Total LIBRARY OPERATIONS FUND						919.09		
465-555551-804	PARKS CAPITAL OUTLAY P O EQUIP							
	2871 TCF EQUIPMENT FINANCE, INC		Mower Financing- Contrat # 008-0658807-300	4352122	10/16/2015	343.28	11/15	PD
Total PARKS						343.28		
Total CAPITAL REPLACEMENT FUND						343.28		
621-575740-220	WWTP-ELECTRIC							
	3330 WE ENERGIES		4897-650-087 Springbrook Lift Station	697650087OCT15	10/22/2015	54.88	11/15	PD
	3330 WE ENERGIES		6212-377-525 Water Sanitation	2377525OCT2015	10/23/2015	2,733.92	11/15	PD
	3330 WE ENERGIES		6268-292-660 Shiloh Lift Station	268292660NOV15	10/29/2015	40.38	11/15	PD
						2,829.18	*	
621-575740-222	GAS							
	3330 WE ENERGIES		0862-239-067 2100 PINE ST	662239067OCT15	10/22/2015	1,229.63	11/15	PD
	3330 WE ENERGIES		2663-378-614 Gas 624 S Pine St	663378614OCT15	10/22/2015	9.57	11/15	PD
	3330 WE ENERGIES		3646-902-199 624 S Pine St	646902199OCT15	10/22/2015	151.64	11/15	PD
						1,390.84	*	
621-575740-225	TELEPHONE							
	7892 VERIZON WIRELESS		VERIZON WWTP 286396851-00001	9754436746	10/31/2015	39.99	11/15	PD
621-575740-240	FUEL, OIL AND LUBRICANTS							
	4264 VOYAGER FLEET SYSTEMS INC		Voyager Acct. 869297630 WWTP	869297630545	11/01/2015	724.69	11/15	PD
621-575740-244	REPAIRS,MAINT EQUIPMENT							
	1088 RUNDLE-SPENCE		Rundle-Spence - Credit	S2159528.001	10/31/2015	61.25	11/15	PD
	1088 RUNDLE-SPENCE		Rundle-Spence - WWTP supplies	S2419235.001	11/02/2015	107.42	11/15	PD

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						46.17	*	
621-575740-310	OFFICE SUPPLIES, POSTAGE							
	2360	PETTY CASH WWTP	PETTY CASH WWTP POST OFFICE	2015OCT	10/31/2015	71.01	11/15	PD
	Total WASTEWATER FUND EXPENSES					5,101.88		
	Total WASTEWATER OPERATIONS FUND					5,101.88		
622-506220-000	POWER							
	3330	WE ENERGIES	0882-547-355 Municipal Well (split)	882547355OCT15	10/22/2015	3,822.68	11/15	PD
	3330	WE ENERGIES	3076-628-864 Electric 508 Sheldon St	076628864OCT15	10/26/2015	2,958.70	11/15	PD
	3330	WE ENERGIES	3267-293-366 384 Dunford Dr	267293366OCT15	10/22/2015	628.00	11/15	PD
	3330	WE ENERGIES	3457-108-505 Well #7	457108505OCT15	10/26/2015	3,899.62	11/15	PD
	3330	WE ENERGIES	6271-254-861 Well #9 (split)	271254861OCT15	10/23/2015	3,344.28	11/15	PD
	3330	WE ENERGIES	7256-465-187 Municipal Well Filter Building	255465187OCT15	10/22/2015	175.13	11/15	PD
	3330	WE ENERGIES	8682-353-384 WELL #10 (split)	682353384OCT15	10/25/2015	3,766.60	11/15	PD
	Total 622-506220					18,195.01	*	
	Total 622-506220					18,195.01		
622-506230-000	SUPPLIES							
	3330	WE ENERGIES	0882-547-355 Municipal Well (split)	882547355OCT15	10/22/2015	19.57	11/15	PD
	3330	WE ENERGIES	1438-804-819 WELL #7	438804919OCT15	10/26/2015	9.57	11/15	PD
	3330	WE ENERGIES	1473-005-365 508 Sheldon St	473005365OCT15	10/28/2015	20.08	11/15	PD
	3330	WE ENERGIES	6271-254-861 Well #9 (split)	271254861OCT15	10/23/2015	13.88	11/15	PD
	3330	WE ENERGIES	6499-874-589 801 Weiler Road	499874589OCT15	10/22/2015	14.12	11/15	PD
	3330	WE ENERGIES	8682-353-384 WELL #10 (split)	682353384OCT15	10/25/2015	16.60	11/15	PD
	3330	WE ENERGIES	9259-879-303 Karyl St Well #10	259879303OCT15	10/25/2015	10.23	11/15	PD
	Total 622-506230					104.05	*	
	Total 622-506230					104.05		
622-509210-000	OFFICE SUPPLY							
	5934	TIME WARNER CABLE-MILW	TIME WARNER CABLE WATER	700401601	12/15 11/02/2015	73.96	11/15	PD
	Total 622-509210					73.96		
622-509330-000	TRANSPORTATION-SUPPLIES							
	4264	VOYAGER FLEET SYSTEMS INC	Voyager Acct. 869297630 Water Dept	869297630545	11/01/2015	513.76	11/15	PD
	Total 622-509330					513.76		
622-509350-000	GENERAL PLANT-SUPPLIES							
	3330	WE ENERGIES	1638-891-345 DPW Bldg Electric (split)	638891345OCT15	10/23/2015	692.06	11/15	PD
	3330	WE ENERGIES	8430-081-671 Gas 2200 S Pine (split)	30081671SEPT15	10/22/2015	118.11	11/15	PD
	Total 622-509350					810.17	*	
	Total 622-509350					810.17		

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Total WATER UTILITY FUND						<u>19,696.95</u>	
623-575740-225	TELEPHONE						
	7343 AT & T		AT & T AIRPORT 282 757-0907 307 4	26275709071015	10/25/2015	98.15	11/15 PD
Total 623-575740						<u>98.15</u>	
Total AIRPORT FUND						<u>98.15</u>	
Grand Total:						<u><u>43,095.92</u></u>	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

Emp No	Name	21-01 MISC REIMB Emp Amt	22-00 MOVING EXP Emp Amt	-00 Emp Amt	23-01 MILEAGE Emp Amt	23-02 MEALS Emp Amt	23-03 OTHER TRAV Emp Amt	Total Amounts
100041422	STERR, JACOB A	.00	.00	.00	.00	160.00	.00	160.00
100101193	LOIS, BRIAN M	.00	.00	.00	.00	154.00	.00	154.00
100101195	STEFFEN, NATHAN ALAN	.00	.00	.00	.00	32.00	.00	32.00
100101196	MEDROW, JESSIE L	.00	.00	.00	.00	32.00	.00	32.00
100101197	O'DEA, DANIEL THOMAS	.00	.00	.00	.00	32.00	.00	32.00
Grand Totals:	5 Employees	.00	.00	.00	.00	410.00	.00	410.00

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100-515111-298	COUNCIL - CONTRACT SERVICES						
	8173 GovHR USA, LLC		Professional Fees Incurred by GovHR	3-11-15-259	11/04/2015	7,078.68	11/15
100-515111-399	CITY COUNCIL - PUBLICATION						
	2790 SOUTHERN LAKES NEWSPAPERS		Standard Press Legals - Zoning	219004	10/08/2015	213.50	11/15
	2790 SOUTHERN LAKES NEWSPAPERS		Legals - Minutes	221793	10/15/2015	102.42	11/15
	2790 SOUTHERN LAKES NEWSPAPERS		Legals - S Teut Rd Comp	223022	10/22/2015	41.34	11/15
	2790 SOUTHERN LAKES NEWSPAPERS		Standard Press Legals - Zoning	223024	10/29/2015	67.08	11/15
						424.34	*
	Total CITY COUNCIL					7,503.02	
100-515121-310	MUNI COURT - OFFICE SUPPLIES						
	555 BURLINGTON AREA SCHOOL DIST.		BASD MUNICIPAL PAPER	110615	11/06/2015	22.68	11/15
	8955 COMPLETE OFFICE OF WISCONSIN		Toner	434175	10/15/2015	47.31	11/15
	8955 COMPLETE OFFICE OF WISCONSIN		Toner	438869	10/22/2015	47.31	11/15
	8960 SHRED-IT USA LLC		Muni Court - Shredding	9407991045	10/21/2015	23.32	11/15
						140.62	*
	Total MUNICIPAL COURT					140.62	
100-515132-248	REPAIRS & MAINT BUILDING						
	2590 REINEMANS, INC.		hardware	89077	11/02/2015	6.29	11/15
100-515132-310	ADMIN - OFF SUPP-POSTAGE						
	555 BURLINGTON AREA SCHOOL DIST.		BASD CITY HALL ADMIN PAPER	110615	11/06/2015	90.72	11/15
	1216 Office Copying Equipment, LTD		Admin copies	C320303	10/31/2015	572.86	11/15
	2693 SCHWAAB, INC.		SCHWAAB - PRE INKED STAMP	AO13890	11/02/2015	109.23	11/15
	7679 STAPLES ADVANTAGE		STAPLES ADMIN SUPPLIES	8036642430	10/31/2015	64.65	11/15
	8955 COMPLETE OFFICE OF WISCONSIN		Office Supplies	438870	10/22/2015	24.33	11/15
	8955 COMPLETE OFFICE OF WISCONSIN		Office Supplies	439329	10/22/2015	10.36	11/15
	8960 SHRED-IT USA LLC		Admin - Shredding	9407991045	10/21/2015	23.32	11/15
						895.27	*
100-515132-324	ADMIN - MEMBERSHIP DUES						
	3115 WI CITY/CO MANAGEMENT ASSOC		WCMA DUES CARINA WALTERS	3DUES WALTERS	11/15/2015	173.25	11/15
	3115 WI CITY/CO MANAGEMENT ASSOC		WCMA DUES MEGAN WATKINS	6DUES WATKINS	11/11/1115	50.00	11/15
	8964 NPELRA		2016 Membership Renewal	WALTERS35881	11/11/2015	195.00	11/15
						418.25	*
100-515132-399	ADMIN - SUNDRY EXPENSES						
	3635 RICHTER'S MARKETPLACE		water refill	11/09/15CH	11/09/2015	5.85	11/15
	Total ADMINISTRATOR					1,325.66	
100-515140-241	CLERK - REP & MAINT IT						
	5364 DIGICORP		Malwarebytes Antimalware For Business	310488	10/20/2015	30.00	11/15
100-515140-310	CLERK - OFFICE SUPPLIES						
	8960 SHRED-IT USA LLC		Clerk - Shredding	9407991045	10/21/2015	23.33	11/15
	Total CITY CLERK					53.33	
100-515141-310	FINANCE - OFFICE SUPP/POSTAGE						
	555 BURLINGTON AREA SCHOOL DIST.		BASD FINANCE PAPER	110615	11/06/2015	90.72	11/15
	8955 COMPLETE OFFICE OF WISCONSIN		Toner	438871	10/22/2015	27.68	11/15

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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
	8960	SHRED-IT USA LLC	Finance - Shredding	9407991045	10/21/2015	23.32	11/15
						141.72	*
Total FINANCE						141.72	
100-515154-299	Contract Services-WI DOR Manf. 6110 WI DEPT OF REVENUE		Municipal Fee for Assessment of Manufacturing	2015	11/17/2015	4,185.76	11/15
Total ASSESSOR						4,185.76	
100-515161-220	ATTORNEY - CONTRACT						
	8149	BJELAJAC, JOHN M	Attorney Fees for Parking Ordinance	13100-065D 1	10/30/2015	225.00	11/15
	8149	BJELAJAC, JOHN M	Attorney Fees for General 2015	15100-000D 9	10/30/2015	1,815.00	11/15
	8149	BJELAJAC, JOHN M	Aldermanic Election	15100-079D 1	10/30/2015	300.00	11/15
	8149	BJELAJAC, JOHN M	Veolia Contract	15100-29D 6	10/30/2015	2,423.06	11/15
						4,763.06	*
100-515161-272	ATTORNEY - MUNICIPAL COURT						
	8149	BJELAJAC, JOHN M	Attorney Fees for Municipal Court	15100-099D 10	10/30/2015	5,085.00	11/15
Total ATTORNEY						9,548.06	
100-525211-211	POLICE - PHYSICALS						
	2353	PERSONNEL EVALUATION, INC.	Police Dept JV Pep Answer Sheets	15938	09/30/2015	11.40	11/15
	4154	AURORA HEALTH CARE	Acct #600003827 - Evert, Wayne	137314587	10/15/2015	116.00	11/15
	5128	TRANS UNION LLC	TRANS UNION LLC POLICE	10514191	10/27/2015	11.94	11/15
						139.34	*
100-525211-225	POLICE - TELEPHONE						
	5016	WI DEPT OF JUSTICE	TIME System Access	T19769	10/13/2015	360.00	11/15
100-525211-239	POLICE - EQUIPMENT NON CAPITAL						
	5585	GENERAL COMMUNICATIONS, INC	Setina T-Rail Mount Blac Rac	208362	04/02/2015	419.55	11/15
	5585	GENERAL COMMUNICATIONS, INC	Installing Light Bar, Radar and Camera	208653	04/13/2015	663.00	11/15
	5585	GENERAL COMMUNICATIONS, INC	Install Gunlock & Flashlight on Squad #903	217297	11/04/2015	632.00	11/15
						1,714.55	*
100-525211-240	POLICE - FUEL, OIL						
	1050	DOUG'S AUTO	905 2013 Ford Explorer	025116	10/09/2015	24.95	11/15
	1050	DOUG'S AUTO	906 2013 Ford Explorer	025201	10/26/2015	24.95	11/15
	1050	DOUG'S AUTO	2013 Ford Explorer -2964	025237	11/03/2015	24.95	11/15
	1050	DOUG'S AUTO	902 2015 Ford Explorer	05228	11/02/2015	24.95	11/15
						99.80	*
100-525211-242	POLICE - REPAIR/MTCE EQUIP						
	1050	DOUG'S AUTO	905 2013 Ford Explorer	025033	03/22/2015	129.95	11/15
	1050	DOUG'S AUTO	908 2013 Ford Explorer	025169	10/20/2015	433.38	11/15
	1050	DOUG'S AUTO	2013 Ford Explorer -2964	025237	11/03/2015	16.95	11/15
	1050	DOUG'S AUTO	902 2015 Ford Explorer	05228	11/02/2015	16.95	11/15
	1707	LDV, INC.	LDV DPW DECALS	74636	10/26/2015	236.00	11/15
	2010	MILLER MOTOR SALES, INC.	Moulding	137231	10/21/2015	72.67	11/15
	2010	MILLER MOTOR SALES, INC.	2016 Ford Explorer	39228	10/26/2015	80.00	11/15
	5477	BUMPER TO BUMPER BURLINGTOI	Dual Beam Headlight	294682	10/13/2015	57.54	11/15
						1,043.42	*
100-525211-244	POLICE - REPAIR & MAINTENANCE						
	3558	LARK UNIFORM OUTFITTERS	Lark Uniform - Banks, Nathan	205210	10/06/2015	778.95	11/15
	3558	LARK UNIFORM OUTFITTERS	Lark Uniform - Mitchell	205212	10/06/2015	778.95	11/15
	3558	LARK UNIFORM OUTFITTERS	Lark Uniform - Wangnoss	205214	10/06/2015	778.95	11/15
	3558	LARK UNIFORM OUTFITTERS	Lark Uniform - Rice, William	205216	10/06/2015	778.95	11/15

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	8442	DIGITAL ALLY, INC	Digital Ally: Cable	1081033	10/20/2015	85.00	11/15
						3,200.80	*
100-525211-248		POLICE - REP & MAINT BUILDING					
	5532	SCHINDLER ELEVATOR CORP	Service Call - Elevator Door Stalling	7152217616	09/23/2015	927.66	11/15
100-525211-299		POLICE - SUNDRY CONTRACT					
	5585	GENERAL COMMUNICATIONS, INC	2016 Annual Maintenance Contract	ACCT 2642 2016	11/03/2015	5,268.00	11/15
100-525211-310		POLICE - OFF SUPP-POSTAGE					
	556	BURLINGTON AREA SCHOOL DIST.	BASD POLICE PAPER	110615	11/06/2015	90.72	11/15
	1951	MENARDS	MENARDS POLICE ACCT 32120263	81470	10/21/2015	39.97	11/15
	2590	REINEMANS, INC.	batteries	87728	10/14/2015	8.99	11/15
	3635	RICHTER'S MARKETPLACE	Richter's - Police Dept	10/16/15PD	10/16/2015	21.83	11/15
	3635	RICHTER'S MARKETPLACE	water refill Police Dept	10/21/15PD	10/21/2015	5.85	11/15
	3635	RICHTER'S MARKETPLACE	Police Dept Supplies	10/27/15PD	10/27/2015	23.28	11/15
	3635	RICHTER'S MARKETPLACE	water refill Police Dept	10/30/15PD	10/30/2015	5.85	11/15
	3635	RICHTER'S MARKETPLACE	Richter's - Police Dept	11/04/15PD	11/04/2015	17.04	11/15
	3877	PROFESSIONAL GROUNDS	ID Card/Badges	8930	10/28/2015	33.75	11/15
	5906	MINUTEMAN PRESS OF BURLINGT	Minuteman - Purchase Orders	24684	08/31/2015	137.06	11/15
	5906	MINUTEMAN PRESS OF BURLINGT	Minuteman - Business Cards	24977	09/28/2015	54.50	11/15
	7679	STAPLES ADVANTAGE	STAPLES POLICE DEPT	8036642430	10/31/2015	46.00	11/15
	8955	COMPLETE OFFICE OF WISCONSIN	Office Supplies	434176	10/15/2015	268.41	11/15
	8955	COMPLETE OFFICE OF WISCONSIN	Office Supplies	435068	10/22/2015	34.56	11/15
						787.81	*
100-525211-330		POLICE - TRAVEL					
	8957	TASER	TASER TRAINING RECERTIFICATION	TASE35505	10/21/2015	200.00	11/15
100-525211-344		POLICE - JANITOR SUPPLIES					
	1140	ELKHORN CHEMICAL & PACKAGIN	ELKHORN CHEMICAL POLICE SUPPLIES	567129	10/09/2015	62.75	11/15
	1951	MENARDS	MENARDS POLICE ACCT 32120263	90795	10/12/2015	30.88	11/15
	1951	MENARDS	MENARDS POLICE ACCT 32120263	91912	10/27/2015	16.93	11/15
	1951	MENARDS	MENARDS POLICE ACCT 32120263	92473	11/04/2015	41.64	11/15
	2590	REINEMANS, INC.	hardware	87352	10/08/2015	12.22	11/15
	2590	REINEMANS, INC.	hardware	87741	10/14/2015	6.70	11/15
	2590	REINEMANS, INC.	Reinemans - Police Supplies	88809	10/29/2015	38.66	11/15
	5477	BUMPER TO BUMPER BURLINGTOI	BUMPER TO BUMPER POLICE SUPPLIES	294978	10/19/2015	8.19	11/15
						217.97	*
100-525211-381		POLICE - INVESTIGATIONS					
	1391	LANGUAGE LINE SERVICES, INC	OVER-THE -PHONE INTERPRETATION	3694013	09/30/2015	32.74	11/15
	3626	INTOXIMETERS, INC.	INTOXIMETERS POLICE DEPT SUPPLIES	513703	10/27/2015	238.00	11/15
						270.74	*
		Total POLICE DEPT.				14,230.09	
100-525220-242		FIRE - REPAIR & MAINT VEHICLES					
	5477	BUMPER TO BUMPER BURLINGTOI	Mini Lamp	295550	10/29/2015	8.19	11/15
	8542	RENNERT'S FIRE EQUIP SERV, INC	Equipment service test	33933	10/27/2015	1,334.24	11/15
	8963	EMERGENCY EQUIPMENT SERVI	Service Call - Repairs on Engine 920	15-1433	10/20/2015	493.25	11/15
						1,775.68	*
100-525220-244		FIRE - REPAIR MAINT EQUIPMENT					
	7666	PAUL CONWAY SHIELDS	Paratech Tripod Head	0370060-IN	08/30/2015	2,740.00	11/15
100-525220-246		FIRE - REPAIR MAINT OFFICE EQ					
	4083	EAGLE ENGRAVING	EAGLE ENGRAVING FIRE DEPT SUPPLIES	2015-2703	10/27/2015	241.95	11/15
100-525220-248		FIRE - REPAIR MAINT BLDGS					
	308	BANE-NELSON INC.	Labor/Material/Equipment to Install Overhead Door	35293	10/23/2015	6,000.00	11/15
	1951	MENARDS	Menards - Acct 32120264	92154	10/30/2015	26.97	11/15
	2590	REINEMANS, INC.	Cut Key	89047	11/02/2015	9.45	11/15

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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						6,036.42	*
100-525220-298	FIRE- CONTRACT SERVICES						
	117 ALSCO		ALSCO FIRE DEPT CUST. NO. 012470	IMIL1002824	10/28/2015	50.46	11/15
	117 ALSCO		ALSCO FIRE DEPT CUST. NO. 012470	IMIL973101	08/05/2015	47.29	11/15
	308 BANE-NELSON INC.		Labor/Material/Equipment to Install Overhead Door	35293	10/23/2015	995.00	11/15
						1,092.75	*
100-525220-310	FIRE - OFFICE SUPPLIES						
	555 BURLINGTON AREA SCHOOL DIST.		BASD FIRE PAPER	110615	11/06/2015	22.68	11/15
100-525220-389	FIRE - PROTECTIVE CLOTHING						
	1579 JEFFERSON FIRE & SAFETY		HONEYWELL COAT & PANTS	220700	10/26/2015	3,738.70	11/15
	Total FIRE DEPT.					15,648.18	
100-535321-159	STREETS - CLOTHING ALLOWANCE						
	117 ALSCO		ALSCO DPW (split) Customer # 074780	IMIL1000313	10/21/2015	105.44	11/15
	117 ALSCO		ALSCO DPW (split) Customer # 074780	IMIL1002833	10/28/2015	58.41	11/15
						161.85	*
100-535321-242	STREETS - REP MAINT VEHICLES						
	1457 HUMPHREY SERVICE & PARTS, INC		Unit 518 - Parts	1193064	10/15/2015	150.52	11/15
100-535321-244	STREETS - REP MAINT EQUIPMENT						
	1457 HUMPHREY SERVICE & PARTS, INC		HUMPHREY DPW STOCK	1193038	10/15/2015	78.04	11/15
	1820 LOIS TIRE SHOP, INC.		2015 Case 721H Loader	375458	10/27/2015	218.99	11/15
						297.03	*
100-535321-248	STREETS REP & MAINT BLDG						
	117 ALSCO		ALSCO DPW (split) Customer # 074781	IMIL1000314	10/21/2015	10.93	11/15
100-535321-298	STREETS - CONTRACT SERVICES						
	7473 CINTAS FIRST AID & SAFETY 446		CINTAS FIRST AID & SAFETY DPW (split)	5003565780	09/10/2015	89.69	11/15
100-535321-310	STREETS - OFF SUPP/POSTAGE						
	555 BURLINGTON AREA SCHOOL DIST.		BASD DPW PAPER	110615	11/06/2015	45.36	11/15
	2470 QUILL CORPORATION		QUILL- Midback Office Chair	8840095	10/20/2015	283.37	11/15
	8955 COMPLETE OFFICE OF WISCONSIN		Desk Pads	438872	10/22/2015	13.08	11/15
						341.81	*
100-535321-350	STREETS - REP MAINT SUPPLIES						
	218 ASPHALT CONTRACTORS, INC		Asphalt Contractors - E-1 9.5mm	2015298	10/16/2015	139.13	11/15
	218 ASPHALT CONTRACTORS, INC		Asphalt Contractors - E-1 9.5mm	2015301	10/21/2015	26.25	11/15
	218 ASPHALT CONTRACTORS, INC		Asphalt Contractors - E-1 9.5mm	2015310	10/23/2015	240.28	11/15
						405.64	*
100-535321-352	STREETS - REP MAINT STORM SEW						
	4217 KAPUR & ASSOCIATES, INC.		08.0106.01 City of Burlington Flood Plain Analysis	86067	10/23/2015	214.00	11/15
	Total STREET ADMINISTRATION					1,671.47	
100-555551-159	PARKS - CLOTHING						
	117 ALSCO		ALSCO DPW (split) Customer # 074780	IMIL1000313	10/21/2015	30.00	11/15
	117 ALSCO		ALSCO DPW (split) Customer # 074780	IMIL1002833	10/28/2015	22.81	11/15
						52.81	*
100-555551-240	PARKS - FUEL, OIL, LUBRICANTS						
	1595 JERRY WILLKOMM INC.		Willkomm Inc - JWO AW 32, Bulk	197734	09/18/2015	847.50	11/15
100-555551-244	PARKS - REPAIR MAINT EQUIPMENT						
	2587 REINDERS INC		Glass Kit-Window	1607927-00	10/19/2015	968.53	11/15
	2587 REINDERS INC		Reinders- Park Dept	1608382-00	10/22/2015	2,027.47	11/15

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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						2,994.00	*
100-555551-248	PARKS - REPAIR MAINT BLDGS						
	117	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1000314	10/21/2015	5.46	11/15
100-555551-298	PARKS - OUTSIDE SERVICES						
	2330	PATS SERVICES, INC	CITY OF BURLINGTON DOG PARK	A-119519	10/19/2015	80.00	11/15
	2330	PATS SERVICES, INC	CITY OF BURLINGTON BUSHNELL PARK	A-119803	10/23/2015	170.36	11/15
	2330	PATS SERVICES, INC	CITY OF BURLINGTON RIVERSIDE PARK	A-119812	10/23/2015	180.00	11/15
	7473	CINTAS FIRST AID & SAFETY 445	CINTAS FIRST AID & SAFETY DPW (split)	5003565780	09/10/2015	44.84	11/15
						475.20	*
100-555551-310	PARKS - OFFICE SUPP, POSTAGE						
	2470	QUILL CORPORATION	QUILL- Midback Office Chair	8840095	10/20/2015	283.29	11/15
100-555551-350	PARKS - REPAIR/MTCE SUPPLIES						
	7455	ARBOR FOREST PRODUCTS &	Oak Planks for Yucker Bridge	2275	10/21/2015	233.34	11/15
	Total PARKS					4,891.80	
100-565639-399	ECONOMIC DEVELOPMENT						
	4217	KAPUR & ASSOCIATES, INC.	15.0324.01 AMS	85983	10/19/2015	1,230.00	11/15
	Total ECONOMIC DEVELOPMENT					1,230.00	
100-565641-298	PLAN COMM - CONTRACT SVCS						
	1940	MEEHAN & COMPANY, INC.	MEEHAN & COMPANY OCTOBER BILLING	2015OCT	10/31/2015	3,991.57	11/15
	4217	KAPUR & ASSOCIATES, INC.	15.0036.01 2015 Burlington General	85978	10/19/2015	931.00	11/15
	4217	KAPUR & ASSOCIATES, INC.	15.0343.01 Boardwalk & Fox River LOMR	86080	10/23/2015	934.25	11/15
	4217	KAPUR & ASSOCIATES, INC.	14.0162.02 Walton Road Construction Inspection	86122	10/23/2015	2,947.50	11/15
						8,804.32	*
100-565641-299	PLAN COMM - LAND USE						
	4217	KAPUR & ASSOCIATES, INC.	KAPUR 07.0884.01 CTH W TRAIL	86066	10/23/2015	986.50	11/15
	Total PLANNING COMMISSION					9,770.82	
100-575710-299	GARBAGE- CNTRCT SVCS LANDFILL						
	4217	KAPUR & ASSOCIATES, INC.	15.0107.01 Burlington Landfill 2015-2016	86030	10/21/2015	2,249.00	11/15
	Total GARBAGE COLLECTION					2,249.00	
	Total GENERAL FUND					72,889.33	
251-555511-242	REPAIR, MAINTENANCE EQUIPMENT						
	1368	GORDON FLESCH COMPANY, INC.	staff copier quarterly maintenance fee	11303415	10/27/2015	507.17	11/15
251-555511-247	REPAIR, MAINTENANCE BUILDING						
	1263	REESMAN'S SERVICE CORP	September Trimming	10152015	10/27/2015	175.00	11/15
	1951	MENARDS	MENARDS LIBRARY SUPPLIES	89971	10/27/2015	45.84	11/15
	2590	REINEMANS, INC.	Reinemans - Library	87257	10/27/2015	8.09	11/15
	2590	REINEMANS, INC.	Reinemans - Library	88047	10/27/2015	14.65	11/15

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						243.38	*
251-555511-310		OFFICE SUPPLIES, POSTAGE					
	555	BURLINGTON AREA SCHOOL DIST.	BASD LIBRARY PAPER	110815	11/08/2015	68.04	11/15
	1010	DEMCO	Tech Services Supples	5697158	10/27/2015	177.35	11/15
	1010	DEMCO	Date Due Cards	5697156B	10/27/2015	8.45	11/15
	1100	EASTERDAY OFFICE EQUIP	EASTERDAY LIBRARY CALENDARS	47198	10/27/2015	89.96	11/15
	1718	LAKESHORE LIBRARY SYSTEM	2 Cases Receipt Printer Rolls	1645	10/27/2015	108.00	11/15
	3635	RICHTER'S MARKETPLACE	LIBRARY SUPPLIES	09222015	10/27/2015	28.80	11/15
	5906	MINUTEMAN PRESS OF BURLINGT	Minuteman - name tag & business cards	25106	10/27/2015	80.66	11/15
	7679	STAPLES ADVANTAGE	STAPLES LIBRARY SUPPLIES	8036076092	10/27/2015	257.39	11/15
						816.65	*
251-555511-327		MATERIALS					
	128	PENWORTHY COMPANY	children's materials	0016329	10/27/2015	562.46	11/15
	300	BAKER & TAYLOR	BAKER & TAYLOR LIBRARY MATERIALS	20131162918	10/27/2015	2,158.86	11/15
	300	BAKER & TAYLOR	BAKER & TAYLOR CHILDRENS BOOKS	20131182692	10/27/2015	952.75	11/15
	300	BAKER & TAYLOR	BAKER & TAYLOR, LIBRARY MATERIALS	NS15100061	10/27/2015	635.00	11/15
	302	BAKER & TAYLOR CONT. SERVICE	Travel Books	5013847933	10/27/2015	114.84	11/15
	1561	CENTER POINT LARGE PRINT	Large Print Material	1328516	10/27/2015	341.03	11/15
	2460	QUALITY BOOKS, INC.	childrens materials	188753	10/27/2015	91.38	11/15
	4072	MICROMARKETING ASSOCIATES	children's DVD's	592343	10/27/2015	124.27	11/15
	4072	MICROMARKETING ASSOCIATES	Audiobooks	592563	10/27/2015	138.49	11/15
	4072	MICROMARKETING ASSOCIATES	Adult Materials	593420	10/27/2015	105.73	11/15
	4242	GREY HOUSE PUBLISHING	Library Reference Materials	332291	10/27/2015	216.00	11/15
	5323	MICHAEL FREDERICK	MICHAEL FREDERICK LIBRARY MATERIALS	620670	10/27/2015	701.00	11/15
	5630	AMAZON.COM/GE MONEY	AMAZON CHILDREN MATERIALS	1015AMAZ1	10/27/2015	39.03	11/15
	5630	AMAZON.COM/GE MONEY	AMAZON .COM LIBRARY MATERIALS	1015AMAZ2	10/27/2015	44.72	11/15
	7607	MIDWEST TAPE, LLC	audiobooks	93234908	10/27/2015	104.98	11/15
	7607	MIDWEST TAPE, LLC	MIDWEST TAPE LIBRARY DVD'S	93281489	10/27/2015	619.70	11/15
	7607	MIDWEST TAPE, LLC	MIDWEST TAPE LIBRARY CD'S	93305358	10/27/2015	13.99	11/15
	7607	MIDWEST TAPE, LLC	children's DVD's	93327753	10/27/2015	197.73	11/15
	7682	TASTE OF HOME	TASTE OF HOME COOKBOOKS	1015TOH	10/27/2015	87.17	11/15
	8961	FINDAWAY	Five Playaways	161628	10/27/2015	322.95	11/15
	8962	WISCONSIN PUBLIC TELEVISION	Adult Books	1176	10/27/2015	23.07	11/15
						7,595.15	*
251-555511-330		INSERVICE TRAINING/TRAVEL					
	3207	WISCONSIN LIBRARY SERVICES	WPLC Support Course TMC	46038	10/27/2015	45.00	11/15
251-555511-345		PROGRAMS					
	1364	MICHNA, JESSICA	LIBRARY PROGRAM SPEAKER	1015JM	10/27/2015	165.00	11/15
		Total FUND EXPENSES				9,372.35	
		Total LIBRARY OPERATIONS FUND				9,372.35	
452-565639-399		Planning Expenditures					
	4217	KAPUR & ASSOCIATES, INC.	14.0081.01 Utility Planning & Design for TIF #5	86071	10/23/2015	32,180.60	11/15
	8149	BJELAJAC, JOHN M	Aurora Healthcare Development Project	14100-031D 13	10/30/2015	345.00	11/15
						32,525.60	*
		Total 452-565639				32,525.60	
		Total 2014 TIF #5 Fund				32,525.60	

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465-525211-806		POLICE CAPITAL OUTLAY VEHICLES					
	5585	GENERAL COMMUNICATIONS, INC	Additional Parts for Installation of Squad #904	216951	10/26/2015	95.89	11/15
	5585	GENERAL COMMUNICATIONS, INC	2016 Interceptor Utility Squad Build	216952	10/26/2015	3,993.65	11/15
						4,089.54	*
	Total POLICE DEPT.					4,089.54	
	Total CAPITAL REPLACEMENT FUND					4,089.54	
621-181000		CONSTRUCTION IN PROGRESS					
	4217	KAPUR & ASSOCIATES, INC.	Kapur 12.0077.01 Phase II - WWTF Upgrade	88068	10/23/2015	100.00	11/15
621-575740-159		CLOTHING ALLOWANCE					
	117	ALSCO	ALSCO WWTP Cust # 012230 (split)	IMIL1000316	10/21/2015	69.62	11/15
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1002835	10/28/2015	71.37	11/15
	117	ALSCO	ALSCO WWTP Cust # 012230 (split)	IMIL1005432	11/04/2015	69.62	11/15
						210.61	*
621-575740-242		REPAIR, MAINTENANCE VEHICLES					
	1457	HUMPHREY SERVICE & PARTS, INC	HUMPHREY - BAR LIGHT	1193127	10/15/2015	300.96	11/15
	5477	BUMPER TO BUMPER BURLINGTON	Parts for Truck #78	295533	10/29/2015	8.24	11/15
						309.20	*
621-575740-244		REPAIRS, MAINT EQUIPMENT					
	117	ALSCO	ALSCO WWTP Cust # 012230 (split)	IMIL1000316	10/21/2015	10.02	11/15
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1002835	10/28/2015	10.02	11/15
	117	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1002836	10/28/2015	112.64	11/15
	117	ALSCO	ALSCO WWTP Cust # 012230 (split)	IMIL1005432	11/04/2015	10.02	11/15
	2590	REINEMANS, INC.	Hot Water Nozzle	88336	10/22/2015	19.78	11/15
						162.48	*
621-575740-248		PLANT OPERATION					
	1951	MENARDS	Menards - Acct 32120265	91902	10/27/2015	79.98	11/15
	4003	WATERFORD OIL COMPANY, INC.	WATERFORD OIL DIESEL FUEL WWTP	274086	11/04/2015	461.44	11/15
						541.42	*
621-575740-249		LABORATORY					
	117	ALSCO	ALSCO WWTP Cust # 012230 (split)	IMIL1000316	10/21/2015	4.71	11/15
	117	ALSCO	ALSCO WWTP (split) Cust # 012230	IMIL1002835	10/28/2015	4.71	11/15
	117	ALSCO	ALSCO WWTP Cust # 012231 (split)	IMIL1002836	10/28/2015	80.03	11/15
	117	ALSCO	ALSCO WWTP Cust # 012230 (split)	IMIL1005432	11/04/2015	4.71	11/15
	1140	ELKHORN CHEMICAL & PACKAGING	ELKHORN CHEMICAL WWTP SUPPLIES	567351-1	10/23/2015	148.12	11/15
	2180	NCL OF WISCONSIN, INC	NCL Acct No. 6900 WWTP supplies	383516	10/27/2015	526.19	11/15
	2799	WI STATE LABORATORY OF HYGIENE	WWTP Proficient Testing for SL #50286	434625	10/31/2015	493.00	11/15
						1,261.47	*
621-575740-310		OFFICE SUPPLIES, POSTAGE					
	555	BURLINGTON AREA SCHOOL DIST.	BASD WWTP	110615	11/06/2015	45.36	11/15
	2470	QUILL CORPORATION	QUILL - Shredder	9157202	10/29/2015	199.99	11/15
	2470	QUILL CORPORATION	QUILL - Magic Curve Copyholder	9159797	10/29/2015	36.99	11/15
						282.34	*
621-575740-353		REPAIR & MAINT LIFT STATIONS					
	2060	MOTOR PARTS COMPANY, LLC.	Motor Parts - Ind Belt	264567	10/28/2015	45.54	11/15
	2060	MOTOR PARTS COMPANY, LLC.	credit	264773	11/02/2015	.50	11/15
						45.04	*
621-575740-359		SANITARY SEWER REPAIR, MAINT					
	1441	D & K SERVICES	video camera storm sewer (split)	2015400	10/28/2015	250.00	11/15
	3730	DIGGERS HOTLINE, INC	Diggers Hotline WWTP	151 0 42701	10/31/2015	108.75	11/15
						358.75	*

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Total WASTEWATER FUND EXPENSES						3,171.31	
Total WASTEWATER OPERATIONS FUND						3,271.31	
622-503460-000	METERS & LABOR						
	3220	MIDWEST METER INC	6" Compound Meter	0071616-IN	10/19/2015	6,795.92	11/15
	3220	MIDWEST METER INC	3/4" Meters	0071786-IN	10/22/2015	5,573.85	11/15
						12,369.77	*
Total 622-503460						12,369.77	
622-506230-000	SUPPLIES						
	2723	SHERWIN-WILLIAMS	Paint for Well 10	2771-8	10/15/2015	70.56	11/15
	3120	WELDERS SUPPLY COMPANY	WELDERS SUPPLY CO WATER #8	356804	10/14/2015	43.39	11/15
	3120	WELDERS SUPPLY COMPANY	WELDERS SUPPLY CO WATER #11	358290	10/28/2015	43.39	11/15
						157.34	*
Total 622-506230						157.34	
622-506250-000	MAINTENANCE-SUPPLIES						
	2590	REINEMANS, INC.	Reinemans - Maint. for Well # 10	88594	10/26/2015	4.94	11/15
	4244	CTW CORPORATION	CTW - Reconfigure Control Wiring	22889	10/15/2015	237.50	11/15
	8926	K&M WELDING AND FABRICATING	Gate Repair	632263	10/21/2015	490.00	11/15
						732.44	*
Total 622-506250						732.44	
622-506410-000	SUPPLIES						
	1951	MENARDS	MENARDS Water Dept ACCT #32120265	91988	10/28/2015	23.99	11/15
Total 622-506410						23.99	
622-506510-000	MAINS, WATER BREAKS-SUPPLIES						
	1387	McMASTER-CARR	Water Dept Supplies	412920602	10/14/2015	50.02	11/15
	3730	DIGGERS HOTLINE, INC	Diggers Hotline Water	151 0 42701	10/31/2015	108.75	11/15
						158.77	*
Total 622-506510						158.77	
622-506520-000	SERVICE-SUPPLIES						
	5721	HD SUPPLY WATERWORKS, LTD.	HD SUPPLY PARTS	E621046	10/15/2015	579.95	11/15
Total 622-506520						579.95	
622-506540-000	HYDRANTS & SUPPLIES						
	5721	HD SUPPLY WATERWORKS, LTD.	HD - Weather Caps	E602516	10/12/2015	185.87	11/15

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Total 622-506540						185.87	
622-509030-000	OFFICE SUPPLIES						
	117	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1000315	10/21/2015	39.05	11/15
	117	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1002834	10/28/2015	37.30	11/15
	117	ALSCO	ALSCO DPW - Water Customer #025570	IMIL1005431	11/04/2015	37.30	11/15
	5721	HD SUPPLY WATERWORKS, LTD.	HD - Toilet Leak Detective Kit	E602994	11/15/2015	624.19	11/15
Total 622-509030						637.84	*
622-509210-000	OFFICE SUPPLY						
	2470	QUILL CORPORATION	QUILL- Midback Office Chair	8840095	10/20/2015	283.29	11/15
	5906	MINUTEMAN PRESS OF BURLINGT	Minuteman - Business Cards	24977	09/28/2015	54.50	11/15
Total 622-509210						337.79	*
622-509350-000	GENERAL PLANT-SUPPLIES						
	117	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL1000314	10/21/2015	10.93	11/15
	1951	MENARDS	Menards - Acct 32120265	91987	10/28/2015	14.99	11/15
	2590	REINEMANS, INC.	Reinemans - Water Dept	88404	10/23/2015	62.23	11/15
	7473	CINTAS FIRST AID & SAFETY 445	CINTAS FIRST AID & SAFETY DPW (split)	5003565780	09/10/2015	89.69	11/15
Total 622-509350						177.84	*
Total WATER UTILITY FUND						15,361.60	
623-575740-245	REPAIR, MAINTENANCE GROUNDS						
	5880	F & W LANDSCAPE SPEC.	F & W LANDSCAPE AIRPORT CUTTING	23	11/01/2015	1,800.00	11/15
623-575740-288	CONTRACT SERVICES						
	6280	BURLINGTON DEVELOPMENT GRC	Pat's Sanitary Service	NOV2015	11/01/2015	35.97	11/15
	6280	BURLINGTON DEVELOPMENT GRC	Reimbursable Outside Service - Cleaning	NOV2015	11/01/2015	120.42	11/15
	6280	BURLINGTON DEVELOPMENT GRC	pest control services	NOV2015	11/01/2015	55.00	11/15
	6280	BURLINGTON DEVELOPMENT GRC	TIME WARNER	NOV2015	11/01/2015	183.00	11/15
Total 623-575740-288						394.39	*
623-575740-310	OPERATING SUPPLIES						
	6280	BURLINGTON DEVELOPMENT GRC	Kitchen/hangar supplies	NOV2015	11/01/2015	119.40	11/15
Total 623-575740						2,313.79	
Total AIRPORT FUND						2,313.79	
Grand Total:						139,823.52	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
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Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____



City Clerk
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 10	Date: November 17, 2015
Submitted By: Diahnn Halbach, City Clerk	Subject: Licenses & Permits

OPERATOR'S LICENSES

Operator's Licenses (aka Bartender's License) shall be issued to individuals 18 years of age or over who do not have an arrest or conviction record subject to secs. 111.321, 111.322, and 111.335 and will be responsible for supervising activities on Class "A" beer, Class "B" beer, "Class B" intoxicating liquor, and "Class A" intoxicating liquor and "Class C" wine on premises during required hours in absence of the licensee or approved agent of licensed business.

Pries, Brittany
LaFleur, Geoff

SPECIAL EVENT PERMIT APPLICATION - NONE

Event:
Group Represented:
Date of Event:
Person in Charge:
Event Location:
Time of Event:
Expected Attendance:

Financial Remarks:

Applicants are charged a fee of which a portion funds the background checks performed by the Police Department. Business license fees are calculated on a case by case basis depending on the type of license applied for.

Executive Action:

Staff recommends the Common Council accept the presented licenses at the November 17, 2015 Common Council meeting.



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Item Number: 12A	Date: November 17, 2015
Submitted By: Gregory Guidry, Building Inspector	Subject: A Public Hearing to discuss a rezone request for property at 1624 & 1700 S. Teut Road

Details:

A Public Hearing has been scheduled to hear comments and concerns from the public regarding a rezone request from Tyler Weavers for property at 1624 & 1700 S. Teut Road. The applicant is requesting to rezone the property from B-1, Neighborhood Business District to Rm-4/PUD, Multi-Family Residential District with a Planned Unit Development (PUD) Overlay to use the property for development of a senior living facility.

This item was discussed at tonight's Committee of the Whole meeting as Ordinance 2002(8).

Options & Alternatives:

For public comment only.

Financial Remarks:

None.

Executive Action:

This item is scheduled for a Public Hearing at the November 17, 2015 Common Council.

**NOTICE OF PUBLIC HEARING
FOR AMENDING THE ZONING MAP**

TO WHOM IT MAY CONCERN:

NOTICE is hereby given that the Common Council of the City of Burlington proposes to amend Chapter 315 of the Municipal Code, Zoning Map, as it pertains to:

Owner: Scott Frank
Applicant: Tyler Weavers
Applicant Address: 719 Jupiter Drive, Madison, WI 53718
Location of Request: **1624 and 1700 S. Teut Road**
Existing Zoning: B-1, Neighborhood Business District
Proposed Zoning: Rm-4/PUD, Multi-Family Residential with a Plan Unit Development (PUD) Overlay
Proposed Use: Development of a senior living facility

Legal Description:

THAT PART OF THE SOUTH HALF OF SECTION 21, TOWNSHIP 3 NORTH, RANGE 19 EAST TO THE CITY OF BURLINGTON, RACINE COUNTY COMPRISED OF THE FOLLOWING TAX PARCELS: 1624 S. TEUT ROAD #206 03-19-21-033-000 AND #206 03-19-21-035-000 AND 1700 S. TEUT ROAD #206 03-19-21-036-000.

NOTICE IS FURTHER GIVEN that a Public Hearing on the above matter will be held by the Common Council in the City Council Chambers, in the City of Burlington located at 224 E. Jefferson Street on:

**TUESDAY, NOVEMBER 17, 2015 DURING THE MEETING OF THE COMMON COUNCIL
SCHEDULED TO BEGIN AT 6:30 P.M. OR SHORTLY THEREAFTER**

To hear any persons objecting to, or in support thereof, on the above mentioned matter.

CITY OF BURLINGTON

Dated at Burlington, Wisconsin, this 19th day of October, 2015.

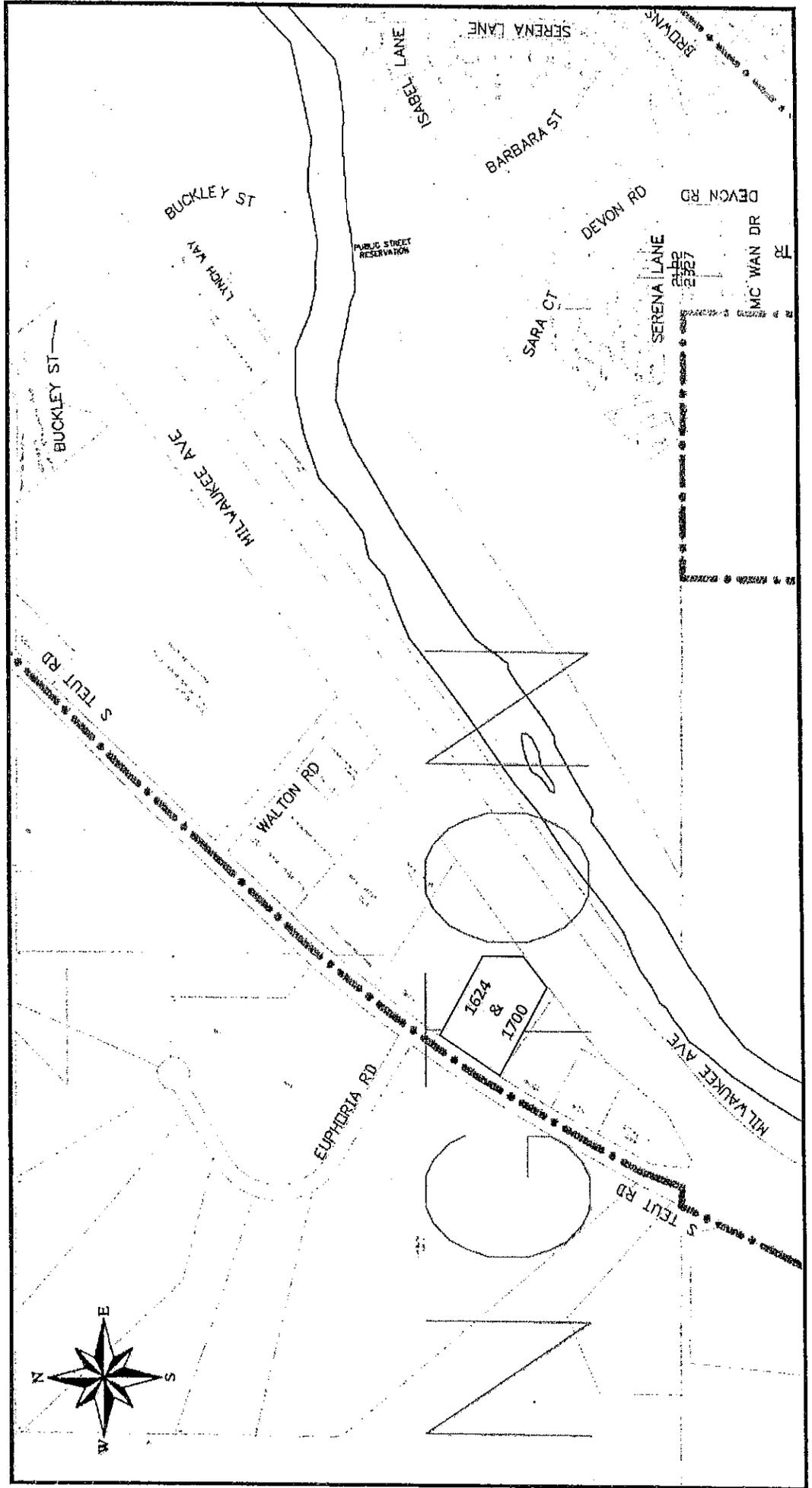
Diahnn Halbach, City Clerk

Published in the Burlington Standard Press
October 29th, 2015 and November 5th, 2015

Rezone Petition

1624 & 1700 S. Teut Road, Burlington, WI 53105

**From B-1, Neighborhood Business District to M-4/PUD, Multi-Family Residential
with a Planned Unit Development Overlay**





CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Item Number: 12B	Date: November 17, 2015
Submitted By: Gregory Guidry, Building Inspector	Subject: A Public Hearing to discuss an amendment to the Multi-Jurisdictional Comprehensive Plan for property at 1624 & 1700 S. Teut Road

Details:

A Public Hearing has been scheduled to hear comments and concerns from the public to amend the Racine County Multi-Jurisdictional Comprehensive Plan for property located at 1624 & 1700 S. Teut Road from “Commercial” to “High Density Residential” to use the property for development of a senior living facility.

This item was recommended for approval by the Plan Commission at their November 10, 2015 meeting and discussed at tonight’s Committee of the Whole meeting as Ordinance 2003(9).

Options & Alternatives:

For public comment only.

Financial Remarks:

None.

Executive Action:

This item is for a Public Hearing at the November 17, 2015 Common Council.

**NOTICE OF PUBLIC HEARING
FOR AMENDING THE MULTI-JURISDICTIONAL
COMPREHENIVE PLAN**

TO WHOM IT MAY CONCERN:

NOTICE is hereby given that a Public Hearing will be held by the Common Council of the City of Burlington on **Tuesday, November 17, 2015 at 6:30 p.m.** Council Chambers or shortly thereafter at the Police Department, 224 East Jefferson Street, Burlington, Wisconsin to hear public comments regarding a request for an amendment to the Multi-Jurisdictional Comprehensive Plan for Racine County 2035 by ordinance in accordance with the requirements of Section 66.1001 of the Wisconsin Statutes as it pertains to:

Owner: Scott Frank
Applicant: Tyler Weavers
Applicant Address: 719 Jupiter Drive, Madison, WI 53718
Location of Request: **1624 and 1700 S. Teut Road**
Existing Land Use Zoning: B-1, Neighborhood Business District
Proposed Land Use Zoning: Rm-4/PUD, Multi-Family Residential with a Plan Unit Development (PUD) Overlay
Tax I.D. Number: 206-03-19-21-033-000, 206-03-19-21-035-000, 206-03-19-21-036-000

Legal Description:

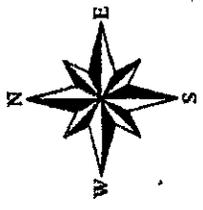
THAT PART OF THE SOUTH HALF OF SECTION 21, TOWNSHIP 3 NORTH, RANGE 19 EAST TO THE CITY OF BURLINGTON, RACINE COUNTY COMPRISED OF THE FOLLOWING TAX PARCELS: 1624 S. TEUT ROAD #206 03-19-21-033-000 AND #206 03-19-21-035-000 AND 1700 S. TEUT ROAD #206 03-19-21-036-000.

Copies of the Multi-Jurisdictional Comprehensive Plan for Racine County will be available for review at City Hall at 300 N. Pine Street, the Public Library at 166 E. Jefferson, or on-line at <http://racine.uwex.edu/cnred/SmartGrowth.html>

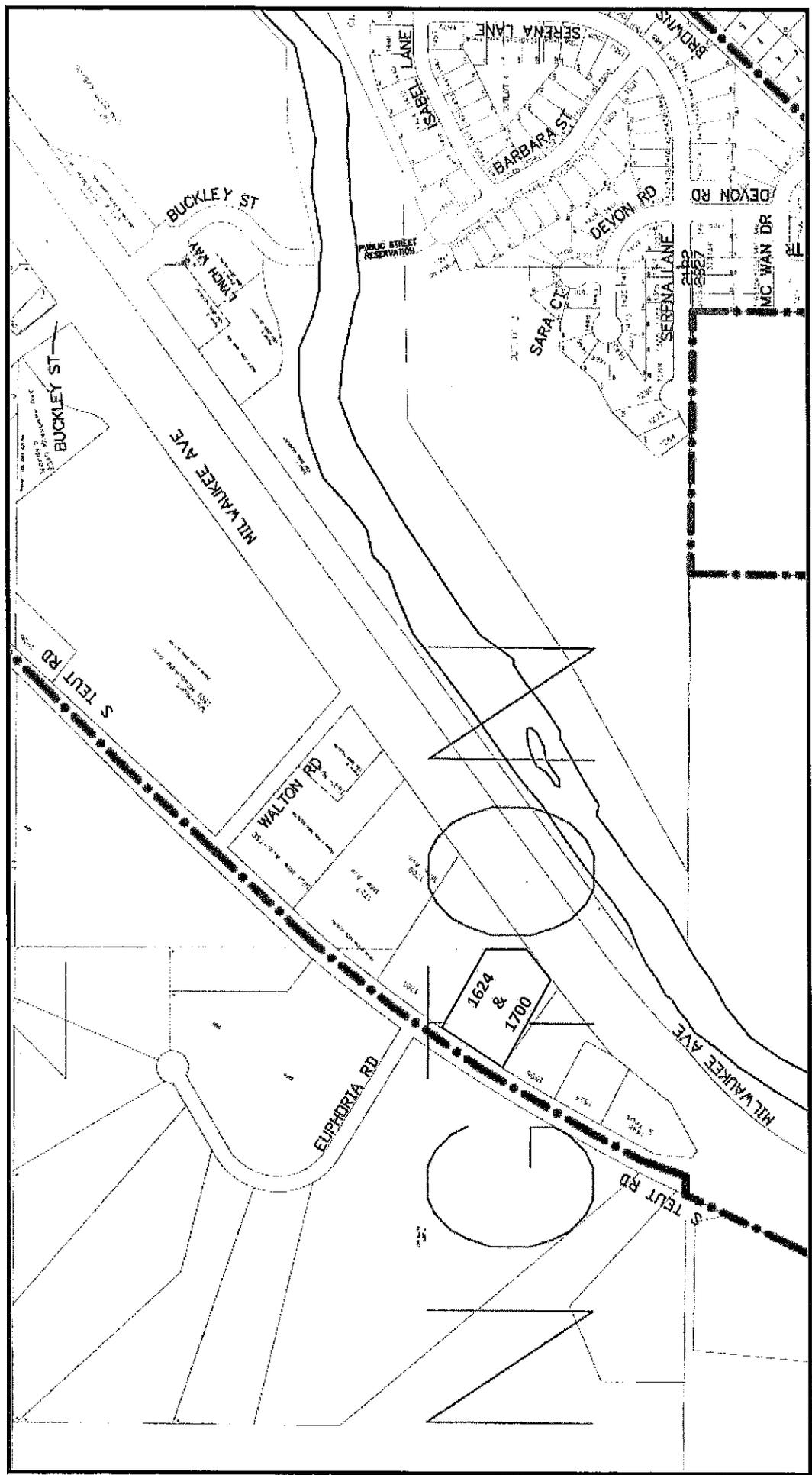
Dated the 19th day of October, 2015

Diahnn Halbach
City Clerk
City of Burlington

Published in the Burlington Standard Press
October 22, 2015



**Multi-Jurisdictional Comprehensive Plan Amendment
1624 & 1700 S. Teut Road, Burlington, WI 53105
From Commercial to High-Density Residential**





CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 12C	Date: November 17, 2015
Submitted By: Carina Walters, City Administrator & Steve DeQuaker, City Treasurer	Subject: Public Hearing for the proposed 2016 Annual Budget.

Details:

A Public Hearing has been scheduled to hear comments from the public regarding the proposed 2016 Annual Budget. Workshops were conducted in October with the Common Council and Department Heads to project City revenues and expenses for the next year.

Options & Alternatives:

A Public Hearing on the Budget is required by state law.

Financial Remarks:

The levy limit is based on net new construction is \$5,625,640. This is up 1.434% from the 2015 levy of \$5,546,109. The 2016 budget is based on the new levy limit and an additional \$406,157 in a debt levy. Debt Levy is the full GO debt allowable under levy limit statutes. The City's General Fund budget expenditures are \$7,506,973. This amount is modified from the original public hearing notice. The budget reflects Common Council priorities of devoting funds to Equipment Replacement, Capital Improvements, Street Maintenance, New Programs, Utility Funds, various needed studies and Library. 3% Water and 3% Sewer rate increases are also budgeted. The City's total budget, including all funds is \$24.1 million.

Executive Action:

This item is for public comment only.

City of Burlington, Racine and Walworth Counties, Wisconsin

Notice is hereby given that on TUESDAY, November 17, 2015 at or shortly after 6:30 p.m. in the Council Chambers of the Police Department, the Common Council for the City of Burlington will hold a PUBLIC HEARING on the Proposed 2016 Budget for the City of Burlington. The Proposed Budget in detail is available for inspection at the City Clerk's Office and at the Burlington Public Library during regular hours. The following is a summary of the Proposed 2016 Budget and is likely to change* based upon State budgetary input until the Proposed 2016 Budget is adopted by the Common Council.

BUDGET SUMMARY FOR THE CITY OF BURLINGTON

GENERAL FUND

	Budget 2015	Proposed Budget 2016	Percent Change
Revenues			
General Debt Taxes	\$ 5,546,109	\$ 5,625,640	1.43%
Debt Levy Taxes	\$ 200,000	\$ 406,157	103.08%
Other Taxes	\$ 136,150	\$ 140,150	2.94%
Intergovernmental Revenues	\$ 1,357,024	\$ 1,372,270	1.12%
Licenses and Permits	\$ 457,890	\$ 382,480	-16.47%
Fines and Forfeitures	\$ 195,000	\$ 195,000	0.00%
Charges for Services	\$ 50,500	\$ 51,000	0.99%
Special Assessments	\$ 17,500	\$ 25,000	42.86%
Property Sales and Recoveries	\$ 5,000	\$ 10,000	100.00%
Investment Income	\$ 10,250	\$ 12,500	21.95%
Other	\$ 57,300	\$ 68,600	19.72%
Total Revenues	\$ 8,032,723	\$ 8,288,797	3.19%
Expenditures			
General Government	\$ 863,836	\$ 937,417	8.52%
Public Safety	\$ 3,625,898	\$ 3,669,185	1.19%
Public Works	\$ 1,876,695	\$ 1,947,975	3.80%
Health and Human Services	\$ 80,167	\$ 80,917	0.94%
Culture, Recreation and Education	\$ 583,067	\$ 675,217	15.80%
Conservation and Development	\$ 176,461	\$ 196,261	11.22%
Total Expenditures	\$ 7,206,124	\$ 7,506,973	4.17%
Excess Revenues Over (Under)			
Expenditures	\$ 826,599	\$ 781,823	
Other Financing Sources (Uses)			
Special Capital Outlay	\$ -	\$ -	
Operating Transfers In	\$ 864,000	\$ 523,000	-39.47%
Operating Transfers Out	\$ (1,266,764)	\$ (1,279,147)	0.98%
Total Other Financing Sources (Uses)	\$ (402,764)	\$ (756,147)	87.74%
Excess Revenues and Other Financing Sources Over (Under) Expenditures & Other Uses			
Net Change in Fund Balance	\$ 423,835	\$ 25,677	
Fund Balances - January 1	\$ 1,700,582	\$ 1,750,498	
Fund Balances - December 31	\$ 2,124,417	\$ 1,776,174	

	Fund Balance 1/1/2016	Total Revenues	Total Expenditures	Fund Balance 12/31/2016
Governmental:				
General Fund	\$ 1,750,498	\$ 7,532,650	\$ 7,506,973	\$ 1,776,174
Library	\$ 72,069	\$ 737,996	\$ 762,301	\$ 47,764
Block Grant	\$ 21,388	\$ 48,000	\$ 47,500	\$ 21,888
TIF 3 RLF Loan	\$ 89,058	\$ 3,913	\$ -	\$ 92,971
Wehmoff	\$ 52,496	\$ 130	\$ 51,000	\$ 1,626
Park Development	\$ 50,185	\$ 79,110	\$ 126,000	\$ 3,295
Library Trust	\$ 116,623	\$ 9,145	\$ 11,850	\$ 113,918
Energy Project Fund	\$ 0	\$ -	\$ -	\$ 0
Debt Service	\$ -	\$ 407,056	\$ 530,436	\$ (123,380)
TIF District 3	\$ 5,080,118	\$ 4,268,000	\$ 5,532,912	\$ 3,815,206
TIF District 5	\$ 71,356	\$ 69,828	\$ 78,990	\$ 62,195
ER TIF District 1	\$ (1,794,492)	\$ 1,941,692	\$ 147,201	\$ 0
Capital Projects - Infr.	\$ (1,033,802)	\$ 230,156	\$ 336,195	\$ (1,139,841)
Storm Water	\$ 290	\$ 69,454	\$ 121,844	\$ (52,100)
Façade Grants	\$ (18,060)	\$ 20,014	\$ 20,000	\$ (18,046)
Downtown Redev	\$ 1,063	\$ -	\$ -	\$ 1,063
Equipment Replacement	\$ 1,398,642	\$ 309,000	\$ 800,868	\$ 906,774
Enterprise:				
	Net Position 1/1/2016	Total Revenues	Total Expenditures	Net Position 12/31/2016
Wastewater	\$ 14,938,774	\$ 3,325,800	\$ 3,327,046	\$ 14,937,528
Water	\$ 18,037,269	\$ 4,538,300	\$ 2,323,181	\$ 20,252,388
Airport	\$ 1,470,821	\$ 832,451	\$ 973,255	\$ 1,330,017
Internal Service:				
	Fund Balance 1/1/2016	Total Revenues	Total Expenditures	Fund Balance 12/31/2016
Self Insurance	\$ 581,831	\$ 1,260,682	\$ 1,366,600	\$ 475,914
Government Wide	\$ 40,886,130	\$ 25,683,378	\$ 24,064,153	\$ 42,505,355

Date: 22-Oct-15 *Revised 11/4/2015
Submitted by: Steven J. DeQuaker, Budget Officer/Treasurer



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Item Number: 13A	Date: November 17, 2015
Submitted By: Carina Walters, City Administrator	Subject: <u>Resolution 4750(24)</u> to consider approving the 2016 contract with RCEDC in the amount of \$48,669.26

Details:

Tina Chitwood of the Racine County Economic Development Corporation (RCEDC), gave a presentation of their proposed contract for 2016 at the November 3, 2015 Committee of the Whole meeting.

RCEDC has been an important entity in the City's economic development. In particular, the RCEDC works closely with staff and businesses wishing to locate to and/or expand in Burlington. Such initiatives have included federal and state funding.

As in previous years, the cost of the RCEDC assistance for 2016 is divided into two components. The first component is economic and community development assistance. This cost is \$42,436.00 which is also included in the 2016 budget and paid to the RCEDC in quarterly payments. This cost represents a 3% increase, which is the first increase to the contract amount in three years. The second component is the administration of the City's revolving loan fund to local businesses in the amount of \$6,233.26. This is based on twenty percent (a 5% increase from the previous year) of the incoming loan payments and may change should additional loans be approved throughout the year.

Options & Alternatives:

The Common Council could deny this renewal and conduct all Economic Development activities in-house. Additionally, the Council could seek a different Economic Development partner.

Financial Remarks:

Costs associated with this contract are within the 2016 annual budget.

Executive Action:

This item was discussed at the November 3, 2015 Committee of the Whole meeting and is scheduled for the November 17, 2015 Common Council meeting for final consideration.

**A RESOLUTION APPROVING A LETTER OF AGREEMENT BETWEEN
THE CITY OF BURLINGTON AND THE RACINE COUNTY ECONOMIC
DEVELOPMENT CORPORATION (RCEDC) FOR 2016**

WHEREAS, the *Racine County Economic Development Corporation* provides economic development, community development, and related technical assistance to the City of Burlington; and,

WHEREAS, the *Racine County Economic Development Corporation* also coordinates this assistance on a day-to-day basis with the City Administration, as well as coordinating the discussion of policy-related issues with the City Administration, the Mayor and City Council; and,

WHEREAS, the City of Burlington believes that it is in the City's best interest to contract with the *Racine County Economic Development Corporation* for organizational development assistance, business retention assistance, business attraction activities, community development assistance, and business financing assistance; and,

WHEREAS, the *Racine County Economic Development Corporation* has been a qualified provider of such economic development related services for the City of Burlington in the past.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington, Racine County, State of Wisconsin, that the City of Burlington shall enter into an agreement with the *Racine County Economic Development Corporation* for a period of one year, beginning January 1, 2016, as stated in the attached agreement (Exhibit "A"), dated October 20, 2015.

BE IT FURTHER RESOLVED that the City Administrator is hereby authorized and directed to execute this agreement on behalf of the City.

Introduced: November 3, 2015
Adopted: November 17, 2015

Robert Miller, Mayor

Attest:

Diahnn Halbach, City Clerk



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Item Number: 13B	Date: November 17, 2015
Submitted By: Carina Walters, City Administrator	Subject: <u>Resolution 4751(25)</u> to consider amending the Revolving Loan Fund Loan manual.

Details:

Please see the attached memorandum from Carolyn Engel, Business Finance Manager for the Racine County Economic Development Corporation regarding amending the Revolving Loan Fund Loan manual to increase its administrative fee from the current 15% of the program to the allowable 20% under state regulations. The 5% increase equates to approximately \$6,200.

Options & Alternatives:

The Common Council could accept all of the revisions keep the current document or accept only some of the revisions.

Financial Remarks:

N/A

Executive Action:

This item was discussed at the November 3, 2015 Committee of the Whole meeting and is scheduled for the November 17, 2015 Common Council meeting for final consideration.

Resolution No. 4751(25)
Introduced by: Committee of the Whole

**RESOLUTION AMENDING THE CITY OF BURLINGTON REVOLVING LOAN FUND
POLICY AND PROCEDURES MANUAL**

WHEREAS, the Racine County Economic Development Corporation (RCEDC) provides economic development assistance to the City of Burlington; and

WHEREAS, the City of Burlington Revolving Loan Fund (RLF) encourages economic development and the creation and retention of employment in the City of Burlington; and

WHEREAS, RCEDC desires to amend the rules and regulations of the program's guidelines through the City of Burlington's *Community Development Block Grant - Revolving Loan Program - Policies and Procedures Manual*.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Burlington that an amendment to the *Community Development Block Grant - Revolving Loan Program Policies and Procedures Manual* as prepared by RCEDC for the City of Burlington is hereby approved.

Introduced: November 3, 2015
Adopted:

Robert Miller, Mayor

Attest:

Diahnn Halbach, City Clerk



CITY OF BURLINGTON

City Clerk

300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Item Number: 13C	Date: November 17, 2015
Submitted By: Diahnn Halbach, City Clerk	Subject: <u>Res 4752(26)</u> Change of polling location from United Methodist Church to Department of Public Works, 2200 South Pine Street

Details:

Per discussions from the November 3, 2015 Committee of the Whole meeting, comments and concerns were made regarding parking at the Department of Public Works (DPW) and wanting to keep the polling location closer to the proximity of constituents within Districts 3 and 4.

United Methodist Church (UMC) is more than willing to provide the City space for a polling location. With the exception of using their worship area, they have tried to be very accommodating. Overall there is ample space available, however, it is spread out over two rooms. Splitting the location into two smaller rooms rather than one large room, has caused the following issues: inefficient communication among poll workers, overcrowding at the voting booths, and insufficient lighting in the main voting area. To overcome the challenge of the divided rooms, staff could be present to assist with communication.

Attached to this cover sheet is a comparison of the current polling location at United Methodist Church (UMC) and the suggested new polling location at the Department of Public Works, a diagram of the layout of both locations including square footage, an aerial view of the parking areas, and the cover sheet from the November 3, 2015 COW meeting.

Final Result:

Council needs to affirm if changing the polling location to the DPW is in the best interest of the City.

Options and Alternatives:

Council could choose to decline this proposal and remain at United Methodist Church.

Executive Action:

This item was discussed at the November 3, 2015 Committee of the Whole meeting and scheduled for the November 17, 2016 Common Council meeting for final consideration.

Resolution No. 4752(26)
Introduced by: Committee of the Whole

**A RESOLUTION ESTABLISHING A POLLING PLACE
FOR THE CITY OF BURLINGTON**

WHEREAS, Section 5.25(3) of the Wisconsin State Statutes sets the criteria of establishing a change to a polling place; and,

WHEREAS, Voters of District Three (Wards 5, 6, 10) and District Four (Wards 7, 8, 9) have been voting at the United Methodist Church, 857 West State Street, since the Spring Primary held on February 19, 2008; and,

WHEREAS, due to a reduction of available space and layout changes within the polling location, it has become necessary to relocate this polling place.

BE IT FURTHER RESOLVED THAT District Three and District Four polling location be changed to the Department of Public Works, located at 2200 South Pine Street, commencing with the Spring Primary to be held on February 16, 2016.

Introduced: November 3, 2015
Adopted:

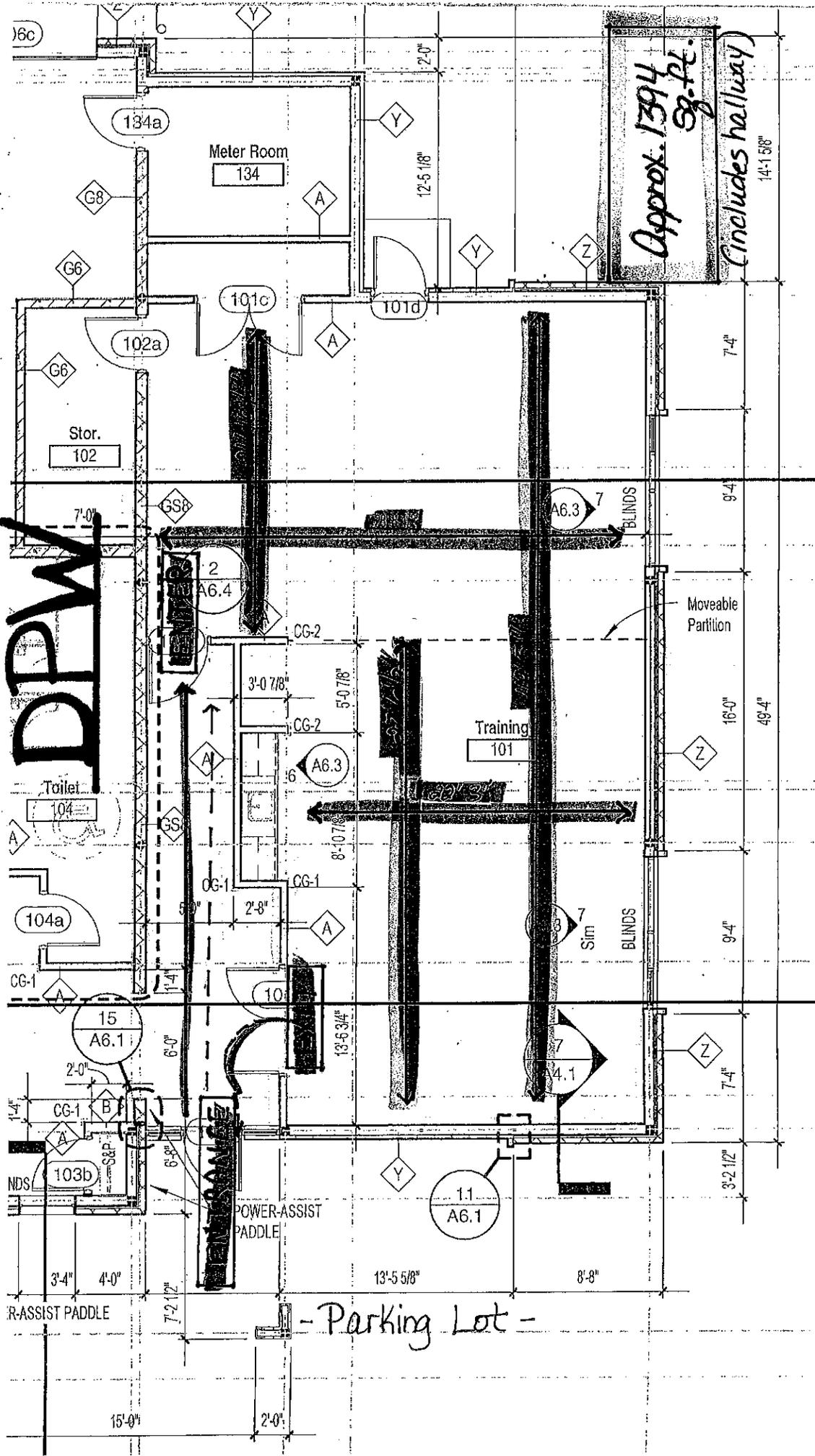
Robert Miller, Mayor

Attest:

Diahnn C. Halbach, City Clerk

2015 Polling Location Comparison – DPW vs UMC

	DPW	UMC
ROOM DIMENSIONS (APPROX.)	Meeting 1 = 28'x22' Meeting 2 = 22'x29' Hallway = 28'x5'	Gathering Area = 32'x22' Crossroads Room = 24'x20' Hallway = 63'x6'
TOTAL SQUARE FOOTAGE	1394 Sq. Ft. (hallway included)	1616 Sq. Ft. (hallway included)
TOTAL NUMBER OF ROOMS	1 large room	2 rooms divided by a hallway
EASE OF USE	Election inspectors all located in one room and can easily view and observe voter activity	Election inspectors spread out between two rooms creates difficulty to view activities and address issues in a timely manner when they occur
ENTRANCE / EXIT	Entrance and Exit through same door – potential traffic flow issues	Entrance and Exit and separate – easy traffic flow
INTERIOR LIGHTING	Extremely well lit; easy to read ballots – no need for additional lighting	Very dim; difficult to read ballots, poll books – extra lighting required in voting booths
EXTERIOR LIGHTING	Parking lot is very well lit in the front; however lighting to connecting lot by WWTP could not be determined at this time. There is no lighting on Hwy 83 and could cause potential problems at night and early morning.	Parking lot is very well lit. Lighting on State Street is sufficient; however lighting near entrance to driveway could be better.
PARKING SPACE	42 available spaces; 2 handicap spaces	111 available spaces; 4 handicap spaces
LOCATION	Approximately 2 miles for most voters; driving would be required for all voters	Close proximity to majority of voters; Falcon Ridge is located furthest away and is approximately 2 miles from UMC
COST	Approx. \$1150 to mail notifications to affected residents. Rental fee = \$0	Rental fee = \$100 per election
FEEDBACK	Concerns about parking and distance	Concerns about available space and voter privacy



16c

134a

Meter Room
134

Approx. 1394
Sq. Ft.
(includes hallway)

101c

101d

102a

Stor.
102

DPW

2
A6.4

Training
101

Toilet
104

104a

15
A6.1

103b

POWER-ASSIST
PADDLE

11
A6.1

POWER-ASSIST
PADDLE

- Parking Lot -

15'-0"

2'-0"

2'-0"

12'-5 1/8"

14'-1 5/8"

7'-4"

9'-4"

16'-0"

49'-4"

9'-4"

7'-4"

3'-2 1/2"

13'-5 5/8"

8'-8"

3'-0 7/8"

5'-0 7/8"

6

8'-10 7/8"

2'-8"

13'-6 3/4"

2'-0"

1'-4"

6'-8"

3'-4"

4'-0"

7'-2 1/2"

2'-0"

7
Sim

7
4.1

A6.3

A6.3

7
8

7
4.1

7
BLINDS

7
BLINDS

Moveable
Partition

G8

G6

G6

G8

G8

A

A

CG-1

CG-1

NDS

R-ASSIST PADDLE

CG-2

CG-2

CG-1

CG-1

Y

Y

Y

Y

Z

Z

Z

Z

A

A

A

A

A

Y

Y

Y

Y

Z

Z

Z

Z

A

A

A

A

A

Y

Y

Y

Y

Z

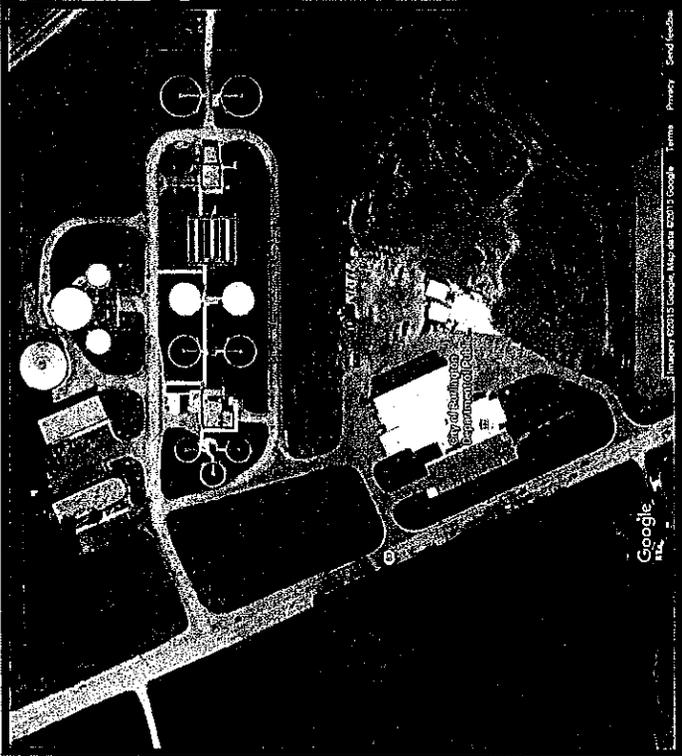
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DEPARTMENT OF PUBLIC WORKS

2200 S. PINE STREET



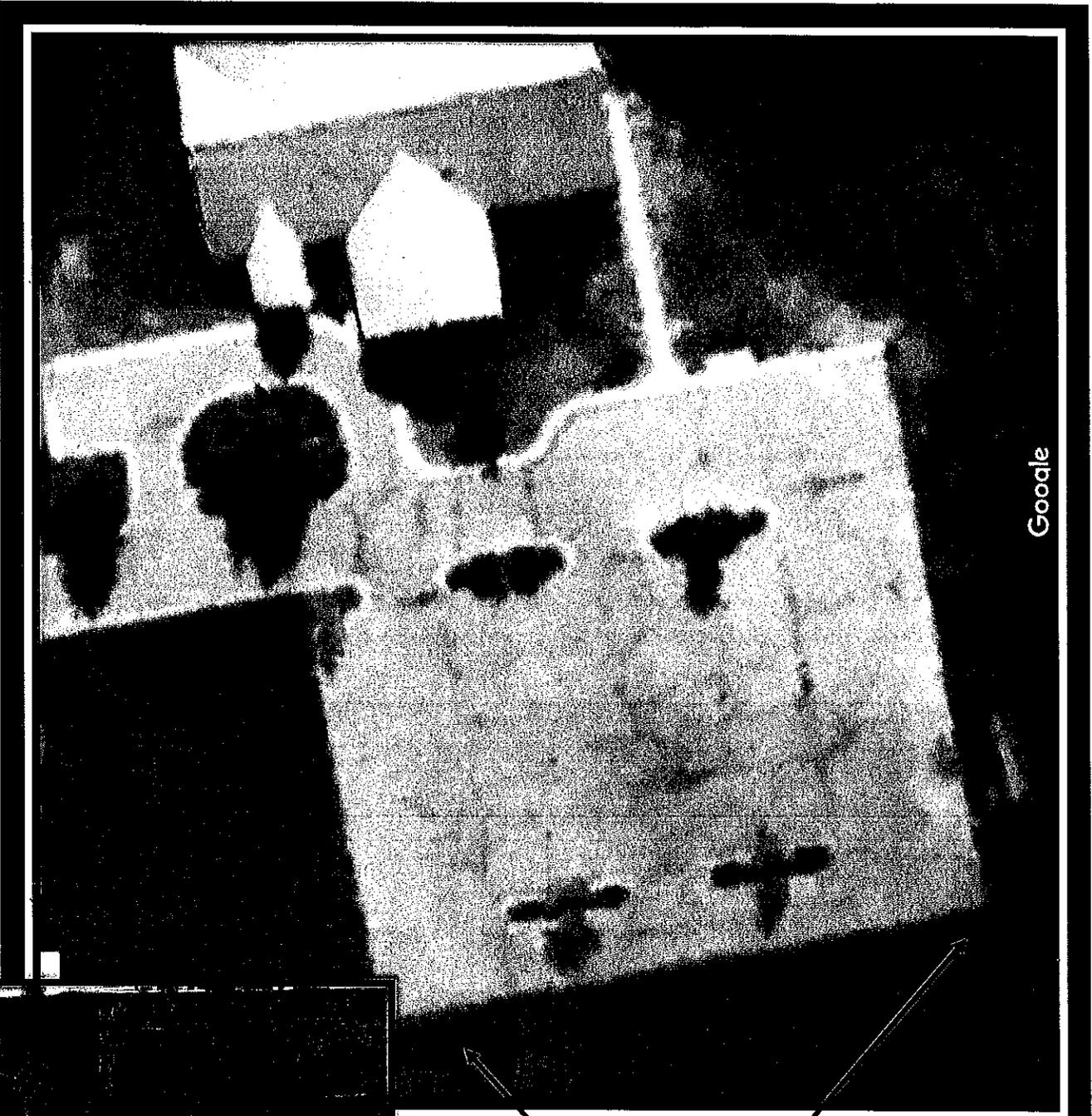
42 Parking Spaces
- 2 handicap accessible
(including van accessible)

Google

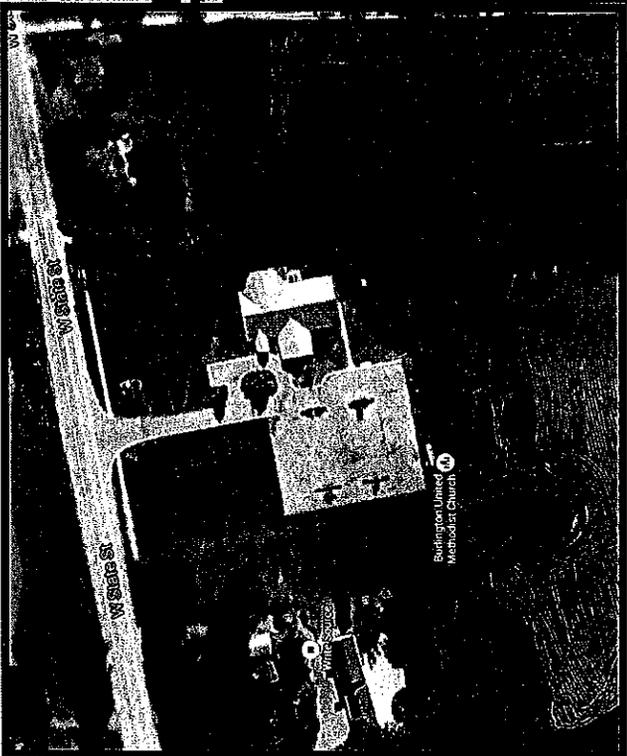
Imagery ©2015 Google, Map data ©

UNITED METHODIST CHURCH

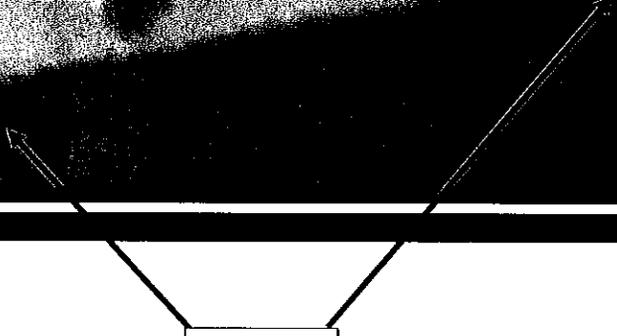
857 W. STATE STREET

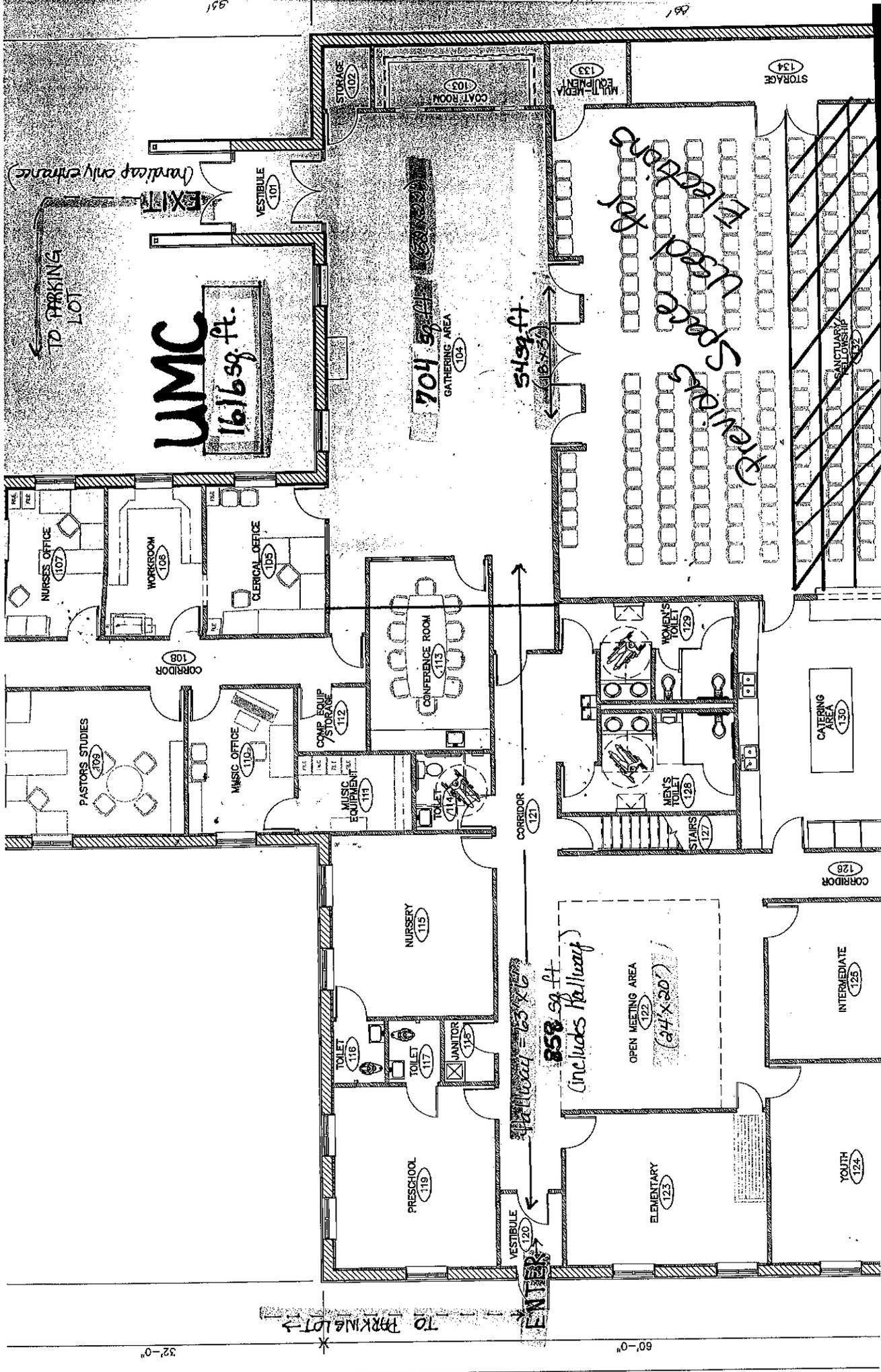


Google



111 Parking Spaces
- 4 handicap accessible
(including 1 van accessible)







CITY OF BURLINGTON

City Clerk
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Committee of the Whole Agenda Item Number: 8	Date: November 3, 2015
Submitted By: Diahnn Halbach, City Clerk	Subject: Res. 4752(26) Change of polling location from United Methodist Church to Department of Public Works, 2200 South Pine Street

Details:

In December 2007, Burlington United Methodist Church (UMC), 857 West State Street, was designated as the polling location for Wards 5-10 (Districts 3 and 4), due to the planned expansion of the Veteran's Memorial Building.

At the time of this agreement, UMC allowed the elections to be held within their temporary worship area. It was their vision that they would eventually build an addition that would permanently house UMC's main sanctuary and the temporary worship area would become their gathering room, in which hosting elections would be of no issue.

Due to the economic downturn and lack of funds, building this edition was no longer feasible. In 2013, the church board determined that the temporary worship area would now be the permanent worship area. Upon further discussions, it was also determined that elections would no longer be allowed in the actual worship area of the church. UMC made every effort possible to provide space for the election elsewhere throughout the building; however, the available space and traffic flow has proven to be extremely congested during the larger elections and valid concern of voter privacy has been brought to the clerk's attention by both constituents and election workers.

An extensive search to locate a new polling location began in the fall of 2014; however, thirteen of the facilities interviewed were either not willing to make long term commitments, did not meet GAB standards, or required conditions that would cost the city additional money in order to procure (A copy of the results is attached). Our search has concluded that the Public Works facility meets all the necessary criteria and have found it satisfactory to serve as a polling location.

State law requires that a polling location be relocated at least thirty days prior to the February Primary, which will be Tuesday, February 16, 2016. Notification to the registered voters affected would be by postcard several weeks prior to the election as well as media coverage and posting on the city website.

There will be four elections in 2016 and for consistency, it is staff's recommendation to relocate District 3 and District 4 to the Department of Public Works beginning with the first election in 2016.

Financial Remarks:

There are currently 3,067 registered voters in District 3 and 4. The cost to publish and mail notifications would be approximately \$1150. However, UMC would have received \$100 per election in 2016 for rental fees. If moved to the DPW, this would save the City \$400 in rental fees for 2016 as there would be no rental fees associated with the DPW (there are typically 2-4 elections per year depending on offices being filled). In addition, there is long term stability at this location as we foresee no reason to have to relocate polling locations again.

Options and Alternatives:

Council could choose to decline this proposal and remain at United Methodist Church.

Executive Action:

This item is for discussion at the November 3, 2015 Committee of the Whole meeting and scheduled for the November 17, 2016 Common Council meeting for final consideration.



CITY OF BURLINGTON

Finance Department

300 N. Pine Street, Burlington, WI 53105
(262) 342-1170 – (262) 342-1178 fax
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Common Council Item Number: 13 D	Date: November 17, 2015
Submitted By: Steve DeQuaker, Treasurer	Subject: Resolution 4754(28) to consider approving an Engagement Letter with Patrick Romenesko, SC for the 2015 Annual Audit and a 2015 TIF 3/ERTIF 1 Audit not to exceed \$36,500.

Details:

Patrick Romenesko, S.C. has prepared a letter of engagement for the 2015 Audit.

The letter outlines the steps he will perform in the audit which also includes filing of required annual Form C and our PSC filing. Cost for the 2015 Audit is a not to exceed amount of \$33,000, which is up \$1,200 from the 2014 Audit or 3.8%.

In 2014 we also engaged Pat to perform a single audit on the Clean Water Fund loan. This audit was not needed as the expenditure of loan proceeds did not pass the IRS guidelines of \$500,000. This saved the City \$3,500 in the 2015 budget.

This year, staff has requested Pat complete an audit of TIF District 3 and the Environmental Remediation TIF District #1 in preparation for the closure of both TIDS in 2017. Staff feels it is necessary to make sure our future TID Increments and Expenditures will indeed allow us to close the TID's in 2017. It will be requires again at TIF close.

In 2013 an informal audit cost survey was conducted and Pat Romenesko was on the lower end of costs for the services provided. Most services were similar, but Pat includes required Form C and PSC reporting for the City in his pricing. Most costs then were in the upper \$30K to lower \$40K range.

Total cost of the 2015 Annual Audit and TIF 3/ERTIF 1 Audit is a not to exceed amount of \$36,500.

Options & Alternatives:

The TIF audit is not a requirement, but staff believes it to be necessary to be able to verify all expenditures and future increment is sufficient to close TID 3 and ERTID 1 in 2017. Council could choose to not have the TIF audit performed. Council could also choose to go to RFP for Audit services. Pat Romenesko has serviced the City of Burlington since 1985.

Financial Remarks:

The Not to exceed cost of \$36,500 for the TIF 3/ER TIF 1 Audit and 2015 Annual Audit will come from Accounting & Auditing in the Finance department budget and Water / Sewer / Airport Utility contract services. Also, from each TIF district. This expenditure was included in the 2016 Budget.

Executive Action:

This item was discussed at the November 3, 2015 Committee of the Whole meeting and is scheduled on the November 17, 2015 Common Council meeting for final consideration.

**A RESOLUTION APPROVING A LETTER OF ENGAGEMENT WITH
PATRICK ROMENESKO, SC, C.P.A. FOR AN AUDIT OF TIF 3, ERTIF 1 AND FOR
THE 2015 ANNUAL AUDIT FOR THE NOT-TO-EXCEED AMOUNT OF \$36,500**

WHEREAS, the City of Burlington is required by law to participate in an annual audit of its accounts; and,

WHEREAS, Patrick W. Romenesko, CPA, is a licensed and fully qualified Certified Public Accountant in the State of Wisconsin; and,

WHEREAS, Patrick Romenesko has previously performed these auditing services for the City of Burlington in a satisfactory and timely manner; and,

WHEREAS, the Tax Increment Finance District 3 and Environmental Remediation Tax Increment Finance District 1 are nearing the end of their life due to expenditures being paid off; and

WHEREAS, a letter of engagement has been received by Patrick W. Romenesko to conduct a TIF 3/ER TIF 1 audit as an intermediary step to final close of those TIF Districts expected in 2017.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington, Racine County and Walworth County, State of Wisconsin approves acceptance of auditing services from Patrick W. Romenesko, S.C. for the annual audit of the City's accounts for fiscal year 2015 and an audit of TIF 3 and ER TIF 1 as outlined in the attached October 9, 2015 Letter of Engagement in the not to exceed amount of \$36,500.

BE IT FURTHER RESOLVED that the City Administrator is hereby authorized and directed to execute this agreement on behalf of the City.

Introduced: November 3, 2015
Adopted:

Robert Miller, Mayor

Attest:

Diahnn Halbach, City Clerk



CITY OF BURLINGTON

Department of Public Works
 Street, Park, Water and Wastewater Departments
 2200 S. Pine Street, Burlington, WI, 53105
 (262) 539-3770 -- (262) 539-3773 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 13E	Date: November 17, 2015
Submitted By: Carina Walters, City Administrator	Subject: <u>Resolution 4755(29)</u> to consider approving an increase to water rates of three percent (3%) under the Public Service Commission Simplified Rate Case.

Details:

The Simplified Rate Case (SRC) is a simple and convenient means for municipal utilities to increase water rates. This provision is provided by the PSC to permit Water Utilities in Wisconsin to effectively implement an adjustment in their rates to keep pace with normal and ordinary "cost increases due to inflation". The SRC process includes a SRC application and a notice to customers, but does not require a public hearing.

The SRC process includes a rate increase factor and benchmark rate of return factor which are revised annually. These factors are combined with information from the most recent PSC annual report to check that a utility is financially eligible for an SRC. Based on the Public Service Commission's 2014 Annual Report for the Burlington Water Utility, the minimum threshold to qualify for the SRC has been met. The increase of 3% is proposed to go into effect January 26, 2016. The rate increase is summarized below:

Quarterly Water Service Charges

Meter Size	Current Quarterly Water Service Charge	Proposed Quarterly Water Service Charge
5/8 inch	\$27.85	\$28.69
1 inch	\$38.19	\$39.34
1 1/2 inch	\$54.11	\$55.73
2 inch	\$82.75	\$85.23
3 inch	\$133.67	\$137.68
4 inch	\$219.61	\$226.20
6 inch	\$311.90	\$321.26

Consumption Charges

Volume	Current Charge (per 100 cu. ft.)	Proposed Charge (per 100 cu. ft.)
First 5,000 cu. ft.	\$2.09	\$2.15
Next 245,000 cu. ft.	\$1.81	\$1.86
Next 500,000 cu. ft.	\$1.69	\$1.74
Over 750,000 cu. ft.	\$1.53	\$1.58

Details:Quarterly Fire Protection Charges

Meter Size	Current Quarterly Fire Protection Charge	Proposed Quarterly Fire Protection Charge
5/8 inch	\$24.50	\$25.24
1 inch	\$61.11	\$62.94
1 1/2 inch	\$120.94	\$124.57
2 inch	\$194.14	\$199.96
3 inch	\$366.01	\$376.99
4 inch	\$611.08	\$629.41
6 inch	\$1,218.97	\$1,255.54

Typical family of four
(60 gallons per day, per person)

Rate Structure	Water Service Charge	Fire Protection Charge	Consumption Charge	Quarterly Water Total
Current	\$27.85	\$24.50	\$60.61	\$112.96
Proposed	\$28.69	\$25.24	\$62.35	\$116.28
Difference			\$3.32	

Options & Alternatives:

The Common Council could decide not to approve the SRC application, however the increase is recommended by staff and the City auditor, Pat Romenesko, to keep revenues sufficient to fund water utility operations.

Financial Remarks:

The Public Service Commission of Wisconsin calculated the SRC increase for 2016 at 3%. This increase will provide an additional \$66,035 in revenue and result in an increase of \$3.32 per quarter for the average family of four.

Executive Action:

This item is for discussion at the November 17, 2015 Committee of the Whole meeting and scheduled for final consideration at the same night Common Council meeting.



Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 15A	Date: November 17, 2015
Submitted By: Carina Walters, City Administrator	Subject: <u>Motion 15-822</u> to consider entering into an agreement with Swagit for Video Web Streaming and Paperless Agenda System for Common Council Meetings

Details:

In 2012, the Common Council discussed paperless agenda management and video web streaming of Council meetings to increase transparency, efficiency and reduce our overall carbon foot print. Part of the overall project included a plan for implementing tablets/iPads and paperless meeting packets ensued and was implemented this year. In November 2014, the City contracted with Granicus to provide video web streaming and agenda management; however, as of October 2015 the service was not fulfilled and the contract was cancelled by the City.

Staff began researching other similar companies at the ICMA annual conference in September. From that research, staff underwent discussions with Swagit, who provides a similar service as Granicus. Swagit's services; however, exceed Granicus in two ways. One, Swagit provides video indexing and archiving service from their Texas office that requires no City staff involvement. Granicus requires City staff to physically index the video during and after a meeting. Two, Swagit's agenda management program is very comprehensive and allows for the creation of the agenda, integration of materials, video integration, includes a staff review process of submitted materials and streamlines minute creation after the meeting. Granicus allows for the upload of an agenda and supporting documents, video integration and streamlines minute creation with roll call and voting.

Staff recommends contracting with Swagit for video web streaming and agenda management in the amount of \$11,940 per year. This amount, along with the set up fees, were included within the Equipment Replacement Fund.

Options & Alternatives:

The Council could chose to keep things status quo and not contract for these services or seek other methods of providing transparency and efficiencies.

Financial Remarks:

The annual cost to provide service with Swagit is \$11,940 per year for both video web streaming and agenda management modules, with a one-time set up fee of \$4,500 for both. This amount, along with the set up fees, were included within the Equipment Replacement Fund. Savings provided by using the agenda management tool are several hours of staff time per week with multiple employees.

Executive Action:

This item was discusses at the November 17, 2015 Committee of the Whole meeting and placed on the Common Council meeting the same night for consideration.



CITY OF BURLINGTON

Finance Department
 300 N. Pine Street, Burlington, WI, 53105
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 www.burlington-wi.gov

Common Council Agenda Item Number: 15B	Date: November 17, 2015
Submitted By: Carina Walters, City Administrator; Steve DeQuaker, City Treasurer	Subject: <u>Motion 15-823</u> authorizing staff to proceed with the sale of up to \$450,000 in General Obligation Promissory Notes for the TIF District 5 Project to Fox River State Bank

Details:

In December 2014, the Project Plan for TIF District 5, the Aurora Project, was approved by Council in the amount of \$4,500,000. After the sale of the Taxable General Obligation Promissory Notes, bids were received for the project and during the implementation/construction of the project, the scope of the project changed revolving around site conditions, lift station relocation, easement issues and item quantities. These changes were in the best interest of the project. Staff reviewed these additional expenditures and determined that an additional amount of up to \$450,000 is needed to complete the City portion of the infrastructure work in TID 5. City staff has approached Aurora Health Care to amend the Development Agreement to cover any shortfall; however, they have no obligation according to the terms and conditions of the Development Agreement. City Council authorized staff to solicit quotes for up to \$450,000 in General Obligation Promissory Notes via resolution 4746(20).

The City received 4 quotes (letters and comparison report attached) from the following banks with known costs over the life of the loan noted for the promissory notes:

BMO Harris Bank, NA	Cost: \$532,635	Effective Interest Rate: 3.45%
Community State Bank	Cost: \$528,750	Effective Interest Rate: 3.50%
Fox River State Bank	Cost: \$506,645	Effective Interest Rate: 2.45%
Town Bank	Cost: \$515,450	Effective Interest Rate: 2.90%

Staff recommends awarding the sale of the GO Promissory Note to Fox River State Bank. Fox River State Bank is also one of the Principals holding bonds for the \$4.5M Taxable GO Note for TID 5. A resolution authorizing the parameters and debt service will be forthcoming at a future COW/Council meeting.

Financial Remarks:

Costs above include principal, interest and closing costs. Out of pocket costs would be additional for attorney/financial review or other bank costs associated with the loan. These costs can be several thousand dollars, but would be consistent across all the bank quotes above, with the exception of Town Bank. No other costs would be incurred with the Town Bank quote. This is a Non Revolving Line of Credit with no prepayment penalty.

Options & Alternatives:

Council may choose one of the other banks or opt to have the GO Promissory Notes re quoted.

Executive Action:

This item is was discussed at the November 17, 2015 Committee of the Whole and is placed on the Common Council the same night for final consideration.