



CITY OF BURLINGTON
Council Minutes of the Common Council
Robert Miller, Mayor
Diahnn C. Halbach, City Clerk
Tuesday, July 7, 2015

1. Call To Order – Roll Call

Mayor Robert Miller called the meeting to order at 8:03 p.m. starting with roll call. Aldermen present: John Ekes, Ed Johnson, Bob Grandi, Ruth Dawidziak, Tom Preusker, Jon Schultz and Todd Bauman. Excused: Tom Vos

Also present: City Administrator Carina Walters, Director of Administrative Services Megan Watkins, City Attorney John Bjelajac, Lt. Mark Anderson, Public Works Director Craig Workman, Library Director Gayle Falk, and Building Inspector Gregory Guidry.

2. Pledge of Allegiance

3. Citizen Comments

There were no comments.

4. Chamber of Commerce Representative and Rescue Squad Representative

Michelle Peterson, Chamber Representative, reminded everyone of the upcoming Maxwell Street Days and Taste of Burlington, scheduled for July 24-25, 2015.

Jeff Koenen, of the Burlington Rescue Squad, announced that Burlington Rescue received the AHA Mission Lifeline STEMI Award, which is a very prestigious honor as only 13 agencies statewide received the award and BRS was one of only two volunteer rescue squads to receive the award.

5. Approval of the June 16, 2015 and June 23, 2015 Common Council Minutes

A motion was made by Bauman with a second by Johnson to approve the Council Minutes from June 16, 2015 and June 23, 2015.

With all in favor, the motion to approve the minutes was carried.

6. Letters and Communications

There were none.

7. Reports by Aldermanic Representatives and Department Heads

Dawidziak attended the most recent Park Board meeting.

Mayor Miller bid a fond farewell to Craig Workman, as this would be his last meeting with the Burlington Council. Staff and Council all wished Workman well as he begins his new career in Whitefish, Montana.

Bauman commended both the Burlington Fire Department and Burlington Rescue Squad for a job well done during the Fourth of July weekend activities.

Walters reminded Council to submit their Community Budget Partner names by the end of the week.

Mayor informed Council that there would be a Special Closed Session meeting on July 14, 2015, to discuss contracts.

8. Reports 1-7

A motion was made by Schultz with a second by Ekes approve Reports 1-7. With all in favor, the motion carried.

9. Payment of Vouchers

A motion was made by Bauman with a second by Grandi to approve vouchers, pre-paids and reimbursements in the amount of \$1,142,683.86.

Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Schultz, Preusker, and Bauman. Nay: None. Motion carried 7-0.

10. Licenses and Permits

Bauman made a motion with a second by Dawidziak to approve all licenses and permits. With all in favor the motion carried.

11. Appointments and Nominations

There were no Appointments and Nominations.

12. Public Hearings

There was none.

13. Resolutions

A. Resolution 4730(4) to adopt the 2015-2020 Comprehensive Outdoor Recreation Plan (CORP).

A motion was made by Johnson with a second by Dawidziak to approve Resolution 4730(4).

With all in favor, the motion carried.

B. Resolution 4733(7) to approve local funds as a match to the Department of Natural Resources (DNR) Urban Nonpoint Source and Storm Water Management Grant for the development of a Storm Water Management Plan.

A motion was made by Ekes with a second by Johnson to approve Resolution 4733(7).

Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Schultz, Preusker, and Bauman. Nay: None

Motion carried 7-0.

C. Resolution 4738(12) to approve a contract with GovHR to provide professional recruitment services for the position of Public Works Director.

A motion was made by Dawidziak with a second by Bauman to amend Resolution 4738(12) to approve Resolution 4738(12).

Johnson motioned with a second by Grandi to amend Resolution 4738(12) and increase the not-to-exceed amount from \$20,000 to \$22,000.

Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Preusker, and Bauman. Nay: Schultz

Motion to amend Resolution 4738(12) carried 6-1.

Johnson motioned with a second by Grandi to approve the amended Resolution 4738(12).

Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Preusker, and Bauman. Nay: Schultz

Motion to approve the amended Resolution 4738(12) carried 6-1.

14. Ordinances

There were none.

15. Motions

- A. Motion 15-807 to approve a Certificate of Appropriateness in the HPC Overlay District for 516-518 Mill Street.
- B. Motion 15-808 to approve a Certificate of Appropriateness and Sign Permit in the HPC Overlay District for 588 North Pine Street.
- C. Motion 15-809 to approve a Certificate of Appropriateness and Sign Permit in the HPC Overlay District for 332 North Pine Street.

Grandi motioned with a second by Dawidziak to approve Motions 15-807, 15-808, and 15-809. With all in favor, the motion carried.

16. Adjourn

A motion was made by Bauman with a second by Preusker to adjourn the meeting. With all in favor, the meeting adjourned at 8:40 p.m.

Meeting Minutes Respectfully Submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington
Racine and Walworth Counties