



CITY OF BURLINGTON
Council Minutes of the Common Council
Robert Miller, Mayor
Diahnn C. Halbach, City Clerk
Tuesday, June 23, 2015

1. Call To Order – Roll Call

Mayor Robert Miller called the meeting to order at 6:30 p.m. starting with roll call. Aldermen present: John Ekes, Ed Johnson, Bob Grandi, Ruth Dawidziak, Tom Preusker, and Todd Bauman. Excused: Jon Schultz. Absent: Tom Vos

Also present: City Administrator Carina Walters and City Attorney John Bjelajac

2. Discussion regarding the Director of Public Works hiring process

Mayor Miller stated that July 17, 2015 would be Craig Workman's official last day as Director of DPW with the City of Burlington and a decision needed to be made whether or not the City should promote from within or hire a firm to conduct a nationwide search.

Dawidziak wanted to know if there were any internally qualified employees. Attorney Bjelajac stated that any conversation regarding personnel should be discussed in closed session according to Wisconsin State Statutes.

Ekes suggested the City start with internal applicants and determine who might be qualified; then go external if need be.

Mayor Miller suggested doing a nationwide search but allow internal applicants to apply as well.

Ekes asked about the costs involved to conduct a nationwide search. Mayor responded that the approximate cost could be \$27,000 or more; however, that cost could be reduced if the City chose to do a portion of the process itself.

Council unanimously agreed that time is of the essence and that it would be the best decision to move forward with hiring a firm to conduct a nationwide search while also allowing internal applicants to apply.

Mayor suggested to allow staff to determine the scope of the process in hiring a firm and keep the costs as low as possible.

3. Adjourn into Closed Session

- A. Wis. Stats 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data for any public employee over which the governmental body has jurisdiction or exercises responsibility.

- To discuss the Police Chief Agreement.

A motion was made by Ekes with a second from Dawidziak to adjourn into closed session at 6:55 p.m.

Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Preusker and Bauman. Nay: None. Motion carried 6-0.

4. Reconvene into Open Session

A motion was made by Dawidziak with a second by Bauman to reconvene into open session at 7:24 p.m. With all in favor the motion carried.

5. Adjourn

A motion was made by Bauman with a second by Dawidziak to adjourn the meeting. With all in favor, the meeting adjourned at 7:25 p.m.

Meeting Minutes Respectfully Submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington
Racine and Walworth Counties