



**AGENDA  
COMMON COUNCIL**

**Tuesday, May 5, 2015**

**To immediately follow the 6:30 p.m. Committee of the Whole meeting  
Common Council Chambers, 224 East Jefferson Street**

Mayor Robert Miller  
Edward Johnson, Alderman, 1<sup>st</sup> District  
John Ekes, Alderman, 1<sup>st</sup> District  
Ruth Dawidziak, Alderman, 2<sup>nd</sup> District  
Bob Grandi, Alderman, 2<sup>nd</sup> District  
Tom Vos, Council President, Alderman, 3<sup>rd</sup> District  
Jon Schultz, Alderman, 3<sup>rd</sup> District  
Thomas Preusker, Alderman, 4<sup>th</sup> District  
Todd Bauman, Alderman, 4<sup>th</sup> District

Student Representative  
Hannah Cook, BHS

1. Roll Call
2. Pledge of Allegiance to the Flag
3. Citizen Comments
4. Chamber of Commerce Representative and Rescue Squad Representative
5. Approval of the Common Council minutes for April 8 and 21, 2015 *(R. Dawidziak)*
6. Letters and Communications: *(T. Vos)*
  - A. Correspondence from Alderman Johnson regarding his absence from the May 5, 2015 meetings.
7. Reports by Aldermanic Representatives and Department Heads
8. Reports 1-4 *(J. Schultz)*
9. Payment of Vouchers *(T. Preusker)*
10. Licenses and Permits *(T. Bauman)*
11. Appointments and Nominations: A-D *(R. Dawidziak)*
12. Public Hearings: None

13. **RESOLUTIONS:**

- A. Resolution 4727(1) to authorize fee assessments for Weights and Measures license holders for July 1, 2013 through June 30, 2014. This item was discussed at tonight's Committee of the Whole meeting. (*T. Vos*)

14. **ORDINANCES:** None

15. **MOTIONS:**

- A. Motion 15-799 to request the designation of Milwaukee Avenue and State Street as Business Route 36. This item was discussed at tonight's Committee of the Whole meeting. (*J. Schultz*)
- B. Motion 15-801 to approve a Certificate of Appropriateness and Sign Permit in the HPC Overlay District for 615 N. Pine Street. This item was discussed at tonight's Committee of the Whole meeting. (*T. Preusker*)
- C. Motion 15-802 to approve a Certificate of Appropriateness and Sign Permit in the HPC Overlay District for 256 E. Chestnut Street. This item was discussed at tonight's Committee of the Whole meeting. (*T. Bauman*)
- D. Motion 15-803 to approve a Certificate of Appropriateness in the HPC Overlay District for 517 Mill Street. This item was discussed at tonight's Committee of the Whole meeting. (*R. Dawidziak*)

16. **ADJOURN INTO CLOSED SESSION** (*T. Vos*)

1. Wis. Stats 19.85(1)(c), Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Wis. Stats 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- To discuss City approach to union election involving City of Burlington full-time fire fighters and post election collective bargaining related matters, pursuant §19.85(1)(c) and (e) of Wisconsin Statutes.
2. Wis. Stats 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
- To discuss the deliberation and negotiations with Burbach Aquatics, Inc. regarding the possible future replacement or repair of the public pool at Devor Park.

17. **RECONVENE INTO OPEN SESSION**

1. Consideration on recommendations from the City Council.

18. **ADJOURNMENT** (*J. Schultz*)



## CITY OF BURLINGTON

**Administration Department**  
300 N. Pine Street, Burlington, WI, 53105  
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<b>Common Council Agenda Item Number: 5</b>	<b>Date:</b> May 5, 2015
<b>Submitted By:</b> Diahnn Halbach, City Clerk	<b>Subject:</b> Meeting Minutes

**Details:**

Staff recommends approval of the attached Minutes from the April 8 and April 21, 2015 Common Council meetings.

**Options & Alternatives:**

N/A

**Financial Remarks:**

None.

**Executive Action:**

Staff recommends that the Common Council approve these Minutes at the May 5, 2015 Common Council meeting.



**CITY OF BURLINGTON**  
**Council Minutes of the Common Council**  
**Robert Miller, Mayor**  
**Diahnn C. Halbach, City Clerk**  
**Wednesday, April 8, 2015**

**1. Call To Order – Roll Call**

Mayor Robert Miller called the meeting to order at 7:21 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Peter Hintz, Ruth Dawidziak, Tom Vos, Tom Preusker, Jon Schultz and Todd Bauman. Excused: None.

Student Representative Present: Hannah Cook. Excused: None.

Also present: City Attorney John Bjelajac, Fire Chief Perry Howard, Public Works Director Craig Workman, Director of Administrative Services Megan Watkins, Treasurer Steve DeQuaker and Library Director Gayle Falk.

**2. Pledge of Allegiance**

**3. Citizen Comments**

A. There were no comments.

**4. Chamber of Commerce Representative**

**5. Approval of the March 10 and March 17, 2015 Common Council Minutes**

A motion was made by Preusker with a second by Dawidziak to approve the Council Minutes from March 10 and March 17, 2015.

With all in favor, the motion to approve the amended minutes was carried.

**6. Letters and Communications**

A. There were none.

**7. Reports by Aldermanic Representatives and Department Heads**

**8. Reports 1-4**

A motion was made by Bauman with a second by Vos approve Reports 1-4. With all in favor, the motion carried.

**9. Payment of Vouchers**

A motion was made by Prailes with a second by Johnson to approve vouchers, pre-paids and reimbursements in the amount of \$442,849.46.

Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Preusker, Schultz and Bauman. Nay: None. Motion carried 8-0.

## 10. Licenses and Permits

A motion was made by Johnson with a second by Bauman to decline El Burrito Loco, LLC a “Class B” liquor license and approve them a Class “B” Beer / “Class C” wine license.

A motion was made by Johnson with a second by Vos to approve all other Licenses and Permits as presented. With all in favor, the motion carried.

## 11. Appointments and Nominations

A. There were none.

## 12. Public Hearings

A. A Public Hearing to hear comments and concerns regarding City of Burlington’s intention to exercise its police power in accordance with §66.0703, Wis. Stats., and §274-3 of the Code of the City of Burlington to levy special assessments upon property as described in Resolution 4720(54) for reconstruction of various sidewalks.

Mayor Miller opened the Public Hearing at 7:06 p.m. There was no discussion. Hintz motioned with a second from Dawidziak to close the Public Hearing. The Public Hearing was closed at 7:07 p.m.

## 13. Resolutions

A. **Resolution 4719(53)** to authorize a Revolving Loan Fund in the amount of \$117,500 to Dawley Manufacturing Corporation.

A motion was made by Dawidziak with a second by Bauman to approve Resolution 4719(53).

Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Preusker, Schultz and Bauman. Nay: None. Motion carried 8-0.

B. **Resolution 4720(54)** to approve a final resolution exercising assessment power regarding the 2015 Sidewalk Reconstruction Project at various locations.

A motion was made by Vos with a second by Johnson to approve Resolution 4720(54).

Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Preusker, Schultz and Bauman. Nay: None. Motion carried 8-0.

C. **Resolution 4721(55)** to approve the purchase of two one-ton trucks from Lynch Truck Center for the Department of Public Works in the amount of \$64,759.

A motion was made by Schultz with a second by Preusker to approve Resolution 4721(55).

Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Preusker, Schultz and Bauman. Nay: None. Motion carried 8-0

D. **Resolution 4722(56)** to approve the purchase of a three-quarter ton pickup truck from Lynch Truck Center for the Department of Public-Wastewater Division in the amount of \$41,268.

A motion was made by Preusker with a second by Hintz to approve Resolution 4722(56).

Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Preusker, Schultz and Bauman. Nay: None. Motion carried 8-0

- E. **Resolution 4723(57)** to approve the purchase of a one-ton utility truck from Lynch Truck Center for the Department of Public Works – Water Division in the amount of \$63,252.

A motion was made by Bauman with a second by Dawidziak to approve Resolution 4723(57).

Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Preusker, Schultz and Bauman. Nay: None.  
Motion carried 8-0

- F. **Resolution 4725(59)** to approve an award of bid for the Burlington TID #5 Utility and Street Improvements, Phase One Project to Glove Contractors, Inc. in the amount of \$1,726,631.

A motion was made by Prailes with a second by Preusker to approve Resolution 4725(59).

Roll Call Aye: Prailes, Johnson, Hintz, Dawidziak, Vos, Preusker, Schultz and Bauman. Nay: None.  
Motion carried 8-0

- G. **Resolution 4726(60)** to approve a Memorandum of Understanding for an Auto Aid Agreement with the Rochester Volunteer Fire and Rescue Company.

A motion was made by Prailes with a second by Johnson to approve Resolution 4726(60).

With all in favor, the motion passed.

#### 14. **Ordinances**

- A. There were none.

#### 15. **Motions**

- A. Motion 15-798 to approve a Certificate of Appropriateness in the HPC Overlay District for 456 Milwaukee Avenue.

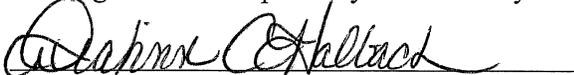
A motion was made by Hintz with a second by Dawidziak to approve Motion 15-798.

With all in favor, the motion passed..

#### 16. **Adjourn**

A motion was made by Dawidziak with a second by Prailes to adjourn the meeting. With all in favor, the meeting adjourned at 7:37 p.m.

Meeting Minutes Respectfully Submitted by:



Diahm C. Halbach

City Clerk

City of Burlington

Racine and Walworth Counties



**City of Burlington  
Official Minutes of the Common Council  
Robert Miller, Mayor  
Diahn C. Halbach, City Clerk  
April 21, 2015**

**1. Call to Order - Roll Call**

Mayor Bob Miller called the meeting to order at 6:30 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Ruth Dawidziak, Tom Vos, Jon Schultz, Tom Preusker and Todd Bauman. Excused: Peter Hintz.

Student Representative present: Hannah Cook

Also present: City Administrator Carina Walters, City Attorney John Bjelajac, Judge Marvin V. Daniel, Director of Administrative Services Megan Watkins, Police Chief Peter Nimmer, Treasurer Steve DeQuaker, Public Works Director Craig Workman, Library Director Gayle Falk, and Tom Foht of Kapur Engineering.

**2. Pledge of Allegiance**

**3. Election Report From April 7, 2015 Spring Election**

Mayor Miller presented the April 7, 2015 Spring Election Report to the Council for their review.

A motion was made by Prailes with a second by Johnson to approve the April 7, 2015 Election Report as submitted. With all in favor, the motion carried.

**4. Administration of Oath of Office to Newly Elected Officials by Honorable Marvin V. Daniel, Judge**

The following were given the oath of office by Judge Marvin V. Daniel:

- Alderman First District John Ekes
- Alderman Second District Bob Grandi
- Alderman Third District Jon Schultz
- Alderman Fourth District Todd Bauman

**5. Roll Call of New Council**

Aldermen present: John Ekes, Ed Johnson, Bob Grandi, Ruth Dawidziak, Tom Vos, Jon Schultz, Tom Preusker, and Todd Bauman.

**6. Appointment of Tellers**

Mayor Miller appointed City Administrator, Carina Walters and City Attorney, John Bjelajac, as tellers.

**7. Election of Council President**

Tom Preusker nominated Tom Vos for Council President with a second from Todd Bauman.

John Ekes motioned with a second from Johnson to close the Election of Council President.

Being no other nominations and with all in favor, Vos was elected Council President.

**8. Election of Aldermanic Representatives to City Plan Commission**

A motion was made by Bauman with a second by Ekes to nominate Vos to the Plan Commission.

A motion was made by Dawidziak with a second by Preusker to nominate Bauman to the Plan Commission.

A motion was made by Johnson with a second by Ekes to close the nominations.

Being no other nominations and with all in favor, Vos and Bauman were elected to the Plan Commission.

**9. Election Of Aldermanic Representative To The Board Of Public Works**

A motion was made by Dawidziak with a second by Vos to nominate Preusker to the Board of Public Works.

A motion was made by Johnson with a second by Dawidziak to close the nominations.

Being no other nominations, Preusker was elected to the Board of Public Works.

**10. Payment Of Vouchers**

A motion was made by Vos with a second by Dawidziak to approve the pre-paids, vouchers and reimbursements in the amount of \$287,681.31.

Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: None. Motion carried 8-0.

**11. Licenses And Permits**

A motion was made by Bauman with a second by Preusker to approve the licenses and permits as presented. With all in favor the licenses and permits were approved.

**12. State Of The City Address**

Mayor Miller delivered his "State of the City Address".

**13. Appointed Aldermanic Representatives**

<b>Committee/Board</b>	<b>Current Appointment</b>	<b>New Appointment</b>
Airport Committee	Ruth Dawidziak	Todd Bauman
ChocolateFest Committee	Ed Johnson	John Ekes
Community Development Authority	Todd Bauman	Bob Grandi
Historic Preservation Committee	Tom Preusker	Tom Preusker
Library Board	Peter Hintz	Ed Johnson
Park Board	Robert Prailes	Ruth Dawidziak
Western Racine County Health Dept.	Jon Schultz	Jon Schultz

**14. Other Appointments**

<b>Board/Commission/Authority</b>	<b>Current Appointment</b>	<b>New Appointment</b>	<b>Term Expires</b>
Burlington Housing Authority	Pat Lapp	Pat Lapp	5/1/2020
Plan Commission	Chris Reesman	Chris Reesman	5/1/2018
Police & Fire Commission	Lori Hintz	Peter Hintz	5/1/2020

**Adjournment**

A motion was made by Schultz with a second by Vos to adjourn the meeting. With all in favor, the meeting adjourned at 7:05 p.m.

Meeting Minutes Respectfully Submitted by:



Diahnn C. Halbach

City Clerk

City of Burlington

Racine and Walworth Counties



**CITY OF BURLINGTON**

**Administration Department**  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 – (262) 763-3474 fax  
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<b>Common Council Agenda Item Number: 6A</b>	<b>Date:</b> May 5, 2015
<b>Submitted By:</b> Alderman Ed Johnson	<b>Subject:</b> Communications

**Details:**

Communication A – Alderman Ed Johnson will be unable to attend the May 5, 2015 Committee of the Whole and Common Council meetings.

**Financial Remarks:**  
None.

**Executive Action:**  
This item is for consideration at the May 5, 2015 Common Council meeting.



<b>Common Council Agenda Item Number: 8</b>	<b>Date:</b> May 5, 2015
<b>Submitted By:</b> City Staff	<b>Subject:</b> Reports 1-4

**Details:**

Attached please find the following reports:

- Report 1 – Report from the City Treasurer of the 2015A GO Refunding Bond & 2015B Taxable Promissory Note Bid Openings
- Report 2 – Burlington Housing Authority minutes, March 19, 2015
- Report 3 – Historic Preservation Committee minutes, March 26, 2015
- Report 4 – Committee of the Whole minutes, April 8, 2015

**Options & Alternatives:**

N/A

**Financial Remarks:**

None.

**Executive Action:**

Staff recommends that the Common Council accept these Reports at the May 5, 2015 Common Council meeting.



## MEMO

DATE: April 27, 2014

TO: Carina Walters & Common Council

FROM: Steve DeQuaker, Budget Officer/Treasurer

RE: Report of the 2015A GO Refunding Bond & 2015B Taxable Promissory Note Bid Openings

On March 17, 2015, the Common Council authorized Parameters Resolutions for a 4.3M TID 3 General Obligation Refunding Bond and a 4.5M TID 5 Taxable General Obligation Promissory Note.

In early April, Ehlers, Inc. offered the two items for bid, including sending letters to local Burlington banks.

Bids were received and on April 22, 2015 bids were opened. The City also went through a Standard & Poors rating call update. The City has maintained its AA- rating with Standard & Poors for these two issues.

The following information is a recap of the results:

4.5M Taxable Promissory Note (TID 5):

10 total bids were received for this issue. The winning bidder, Bankers Bank, which included some local banks, bid with true interest costs of 1.793%. This rate was well below the Not-To-Exceed (2.5%) set by the Council in the Parameters Resolution. The overall savings to the cash flow for this issue at the interest rate of the winning bid is estimated to be about \$150,000. The extent to which this will result in a surplus, will be dependent on actual project costs in TID 5.

4.215M General Obligation Refunding Bond (TID 3/ER TID 1):

8 total bids were received for this issue. The winning bidder, Raymond James & Associates, bid with true interest costs of 0.83%. This rate was also well below the Not-To-Exceed (1.5%) set by the Council in the Parameters Resolution. This refinancing will reduce TID 3 costs by \$530,000 (Original projection was \$400,000-\$500,000). This would also increase the Surplus (Excess Increment) which will be paid out at TID 3/ER TID close in 2017/2018.

At the May 19th 2015 Committee of the Whole, Dave Wagner and I will provide a TIF 101 informational agenda item. This will be in preparation for the TID 3/ER TID close-out discussion, expected to be presented at the June 16th 2015 Committee of the Whole.

**Housing Authority of City of Burlington Wisconsin  
Riverview Manor  
March 19, 2015**

The regular monthly meeting of the Housing Authority of City of Burlington Wisconsin was held on Thursday, March 19<sup>th</sup>, 2015 at 6:00 P.M. at Riverview Manor. The meeting was called to order by Chairman Lapp.

**COMMISSIONERS PRESENT:** Chairman Lapp, Secretary Heck, Commissioner Iselin, Commissioner Merten and Manager Eileen Olson also present. Vice Chairman Stublely was excused.

Minutes from the regular monthly meeting held February 12<sup>th</sup> were approved with a motion by Iselin and seconded by Merten, motion carried unanimously.

**FINANCIAL REPORT:**

Reserve Account balances as of February 28, 2015  
(See statement balance sheet)

**OCCUPANCY REPORT:**

Manager Olson reported 57 on the waiting list for 1 bedroom units and 10 for 2 bedroom units.

**BUILDING AND MAINTENANCE:**

Otis Elevator has completed 90 % of the elevator project to date.

Board members discussed and approved the PBBS Contract to be signed and returned.

(MPR Update)

Manager Olson reported to board members that 52 resident units are completed with 9 more nearing completion.

Estimates were received from Konicek Environmental for mold and asbestos remediation. Chris Hand (WMC) is checking to see if we can reduce the cost for the remaining accessible/accessible friendly units.

Blinds will be installed in 24 units facing the parking lot at RVM.

Mather Brothers will be installing the siding on the exterior between the brick areas at RVM by month end per their conversation with Manager Olson.

## **COMMUNICATION**

**Copies of the monthly operating statements, bills and bank statements were dispersed and reviewed by board members.**

## **NEW BUSINESS**

## **UNFINISHED BUSINESS**

## **ADJOURNMENT**

**There being no further business, motion to adjourn was made by Iselin, seconded by Merten to adjourn and carried unanimously. Meeting adjourned at 6:40 P.M. The next monthly meeting has been tentatively scheduled for April 16, 2015.**



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**Ralph Heck, Secretary**



**HISTORIC PRESERVATION COMMISSION  
MEETING MINUTES  
Thursday, March 26, 2015**

The meeting was called to order by Chairman Tom Stelling at 6:30 p.m. Commissioner Jeff Erickson; Commissioner Darrel Eisenhardt; and Commissioner Kevin O'Brien were present. Alderman Tom Preusker; Commissioner Joel Weis; and Commissioner Maria Veronico were excused. Building Inspector Gregory Guidry was also present.

**CITIZEN COMMENTS**

Chairman Stelling introduced Kevin O'Brien as a new member being appointed for 3 years. Commissioner Erickson stated Commissioner Judy Stone stepped down as a commissioner. Chairman Stelling also introduced Gregory Guidry as the new building inspector and Patrick Meehan as the consultant for the city as a guest speaker for tonight.

**APPROVAL OF MINUTES**

Commissioner Eisenhardt moved, and Commissioner Erickson seconded to approve the minutes of November 13, 2014. All were in favor and the motion carried.

**LETTERS AND COMMUNICATIONS**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

**A. A Certificate of Appropriateness from Kristen Parks of Hounds Detectors & Hobbies for the property located at 456 Milwaukee Avenue to install an 11-foot by 10-foot garage door.**

- Chairman Stelling introduced and opened this item for discussion.
- Kristen Parks of Hounds Detectors & Hobbies stated in the far back of the building was an existing garage door that is currently blocked by cinder blocks. She is requesting to put a tan-colored garage door back in for access to the pressure washing business. Commissioner Erickson clarified that Kristen Parks would like to have a higher door for better access into the building. Kristen Parks stated the only other door is a commercial glass door in the back,

which will stay. She would like to install a higher garage door for pulling the trailers in and out of the building.

- There were no further comments.
- Commissioner Erickson moved, and Commissioner Eisenhardt seconded to recommend the approval of the Certificate of Appropriateness to install a garage door, subject to Patrick Meehan's memorandum.
- All were in favor and the motion carried.
- Commissioner Erickson stated there were three pictures of the door and questioned which door was going to be installed. Kristen Parks stated the garage door will not have a window. Patrick Meehan stated the garage door without a window is reflected in his memorandum.

**B. A presentation and discussion by Bike Burlington to propose bicycle options in the City of Burlington.**

- Chairman Stelling opened and introduced this item for discussion.
- Madonna Carr of Bike Burlington stated last year was the first year this organization promoted biking in various communities. This year Bike Burlington was going to do a bike rack competition. The volunteer organization designs artistic bike racks to make a more "bike-friendly" community. The bike rack would be located in the nook on the corner of E. Chestnut Street and N. Pine Street closest to the Chase Bank building with measurements of 8 feet by 5 feet, holding 8-10 bikes.
- Commissioner Erickson stated the current bike rack has a semi-historic style. The sample styles shown are too modern and would not match the Downtown Historic District. Madonna Carr stated a line in the application could be added reflecting the style to be of a historic design. Chairman Stelling stated the era of bike racks to search for would be around the 1880s-1920s. Patrick Meehan stated the design would have to fit in with the style of the surrounding historic buildings. Madonna Carr asked if someone from the Historic Preservation Commission could be on the judging committee for Bike Burlington when the art work is completed. Chairman Stelling replied that would not be a problem and verified the location was city property. Madonna Carr stated they are still in the process of securing the funding for \$1,150 of which \$150 of that will be used for advertising and would come from Burlington Arts Council, The Coffee House and possibly Chase Bank.
- Gregory Guidry stated, make sure the location of the bike rack is not in the "vision triangle" and to keep the sidewalks passable. Chairman Stelling stated the current bike rack holds about 8-10 bikes, so this will help clean up the area since it will be closer to the building.
- There were no further comments.

- Commissioner Erickson moved, and Commissioner O'Brien seconded to recommend the approval of the appropriateness of having an artistic bike rack on N. Pine Street next to Chase Bank, but not a specific product. Once the art has been completed a Certificate of Appropriateness shall be presented to be able to approve the location.

## **DISCUSSION ITEMS**

### **A. A discussion on the City Ordinance as they exist.**

- Chairman Stelling introduced and opened this item for discussion.
- Patrick Meehan stated that all regulations, which are set forth for the ability of the local communities to establish zoning districts by the State Statutes, shall be uniform and treated fair for the historic district. Patrick Meehan explained that a State Register of Historic Places Certification form was signed in 1999 by the State Historic Preservation Officer, which allowed an area to be designated as a Historic District in the State of Wisconsin for the downtown area. The area was then mapped as a zoning district which evolved into the zoning ordinance requirements that are set forth under the Historic Preservation Overlay District. Patrick Meehan writes his memorandums by following the rules in the ordinance guidelines. Patrick Meehan stated the Plan Commission reviews the building plans to make sure the requests conform to the required B-2 zoning district and then the Historic Preservation Commission reviews the signage and building plans to verify that the zoning ordinance requirements have been met. Patrick Meehan also stated in the historic district there shall be no alteration to architectural appearance including paint colors without a Certificate of Appropriateness for approval and no free standing signs, except for handicapped and sandwich board signs are allowed. Chairman Stelling stated the Historic Preservation Commission also acts as a Certified Local Government meeting allowing individuals to apply for State Grants to help with restoration costs. Patrick Meehan commented the dates of the meetings, minutes, accomplishments and goals of the Historic Preservation Commission are reported yearly to the State of Wisconsin Historical Society. Patrick Meehan explained some of the properties in the historic district are labeled as non-contributing (does not add to the historic district's sense of time and place) or contributing (adds to the historic district's sense of time and place) which dictates the level of review. The contributing properties have full protection while changes made to non-contributing properties are generally approved if "compatible" with the character of the historic district. Chairman Stelling stated it is possible to make a non-contributing building into a contributing building when restoring it.
- There were no further comments.

### **B. A discussion on Façade Grant Funding and how it is disbursed.**

- Chairman Stelling introduced and opened this item for discussion.

- Chairman Stelling stated \$20,000 was contributed to the 2015 Façade Grant Funding which started Round 5 since the grant in Round 4 had been disbursed. Chairman Stelling stated a Façade Grant is to help support individuals with the restoration of a business.
- There were no further comments.

**C. Review of Façade Grant Funding Status.**

- Chairman Stelling introduced and opened this item for discussion.
- Chairman Stelling stated that \$22,690.98 is the total Grant fund disbursed in Round 4 as of March 19, 2015. The unobligated fund amount has a \$0.00 balance. The actual Grant Fund remaining balance is \$7,994.39, which is being disbursed to 484 N. Pine Street.
- Chairman Stelling mentioned there is a meeting and conference April 25, 2015 in La Crosse if anyone is interested in attending.
- There were no further comments.

**ADJOURNMENT**

Commissioner Erickson moved, and Commissioner Eisenhardt seconded to adjourn the meeting at 7:26 p.m. *All were in favor and the motion carried.*

Recording Secretary  
Kristine Anderson  
Administrative Assistant



**Finance Department**

300 N. Pine Street, Burlington, WI 53105  
Phone: (262) 342-1170 Fax: (262) 342-1178  
www.burlington-wi.gov

<b>Common Council Agenda Item Number: 9</b>	<b>Date:</b> May 5, 2015
<b>Submitted By:</b> Steve DeQuaker, Treasurer 	<b>Subject:</b> Prepays and Vouchers

<b>Details:</b>	
Attached please find the Prepaid and Voucher list for bills accrued through May 5, 2015:	
Total Prepays:	\$124,244.97
Total Vouchers:	\$101,097.83
Reimbursements:	\$291.11
 Grand Total:	 <u>\$225,633.91</u>

**Options & Alternatives:** Approve expenditures as presented or alter purchasing procedures.

- Financial Remarks: 5 Largest Disbursements on Prepays and Vouchers**
1. Johns Disposal Service, Inc. – April Contracted Billing for Garbage and Recycle \$35,728.16
  2. Ascent Aviation Group, Inc. – 100LL Aviation Gasoline \$26,730.15
  3. We Energies - Street Lights 02/27/15 to 03/27/15 \$18,727.15
  4. Ascent Aviation Group, Inc. – Jet A \$15,018.07
  5. Kapur & Associates, Inc. – CTH W Trail \$12,712.00

**Executive Action:**  
Staff recommends that the Common Council accept these Prepays and Vouchers in the amount of \$225,633.91 at the May 5, 2015 Common Council meeting.

**For Council Approval May 5, 2015**

Prepays:	04/17/15	\$73,795.64
	04/24/15	<u>\$50,449.33</u>
<b>Total Prepays</b>		\$124,244.97
Vouchers:	05/05/15	\$101,097.83
Reimbursements:	05/01/15	\$291.11
<b>GRAND TOTAL</b>		<u><u><b>\$225,633.91</b></u></u>

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-454521-001	BOND FEES							
	8517	Town of Burlington	Lopez, Juanita 15-978,15-978,15-967,15-977,15-975	LOPEZ	04/11/2015	745.40	04/15	PD
Total 100-454521						745.40		
100-515121-162	MUNI COURT-EAP SERVICE							
	5485	AURORA EAP	AURORA EAP COURT CLERK	12364	04/17/2015	8.74	04/15	PD
Total MUNICIPAL COURT						8.74		
100-515132-153	ADMIN - EBC							
	5090	EMPLOYEE BENEFITS CORPORATI	EBC ADMIN	2151294	04/17/2015	7.17	04/15	PD
100-515132-162	ADMIN - EAP SERVICE							
	5485	AURORA EAP	AURORA EAP ADMIN	12364	04/17/2015	114.32	04/15	PD
100-515132-225	ADMIN - TELEPHONE							
	7343	AT & T	262 763-3747 163 6 Admin	26276334740415	04/04/2015	18.38	04/15	PD
Total ADMINISTRATOR						139.87		
100-515140-162	CLERK - EAP SERVICE							
	5485	AURORA EAP	AURORA EAP CITY CLERK	12364	04/17/2015	4.41	04/15	PD
Total CITY CLERK						4.41		
100-515141-153	FINANCE - EMPLOYEE BENEFITS							
	5090	EMPLOYEE BENEFITS CORPORATI	EBC FINANCE	2151294	04/17/2015	.42	04/15	PD
100-515141-162	FINANCE - EAP SERVICE							
	5485	AURORA EAP	AURORA EAP POLICE	12364	04/17/2015	317.60	04/15	PD
	5485	AURORA EAP	AURORA EAP FINANCE	12364	04/17/2015	14.74	04/15	PD
						332.34	*	
100-515141-225	FINANCE - TELEPHONE							
	7343	AT & T	AT & T 262 763-3474 163 6 Finance	26276334740415	04/04/2015	18.38	04/15	PD
Total FINANCE						351.14		
100-525211-153	POLICE - EMP BENEFITS COOP							
	5090	EMPLOYEE BENEFITS CORPORATI	EBC POLICE	2151294	04/17/2015	5.21	04/15	PD
100-525211-225	POLICE - TELEPHONE							
	7343	AT & T	262 763-3747 163 6 Police	26276334740415	04/04/2015	91.89	04/15	PD
Total POLICE DEPT.						97.10		
100-525220-153	FIRE - EMPLOYEE BENEFITS							
	5090	EMPLOYEE BENEFITS CORPORATI	EBC FIRE	2151294	04/17/2015	8.33	04/15	PD

PD = Fully Paid Invoice PR = Partially Paid Invoice

*prepaid  
04-17-2015*

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-525220-162	FIRE - EAP SERVICE 5485 AURORA EAP	AURORA EAP FIRE DEPT		12364	04/17/2015	35.28	04/15	PD
100-525220-225	FIRE - TELEPHONE 7343 AT & T	AT & T 262 763-3474 163 6 FIRE		26276334740415	04/04/2015	73.51	04/15	PD
Total FIRE DEPT.						117.12		
100-535321-162	STREETS - EAP SERVICE 5485 AURORA EAP	AURORA EAP STREETS		12364	04/17/2015	80.70	04/15	PD
100-535321-220	STREETS - UTILITIES 3330 WE ENERGIES	1638-891-345 DPW Bldg Electric (split)		338891345MAR15	03/26/2015	686.32	04/15	PD
	3330 WE ENERGIES	8430-081-671 Gas 2200 S Pine (split)		430081671FEB15	03/25/2015	498.78	04/15	PD
						1,185.10	*	
100-535321-225	STREETS - TELEPHONE 7343 AT & T	262 763-3747 163 6 DPW		26276334740415	04/04/2015	36.74	04/15	PD
100-535321-261	STREETS - LIGHTING 3330 WE ENERGIES	0819-473-268 Municipal Parking Lot		319473268MAR15	03/26/2015	77.01	04/15	PD
	3330 WE ENERGIES	4432-157-647 Street Lights		432157647MAR15	03/27/2015	18,727.15	04/15	PD
	3330 WE ENERGIES	5459-100-732 St Lighting Substation		459100732MAR15	03/27/2015	272.77	04/15	PD
	3330 WE ENERGIES	5695-147-539 Electric 572 Milw		395147539MAR15	03/26/2015	287.89	04/15	PD
	3330 WE ENERGIES	7245-068-041 375 N Pine St		245068041MAR15	03/26/2015	172.28	04/15	PD
	3330 WE ENERGIES	7467-500-426 Jefferson & Bridge		467500426MAR15	03/26/2015	241.01	04/15	PD
	3330 WE ENERGIES	8499-073-119 Traffic Signal Controller		499073119MAR15	03/26/2015	196.95	04/15	PD
	3330 WE ENERGIES	9418-285-345 Traffic Signal		418285345MAR15	03/26/2015	104.77	04/15	PD
						20,079.83	*	
100-535321-310	STREETS - OFF SUPP/POSTAGE 8696 CANON SOLUTIONS AMERICA, INC	Copier - DPW Serial FRU34827 (split)		4015588377	04/01/2015	21.88	04/15	PD
100-535321-353	STREETS REP & MAINT PRKNG DECK 3330 WE ENERGIES	7082-958-528 Public Parking Structure		082958528MAR15	03/26/2015	698.41	04/15	PD
Total STREET ADMINISTRATION						22,102.66		
100-555551-162	PARKS - EAP SERVICE 5485 AURORA EAP	AURORA EAP PARKS		12364	04/17/2015	38.37	04/15	PD
100-555551-220	PARKS - UTILITIES 3330 WE ENERGIES	1269-762-568 Bike Path		269762568MAR15	03/26/2015	35.77	04/15	PD
	3330 WE ENERGIES	1638-891-345 DPW Bldg Electric (split)		338891345MAR15	03/26/2015	343.15	04/15	PD
	3330 WE ENERGIES	2428-946-714 Pavillion		428946714MAR15	03/26/2015	552.59	04/15	PD
	3330 WE ENERGIES	3243-370-777 Amanda St		243370777MAR15	03/29/2015	36.09	04/15	PD
	3330 WE ENERGIES	3698-542-543 Bathhse Wagner Park		398542543MAR15	03/29/2015	16.80	04/15	PD
	3330 WE ENERGIES	6211-699-899 Electric Dog Park		211699899MAR15	03/26/2015	52.17	04/15	PD
	3330 WE ENERGIES	6419-916-677 394 Amanda Street		419916677MAR15	03/29/2015	17.88	04/15	PD
	3330 WE ENERGIES	6895-338-188 355 N Pine St		395338188MAR15	03/26/2015	99.62	04/15	PD
	3330 WE ENERGIES	8430-081-671 Gas 2200 S Pine (split)		430081671FEB15	03/25/2015	249.38	04/15	PD
	3330 WE ENERGIES	8893-353-410 Electric Sunset Dr		393353410MAR15	03/31/2015	15.71	04/15	PD
						1,419.16	*	
100-555551-310	PARKS - OFFICE SUPP, POSTAGE 8696 CANON SOLUTIONS AMERICA, INC	Copier - DPW Serial FRU34827 (split)		4015588377	04/01/2015	10.94	04/15	PD

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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
Total PARKS						1,468.47		
100-575710-297	GARBAGE- CONTRACT SVCS-RECYC 8861	JOHNS DISPOSAL SERVICE INC	CONTRACTED BILLING/RECYCLE	28078	03/26/2015	7,905.28	04/15	PD
100-575710-298	GARBAGE - CONTRACT SVCS PICKUP 8861	JOHNS DISPOSAL SERVICE INC	CONTRACTED BILLING/GARBAGE	28078	03/26/2015	27,822.88	04/15	PD
Total GARBAGE COLLECTION						35,728.16		
Total GENERAL FUND						60,763.07		
251-555511-153	EMPLOYEE BENEFITS 5090	EMPLOYEE BENEFITS CORPORATI	EBC LIBRARY	2151294	04/17/2015	9.90	04/15	PD
251-555511-162	EAP SERVICE 5485	AURORA EAP	AURORA EAP LIBRARY	12364	04/17/2015	211.68	04/15	PD
Total FUND EXPENSES						221.58		
Total LIBRARY OPERATIONS FUND						221.58		
621-575740-153	EMPLOYEE BENEFITS 5090	EMPLOYEE BENEFITS CORPORATI	EBC WWTP	2151294	04/17/2015	8.33	04/15	PD
621-575740-162	EAP SERVICE 5485	AURORA EAP	AURORA EAP WWTP	12364	04/17/2015	111.80	04/15	PD
621-575740-220	WWTP-ELECTRIC 3330	WE ENERGIES	6268-292-660 Shiloh Lift Station	268292660MAR15	04/01/2015	44.18	04/15	PD
621-575740-310	OFFICE SUPPLIES, POSTAGE 8696	CANON SOLUTIONS AMERICA, INC	Copier - WWTP Serial FRU35325	4015594757	04/01/2015	47.19	04/15	PD
Total WASTEWATER FUND EXPENSES						211.50		
Total WASTEWATER OPERATIONS FUND						211.50		
622-509210-000	OFFICE SUPPLY 7343	AT & T	262 763-3747 163 6 Water	26276334740415	04/04/2015	36.75	04/15	PD
	8696	CANON SOLUTIONS AMERICA, INC	Copier - DPW Serial FRU34827 (split)	4015588377	04/01/2015	21.88	04/15	PD
						58.63	*	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
Total 622-509210						58.63		
622-509260-153	EMPLOYEE BENEFITS							
	5090	EMPLOYEE BENEFITS CORPORATI	EBC WATER	2151294	04/17/2015	10.64	04/15	PD
622-509260-162	EAP SERVICE							
	5485	AURORA EAP	AURORA EAP WATER	12364	04/17/2015	49.86	04/15	PD
Total 622-509260						60.50		
622-509350-000	GENERAL PLANT-SUPPLIES							
	3330	WE ENERGIES	1638-891-345 DPW Bldg Electric (split)	338891345MAR15	03/26/2015	686.32	04/15	PD
	3330	WE ENERGIES	8430-081-671 Gas 2200 S Pine (split)	430081671FEB15	03/25/2015	498.78	04/15	PD
						1,185.10	*	
Total 622-509350						1,185.10		
Total WATER UTILITY FUND						1,304.23		
623-575740-220	ELECTRIC							
	3330	WE ENERGIES	3243-871-135 Bieneman Road	243871135MAR15	04/12/2015	31.84	04/15	PD
	3330	WE ENERGIES	4066-688-457 703 Airport Office Gas	066688457MAR15	04/12/2015	101.73	04/15	PD
	3330	WE ENERGIES	4619-277-006 703 Airport Office Electric	319277006MAR15	04/12/2015	540.60	04/15	PD
	3330	WE ENERGIES	6069-094-440 Airport Runway Lights	09094440MAR15	04/12/2015	259.44	04/15	PD
	3330	WE ENERGIES	6280-861-972 Runway 29 Lighting	280861972MAR15	03/11/2015	18.29	04/15	PD
	3330	WE ENERGIES	6831-002-581 FUELING AREA	331002581MAR15	03/11/2015	71.83	04/15	PD
	3330	WE ENERGIES	7460-654-921 707 Airport Rd	460654921MAR15	04/12/2015	65.32	04/15	PD
	3330	WE ENERGIES	8044-510-981 HANGAR	044510981MAR15	04/12/2015	239.34	04/15	PD
	3330	WE ENERGIES	8460-785-002 Bieneman Rd Beacon	460785002MAR15	04/12/2015	36.72	04/15	PD
						1,365.11	*	
623-575740-225	TELEPHONE							
	7343	AT & T	AT & T 262 763-3474 163 6 Airport	26276334740415	04/04/2015	55.11	04/15	PD
Total 623-575740						1,420.22		
Total AIRPORT FUND						1,420.22		
875-232000	MUNICIPAL COURT DEP							
	402	LARSON, CHRISTOPHER	refund - tax intercept J317903-5, J317902-4	9.013328	04/09/2015	192.80	04/15	PD
	403	PEARSON, DENNIS	refund - tax intercept J317322-5	9.013329	04/09/2015	83.80	04/15	PD
	404	KITTERMAN, ASHLEY	refund - tax intercept J317241-1 & J317240-0	9.013327	04/09/2015	167.27	04/15	PD
	2520	RACINE COUNTY TREASURER	RA CO IGNITION INTERLOCK SURCHARGE	2015MAR	04/14/2015	50.00	04/15	PD
	2520	RACINE COUNTY TREASURER	RA CO DRIVER IMP SURCHARGES	2015MAR	04/14/2015	1,050.60	04/15	PD
	2520	RACINE COUNTY TREASURER	RA CO JAIL SURCHARGES	2015MAR	04/14/2015	1,739.00	04/15	PD
	7140	ST OF WISC CONTROLLER'S OFFIC	ST OF WI CONTROLLER OFFICE MAR REMIT	2015MARCH	04/14/2015	6,591.57	04/15	PD
						9,875.04	*	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Total MUNICIPAL COURT FUND						9,875.04	
Grand Total:						73,795.64	

Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-239006	LAW-VISION							
	339	SUPERIOR VISION INSURANCE	Policy No. 141500 May Billing	IA405855	04/12/2015	644.85	04/15	PD
100-515111-399	CITY COUNCIL - PUBLICATION							
	2036	MISS BAC SCHOLARSHIP PAGEANT	Miss BAC Scholarship Pageant	2015	04/23/2015	100.00	04/15	PD
Total CITY COUNCIL						100.00		
100-515121-310	MUNI COURT - OFFICE SUPPLIES							
	8734	BMO HARRIS BANK N.A.	walmart - split	4292	04/15 04/15/2015	5.94	04/15	PD
Total MUNICIPAL COURT						5.94		
100-515132-225	ADMIN - TELEPHONE							
	7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE ADMIN	829440291-03/15	04/04/2015	401.57	04/15	PD
100-515132-310	ADMIN - OFF SUPP-POSTAGE							
	8748	BMO HARRIS BANK N.A.	Lee Newspaper: The Journal Times	4276	04/15 04/15/2015	2.00	04/15	PD
	8748	BMO HARRIS BANK N.A.	CTC Constant Contract	4276	04/15 04/15/2015	5.00	04/15	PD
						7.00	*	
100-515132-399	ADMIN - SUNDRY EXPENSES							
	8734	BMO HARRIS BANK N.A.	walmart - split	4292	04/15 04/15/2015	14.94	04/15	PD
Total ADMINISTRATOR						423.51		
100-515140-330	CLERK - TRAINING & TRAVEL							
	8752	BMO HARRIS BANK N.A.	Local Gov't Education -Clerks & Treasurers Institute	4284	04/15 04/15/2015	459.00	04/15	PD
Total CITY CLERK						459.00		
100-515141-225	FINANCE - TELEPHONE							
	7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE FINANCE	829440291-03/15	04/04/2015	372.09	04/15	PD
100-515141-310	FINANCE - OFFICE SUPP/POSTAGE							
	8734	BMO HARRIS BANK N.A.	walmart - split	4292	04/15 04/15/2015	40.00	04/15	PD
Total FINANCE						412.09		
100-525211-225	POLICE - TELEPHONE							
	7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE POLICE	829440291-03/15	04/04/2015	840.37	04/15	PD
100-525211-310	POLICE - OFF SUPP-POSTAGE							
	8747	BMO HARRIS BANK N.A.	Richters Market - Floral	0486	04/15 04/15/2015	72.55	04/15	PD
100-525211-330	POLICE - TRAVEL							
	8746	BMO HARRIS BANK N.A.	Lucky Star	4250	04/15 04/15/2015	24.64	04/15	PD
100-525211-344	POLICE - JANITOR SUPPLIES							
	8734	BMO HARRIS BANK N.A.	Walmart - Police Dept	4292	04/15 04/15/2015	7.82	04/15	PD

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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-525211-347	POLICE - FIREARM SUPP/RANGE							
	8746 BMO HARRIS BANK N.A.		Midway USA- Defense Scraper Removal Tool	4250 04/15	04/15/2015	40.98	04/15	PD
100-525211-381	POLICE - INVESTIGATIONS							
	8746 BMO HARRIS BANK N.A.		TransUnion	4250 04/15	04/15/2015	3.75	04/15	PD
Total POLICE DEPT.						990.11		
100-525220-225	FIRE - TELEPHONE							
	7094 AT & T LONG DISTANCE		AT & T LONG DISTANCE FIRE	829440291-03/15	04/04/2015	273.79	04/15	PD
100-525220-242	FIRE - REPAIR & MAINT VEHICLES							
	2363 PETTY CASH - FIRE DEPT		Braeger Chevrolet Parts	042115	04/21/2015	28.78	04/15	PD
	8735 BMO HARRIS BANK N.A.		Lynch - Standard Lube Oil Filter	9205 04/15	04/15/2015	36.40	04/15	PD
	8735 BMO HARRIS BANK N.A.		PayPal - ECO Safety Lights	9205 04/15	04/15/2015	104.97	04/15	PD
						170.15	*	
100-525220-298	FIRE- CONTRACT SERVICES							
	8749 BMO HARRIS BANK N.A.		AT & T Monthly Automatic Data Plan Renewal	4300 04/15	04/15/2015	15.76	04/15	PD
100-525220-399	FIRE SUNDRIES							
	2363 PETTY CASH - FIRE DEPT		Gooseberries Lunch Meeting	042115	04/21/2015	40.78	04/15	PD
Total FIRE DEPT.						500.48		
100-535321-225	STREETS - TELEPHONE							
	7094 AT & T LONG DISTANCE		AT & T LONG DISTANCE DPW	829440291-03/15	04/04/2015	59.61	04/15	PD
100-535321-261	STREETS - LIGHTING							
	3330 WE ENERGIES		3073-922-427 Milw Ave Echo Lk	373922427MAR15	04/12/2015	17.33	04/15	PD
	3330 WE ENERGIES		3277-994-067 Traffic Signal Controller	277994067MAR15	04/12/2015	58.55	04/15	PD
	3330 WE ENERGIES		4067-122-145 PARKING LOT	367122145MAR15	04/10/2015	23.21	04/15	PD
	3330 WE ENERGIES		4440-397-780 Beaumont Field	440397780MAR15	04/12/2015	.12	04/15	PD
	3330 WE ENERGIES		5639-265-567 650 Milwaukee Ave	339265567MAR15	04/12/2015	147.84	04/15	PD
						247.05	*	
100-535321-310	STREETS - OFF SUPP/POSTAGE							
	8755 BMO HARRIS BANK N.A.		Adobe Systems	9315 04/15	04/15/2015	23.88	04/15	PD
100-535321-330	STREETS - TRAVEL							
	3715 AMERICAN PUBLIC WORKS ASSOC APWA		2015 Spring Conference Registration	051315	04/23/2015	125.00	04/15	PD
100-535321-350	STREETS - REP MAINT SUPPLIES							
	8755 BMO HARRIS BANK N.A.		Oriental Trading (split)	9315 04/15	04/15/2015	56.20	04/15	PD
Total STREET ADMINISTRATION						511.74		
100-555551-220	PARKS - UTILITIES							
	3330 WE ENERGIES		0235-568-359 Concession Bldg	235568359MAR15	04/12/2015	169.16	04/15	PD
	3330 WE ENERGIES		0635-112-551 Bushnell Soccer Club	635112551MAR15	04/05/2015	26.97	04/15	PD
	3330 WE ENERGIES		1486-453-053 Storage Garage	486453053MAR15	04/13/2015	18.29	04/15	PD
	3330 WE ENERGIES		2672-334-997 Cabinet Parking Lot	372334997MAR15	04/12/2015	161.57	04/15	PD
	3330 WE ENERGIES		3406-030-405 732 Maryland Ave	406030405MAR15	04/12/2015	86.07	04/15	PD
	3330 WE ENERGIES		3832-053-838 225 Robert St	332053838MAR15	04/07/2015	20.18	04/15	PD
	3330 WE ENERGIES		4278-074-627 Baseball Scoreboard	278074627MAR15	04/12/2015	36.31	04/15	PD
	3330 WE ENERGIES		4447-370-241 Pavillion	447370241APR15	04/12/2015	49.73	04/15	PD

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	3330	WE ENERGIES	4484-977-713 Riverside Park	484977713MAR15	04/13/2015	70.43	04/15	PD
	3330	WE ENERGIES	5276-292-324 Lighting for bike path	276292324MAR15	04/12/2015	30.21	04/15	PD
	3330	WE ENERGIES	7060-825-262 712 Maryland Ave	360825262MAR15	04/12/2015	33.60	04/15	PD
	3330	WE ENERGIES	9274-302-920 400 Sunset Dr	274302992MAR15	04/01/2015	91.63	04/15	PD
						794.15	*	
100-555551-330	PARKS - TRAVEL							
	3715	AMERICAN PUBLIC WORKS ASSOC	APWA 2015 Spring Conference Registration	051315	04/23/2015	125.00	04/15	PD
100-555551-350	PARKS - REPAIR/MTCE SUPPLIES							
	8755	BMO HARRIS BANK N.A.	Oriental Trading (split)	9315 04/15	04/15/2015	56.20	04/15	PD
Total PARKS						975.35		
100-565639-399	ECONOMIC DEVELOPMENT							
	4048	BURLINGTON AREA CHAMBER OF	1st qtr 2015 Room Tax	QTR ROOM TAX	04/21/2015	7,390.06	04/15	PD
	8782	RA CO CONVENTION & VISTORS	1st qtr 2015 Room Tax	1ST QTR 2015	04/21/2015	7,390.06	04/15	PD
						14,780.12	*	
Total ECONOMIC DEVELOPMENT						14,780.12		
Total GENERAL FUND						19,803.19		
251-555511-225	TELEPHONE							
	8737	BMO HARRIS BANK N.A.	Google - on going	0568 04/15	04/15/2015	58.33	04/15	PD
251-555511-310	OFFICE SUPPLIES, POSTAGE							
	8738	BMO HARRIS BANK N.A.	Office Supply King - laminator refill cartage	0543 04/15	04/15/2015	48.40	04/15	PD
251-555511-312	COMPUTER SUPPLIES							
	8737	BMO HARRIS BANK N.A.	Survey Monkey - Monthly Subscription	0568 04/15	04/15/2015	26.00	04/15	PD
251-555511-327	MATERIALS							
	8736	BMO HARRIS BANK N.A.	Walmart - DVD's	1756 04/15	04/15/2015	72.58	04/15	PD
251-555511-345	PROGRAMS							
	8736	BMO HARRIS BANK N.A.	Collaborative Summer Library Program	1756 04/15	04/15/2015	153.85	04/15	PD
	8736	BMO HARRIS BANK N.A.	Costume Party	1756 04/15	04/15/2015	191.95	04/15	PD
	8736	BMO HARRIS BANK N.A.	Kohl's - Prem Electroni	1756 04/15	04/15/2015	51.68	04/15	PD
	8736	BMO HARRIS BANK N.A.	Domino's - Frozen Event	1756 04/15	04/15/2015	69.37	04/15	PD
	8736	BMO HARRIS BANK N.A.	Dollar Tree Store	1756 04/15	04/15/2015	9.50	04/15	PD
	8736	BMO HARRIS BANK N.A.	Walmart - Frozen Event	1756 04/15	04/15/2015	37.76	04/15	PD
						514.11	*	
Total FUND EXPENSES						719.42		
Total LIBRARY OPERATIONS FUND						719.42		
621-575740-220	WWTP-ELECTRIC							
	3330	WE ENERGIES	8635-875-051 Krift Av 800 Ft S Industrial	335875051MAR15	04/07/2015	58.68	04/15	PD
621-575740-225	TELEPHONE							
	7692	VERIZON WIRELESS	SCADA WWTP Acct # 242013605-00001	9743696951	04/10/2015	37.18	04/15	PD

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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
621-575740-248	PLANT OPERATION							
	8753	BMO HARRIS BANK N.A.	DSPS Epay	5513 04/15	04/15/2015	20.00	04/15	PD
621-575740-330	SEWER - INSRVC TRNG & TRAVEL							
	6196	WVVOA-SE REGION	WVVOA-SE REGION MEETING	050715	04/23/2015	125.00	04/15	PD
	8753	BMO HARRIS BANK N.A.	Quality Inn	5513 04/15	04/15/2015	439.95	04/15	PD
						564.95	*	
621-575740-371	REG/PERMITS/OUTSIDE TESTING							
	8741	BMO HARRIS BANK N.A.	NCEES Records	3100 04/15	04/15/2015	150.00	04/15	PD
Total WASTEWATER FUND EXPENSES						830.81		
Total WASTEWATER OPERATIONS FUND						830.81		
622-506250-000	MAINTENANCE-SUPPLIES							
	1088	RUNDLE-SPENCE	Rundle-Spence - Water Well #7	S2357875.001	04/09/2015	24.30	04/15	PD
	1088	RUNDLE-SPENCE	Rundle-Spence - Water Well #7	S2357875.002	04/13/2015	162.43	04/15	PD
						186.73	*	
Total 622-506250						186.73		
622-509210-000	OFFICE SUPPLY							
	7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE WATER	829440291-03/15	04/04/2015	53.15	04/15	PD
Total 622-509210						53.15		
622-509260-000	EMPLOYEE REIMBURSEMENT							
	6196	WVVOA-SE REGION	WVVOA-SE REGION MEETING	050715	04/23/2015	25.00	04/15	PD
Total 622-509260						25.00		
622-509330-000	TRANSPORTATION-SUPPLIES							
	8750	BMO HARRIS BANK N.A.	Amazon	5497 04/15	04/15/2015	224.46	04/15	PD
Total 622-509330						224.46		
Total WATER UTILITY FUND						489.34		
623-575740-200	FUEL FOR RESALE							
	8885	ASCENT AVIATION GROUP, INC	100LL AVIATION GASOLINE	295836	04/16/2015	26,730.15	04/15	PD
623-575740-225	TELEPHONE							
	7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE AIRPORT	829440291-03/15	04/04/2015	53.15	04/15	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Total 623-575740						<u>26,783.30</u>	
Total AIRPORT FUND						<u>26,783.30</u>	
864-212001	REFUNDS PAYABLE						
	8889	RMS ASSET MANAGEMENT SOLUT	property tax refund pd twice 031932105000	0040501	01/17/2012	<u>1,823.27</u>	04/15 PD
Total TAX ROLL FUND						<u>1,823.27</u>	
Grand Total:						<u><u>50,449.33</u></u>	

Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
100-424246-000	STATE FORESTRY GRANT						
	1951 MENARDS		Menards - Acct 32120266	76592	04/17/2015	11.07	05/15
	2590 REINEMANS, INC.		Outdoor Center Parts	74757	04/16/2015	1.49	05/15
	2590 REINEMANS, INC.		Yel Com Connector	74840	04/17/2015	11.68	05/15
						24.24	*
100-515121-243	MUNI COURT - SERVICE CONTRACTS						
	1584 JAMES IMAGING SYSTEMS, INC.		Muni Toshiba ES550	599834	04/16/2015	16.72	05/15
100-515121-310	MUNI COURT - OFFICE SUPPLIES						
	2590 REINEMANS, INC.		City Hall Supplies (Split)	75329	04/24/2015	1.40	05/15
100-515121-344	MUNI COURT - JANITOR SUPPLIES						
	1140 ELKHORN CHEMICAL & PACKAGIN		Muni Janitor Supplies	560239	04/14/2015	24.05	05/15
	Total MUNICIPAL COURT					42.17	
100-515132-219	BLDG INSP - SEALER,WGHTS,MEAS						
	3291 WI DEPT OF AGRICULTURE		Bldg Insp -Sealer, Wgths, Meas	042915	04/29/2015	6,400.00	05/15
100-515132-248	REPAIRS & MAINT BUILDING						
	2590 REINEMANS, INC.		City Hall Supplies (Split)	75329	04/24/2015	16.51	05/15
100-515132-310	ADMIN - OFF SUPP-POSTAGE						
	7679 STAPLES ADVANTAGE		STAPLES ADMIN OFFICE SUPPLIES	8033897242	04/04/2015	46.72	05/15
100-515132-324	ADMIN - MEMBERSHIP DUES						
	3115 WI CITY/CO MANAGEMENT ASSOC		WCMA DUES CARINA WALTERS	2015 CW	04/28/2015	165.00	05/15
100-515132-344	ADMIN - JANITOR SUPPLIES						
	1140 ELKHORN CHEMICAL & PACKAGIN		Admin Janitor Supplies	560239	04/14/2015	283.79	05/15
100-515132-399	ADMIN - SUNDRY EXPENSES						
	3635 RICHTER'S MARKETPLACE		water refill (split)	04/17/15CH	04/17/2015	2.93	05/15
	Total ADMINISTRATOR					6,914.95	
100-515140-310	CLERK - OFFICE SUPPLIES						
	2590 REINEMANS, INC.		City Hall Supplies (Split)	75329	04/24/2015	1.40	05/15
	3635 RICHTER'S MARKETPLACE		water refill (split)	04/17/15CH	04/17/2015	2.92	05/15
	7679 STAPLES ADVANTAGE		STAPLES CITY CLERK SUPPLIES	8033897242	04/04/2015	36.54	05/15
						40.86	*
	Total CITY CLERK					40.86	
100-515141-213	FINANCE - ACCTING AND AUDITING						
	2620 ROMENESKO, PATRICK S.C.		City Audit	18517	04/25/2015	5,000.00	05/15
100-515141-248	FINANCE - REP AND MAINT BLDG						
	2590 REINEMANS, INC.		City Hall Supplies (Split)	75329	04/24/2015	8.68	05/15
100-515141-310	FINANCE - OFFICE SUPP/POSTAGE						
	7679 STAPLES ADVANTAGE		STAPLES CITY FINANCE SUPPLIES	8033897242	04/04/2015	121.67	05/15
100-515141-344	FINANCE - JANITOR SUPPLIES						
	1140 ELKHORN CHEMICAL & PACKAGIN		Finance Janitor Supplies	560239	04/14/2015	149.11	05/15

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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
	1140	ELKHORN CHEMICAL & PACKAGING	Clerk Janitor Supplies	560239	04/14/2015	24.05	05/15
						173.16	*
100-515141-533	FINANCE - COPY MACHINE RENTAL						
	1584	JAMES IMAGING SYSTEMS, INC.	Fin Toshiba ES550	599834	04/16/2015	50.16	05/15
Total FINANCE						5,353.67	
100-515142-321	ELECTIONS - BALLOTS & ADVERT						
	2484	RACINE CO CLERK	April Spring Election	040715	04/07/2015	2,268.82	05/15
100-515142-532	ELECTIONS - RENT						
	934	CROSS LUTHERAN CHURCH	Spring Election 04/07/15	040715	04/24/2015	75.00	05/15
	7729	UNITED METHODIST CHURCH	UNITED METHODIST ELECTION APRIL RENT	040715	04/07/2015	75.00	05/15
						150.00	*
Total ELECTIONS						2,418.82	
100-515161-298	ATTORNEY - CONTRACT SERVICES						
	3035	VONBRIESEN & ROPER, S.C.	VON BRIESEN & PURTELL LABOR & EMPLOYMENT	9874	04/16/2015	215.00	05/15
Total ATTORNEY						215.00	
100-525211-211	POLICE - PHYSICALS						
	4154	AURORA HEALTH CARE	Acct #600003827 - Kitelinger, Tanner	131642765*	03/03/2015	34.00	05/15
100-525211-225	POLICE - TELEPHONE						
	5016	WI DEPT OF JUSTICE	TIME System Access	T18894	04/09/2015	360.00	05/15
100-525211-240	POLICE - FUEL, OIL						
	1050	DOUG'S AUTO	908 2013 Ford Explorer	024278	04/16/2015	24.95	05/15
	1050	DOUG'S AUTO	906 2013 Ford Explorer	024291	04/20/2015	24.95	05/15
						49.90	*
100-525211-242	POLICE - REPAIR/MTCE EQUIP						
	1050	DOUG'S AUTO	904 2013 Ford Explorer	024235	04/03/2015	420.90	05/15
100-525211-310	POLICE - OFF SUPP-POSTAGE						
	3635	RICHTER'S MARKETPLACE	water refill Police Dept	04/08/15PD	04/08/2015	5.85	05/15
	3635	RICHTER'S MARKETPLACE	water refill Police Dept	04/13/15PD	04/13/2015	5.85	05/15
	3635	RICHTER'S MARKETPLACE	Richter's - Police Dept	04/15/15	04/15/2015	29.63	05/15
	3635	RICHTER'S MARKETPLACE	Richter's - Police Dept	04/21/15	04/21/2015	19.19	05/15
	7679	STAPLES ADVANTAGE	STAPLES POLICE DEPT	8033897242	04/04/2015	361.60	05/15
	8394	PROFESSIONAL ID CARDS, INC.	ID Card/Badges Police Dept	8326	04/16/2015	13.65	05/15
						435.77	*
100-525211-330	POLICE - TRAVEL						
	2830	STREICHER'S	Streicher's PD Supplies	I1144221	03/26/2015	153.88	05/15
	4938	WCTC	Vehicle Pursuit Training	S0587357	02/26/2015	17.09	05/15
	8890	JLG TRAINING ASSOCIATES INC	JLG Training Assoc - Police Training	1475	04/22/2015	150.00	05/15
						320.97	*
100-525211-344	POLICE - JANITOR SUPPLIES						
	1951	MENARDS	MENARDS POLICE ACCT 32120263	76314	04/13/2015	34.49	05/15
	1951	MENARDS	MENARDS POLICE ACCT 32120263	76601	04/17/2015	68.54	05/15
	2590	REINEMANS, INC.	US Flag	75328	04/24/2015	25.19	05/15

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						128.22	*
100-525211-381	POLICE - INVESTIGATIONS						
	1391 LANGUAGE LINE SERVICES, INC	OVER-THE -PHONE INTERPRETATION		3578446	03/31/2015	24.21	05/15
100-525211-384	POLICE - CRIME PREVENTION						
	8891 MKR Services/Kramer Entertain-	Contract #32166- Save A Life Tour		32166	04/27/2015	1,537.50	05/15
Total POLICE DEPT.						3,311.47	
100-525220-157	FIRE - INSERVICE TRAINING						
	4354 GATEWAY - KENOSHA CAMPUS	Fire Dept 531-815/404-3Z9A		20068	04/15/2015	303.15	05/15
100-525220-211	FIRE - PHYSICALS						
	4154 AURORA HEALTH CARE	Acct #600003825 - Garratt, Kevin		131204539	02/13/2015	103.00	05/15
	4154 AURORA HEALTH CARE	Acct #600003825 - Schenk, Joseph		131439878	02/23/2015	25.00	05/15
	4154 AURORA HEALTH CARE	Acct #600003825 - Kurth, Erich		131545147	02/26/2015	103.00	05/15
	4154 AURORA HEALTH CARE	Acct #600003825 - Leitzke, Mathew		131709748*	03/05/2015	25.00	05/15
	4154 AURORA HEALTH CARE	Acct #600003825 - Niederer, John		131736126	03/06/2015	103.00	05/15
	4154 AURORA HEALTH CARE	Acct #600003825 - Bradley, Eckola		132067731	03/19/2015	78.00	05/15
	4154 AURORA HEALTH CARE	Acct #600003825 - Fallon		132104060	03/20/2015	78.00	05/15
	4154 AURORA HEALTH CARE	Acct #600003825 - Hanson, John		132149120	03/23/2015	78.00	05/15
	4154 AURORA HEALTH CARE	Acct #600003825 - Solofra, Frank		132286716	03/27/2015	78.00	05/15
	4154 AURORA HEALTH CARE	Acct #600003825 - Hall, David		132325663	03/30/2015	78.00	05/15
	4154 AURORA HEALTH CARE	Acct #600003825 - Spencer, Joshua		132336085	03/30/2015	78.00	05/15
	4154 AURORA HEALTH CARE	Acct #600003825 - Milroy, Bernard		132337829	03/30/2015	78.00	05/15
	4154 AURORA HEALTH CARE	Acct #600003825 - Mueller, Adam		132339881	03/30/2015	78.00	05/15
	4154 AURORA HEALTH CARE	Acct #600003825 - Nelson, Aaron		132543193	04/07/2015	78.00	05/15
	4154 AURORA HEALTH CARE	Acct #600003825 - Lazenby, Jeremy		132639246	04/10/2015	78.00	05/15
						1,139.00	*
100-525220-242	FIRE - REPAIR & MAINT VEHICLES						
	1234 MAYER REPAIR	service call Fire Department -parts, labor		5819S	04/20/2015	1,104.55	05/15
	1951 MENARDS	Menards - Acct 32120264		77279	04/26/2015	25.96	05/15
	2590 REINEMANS, INC.	hardware		74931	04/18/2015	.60	05/15
	2590 REINEMANS, INC.	50/50 Antifreeze		74949	04/19/2015	23.38	05/15
	5477 BUMPER TO BUMPER BURLINGTOI	BUMPER TO BUMPER - ANTI FREEZE		284578	04/18/2015	17.98	05/15
						1,172.47	*
100-525220-244	FIRE - REPAIR MAINT EQUIPMENT						
	2590 REINEMANS, INC.	Torx Screwdr Set		74995	04/20/2015	13.49	05/15
100-525220-248	FIRE - REPAIR MAINT BLDGS						
	1951 MENARDS	Menards - Acct 32120264		76999	04/22/2015	45.25	05/15
100-525220-295	Medical Service/Supply						
	1483 HENRY SCHEIN, INC	HENRY SCHEIN EMS - SUPPLIES		18654479	04/09/2015	208.00	05/15
100-525220-298	FIRE- CONTRACT SERVICES						
	117 ALSCO	ALSCO FIRE DEPT CUST. NO. 012470		IMIL933470	04/15/2015	47.29	05/15
100-525220-310	FIRE - OFFICE SUPPLIES						
	7679 STAPLES ADVANTAGE	STAPLES FIRE DEPT OFFICE SUPPLIES		8033897242	04/04/2015	22.61	05/15
100-525220-350	FIRE - REPAIR-MAINT SUPPLIES						
	1951 MENARDS	Menards - Acct 32120264		77402	04/28/2015	63.77	05/15
Total FIRE DEPT.						3,015.03	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
100-525231-310	BLDG INSP - OPERATING SUPPLIES						
	7679 STAPLES ADVANTAGE		STAPLES BLDG INSPECTION SUPPLIES	8033897242	04/04/2015	27.13	05/15
100-525231-372	BLDG INSP - AUTO EXPENSE						
	1050 DOUG'S AUTO		2013 Ford Escape	024284	04/17/2015	10.95	05/15
Total BUILDING INSP.						38.08	
100-535321-159	STREETS - CLOTHING ALLOWANCE						
	117 ALSCO		ALSCO DPW (split)	IMIL930978	04/08/2015	92.74	05/15
	117 ALSCO		ALSCO DPW (split) Customer # 074780	IMIL933480	04/15/2015	90.79	05/15
						183.53	*
100-535321-211	STREETS - PHYSICALS						
	4154 AURORA HEALTH CARE		Acct #600003826 - Vant, Michael	132329156	03/30/2015	50.00	05/15
100-535321-242	STREETS - REP MAINT VEHICLES						
	1457 HUMPHREY SERVICE & PARTS, INC		HUMPHREY DPW PARTS	1174502	04/01/2015	33.48	05/15
	2060 MOTOR PARTS COMPANY, LLC.		MOTOR PARTS DPW UNIT 509	254249	04/08/2015	20.98	05/15
						54.46	*
100-535321-248	STREETS REP & MAINT BLDG						
	117 ALSCO		ALSCO DPW (split) Customer # 074781	IMIL930979	04/08/2015	10.93	05/15
	117 ALSCO		ALSCO DPW (split) Customer # 074781	IMIL935972	04/22/2015	10.93	05/15
						21.86	*
100-535321-261	STREETS - LIGHTING						
	5032 OUTDOOR LIGHTING CONST INC		Repaired Knock Down	7058	04/12/2015	1,302.96	05/15
100-535321-298	STREETS - CONTRACT SERVICES						
	2790 SOUTHERN LAKES NEWSPAPERS		Clippings Bids	196779	03/05/2015	199.24	05/15
	5164 DONERITE JANITORIAL SERV INC.		MAY CLEANING DPW (split)	2682	04/20/2015	320.00	05/15
						519.24	*
100-535321-310	STREETS - OFF SUPP/POSTAGE						
	7679 STAPLES ADVANTAGE		STAPLES STREET OFFICE SUPPLIES	8033897242	04/04/2015	513.46	05/15
100-535321-350	STREETS - REP MAINT SUPPLIES						
	525 BUNCH DISTRIBUTING INC		BUNCH DISTRIBUTING DPW SUPPLIES	61432	04/16/2015	551.78	05/15
	936 CULLIGAN OF BURLINGTON		CULLIGAN DPW ACCT # 19385673 (split)	19385673	04/2015 04/09/2015	20.80	05/15
	1457 HUMPHREY SERVICE & PARTS, INC		HUMPHREY DPW STOCK	1175120	04/08/2015	148.36	05/15
	1457 HUMPHREY SERVICE & PARTS, INC		HUMPHREY DPW STOCK	1176548	04/21/2015	41.16	05/15
	2060 MOTOR PARTS COMPANY, LLC.		Motor Parts - oil filter	254099	04/06/2015	11.50	05/15
	2590 REINEMANS, INC.		Chan Cord Cover	74217	04/08/2015	4.94	05/15
	2590 REINEMANS, INC.		Torc Blade	75073	04/21/2015	24.29	05/15
	2590 REINEMANS, INC.		Cut Key	75108	04/21/2015	5.98	05/15
	3014 VERMEER WISCONSIN, INC		VERMEER DPW PARTS FOR UNIT 300	20172608	04/06/2015	88.39	05/15
	8415 Wholesale Direct, Inc.		DPW - Unit 515	000213998	04/13/2015	331.02	05/15
						1,228.22	*
100-535321-374	STREETS -EMERGENCY GOVT SAFETY						
	1060 EMERGENCY COMMUNICATIONS		Signal Controls	2247	04/16/2015	2,850.00	05/15
100-535321-520	STREETS - PROP & LIAB INS						
	3430 ZAREK INSURANCE, INC.		add 2016 Mack Dump Truck (split)	7308	04/16/2015	117.50	05/15
Total STREET ADMINISTRATION						6,841.23	
100-555551-159	PARKS - CLOTHING						
	117 ALSCO		ALSCO DPW (split)	IMIL930978	04/08/2015	30.00	05/15
	117 ALSCO		ALSCO DPW (split) Customer # 074780	IMIL933480	04/15/2015	30.00	05/15

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	117	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL935971	04/22/2015	155.45	05/15
	117	ALSCO	ALSCO DPW (split) Customer # 074780	IMIL935971	04/22/2015	30.00	05/15
						245.45	*
100-555551-248		PARKS - REPAIR MAINT BLDGS					
	117	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL930979	04/08/2015	5.46	05/15
	117	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL935972	04/22/2015	5.46	05/15
						10.92	*
100-555551-298		PARKS - OUTSIDE SERVICES					
	634	BURLINGTON LUMBER CO.	4x8 Plywood (split)	77192	03/31/2015	1,526.85	05/15
	2330	PATS SERVICES, INC	CITY OF BURLINGTON BEAUMONT	1-110758	04/17/2015	180.00	05/15
	2330	PATS SERVICES, INC	CITY OF BURLINGTON DOG PARK	A-110476	04/07/2015	80.00	05/15
	2330	PATS SERVICES, INC	CITY OF BURLINGTON ECHO PARK	A-110752	04/17/2015	90.00	05/15
	3966	BREEZY HILL NURSERY INC.	Ivory Silk Tree Lilac's	1-184616	04/13/2015	600.00	05/15
	4057	ARBOR IMAGES, INC.	Reground wood chips	58706A	04/10/2015	1,033.34	05/15
	5164	DONERITE JANITORIAL SERV INC.	MAY CLEANING DPW (split)	2682	04/20/2015	180.00	05/15
						3,690.19	*
100-555551-350		PARKS - REPAIR/MTCE SUPPLIES					
	525	BUNCH DISTRIBUTING INC	BUNCH DISTRIBUTING DPW SUPPLIES	61432	04/16/2015	551.77	05/15
	936	CULLIGAN OF BURLINGTON	CULLIGAN DPW ACCT # 19385673 (split)	19385673	04/2015 04/09/2015	10.40	05/15
	1140	ELKHORN CHEMICAL & PACKAGIN	ELKHORN CHEMICAL PARKS	560092-1	03/24/2015	23.32	05/15
	1140	ELKHORN CHEMICAL & PACKAGIN	ELKHORN CHEMICAL PARKS	560250	04/10/2015	270.00	05/15
	1951	MENARDS	Menards - Acct 32120266	76443	04/15/2015	7.98	05/15
	1951	MENARDS	Menards Acct. #32120266	76982	04/22/2015	25.76	05/15
	2587	REINDERS INC	REINDERS BROS DPW SUPPLIES	2553603-00	04/20/2015	706.28	05/15
	2590	REINEMANS, INC.	batteries	74542	04/13/2015	12.59	05/15
	2590	REINEMANS, INC.	US Flag	75170	04/22/2015	29.69	05/15
	2720	SHERWIN INDUSTRIES, INC.	Sherwin Ind - fiber mix	SC032692	04/07/2015	1,313.25	05/15
	2723	SHERWIN-WILLIAMS	Parks Dept Paint	1460-9	04/17/2015	227.99	05/15
						3,179.03	*
100-555551-520		PARKS - PROP AND LIAB INS					
	3430	ZAREK INSURANCE, INC.	add 2016 Mack Dump Truck (split)	7308	04/16/2015	117.50	05/15
		Total PARKS				7,243.09	
100-565641-299		PLAN COMM - LAND USE					
	4217	KAPUR & ASSOCIATES, INC.	KAPUR 07.0884.01 CTH W TRAIL	84566	04/16/2015	12,712.00	05/15
		Total PLANNING COMMISSION				12,712.00	
100-575710-295		CLEAN SWEEP					
	2590	REINEMANS, INC.	CLR Seal Tape	75109	04/21/2015	5.38	05/15
	3635	RICHTER'S MARKETPLACE	Clean Sweep	04/08/15DPW	04/08/2015	46.64	05/15
						52.02	*
100-575710-297		GARBAGE- CONTRACT SVCS-RECYC					
	8861	JOHNS DISPOSAL SERVICE INC	CONTRACTED BILLING/RECYCLE	29990	04/24/2015	7,905.28	05/15
100-575710-298		GARBAGE - CONTRACT SVCS PICKUP					
	8861	JOHNS DISPOSAL SERVICE INC	CONTRACTED BILLING/GARBAGE	29990	04/24/2015	27,822.88	05/15
		Total GARBAGE COLLECTION				35,780.18	
		Total GENERAL FUND				83,950.79	

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251-555511-247	REPAIR, MAINTENANCE BUILDING 2590 REINEMANS, INC.	REINEMANS LIBRARY		74287	04/09/2015	30.13	05/15
Total FUND EXPENSES						30.13	
Total LIBRARY OPERATIONS FUND						30.13	
465-525211-800	POLICE OUTLAY 3040 VORPAGEL SERVICE INC.	Vorpagel - service call, Lennox		36845	03/30/2015	698.13	05/15
	3040 VORPAGEL SERVICE INC.	Vorpagel - service call, boiler		36971	03/30/2015	325.50	05/15
						1,023.63	*
Total POLICE DEPT.						1,023.63	
Total CAPITAL REPLACEMENT FUND						1,023.63	
501-514900-000	ADMINISTRATIVE EXPENSES 8222 LABYRINTH HEALTHCARE GROUP	Monthly fee for Advocacy Serv		14364	04/20/2015	153.40	05/15
Total ADMINISTRATIVE						153.40	
Total SELF INSURANCE FUND						153.40	
621-575740-159	CLOTHING ALLOWANCE 117 ALSCO	ALSCO WWTP (split) Cust # 012230		IMIL933482	04/15/2015	74.33	05/15
621-575740-244	REPAIRS, MAINT EQUIPMENT 117 ALSCO	ALSCO WWTP (split) Cust # 012230		IMIL933482	04/15/2015	10.02	05/15
	117 ALSCO	ALSCO WWTP Cust # 012231 (split)		IMIL933483	04/15/2015	111.84	05/15
	814 GALETON	GLOVES		1255862-00	04/09/2015	291.95	05/15
	1160 ENERGENECS, INC.	Parts for Grit Washer		0029991-IN	04/09/2015	1,037.73	05/15
	1951 MENARDS	Menards - Acct 32120265		76066	04/10/2015	78.98	05/15
	5164 DONERITE JANITORIAL SERV INC.	DONERITE APRIL CLEANING WWTP		2683	04/20/2015	1,080.00	05/15
						2,610.52	*
621-575740-248	PLANT OPERATION 1951 MENARDS	Menards - Acct 32120265		76005	04/09/2015	61.00	05/15
621-575740-249	LABORATORY 117 ALSCO	ALSCO WWTP (split) Cust # 012230		IMIL933482	04/15/2015	4.71	05/15
	117 ALSCO	ALSCO WWTP Cust # 012231 (split)		IMIL933483	04/15/2015	73.81	05/15
						78.52	*
621-575740-298	CONTRACT SERVICE 2620 ROMENESKO, PATRICK S.C.	City Audit		18517	04/25/2015	2,500.00	05/15
621-575740-310	OFFICE SUPPLIES, POSTAGE 7679 STAPLES ADVANTAGE	STAPLES WWTP SUPPLIES		8033897242	04/04/2015	286.39	05/15

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Total WASTEWATER FUND EXPENSES						5,610.76	
Total WASTEWATER OPERATIONS FUND						5,610.76	
622-506250-000	MAINTENANCE-SUPPLIES						
	3120	WELDERS SUPPLY COMPANY	WELDERS SUPPLY CO WATER DEPT	325906	04/08/2015	40.38	05/15
Total 622-506250						40.38	
622-509030-000	OFFICE SUPPLIES						
	117	ALSCO	ALSCO Water Cust # 025570	IMIL933481	04/15/2015	23.42	05/15
Total 622-509030						23.42	
622-509210-000	OFFICE SUPPLY						
	7679	STAPLES ADVANTAGE	STAPLES WATER SUPPLIES	8033897242	04/04/2015	4.89	05/15
Total 622-509210						4.89	
622-509230-000	OUTSIDE SERVICES						
	2620	ROMENESKO, PATRICK S.C.	City Audit	18517	04/25/2015	2,500.00	05/15
Total 622-509230						2,500.00	
622-509250-000	EDUCATION-SUPPLIES						
	3593	WI RURAL WATER ASSOCIATION	Consolidated Safety Annual Refresher Training	2648	04/08/2015	220.34	05/15
Total 622-509250						220.34	
622-509350-000	GENERAL PLANT-SUPPLIES						
	117	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL930979	04/08/2015	10.93	05/15
	117	ALSCO	ALSCO DPW (split) Customer # 074781	IMIL935972	04/22/2015	10.93	05/15
	936	CULLIGAN OF BURLINGTON	CULLIGAN DPW ACCT # 19385673 (split)	19385673	04/2015 04/09/2015	20.80	05/15
	1140	ELKHORN CHEMICAL & PACKAGING	ELKHORN CHEMICAL WATER DEPT	560116-1	04/10/2015	110.06	05/15
	5164	DONERITE JANITORIAL SERV INC.	MAY CLEANING DPW (split)	2682	04/20/2015	320.00	05/15
						472.72	*
Total 622-509350						472.72	
Total WATER UTILITY FUND						3,261.75	

623-575740-242 REPAIR, MAINTENANCE EQUIPMENT

PD = Fully Paid Invoice PR = Partially Paid Invoice

5117 HUGHES ELECTRIC, INC	Airport - Service Call Runway Lights	11222 04/20/2015	826.00	05/15
623-575740-265 Airport Fly-In				
1049 Burlington Airport Improvement	May's Ins Comm Package Policy	9906 04/16/2015	525.00	05/15
623-575740-298 CONTRACT SERVICES				
5538 MEISNER, GARY	MEISNER AIRPORT MANAGER MAY BILLING	MAY2015 05/05/2015	319.30	05/15
Total 623-575740			<u>1,670.30</u>	
Total AIRPORT FUND			<u>1,670.30</u>	
802-525211-392 MISC DONATIONS				
8892 PRORIDER, INC	BLKEPS HELMETS	65871 04/22/2015	2,487.00	05/15
Total 802-525211			<u>2,487.00</u>	
Total Police Donations Fund			<u>2,487.00</u>	
820-555551-298 CONTRACT SERVICES				
634 BURLINGTON LUMBER CO.	4x8 Plywood (split)	77192 03/31/2015	1,526.85	05/15
1960 AYRES ASSOCIATES	Project 27-0152.00 Comprehensive Park	157891 04/13/2015	1,383.22	05/15
			2,910.07	*
Total 820-555551			<u>2,910.07</u>	
Total CITY PARKS FUND			<u>2,910.07</u>	
Grand Total:			<u><u>101,097.83</u></u>	

Dated: \_\_\_\_\_

Motion for Approval by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

Emp No	Name	21-01 MISC REIMB Emp Amt	22-00 MOVING EXP Emp Amt	-00 Emp Amt	23-01 MILEAGE Emp Amt	23-02 MEALS Emp Amt	23-03 OTHER TRAV Emp Amt	Total Amounts
100081122	FALK, GAYLE A	.00	.00	.00	29.90	10.00	.00	39.90
100081158	LEBAK, BARBARA	.00	.00	.00	35.21	.00	.00	35.21
100101195	STEFFEN, NATHAN ALAN	.00	.00	.00	.00	108.00	.00	108.00
100101196	MEDROW, JESSIE L	.00	.00	.00	.00	108.00	.00	108.00
Grand Totals:	4 Employees	.00	.00	.00	65.11	226.00	.00	291.11



## CITY OF BURLINGTON

**Administration Department**  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1161 – (262) 763-3474 fax  
[www.burlington-wi.gov](http://www.burlington-wi.gov)

<b>Common Council Agenda Item Number: 11</b>	<b>Date:</b> May 5, 2015
<b>Submitted By:</b> Mayor Miller	<b>Subject:</b> Appointments A- D

### Details:

- A. Andy Tully to be appointed to the Plan Commission to replace Mike Deans, term expiring 5/1/17.
- B. Lori Hintz to be appointed to the Park Board, term expiring 5/1/18.
- C. Robert Musgrave to be appointed as a regular member of the Board of Review, term expiring 5/1/18.
- D. Dan Snyder to be reappointed to the Zoning Board of Appeals, term expiring 1/1/18.

### Options & Alternatives:

The Council may elect to deny this request and ask the Mayor to seek different people for this board.

### Financial Remarks:

None.

### Executive Action:

Staff recommends that the Council accept these appointments at the May 5, 2015 Common Council meeting.



## CITY OF BURLINGTON

City Clerk

300 N. Pine Street, Burlington, WI, 53105

(262) 342-1171 – (262) 763-3474 fax

www.burlington-wi.gov

<b>Committee of the Whole Number: 5</b>	<b>Date:</b> May 5, 2015
<b>Submitted By:</b> Diahnn Halbach, City Clerk	<b>Subject:</b> Resolution 4727(1) to consider authorizing fee assessments for Weights and Measures license holders for July 1, 2013 through June 30, 2014.

### Details:

The City of Burlington adopted an ordinance in 2003 regarding the annual Weights and Measures Program administrative fee charged to by the State of Wisconsin Department of Agriculture and Consumer Protection. Weights and measures include devices used in establishing the size, quantity, extent, area or measurement of quantities, things, produce or articles for sale, hire or award, or in computing any basic charge or payment for services rendered on the basis of weight or measure. There are five classes within the Weights and Measures Program, as follows: Class 1, large grocers (more than two check-out points); Class 2, large gas stations (more than 12 fuel meters) and large retailers (more than two check-out points); Class 3, businesses that operate vehicle scales, LPG meters and vehicle tank meters, small gas stations (12 or fewer fuel meters), and small grocers (two or fewer check-out points); Class 4, small retailers (two or fewer check-out points); and Class 5, laundromats and small businesses not elsewhere classified. The attached chart highlights the amount of businesses within Burlington that fall into the five classes.

A business subject to these regulations is charged an annual license fee of \$25 and an administrative fee based on class for the inspection services by the State. The ordinance allows the City to recover these fees from the businesses that require the service. The State of Wisconsin Department of Agriculture, Trade and Consumer Protection has billed the City of Burlington \$6,400 for the time period of July 1, 2013 to June 30, 2014, which was the same as last year's assessment. Notices have been sent to the license holders ten days prior to this evening's meeting to allow them to be present to discuss this assessment fee schedule.

Upon Council approval of this resolution, the affected businesses will be invoiced according to their class.

### Options & Alternatives:

The City could absorb the cost of the State's administrative fee without any reimbursement from the businesses that require inspection services. In doing so, the City would see a revenue reduction of \$6,400.

### Financial Remarks:

The invoice from the State of Wisconsin for the Weights and Measures Program to inspection affected businesses was \$6,400 for July 1, 2013 through June 30, 2014.

### Executive Action:

This item is for discussion at the May 5, 2015 Committee of the Whole meeting and scheduled for consideration at the Common Council meeting the same night.

**A RESOLUTION AUTHORIZING FEE ASSESSMENTS FOR WEIGHTS AND MEASURES  
LICENSE HOLDERS FOR JULY 1, 2013 THROUGH JUNE 30, 2014**

**WHEREAS**, pursuant to City of Burlington Municipal Code s. 254-1.1K, the City assesses fees to each Weights and Measures License holder pursuant to the class of license held in order to recoup the cost of weights and measures inspections and certifications mandated by the State of Wisconsin; and,

**WHEREAS**, the cost of said inspections and certifications incurred under the City's agreement with the State of Wisconsin Department of Agriculture, Trade and Consumer Protection for the period from July 1, 2013 through June 30, 2014 was \$6,400; and,

**WHEREAS**, the City Clerk has prepared an assessment schedule based upon the number of each class of licenses, the amount of time required to inspect each licensee, and the cost of the agreement with the State, attached hereto and made a part hereof; and,

**WHEREAS**, the City Clerk has mailed a copy of the Assessment Schedule to each licensee and has mailed to each licensee at least 10 days notice of the date and time at which the Common Council will consider these fee assessments.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Burlington, pursuant to the above, that fees shall be assessed to the holders of Weights and Measures Licenses in the City of Burlington for the period of July 1, 2013 through June 30, 2014 as set forth on the Assessment Schedule attached hereto.

**BE IT FURTHER RESOLVED** that the Clerk shall mail an invoice to each licensee for the applicable fee assessment, and shall notify each licensee that the fee is to be paid within 30 days of the date of mailing.

Introduced: May 5, 2015  
Adopted:

\_\_\_\_\_  
Robert Miller, Mayor

Attest:

\_\_\_\_\_  
Diahn Halbach, City Clerk

**Weights and Measures  
Assessment Schedule  
July 1, 2011 to June 30, 2012**

Proposed Assessment Schedule

Licenses	Issued	Assessment	Revenue
Class 1	5	\$500.00	\$2,500.00
Class 2	12	\$225.00	\$2,700.00
Class 3	8	\$120.00	\$960.00
Class 4	8	\$25.00	\$200.00
Class 5	4	\$10.00	\$40.00
Totals	37		\$6,400.00



## CITY OF BURLINGTON

**Building & Zoning Department**  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1164 – (262) 763-3474 fax  
www.burlington-wi.gov

<b>Committee of the Whole Item: 8</b>	<b>Date:</b> May 5, 2015
<b>Submitted By:</b> Gregory Guidry, Building Inspector	<b>Subject:</b> Motion 15-801 to consider approving a Certificate of Appropriateness and Sign Permit for 615 N. Pine Street.

### Details:

The Historic Preservation Commission (HPC) unanimously recommends approval of a Certificate of Appropriateness Application and Sign Permit for the project located at 615 N. Pine Street (Halpin Personnel). The proposed project consists of:

- The installation of two signs for the front windows parallel to N. Pine Street. The proposed signs are to be located on the lower left-hand corner window pane of the display window area. The first proposed decal signage, “Halpin Personnel”, is to have a blue background with white lettering placed on the inside of the glass. The measurements of the oval sign, proposed to have a grey background with white lettering, are consistent with ordinance regulations in the Historic Preservation District. The two signs total 10 square feet in area and would occupy 11.111 percent of the total 90 square feet of display window area.
- The installation of the window signage for the side windows located diagonal to N. Pine Street and to the left of the entrance door is to be placed in the lower window pane of the display window area. The proposed decal signage reading “Halpin Personnel – 615 N. Pine Street – Open Monday-Friday – Office Hours 8:00 am-5:00 pm – 262-806-3500” is proposed to have a grey background with white lettering and would occupy 10.296 percent of the total 54 square feet of display window area.

The Certificate of Appropriateness and Sign Permit Application was reviewed and unanimously approved at the April 23, 2015 HPC meeting.

For your convenience, renderings of the proposed signs to be placed in the window and entrance door are attached.

### Financial Remarks:

The approved items will be paid 100% by the owner.

### Executive Action:

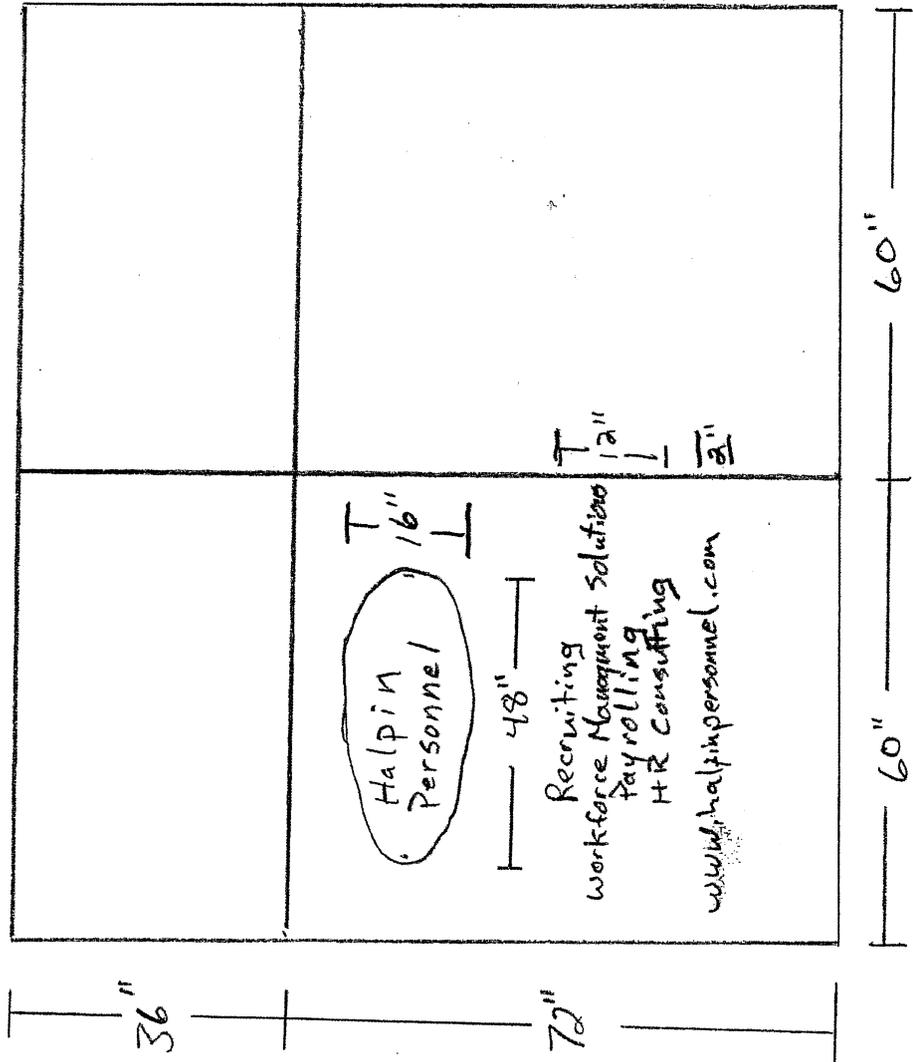
This item is for discussion at the May 5, 2015 Committee of the Whole meeting and per common practice is scheduled for consideration at the Common Council meeting the same evening.

Halpin Personnel 615 Pine St.

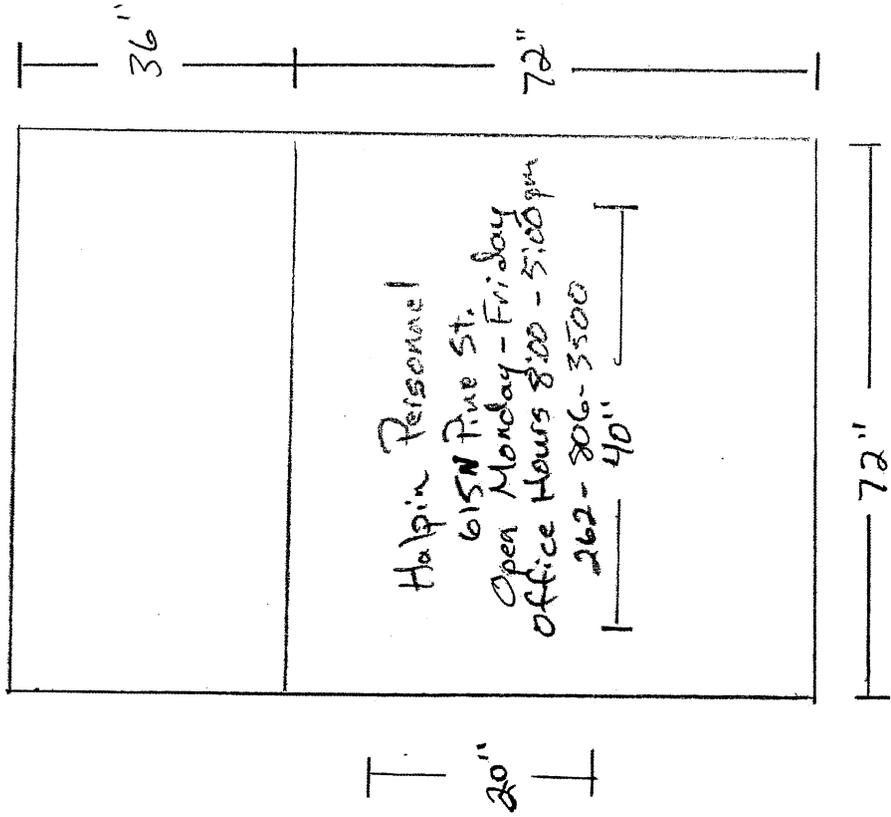
Tim Mason - tim@halpinpersonnel.com

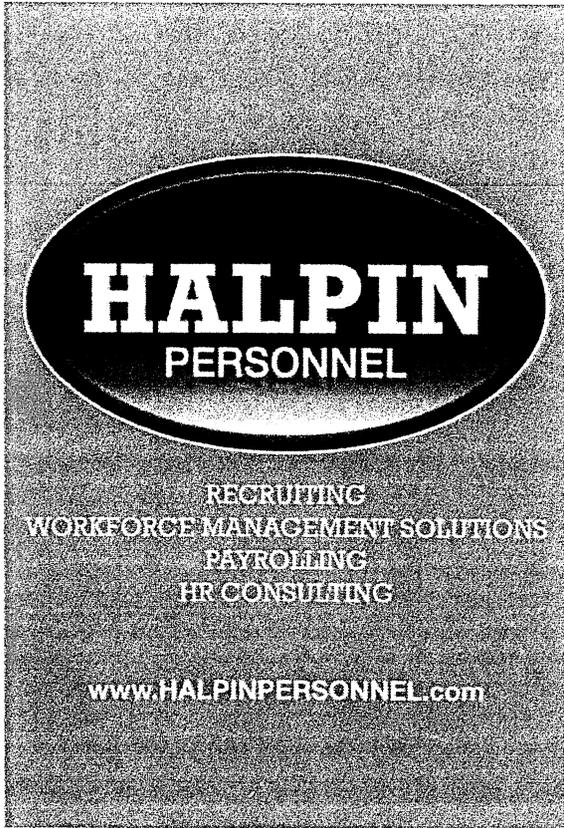
Direct line - 262 - 925 - 3661

Front view (sidewalk)

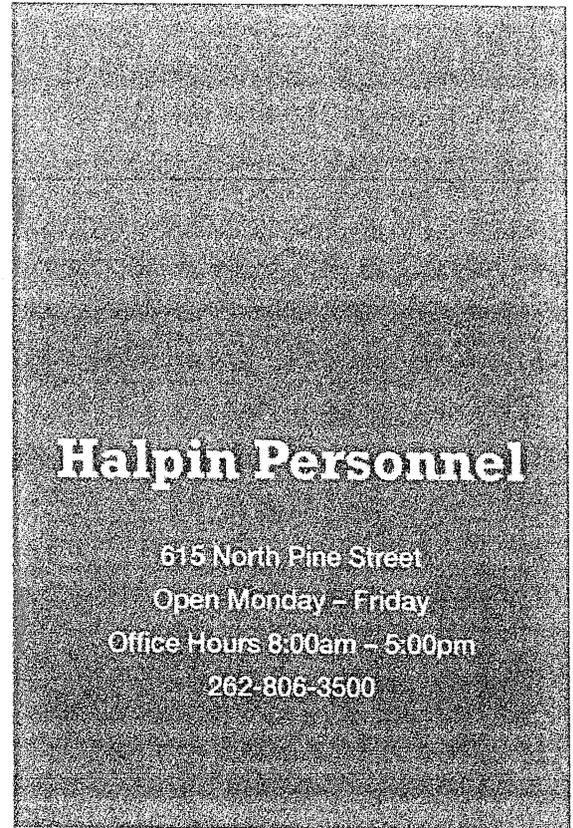


Side View





Oval is  
47.5" wide



**Cost for this project is**

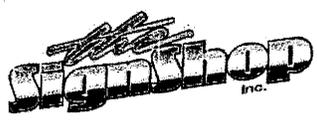
**\$390\* installed**

\* Valid for 30 days. Add Racine, WI sales tax of 5.1% if applicable.

Window lettering

- OK as is       OK with change(s) indicated  
 Changes indicated, send a new proof

Signature \_\_\_\_\_ Date: \_\_\_\_\_



**The Sign Shop Inc**  
**Racine Trophy & Gifts**  
262-634-3000 • fx 262-634-3354

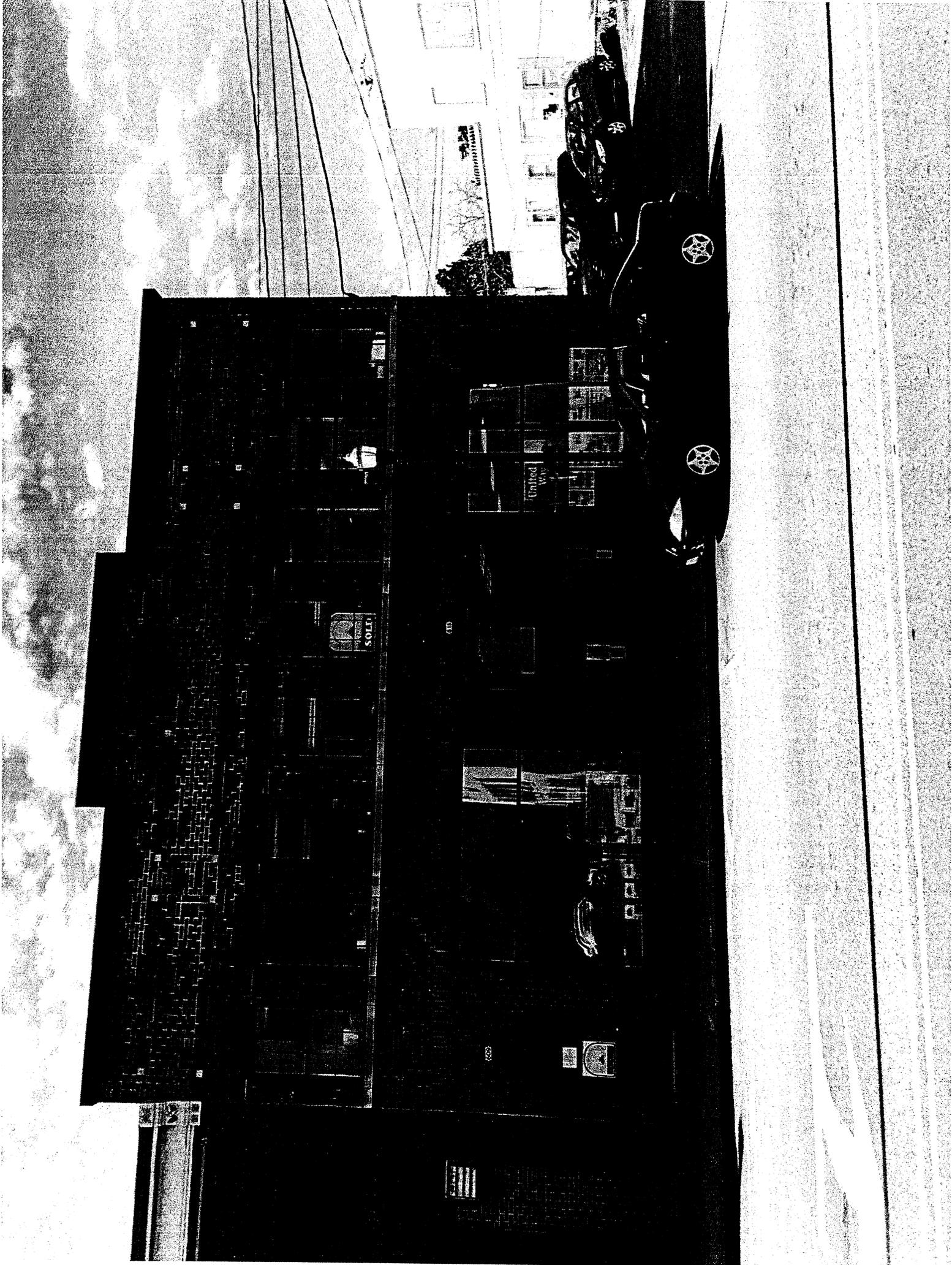
**NOTICE:** The ideas and designs contained in this original and unpublished drawing are the sole property of THE SIGN SHOP INC and **MAY NOT BE USED OR REPRODUCED** in whole or in part without written permission.

**! PROOF CAREFULLY**

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SOLIS

United Way

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65

MALPIN  
MALPIN

### Malpin Personnel





## CITY OF BURLINGTON

**Building & Zoning Department**  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1164 – (262) 763-3474 fax  
www.burlington-wi.gov

<b>Committee of the Whole Item: 9</b>	<b>Date:</b> May 5, 2015
<b>Submitted By:</b> Gregory Guidry, Building Inspector	<b>Subject:</b> Motion 15-802 to consider approving a Certificate of Appropriateness and Sign Permit for 256 E. Chestnut Street.

### Details:

The Historic Preservation Commission (HPC) unanimously recommends approval of a Certificate of Appropriateness Application and Sign Permit for the project located at 256 E. Chestnut Street (Forever Beading). The proposed project consists of:

- The installation of two (2) wall signs (one facing E. Chestnut Street on the southeast and the other facing the public alley) to be constructed of wood with plastic letters consistent with ordinance regulations in the Historic Preservation District and mounted flush to the building façade. The proposed signage reading “Forever Beading” and “Beads-Knits-Classes” will have white letters with a tan or brown background.

The Certificate of Appropriateness and Sign Permit Application was reviewed and unanimously approved at the April 23, 2015 HPC meeting.

For your convenience, renderings of the proposed wall signs are attached.

### Financial Remarks:

The approved items will be paid 100% by the owner.

### Executive Action:

This item is for discussion at the May 5, 2015 Committee of the Whole meeting and per common practice is scheduled for consideration at the Common Council meeting the same evening.



Forever Beading, LLC  
256 E. Chestnut St.  
Burlington, WI 53105

Exterior Sign  
Material: Wood, Plastic Letters  
Sign Size: 18" x 72"



Forever Beading, LLC  
256 E. Chestnut St.  
Burlington, WI 53105

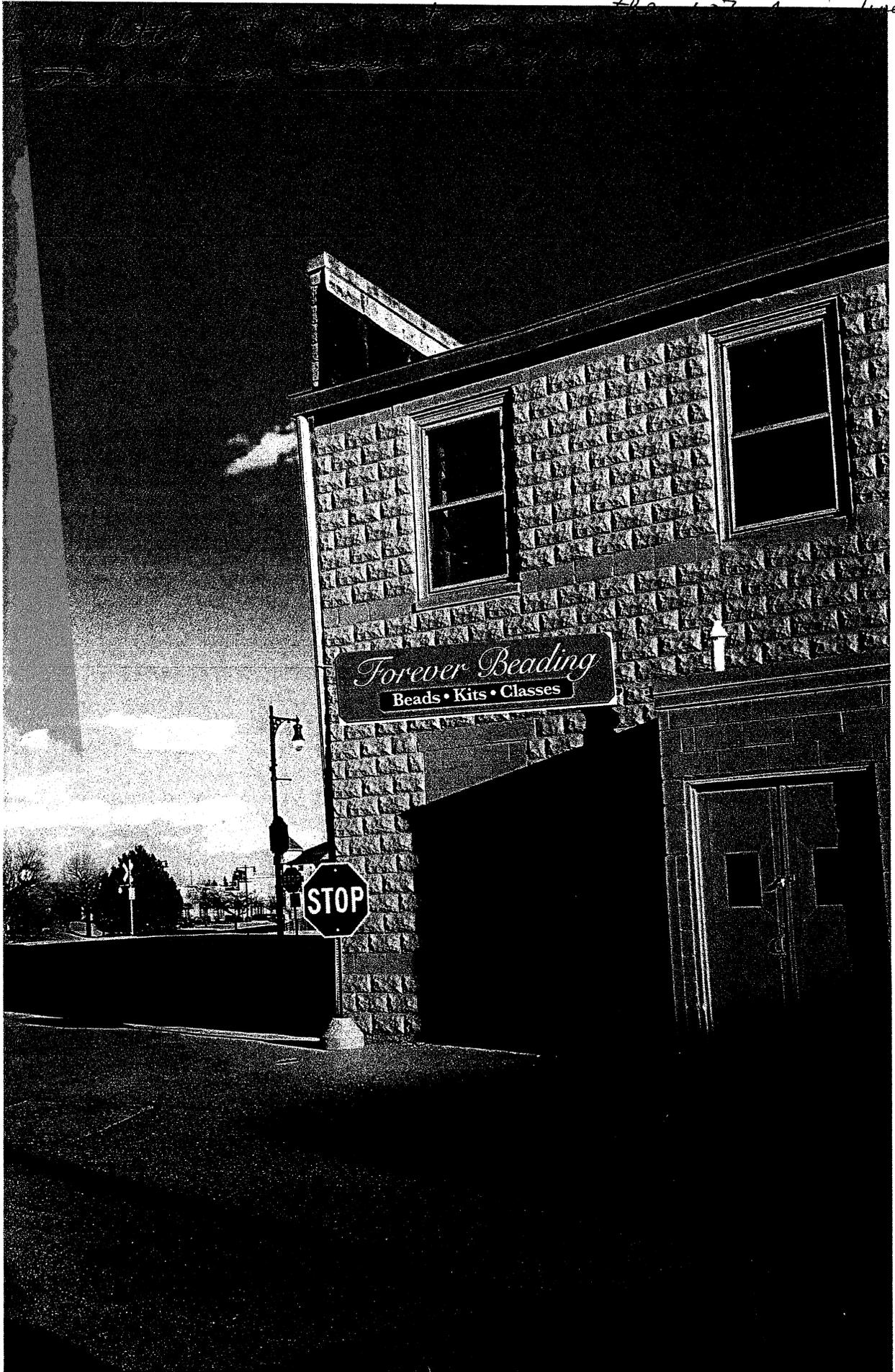
Exterior Sign  
Material: Wood, Plastic Letters  
Scale: 1" = 12"  
Sign Size: 18" x 72"

HPC-315-74 Signs

315-74 B (2) max total accumulative sign area 15%  
74 B (3) max letter size is 12"

315-74 D sign illumination refers to 315-70 E

the 127 1 2 heard





## CITY OF BURLINGTON

**Building & Zoning Department**  
300 N. Pine Street, Burlington, WI, 53105  
(262) 342-1164 – (262) 763-3474 fax  
www.burlington-wi.gov

<b>Committee of the Whole Item: 10</b>	<b>Date:</b> May 5, 2015
<b>Submitted By:</b> Gregory Guidry, Building Inspector	<b>Subject:</b> Motion 15-803 to consider approving a Certificate of Appropriateness for 517 Mill Street.

### **Details:**

The Historic Preservation Commission (HPC) unanimously recommends approval of a Certificate of Appropriateness Application and Sign Permit for the project located at 517 Mill Street (formerly NAPA Auto Parts). The proposed project consists of:

- The opening up a former garage door wall opening and install a new roll-up garage door, uncover and expose 2<sup>nd</sup> floor windows which was previously covered by siding, install wood trim around 1<sup>st</sup> and 2<sup>nd</sup> floor windows to simulate headers and window sills on the original building facade and paint the building façade in a Colonial Revival Tan. The trim and sign band is proposed to be painted in a Craftsman Brown color.

The Certificate of Appropriateness was reviewed and unanimously approved at the April 23, 2015 HPC meeting with the allowance of the garage door having full view windows (short panel) on a commercial garage door.

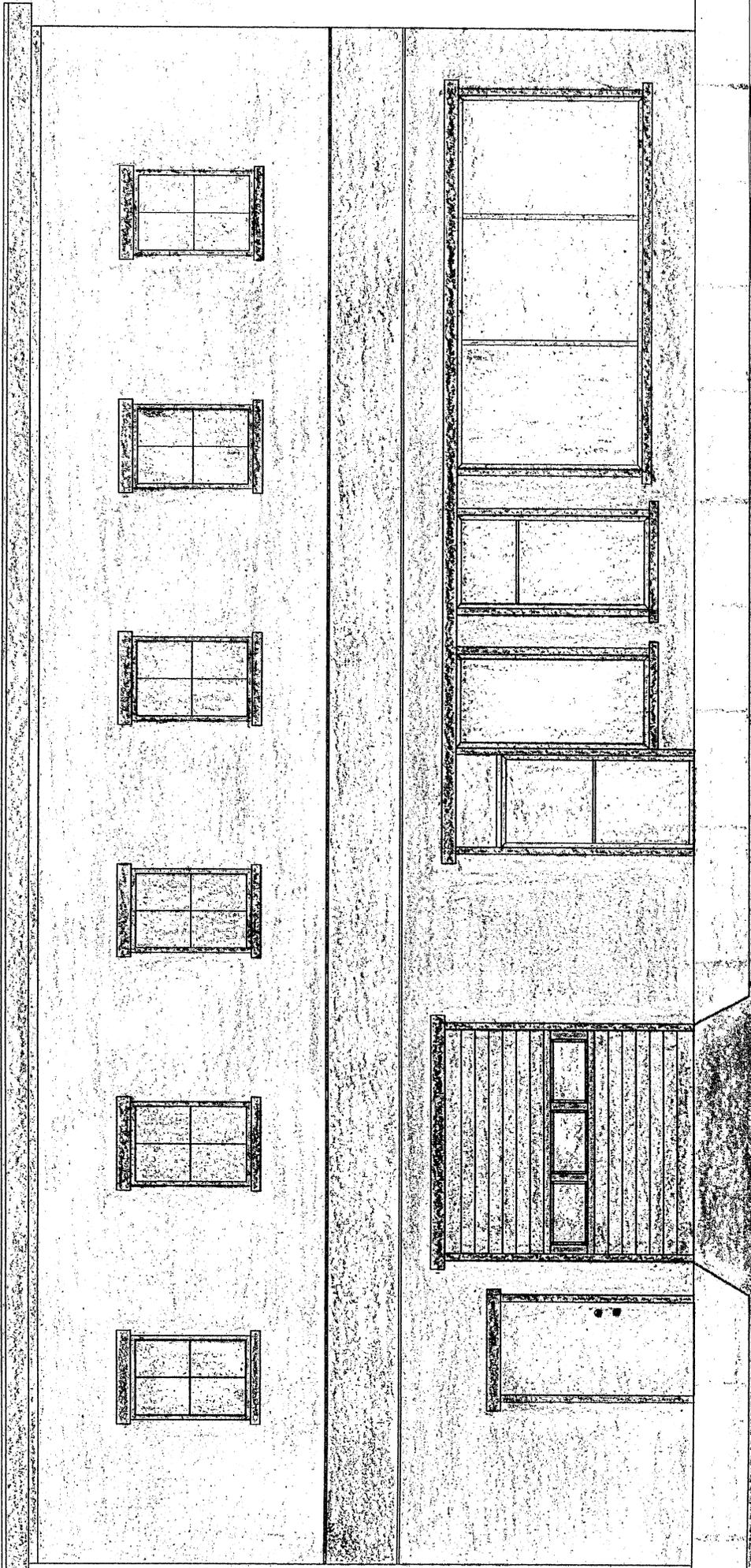
For your convenience, renderings of the proposed garage door with full view windows are attached.

### **Financial Remarks:**

The approved items will be paid 100% by the owner.

### **Executive Action:**

This item is for discussion at the May 5, 2015 Committee of the Whole meeting and per common practice is scheduled for consideration at the Common Council meeting the same evening.



OWNER	Doug Schwochert
ADDRESS	517 Mill St
DATE	3/15/2015
DRAWN BY	Doug Schwochert
DRAWN SCALE	.66" = 1'



AUTO PARTS

380



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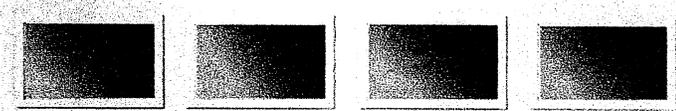
# Windows

Add style to your IDEAL® garage doors with designer windows! Choose from a large selection of windows from our Designer Classics or Decorative Insert collections. Whichever line you choose from, IDEAL windows are sure to increase the curb appeal of your home. All windows shown will fit within any 5, 4, or 3-Star IDEAL garage doors.

## DECORATIVE INSERTS—GLASS

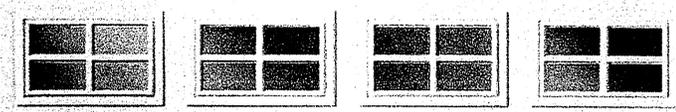
**SHORT PANEL**

### LONG PANEL



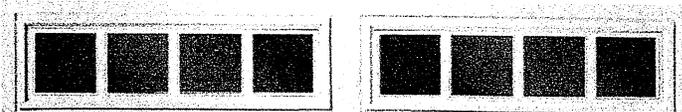
Plain

Plain

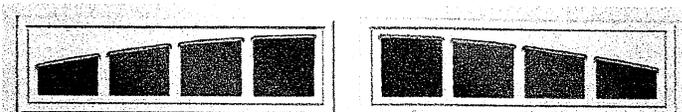


Stockton

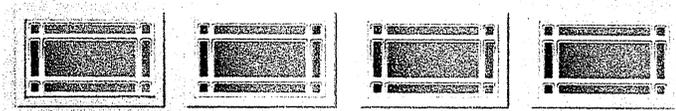
Stockton



Madison



Madison Arch



Prairie



Prairie



Cathedral



Cathedral