



CITY OF BURLINGTON

Department of Public Works

Street & Park and Water Departments
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**CITY OF BURLINGTON PARK BOARD MINUTES
THURSDAY, MARCH 19, 2015, 6:30PM
2200 S. Pine Street, Burlington, WI 53105**

Chairman Darrel Eisenhardt, Commissioners Jennifer Amborn, Clay Brandt, Ruth DeLay, Jeff Schopp, Peter Turke, Alderman Bob Prailes, DPW Supervisor Dan Jensen, P.E.

Chairman Darrel Eisenhardt called the March 19, 2015 Park Board Meeting to order at 6:32 P.M.

Roll Call: Present: Commissioners Clay Brandt, Jeff Schopp, Peter Turke, Alderman Bob Prailes, DPW Supervisor Dan Jensen and Chairman Darrel Eisenhardt. **Excused:** Commissioners Jennifer Amborn and Ruth DeLay.

Approval of February 15, 2015 Park Board Minutes: Chairman Darrel Eisenhardt entertained a motion to approve the February 15, 2015 Minutes. Motion to approve made by Alderman Prailes. Seconded by Commissioner Brandt. All voted aye, motion carried.

Citizens Comments: None

Aldermanic Report, Bob Prailes: Alderman Prailes stated he was going to ask the Common Council to increase the funds given to the Park Board each year from \$25,000 to \$50,000 starting in 2018. Alderman Prailes stated this would be his last meeting and he was unsure who the Mayor would appoint to take his place. He had thought that other Alderman would be at the meeting, as some had stated at the Council Meeting they would, but none showed up.

Alderman Prailes stated the wood ceiling for Wehmhoff-Jucker pavilion, which will be pre-painted, will be installed on June 6th. Alderman Prailes asked for volunteers from anyone interested in helping. The starting time will be 6:00AM. Alderman Prailes hoped to obtain three lifts, which should help to speed up installation time.

DPW Supervisor, Dan Jensen asked Alderman Prailes if he had contacted anyone regarding room availability needed for the Rails To Trails people that will be in the City on June 10th. Alderman Prailes did not have a chance, but will check with the Hampton Inn, and get back to Mr. Jensen.

DPW Supervisor Report, Dan Jensen: Dan Jensen, DPW Supervisor distributed the fund balances obtained from Steve DeQuaker, Treasurer. Mr. Jensen stated Mr. DeQuaker had not inputted anything for January and February, as he was waiting for the auditors to be completed. For the April Park Board meeting, the balances should be updated from the December totals currently shown on the print out.

Mr. Jensen distributed a listing showing the various service organizations that do not pay for Park Reservations. If the list should be updated throughout the year, the updated listing will be sent to the Park Board Members.

Mr. Jensen also reported the railing on the Riverwalk will be painted beginning the end of March or early April 2015.

New Business:

Bil Scherrer/Chocolate Fest: Mr. Scherrer was not present. Nothing reported.

Old Business:

Five Year Park Plan Update/Blake Thiessen, Ayres & Assocs.: Blake Thiessen of Ayres and Associates (formerly SAA, which was purchased by Ayres and Associates) did a Power Point presentation of the updated Five Year Park Plan. He also distributed binders to each member showing the Five Year Plan in detail.

Mr. Thiessen asked the Park Board Members to review the information and if everything was as they wanted, he would present it at the April 21st Committee of the Whole meeting and the Common Council meeting on May 12, 2015 for approval. Any suggestions for changes should be emailed to Dan Jensen, DPW Supervisor within two weeks.

Mr. Thiessen also presented the Trail and Park System Board that will be placed in various Park locations. On the left of the board were pictures of each park and a legend below showing where to find each park located on the map that will be printed on the right side of the board.

Sunset Bike Trail/Dan Jensen, DPW Supervisor: Mr. Jensen reported the Bike Trail at Sunset Park will be bid in May for Phase 2 of Aurora Medical project and will be City funded.

Other Items: Baseball 2000 Summary presented by Chairman Darrel Eisenhardt, with an ending balance of \$12,331.98.

Chairman Eisenhardt thanked Alderman Prailes for his years on the Park Board and afterward cake and coffee was enjoyed by all in attendance.

There being no further items for discussion, Chairman Eisenhardt entertained a motion to adjourn. Motion to adjourn made by Commissioner Turke. Seconded by Commissioner Schopp. All voted aye, and Chairman Eisenhardt adjourned the meeting at 7:45 P.M.

Minutes Respectfully Submitted by:

**Deb Rintamaki
Department of Public Works**